

MINUTES OF THE HIGHWAY INFRASTRUCTURE & RECREATION COMMITTEE

DAY & DATE: December 5, 2013
PLACE: Wood County Highway Department, 555 17th Avenue North, Wisconsin Rapids, WI 54495
MEETING TIME: 8:00 AM
ADJOURNMENT TIME: 11:16 AM
MEMBERS PRESENT: Chairman Allen Breu, Vice-Chairman Trent Miner, Secretary Dennis Polach, Member Marion Hokamp, and Member Gerald Nelson.
OTHERS PRESENT: Park and Forestry Director Chad Schooley, Forest Administrator Fritz Schubert, DNR Forestry Liaison Steve Grant, Wood County Rifle and Pistol Club Members: David Hoks, Mike Stanojevic, Wally and Sandy Schoenick, State Wildlife Advisory Committee George Bartels, Rezin Berries LLC Chris Rezin, Wis DOT David Wincentzen, Highway Accounting Supervisor John Peckham, Highway Accounting Technician PaNyia Yang, Highway Engineer Roland Hawk, and Highway Shop Supervisor Brad Martinson.

1. Item #1 – Call meeting to order. Chairman Allen Breu called the meeting to order at 8:00 AM. The meeting has been properly posted.
2. Item #2 - Public comments.

There was a note sent from Bob Ashbeck stating he talked with Jackie Hoffman about the sale of land from the county. She feels that nothing has been done about it. Roland Hawk joined the meeting and outlined the process of the transaction, which is ongoing.

3. Item #3 – Approve minutes of the November 07, 2013 Highway Infrastructure & Recreation Committee meeting and October 08, 2013 Wood County State Wildlife Area meeting.

Moved by Nelson, seconded by Polach to approve the minutes of the Highway Infrastructure & Recreation Committee and Wood County State Wildlife Area as presented. Motion carried unanimously.

4. Chairman Breu requested that the Committee move to Item #17 – Dave Wincentzen - Signing of the 2014 RMA. Last year, the RMA total was \$1,286,000. The DOT gave the highway department an additional \$146,695 during the year for a total of

\$1,432,695. The 2014 figure of \$1,355,600 is an increase of \$69,600 (5.4%) over the original 2013 RMA.

**Moved by Miner, seconded by Hokamp to approve and sign the 2014 RMA.
Motion carried unanimously.**

5. Chairman Breu requested that the Committee move to Item #7 c – Wood County Rifle & Pistol Club use agreement.

**Moved by Miner, seconded by Polach to approve a 10-year agreement.
Motion carried unanimously.**

6. Chairman Breu requested that the Committee move to Item #7 d – Land Trade proposal with Chris Rezin. There was a lengthy conversation about the topic. The Committee has decided to let Chris Rezin look through the numbers generated, then come back when he feels he is ready to make a decision. He will be contacting Forest Administrator, Fritz Schubert in the meantime as needed.

PARKS

7. Item # 4 - The Parks Construction Supervisor Report was reviewed (see attached report).

Moved by Miner, seconded by Polach to approve the Parks Construction Supervisor Report. Motion carried unanimously.

8. Item # 5 - The Office Supervisor Report was reviewed (see attached report).

Winter brochures were handed out to the Committee.

Moved by Nelson, seconded by Hokamp to approve the Office Supervisor Report. Motion carried unanimously.

9. Item #6 - The Park and Forestry Director Report was reviewed (see attached report).
 - a. Chad Schooley had met with Peter Kastenzholz to review the draft guidelines for the Powers Bluff Advisory Committee. The Committee came to a consensus that the Powers Bluff Advisory Committee did not have to be formalized. The setup of the State Wildlife Advisory Committee will be discussed later.
 - b. Special Use Permit from Port Edwards Lions Club fisheriee for fundraising on January 26th, 2014 at Nepco County Park.

