

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE MEETING
 WEDNESDAY, MAY 7, 2014
 WOOD COUNTY COURTHOUSE, ROOM #115, WISCONSIN RAPIDS WI

Members Present: Hilde Henkel, Kenneth Curry, Robert Ashbeck, Bill Leitchnam, Gerald Nelson, Harvey Petersen

Member Excused:

Staff Present: Land Conservation Staff - Jerry Storke, Lori Ruess
 Planning & Zoning Staff - Jason Grueneberg, Justin, Conner, Julie Akey, Jeff Brewbaker
 UW Extension Staff - Peter Manley, Sarah Siegel

Others Present: Dennis Polach, District #14 Supervisor; William Clendenning, District #15 Supervisor; Lance Pliml, District #16 Supervisor; Matt Janzen, POWTS Program Lead, WI Dept. of Safety and Professional Services; Melissa Reichert, President, Heart of Wisconsin Chamber of Commerce; Bruce Dimick

1. **Call CEED Committee Meeting to Order.** Chairperson Hilde Henkel called the CEED meeting to order at 9:00 a.m.
2. **Election of Vice-Chair and Secretary.**
 - a. Vice-Chair. Chairperson Henkel called for nominations for Vice-Chair. Kenneth Curry nominated Robert Ashbeck. Henkel called for nominations three times. There were no other nominations.

Motion by Harvey Petersen to close nominations and cast a unanimous ballot for Robert Ashbeck as Vice-Chair. Second by Bill Leitchnam. Motion carried unanimously.

- b. Secretary. Chairperson Henkel called for nominations for Secretary. Gerald Nelson nominated Kenneth Curry. Henkel called for nominations three times. There were no other nominations.

Motion by Gerald Nelson to close nominations and cast a unanimous ballot for Kenneth Curry as Secretary. Second by Robert Ashbeck. Motion carried unanimously.

3. **Public Comment.** There was no public comment.
4. **Review Correspondence.**
 - a. Peter Manley distributed information on the County Board Official Training Workshops.
 - b. The meeting to discuss Wood County's involvement in hosting the Farm Technology Days event in 2018 went well; more information to follow at future CEED meetings.
 - c. Extension Department Heads are meeting and discussing salary increases.

5. **Consent Agenda.**

The Consent Agenda included the following Items: 1) minutes of the April 2, 2014 CEED meeting, 2) bills from Land Conservation, Planning & Zoning, and UW Extension and 3) staff activity reports.

- a. Minutes of the April 2, 2014 CEED Meeting. No additions or corrections needed.
- b. Department Bills. Department Claim Sheets were distributed for approval and signature.

- c. Staff Activity Reports. No questions or comments.

Motion by Gerald Nelson to approve and accept the consent agenda items including the minutes of the April 2, 2014 CEED meeting, bills from Land Conservation, Planning & Zoning, and UW Extension, and the staff activity reports as presented. Second by Robert Ashbeck. Motion carried unanimously.

6. **Risk and Injury Report.** Nothing new to report this month.

7. **Planning and Zoning.**

- a. Wisconsin Private Onsite Waste Treatment System (POWTS) Maintenance Requirements, and the County's Role - Matt Janzen, POWTS Program Lead, WI Department of Safety and Professional Services. Matt Janzen gave a PowerPoint presentation on Wisconsin Private Onsite Waste Treatment Systems (POWTS). He explained what a private onsite waste treatment system is and the different types of systems. A State Sanitary Permit is required for new construction, replacement of a system or system modification. He briefly reviewed the duties and responsibilities of local government units required by Wisconsin State Statute 145 and Administrative Code SPS-381-391. 145.20(5) states the maintenance program shall include a requirement of inspection or pumping of the private sewage system at least once every three years. Discussion and questions ensued.

Chairperson Henkel asked if there are any negative effects on a system or the environment to having a system pumped often. Matt stated that most landowners call "pumpers" to complete their inspection and at the same time have their tank pumped. He explained that having a tank pumped on a regular basis, even if it is not necessary, will not harm the system or environment. Preventative maintenance helps extend the life of the system and helps prevent the sludge and scum from being forced out into the drain field.

