

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: December 22, 2016

PLACE: Edgewater Haven Conf Room 110/Admin Building - Port Edwards

PRESENT: Donna Rozar, Adam Fischer, Marion Hokamp, Dennis Polach, Bill Clendenning, Lori Slattery-Smith R.N. (joined the meeting after agenda item 4), Tom Buttke, Jeffrey Koszczuk, D.O.

EXCUSED: Sue Kunferman, Jessica Vicente

ABSENT: - - -

ALSO PRESENT (for all or part of the meeting): Jordon Bruce (Edgewater Haven & Norwood Health); Brandon Vruwink, Steve Budnik, Angela O'Day (Human Services); Kathy Alft, Nancy Eggleston (Health Department); Rock Larson (Veteran Services); Reuben Van Tassel (Maintenance); Lance Pliml (County Board Chair); Warren Kraft (Human Resources Director)

1) Call to Order

Meeting called to order at 5:00 p.m. by Chair Rozar.

2) Quorum

The Chair declared a quorum present.

3) Closed Session

Motion (Buttke/ Koszczuk) to convene into closed session pursuant to 19.85(1)(c) Wis. Stats. to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; for the purpose of conducting a Department Head evaluation. Rozar: Aye, Fischer: Aye, Hokamp: Aye, Buttke: Aye, Koszczuk: Aye, Clendenning: Abstained from vote without reason given, Polach: Aye (no voiced objection heard). Motion carried. The Committee went into closed session at 5:01 p.m. [At the 1-26-2017 HHSC meeting Supervisor Clendenning stated he did not abstain from the meeting, and the minutes would be amended to reflect his statement.]

4) Return to open session

Chair declared a recess of the closed session at 6:00 p.m.

5) Public Comments

- There were no comments from the public.

6) Presentation on redesigned proposal by Dan and Chris Helwig from Design Unlimited regarding a possible Human Services Building in Marshfield

Dan Helwig presented revisions to the original design which changed square footage and reduced costs. A preliminary budget which incorporated the revisions was described in detail. Total project costs are now anticipated between \$1.7M-\$1.9M. A tentative schedule and conceptual design were shared. Reuben Van Tassel shared concerns and provided suggestions with materials and mechanicals to be considered. A very lengthy discussion continued addressing Committee member questions and concerns. Dan and Chris Helwig will return to the January Committee meeting.

7) Consent Agenda

Health Department and Human Services narratives were pulled. Edgewater and Human Services vouchers were pulled. Motion (Hokamp/Fischer) to approve the consent agenda. All ayes. Motion carried.

8) Discussion and consideration of items removed from consent agenda

- HEALTH - Supervisor Clendenning asked what the Wazeecha Cottage is. Nancy Eggleston explained this is a tourist rooming house and is in the category of licensed lodging. Supervisor Clendenning also had a question regarding the narrative description of a home visit (at a home found unfit for human habitation) asking if a skunk had been found. Nancy provided a response with the complaint follow-up process.
- HUMAN SERVICES - Supervisor Clendenning asked what's going to happen with the Airport CBRF closing. Brandon Vruwink noted it is Maintenance Department's building and the Executive Committee will decide what will happen to the house. Brandon responded with how Human Services might assist residents being displaced and noted that treatment will continue. The Legacy Foundation is considering funding support to keep the CBRF operational.
- EDGEWATER - Supervisor Polach asked about payment to Kenneth Hartje for moving telephone line and payment to Power Pac for lawnmower. Jordon Bruce provided an explanation for payment with both.
- HUMAN SERVICES - Supervisor Polach asked about Clark County Rehab and Lutheran Services payments, Brandon Vruwink provided explanation of the contracted services with both.

9) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center

Financial statements were reviewed with specific questions answered by appropriate Department Heads.

10) Edgewater Haven Conflict of Interest Assertion update

Jordon Bruce explained the policy needs signature of Committee members. A copy was provided to members and signatures obtained.

- 11) Human Services Discussion of Competency Programming Request from DHS**
Jordan Bruce provided an update with other considered locations for Competency Programming.
- 12) Human Services update of projected rate increases for Group Homes and Residential Care Providers**
Brandon Vruwink provided an update with the ongoing discussions surrounding rate increases and the impact they may have on the 2017 Human Services budget.
- 13) Human Services Psychiatric Recruitment**
Brandon Vruwink shared an update with Dr. Andrews' anticipated retirement and asked the Committee to consider how it will approach that vacancy.
- 14) Human Services FSET Program Success Story**
Steve Budnik and Angela O'Day were introduced and recognized for their work with the FSET program. A video capturing an FSET Program Success Story was played.
- 15) Human Services update of Weekender program for Mental Health Tech's and possible expansion to other positions and Edgewater**
Jordan Bruce shared results of the creation of weekender positions, this has proven to be very successful and there is a desire to expand this opportunity to include nurses at Norwood and Edgewater.
- 16) Health Department presentation of Medications Disposal Public Service Announcement**
Nancy Eggleston played a PSA describing the Pharmaceutical Disposal Program. Collection information was shared with the number of pounds disposed of over the past two years.
- 17) Health Department out-of-state travel request to attend the Community of Practice for Public Health Improvement in New Orleans, LA, April 20-21, 2017 with all expenses paid with grant funds**
Kathy Alft shared conference details and learning objectives. Motion (Buttke/Fischer) to authorize attendance to the Community of Practice for Public Health Improvement Open Forum in New Orleans, LA with all expenses paid with grant funds. Supervisor Clendenning stated he would be voting no because the Health Department has had numerous out-of-state travel requests. Chair Rozar explained how many of the requests are required as part of grant funding, and that all requests are non-tax levy funded. Six ayes, two opposed (Clendenning and Polach). Motion carried.
- 18) Update regarding relocation of departments to the River Block Building and in the Courthouse**
Bids have been received and opened for River Block construction. Work is expected to begin January 1.
- 19) 2017 Health & Human Services Committee meeting dates**
A list of meeting dates in 2017 was shared (4th Thursday monthly with exception to November meeting moved to the 3rd Thursday due to the Thanksgiving holiday). Budget meeting for Human Services and Edgewater will be scheduled for August at a later date.
- 20) 2017 Health & Human Services Committee goals discussion**
Agenda item postponed to January meeting.
- 21) Legislative Issue Updates**
Department heads provided updates regarding issues pertaining to their departments.
- 22) Items for Future Agenda**
The Chair noted items for future agendas.
- 23) Next Meeting(s)**
 - January 26, 2017, 5:00 pm, Wood County Annex & Health Center Classroom – Marshfield
- 24) Closed Session**
The Committee returned to closed session at 8:50 p.m. pursuant to 19.85(1)(c) Wis. Stats. to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; for the purpose of conducting a Department Head evaluation. Slattery-Smith (absent from the closed session at the start of the meeting). Rozar: Aye, Fischer: Aye, Clendenning: Aye, Polach: Aye, Hokamp: Aye, Buttke: Aye, Koszczuk: Aye, Slattery-Smith: Aye. Closed session reconvened from recess.
- 25) Open Session**
Motion (Hokamp/Koszczuk) to return to open session at 9:45 p.m. All ayes. Motion carried.
- 26) Adjourn**
Motion (Koszczuk/Slattery-Smith) to adjourn. All Ayes. Motion carried. Meeting adjourned at 9:46 p.m.

Minutes taken by Kathy Alft and reviewed by Marion Hokamp, secretary.

Minutes subject to Committee approval

Marion Hokamp, Secretary
Health and Human Services Committee