

HEALTH AND HUMAN SERVICES COMMITTEE

5a

DATE: August 22, 2019

PLACE: Edgewater Haven, Administration Building, Conference Room 110 - Port Edwards

PRESENT: Donna Rozar, Adam Fischer, Jessica Vicente, Tom Buttke, Steven Kulick MD, Marion Hokamp, Mark Holbrook

EXCUSED: Al Breu, Heather Wellach RN (joined via phone and lost connection)

ALSO PRESENT (for all or part of the meeting): Brandon Vruwink, Mary Solheim, Marissa Laher, Jo Timmerman (Human Services); Rock Larson (Veterans Service); Sue Kunferman, Kathy Alft (Health Department); Bill Clendenning (County Board Supervisor); Marla Cummings (Finance); Reuben Van Tassel (Maintenance)

1) Call to Order

Meeting called to order at 5:00 p.m. by Chair Rozar.

2) Quorum

Rozar declared a quorum.

3) Public Comments

- Donna Rozar shared learning and networking experiences of the NALBOH conference. She will forward a link to the handouts for the NALBOH conference speakers and breakout sessions.
- Sue Kunferman announced County Board Supervisors will be invited to an Enbridge Emergency Preparedness full scale exercise September 19th. Sue encourages supervisors to register when information is received.

4) Consent Agenda

Human Services page 21 narrative pulled. Motion (Fischer/Holbrook) to approve the consent agenda. All ayes. Motion carried.

5) Discussion and consideration of items removed from consent agenda

- HUMAN SERVICES – Jo Timmerman described multiple challenges of budget work as reported in the narrative. Most of the challenges are regarding personnel expenditures, particularly the salary grades and steps for each employee. Jo expressed concern with trusting the integrity of the software reports. Marla Cummings, Finance Director, stated the problem was caused by the decision to not purchase the payroll module with the new software. That module has since been purchased and IT/Finance are working on the fix. Brandon Vruwink expressed concern with bringing a budget to the Committee until the software is fixed. Motion (Vicente/Holbrook) to approve Human Services page 21 narrative report. All ayes. Motion carried.

6) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center

Department staff answered specific questions regarding information in the financial statements.

7) Human Services out-of-state travel request to attend the Jim Casey Youth Opportunities Initiative *Keys to Your Financial Future* held in Atlanta GA September 24-25, 2019; all expenses paid by grant from the Casey Foundation, no tax levy required

Brandon Vruwink shared conference details and learning objectives. Motion (Buttke/Kulick) to authorize attendance to the Youth Opportunities Initiative *Keys to Your Financial Future* in Atlanta GA with all expenses paid using grant funds. All ayes. Motion carried.

8) Edgewater Haven resolution for professional architectural services

Brandon Vruwink described purpose of the resolution and importance to act now vs. waiting. Marla Cummings and Reuben Van Tassel responded to questions regarding current and potential future contingency requests. Motion (Holbrook/Hokamp) to amend the 2019 budget for Edgewater Maintenance function (54214) for the purpose of purchasing Architectural Services to submit design changes for replacement of the HVAC system on the 300 South Hall. All ayes. Motion carried.

9) Edgewater Haven approval for outpatient therapy signage and marketing

Marissa Laher announced an offer was made from Edgewater's contracted therapy company to purchase and install new outpatient therapy signage. There will be no cost to the County. Motion (Fischer/Buttke) to approve the purchase and installation of new signage by the contracted therapy company. All ayes. Motion carried.

10) Budget presentation by Veterans Services (action required)

Rock Larson presented the 2020 Veteran Services budget and responded to questions and concerns of Committee members. Motion (Buttke/Holbrook) to approve the Veteran Services budget as presented and forward to Executive Committee. All ayes. Motion carried.

11) Budget presentation by Health Department (action required)

Sue Kunferman and Kathy Alft presented the 2020 Health Department budget and responded to questions and concerns of Committee members. Motion (Kulick/Holbrook) to approve the Health Department budget as presented and forward to Executive Committee. All ayes. Motion carried.

12) Legislative Issue Updates

Department heads provided updates regarding issues pertaining to their departments. Motion (Fischer/Hokamp) to have Human Services create a resolution supporting the decrease in the number of CNA training hours to match the federal requirements (75 hours), and to bring that resolution to the September Committee meeting. Holbrook explained he will vote "opposed" because there is more significance to advocating with legislators now vs. waiting for resolution next month. Kulick commented there is a CNA shortage crisis and supports any effort to increase the labor force. 6 ayes, 1 opposed (Holbrook). Motion carried.

13) Items for Future Agenda

The Chair noted items for future agendas.

14) Next Meeting(s)

- September 17, 2019, 2:00 pm, Edgewater Haven, Administration Building, Conference Room 110 - Port Edwards ... Human Services budget meeting
- September 26, 2019, 5:00 pm, Wood County Annex & Health Center, Classroom – Marshfield

15) Adjourn

Rozar declared the meeting adjourned at 6:37 p.m.

Minutes taken by Kathy Alft.

Minutes subject to Committee approval