

MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: August 2, 2018
 TIME: 1 p.m.
 PLACE: Room 115 Wood County Courthouse
 TIME ADJOURNED: 2:07 p.m.
 MEMBERS PRESENT: Chairman William Clendenning, Bill Leichtnam,
 Kenneth Curry, Brad Hamilton, Jake Hahn
 OTHERS PRESENT: Nicole Stelzer and see attached list.

1. At 1:00 p.m., Chairman Clendenning called the meeting to order.
2. Public comments. None.
3. Family Court Commissioner.
 Discussion with Judge Potter. Deadline is Friday for applying and judges will get together to pick new Family Court Commissioner once all applications are in. Discussed changing from a salary position to an hourly wage.
4. Moved by Brad Hamilton, seconded by Jake Hahn, to approve the July 5, 2018, committee minutes. All ayes.
5. The Committee reviewed monthly voucher and department reports of the departments they oversee. Moved by Bill Leichtnam, seconded by Brad Hamilton, to approve the reports and payment of department vouchers. All ayes.

Child Support Director Brent Vruwink discussed funds being requested by Child Support and recoupment of birth costs being more difficult with changes from the Department of Children and Families. Child Support budget will be negatively impacted due to changes. Vruwink asked that a resolution be forwarded to the county board for consideration. Moved by Bill Leichtnam, seconded by Brad Hamilton, to send the resolution to the county board. All ayes. Request for meeting prior to county board meeting with Corporation Counsel to review resolution.

Corporation Counsel report - half-time position didn't work out. Bill Clendenning would like to check staffing of other county corporation counsels and consider an assistant corporation counsel or another full-time secretary. Will bring this back to the next meeting. Bill Leichtnam discussion - Corporation Counsel will continue interviewing for half-time position but committee will discuss possible assistant corporation counsel.

Merit pay discussion - Bill Clendenning against it. Brent Vruwink states resolution needs to be done in order to get rid of merit pay; Executive Committee cannot get rid of it by vote alone. Chairman Doug Machon - Cost of living increase gets rid of the need for merit pay. Executive Committee will look at resolution on merit pay if need be; not sure that it's needed. Will discuss further at next meeting. Proposed resolution at next meeting to act on merit pay.

6. The Committee reviewed the claims of Jan Schraeder and Kami Haffenbredl. These claims will be provided to the county board.
7. Administrative Coordinator.
Discussion by Bill Clendenning - looking for job description on this position. Asking Human Resources to come up with description. Chairman Machon believes the County needs to define this role or look at getting a county administrator. Bill Clendenning - not on the agenda to get someone else but to describe the position. Appropriate for Human Resources Director Kim McGrath to describe the position. Committee agrees Human Resources will provide information on the job description and bring draft to next meeting.
8. The Committee reviewed correspondence and legislative issues.
 - a. Central Sands Water Committee.
Bill Leichtnam - 3 things to report. Membership increasing significantly. Presentation about 2 weeks ago - after the presentation they finalized mission statement. Started discussion for creating bylaws for the group that will be discussed further at next meeting. Wood County Health Department will be major presenter in August. Awaiting results of EPA - August sometime.
9. Courthouse security committee.
Discussion with Judge Brazeau. On the right track. Committee will schedule a meeting for Judge Brazeau to be present. Will contact Branch II secretary for Judge Brazeau's availability.
10. County Board rules.
 - a. Discussion. Bill Clendenning appointed Brad Hamilton as go-to person for rules. Bill Clendenning thinking we should have rules on who appoints Clerk of Court, etc. **Moved by Kenneth Curry, seconded by Jake Hahn, to have Brad Hamilton assess all rules and what other rules should be considered and to authorize per diem to Hamilton for meetings on rules changes. All ayes.**
11. Agenda items for the September 2018 meeting:
 - Proposed resolution on merit pay.
 - Discuss Corporation Counsel staffing.
 - Human Resources to bring draft job description for Administrative Coordinator.
12. The next committee meeting will be Thursday, August 30, 2018, at 1 p.m., for review of department budgets, and the next regular committee meeting will be September 6, 2018, at 11 a.m. The Judicial Committee will also meet with the judges to discuss courthouse security on Friday, August 24, 2018, at 12 p.m.

13. Meeting adjourned without objection by the Chairperson at 2:07 p.m.

Minutes taken by Nicole Stelzer and approved by Kenneth Curry.

Kenneth Curry
Kenneth Curry, Secretary (signed electronically)

Judicial & Legislative Meeting 8/2/18

Cindy Jordan COU

Mary Anderson

DENNIS POWACH - WCB #14

GREGORY J POMEY BR 1

Tiffany Ringer ROD

KIM McGRATH HR

DOUG MACHON WCB

Marla Cummins WC Finance

REUBEN VANTASSEL WC MAINT.

Brent Vukobratovic CSTA