

**CRIMINAL JUSTICE COORDINATOR ADHOC COMMITTEE  
MEETING MINUTES**

**DATE:** Monday, October 26, 2020  
**TIME:** 1:30 p.m.  
**PLACE:** Wood County Courthouse-Room 114  
Wisconsin Rapids, WI

**PRESENT:** Adam Fischer, Bill Clendenning, Bill Leichtnam and Mary Solheim (in person); Brent Vruwink and Brad Hamilton (video conference)

**OTHERS PRESENT:** (for part or all of the meeting, in-person, telephone or video conference) Kim McGrath, Shannon Lobner, Lance Pliml, Lisa Keller, John Hokamp, Janelle Krueger and Cindy Joosten

**NOT PRESENT:** Shawn Becker

1. The meeting was called to order at 1:30 p.m. by Chairman Fischer.
2. A quorum was declared.
3. There were no public comments.
4. **A motion was made by Leichtnam and seconded by Hamilton to approve the minutes from the September 30, 2020 meeting. All voted aye, motion carried.**
5. Janelle Krueger, the newly hired Criminal Justice Coordinator with Wood County, was introduced to all those in attendance.
6. Vruwink provided an overview and history of the Criminal Justice Coordinator AdHoc Committee and the processes that took place prior to the hiring of Krueger. Discussion ensued pertaining to the roles and responsibilities of the Criminal Justice Coordinator, program development, committee reporting and involvement of the AdHoc Committee, which is being dissolved as of March 1, 2021. It was the consensus of the committee that the Criminal Justice Coordinator prepare formal presentations for both the AdHoc Committee and the Judicial and Legislative Committee by February 2021.
7. Discussion took place on next steps for the Criminal Justice Coordinator that included presentations for committees; assistance and support from the AdHoc Committee; attendance at Criminal Justice Taskforce meetings; and understanding the role of the position, including monthly reporting and committee meeting attendance each month.
8. No future meeting date was scheduled.
9. Chairman Fischer adjourned the meeting at 2:20 p.m.

Minutes taken by Shannon Lobner and are in draft format until approved by the committee at the next meeting.