

HIGHWAY INFRASTRUCTURE & RECREATION COMMITTEE MEETING MINUTES

DAY & DATE: March 7, 2019
TIME: 8:00 a.m.
PLACE: Wood County River Block Auditorium
111 W. Jackson St., WI Rapids, WI 54495
ADJOURNMENT TIME: 9:34 A.M.
MEMBERS PRESENT: Chairman Adam Fischer, Supervisor Lance Pliml,
Supervisor Dennis Polach
EXCUSED: Supervisor Bill Winch, Supervisor Marion Hokamp,
OTHERS PRESENT: Supervisor Bill Clendenning, County Board; Director Chad
Schooley, Parks and Forestry; Sandra Green, Parks and
Forestry Office Supervisor; Forest Administrator Fritz
Schubert, Parks and Forestry; Commissioner Roland Hawk,
Highway; Gavin Hutchinson, WDNR, County Board
Chairman, Doug Machon; Tim Christensen, South Park
Disc Golf Course concerned citizen; Laura Delaney,
Delaney Forest Products; John Kunding, Futurewood
Forest Products

1. Call meeting to order. Meeting was called to order by Chairman Fischer at 8:00 am.
2. Declaration of Quorum.
3. Public comments. Supervisor Marion Hokamp will not be here today.
4. Correspondence.
 - a. C. Schooley informed the committee about correspondence he's had regarding a permitted Frac Sand project in the Town of Rock. Coulee Frac Sand LLC is working with the Town of Rock on a reclamation plan that would include turning over the property to the Town of Rock, once mining is completed, as a developed park. Representatives from the Frac Sand Company, and the township, have requested C. Schooley to provide an estimated annual maintenance cost for the future park. C. Schooley provided that information to both parties.
 - b. Roland Hawk stated that in 2018, the committee elected to implement an overhead charge for municipalities, etc. When the Sheriff's Office received the first bill with these charges in February, they were disappointed. Roland stated that all departments are charged a 50% overhead on just the labor which was recommended by the DOT auditor. It's up to the committee on how it's distributed. Because the amount charged to them was higher than they expected, they are considering going elsewhere where these same services would be much less. Roland said he stated to the sheriff he would talk to the HIRC committee regarding this. Roland wants to work on ideas to reduce the cost for the sheriff's office and other departments.
 - c. Roland is working on a legislative meeting within his department. The secretary of transportation will be in Wisconsin Rapids in April and he has been working with the chamber to schedule time with him to do this. He will keep the committee informed.
 - d. The highway claims will be talked about under a different agenda item since they were turned in late.
 - e. C. Schooley stated there will be one additional Special Use Permit added to his report.

Motion to approve by L. Pliml and second by D. Polach to approve the consent agenda removing C. Schooley's report.

- f. C. Schooley stated he would need approval for a WRYSA Fundraiser on 9/14/19 which is an all-day event at RSBP. There are no concerns but it is a first annual event. **Motion by Pliml and second by Polach. Motion passes.**

Supervisor Fischer requests to move up the Disc Golf Fees agenda item at this time. No objections. C. Schooley discussed the proposed new fees for SWCP Disc Golf Course. C. Schooley provided his perspective and some background. The South Wood County Park Disc Golf Course is quite different from the North Park disc golf course in that there are considerable more annual maintenance expenses, and future improvement costs at NWCP compared to South. Perhaps we could have donation boxes placed at SWCP to offset the minimal annual costs of that course. Supervisor Polach's concern was how often they would be checked and emptied. Supervisor Pliml commented that maybe we could engage Mr. Christensen, who was a part of the original course installation, with a few questions. The current baskets were solicited for, and funded by donations, and he is not opposed to doing what C. Schooley suggested. Mr. Christensen states on a typical Wednesday there are about 20-40 league members out there playing disc golf, and he sees them not having an issue donating a few bucks to upgrade the concrete pads. Recommendation is to put up a donation box at the SWCP disc golf course for this year, and to continue to engage the club in discussion for future upgrades. Moving forward, we will look at the possibility of having a fee to fund any future projects. Move to suspend fees for this summer season at the SWCP disc golf course. **A motion was made by L. Pliml and second by D. Polach. Motion passes.**

Supervisor Fischer adds that long term, putting a fee structure in place for the entire county is a good idea. Supervisor Clendenning states there could be a donation from the Township of Grand Rapids for future course improvements.

C. Schooley also wanted to mention that he spoke with Dave Tiffany (NWCP Disc Golf). In appreciation of their donations, C. Schooley would like to offer a first year free pass for those families that contributed towards the baskets at NWCP. C. Schooley also mentioned that in the future, we need to address the fee structure for tournaments. For example, we will need some sort of guidelines on closing down the course for bigger events and how much this will cost and how passes will need to be purchased, etc.

