

OPERATIONS COMMITTEE

DATE: Tuesday, September 6, 2022
TIME: 9:00 AM
LOCATION: Courthouse – Room 114

1. Call meeting to order
2. Public Comments
3. CONSENT AGENDA
 - (a) Review/approve minutes from previous committee meetings
 - (b) Review monthly letters of comment from department heads.
 - (c) Approval of departments vouchers – County Board, County Clerk, Finance, Human Resources, Risk Management, Treasurer, and Wellness.
4. Review items, if any, pulled from consent agenda
5. Discuss American Rescue Plan Act
6. **County Clerk**
 - (a) 2023 Budget
 - (b) DHS Grant Application – Blood Drive Incentive
7. **Wellness Coordinator Update**
8. **Treasurer**
 - (a) 2023 Budget
9. **Finance**
 - (a) Finance Department update
 - (b) Debt presentation – Justin Fisher – Baird
 - (c) Resolution-Authorizing the Issuance of \$10,000,000 General Obligation Promissory Notes and Authorizing the Issuance and Establishing Parameters for the Sale of a Not to Exceed \$10,000,000 Note Anticipation Note
 - (d) Resolution- Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$10,000,000 General Obligation Refunding Bonds
 - (e) 2023 Finance Budget
 - (f) Set 2023 budget hearings
10. **HR**
 - (a) 2023 Budget
11. Comments from the Chair
12. Consider any agenda items for next meeting
13. Set next regular committee meeting date
14. Adjourn

Join by phone

+1-408-418-9388 United States Toll
Meeting number (access code): 2494 580 8995

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=mc8cea7d5ba973d4227c45ba028af8e8e>

Meeting number (access code): 2494 580 8995

Meeting password: 090622

**OPERATIONS COMMITTEE
MEETING MINUTES**

DATE: Tuesday, August 2, 2022
TIME: 9:00 a.m.
PLACE: Wood County Courthouse – Room 114

PRESENT: Ed Wagner, Lance Pliml, Adam Fischer, Donna Rozar, Laura Valenstein

OTHERS PRESENT (for part or all of the meeting, in person or via Webex): Bill Clendenning, Dennis Polach, Jeff Penzkover, Joe Zurfluh, Ed Newton, Reuben Van Tassel, Kim McGrath, Kelli Francis, Sue Smith, Heather Gehrt, Adam Fandre, Amy Kaup, Jason DeMarco, Lisa Keller, Nick Flugaur, Trent Miner, Marissa Kornack, Kyle Theiler, PaNya Yang, Mary Schlagenhaft, Ray Bossert

The meeting was called to order by Chair Wagner at 9:00 a.m.

There were no public comments.

Motion (Rozar/Pliml) to approve the consent agenda. Motion carried unanimously.

Pliml provided an update on ARPA spending. Brief discussion ensued.

Wellness Coordinator Fandre provided an update on the Wellness Program.

Treasurer Gehrt stated that she included a highlight in her monthly report in regards to the port blocker system that has been implemented by IT. Discussion ensued at length. IT Director Kaup answered questions from the Committee regarding the need to have the port blocker system and only encrypted USB devices.

Gehrt presented eight resolutions for the sale of tax deed properties back to former owners.

Motion (Valenstein/Rozar) to approve all eight resolutions for the sale of tax deed properties back to former owners. Motion carried unanimously.

Gehrt stated that some of the opioid money has now been received.

Gehrt stated that the County now owns some properties in Port Edwards. Ray Bossert, Port Edwards Village Administrator, affirmed that the village is interested in purchasing the properties.

Finance Director Newton provided an update on Finance Department activities.

Newton discussed 2023 CIP requests. There were two projects that were missed on the original CIP request and Newton asked for permission to move those projects to ARPA funds. One is the HVAC system at UWSP-Marshfield and the other is finishing and furniture for the fourth courtroom. The consensus of the Committee was to tentatively move those two projects into the ARPA category of the CIP.

Human Resources Director McGrath presented the resolution for the Sheriff's Deputies Union Contract.

Motion (Rozar/Valenstein) to approve the resolution for the Sheriff's Deputies Union Contract. Motion carried unanimously.

Supervisor Fischer asked Edgewater Haven Administrator Theiler to discuss the request for step increases for casual employees. Theiler stated that there are struggles recruiting for RN's, LPN's, and CNA's and they were trying to develop ways to recruit and retain those positions. Theiler explained that casual employees currently do not get an annual step increase like other County employees do. Adding the step increase for casuals could be a way to enhance recruitment and retention efforts, but it impacts various departments, so HHS wanted this Committee to know what they are evaluating. Fischer stated that this was presented for informational purposes only.

Pliml stated that there was a County Board Chair forum this week where ARPA funds were discussed. He stated that he is glad we are avoiding using ARPA funds for operational costs.

There were no items presented for the next meeting agenda.

The next regular Committee meeting is September 6, 2022 at 9:00 a.m.

Wagner declared the meeting adjourned at 9:45 a.m.

Minutes recorded and prepared by Kelli Francis. Minutes in draft form until approved at the next meeting.



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – September 2022

- The annual STUFF THE BUS promotion was another success. The back of my pickup was full of boxed up school supplies that were then turned over to the United Way for distribution. Unfortunately, I did not remember to take a picture of all of it before I boxed it all up, but trust me when I tell you that the gray table in our office was overflowing. County employees are so generous in their giving. A huge shout out to Supervisor Breu for his generous donation! It was nice to see county board participation as well!
- The August Partisan Primary voter turnout was the highest we have seen in over 20 years with a 35.82% countywide turnout. Individual municipalities with the highest turnout included:
 - Town of Hiles – 53.61%
 - Town of Hansen – 43.59%
 - Town of Rudolph – 42.92%

There were some issues that presented themselves that day that will make for some good training. I'm hoping to get that together, time permitting, before the November election.

- The ballot are already ordered for November. Again, a significant short turn around time since we have to have absentee ballots out by September 22nd to comply with UOCAVA and state statutes. There were 2 recounts in the state for an assembly district and a congressional district, both in the southern part of the state.
- We are starting to gear up for post-November election when mandatory ballot audits will be conducted. Last time there were 4 reporting units chosen. I am expecting a higher number this time. We will not know the actual reporting units chosen until the day after the election.
- The County Clerk 2023 budget is in your packet. I will be at the meeting to cover the high points and details.
- The finalized equalized values came down on August 15th. I've started to work on the apportionment of taxes based on those numbers.
- The next blood drive is Friday, September 30th at the courthouse. As always, we WELCOME county board participation. Just give me a call and I'll get you on the schedule. The donation runs from 9:30 AM until 2:30 PM. The need for blood products is especially high this year. There is a DHS Grant Program for Blood Drives that you will see on the agenda that I will talk to you about at the meeting.
- I will be attending the WCA Conference as this corresponds to the fall meeting of the County Clerks Association. I've handed out hotel and registration information to all of the supervisors attending. If anything comes up while you are down there, give me a call.



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

August 31, 2022

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – August 2022

Human Resources Activity

	August 2022	2022 Year-to-Date
Applications Received	72	890
Positions Filled	12	140
Promotions/Transfers	0	38
New Hire Orientations	10	106
Terminations, Voluntary	12*	117
Terminations, Involuntary	2	16
Retirements	2	14
Exit Interviews	4	43

*8 of these are casual positions

Human Resources Narrative

General Highlights

1. Completed the Human Resources/Risk Management 2023 budget and promoted to Finance. Our budget will be presented to the Committee at their September meeting.
2. Started planning/preparation for the 2023 Department Head/Leadership Retreat. Met with three prospective speakers/trainers for the event and are awaiting final proposals.
3. Following the approval of the resolution to ratify the Sheriff's Department Union Agreement for years 2023- 2025, finalized the contract and began distribution for signatures.

Meetings & Trainings

1. Attended the Operations Committee Meeting on August 2nd.
2. Attended von Briesen's virtual Breakfast Briefing titled "Employee Handbooks" on August 3rd.
3. Attended the Highway Infrastructure & Recreation Committee on August 4th.
4. Attended Judicial & Legislative Committee on August 5th.
5. Attended the Jail Project Q&A Session for Department Heads on August 9th.
6. Attended the monthly SPAHRA meeting on August 10th for a 2023 Legal Update.
7. Attended the County Board Meeting on August 23rd.
8. Held the monthly conference call with The Horton Group on August 23rd to discuss various benefit topics. This included an introductory meeting with Astia Health to discuss primary direct care alternatives.

9. Attended and facilitated the Department Head quarterly meeting on August 24th.
10. Attended the WCA Diversity, Equity, and Inclusion Regional Meeting (North Central District) on August 25th.
11. Held individual staff and team meetings to discuss and provide updates on the department's progress towards our 2022 goals.
12. Staff attended various meetings/trainings including:
 - a. SPAHRA Board meeting on August 2nd.
 - b. Strategic Benefits Discussion with Brown & Brown on August 9th.
 - c. Wellness Committee Meeting on August 9th.
 - d. "Onboarding Employees to Ensure Retention" webinar offered through Relias on August 11th.
 - e. Employee Benefits Seminar in Green Bay through Cottingham & Butler on August 18th.
 - f. HR Roundtable Meeting at the City of Wisconsin Rapids on August 24th. Keynote speaker was Kurt Heuer of Incourage Foundation presenting "Speak Your Peace".
 - g. "Regulatory Review" webinar through Cottingham & Butler on August 25th.

Benefits

1. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
2. Processed and prepared monthly COBRA remittance, EBC admin fees, quarterly EAP fees, stop loss admin fees, and turnover reports.
3. Reconciled monthly invoices for health, dental, vision, life, and disability insurances.
4. Updated the Health Reserve Spreadsheet and Health Fund Balance document.
5. Assisted multiple employees with questions related to FMLA, leaves of absence, retirement, and claims concerns.
6. Processed COBRA notifications for dependents on the health plan reaching age 26.
7. Continued developing Open Enrollment materials including 2023 Benefit Guide, PowerPoint presentation, and enrollment forms.
8. Worked with Finance to create the Savings Benefit in HRMS for the WRS Additional Contributions. Added active records for employees.
9. Set-up FastPay for PEHP payments with Nationwide and gained access to PEHP account via website.

Recruitment

1. Updated the Status of Open Positions and Headcount Sheet (FTE Control) spreadsheets daily.
2. Reported new hires with the Wisconsin New Hire Reporting Center.
3. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
4. Communicated with multiple applicants, employees, and supervisors regarding varying positions.
5. Working with Edgewater, Norwood, and Human Services to review and update/pause/re-instate our subscriptions with Indeed. Looking into different options to ensure we are reaching out to interested candidates in a timely manner.
6. Scheduled multiple post-offer, pre-employment drug tests with multiple testing locations (including out-of-state) for applicants offered employment.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Replacement	Dispatch	Dispatcher	Applicant pulled from eligibility list, references conducted, offer accepted, filled 8/15/2022.
Replacements	Edgewater	CNA, RN, LPN and Dietary Assistant – (Multiple) & Therapy Activity Aide	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 9/6/2022.
Contracted	Health	Contracted Dental Hygienist	Contracted position posted, deadline 8/29/2022.
Replacement	Highway	Truck Operator	Position posted, interviews being conducted on 8/31/2022.
Replacement	Highway	Highway Engineer	Position posted, deadline 9/12/2022.
Replacement	Highway	Equipment Operator (Screed)	Position posted, interviews being conducted on 8/30/2022.
New position	Highway	Mechanic I	Position posted, deadline 8/29/2022.
Replacements	Human Services	CCS/CSP Service Facilitator	Position posted, deadline 8/22/2022.
New position	Human Services	Support & Service Coordinator (Marshfield)	Position posted, interviews conducted, references/background completed. Offer extended and accepted, filled 9/6/2022.
Replacements	Human Services	Family Resources Coordinator (2)	Positions posted. Once position filled internally, 2 nd position filled externally 9/6/2022.
Replacements	Human Services	Family Interaction Workers (2 Marshfield, 2 Wisc Rapids)	Positions posted, deadline 8/26/2022.
Replacement	Human Services	Case Manager/SW – Initial Assessment	Position posted, references/background being conducted as of 8/1/2022.
Replacement	Human Services	Crisis Interventionist (7 a.m. to 7 p.m.)	Position posted, interviews conducted, final candidate selected, filled 8/22/2022.
Replacement	Human Services	Outpatient Clinic Manager	Position posted, deadline 9/12/2022.
Replacement	Human Services	Casual Crisis Interventionists	Position posted, deadline 9/5/2022. Multiple positions available, one candidate selected, completing references 8/22/2022.
Replacement	Human Services	Contract Coordinator	Position posted, deadline 9/1/2022.
Replacements	Norwood	Mental Health Technicians, Dietary Aides, RN, LPN, and Therapy Assistant/Occ Ther	Ongoing recruitment by Norwood.
Replacement	Norwood	Psychiatrist	Position posted, deadline 9/12/2022.
Replacement	Norwood	Full-time Cook (2)	Positions posted, deadline 8/30/2022.
Replacements- Establish Eligibility List	Sheriff	Corrections Officer (2)	Position posted, interviews conducted on 7/27/2022. One position filled on 8/29/2022, background on 2 nd candidate 7/27/2022.

Safety/Risk Management

1. Continuing the process of updating the Written Programs and Safety/Risk Manual appendices/forms.
2. Managed open claims with Aegis/Charles Taylor throughout the month.

3. Attended Edgewater and Norwood Safety Committee meetings.
4. Answered various questions from departments on Risk Management departmental charges/ insurance premiums.
5. Conducted N95 fit testing for Edgewater staff on 8/9/22.
6. Released Annual Safety Training on 8/22/22.
7. Attended Jail Project pre-bid meeting on 8/24/22.

CLOSED Workers' Compensation Claims (3)

1. 5/24/22 – Norwood – Employee injured L hand/wrist during training exercise
2. 7/14/22 – Highway – Employee contacted poison ivy on roadside while clearing debris; rash on arms/forehead/cheek
3. 7/14/22 – Sheriff's (Corrections) – Employee was exposed to contagious skin disease while performing security duties

First Aid Injuries (2)

1. 8/8/22 – Edgewater – Employee tripped on oxygen tubing while assisting resident into bed
2. 8/10/22 – Highway – Employee strained lower back while using concrete roller on roadside

Property/Vehicle Damage Claims (1)

1. 7/14/22 – Sheriff's – Squad struck mailbox while driving, damaged passenger side mirror (actual damage \$396.88)

Liability Claims (2)

1. 6/8/22 – Highway – Driver alleges rock from dump truck broke windshield in Knowlton (claimed damage amount \$348.15) – investigation underway
2. 6/20/22 – Highway – Driver alleges rocks from dump truck broke windshield in Marshfield (claimed damage amount \$434.79) – investigation underway

OPEN EEOC/ERD Claims (3)

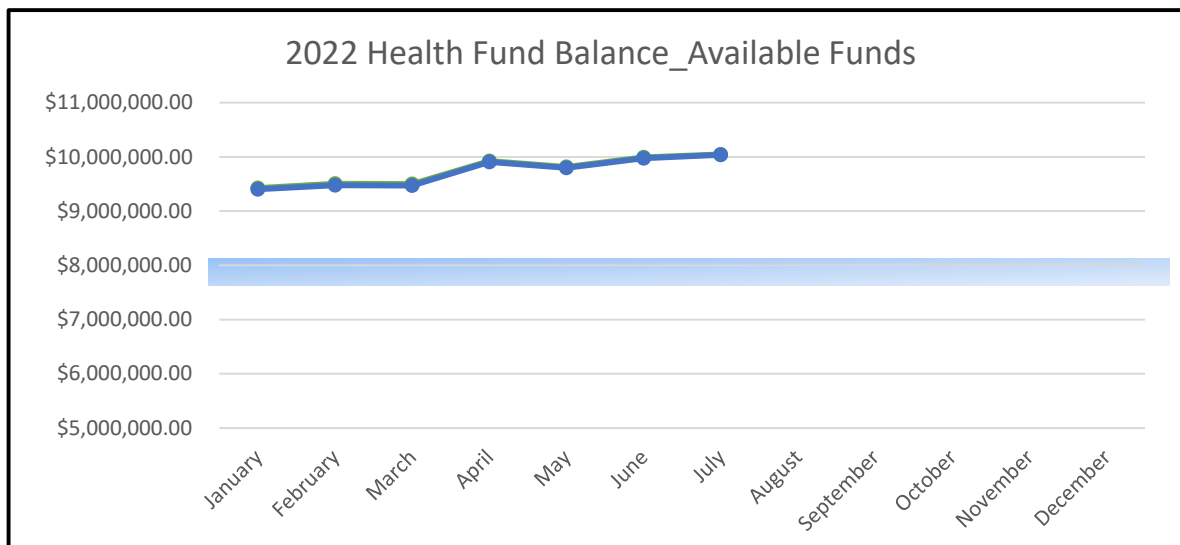
1. 6/1/20 - Former Human Services employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received an Initial Determination of Probable Cause on July 1, 2021. On January 6, 2022 we responded to the Complainant's first set of interrogatories and requests for production of documents. We are currently waiting on opposing counsel to confirm dates for virtual depositions. No activity since January 2022.
2. 2/14/22- Former Norwood employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received a Notice of Complaint on February 16, 2022. Chubb Insurance assigned external counsel to Jackson Lewis. Our position statement was drafted, finalized, and submitted to the EEOC on April 15, 2022.
3. 2/24/22- Former Norwood employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received an Initial Determination of No Probable Cause on August 26, 2022. This matter will be dismissed and considered closed unless the complainant files a timely appeal.

Other

1. Sent out 3rd Quarter DOT Random selection list, due August 29, 2022. Sent reminders for tests still due.
2. Provided CPR/BLS training for Human Services/EM Staff on August 3rd, 10th and 25th.
3. Researched Social Worker classifications, compensation, and requirements in counties throughout the state.
4. Continuing to work on updating all job descriptions based on completed JDQs when vacancies occur.

