

HIGHWAY INFRASTRUCTURE & RECREATION COMMITTEE MEETING MINUTES

DAY & DATE: Thursday, November 1, 2018
PLACE: Wood County Highway Department, 555 17th Avenue N,
Wisconsin Rapids, WI 54495
MEETING TIME: 8:00 A.M.
ADJOURNMENT TIME:
MEMBERS PRESENT: Chairman Adam Fischer, Supervisor William Winch,
Supervisor Marion Hokamp, Supervisor Lance Pliml,
Supervisor Dennis Polach
EXCUSED: None.
OTHERS PRESENT: Supervisor Doug Machon; Roland Hawk, Highway
Commissioner; Sandra Green, Parks & Forestry Office
Supervisor

1. Call meeting to order. Meeting called to order at 8:00 am by Chairman Fischer.
2. Declaration of Quorum. Yes.
3. Public comments. Drawing for Parks & Forestry week of camping was drawn and the winner is John VanMeter from Necedah, WI. Congratulations!
4. Correspondence. Bill Winch said that a constituent said he was pleased with the jake brake signs. Roland Hawk received a letter from Senator Tammy Baldwin's office regarding a resolution that was adopted to not adopt heavy and long trucks. She stated that it has been part of their legislative agenda for a few years and at this time it has been withdrawn from their proposals.
5. **CONSENT AGENDA**
 - a. Approve minutes from previous committee meetings. **A motion was made by L. Pliml and second by M. Hokamp to approve the minutes of previous meetings. All in favor. Motion carried.**

Winch requested to have pages 19 and 20 regarding parks vouchers pulled from the consent agenda.

A motion was made to approve pages 19 and 20 of the parks vouchers by D. Pollach and second by B. Winch. All in favor. Motion carried.
 - b. Department Staff Reports
 - c. Department Vouchers
6. Review items, if any, pulled from consent agenda
7. ATV Update. Highway has ordered some signs for the routes that were adopted to open. When they arrive, they will be placed. Sandra Green, Parks & Office Supervisor; Jason Grueneberg, Planning & Zoning Director and Fritz Schubert, Parks Forest Administrator met with Jackson County Trail Coordinator. Another meeting was held with a local ATV club president. Roland spoke with the Town of Remington regarding several issues and questions. Some roads are open and some we would like them to open to make our plan work for us instead of sending folks into Juneau County and other counties.
8. **HIGHWAY**
 - a. Quotes for Sand and Aggregates. Bid information was handed out to the committee. **A motion was made to approve bids for sand and aggregates by L. Pliml and second by M. Hokamp. All in favor. Motion carried.**
 - b. Brine Building and Memorandum of Understanding. MOU was discussed. **A motion was made to approve the MOU regarding the Highway Brine Building by L. Pliml and second by D. Pollach. All in favor. Motion carried.**
 - c. Wisconsin Department of Transportation Routine Maintenance Agreement. The RMA is something that is signed each year. The agreement was discussed.

A motion by L. Pliml and second by M. Hokamp to approve the WI DOT Routine Maintenance Agreement. All in favor. Motion carried.

- d. Step-Up Pay Department Costs. This would begin January 1, 2019. **A motion was made to approve the step-up pay by B. Winch and second by L. Pliml with the agreement that a semi-annual review of these dollars will be reviewed and discussed halfway through the budget year. All in favor. Motion carried.**
 - e. Safety Allowance Policy Revision. Discussed. **Motion by L. Pliml and second by B. Winch to approve the policy revision. All in favor. Motion carried.**
 - f. 2019 Highway Construction Program. Discussed.
 - g. Bridge Contracts for 2019 Construction. Discussed.
 - h. Surface Transportation Program Bridge CTH GG. Discussed.
 - i. Backhoe Replacement Plan. Discussed. R. Hawk will put together a full replacement plan and bring back to the committee for action due to the 90 day window to advertise the bid and then to build and assemble the machine.
- 9. PARKS AND FORESTRY**
- a. Revenue Reports. Motion to approve the parks revenue reports by D. Pollach and second by B. Winch. All in favor. Motion carried.
10. Future Agenda Items. Backhoe replacement plan for Highway; if time allows, Highway tour of brine building.
11. A meeting for department head evaluations is set for November 7, 2018 at the courthouse, Room 114 at 1:00 pm.
The next regular meeting date is December 6, 2018 at 8:00 am at the Wood County Highway Department, 555 17th Ave. North, Wisconsin Rapids, WI 54495
12. Motion to adjourn. Chairman Fischer adjourned the meeting at 9:01am.

Signed electronically by, Secretary Marion Hokum

Marion Hokamp

Minutes taken by Sandra Green, Parks & Forestry Office Supervisor