Other questions were asked about changes in land application rules and fees set by municipalities for accepted waste. Matt explained that both of these were handled through the DNR.

Chairperson Henkel thanked Matt for the presentation.

Jason Grueneberg reported on his meeting with CGI Communications. CGI would produce a "promotional" community video at no cost to the County. The video would contain seven chapters and could be put on Wood County's website. It was the consensus of the committee to forward the contract to Peter Kastenholz for review and approval before discussing what the seven chapters should highlight.

8. **Economic Development.**

- a. Heart of Wisconsin Chamber of Commerce Update. Melissa Reichert, Heart of Wisconsin Chamber of Commerce President, introduced herself to the committee, distributed the new Economic Profile and reported on what is happening at the Heart of Wisconsin. Report included: 25 new business and business expansion consultations. One \$25,000 revolving fund granted to a local business. Three project submissions for Wisconsin Economic Development Corporation; two locations still under consideration. Ten business retention and expansion visits. 14 graduates developed leadership skills to enhance their places of employment and three projects to enhance the community. 96 students taking part in the Heavy Metal Tour to encourage them to consider local manufacturing businesses as career options. Central Wisconsin Days focused on HWY 54 East Arterial Project. Working to assist

with promotion plans of Wood County Business Park in Biron. Training for local businesses “*Dealing with Difficult People & Conflict*” and “*Building Positive Attitudes in the Workplace*”.

Jason Grueneberg gave an update on the Central Housing Region. This program ensures the community’s ability to conserve, rehabilitate and improve residential properties occupied by low to moderate income residents. \$250,000 has been allocated to Wood County, which needs to be committed by the end of July. Wood County currently has two completed applications. The committee suggested using local newspapers, radio and television to promote this program.

9. Land Records.

- a. Review and Approve 2015-2019 Capital Improvement Plan. Justin Conner presented the Planning and Zoning Department’s 2015-2019 Capital Improvement Plan (CIP) for a 2015 LiDAR and Aerial Photography project. This is a cooperative project between Wood County, the City of Wisconsin Rapids and the City of Marshfield to acquire high resolution 6-inch aerial photography and LiDAR elevation mapping meeting FEMA map accuracy standards. The final product will be available to all County departments, municipalities and residents in the County. Funding Sources include a request for \$60,000 from tax levy, \$100,653.84 from Land Records, \$50,000 from Private Sewage, \$20,465.32 from the City of Wisconsin Rapids and \$63,871.10 from the City of Marshfield. Discussion ensued.

Lance Pliml commented that Wood County mapping is “second to none” and that he uses it all the time.

Motion by Gerald Nelson to approve as presented the Planning and Zoning Department’s 2015-2019 Capital Improvement Plan for a 2015 LiDAR and Aerial Photography. Second by Bill Leitchnam. Motion carried unanimously.

10. County Surveyor.

- a. Select Contractor to Complete 2014 Public Land Survey System (PLSS) Maintenance. Jason Grueneberg presented bids from seven companies for PLSS Perpetuation and Maintenance of 65 corners. Costs per corner ranged from \$254.00 to \$614.62. A recommendation was made to award the contract to Walsh Geomatics, LLC; the lowest bidder.

Motion by Kenneth Curry to accept the low bid in the amount of \$254.00/corner \$16,510 total project cost from Walsh Geomatics, LLC for Public Land Survey System (PLSS) maintenance of 65 corners. Second by Robert Ashbeck. Motion carried unanimously.

11. UW Extension.

- a. WACEC Regional Conference Report. – Manley, Ashbeck. Peter Manley and Robert Ashbeck each gave a brief report on the break-out sessions they attended at the WACEC Regional Conference on April 21st.
- b. WACEC State Conference Information. – Manley Peter Manley reported the WACEC State Conference will be held June 23 and June 24, 2014 at the Clarion Hotel Campus Area in Eau Claire. Manley stated that he has another commitment and will not be able to attend the conference, but will

check with his staff to see if someone else can attend. Robert Ashbeck will be presented an award for serving on the Extension oversight committee for 10 years. Ashbeck stated that he would attend.