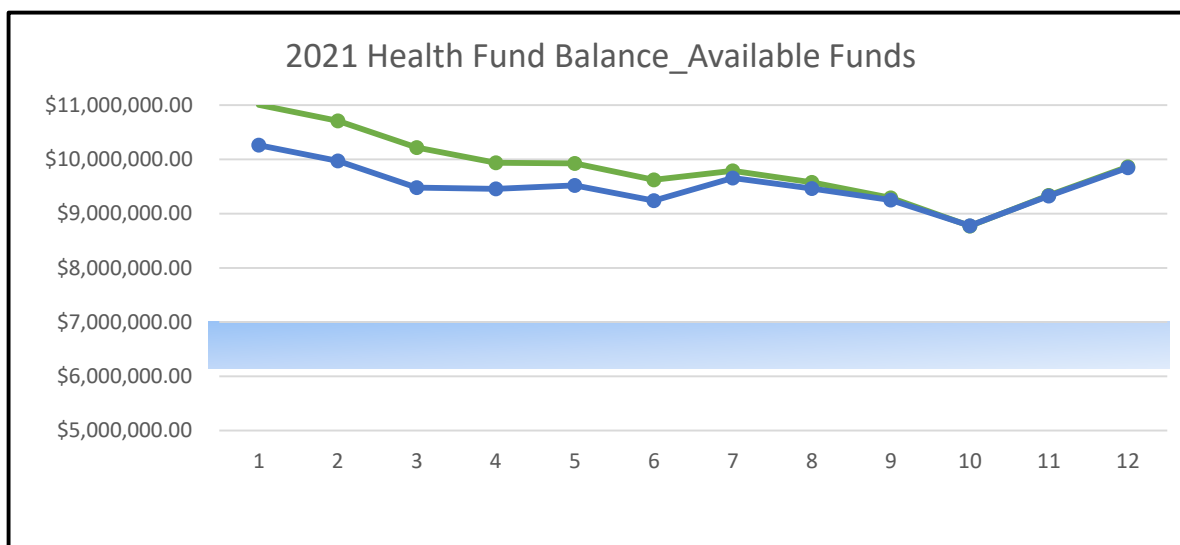
5. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
6. Reconciled and processed the July Unemployment Insurance payment.
7. Completed Workers Compensation account reconciliation and forwarded to Finance.
8. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
9. Facilitated New Hire Orientation on August 1st, 8th, 15th, 22nd, and 29th.
10. Conducted exit interviews on August 4th, 9th, and 31st.
11. Updated COVID Scenarios based on new CDC Guidelines.
12. Provided requested employment documents to Human Services for their audit.
13. Provided employees and/or counsel with copies of personnel files upon request.
14. Responded to multiple verifications of employment.
15. Replied to multiple requests from surrounding counties with varied information.
16. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.

Months	2022		2021	
	Total	Available	Total	Available
January	\$ 9,425,257.81	\$ 9,402,815.78	\$ 11,005,587.80	\$ 10,261,473.82
February	\$ 9,507,106.04	\$ 9,474,416.97	\$ 10,710,181.62	\$ 9,972,678.38
March	\$ 9,499,684.04	\$ 9,470,991.36	\$ 10,216,683.96	\$ 9,478,341.34
April	\$ 9,925,297.90	\$ 9,903,866.81	\$ 9,935,399.73	\$ 9,457,063.69
May	\$ 9,815,542.94	\$ 9,799,681.50	\$ 9,923,879.65	\$ 9,518,856.96
June	\$ 9,989,672.54	\$ 9,974,919.91	\$ 9,623,261.99	\$ 9,238,695.09
July	\$ 10,045,869.34	\$ 10,037,583.16	\$ 9,786,923.19	\$ 9,658,473.47
August			\$ 9,575,356.85	\$ 9,462,636.66
September			\$ 9,293,544.53	\$ 9,250,358.73
October			\$ 8,772,668.55	\$ 8,777,240.31
November			\$ 9,336,398.97	\$ 9,327,803.05
December			\$ 9,862,291.34	\$ 9,844,864.57



2021 Total Balance - Green Line

2021 Available Funds - Blue Line



2021 Total Balance - Green Line

2021 Available Funds - Blue Line

For further information on HR activities, please contact the HR department.



Wood County

WISCONSIN

OFFICE OF THE
TREASURER

Heather L. Gehrt

LETTER OF COMMENTS—SEPTEMBER 2022

1. Participated in Wisconsin Counties Associations Webinars on Mondays in August.
2. Attended Operations Committee meeting on August 2.
3. Attended Land Information Council meeting on August 2.
4. Finished collecting current year taxes on August 5.
5. Attended the new jail questions and answers session on August 9.
6. Attended United Way training on August 17 and was asked to serve on the Board of Directors starting in 2023.
7. Received the final historical tax rolls back from Heartland Business systems on August 18 after all have been scanned into Laserfich.
8. All settlements were paid out to the taxing jurisdictions on August 19.
9. Attended County Board on August 23.
10. Met with a representative from First Business Bank on August 30 to look for more investment opportunities now that interest rates are coming up.
11. Met with representatives from Associated Bank on August 31 to discuss banking products offered, investment opportunities, and rates.
12. Met with Corporation Counsel on August 31 to discuss eviction proceedings against an occupant of a tax deed property. A default judgement was awarded and I am working with the Sheriff's Department and will be notified when the eviction occurs.
13. Sent out 952 delinquent notices after grace period ended for a total outstanding amount of \$2,645,049.69. This is 10 more notices than the previous year, however it was \$929,209 less than the previous year.
14. Sales tax is exceeding where we were at this time last year by \$268,000.
15. Submitted budget to Finance Department and will present at meeting for the Committee to review.



Wood County

WISCONSIN

Employee Wellness

Adam Fandre

Letter of Comments – August 2022

- We are currently halfway through the Quarter 3 Wellness Challenge, *Healthy Bingo*. Healthy Bingo is designed as a fun way to start, maintain, or renew healthy habits and increasing health awareness while enjoying a friendly competition between coworkers. Areas of focus include exercise, nutrition, stress, and sleep; all areas which were considered “high risk” from the 2021 aggregate report. The challenge will end in the next two weeks.
- September reintroduces the InBody Body Composition Analysis which is a unique piece of equipment that allows participants to analyze what their body is made of using electricity. It can measure things such as total body water, dry lean mass, body fat mass, muscle mass, body fat percentage, and more in just a few seconds. This provides valuable insight into why body weight alone is a poor indicator of overall health and instead, the focus should be on the percentage of muscle mass and fat mass. This also provides the opportunity for participants to see how their body composition changes with age and how proper exercise and nutrition can influence this over time.
- 80 flu vaccines have arrived and as such, planning and preparation for the 2022 flu shot clinics is underway with four clinics tentatively scheduled to be held at the River Block and one at Steinle Plaza in the coming weeks. Flu shots will be available to all Wood County employees and any dependents (12 years and older) on health insurance. Just like last year, appropriate COVID-19 protocols and safety measures will be taken. Sign up will take place through www.signupgenius.com. I will report the finalized numbers once completed.
- I am continuing to work with new hires and/or employees who have previously not enrolled in the Wellness Program to get accounts setup on www.managewell.com so they may begin the process of completing the qualifying activities and become more involved in the Wellness Program. So far, engagement from the new hires that I meet with on a regular basis continues to be very positive. I am continuing to reach out to those I have not heard from to ensure they are aware of the Wellness Program and the benefits it offers.

COUNTY BOARD CLAIMS

July-22

Jul-22

Paid August 2022

CLAIMANT	MONTH	PER DIEM \$	MILEAGE \$	MEALS/PKG HOTEL \$	TOTAL \$
Allen Breu	July-22	265.00	75.00		\$340.00
William Clendenning	July-22	715.00	340.63		\$1,055.63
Adam Fischer	July-22	365.00	131.25		\$496.25
Jake Hahn	July-22	315.00	67.50		\$382.50
Brad Hamilton	July-22	565.00	173.75	123.65	\$862.40
John Hokamp	June & July 22	700.00	37.33		\$737.33
David La Fontaine	July-22	350.00	164.38		\$514.38
Bill Leichtnam	July-22	515.00	185.00		\$700.00
Jeff Penzkover	July-22	250.00			\$250.00
Lance Pliml	July-22	750.00	175.00		\$925.00
Dennis Polach	July-22	350.00	27.56		\$377.56
Donna Rozar	July-22	300.00	135.00		\$435.00
Lee Thao	July-22	300.00	2.50		\$302.50
Laura Valenstein	July-22	430.00			\$430.00
Bill Voight	July-22	400.00	106.25		\$506.25
Ed Wagner	July-22	415.00	210.00		\$625.00
William Winch	July-22	300.00	41.25		\$341.25
Joe Zurfluh	July-22	315.00	13.75		\$328.75
Andrea Halbersma	July-22	50.00			\$50.00
Rebecca Spiros	June & July 22	150.00	72.07		\$222.07

\$ 7,800.00 \$ 1,958.22 \$ 123.65 \$ 9,881.87

Chairman

Operations Committee

Committee Report

County of Wood

Report of claims for: COUNTY CLERK

For the period of: AUGUST 2022

For the range of vouchers: 06220093 - 06220104

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
06220093	VERIZON	Monthly Modem Fee	07/29/2022	\$221.20	P
06220094	BEAR GRAPHICS INC	Outer Absentee Envelopes	07/22/2022	\$1,273.82	P
06220095	UNITED PARCEL SERVICE	REPLENISH UPS ACCOUNT AUG 22	08/02/2022	\$250.00	P
06220096	STAPLES ADVANTAGE	Office Supplies	08/05/2022	\$18.39	P
06220097	UNITED MAILING SERVICE	MAIL FEES JULY 1 - 31, 22	08/09/2022	\$1,258.95	P
06220098	WISCONSIN MEDIA	VAR ADS 7/1 - 7/31/2022 GANNET	08/12/2022	\$331.82	P
06220099	HOKS DAVID E	Canvass Brd - Partisan Primary	08/17/2022	\$100.00	P
06220100	CEPRESS CINDY	Canvass Brd - Partisan Primary	08/17/2022	\$100.00	P
06220101	US BANK	VISA Charges	08/17/2022	\$310.49	P
06220102	BEAR GRAPHICS INC	Inner Absentee Envelopes	08/22/2022	\$1,611.68	P
06220103	AMAZON CAPITAL SERVICES	Office Supplies	08/25/2022	\$25.59	
06220104	VERIZON	Monthly Modem Fee	08/26/2022	\$221.28	
Grand Total:				\$5,723.22	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: FINANCE

For the period of: AUGUST 2022

For the range of vouchers: 14220189 - 14220209

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
14220189	AMT	GARNISHMENT PAYMENT	08/11/2022	\$276.00	P
14220190	DOBBERSTEIN LAW FIRM LLC	GARNISHMENT PAYMENT	08/11/2022	\$113.62	P
14220191	DOBBERSTEIN LAW FIRM LLC	GARNISHMENT PAYMENT	08/11/2022	\$351.74	P
14220192	KOHN LAW FIRM SC	GARNISHMENT PAYMENT	08/11/2022	\$304.49	P
14220193	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INSUR	08/11/2022	\$4,936.26	P
14220194	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	08/11/2022	\$2,393.11	P
14220195	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP (VOL) LIFE INS	08/11/2022	\$3,916.31	P
14220196	PUBLIC ASSISTANCE COLLECTION UNIT	GARNISHMENT PAYMENT	08/11/2022	\$20.00	P
14220197	SUPPORT PAYMENT CLEARINGHOUSE	AZ CHILD SUPPORT PAYMENT	08/11/2022	\$355.85	P
14220198	WI DEPT OF EMPLOYEE TRUST FUNDS	WAGE GARNISHMENT	08/11/2022	\$82.85	P
14220199	VARSHO AMY	REIMB OVERPAY OF PAYROLL CORR	08/11/2022	\$4.90	P
14220200	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	08/12/2022	\$13.99	P
14220201	AMT	GARNISHMENT PAYMENT	08/25/2022	\$276.00	
14220202	DOBBERSTEIN LAW FIRM LLC	GARNISHMENT PAYMENT	08/25/2022	\$177.18	
14220203	DOBBERSTEIN LAW FIRM LLC	GARNISHMENT PAYMENT	08/25/2022	\$242.15	
14220204	KOHN LAW FIRM SC	GARNISHMENT PAYMENT	08/25/2022	\$358.18	
14220205	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INS	08/25/2022	\$4,880.83	
14220206	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	08/25/2022	\$2,371.65	
14220207	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP (VOL) LIFE INS	08/25/2022	\$3,877.47	
14220208	PUBLIC ASSISTANCE COLLECTION UNIT	GARNISHMENT PAYMENT	08/25/2022	\$20.00	
14220209	SUPPORT PAYMENT CLEARINGHOUSE	AZ CHILD SUPPORT PAYMENT	08/25/2022	\$355.85	
Grand Total:				\$25,328.43	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: HUMAN RESOURCES

For the period of: AUGUST 2022

For the range of vouchers: 17220065 - 17220073

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
17220065	CONCENTRA HEALTH SERVICES INC	Drug & Alcohol Testing	06/01/2022	\$1,250.00	P
17220066	CONCENTRA HEALTH SERVICES INC	Drug & Alcohol Testing	07/01/2022	\$1,000.00	P
17220067	CARLSON DETTMAN CONSULTING	Annual Salary Grade Review	08/10/2022	\$1,100.00	P
17220068	WI DEPT OF WORKFORCE DEVELOPMENT	July 2022 Unemployment Charges	08/01/2022	\$2,682.06	P
17220069	WI DEPT OF ADMINISTRATION	WiscJobs Annc - OPC Manager	07/20/2022	\$175.00	P
17220070	UNITED STATES TREASURY	PCOR Fees - Addtl Funds	06/16/2022	\$199.59	P
17220071	US BANK	P Card Charges	08/16/2022	\$460.00	P
17220072	CONCENTRA HEALTH SERVICES INC	Drug & Alcohol Testing	08/01/2022	\$650.00	
17220073	NORTHWOODS LASER & EMBROIDERY	Service Recognition Program	08/25/2022	\$95.00	
Grand Total:				\$7,611.65	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: RISK MANAGEMENT

For the period of: AUGUST 2022

For the range of vouchers: 23220038 - 23220073

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
23220038	MARSHFIELD CLINIC	BLS/CPR 07/27/22	07/29/2022	\$17.00	P
23220039	ALLIED 100 LLC	Training Start Kits for EW/NW	08/15/2022	\$743.60	P
23220040	MARSHFIELD CLINIC	BLS/CPR 052622	08/08/2022	\$10.20	P
23220041	MARSHFIELD CLINIC	BLS/CPR 072722	08/08/2022	\$20.40	P
23220042	MARSHFIELD CLINIC	BLS/CPR - 080922	08/08/2022	\$3.40	P
23220043	MARSHFIELD CLINIC	BLS/CPR - 080322	08/08/2022	\$40.80	P
23220044	MARSHFIELD CLINIC	BLS/CPR - 082522	08/29/2022	\$23.80	
Grand Total:				\$859.20	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: TREASURER

For the period of: AUGUST 2022

For the range of vouchers: 28220182 - 28220210

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
28220182	BEAR GRAPHICS INC	TAX BILLS	08/03/2022	\$2,159.50	P
28220183	CITY OF MARSHFIELD	JULY SPECIAL CHARGES	08/03/2022	\$2,622.42	P
28220184	CITY OF NEKOOSA TREASURER	JULY SPECIAL CHARGES	08/03/2022	\$366.91	P
28220185	CITY OF WISCONSIN RAPIDS	JULY SPECIAL CHARGES	08/03/2022	\$28.32	P
28220186	CORELOGIC	TAX OVERPAYMENT REFUND	08/03/2022	\$801.66	P
28220187	CORELOGIC	TAX OVERPAYMENT REFUND	08/03/2022	\$927.29	P
28220188	FORWARD BANK	TAX OVERPAYMENT REFUND	08/03/2022	\$807.93	P
28220189	PEZL GREGORY J	TAX OVERPAYMENT REFUND	08/03/2022	\$18.27	P
28220190	MARSHFIELD CLINIC	TAX OVERPAYMENT REFUND	08/03/2022	\$1,286.14	P
28220191	MILLER PETER	TAX OVERPAYMENT REFUND	08/03/2022	\$27.00	P
28220192	NATIONSTAR MORTGAGE LLC	TAX OVERPAYMENT REFUND	08/03/2022	\$106.41	P
28220193	PANKRATZ FARMS LLC	TAX OVERPAYMENT REFUND	08/03/2022	\$842.46	P
28220194	PHH MORTGAGE SERVICES	TAX OVERPAYMENT REFUND	08/03/2022	\$1,285.69	P
28220195	TOWN OF SARATOGA	JULY SPECIAL CHARGES	08/03/2022	\$905.41	P
28220196	TOWN OF GRAND RAPIDS	JULY SPECIAL CHARGES	08/03/2022	\$801.21	P
28220197	TOWN OF RICHFIELD	JULY SPECIAL CHARGES	08/03/2022	\$240.79	P
28220198	TOWN OF ROCK TREAS LISA ANDERSON	JULY SPECIAL CHARGES	08/03/2022	\$291.67	P
28220199	VILLAGE OF AUBURNDALE TR D MARTH	JULY SPECIAL CHARGES	08/03/2022	\$2,513.38	P
28220200	VILLAGE OF BIRON	JULY SPECIAL CHARGES	08/03/2022	\$279.27	P
28220201	VILLAGE OF PORT EDWARDS TREAS	JULY SPECIAL CHARGES	08/03/2022	\$7,233.12	P
28220202	WI DEPT OF ADMINISTRATION	JULY WI LAND INFO	08/03/2022	\$7,105.00	P
28220203	BADGER TITLE LLC	TAX OVERPAYMENT REFUND	08/24/2022	\$1,311.58	P
28220204	BROCKMAN BEVERLY	TAX OVERPAYMENT REFUND	08/24/2022	\$434.66	P
28220205	DEJA DEAN OR KELSEY	TAX OVERPAYMENT REFUND	08/24/2022	\$10.76	P
28220206	GOWEY ABSTRACT	TAX OVERPAYMENT REFUND	08/24/2022	\$155.16	P
28220207	STERNWEIS JOLENE M	TAX OVERPAYMENT REFUND	08/24/2022	\$84.99	P
28220208	STATE OF WISCONSIN TREASURER	JULY CLERK OF COURTS REVENUE	08/24/2022	\$109,279.21	P
28220209	WISCONSIN CO TREAS ASSN SEC TR	OCTOBER TREASURER CONFERENCE	08/24/2022	\$125.00	P
28220210	WOODTRUST BANK	JULY MONTHLY SERVICE FEES	08/24/2022	\$324.77	P
Grand Total:				\$142,375.98	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: WELLNESS

