

***MINUTES OF THE HIGHWAY INFRASTRUCTURE &
RECREATION COMMITTEE***

DAY & DATE: August 2, 2012
PLACE: Wood County Highway Department, Wisconsin Rapids Shop, 555 – 17th Avenue North, Wisconsin Rapids, WI 54495
MEETING TIME: 8:00 AM
ADJOURNMENT TIME: 11:50 AM
MEMBERS PRESENT: Chairman Allen Breu, Vice-Chairman Trent Miner, and Secretary Dennis Polach
MEMBERS EXCUSED: Marion Hokamp and Gerald Nelson
OTHERS PRESENT: Park Administrator Chad Schooley, Forest Administrator Fritz Schubert, Highway Commissioner Douglas Passineau, Accounting Technician John Peckham, Chris Meyer (Mayor, City of Marshfield), Steve Grant (DNR), Ed Wagner (District 4), John Damrau (Town of Cameron resident), Ernie Nikolai (Town of Cameron resident), and Brent Redmond (Town of Cameron resident)

1. Item #1 – Call meeting to order. Chairman Allen Breu called the meeting to order at 8:00 AM. The meeting has been properly posted.
2. Item #2 - Public comments. There were no public comments.
3. Item #3 – Approve minutes of the July 05 and July 17, 2012 Highway Infrastructure & Recreation Committee. The minutes of the meeting were reviewed.

**Moved by Polach, seconded by Miner to approve the minutes as presented.
Motion carried unanimously.**

PARKS

4. Item #4 –The Building and Grounds Supervisor Report was reviewed (see attached report).

Moved by Miner, seconded by Polach to approve the Building and Grounds Supervisor Report. Motion carried unanimously.

5. Item #5 - The Office Manager Report was reviewed (see attached report).

**Moved by Polach, seconded by Miner to approve the Office Manager Report.
Motion carried unanimously.**

6. Item #6 - The Park Administrator Report was reviewed (see attached report).

Item #6a. – County Conservation Aid Grant Resolution

The Pittsville Lions club has expressed interest in donating \$1,000.00 for stocking Lake Dexter with Northern Pike. Wood County is again eligible for the County Conservation Aids 50/50 grant program. Schooley recommended that the Department use this donation as the matching dollars in 2012 and he had prepared a resolution to that affect.

Moved by Miner, seconded by Polach to approve the resolution, sign it, and send it to County Board. Motion carried unanimously.

Item #6b. – Distribute draft of 2013 budget

Schooley distributed a preliminary draft summary of the Parks and Forestry 2013 budget for the Committee to review. The Committee approved of the work Schooley and his staff did on the budget.

Item #6c. – Special Use Permits

Corey Bowden is requesting a Special Use Permit to trap muskrats along the Yellow River in portions of Dexter Park. He did this last year and there were no problems. The period would be from November 1st until the end of trapping season.

Dan Hobbs of Multi-Metro Deer Management has requested approval to bow hunt in approved park areas. The group has done so in the past and they are requesting permission to do so again from Mid-October of 2012 until January 31, 2013.

Moved by Miner, seconded by Polach to approve the Special Use Permits to allow Corey Bowden to trap muskrats along the Yellow River in portions of Dexter Park and to allow Multi-Metro Deer Management to hunt in approved park areas. Motion carried unanimously.

Moved by Miner, seconded by Polach to approve the Park Administrator Report. Motion carried unanimously.

FORESTRY

7. Item #7 - The Forest Administrator Report was reviewed (see attached report).

Item #7a. - Timber sale update and balance sheet were distributed.

Schubert informed the Committee that there is a chance the Department could have a record-breaking year in timber sales. Also, due to the recent dry

conditions, Schreiner Forest Products has been able to get out and do some of the logging for their jobs. Futurewood has also been able to get onto their contract land. In addition, Lambert Forest Products plans to move a crew onto their job on Monday, August 6th.

Item #7b. – Goose Lane Abandonment by the Town of Dexter

Schubert received a response from the Town of Dexter attorney regarding a possible discontinuation of Goose Lane. The County's interest in the area is that they need access to harvest timber on adjacent land. The Committee consensus was that attaining a permanent easement might be the best recourse under the circumstances.

Moved by Miner that the Committee direct the Forest Administrator and Corporation Counsel to pursue a permanent easement for access to the County Forest near Goose Lane. Motion failed for lack of a second.

The Committee has no response to the Town Board of Dexter at this time. Schubert was directed to have Corporation Counsel Peter Kastenholz send a letter to get more information.

Item #7c. – Possible Land Acquisition in the Town of Hiles

A citizen has 217 acres in the Town of Hiles that she is interested in selling. It is in the Managed Forest Lands program. The Committee discussed several possible funding avenues that could be used to make the purchase including the Land Fund, Timber Sale Revenue, and a Project Loan, as well as a stewardship option.

To continue with this project, Schubert would have to do some timber cruising and have an assessor visit the property, unless the landowner's assessment is recent enough.

Schubert was directed to continue researching this subject and report his findings back to the Committee.