Moved by Miner, seconded by Nelson to approve the above-mentioned special use permit for the event at Nepeo County Park on January 26th, 2014. Motion carried unanimously.

Moved by Miner, seconded by Polach to approve the Park and Forestry Director Report. Motion carried unanimously.

FORESTRY

10. Item # 7 - The Forest Administrator Report was reviewed.

- a. Timber Sales Update (see attached report).
- b. Timber Sale Contract Extensions #693 Schreiner Forestry; #703 Futurewood

Moved by Nelson, seconded by Hokamp to approve the Timber Sale Contract Extensions #693 Schreiner Forestry and #703 Futurewood. Motion carried unanimously.

11. Item # 8 - Correspondence

Wood County Parks received a Thank You letter from Consolidated Musky Club. The Big Pull water-ski pyramid attempt of 60 people at Lake Wazeecha has been confirmed a Guinness World Record. They would like to use Lake Wazeecha again for future events.

Terry Stelzer reported no claims for the month.

12. Item # 9 - Approve payment of bills.

Moved by Miner, seconded by Hokamp to approve payment of the bills. Motion carried unanimously.

13. Item # 10 - Revenue Report. The Revenue Report was distributed and reviewed.

Moved by Miner, seconded by Polach to approve the Revenue Report. Motion carried unanimously.

The Committee took a break at 10:00 am resuming at 10:10 am.

HIGHWAY

14. Item # 11 – Discuss equipment training.

Wood County Highway Department had 10 of their employees participate in equipment training to be certified on a dozer, excavator, and grader. The training was done at the Marshfield Shop and went well. Highway Commissioner, Doug Passineau would like to do more of it in the future.

15. Item # 12 – Discuss and possibly act on out-of-state travel for Asphalt Plant Lead Person Resolution.

Moved by Nelson, seconded by Miner to approve the Out-of-State Travel for the Asphalt Plant Lead Person Resolution and forward to County Board for their approval. Motion carried unanimously.

16. Item # 13 – Liquid de-icing with DOT.

A truck has been set up specifically to perform this task. De-icing solution should theoretically cost less because it uses 100% of the salt that is in the solution. There is no bounce-off or scatter. The highway department is currently testing this pilot program on some of the State highways around Wisconsin Rapids to see how they perform. The downside to it is that the temperature must be 23 degrees and rising for the product to work.

17. Item #14 – Discuss and possibly act on heavy-duty diagnostics for shop.

Shop supervisor, Brad Martinson would like to purchase a scanning device to perform heavy-duty diagnostics on Department trucks, as well as vehicles brought in by municipalities. The committee came to a consensus that the Department could go ahead with the purchase, but they directed Martinson to negotiate so that the equipment can be held at a reasonable price.

18. Item # 15 – Discuss and possibly sign the WCHA proxy voting form.

Moved by Miner, seconded by Nelson to approve appointing Douglas Passineau as the proxy to attend, vote, and act on behalf of Chairman, Al Breu at the Business Meeting of the Wisconsin County Association to be held on January 15, 2014. Motion carried unanimously.

19. Current Project Updates – (see attached sheet)

20. Approve payment of bills.

**Moved by Nelson, seconded by Miner to approve the monthly bill listing.
Motion carried unanimously.**

21. Accounting Supervisor's Report was reviewed.

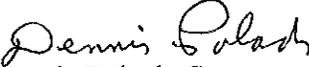
**Moved by Miner, seconded by Polach to approve the Accounting
Supervisor's report. Motion carried unanimously.**

22. Correspondence - There was none.

23. The next meeting date is January 09, 2014 at the Wood County Courthouse, Room
115, at 8:00 AM.

24. Motion to adjourn.

**Moved by Nelson, seconded by Miner to adjourn at 11:16 AM. Motion
carried unanimously.**


Dennis Polach, Secretary
Minutes taken by PaNyia Yang, Highway Department Accounting Technician
(Reports attached below)