For the period of: AUGUST 2022

For the range of vouchers: 34220007 - 34220007

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
34220007	ASPIRUS OCCUPATIONAL HEALTH	Advisor/Mileage/HRA/Bios/Labs	08/01/2022	\$6,505.00	P
Grand Total:				\$6,505.00	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____



Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

	2023 Budget	% Change	2022 Budget	2022 Actual	2022 Estimate
06 - County Clerk					
0601 - County Clerk-Administration					
<u>Revenue / Funding Source</u>					
0601-44200 - DNR & Marriage License Fees					
44 - Licenses and Permits	18,700	0.00%	18,700	13,560	18,700
0601-44200 - DNR & Marriage License Fees Total	18,700	0.00%	18,700	13,560	18,700
0601-44201 - Dog License Fund					
44 - Licenses and Permits	1,000	0.00%	1,000	0	
0601-44201 - Dog License Fund Total	1,000	0.00%	1,000	0	
0601-46110 - Public Chgs-Passports					
46 - Public Charges for Services	22,000	0.00%	22,000	13,925	22,000
0601-46110 - Public Chgs-Passports Total	22,000	0.00%	22,000	13,925	22,000
0601-46191 - 46192					
46 - Public Charges for Services	6,800	0.00%	6,800	4,900	6,800
0601-46191 - 46192 Total	6,800	0.00%	6,800	4,900	6,800
0601-46192 - Temporary License Service					
46 - Public Charges for Services	4,500	0.00%	4,500	3,101	4,500
0601-46192 - Temporary License Service Total	4,500	0.00%	4,500	3,101	4,500
0601-46194 - Clerk Copy Fees					
46 - Public Charges for Services	250	0.00%	250	128	250
0601-46194 - Clerk Copy Fees Total	250	0.00%	250	128	250
0601-47330 - Local Gov't Charges					
47 - Intergov. Charges for Services	0	0.00%	0	0	
0601-47330 - Local Gov't Charges Total	0	0.00%	0	0	
Revenue / Funding Source Total	53,250	0.00%	53,250	35,614	52,250
<u>Expense / Expenditure</u>					
0601-51420 - County Clerk					
100 - Personnel Services	243,656	+0.24%	243,078	122,510	217,548
101 - Wages-Permanent	144,708	-2.59%	148,555	78,807	143,381
107 - Sick Leave	7,373	+4.56%	7,052	2,492	2,492
108 - Vacation	12,325	+5.34%	11,701	3,394	3,394
109 - Holiday	6,117	+4.67%	5,844	1,202	1,202
110 - Funeral/Jury/Other	0	0.00%	0	0	0
120 - FICA	13,045	-1.52%	13,246	6,263	10,994
130 - Health Insurance	43,976	+7.87%	40,766	23,519	40,766
132 - Post Employment Benefits	3,410	-1.52%	3,463	855	3,463
133 - Vision Insurance	0	-100.00%	88	20	88
140 - Life Insurance	45	0.00%	45	26	45
151 - Retirement	11,596	+3.03%	11,255	5,597	11,255
160 - Worker's Compensation	259	-1.52%	263	131	263
172 - Training / Conference / CPE	800	0.00%	800	205	205
200 - Contractual Services	8,240	+5.24%	7,830	5,188	7,030
214 - Prof Serv-Printing	3,500	0.00%	3,500	2,882	3,500



Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

	2023 Budget	% Change	2022 Budget	2022 Actual	2022 Estimate
219 - Prof Serv-Other	1,000	0.00%	1,000	37	100
221 - Utility Service-Cellphone / Telephone	2,200	+10.00%	2,000	1,383	2,100
230 - R/M Serv-PC Replacement	1,540	+15.79%	1,330	887	1,330
300 - Supplies and Expense	22,625	+2.26%	22,125	6,235	17,025
311 - Office Supplies	3,000	0.00%	3,000	1,440	3,000
312 - Copy Expense	400	0.00%	400	87	400
313 - Postage	2,900	0.00%	2,900	1,222	2,900
323 - Public Notices	15,000	0.00%	15,000	2,856	10,000
325 - Dues & Subscriptions	0	0.00%	0	0	
328 - Dues	125	0.00%	125	125	125
331 - Mileage	300	0.00%	300	0	0
332 - Meals	0	0.00%	0	0	
333 - Lodging / Hotels	900	+125.00%	400	505	600
336 - Parking	0	0.00%	0	0	
500 - Fixed Charges	28,362	+0.35%	28,263	19,180	28,018
511 - Insurance-Liability	2,012	+5.19%	1,913	1,275	1,913
520 - Premiums on Surety Bonds	1,750	0.00%	1,750	1,505	1,505
531 - Rent-Interdepartment	24,600	0.00%	24,600	16,400	24,600
800 - Capital Outlay	0	0.00%	0	0	
814 - Computers & Printers	0	0.00%	0	0	
0601-51420 - County Clerk Total	302,882	+0.53%	301,295	153,113	269,621
Expense / Expenditure Total	302,882	+0.53%	301,295	153,113	269,621
0601 - County Clerk-Administration Total	249,632	+0.64%	248,045	117,500	217,371
0602 - County Clerk-Postage Meter					
<u>Expense / Expenditure</u>					
0602-51424 - Postage Meter					
300 - Supplies and Expense	7,700	+2.67%	7,500	4,903	7,500
311 - Office Supplies	2,000	0.00%	2,000	734	2,000
313 - Postage	5,700	+3.64%	5,500	4,169	5,500
500 - Fixed Charges	7,000	+7.69%	6,500	4,659	6,211
535 - Leases-Equipment	7,000	+7.69%	6,500	4,659	6,211
0602-51424 - Postage Meter Total	14,700	+5.00%	14,000	9,562	13,711
Expense / Expenditure Total	14,700	+5.00%	14,000	9,562	13,711
0602 - County Clerk-Postage Meter Total	14,700	+5.00%	14,000	9,562	13,711
0603 - County Clerk-Elections					
<u>Revenue / Funding Source</u>					
0603-46141 - Public Chrgs-Court Fees/Costs					
46 - Public Charges for Services	146,000	+1807.25%	7,655	135	7,655
0603-46141 - Public Chrgs-Court Fees/Costs Total	146,000	+1807.25%	7,655	135	7,655
Revenue / Funding Source Total	146,000	+1807.25%	7,655	135	7,655



Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

	2023 Budget	% Change	2022 Budget	2022 Actual	2022 Estimate
<u>Expense / Expenditure</u>					
0603-51440 - Elections					
100 - Personnel Services	1,372	-30.23%	1,966	329	1,290
101 - Wages-Permanent	601	-48.91%	1,176	213	600
107 - Sick Leave	0	0.00%	0	0	
108 - Vacation	0	0.00%	0	0	
109 - Holiday	0	0.00%	0	0	
119 - In or Out Call Pay	600	0.00%	600	100	600
120 - FICA	46	-48.91%	90	16	90
140 - Life Insurance	0	0.00%	0	0	
160 - Worker's Compensation	0	0.00%	0	0	
172 - Training / Conference / CPE	125	+25.00%	100	0	0
300 - Supplies and Expense	205,939	+94.95%	105,639	70,955	104,347
311 - Office Supplies	4,500	0.00%	4,500	3,461	3,500
312 - Copy Expense	250	0.00%	250	78	250
313 - Postage	100	0.00%	100	83	150
321 - Publications	40,000	-46.67%	75,000	50,819	75,000
323 - Public Notices	7,000	-50.00%	14,000	6,156	14,000
331 - Mileage	500	0.00%	500	40	
344 - Operating Supplies & Expense	143,640	0.00%	0	0	0
350 - Repair & Maintenance Supplies	9,949	-11.87%	11,289	10,318	11,447
0603-51440 - Elections Total	207,311	+92.66%	107,605	71,283	105,637
Expense / Expenditure Total	207,311	+92.66%	107,605	71,283	105,637
0603 - County Clerk-Elections Total	61,311	-38.66%	99,950	71,148	97,982
0604 - County Clerk-Info & Comm					
<u>Expense / Expenditure</u>					
0604-51453 - Information & Communication					
200 - Contractual Services	3,000	-25.00%	4,000	888	2,000
221 - Utility Service-Cellphone / Telephone	3,000	-25.00%	4,000	888	2,000
300 - Supplies and Expense	0	0.00%	0	0	
314 - UPS Charges	0	0.00%	0	0	
0604-51453 - Information & Communication Total	3,000	-25.00%	4,000	888	2,000
Expense / Expenditure Total	3,000	-25.00%	4,000	888	2,000
0604 - County Clerk-Info & Comm Total	3,000	-25.00%	4,000	888	2,000
0605 - Committees & Commissions					
<u>Expense / Expenditure</u>					
0605-51120 - Committees & Commissions					
100 - Personnel Services	134,206	0.00%	134,206	71,275	134,206
101 - Wages-Permanent	122,638	0.00%	122,637	65,844	122,638
120 - FICA	9,382	0.00%	9,382	5,037	9,382



Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

	2023 Budget	% Change	2022 Budget	2022 Actual	2022 Estimate
160 - Worker's Compensation	186	0.00%	186	101	186
172 - Training / Conference / CPE	2,000	0.00%	2,000	293	2,000
200 - Contractual Services	3,410	0.00%	3,410	2,022	3,060
214 - Prof Serv-Printing	500	0.00%	500	136	200
221 - Utility Service-Cellphone / Telephone	250	0.00%	250	112	200
230 - R/M Serv-PC Replacement	2,660	0.00%	2,660	1,773	2,660
300 - Supplies and Expense	53,150	0.00%	53,150	31,397	46,400
312 - Copy Expense	300	0.00%	300	67	200
313 - Postage	150	0.00%	150	51	100
325 - Dues & Subscriptions	17,500	0.00%	17,500	13,617	16,000
331 - Mileage	30,000	0.00%	30,000	13,819	25,000
332 - Meals	200	0.00%	200	12	100
333 - Lodging / Hotels	2,500	0.00%	2,500	2,191	2,500
336 - Parking	0	0.00%	0	0	0
341 - Operating Supplies & Expense	2,500	0.00%	2,500	1,640	2,500
0605-51120 - Committees & Commissions Total	190,766	0.00%	190,766	104,693	183,666
Expense / Expenditure Total	190,766	0.00%	190,766	104,693	183,666
0605 - Committees & Commissions Total	190,766	0.00%	190,766	104,693	183,666
06 - County Clerk Total	519,409	-6.71%	556,761	303,791	514,730



Department Operating Budget Summary

Department: 06 - County Clerk	2023 Budget Summary					2023 Total
	0601 - County Clerk-Administration	0602 - County Clerk-Postage Meter	0603 - County Clerk-Elections	0604 - County Clerk-Info & Comm	0605 - Committees & Commissions	
Revenue / Funding Source						
44 - Licenses and Permits	19,700					19,700
46 - Public Charges for Services	33,550		146,000			179,550
47 - Intergov. Charges for Services	0					0
Total Operating Revenues	53,250		146,000			199,250
Revenue / Funding Source Total	53,250		146,000			199,250
Expense / Expenditure						
100 - Personnel Services	243,656		1,372		134,206	379,233
200 - Contractual Services	8,240			3,000	3,410	14,650
300 - Supplies and Expense	22,625	7,700	205,939	0	53,150	289,414
500 - Fixed Charges	28,362	7,000				35,362
Total Operating Expenditures	302,882	14,700	207,311	3,000	190,766	718,659
800 - Capital Outlay	0					0
Expense / Expenditure Total	302,882	14,700	207,311	3,000	190,766	718,659
06 - County Clerk Total	249,632	14,700	61,311	3,000	190,766	519,409



Department Operating Budget Summary

2023 Budget Summary	
Change %	2022 Budget
0.00%	19,700
+335.75%	41,205
0.00%	0
+227.15%	60,905
+227.15%	60,905
0.00%	379,249
-3.87%	15,240
+53.61%	188,414
+1.72%	34,763
+16.35%	617,666
0.00%	0
+16.35%	617,666
-6.71%	556,761



Department Operating Budget Summary

	2022 Budget Summary					
<u>Department: 06 - County Clerk</u>	0601 - County Clerk-Administration	0602 - County Clerk-Postage Meter	0603 - County Clerk-Elections	0604 - County Clerk-Info & Comm	0605 - Committees & Commissions	2022 Budget
Revenue / Funding Source						
44 - Licenses and Permits	19,700					19,700
46 - Public Charges for Services	33,550		7,655			41,205
47 - Intergov. Charges for Services	0					0
Total Operating Revenues	53,250		7,655			60,905
Revenue / Funding Source Total	53,250		7,655			60,905
Expense / Expenditure						
100 - Personnel Services	243,078		1,966		134,206	379,249
200 - Contractual Services	7,830			4,000	3,410	15,240
300 - Supplies and Expense	22,125	7,500	105,639	0	53,150	188,414
500 - Fixed Charges	28,263	6,500				34,763
Total Operating Expenditures	301,295	14,000	107,605	4,000	190,766	617,666
800 - Capital Outlay	0					0
Expense / Expenditure Total	301,295	14,000	107,605	4,000	190,766	617,666
06 - County Clerk Total	248,045	14,000	99,950	4,000	190,766	556,761



Department Operating Budget Narrative

Account Number	Description	2023 Requested	2022 Budget	Difference		Change Justification 10% or greater change
				Amount	%	
06 - County Clerk						
0601 - County Clerk-Administration						
<u>Revenue / Funding Source</u>						
0601-44200 - DNR & Marriage License Fees						
101-0601-44200-???-000	44-000 - Licenses and Permits	18,700	18,700	0	0.00%	
0601-44201 - Dog License Fund						
101-0601-44201-???-000	44-000 - Licenses and Permits	1,000	1,000	0	0.00%	
0601-46110 - Public Chgs-Passports						
101-0601-46110-???-000	46-000 - Public Charges for Services	22,000	22,000	0	0.00%	
0601-46191 - 46192						
101-0601-46191-???-000	46-000 - Public Charges for Services	6,800	6,800	0	0.00%	
0601-46192 - Temporary License Service						
101-0601-46192-???-000	46-000 - Public Charges for Services	4,500	4,500	0	0.00%	
0601-46194 - Clerk Copy Fees						
101-0601-46194-???-000	46-000 - Public Charges for Services	250	250	0	0.00%	
0601-47330 - Local Gov't Charges						
101-0601-47330-???-000	47-000 - Intergovernmental Charges for Services	0	0	0	0.00%	
<u>Expense / Expenditure</u>						
0601-51420 - County Clerk						
101-0601-51420-???-101	101 - Wages-Permanent	144,708	148,555	(3,847)	-2.59%	Dropping an FTE to 80%
101-0601-51420-???-107	107 - Sick Leave	7,373	7,052	322	+4.56%	
101-0601-51420-???-108	108 - Vacation	12,325	11,701	624	+5.34%	



Department Operating Budget Narrative

101-0601-51420-???-109	109 - Holiday	6,117	5,844	273	+4.67%	
101-0601-51420-???-110	110 - Funeral/Jury/Other	0	0	0	0.00%	
101-0601-51420-???-120	120 - FICA	13,045	13,246	(201)	-1.52%	
101-0601-51420-???-130	130 - Health Insurance	43,976	40,766	3,210	+7.87%	
101-0601-51420-???-132	132 - Post Employment Benefits	3,410	3,463	(53)	-1.52%	
101-0601-51420-???-133	133 - Vision Insurance	0	88	(88)	-100.00%	
101-0601-51420-???-140	140 - Life Insurance	45	45	0	0.00%	
101-0601-51420-???-151	151 - Retirement	11,596	11,255	341	+3.03%	
101-0601-51420-???-160	160 - Worker's Compensation	259	263	(4)	-1.52%	
101-0601-51420-???-172	172 - Training / Conference / CPE	800	800	0	0.00%	
101-0601-51420-???-214	214 - Prof Serv-Printing	3,500	3,500	0	0.00%	
101-0601-51420-???-219	219 - Prof Serv-Other	1,000	1,000	0	0.00%	
101-0601-51420-???-221	221 - Utility Service-Cellphone / Telephone	2,200	2,000	200	+10.00%	Increase in costs
101-0601-51420-???-230	230 - R/M Serv-PC Replacement	1,540	1,330	210	+15.79%	Cost set by IT Dept.
101-0601-51420-???-311	311 - Office Supplies	3,000	3,000	0	0.00%	
101-0601-51420-???-312	312 - Copy Expense	400	400	0	0.00%	
101-0601-51420-???-313	313 - Postage	2,900	2,900	0	0.00%	
101-0601-51420-???-323	323 - Public Notices	15,000	15,000	0	0.00%	
101-0601-51420-???-325	325 - Dues & Subscriptions	0	0	0	0.00%	
101-0601-51420-???-328	328 - Dues	125	125	0	0.00%	
101-0601-51420-???-331	331 - Mileage	300	300	0	0.00%	
101-0601-51420-???-332	332 - Meals	0	0	0	0.00%	
101-0601-51420-???-333	333 - Lodging / Hotels	900	400	500	+125.00%	3 conferences per year - State rate lodging prices increasing
101-0601-51420-???-336	336 - Parking	0	0	0	0.00%	
101-0601-51420-???-511	511 - Insurance-Liability	2,012	1,913	99	+5.19%	
101-0601-51420-???-520	520 - Premiums on Surety Bonds	1,750	1,750	0	0.00%	
101-0601-51420-???-531	531 - Rent-Interdepartment	24,600	24,600	0	0.00%	
101-0601-51420-???-814	814 - Computers & Printers	0	0	0	0.00%	