Moved by Miner, seconded by Polach to approve the Forest Administrator Report. Motion carried unanimously.

8. Item #8 – Old Business. Nothing to report.
9. Item #9 - New Business. Nothing to report.
10. Item #10 – Correspondence. Schooley reported that a youngster broke some windows at the Dexter shower building. He was caught while doing so and he then wrote a letter apologizing and stating that he would pay for the damage.

A couple of Eagle scouts would like to do projects in the parks. Schooley gave one of them a few options for cleaning up some buckthorn and honeysuckle. The other scout is considering paint scraping and painting at one or more of the parks.

Schubert has hired an LTE to do recon.

11. Item #11 – Approve payment of bills.

**Moved by Miner, seconded by Polach to approve payment of the bills.
Motion carried unanimously.**

12. Item #12 – Revenue report.

Moved by Polach, seconded by Miner to approve the revenue report. Motion carried unanimously.

The Committee recessed for a break at 9:55 AM.
The Committee reconvened at 10:17 AM.

HIGHWAY

13. Item #13 – Discuss, and possibly act on, Hwy BB speed limits. John Damrau, resident of the Town of Cameron, spoke to the Committee about the recent change in speed limit from 45 mph to 55 mph on CTH BB, from new USH 10 roundabout west to CTH B. He and the other residents in that area would like the speed limit lowered back to 45 mph, as it has been since 2003, for safety reasons.

Moved by Miner, seconded by Polach to lower the speed limit from 55 mph to 45 mph on CTH BB from the STH 10 roundabout west to CTH B. Motion carried unanimously.

14. Item #14 – Discuss, and possibly act on, inter-county cooperative agreement. Clark County would like to enter into an inter-county cooperative agreement with Wood County as such things are now required for FEMA reimbursement.

Moved by Miner, seconded by Polach to sign the inter-county cooperative agreement. Motion carried unanimously.

15. Item #15 – Discuss scale painting publication. The Department used the same company that calibrates the scale to paint it. A notice was published in the newspaper that the Department was not going out on bids for the \$16,000 project.

16. Item #16 – Discuss scenic byways. The Commissioner would like to proceed with engineering work for scenic byways at a cost of about \$5,000. This is the first step

necessary before application can be made to the State to include CTH Z in the scenic byways program.

Moved by Miner, seconded by Polach to direct the Highway Commissioner to authorize engineering work for the scenic byways program. Motion carried unanimously.

17. Item #17 – Discuss used conveyor for tarpot. This is a safety-related item as it allows easier loading of crackfiller into the tarpot so that the employees are not lifting the heavy boxes and splashing them into the hot oil manually. The Highway Commissioner was authorized by the Committee to proceed with the purchase.
18. Item #18 – Discuss used trenchbox. The cost of a new trenchbox is about \$11,000. The Department has been renting one for a couple months at a cost of about \$3,000. The vendor has offered to put the rental fees towards the purchase so we could get the trenchbox for about \$8,765.
19. Item #19 – Discuss possible highway conference topics. The North Central Region Highway Commissioners have asked each of their members to talk to their respective committees for ideas to present at the February highway conference. The Committee will think about it and possibly offer some ideas in the future.
20. Item #20 - Update on frac sand issues. The recent meeting between Passineau, Corporation Counsel Peter Kastenholz, the frac sand companies and their representatives went well. All involved plan to work towards an agreement. The companies would like to confirm the engineering cost figures they were given so they will hire their own firm to do so. The signing date of the agreements has been moved from August 1 to September 1, though the agreements will be retroactive to August 1. Chris Meyers, City of Marshfield, was present at the meeting today and stated that he believes the companies will come back to the negotiating table with some changes to the agreements. He also commented that there may be some upcoming legislation, in his opinion, but that nothing will happen before January 2013. Ed Wagner, District 4, was also present today and he mentioned that the frac sand companies are hoping to get these issues dealt with legislatively but are willing to use legal recourse, if necessary.
21. Item #21 - Current Projects Update. The current projects update was reviewed.
22. Item #22 – Approve payment of bills.

Moved by Miner, seconded by Polach to approve payment of the bills. Motion carried unanimously.

23. Item #23 – The Accounting Supervisor’s report was reviewed.
Moved by Miner, seconded by Polach to approve the Accounting Supervisor’s report. Motion carried unanimously.

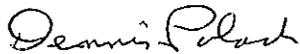
24. Item #24 – Correspondence.

Passineau informed the Committee that the Department forces would be hauling a couple loads of recycle to the Marshfield Fairgrounds. The Fairgrounds will pay for the trucking.

25. Item #25 – Next meeting date will be August 14, 2012 for the Park/Forestry/Highway Tour, Wood County Courthouse, Avon Street Parking Lot, at 8:00 AM.

26. Item #26 – Motion to adjourn.

Moved by Miner, seconded by Polach to adjourn at 11:50 AM. Motion carried unanimously.