- c. Clean Sweep Resolution. – Manley Peter Manley presented a resolution to authorize the submittal of a state grant application and the appropriation of \$20,000 in County funds, \$9,000 in anticipated state grants and \$5,000 in anticipated donated funds for a Household Hazardous Waste Clean Sweep program for Wood County.

Motion by Gerald Nelson to approve and forward to County Board a resolution to authorize the submittal of state grant application and the appropriation of County funds and outside donations for a Household Hazardous Waste Clean Sweep program for Wood County. Second by Robert Ashbeck. Motion carried unanimously.

- d. Money Smart Week. – Siegel Sarah Siegel reported Money Smart Week was April 5th – 12th. She gave a brief PowerPoint presentation outlining the programs that were offered in Wood County during Money Smart Week. Programs designed to help consumers better manage their financial responsibilities were offered at the Marshfield and Wisconsin Rapids Public libraries to all income levels. Programs offered included “*How to Save a Dollar...when you don’t have a dime to spare*” and “*Eating Nutritious on a Budget*”. Pre- and post-program surveys were completed by attendees.

12. Land Conservation.

- a. Review and Approve 2015-2019 Capital Improvement Plan. Jerry Storke presented the Land Conservation Department’s 2015-2019 Capital Improvement Plan (CIP) for the purchase of a 4-wheel drive pickup truck in 2017 (estimated purchase price \$35,000) and the purchase of a 2-wheel drive pickup truck in 2019 (estimated purchase price \$30,000).

Motion by Kenneth Curry to approve the Land Conservation Department’s 2015-2019 Capital Improvement Plan for the purchase of a 4-wheel drive pickup in 2017 and a 2-wheel drive pickup truck in 2019. Second by Harvey Petersen. Motion carried unanimously.

Brief discussion took place regarding the possibility of overflowing waste storage facilities in the County due to the long harsh winter and wet spring.

- b. Review and Approve Changes to the Wood County Animal Waste Storage Ordinance. Jerry Storke reviewed changes made to the Wood County Animal Waste Storage Ordinance. The changes were necessary for the Ordinance to be consistent with Wisconsin Administrative Code ATCP 50 and with Chapter NR151 Wisconsin Statutes. Changes included the addition of “waste transfer system” and the addition of “pastures”. Pasture must be included in 590 Nutrient Management Plans as long as they are receiving sources of nutrients. Discussion ensued.
- c. A concern was expressed regarding 801.05(D)(3) which reads: A plan review of the facility and its location in relation to waste transfer inlet, all buildings, roads, wells, lot lines, and other features within three hundred (300) feet of the proposed facility. The concern was if 300 feet is adequate.

Motion by Gerald Nelson to approve the changes to the Wood County Animal Waste Storage Ordinance as presented and to introduce a County Board Resolution to amend Wood County Animal Waste Storage Ordinance 801. Second by Harvey Petersen. Motion carried unanimously.

- d. Discuss Alternate Representative to the Golden Sands RC&D Council. Jerry Storke reported that County Board Chairperson Lance Pliml appointed Supervisor Bill Clendenning as representative to the Golden Sands RC&D Council. In the past a CEED Committee member served as alternate. Following discussion, it was the consensus of the Committee to recommend to County Board Chair Lance Pliml that Bill Leitchnam be appointed alternate to the Golden Sands RC&D Council.

13. Schedule Next Meeting.

- a. Special CEED meeting before County Board - May 20, 2014
- b. The next regular meeting is scheduled for Wednesday, June 4, 2014 at 9:00 a.m.

14. Adjourn.

Motion by Gerald Nelson to adjourn at 12:05 p.m. Second by Harvey Petersen. Motion carried unanimously.

Respectfully submitted,



Minutes by Lori Ruess, Land Conservation Department
Review for submittal to County Board by Kenneth Curry (approved May 13, 2014)