Department Operating Budget Narrative

0602 - County Clerk-Postage Meter

Expense / Expenditure

0602-51424 - Postage Meter

101-0602-51424-???-311	311 - Office Supplies	2,000	2,000	0	0.00%	
101-0602-51424-???-313	313 - Postage	5,700	5,500	200	+3.64%	Increase in PO Box, Meter, Presort Permit Fees
101-0602-51424-???-535	535 - Leases-Equipment	7,000	6,500	500	+7.69%	New lease in 2023. Cost not firm at time of budgeting

0603 - County Clerk-Elections

Revenue / Funding Source

0603-46141 - Public Chrgs-Court Fees/Costs

101-0603-46141-???-000	46-000 - Public Charges for Services	146,000	7,655	138,345	+1807.25%	Reimbursement from municipalities for ExpressVotes
------------------------	--------------------------------------	---------	-------	---------	-----------	--

Expense / Expenditure

0603-51440 - Elections

101-0603-51440-???-101	101 - Wages-Permanent	601	1,176	(575)	-48.91%	Election off-year
101-0603-51440-???-107	107 - Sick Leave	0	0	0	0.00%	
101-0603-51440-???-108	108 - Vacation	0	0	0	0.00%	
101-0603-51440-???-109	109 - Holiday	0	0	0	0.00%	
101-0603-51440-???-119	119 - In or Out Call Pay	600	600	0	0.00%	
101-0603-51440-???-120	120 - FICA	46	90	(44)	-48.91%	Election off-year
101-0603-51440-???-140	140 - Life Insurance	0	0	0	0.00%	
101-0603-51440-???-160	160 - Worker's Compensation	0	0	0	0.00%	
101-0603-51440-???-172	172 - Training / Conference / CPE	125	100	25	+25.00%	Cost of registration for WCCO Conference increasing
101-0603-51440-???-311	311 - Office Supplies	4,500	4,500	0	0.00%	
101-0603-51440-???-312	312 - Copy Expense	250	250	0	0.00%	
101-0603-51440-???-313	313 - Postage	100	100	0	0.00%	
101-0603-51440-???-321	321 - Publications	40,000	75,000	(35,000)	-46.67%	Election off-year



Department Operating Budget Narrative

101-0603-51440-???-323	323 - Public Notices	7,000	14,000	(7,000)	-50.00%	Election off-year
101-0603-51440-???-331	331 - Mileage	500	500	0	0.00%	
101-0603-51440-???-344	344 - Operating Supplies & Expense	143,640	0	143,640	0.00%	ExpressVote Purchase
101-0603-51440-???-350	350 - Repair & Maintenance Supplies	9,949	11,289	(1,340)	-11.87%	Election off-year

0604 - County Clerk-Info & Comm

Expense / Expenditure

0604-51453 - Information & Communication

101-0604-51453-???-221	221 - Utility Service-Cellphone / Telephone	3,000	4,000	(1,000)	-25.00%	IT Contracted phone service reduces this line item
101-0604-51453-???-314	314 - UPS Charges	0	0	0	0.00%	

0605 - Committees & Commissions

Expense / Expenditure

0605-51120 - Committees & Commissions

101-0605-51120-???-101	101 - Wages-Permanent	122,638	122,637	0	0.00%	
101-0605-51120-???-120	120 - FICA	9,382	9,382	0	0.00%	
101-0605-51120-???-160	160 - Worker's Compensation	186	186	0	0.00%	
101-0605-51120-???-172	172 - Training / Conference / CPE	2,000	2,000	0	0.00%	
101-0605-51120-???-214	214 - Prof Serv-Printing	500	500	0	0.00%	
101-0605-51120-???-221	221 - Utility Service-Cellphone / Telephone	250	250	0	0.00%	
101-0605-51120-???-230	230 - R/M Serv-PC Replacement	2,660	2,660	0	0.00%	
101-0605-51120-???-312	312 - Copy Expense	300	300	0	0.00%	
101-0605-51120-???-313	313 - Postage	150	150	0	0.00%	
101-0605-51120-???-325	325 - Dues & Subscriptions	17,500	17,500	0	0.00%	
101-0605-51120-???-331	331 - Mileage	30,000	30,000	0	0.00%	
101-0605-51120-???-332	332 - Meals	200	200	0	0.00%	



Department Operating Budget Narrative

101-0605-51120-???-333	333 - Lodging / Hotels	2,500	2,500	0	0.00%
101-0605-51120-???-336	336 - Parking	0	0	0	0.00%
101-0605-51120-???-341	341 - Operating Supplies & Expense	2,500	2,500	0	0.00%
Total 06 - County Clerk		519,409	556,761	239,338	+42.99%

Operating Position Cost Summary

Report data returned based on the user's security permissions.

Fiscal Year 2023
 Forecast Year 2023
 Department or Sub-Department 06 - County Clerk

Position	Pay Grade	Step	Alloc. %	Salary	Modifiers	Premiums	Total	Hours	Premium Hours	FTE
06 - County Clerk										
0601 - County Clerk-Administration										
0601-51420 - County Clerk										
(Unassigned)										
1301-County Clerk (1301-10555): TRENT MINER (10555)		<i>Salaried</i>	96.88	79,317	28,751	-	108,068	2,015	-	0.97
1302-Deputy County Clerk (1302-10287): SHERI EVANSON (102	Grade G	Step 9	96.88	53,801	24,515	-	78,316	2,015	-	0.97
Total (Unassigned)				133,117	53,266	-	186,383	4,030	-	1.94
Adminstrative Services										
1303-Program Assistant (1303-10735): LA CINDA TERRY (10735	Grade F	Step 5	80.00	37,407	19,065	-	56,472	1,664	-	0.80
Total Adminstrative Services				37,407	19,065	-	56,472	1,664	-	0.80
Total 0601-51420 - County Clerk				170,524	72,332	-	242,856	5,694	-	2.74
Total 0601 - County Clerk-Administration				170,524	72,332	-	242,856	5,694	-	2.74
0603 - County Clerk-Elections										
0603-51440 - Elections										
Non FTE Count										
Total 0603-51440 - Elections				281	21	344	647	11	-	0.01
Total 0603 - County Clerk-Elections				281	21	344	647	11	-	0.01
0605 - Committees & Commissions										
0605-51120 - Committees & Commissions										
(Unassigned)										
3701-County Board Super (3701-12994): WILLIAM VOIGHT (129		<i>Salaried</i>	100.00	2,400	187	-	2,587	2,080	-	1.00
3701-County Board Super (3701-13261): JEFF PENZKOVER (132		<i>Salaried</i>	100.00	2,400	187	-	2,587	2,080	-	1.00
Total (Unassigned)				4,800	374	-	5,174	4,160	-	2.00
Non FTE Count										
3701-County Board Super (3701-10195): ALLEN BREU (10195)		<i>Salaried</i>	100.00	2,400	187	3,778	6,366	2,080	-	1.00
3701-County Board Super (3701-10217): THOMAS BUTTKE (102		<i>Salaried</i>	100.00	2,400	187	-	2,587	2,080	-	1.00
3701-County Board Super (3701-10235): WILLIAM CLENDENNI		<i>Salaried</i>	100.00	2,400	187	3,778	6,366	2,080	-	1.00
3701-County Board Super (3701-10609): LANCE PLIML (10609)		<i>Salaried</i>	100.00	22,400	1,748	3,778	27,926	2,080	-	1.00
3701-County Board Super (3701-10613): DENNIS POLACH (106		<i>Salaried</i>	100.00	2,400	187	3,778	6,366	2,080	-	1.00

Operating Position Cost Summary

Report data returned based on the user's security permissions.

Fiscal Year 2023
 Forecast Year 2023
 Department or Sub-Department 06 - County Clerk

Position	Pay Grade	Step	Alloc. %	Salary	Modifiers	Premiums	Total	Hours	Premium Hours	FTE
3701-County Board Super (3701-10654): DONNA ROZAR (1065		<i>Salaried</i>	100.00	2,400	187	3,778	6,366	2,080	-	1.00
3701-County Board Super (3701-10778): EDWARD WAGNER (1		<i>Salaried</i>	100.00	2,400	187	3,778	6,366	2,080	-	1.00
3701-County Board Super (3701-10808): WILLIAM WINCH (108		<i>Salaried</i>	100.00	2,400	187	3,778	6,366	2,080	-	1.00
3701-County Board Super (3701-11991): BRAD HAMILTON (11		<i>Salaried</i>	100.00	2,400	187	3,778	6,366	2,080	-	1.00
3701-County Board Super (3701-11992): BILL LEICHTNAM (119		<i>Salaried</i>	100.00	2,400	187	3,778	6,366	2,080	-	1.00
3701-County Board Super (3701-12069): JOSEPH ZURFLUH (12		<i>Salaried</i>	100.00	2,400	187	3,778	6,366	2,080	-	1.00
3701-County Board Super (3701-12257): DAVID LA FONTAINE (<i>Salaried</i>	100.00	2,400	187	3,778	6,366	2,080	-	1.00
3701-County Board Super (3701-12333): ADAM FISCHER (1233		<i>Salaried</i>	100.00	2,400	187	3,778	6,366	2,080	-	1.00
3701-County Board Super (3701-12574): JACOB HAHN (12574)		<i>Salaried</i>	100.00	2,400	187	3,778	6,366	2,080	-	1.00
3701-County Board Super (3701-12895): LAURA VALENSTEIN (<i>Salaried</i>	100.00	3,360	262	3,778	7,400	2,080	-	1.00
3701-County Board Super (3701-12896): LEE THAO (12896)		<i>Salaried</i>	100.00	2,400	187	3,778	6,366	2,080	-	1.00
3701-County Board Super (3701-12897): JOHN HOKAMP (1289		<i>Salaried</i>	100.00	2,400	187	3,778	6,366	2,080	-	1.00
Total Non FTE Count				61,760	4,819	60,453	127,031	35,360	-	17.00
Total 0605-51120 - Committees & Commissions				66,560	5,193	60,453	132,206	39,520	-	19.00
Total 0605 - Committees & Commissions				66,560	5,193	60,453	132,206	39,520	-	19.00
Total 06 - County Clerk				237,365	77,546	60,797	375,708	45,225	-	21.74
Grand Total				237,365	77,546	60,797	375,708	45,225	-	21.74



Chronic Disease Prevention

Employer-Sponsored Blood Drives Grant Funding Opportunity

Introduction

The Wisconsin Department of Health Services (DHS) Chronic Disease Prevention Program (CDPP) is issuing the [Employer-Sponsored Blood Drives Grant Funding Opportunity \(GFO\)](#) to award grants to employers who apply to DHS to organize blood drives. The employee blood donation must be voluntary, uncompensated, and of whole blood or specific blood components for use by a nonprofit blood bank organization. The blood drive must be defined as a function organized by a nonprofit blood bank organization in coordination with an employer that is open only to employees of the employer. The employer must retain documentation of each blood donation.

Grant Application

The grant application link and further information can be found on the [Employer-Sponsored Blood Drives Grant Funding webpage](#). The deadline to submit an application is **March 31, 2023**.

This GFO is authorized under 2021 [Wisconsin Act 58, § 9119](#). (link is external). Questions about this GFO and the application process can be sent to DHSChronicDiseasePrevention@dhs.wisconsin.gov.

Please do not reply directly to this email message. For more information, please email the [Department of Health Services Chronic Disease Prevention Program](#).

Definitions

“Blood donation” means the voluntary and uncompensated donation of whole blood, or specific components of blood, by an employee of the organizing employer that is drawn for use by a nonprofit blood bank organization.

“Blood drive” means a function that is held at a specific date and time, is organized by a nonprofit blood bank organization in coordination with an employer, and is open only to individuals who are employees of the employer.

Purpose

Wisconsin currently has blood shortages at Wisconsin hospitals statewide as a result of the COVID-19 pandemic, which has negatively impacted people’s ability to make regular blood donations and is the leading reason for a reduction in blood donations. The blood centers that supply the hospitals reported that the ideal situation is to have a five-day supply of blood and they are now operating with a less than two-day supply. GFOs like the Employer-Sponsored Blood Drive are designed to encourage blood donation and build Wisconsin’s blood supply by 1) offering an incentive to employers who allow employees to donate at work and 2) simplifying the donation process by offering on-site donation opportunities. An increased blood supply means that hospitals can provide emergency care, elective surgeries, cancer treatments, and other life-saving care to Wisconsin residents without needing to ration or delay care.

Eligibility

All employers who are able to meet the criteria listed below will be considered eligible:

Coordinates with a nonprofit blood bank organization to sponsor a blood donation opportunity for its employees during the period of January 1, 2022 – June 30, 2023. The donation opportunity must be voluntary, and the donors may not be compensated. Blood donations must be of whole blood or specific blood components for use by a nonprofit blood bank organization and must occur at a location physically located within Wisconsin.

Agrees to maintain documentation of each blood donation.

Funding

The total amount available under this grant program in each fiscal year is \$250,000. There is no maximum amount set for individual employers. The level of grant funding awarded to each employer will be based on the estimated number of blood donations planned for January 1, 2022 – June 30, 2023. DHS will reimburse awarded employers \$25 per documented blood donation up to the awarded amount.

Application Requirements

The following information will be gathered as part of the online application:

- Contact information for the person completing the application
- Legal business name, street address, and Employer Identification Number (EIN) of the applicant employer
- Contact information for the authorized representative that will be signing the grant agreement if awarded
- Estimated number of blood donations that will be made from January 1, 2022 – June 30, 2023
- Name and street address of locations that will conduct blood drives
- Anticipated dates of blood donation opportunities
- Name of the nonprofit blood bank that will be coordinating the blood donation opportunities

As part of the application, applicants must agree to the following statements:

- I will coordinate with a nonprofit blood donation organization in Wisconsin
- I will maintain required documentation for each blood donation
- I will request reimbursement for only my employees who donate blood
- I attest I am a Wisconsin employer and/or have a physical presence in Wisconsin

If the applicant does not provide the information necessary to meet the application requirements, DHS reserves the right to remove the application from further consideration.

Application Submission

Applications must be completed in full and submitted online through the link provided at the bottom of this webpage **by March 31, 2023**, for consideration.

Important dates

June 2022	Grant Funding Opportunity released
January 1, 2022 – June 30, 2023	Period of Performance
March 31, 2023*	Deadline to submit an application
June 30, 2023	Contract end date and last day for eligible blood donations
August 14, 2023	Deadline to submit final CARS expense report for reimbursement

*Application period may close earlier if all available funding is awarded before this date.

Notification of Award

DHS anticipates notifying applicants for their award status two weeks after application submission. Notification will be provided by email to the contact provided on the application. Applicants not chosen for funding will be notified accordingly.

Post Award Considerations

Community Aids Reporting System (CARS) grant agreement

[CARS](#) is a system for processing agreements and reimbursing expenses. Employers awarded funding through this GFO will be issued a CARS grant agreement with terms and conditions that must be agreed to, including but not limited to affirmative action, civil rights compliance, audit requirements, and supplier diversity.

If an awarded employer is not already set up as a vendor in DHS's payment systems, paperwork to initiate the process will be supplied and must be completed and returned. Set up must be completed prior to DHS issuing the grant agreement. After confirmation that the awarded employer is set up as a vendor, the grant agreement process will be initiated. Estimate six to eight weeks after notification of award for a grant agreement to be issued. The agreement will be emailed via DocuSign and must be signed in DocuSign. After both parties have signed, the agreement will be added to CARS and then will be eligible for reimbursement.

CARS payment system

Payment will be issued by direct deposit only. Grantees receive reimbursement for CARS grant agreements by submitting a [CARS expense report, F-00642](#). Verification from a blood bank must be submitted to support costs claimed on the CARS expense report. Additional instructions will be provided. Final invoicing must be submitted within 45 days of the grant's end. This grant ends on June 30, 2023, and the final CARS expense report will be due by August 14, 2023.