Dennis Polach, Secretary

Minutes taken by John Peckham, Highway Department Accounting Technician

BUILDING AND GROUNDS REPORT

August 2, 2012

By D. Quinnell

CURRENT PROJECTS

- The Dexter Shower Project is progressing well. The block walls are completed and the roof is starting to go on. The septic is under way for completion by the end of August.
- The Red Sands Beach Pavilion is 90% complete. We have pulled away from the project for a couple of weeks to allow the Ski Tournament to take place. We will then go back in and complete the ceiling and the landscaping.
- We are placing the buildings from the land trade on CTH N on the Wisconsin Surplus web site for sale and then removal by September 30, 2012.

MAINTENANCE OPERATIONS

- The summer season is progressing well. All parks are doing normal maintenance operations.

EMPLOYEE MATTERS

- We are planning an employee meeting on August 7, 2012 at the new pavilion.

OTHER

OFFICE MANAGER REPORT

August 02, 2012

By: H. Gehrt

Program Reports:

Snowmobile: All reimbursements have been completed and mailed off to the State. We are just waiting on reimbursement.

ATV: All reimbursements have been completed and mailed off to the State. We are just waiting on reimbursement.

We are contemplating closing the ATV Area due to the dry conditions. We are waiting to see if Jackson County closes and also word from the DNR.

The ATV Area will be closed for 1 day sometime in September for spraying on the adjacent County Forest Land.

OTHER:

I am currently working on compiling information for the Department's 7 budgets and working on estimates.

I will be attending a snowmobile funding meeting on August 13, 2012. This is to fund the projects that were on "hold" due to the flooding issues in the northern counties earlier this Spring.

I will be participating in the Summer Campground Critique meeting on July 30, 2012.

Park Administrator Report

By Chad Schooley, Park Administrator

August 2, 2012
HIRC meeting

- The Pittsville Lions club have expressed interest in donating \$1,000.00 for stocking Lake Dexter with Northern Pike. Wood County is again eligible for the County Conservation Aids 50/50 grant program. I would like to use this donation as the matching dollars in 2012. I have included the required resolution to apply for this grant.
- The Red Beach Shelter and Dexter Shower building projects continue. Although there is still some finish work to be done on the Red Beach shelter, there were a lot of positive comments from spectators during the State Water Ski show. We

have started taking reservations for the shelter building starting in September. The daily rental fee for this shelter will be \$125.

- The State Water Ski show was once again a huge success. The Wisconsin Rapids area, and South Wood County Park, could once again show off and promote itself to the thousands of visitors that this event draws.
- The final DNR inspection for the Nepco Park boat landing project was done on July 26th. The project turned out very nice. The new boat washdown station is being used by most boaters.
- I attended the WPRA summer tour on July 19th and 20th in Oshkosh. We toured several parks, a water park, and the UW Oshkosh sports complex.
- Staff has been working on the 2013 budget. A draft copy will be handed out at the meeting.

August Events

- 49 Shelter reservations
- Incurage Community Celebration, South Wood County Park Enclosed Shelter- August 1st.

SPECIAL USE PERMITS

FOREST ADMINISTRATOR REPORT

August 02, 2012

By: F. Schubert

FOLDER BALANCES AS OF 07-31-2012

<u>JOB NUMBER</u>	<u>CONTRACTOR</u>	<u>ENDING MONTH BALANCE</u>	<u>CONTRACT AWARD</u>	<u>PAYMENTS RECEIVED</u>	<u>YEAR AWARDED</u>
645	LAMBERT FOREST PRODUCTS	\$ (822.83)	\$ 14,994.40	\$ -	2008
658	FUTUREWOOD CORPORATION	\$ (20.00)	\$ 74,207.60	\$ -	2008
				\$ -	

FORESTRY TOTAL = \$351,180.23

Timber Sale Activity (July)

Jobs Started: #699 Delaney Forest Products
#703 Futurewood

Jobs Continuing/Reactivated: #646 Schreiner Forest Products
#670 Schreiner Forest Products

Jobs Gone Inactive: None

Jobs Finished: #646 Schreiner Forest Products

Current Projects Update

By Douglas Passineau, Highway Commissioner

August 2, 2012
HIRC meeting

Construction

- Fine grading towns in preparation for paving
- Paving CTH G and Cranmoor Road in the City of Nekoosa
- Topsoil on CTH G and Cranmoor Road in the City of Nekoosa
- Pave, finish and open CTH U/W intersection

General Maintenance

- Mow County and State right-of-ways
- Set up and take down detours
- Sign work on County and State highways
- Clean up downed trees on County and State highways
- Weed-eat around bridges and guardrails
- Mow the new US Hwy 10
- Coat chips for the City of Wisconsin Rapids
- Perform guard rail repairs on County highways

Road Closures/Opening

- There are no Road Closures to report at this time.

Wood County Highway Infrastructure and Recreation Committee Meeting

8/2/12

DATE

NAME	REPRESENTING
Chris Meyer	City of Massfield
Steve Grant	DNR
Ed Wagner	District 4
John Danner	Resident of Town of Cameron
Eric Nikolai	Cameron
Brent Redmond	Cameron