5. CONSENT AGENDA

- a. Approve minutes from previous committee meetings
 - b. Department Staff Reports
 - c. Department Vouchers
 - d. Highway Revenue Reports
6. Review items, if any, pulled from consent agenda
 7. ATV Update.
 - a. S. Green handed out information regarding the WATVA meeting next month in Stevens Point and recommends one person from each department attend.
 - b. R. Hawk stated he and Fritz Schubert met with the Town of Remington regarding Ball road. The Town Board suggested Roland attend their annual meeting in April for a presentation. At that point, they would bring up to the Town for a vote if Ball Road would be open to ATV's.
 - c. F. Schubert stated that enforcement was brought up as a concern by Remington Town Supervisors during the discussion. Also, enforcement has been mentioned by others currently managing ATV trail systems as an important aspect to

consider. Moving forward, this is something we really need to consider as having a presence in each of the townships, on trails and routes, throughout the county.

- d. S. Green and J. Grueneberg attended Towns Association Meeting and gave a presentation regarding the progress of the new ATV trails and routes.

8. HIGHWAY

- a. Work Zone Safety Week April 8-12, 2019. Resolution to be reviewed and approved. **Motion by D. Polach to approve and second by L. Pliml. Motion passes.**
- b. Seasonal Weight Restriction Permit format & fee. R. Hawk handed out some information to each committee member. Discussion ensued. More information needs to come forward as well as more discussion and research. This will be revisited in the near future. Supervisor Fischer would like to table this for another meeting. He wants to take a look at this from all scenarios and do some homework before he makes a decision. There is a consensus there is no action on this topic at this meeting.
- c. Marshfield Facility County Salt Storage. The Highway Department is in need of building a salt shed first rather than storage shed. The storage shed is currently in the CIP for this year. Ultimately, the request is to “change the purpose” from a storage shed to a salt shed allocating the same amount of money. This committee has full authority to authorize the highway commissioner to change the purpose of the CIP. **Motion to change the allocation for the storage building to a salt shed and second by D. Polach. Motion passes.**
- d. Winter Maintenance Budget. Currently, they are close to the \$200K mark. He wanted to let the committee know that he will make adjustments to his budget to make the shortfall work.
- e. CTH U Projects
 - i. STH 54 – S Biron Dr. Discussion.
 - ii. Bridgewater/Classic Development. Received the CSM’s on the new right-of-way from the engineering firm and will be bringing those to the next meeting hopefully for approval.
 - iii. ATV crossing on STH 73 Bridge in the City of Nekoosa Roland stated he has been working with the Nekoosa police Chief Woods and the DOT regarding the Nekoosa river crossing.
 - iv. A couple of budget issues regarding the H project and the Bridgewater project were discussed as well.

9. PARKS AND FORESTRY

- a. Resolution to amend 2018 Snowmobile Maintenance Budget 55441. **Motion by L. Pliml and second by D. Polach to approve. Motion passes.**
- b. 5-Year CIP. C. Schooley gave a brief overview of the CIP for Parks & Forestry. **Motion to approve CIP by D. Polach and second by L. Pliml. Motion passes.**
- c. Disc Golf Fees (see above)
- d. Moved to (A) - Timber Sale Contract Extensions: #719, #724, #741, #744, and #745. In contract #741 the Forest Administrator proposed consideration of a 5% increase in stumpage. This particular contract has had good potential for completion within the past winter, but there has been no activity by the contractor. The Forest Administrator also recommended one-year extensions to the other contracts with no increase in stumpage due to winter access concerns. **A motion was made to approve one-year contract extensions for the above named contracts with no increase in stumpage, except for contract #741 which shall**

have a 5% increase in stumpage by L. Pliml and second by D. Polach.

Motion passes.

- e. WCFA Spring Forest Administrators Meeting. F. Schubert handed out information for this meeting and invited the committee members to attend. They changed the agenda a little so he handed out newly updated agendas. **A motion was made to approve committee members, per diem to attend by L. Pliml and second by D. Polach. Motion passes.**
 - f. Parks Revenue Report.
 - g. Forestry Revenue Report.
Motion to approve the parks and forestry revenue reports by L. Pliml and second by D. Polach. Motion passes.
10. Future Agenda Items.
- a. F. Schubert - Timber Sale Bid opening on March 29, 2019 at 8:30 am. Hope to have timber sale contract approval for these sales on next committee meeting.
 - b. R. Hawk - NC Region DOT County group is having a spring meeting on April 26th at Country Aire in Stratford. The committee is invited and their attendance will be paid for by the highway department.
 - c. C. Schooley - Firewood Ordinance: Would like to review the firewood policy with the committee.
11. Next meeting is April 4, 2019 at the Wood County Highway Department, 555 17th Ave North, Wisconsin Rapids, WI 54495
12. Motion to adjourn. Adjourned at 9:34 by Supervisor Fischer.

Signed electronically by, Chairman Adam Fischer (Secretary Hokamp was excused absent).

Adam Fischer

Minutes taken by Sandra Green, Parks & Forestry Office Supervisor