FAQ

1. **How do I find a nonprofit blood bank organization?**
 - America's Blood Centers®, [https://americasblood.org/\(link is external\)](https://americasblood.org/(link is external))
 - American Red Cross, [https://www.redcross.org/local/wisconsin.html\(link is external\)](https://www.redcross.org/local/wisconsin.html(link is external))
 - Association for the Advancement of Blood & Biotherapies, [https://www.aabb.org/\(link is external\)](https://www.aabb.org/(link is external))
 - Versiti™, [https://www.versiti.org/\(link is external\)](https://www.versiti.org/(link is external))
 - Vitalant, [https://vitalant.org\(link is external\)](https://vitalant.org(link is external))
2. **What documentation is required for each blood donation?**
 - The documentation that awarded employers should keep on file include the names of employees that have donated and the donation date(s). The collecting organization will have more complete records.
3. **How long do I need to keep the documentation?**
 - Per the grant agreement, "The Grantee agrees to retain and make available to DHS all program and fiscal records for six (6) years after the end of the agreement period."
4. **Will I receive funding up front or do I need to wait for reimbursement?**
 - Funding is not provided up front. Payments will be issued as reimbursement of documented blood donations.
5. **How long will it take after submitting my expense report will I get the payment?**
 - Refer to the [CARS Payment Processing Schedule](#). CARS expense reports that are submitted prior to the month's keying date will be paid on the first day of the next month. For example, a CARS expense report submitted on 7/1/2022 will be keyed into CARS on 7/15/2022 and paid on 8/1/22.
6. **Will I get a check or direct deposit payment?**
 - Payment will be issued by direct deposit.
7. **Can I include spouses and dependents of my employees in the blood donation program?**
 - No, the blood donation program is only for your employees.
8. **The headquarters for my business is located outside of Wisconsin, am I still eligible?**
 - Yes, as long as the blood donations occur at your site(s) physically located in Wisconsin.
9. **How do I begin to plan and host a blood donation?**
 - Connect with one of the nonprofit blood bank organizations to begin the planning process.
10. **What if I don't know how many blood donations to expect to enter this in the application?**
 - Work with your local blood bank to determine a realistic number of blood donations that can be expected.
11. **What happens if I collect more donations than I estimated, can I get reimbursed for those?**
 - Reimbursement for more donations than estimated is not guaranteed. If funding from this GFO is still available for the additional donations, it may be possible to increase your award through a grant agreement modification.
12. **What happens if I collect fewer donations than I estimated?**
 - You will only submit your CARS reimbursement request for the number of donations collected.
13. **Can I sponsor more than one blood donation drive for my employees as part of the grant program?**
 - Yes. During the application process, you will need to estimate the number of donations expected during the period of performance. Donations can be collected during multiple blood drives.
14. **Am I guaranteed funding if I submit an application by March 31, 2023?**

- No. Applicant employers must meet the eligibility and application requirements. If requirements are not met, the application will not be considered. Additionally, funding will be awarded in the order of applications received. If all available funding is awarded prior to March 31, 2023, the application period will close early.



Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

	2023 Budget	% Change	2022 Budget	2022 Actual	2022 Estimate
28 - Treasurer					
2801 - Treasurer					
<u>Revenue / Funding Source</u>					
2801-41150 - Forest Cropland/Managed Forest					
41 - Taxes	25,000	0.00%	25,000	79,656	104,300
2801-41150 - Forest Cropland/Managed Forest Total	25,000	0.00%	25,000	79,656	104,300
2801-41800 - Interest & Penalties on Taxes					
41 - Taxes	394,000	0.00%	394,000	239,264	415,000
2801-41800 - Interest & Penalties on Taxes Total	394,000	0.00%	394,000	239,264	415,000
2801-43640 - Cty Share Managed Forest Lands					
43 - Intergovernmental Revenues	20,000	0.00%	20,000	0	20,000
2801-43640 - Cty Share Managed Forest Lands Total	20,000	0.00%	20,000	0	20,000
2801-46121 - Treas Fees-Redemption Notices					
46 - Public Charges for Services	4,000	0.00%	4,000	11,041	13,000
2801-46121 - Treas Fees-Redemption Notices Total	4,000	0.00%	4,000	11,041	13,000
2801-46122 - Public Chgs-Property Conversio					
46 - Public Charges for Services	1,000	0.00%	1,000	1,414	1,414
2801-46122 - Public Chgs-Property Conversio Total	1,000	0.00%	1,000	1,414	1,414
2801-46194 - Copy Fees					
46 - Public Charges for Services	0	0.00%	0	0	
2801-46194 - Copy Fees Total	0	0.00%	0	0	
2801-48300 - Property Sales					
48 - Miscellaneous Revenues	10,000	-50.00%	20,000	3,860	13,500
2801-48300 - Property Sales Total	10,000	-50.00%	20,000	3,860	13,500
2801-48900 - Miscellaneous Revenue					
48 - Miscellaneous Revenues	200	0.00%	200	0	0
2801-48900 - Miscellaneous Revenue Total	200	0.00%	200	0	0
Revenue / Funding Source Total	454,200	-2.15%	464,200	335,235	567,214
<u>Expense / Expenditure</u>					
2801-51520 - Treasurer					
100 - Personnel Services	324,769	+1.51%	319,933	177,206	319,833
200 - Contractual Services	56,125	+5.80%	53,050	36,936	49,783
300 - Supplies and Expense	31,400	0.00%	31,400	12,177	23,480
500 - Fixed Charges	41,612	+0.21%	41,525	24,762	36,638
2801-51520 - Treasurer Total	453,906	+1.79%	445,908	251,080	429,734
Expense / Expenditure Total	453,906	+1.79%	445,908	251,080	429,734
2801 - Treasurer Total	(294)	+98.39%	(18,292)	(84,155)	(137,480)



Department Operating Budget Summary

	2023 Budget Summary			
Department: 28 - Treasurer	2801 - Treasurer	2023 Total	Change %	2022 Budget
Revenue / Funding Source				
41 - Taxes	419,000	419,000	0.00%	419,000
43 - Intergovernmental Revenues	20,000	20,000	0.00%	20,000
46 - Public Charges for Services	5,000	5,000	0.00%	5,000
48 - Miscellaneous Revenues	10,200	10,200	-49.50%	20,200
Total Operating Revenues	454,200	454,200	-2.15%	464,200
Revenue / Funding Source Total	454,200	454,200	-2.15%	464,200
Expense / Expenditure				
100 - Personnel Services	324,769	324,769	+1.51%	319,933
200 - Contractual Services	56,125	56,125	+5.80%	53,050
300 - Supplies and Expense	31,400	31,400	0.00%	31,400
500 - Fixed Charges	41,612	41,612	+0.21%	41,525
Total Operating Expenditures	453,906	453,906	+1.79%	445,908
Expense / Expenditure Total	453,906	453,906	+1.79%	445,908
28 - Treasurer Total	(294)	(294)	+98.39%	(18,292)



Department Operating Budget Summary

Department: 28 - Treasurer	2022 Budget Summary	
	2801 - Treasurer	2022 Budget
Revenue / Funding Source		
41 - Taxes	419,000	419,000
43 - Intergovernmental Revenues	20,000	20,000
46 - Public Charges for Services	5,000	5,000
48 - Miscellaneous Revenues	20,200	20,200
Total Operating Revenues	464,200	464,200
Revenue / Funding Source Total	464,200	464,200
Expense / Expenditure		
100 - Personnel Services	319,933	319,933
200 - Contractual Services	53,050	53,050
300 - Supplies and Expense	31,400	31,400
500 - Fixed Charges	41,525	41,525
Total Operating Expenditures	445,908	445,908
Expense / Expenditure Total	445,908	445,908
28 - Treasurer Total	(18,292)	(18,292)



Department Operating Budget Narrative

Account Number	Description	2023 Requested	2022 Budget	Difference		Change Justification
				Amount	%	
28 - Treasurer						
2801 - Treasurer						
Revenue / Funding Source						
2801-41150 - Forest Cropland/Managed Forest						
101-2801-41150-???-000	41-000 - Taxes	25,000	25,000	0	0.00%	
2801-41800 - Interest & Penalties on Taxes						
101-2801-41800-???-000	41-000 - Taxes	394,000	394,000	0	0.00%	
2801-43640 - Cty Share Managed Forest Lands						
101-2801-43640-???-000	43-000 - Intergovernmental Revenues	20,000	20,000	0	0.00%	
2801-46121 - Treas Fees-Redemption Notices						
101-2801-46121-???-000	46-000 - Public Charges for Services	4,000	4,000	0	0.00%	
2801-46122 - Public Chgs-Property Conversio						
101-2801-46122-???-000	46-000 - Public Charges for Services	1,000	1,000	0	0.00%	
2801-46194 - Copy Fees						
101-2801-46194-???-000	46-000 - Public Charges for Services	0	0	0	0.00%	
2801-48300 - Property Sales						
101-2801-48300-???-000	48-000 - Miscellaneous Revenues	10,000	20,000	(10,000)	-50.00%	Per new State Statue to hold funds for 5 years
2801-48900 - Miscellaneous Revenue						
101-2801-48900-???-000	48-000 - Miscellaneous Revenues	200	200	0	0.00%	



Department Operating Budget Narrative

Expense / Expenditure

2801-51520 - Treasurer

101-2801-51520-???-101	101 - Wages-Permanent	202,953	185,694	17,259	+9.29%	Treasurer should be wages only, not sub divided
101-2801-51520-???-107	107 - Sick Leave	6,696	10,081	(3,385)	-33.57%	Treasurer should be wages only, not sub divided
101-2801-51520-???-108	108 - Vacation	8,607	15,426	(6,818)	-44.20%	Treasurer should be wages only, not sub divided
101-2801-51520-???-109	109 - Holiday	5,558	8,355	(2,797)	-33.48%	Treasurer should be wages only, not sub divided
101-2801-51520-???-110	110 - Funeral/Jury/Other	0	0	0	0.00%	
101-2801-51520-???-120	120 - FICA	17,122	16,796	326	+1.94%	
101-2801-51520-???-130	130 - Health Insurance	63,718	63,718	0	0.00%	
101-2801-51520-???-132	132 - Post Employment Benefits	3,714	4,391	(677)	-15.42%	New Employee not yet eligible
101-2801-51520-???-133	133 - Vision Insurance	181	208	(27)	-12.89%	New Employee not taking Insurance
101-2801-51520-???-140	140 - Life Insurance	60	60	0	0.00%	
101-2801-51520-???-151	151 - Retirement	15,219	14,271	948	+6.64%	
101-2801-51520-???-160	160 - Worker's Compensation	340	334	6	+1.94%	
101-2801-51520-???-172	172 - Training / Conference / CPE	600	600	0	0.00%	
101-2801-51520-???-214	214 - Prof Serv-Printing	7,000	7,000	0	0.00%	
101-2801-51520-???-215	215 - Prof Serv-Other	19,700	19,700	0	0.00%	
101-2801-51520-???-219	219 - Prof Serv-Other	5,000	5,000	0	0.00%	
101-2801-51520-???-221	221 - Utility Service-Cellphone / Telephone	2,000	2,000	0	0.00%	
101-2801-51520-???-230	230 - R/M Serv-PC Replacement	1,650	1,650	0	0.00%	
101-2801-51520-???-236	236 - R/M Serv-Lic Agreemt-Software	20,575	17,500	3,075	+17.57%	End of life for current program, switching to Cloud base
101-2801-51520-???-243	243 - R/M Serv Other-Equipment	200	200	0	0.00%	
101-2801-51520-???-310	310 - Debit Cards	500	500	0	0.00%	
101-2801-51520-???-311	311 - Office Supplies	3,000	3,000	0	0.00%	
101-2801-51520-???-312	312 - Copy Expense	3,600	3,600	0	0.00%	
101-2801-51520-???-313	313 - Postage	17,000	17,000	0	0.00%	
101-2801-51520-???-323	323 - Public Notices	500	500	0	0.00%	



Department Operating Budget Narrative

101-2801-51520-???-328	328 - Dues	500	500	0	0.00%
101-2801-51520-???-331	331 - Mileage	1,800	1,800	0	0.00%
101-2801-51520-???-332	332 - Meals	500	500	0	0.00%
101-2801-51520-???-333	333 - Lodging / Hotels	1,500	1,500	0	0.00%
101-2801-51520-???-341	341 - Operating Supplies & Expense	2,500	2,500	0	0.00%
101-2801-51520-???-511	511 - Insurance-Liability	1,848	1,761	87	+4.95%
101-2801-51520-???-531	531 - Rent-Interdepartment	33,864	33,864	0	0.00%
101-2801-51520-???-560	560 - Illegal Taxes & Refunds	3,900	3,900	0	0.00%
101-2801-51520-???-561	561 - Delinq Property Chargebacks	2,000	2,000	0	0.00%

Total 28 - Treasurer

(294) (18,292) (2,002) -10.94%

Operating Position Cost Summary

Report data returned based on the user's security permissions.

Fiscal Year 2023
 Forecast Year 2023
 Department or Sub-Department 2801 - Treasurer

Position	Pay Grade	Step	Alloc. %	Salary	Modifiers	Premiums	Total	Hours	Premium Hours	FTE
28 - Treasurer										
2801 - Treasurer										
2801-51520 - Treasurer										
(Unassigned)										
3401-Treasurer (3401-10316): HEATHER GEHRT (10316)		<i>Salaried</i>	96.88	79,317	28,829	-	108,146	2,015	-	0.97
3402-Deputy Treasurer (3402-12181): CHERYL KROHN (12181)	Grade G	Step 7	100.00	54,205	25,090	-	79,295	2,080	-	1.00
3404-Real Property Lister (3404-10860): NANCY MARTI (10860)	Grade G	Step 5	100.00	52,187	24,780	-	76,968	2,080	-	1.00
3408-Treasurer Coord (3408-13273): JENNIFER CLINE (13273)	Grade E	Step 2	100.00	38,106	21,655	-	59,761	2,080	-	1.00
Total (Unassigned)				223,814	100,355	-	324,169	8,255	-	3.97
Total 2801-51520 - Treasurer				223,814	100,355	-	324,169	8,255	-	3.97
Total 2801 - Treasurer				223,814	100,355	-	324,169	8,255	-	3.97
Total 28 - Treasurer				223,814	100,355	-	324,169	8,255	-	3.97
Grand Total				223,814	100,355	-	324,169	8,255	-	3.97



Wood County

WISCONSIN

Office of
Finance Director

Edward Newton
Finance Director

Date: September 6, 2022
To: Operations Committee

Subject: Finance Department Update
From: Ed Newton

Departmental Activities

- Preparation and assisting departments with various questions.
- Ongoing year-end/audit/single audit/budget discussions with WIPFLI.
- Ongoing consulting with CLA.
- Review departments budget to actuals expenditures.
- File quarterly ARPA report.

Ongoing/Upcoming Projects

- 2022 Annual Audit and Reporting.
- 2022 Cost Allocation Plan planning and preparation.
- 2022 Form A preliminary/audited filing.
- Questica – Upgrade, improve current reports, update functions, and training.
- 2023 – 2027 Capital Improvement Plan – request/borrowing/funding needs.
- Staff development - succession planning.
- American Rescue Plan Act (ARPA) discussion.
- Opioid settlement information.
- Debt funding – 2023 CIP projects/Jail/cash expenditure timeline.
- 2023 budget process.

Meetings, Webinars and Conferences

- Weekly WCA County Leadership meetings.
- Attend County Board meeting.
- Attend other various committee meetings.
- Attend department head meeting.
- File necessary Bug Tussell documents on EMMA.
- Various discussions and meetings with Human Services on various topics.
- Various discussions and meeting with Human Resources.
- Various discussions – Treasurer.
- Various discussion with WIPFLI – budget/audit.
- Various discussion with CLA regarding budget reporting.
- Document preparation regarding Bug Tussell financing.
- Discussion with Baird regarding 2023 debt funding.
- Discussion with Quarles & Brady regarding debt funding.
- Discussions regarding Riverblock security access.
- Various department budget and Questica questions and training.



Wood County

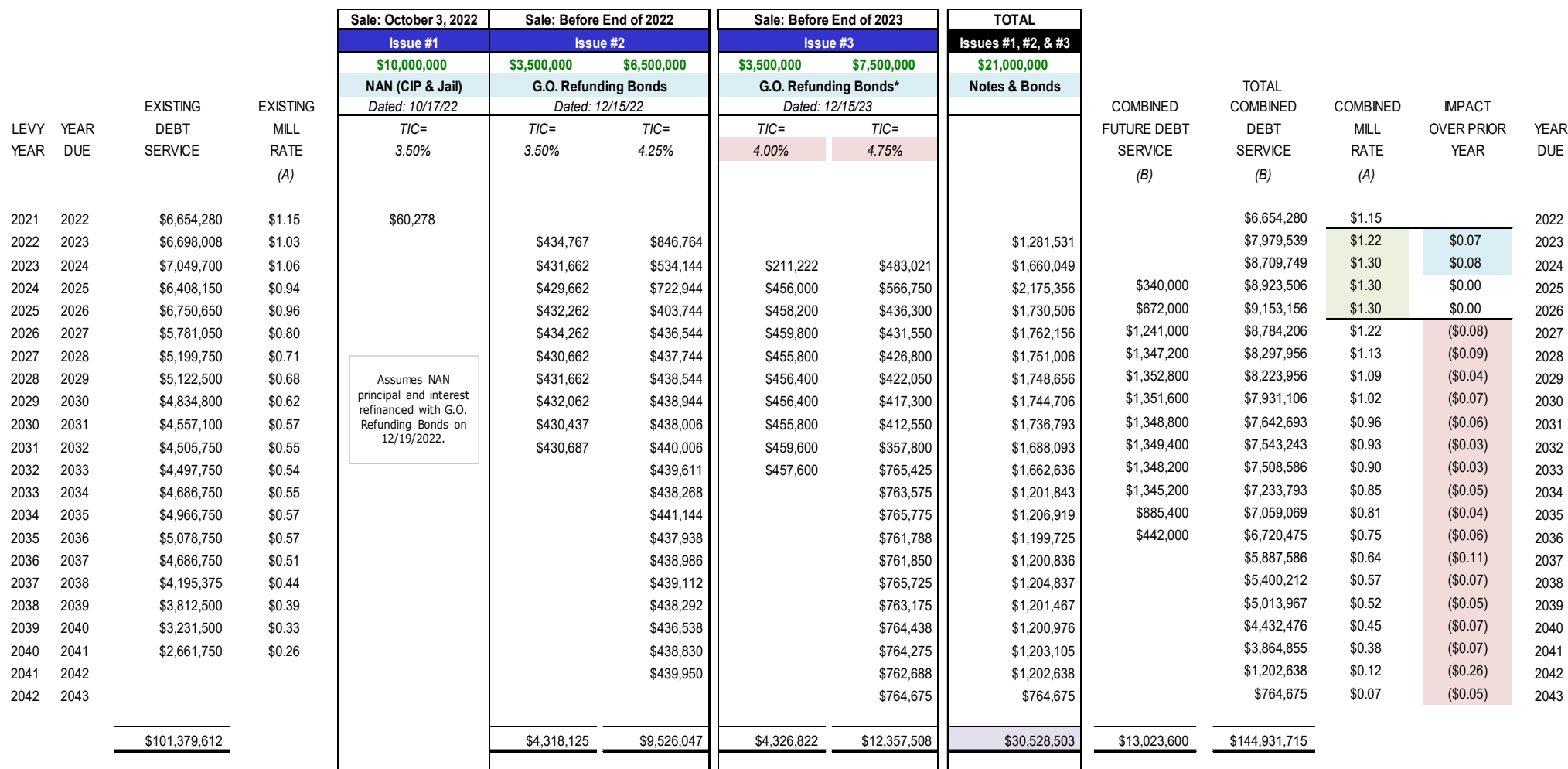
Operations Committee Meeting

September 6, 2022

Justin A. Fischer, Director

jfischer@rwbaird.com
777 East Wisconsin Avenue
Milwaukee, WI 53202
Phone 414.765.3827
Fax 414.298.7354

