

(APPROVED)

MINUTES OF THE UNIVERSITY COMMISSION MEETING OF  
JANUARY 18, 2018

Chair Rozar called the meeting to order at 5:30 p.m.

Present: Breu, Earll, Spiros, Montgomery, Rozar, Machon, and Poeschel.

Absent: Pliml, Meyer.

Also present: Michelle Boernke, Associate Regional Dean; Brian Panzer, Building & Grounds Superintendent; and Marcie Koziczowski, University Commission Bookkeeper.

Rozar declared a quorum present.

Motion (Poeschel/Spiros) to approve the minutes of the November 15, 2017 meeting. Motion carried. (Minutes on file.)

Motion (Machon/Breu) to receive and place on file the statement of accounts. Motion carried. (Statement of accounts on file.)

Motion (Breu/Spiros) to receive and place on file the lists of bills. Motion carried. (List of bills on file.)

Panzer did not distribute a printed Building & Grounds Superintendent's Report since most was reported at the last meeting. He did, however, announce the upcoming purchase of a J.D. Utility Tractor with attachments to be paid for with State funding and he also reported the departure of one custodian and the hiring of another.

Boernke asked Panzer to discuss the C.I.P. He announced that it is unfinished but that he will distribute it to all Commission members as soon as possible. It must be submitted to the City on January 26, 2018, but if Commissioners have concerns or changes, they should let Brian know and he will make the updates. This action item will appear on the Commission's next meeting agenda.

Boernke reported that the RFP for the theatre upgrade went out today with proposals due back February 20. Site visits will be conducted January 30 with proposed construction to begin May 21 and end June 22, 2018.

Montgomery reported that a newly established Campus Community Players Advisory Committee met last night. A director will be hired to produce a Fall and Spring production and possibly summer production(s). He also noted that UW-System has submitted a request for approval to the joint plan to the Higher Learning Commission, which is an accrediting agency. Progress is being made on the merger with UW-Marathon County and UW-Stevens Point. Recently, 75 faculty and staff members from UW-Marathon County and UW-Marshfield/Wood County visited UW-Stevens Point and met with their peers. UW-Stevens Point has expressed interest of what programs might meet the needs of the community.

Rozar announced that she had received a letter from Shane Bagley from Parallel. The City of Marshfield had expressed some concerns on the agreed-upon annual increase and had concerns regarding the footings. That has since been rectified. Peter Kastenholz will revise the resolution and present it to the County Board. There was agreement among the interest parties that it would be good accounting practices for the Commission to receive the rent monies and then decrease the request to the City and County each year by that amount.

There was no other business.

The next meeting date is May 17, 2018.

Chair Rozar declared the meeting adjourned at 6:00 p.m.

*Minutes taken for Rebecca Spiros, Secretary, by Marcie Kozickowski.*