

## MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: July 20, 2021  
 TIME: 8:30 a.m.  
 PLACE: Room 114, Wood County Courthouse  
 TIME ADJOURNED: 8:40 a.m.  
 MEMBERS PRESENT: Chairman Bill Clendenning, Bill Leichtnam,  
 Kenneth Curry, Ed Wagner, Joseph Zurfluh  
 OTHERS PRESENT: Peter Kastenholz, Hon. Todd Wolf, Janelle  
 Hafermann, Lance Pliml, Dennis Polach, Trent Miner

1. At 8:30 a.m., the meeting was called to order.
2. Public comments. None at this time.
3. Criminal Justice Task Force bylaws and resolution were discussed. Criminal Justice Coordinator explained the need for formal bylaws in order to succeed in grant applications. The draft bylaws are based upon best practice standards.

**Moved by Wagner, seconded by Curry, to approve the Criminal Justice Task Force bylaws and to forward a resolution on to the county board to enact the bylaws. All ayes.**

4. Position description and resolution for the County's Administrative Coordinator was discussed. No questions or concerns expressed.

**Moved by Curry, seconded by Zurfluh, to approve the position description for the administrative coordinator. All ayes.**

5. There being no objections, the Chair declared the meeting adjourned at 8:40 a.m.

Minutes taken by Peter Kastenholz.