Financing Plan



50

Wood County

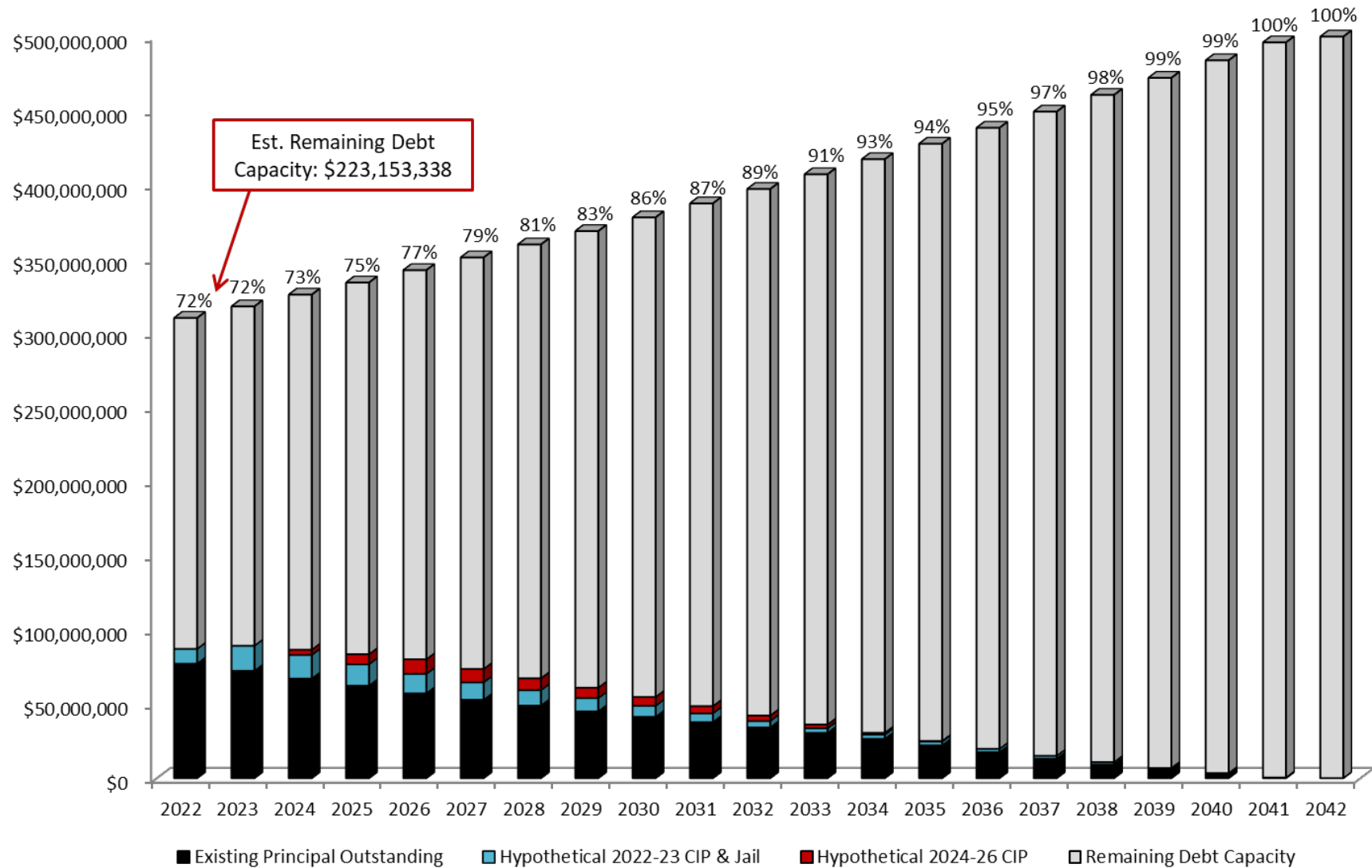
Operations Committee

September 6, 2022

GO Debt Capacity (5% of Equalized Valuation)

As of Year-End December 31st

BAIRD

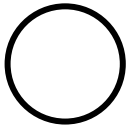


Note: Future capacity based on 2021 Equalized Valuation (TID-IN) of \$6,055,382,200 with annual growth of 2.50%.

Tentative Timeline

July 2022							August 2022							September 2022							October 2022							November 2022										
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S				
					1	2			1	2	3	4	5	6						1	2	3								1				1	2	3	4	5
3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12				
10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19				
17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26				
24	25	26	27	28	29	30	28	29	30	31	25	26	27	28	29	30	23	24	25	26	27	28	29	26	27	28	29	30	27	28	29	30						
31																					30	31																

(1) Baird will be closed on Monday, September 5 in observance of Labor Day.



RESOLUTION#

ITEM#
DATE September 21, 2022
Effective Date Upon passage and publication

Introduced by Operations Committee
Page 1 of 14 Committee

Motion:

Adopted: ☐

1st ☐ Lost: ☐

2nd ☐ Tabled: ☐

No: ☐ Yes: ☐ Absent: ☐

Number of votes required:

☒ Majority ☐ Three-Fourths

Reviewed by: , Corp Counsel

Reviewed by: EN , Finance Dir.

EN

INTENT & SYNOPSIS: RESOLUTION AUTHORIZING THE ISSUANCE OF \$10,000,000 GENERAL OBLIGATION PROMISSORY NOTES AND AUTHORIZING THE ISSUANCE AND ESTABLISHING PARAMETERS FOR THE SALE OF A NOT TO EXCEED \$10,000,000 NOTE ANTICIPATION NOTE

WHEREAS, the County Board of Supervisors hereby finds and determines that it is necessary, desirable and in the best interest of Wood County, Wisconsin (the "County") to raise funds for public purposes, including paying the cost of capital improvement projects and jail projects (the "Project");

WHEREAS, the County Board of Supervisors hereby finds and determines that the Project is within the County's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, it is the finding of the County Board of Supervisors that it is necessary, desirable and in the best interest of the County to covenant to issue general obligation promissory notes (the "Securities") to provide permanent financing for the Project;

WHEREAS, the Securities have not yet been issued or sold;

WHEREAS, counties are authorized by the provisions of Section 67.12(1)(b), Wisconsin Statutes, to issue note anticipation notes in anticipation of receiving the proceeds from the issuance and sale of the Securities;

WHEREAS, it is the finding of the County Board of Supervisors that it is necessary, desirable and in the best interest of the County to authorize the issuance and sale of a note anticipation note pursuant to Section 67.12(1)(b), Wisconsin Statutes (the "Note"), in anticipation of receiving the proceeds from the issuance and sale of the Securities, to provide interim financing to pay the cost of the Project;

WHEREAS, none of the proceeds of the Note shall be used to fund the operating expenses of the general fund of the County or to fund the operating expenses of any special revenue fund of the County that is supported by the property taxes;

WHEREAS, it is the finding of the County Board of Supervisors that it is necessary, desirable and in the best interest of the County to direct Robert W. Baird & Co. Incorporated ("Baird") to act as placement agent and take the steps necessary for the County to sell the Note;

{ }

ED WAGNER (Chairman)

DONNA ROZAR

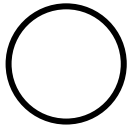
LANCE PLIML

ADAM FISCHER

LAURA VALENSTEIN

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by
Page 2 of 14

Committee

WHEREAS, the Note shall be offered for sale to a financial institution or institutions and a proposal for the purchase of the Note (the "Proposal") shall be submitted to the County by the prospective purchaser of the Note (the "Purchaser"); and

WHEREAS, in order to facilitate the sale of the Note to the Purchaser in a timely manner, the County Board of Supervisors hereby finds and determines that it is necessary, desirable and in the best interest of the County to delegate to each of the Chairperson and the Finance Director (each, an "Authorized Officer") of the County the authority to accept the Proposal on behalf of the County so long as the Proposal meets the terms and conditions set forth in this Resolution by executing a certificate in substantially the form attached hereto as Exhibit A and incorporated herein by reference (the "Approving Certificate").

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of the County that:

Section 1. Authorization of Securities. The County hereby authorizes the issuance and declares its intention and covenants to issue the Securities pursuant to the provisions of Chapter 67, Wisconsin Statutes, in an amount sufficient to retire any outstanding note anticipation notes issued for the purpose of paying the cost of the Project. There is hereby levied on all the taxable property in the County a direct, annual, irrevocable tax sufficient to pay the interest on said Securities as it becomes due, and also to pay and discharge the principal thereof.

Section 2. Authorization and Sale of the Note; Parameters. In anticipation of the sale of the Securities, for the purpose of paying costs of the Project, there shall be borrowed pursuant to Section 67.12(1)(b), Wisconsin Statutes, the principal sum of not to exceed TEN MILLION DOLLARS (\$10,000,000) from the Purchaser upon the terms and subject to the conditions set forth in this Resolution. Subject to satisfaction of the condition set forth in Section 17 of this Resolution, the Chairperson and County Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the County, the Note in the principal amount of not to exceed TEN MILLION DOLLARS (\$10,000,000). The purchase price to be paid to the County for the Note shall be equal to 100% of the principal amount of the Note.

Section 3. Terms of the Note. The Note shall be designated "Note Anticipation Note"; shall be issued in the principal amount of up to \$10,000,000; shall be dated as of its date of issuance; shall be in the denomination of \$100,000 or any integral multiple of \$1,000 in excess thereof; shall be initially numbered R-1; and shall mature on the date which is six months from the date of issuance of the Note.

Interest on the Note shall be payable at maturity, at a rate not to exceed 4.00% per annum. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

Section 4. Redemption Provisions. The Note shall not be subject to optional redemption or shall be callable as set forth on the Approving Certificate.

Section 5. Form of the Note. The Note shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

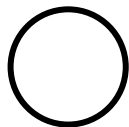
Section 6. Security. The Note shall in no event be a general obligation of the County and does not constitute an indebtedness of the County nor a charge against its general credit or taxing power. No lien is created upon the Project or any other property of the County as a result of the issuance of the Note. The Note

()

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk

County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by
Page 3 of 14

Committee

shall be payable only from (a) any proceeds of the Note set aside for payment of interest on the Note as it becomes due and (b) proceeds to be derived from the issuance and sale of the Securities, which proceeds are hereby declared to constitute a special trust fund, hereby created and established, to be held by the County Clerk and expended solely for the payment of the principal of and interest on the Note until paid. The County hereby agrees that, in the event such monies are not sufficient to pay the principal of and interest on the Note when due, if necessary, the County will pay such deficiency out of its annual general tax levy or other available funds of the County; provided, however, that such payment shall be subject to annual budgetary appropriations therefor and any applicable levy limits; and provided further, that neither this Resolution nor any such payment shall be construed as constituting an obligation of the County to make any such appropriation or any further payments.

Section 7. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There shall be and there hereby is established in the treasury of the County, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the County may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for Note Anticipation Note - 2022" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Note is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the County at the time of delivery of and payment for the Note; (ii) any proceeds of the Note representing capitalized interest on the Note or other funds appropriated by the County for payment of interest on the Note, as needed to pay the interest on the Note when due; (iii) proceeds of the Securities (or other obligations of the County issued to pay principal of or interest on the Note); (iv) such other sums as may be necessary at any time to pay principal of and interest on the Note when due and which are appropriated by the County Board of Supervisors for that purpose; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Note until all such principal and interest has been paid in full and the Note canceled; provided that such monies may be invested in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Said account shall be used for the sole purpose of paying the principal of and interest on the Note and shall be maintained for such purpose until the Note is fully paid or otherwise extinguished, and shall at all times be invested in a manner that conforms with the provisions of the Internal Revenue Code of 1986, as amended (the "Code"), and any applicable Treasury Regulations (the "Regulations").

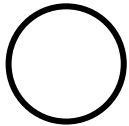
(C) Remaining Monies. When the Note has been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the County, unless the County Board of Supervisors directs otherwise.

{ }

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____.

County Clerk

County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by
Page 4 of 14

Committee

Section 8. Covenants of the County. The County hereby covenants with the owners of the Note as follows:

- (A) It shall issue and sell the Securities as soon as practicable, as necessary to provide for payment of the Note;
- (B) It shall segregate the proceeds derived from the sale of the Securities into the special trust fund herein created and established and shall permit such special trust fund to be used for no purpose other than the payment of principal of and interest on the Note until paid. After the payment of principal of and interest on the Note in full, said trust fund may be used for such other purposes as the County Board of Supervisors may direct in accordance with law; and,
- (C) It shall maintain a debt limit capacity such that its combined outstanding principal amount of general obligation bonds or notes or certificates of indebtedness and the \$10,000,000 authorized for the issuance of the Securities to provide for the payment of the Note shall at no time exceed its constitutional debt limit.

Section 9. Proceeds of the Note; Segregated Borrowed Money Fund. The proceeds of the Note (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Note into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the County and disbursed solely for the purpose or purposes for which borrowed. In no event shall monies in the Borrowed Money Fund be used to fund operating expenses of the general fund of the County or of any special revenue fund of the County that is supported by property taxes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Note has been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 10. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Note to be an "arbitrage bond" within the meaning of Section 148 of the Code or the Regulations and an officer of the County, charged with the responsibility for issuing the Note, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Note to the Purchaser which will permit the conclusion that the Note is not an "arbitrage bond," within the meaning of the Code or Regulations.

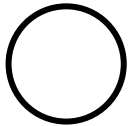
Section 11. Compliance with Federal Tax Laws. (a) The County represents and covenants that the projects financed by the Note and the ownership, management and use of the projects will not cause the Note to be "private activity bonds" within the meaning of Section 141 of the Code. The County further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax exempt status of the interest on the Note including, if applicable, the rebate requirements of Section 148(f) of the Code. The County further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Note) if taking, permitting or omitting to take such action would cause the Note to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Note to be included in the gross income of the recipients thereof for federal income tax purposes. The County Clerk or other officer of the County charged with the responsibility of issuing the Note shall provide an appropriate certificate of the County

()

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk

County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by
Page 5 of 14

Committee

certifying that the County can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The County also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Note provided that in meeting such requirements the County will do so only to the extent consistent with the proceedings authorizing the Note and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 12. Designation as a Qualified Tax Exempt Obligation. The Note is hereby designated as a "qualified tax exempt obligation" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax exempt obligations.

Section 13. Execution of the Note; Closing; Professional Services. The Note shall be issued in printed form, executed on behalf of the County by the manual or facsimile signatures of the Chairperson and County Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the County of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Note may be imprinted on the Note in lieu of the manual signature of the officer but, unless the County has contracted with a fiscal agent to authenticate the Note, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Note shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Note and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The County hereby authorizes the officers and agents of the County to enter into, on its behalf, agreements and contracts in conjunction with the Note, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Note is hereby ratified and approved in all respects.

Section 14. Payment of the Note; Fiscal Agent. The principal of and interest on the Note shall be paid by the County Clerk or the County Treasurer (the "Fiscal Agent").

Section 15. Persons Treated as Owners; Transfer of Note. The County shall cause books for the registration and for the transfer of the Note to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

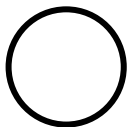
Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and County Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

{ }

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk

County Board Chairman



The County shall cooperate in any such transfer, and the Chairperson and County Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 16. Record Date. The fifteenth calendar day next preceding the interest payment date shall be the record date for the Note (the "Record Date"). Payment of interest on the Note on the interest payment date shall be made to the registered owners of the Note as they appear on the registration book of the County at the close of business on the Record Date.

Section 17. Condition on Issuance and Sale of the Note. The issuance of the Note and the sale of the Note to the Purchaser are subject to approval by an Authorized Officer of the principal amount, redemption provisions, interest rate and purchase price for the Note, which approval shall be evidenced by execution by an Authorized Officer of the Approving Certificate.

The Note shall not be issued, sold or delivered until this condition is satisfied. Upon satisfaction of this condition, an Authorized Officer is authorized to execute a Proposal with the Purchaser providing for the sale of the Note to the Purchaser.

Section 18. Record Book. The County Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Note in the Record Book.

Section 19. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the County Board of Supervisors or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted and recorded September 21, 2022.

Lance A. Pliml
Chairperson

ATTEST:

Trent Miner
County Clerk

(SEAL)

()

Adopted by the County Board of Wood County, this day of 19 .

County Clerk

County Board Chairman

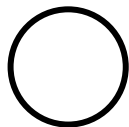


EXHIBIT A TO RESOLUTION
APPROVING CERTIFICATE

The undersigned [Chairperson] [Finance Director] of Wood County, Wisconsin (the "County"), hereby certifies that:

1. Resolution. On September 21, 2022, the County Board of Supervisors of the County adopted a resolution (the "Resolution") authorizing the issuance and establishing parameters for the sale of a not to exceed \$10,000,000 Note Anticipation Note of the County (the "Note") and delegating to me the authority to approve the purchase proposal for the Note, and to determine the details for the Note within the parameters established by the Resolution.

2. Proposal; Terms of the Note. On the date hereof, (the "Purchaser") offered to purchase the Note in accordance with the terms set forth in the Final Term Sheet between the County and the Purchaser attached hereto as Schedule I (the "Proposal"). The Proposal meets the parameters established by the Resolution and is hereby approved and accepted.

The Note shall be issued in the principal amount of \$, which is not more than the \$10,000,000 approved by the Resolution, shall be dated and issued on , 2022, shall mature on , 20, which is not more than six months from the date of issuance of the Note, and shall bear interest at the rate per annum as set forth in the Pricing Summary attached hereto as Schedule II and incorporated herein by this reference, which is not more than 4.00%, as required by the Resolution.

3. Purchase Price of the Note. The Note shall be sold to the Purchaser in accordance with the terms of the Proposal at a price of \$, which is equal to 100% of the principal amount of the Note, as required by the Resolution.

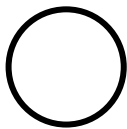
4. Redemption Provisions of the Note. [The Note shall not be subject to optional redemption.] [The Note shall be subject to redemption prior to maturity, at the option of the County, on [December 17, 2022] or on any date thereafter. The Note shall be redeemable as a whole or in part, and if in part in integral multiples of \$1,000, by lot, at the principal amount thereof, plus accrued interest to the date of redemption. In the event that only a portion of the Note is redeemed, the remaining outstanding principal amount of the Note must be at least \$100,000, unless or until redeemed or paid in full.]

()

Adopted by the County Board of Wood County, this day of 19 .

County Clerk

County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by
Page 8 of 14

Committee

5. Approval. This Certificate constitutes my approval of the Proposal, and the principal amount, interest rate, purchase price and redemption provisions for the Note in satisfaction of the parameters set forth in the Resolution.

IN WITNESS WHEREOF, I have executed this Certificate on _____, 2022 pursuant to the authority delegated to me in the Resolution.

[Lance A. Pliml
Chairperson]

[OR]

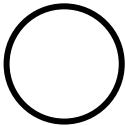
[Edward Newton
Finance Director]

()

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk

County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by
Page 9 of 14

Committee

SCHEDULE I TO APPROVING CERTIFICATE

Proposal

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Certificate.

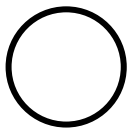
(See Attached)

()

Adopted by the County Board of Wood County, this day of 19 .

County Clerk

County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by
Page 10 of 14

Committee

SCHEDULE II TO APPROVING CERTIFICATE

Pricing Summary

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Certificate.

(See Attached)

()

Adopted by the County Board of Wood County, this day of 19 .

County Clerk

County Board Chairman

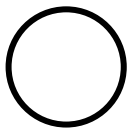


EXHIBIT B TO RESOLUTION

(Form of Note)

NUMBER	UNITED STATES OF AMERICA STATE OF WISCONSIN WOOD COUNTY	DOLLARS
R-1	NOTE ANTICIPATION NOTE	\$

MATURITY DATE:	ORIGINAL DATE OF ISSUE:	INTEREST RATE:	CUSIP:
, 2023	, 2022	%	

REGISTERED OWNER:

PRINCIPAL AMOUNT: DOLLARS (\$)

FOR VALUE RECEIVED, Wood County, Wisconsin (the "County"), hereby acknowledges itself to owe and promises to pay to the registered owner identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest is payable at maturity.

This Note is payable as to principal and interest upon presentation and surrender hereof at the office of the County Clerk or County Treasurer.

This Note is issued by the County pursuant to the provisions of Section 67.12(1)(b), Wisconsin Statutes, in anticipation of the sale of general obligation promissory notes (the "Securities"), to provide interim financing for public purposes, including paying the cost of capital improvement projects and jail projects (the "Project"), as authorized by a resolution adopted on September 21, 2022, as supplemented by an Approving Certificate, dated , 2022 (collectively, the "Resolution"). Said Resolution is recorded in the official minutes of the County Board of Supervisors for said date.

This Note shall be payable only from (a) any proceeds of the Note set aside for payment of interest on the Note as it becomes due and (b) proceeds to be derived from the issuance and sale of the Securities, which proceeds have been declared to constitute a special trust fund to be held by the County Clerk or County Treasurer and expended solely for the payment of the principal of and interest on the Note until paid.

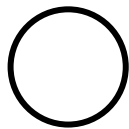
The County has authorized the issuance of the Securities and has covenanted to issue the Securities in an amount sufficient to repay the Note pursuant to said Resolution. **THE NOTE IS NOT A GENERAL OBLIGATION OF THE COUNTY AND DOES NOT CONSTITUTE AN INDEBTEDNESS OF THE COUNTY WITHIN THE MEANING OF ANY CONSTITUTIONAL OR STATUTORY LIMITATION OR PROVISION NOR A CHARGE AGAINST ITS GENERAL CREDIT OR TAXING POWER. NO LIEN IS CREATED UPON THE PROJECT OR ANY OTHER PROPERTY OF THE COUNTY AS A RESULT OF THE ISSUANCE OF THE NOTE.**

{ }

Adopted by the County Board of Wood County, this day of 19 .

County Clerk

County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by
Page 12 of 14 Committee

[The Note is not subject to optional redemption.] [The Note is subject to redemption prior to maturity, at the option of the County, on [December 17, 2022] or on any date thereafter. Said Note is redeemable as a whole or in part in integral multiples of \$1,000, and if in part by lot, at the principal amount thereof, plus accrued interest to the date of redemption. In the event that only a portion of the Note is redeemed, the remaining outstanding principal amount of the Note must be at least \$100,000, unless or until redeemed or paid in full.]

Before the redemption of the Note, unless waived by the registered owner, the County shall give written notice of such redemption not less than thirty (30) days prior to the date fixed for redemption to the registered owner of the Note to be redeemed, in whole or in part, at the address shown on the registration books. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Note shall cease to bear interest on the specified redemption date, provided that federal or other immediately available funds sufficient for such redemption are on deposit with the registered owner at that time. Upon such deposit of funds for redemption the Note shall no longer be deemed to be outstanding.

The Note is issued in registered form in the denomination of \$100,000 or any integral multiple of \$1,000 in excess thereof. This Note may be exchanged at the office of the County Clerk or County Treasurer for a like principal amount of Note of the same maturity in other authorized denominations.

This Note is transferable by a written assignment duly executed by the registered owner hereof or by such owner's duly authorized legal representative. Upon such transfer a new registered Note, in authorized denomination or denominations and in the same aggregate principal amount, shall be issued to the transferee in exchange hereof.

The County may deem and treat the registered owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof, premium, if any, hereon and interest due hereon and for all other purposes, and the County shall not be affected by notice to the contrary.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time. The County has authorized and covenanted to issue and sell the Securities, the sale of which this Note anticipates, as soon as practicable and to set aside the proceeds of the Securities into a special trust fund for the payment of the principal of and interest on this Note.

This Note has been designated as a "qualified tax exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

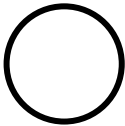
No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

()

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk

County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by
Page 13 of 14

Committee

IN WITNESS WHEREOF, Wood County, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and County Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

WOOD COUNTY, WISCONSIN

By:
Lance A. Pliml
Chairperson

(SEAL)

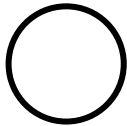
By:
Trent Miner
County Clerk

()

Adopted by the County Board of Wood County, this day of 19 .

County Clerk

County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by
Page 14 of 14

Committee

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto
(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints
, Legal Representative, to transfer said Note on the books kept for registration
thereof, with full power of substitution in the premises.

Dated:

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Registered Owner)

(Authorized Officer)

NOTICE: This signature must correspond with the name of the
registered owner as it appears upon
the face of the within Note in every particular,
without alteration or enlargement or any change whatever.

*The Internal Revenue Code of 1986 (IRC Section 149) requires that for interest on a municipal
obligation with a term greater than one year to be exempt from federal income tax, the obligation must be issued
and remain in registered form.

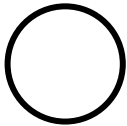
Section 67.09, Wisconsin Statutes provides that the County Clerk of the County when acting as the
registrar shall record the registration of each note or bond in its bond registrar. Therefore, if this Note is to be
assigned, the County Clerk of the County should be notified and a copy of this Assignment should be sent to the
County Clerk of the County for his or her records.

()

Adopted by the County Board of Wood County, this day of 19 .

County Clerk

County Board Chairman



RESOLUTION#

ITEM#
DATE September 21, 2022
Effective Date Upon passage and publication

Introduced by Operations Committee
Page 1 of 20 Committee

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

X

 Majority Three-Fourths

Reviewed by: , Corp Counsel

Reviewed by: EN , Finance Dir.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Buttke, T			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

INTENT & SYNOPSIS: RESOLUTION AUTHORIZING THE
ISSUANCE AND ESTABLISHING PARAMETERS FOR THE
SALE OF NOT TO EXCEED \$10,000,000 GENERAL
OBLIGATION REFUNDING BONDS

WHEREAS, the County Board of Supervisors hereby finds
and determines that it is necessary, desirable and in the best interest of
Wood County, Wisconsin (the "County") to raise funds to pay the cost
of refinancing certain outstanding obligations of the County,
specifically, the Note Anticipation Note, which has been authorized
and is expected to be issued in October, 2022 (the "Refunded
Obligation") (hereinafter the refinancing of the Refunded Obligation
shall be referred to as the "Refunding");

WHEREAS, the County Board of Supervisors deems it to be
necessary, desirable and in the best interest of the County to refund
the Refunded Obligation for the purpose of providing permanent
financing for the projects financed by the Refunded Obligation;

WHEREAS, the County is authorized by the provisions of
Section 67.04, Wisconsin Statutes, to borrow money and issue general
obligation refunding bonds to refinance its outstanding obligations;

WHEREAS, none of the proceeds of the Bonds shall be used
to fund the operating expenses of the general fund of the County or to
fund the operating expenses of any special revenue fund of the County
that is supported by the property taxes;

WHEREAS, it is the finding of the County Board of
Supervisors that it is necessary, desirable and in the best interest of the County to authorize the issuance of and to
sell the general obligation refunding bonds (the "Bonds") to Robert W. Baird & Co. Incorporated (the
"Purchaser");

WHEREAS, the Purchaser intends to submit a bond purchase agreement to the County (the "Proposal")
offering to purchase the Bonds in accordance with the terms and conditions to be set forth in the Proposal; and

WHEREAS, in order to facilitate the sale of the Bonds to the Purchaser in a timely manner, the County
Board of Supervisors hereby finds and determines that it is necessary, desirable and in the best interest of the
County to delegate to each of the Chairperson and the Finance Director (each, an "Authorized Officer") of the
County the authority to accept the Proposal on behalf of the County so long as the Proposal meets the terms and
conditions set forth in this Resolution by executing a certificate in substantially the form attached hereto as
Exhibit A and incorporated herein by reference (the "Approving Certificate").

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of the County that:

()

ED WAGNER (Chairman)

DONNA ROZAR

LANCE PLIML

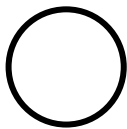
ADAM FISCHER

LAURA VALENSTEIN

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by
Page 2 of 20

Committee

Section 1. Authorization and Sale of the Bonds; Parameters. For the purpose of paying costs of the Refunding, there shall be borrowed pursuant to Section 67.04, Wisconsin Statutes, the principal sum of not to exceed TEN MILLION DOLLARS (\$10,000,000) from the Purchaser upon the terms and subject to the conditions set forth in this Resolution. Subject to satisfaction of the conditions set forth in Section 16 of this Resolution, the Chairperson and County Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the County, Bonds aggregating the principal amount of not to exceed TEN MILLION DOLLARS (\$10,000,000). The purchase price to be paid to the County for the Bonds shall not be less than 98.00% of the principal amount of the Bonds and the difference between the initial public offering price of the Bonds and the purchase price to be paid to the County by the Purchaser shall not exceed 2.00% of the principal amount of the Bonds, with an amount not to exceed 0.80% of the principal amount of the Bonds representing the Purchaser's compensation and an amount not to exceed 1.20% of the principal amount of the Bonds representing costs of issuance, including bond insurance premium, payable by the Purchaser or the County.

Section 2. Terms of the Bonds. The Bonds shall be designated "General Obligation Refunding Bonds"; shall be issued in the aggregate principal amount of up to \$10,000,000; shall be dated as of their date of issuance; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall mature or be subject to mandatory redemption on the dates and in the principal amounts set forth below, provided that the principal amount of each maturity or mandatory redemption amount may be increased or decreased by up to \$500,000 per maturity or mandatory redemption amount; that a maturity or mandatory redemption payment may be eliminated if the amount of such maturity or payment set forth in the schedule below is less than or equal to \$500,000; and that the aggregate principal amount of the Bonds shall not exceed \$10,000,000. The schedule below assumes the Bonds are issued in the aggregate principal amount of \$10,000,000.

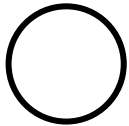
<u>Date</u>	<u>Principal Amount</u>
10-01-2023	\$945,000
10-01-2024	580,000
10-01-2025	790,000
10-01-2026	505,000
10-01-2027	560,000
10-01-2028	580,000
10-01-2029	605,000
10-01-2030	630,000
10-01-2031	655,000
10-01-2032	690,000
10-01-2033	285,000
10-01-2034	295,000
10-01-2035	310,000
10-01-2036	320,000
10-01-2037	335,000
10-01-2038	350,000
10-01-2039	365,000
10-01-2040	380,000
10-01-2041	400,000
10-01-2042	420,000

()

Adopted by the County Board of Wood County, this day of 19 .

County Clerk

County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by
Page 3 of 20 Committee

Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on April 1, 2023. The true interest cost on the Bonds (computed taking the Purchaser's compensation into account) shall not exceed 4.75%. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

Section 3. Redemption Provisions. The Bonds shall not be subject to optional redemption or shall be callable as set forth on the Approving Certificate. If the Proposal specifies that certain of the Bonds are subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment to the Approving Certificate labeled as Schedule MRP. Upon the optional redemption of any of the Bonds subject to mandatory redemption, the principal amount of such Bonds so redeemed shall be credited against the mandatory redemption payments established in the Approving Certificate in such manner as the County shall direct.

Section 4. Form of the Bonds. The Bonds shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Bonds as the same becomes due, the full faith, credit and resources of the County are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the County a direct annual irrepealable tax in the years 2022 through 2041 for the payments due in the years 2023 through 2042 in the amounts as are sufficient to meet the principal and interest payments when due.

(B) Tax Collection. So long as any part of the principal of or interest on the Bonds remains unpaid, the County shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Bonds, said tax shall be, from year to year, carried onto the tax roll of the County and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the County for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Bonds when due, the requisite amounts shall be paid from other funds of the County then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There shall be and there hereby is established in the treasury of the County, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the County may be considered as separate and distinct accounts within the debt service fund.

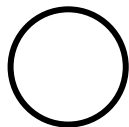
Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Refunding Bonds - 2022" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Bonds is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest

()

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk

County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by
Page 4 of 20 Committee

received by the County at the time of delivery of and payment for the Bonds; (ii) any premium not used for the Refunding which may be received by the County above the par value of the Bonds and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Bonds when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Bonds when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Bonds until all such principal and interest has been paid in full and the Bonds canceled; provided (i) the funds to provide for each payment of principal of and interest on the Bonds prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Bonds may be used to reduce the next succeeding tax levy, or may, at the option of the County, be invested by purchasing the Bonds as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Bonds have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the County, unless the County Board of Supervisors directs otherwise.

Section 7. Proceeds of the Bonds; Segregated Borrowed Money Fund. The proceeds of the Bonds (the "Bond Proceeds") (other than any premium not used for the Refunding and accrued interest which must be paid at the time of the delivery of the Bonds into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the County and disbursed solely for the purpose or purposes for which borrowed. In no event shall monies in the Borrowed Money Fund be used to fund operating expenses of the general fund of the County or of any special revenue fund of the County that is supported by property taxes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Bonds have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the County, charged with the responsibility for issuing the Bonds, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Bonds to the Purchaser which will permit the conclusion that the Bonds are not "arbitrage bonds," within the meaning of the Code or Regulations.

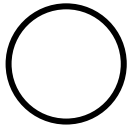
Section 9. Compliance with Federal Tax Laws. (a) The County represents and covenants that the projects financed by the Bonds and by the Refunded Obligation and the ownership, management and use of the projects will not cause the Bonds or the Refunded Obligation to be "private activity bonds" within the meaning of Section 141 of the Code. The County further covenants that it shall comply with the provisions of the Code to the

()

Adopted by the County Board of Wood County, this day of 19 .

County Clerk

County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by
Page 5 of 20 Committee

extent necessary to maintain the tax-exempt status of the interest on the Bonds including, if applicable, the rebate requirements of Section 148(f) of the Code. The County further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The County Clerk or other officer of the County charged with the responsibility of issuing the Bonds shall provide an appropriate certificate of the County certifying that the County can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The County also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Bonds provided that in meeting such requirements the County will do so only to the extent consistent with the proceedings authorizing the Bonds and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Qualified Tax-Exempt Obligations. The Bonds will be deemed designated (to the maximum extent permitted) as "qualified tax-exempt obligations" pursuant to the provisions of Section 265(b)(3)(D)(ii) of the Code, and the balance, if any, is hereby designated as "qualified tax-exempt obligations" pursuant to Section 265(b)(3) of the Code. In support of such designation, the County Clerk or other officer or administrator of the County charged with the responsibility for issuing the Bonds shall provide an appropriate certificate of the County, all as of the Closing.

Section 11. Execution of the Bonds; Closing; Professional Services. The Bonds shall be issued in printed form, executed on behalf of the County by the manual or facsimile signatures of the Chairperson and County Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the County of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Bonds may be imprinted on the Bonds in lieu of the manual signature of the officer but, unless the County has contracted with a fiscal agent to authenticate the Bonds, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the officers whose signatures appear on the Bonds shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Bonds and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The County hereby authorizes the officers and agents of the County to enter into, on its behalf, agreements and contracts in conjunction with the Bonds, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Bonds is hereby ratified and approved in all respects.

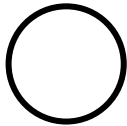
Section 12. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds shall be paid by the County Clerk or County Treasurer or a third party fiscal agent (the "Fiscal Agent") as set forth in the Approving Certificate. If a third party fiscal agent is appointed in the Approving Certificate, the County hereby authorizes the Chairperson and County Clerk or other appropriate officers of the County to enter into a Fiscal Agency Agreement between the County and the third party fiscal agent. Such contract may provide, among other things, for the performance by the third party fiscal agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Bonds.

()

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk

County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by
Page 6 of 20 Committee

Section 13. Persons Treated as Owners; Transfer of Bonds. The County shall cause books for the registration and for the transfer of the Bonds to be kept by the Fiscal Agent. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and County Clerk shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

The County shall cooperate in any such transfer, and the Chairperson and County Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Bonds (the "Record Date"). Payment of interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the County at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Bonds eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the County agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the County Clerk or other authorized representative of the County is authorized and directed to execute and deliver to DTC on behalf of the County to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the County Clerk's office.

Section 16. Condition on Issuance and Sale of the Bonds. The issuance of the Bonds and the sale of the Bonds to the Purchaser are subject to satisfaction of the approval by an Authorized Officer of the principal amount, definitive maturities, redemption provisions, interest rates and purchase price for the Bonds, which approval shall be evidenced by execution by an Authorized Officer of the Approving Certificate.

The Bonds shall not be issued, sold or delivered until this condition is satisfied. Upon satisfaction of this condition, an Authorized Officer is authorized to execute a Proposal with the Purchaser providing for the sale of the Bonds to the Purchaser.

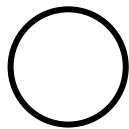
Section 17. Official Statement. The County Board of Supervisors hereby directs an Authorized Officer to approve the Preliminary Official Statement with respect to the Bonds and deem the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by an Authorized Officer or other officers of the County in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate County official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The County Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

()

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____.

County Clerk

County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by
Page 7 of 20

Committee

Section 18. Undertaking to Provide Continuing Disclosure. The County hereby covenants and agrees, for the benefit of the owners of the Bonds, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Bonds or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the County to comply with the provisions of the Undertaking shall not be an event of default with respect to the Bonds).

To the extent required under the Rule, the Chairperson and County Clerk, or other officer of the County charged with the responsibility for issuing the Bonds, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the County's Undertaking.

Section 19. Redemption of the Refunded Obligation. The Refunded Obligation is hereby called for prior payment and redemption on the date specified by an Authorized Officer in the Approving Certificate (which date shall be no later than 90 days of the date of issuance of the Bonds) at a price of par plus accrued interest to the date of redemption, subject to final approval by an Authorized Officer as evidenced by the execution of the Approving Certificate.

The County hereby directs the County Clerk to take all actions necessary for the redemption of the Refunded Obligation on its redemption date. Any and all actions heretofore taken by the officers and agents of the County to effectuate the redemption of the Refunded Obligation are hereby ratified and approved.

Section 20. Record Book. The County Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds in the Record Book.

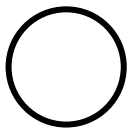
Section 21. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Bonds, the officers of the County are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and County Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and County Clerk including provisions regarding restrictions on investment of Bond proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Bonds by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Bond provided herein.

()

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk

County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by
Page 8 of 20 Committee

Section 22. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the County Board of Supervisors or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted and recorded September 21, 2022.

Lance A. Pliml
Chairperson

ATTEST:

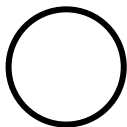
Trent Miner
County Clerk

(SEAL)

()

Adopted by the County Board of Wood County, this day of 19 .

County Clerk County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by
Page 9 of 20

Committee

EXHIBIT A TO RESOLUTION

APPROVING CERTIFICATE

The undersigned [Chairperson] [Finance Director] of Wood County, Wisconsin (the "County"), hereby certifies that:

1. Resolution. On September 21, 2022, the County Board of Supervisors of the County adopted a resolution (the "Resolution") authorizing the issuance and establishing parameters for the sale of not to exceed \$10,000,000 General Obligation Refunding Bonds of the County (the "Bonds") to Robert W. Baird & Co. Incorporated (the "Purchaser") and delegating to me the authority to approve the Preliminary Official Statement, to approve the purchase proposal for the Bonds, and to determine the details for the Bonds within the parameters established by the Resolution.

2. Proposal; Terms of the Bonds. On the date hereof, the Purchaser offered to purchase the Bonds in accordance with the terms set forth in the Bond Purchase Agreement between the County and the Purchaser attached hereto as Schedule I (the "Proposal"). The Proposal meets the parameters established by the Resolution and is hereby approved and accepted.

The Bonds shall be issued in the aggregate principal amount of \$_____, which is not more than the \$10,000,000 approved by the Resolution, and shall mature on October 1 of each of the years and in the amounts and shall bear interest at the rates per annum as set forth in the Pricing Summary attached hereto as Schedule II and incorporated herein by this reference. The amount of each annual principal or mandatory redemption payment due on the Bonds is not more than \$500,000 more or less per maturity or mandatory redemption amount than the schedule included in the Resolution as set forth below:

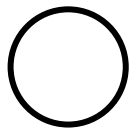
Date	Resolution Schedule	Actual Amount
10-01-2023	\$945,000	\$_____
10-01-2024	580,000	_____
10-01-2025	790,000	_____
10-01-2026	505,000	_____
10-01-2027	560,000	_____
10-01-2028	580,000	_____
10-01-2029	605,000	_____
10-01-2030	630,000	_____
10-01-2031	655,000	_____
10-01-2032	690,000	_____
10-01-2033	285,000	_____
10-01-2034	295,000	_____
10-01-2035	310,000	_____
10-01-2036	320,000	_____
10-01-2037	335,000	_____
10-01-2038	350,000	_____
10-01-2039	365,000	_____
10-01-2040	380,000	_____
10-01-2041	400,000	_____
10-01-2042	420,000	_____

()

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____.

County Clerk

County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by
Page 10 of 20

Committee

The true interest cost on the Bonds (computed taking the Purchaser's compensation into account) is _____%, which is not in excess of 4.75%, as required by the Resolution.

3. Purchase Price of the Bonds. The Bonds shall be sold to the Purchaser in accordance with the terms of the Proposal at a price of \$_____, plus accrued interest, if any, to the date of delivery of the Bonds, which is not less than 98.00% of the principal amount of the Bonds, as required by the Resolution.

The difference between the initial public offering price provided by the Purchaser of the Bonds (\$_____) and the purchase price to be paid to the County by the Purchaser (\$_____) is \$_____, or _____% of the principal amount of the Bonds, which does not exceed 2.00% of the principal amount of the Bonds. The amount representing Purchaser's compensation is \$_____, or not more than 0.80% of the principal amount of the Bonds. The amount representing costs of issuance [to be paid by the County/Purchaser] is \$_____, which does not exceed 1.20% of the principal amount of the Bonds.

4. Redemption Provisions of the Bonds. [The Bonds are not subject to optional redemption.] [The Bonds maturing on October 1, 20__ and thereafter, are subject to redemption prior to maturity, at the option of the County, on October 1, 20__ or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the County and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.] [The Proposal specifies that certain of the Bonds are subject to mandatory redemption. The terms of such mandatory redemption are set forth on an attachment hereto as Schedule MRP and incorporated herein by this reference.]

5. [Payment of the Bonds; Fiscal Agent. Pursuant to Section 12 of the Resolution, _____, _____, _____, is named fiscal agent for the Bonds.]

6. Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Bonds as the same respectively falls due, the full faith, credit and taxing powers of the County have been irrevocably pledged and there has been levied on all of the taxable property in the County, pursuant to the Resolution, a direct, annual irrepealable tax in an amount and at the times sufficient for said purpose. Such tax shall be for the years and in the amounts set forth on the debt service schedule attached hereto as Schedule III.

7. Redemption of the Refunded Obligation. In the Resolution, the County Board of Supervisors authorized the redemption of the Note Anticipation Note, dated October 17, 2022 (the "Refunded Obligation") and granted me the authority to determine the redemption date. The Refunded Obligation shall be redeemed on _____, which is within 90 days of the issuance of the Bonds, as required by the Resolution. [The Notice of Full Call is attached hereto as Schedule IV.]

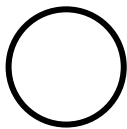
8. Preliminary Official Statement. The Preliminary Official Statement with respect to the Bonds is hereby approved and deemed "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934.

()

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____.

County Clerk

County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by
Page 11 of 20

Committee

9. Approval. This Certificate constitutes my approval of the Proposal, and the principal amount, definitive maturities, interest rates, purchase price and redemption provisions for the Bonds and the direct annual irrevocable tax levy to repay the Bonds, in satisfaction of the parameters set forth in the Resolution.

IN WITNESS WHEREOF, I have executed this Certificate on _____, 2022 pursuant to the authority delegated to me in the Resolution.

[Lance A. Pliml
Chairperson]

[OR]

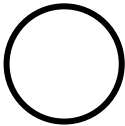
[Edward Newton
Finance Director]

()

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____.

County Clerk

County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by
Page 12 of 20

Committee

SCHEDULE I TO APPROVING CERTIFICATE

Proposal

To be provided by the Purchaser and incorporated into the Certificate.

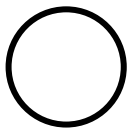
(See Attached)

()

Adopted by the County Board of Wood County, this day of 19 .

County Clerk

County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by
Page 13 of 20

Committee

SCHEDULE II TO APPROVING CERTIFICATE

Pricing Summary

To be provided by the Purchaser and incorporated into the Certificate.

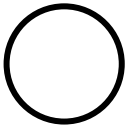
(See Attached)

()

Adopted by the County Board of Wood County, this day of 19 .

County Clerk

County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by
Page 14 of 20

Committee

SCHEDULE III TO APPROVING CERTIFICATE

Debt Service Schedule and Irrepealable Tax Levies

To be provided by the Purchaser and incorporated into the Certificate.

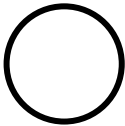
(See Attached)

()

Adopted by the County Board of Wood County, this day of 19 .

County Clerk

County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by
Page 15 of 20

Committee

[SCHEDULE IV TO APPROVING CERTIFICATE

Notice of Full Call

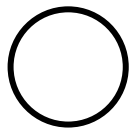
(See Attached)]

()

Adopted by the County Board of Wood County, this day of 19 .

County Clerk

County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by
Page 16 of 20

Committee

[SCHEDULE MRP TO APPROVING CERTIFICATE

Mandatory Redemption Provision

The Bonds due on October 1, ____, ____ and ____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on October 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on October 1, 20__

Redemption Date	Amount
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on October 1, 20__

Redemption Date	Amount
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on October 1, 20__

Redemption Date	Amount
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on October 1, 20__

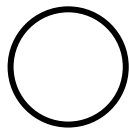
Redemption Date	Amount
_____	\$ _____
_____	_____
_____	_____ (maturity)]

()

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____.

County Clerk

County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by
Page 17 of 20

Committee

EXHIBIT B TO RESOLUTION

(Form of Bond)

REGISTERED NO. R- UNITED STATES OF AMERICA
STATE OF WISCONSIN
WOOD COUNTY
GENERAL OBLIGATION REFUNDING BOND
DOLLARS \$

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
October 1, %

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: THOUSAND DOLLARS
(\$)

FOR VALUE RECEIVED, Wood County, Wisconsin (the "County"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on April 1, 2023 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Bond are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Bond is registered on the Bond Register maintained by the County Clerk or County Treasurer (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Bond is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Bond together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the County are hereby irrevocably pledged.

This Bond is one of an issue of Bonds aggregating the principal amount of \$, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the County pursuant to the provisions of Section 67.04, Wisconsin Statutes, for the public purpose of paying the cost of refunding certain obligations of the County, as authorized by a resolution adopted on September 21, 2022, as supplemented by an Approving Certificate, dated , 2022 (the "Approving Certificate") (collectively, the "Resolution"). Said Resolution is recorded in the official minutes of the County Board of Supervisors for said date.

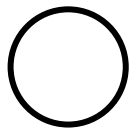
[The Bonds maturing on October 1, 20__ and thereafter are subject to redemption prior to maturity, at the option of the County, on October 1, 20__ or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the County, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.]

()

Adopted by the County Board of Wood County, this day of 19 .

County Clerk

County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by
Page 18 of 20

Committee

[The Bonds maturing in the years _____ are subject to mandatory redemption by lot as provided in the Approving Certificate, at the redemption price of par plus accrued interest to the date of redemption and without premium.]

In the event the Bonds are redeemed prior to maturity, as long as the Bonds are in book entry only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Bonds of a maturity are to be called for redemption, the Bonds of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Bonds called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Bonds shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Bonds shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Bond have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the County, including this Bond and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrevocable tax has been levied sufficient to pay this Bond, together with the interest thereon, when and as payable.

This Bond is a "qualified tax exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Bond is transferable only upon the books of the County kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Bonds, and the County appoints another depository, upon surrender of the Bond to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Bond in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the County for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Bonds (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Bonds, or (iii) with respect to any particular Bond, after such Bond has been called for redemption. The Fiscal Agent and County may treat and consider the Depository in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Bonds are issuable solely as negotiable, fully-registered Bonds without coupons in the denomination of \$5,000 or any integral multiple thereof.

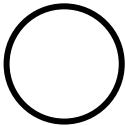
No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

()

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk

County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by
Page 19 of 20

Committee

IN WITNESS WHEREOF, Wood County, Wisconsin, by its governing body, has caused this Bond to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and County Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

WOOD COUNTY, WISCONSIN

By:
Lance A. Pliml
Chairperson

(SEAL)

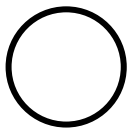
By:
Trent Miner
County Clerk

()

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

County Clerk

County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by
Page 20 of 20

Committee

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Bond and all rights thereunder and hereby irrevocably constitutes and appoints
, Legal Representative, to transfer said Bond on the books kept for
registration thereof, with full power of substitution in the premises.

Dated:

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the
Depository or Nominee Name as it appears upon the face of the
within Bond in every particular, without alteration or enlargement or
any change whatever.

(Authorized Officer)

()

Adopted by the County Board of Wood County, this day of 19 .

County Clerk

County Board Chairman

Wood County Finance Mission Statement

The mission of the Finance Department is to provide financial stability to the County level of government for the residents of Wood County. In order to achieve this, the Department must be able to provide a comprehensive financial accounting and reporting system for the entire reporting entity. The Department must also be able to provide the support for the annual budget process.

The Finance Department's mission must avail itself to all Federal and State laws and financial reporting requirements established by the Governmental Accounting Standards Board (GASB). The Finance Department must also provide the financial and budgeting activities of Wood County under more specific guidance from the ordinances and resolutions of the County Board of Supervisors.



Department Operating Budget Summary

2023 Budget Summary				
Department: 14 - Finance	1401 - Finance-Administration	2023 Total	Change %	2022 Budget
Revenue / Funding Source				
46 - Public Charges for Services	400	400	0.00%	400
48 - Miscellaneous Revenues	0	0	0.00%	0
Total Operating Revenues	400	400	0.00%	400
Revenue / Funding Source Total	400	400	0.00%	400
Expense / Expenditure				
100 - Personnel Services	426,686	426,686	+3.72%	411,379
200 - Contractual Services	87,045	87,045	-1.06%	87,980
300 - Supplies and Expense	5,285	5,285	-7.44%	5,710
500 - Fixed Charges	19,278	19,278	+0.42%	19,197
Total Operating Expenditures	538,294	538,294	+2.68%	524,265
Expense / Expenditure Total	538,294	538,294	+2.68%	524,265
Beginning Carryover	0	0	N/A	0
Ending Carryover	0	0	N/A	0
14 - Finance Total	537,894	537,894	+2.68%	523,865

2022 Budget Summary		
Department: 14 - Finance	1401 - Finance-Administration	2022 Budget
Revenue / Funding Source		
46 - Public Charges for Services	400	400
48 - Miscellaneous Revenues	0	0
Total Operating Revenues	400	400
Revenue / Funding Source Total	400	400
Expense / Expenditure		
100 - Personnel Services	411,379	411,379
200 - Contractual Services	87,980	87,980
300 - Supplies and Expense	5,710	5,710
500 - Fixed Charges	19,197	19,197
Total Operating Expenditures	524,265	524,265
Expense / Expenditure Total	524,265	524,265
Beginning Carryover	0	0
Ending Carryover	0	0
14 - Finance Total	523,865	523,865



Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

14 - Finance

1401 - Finance-Administration

Revenue / Funding Source

	2023 Budget	% Change	2022 Budget	2022 Actual	2022 Estimate
46-000 - Public Charges for Services	400	0.00%	400	164	200
1401-46196 - Public Charges-Human	400	0.00%	400	164	200
48-000 - Miscellaneous Revenues	0	0.00%	0	0	0
1401-48000 - Miscellaneous Revenue Total	0	0.00%	0	0	0
Revenue / Funding Source Total	400	0.00%	400	164	200

Expense / Expenditure

1401-51510 - Finance

100 - Personnel Services

101 - Wages-Permanent	266,748	+4.14%	256,152	157,230	256,150
107 - Sick Leave	14,475	+4.77%	13,815	4,615	13,815
108 - Vacation	18,678	+14.78%	16,272	10,448	16,275
109 - Holiday	11,996	+4.77%	11,450	4,522	11,450
110 - Funeral/Jury/Other	0	0.00%	0	435	435
120 - FICA	23,860	+4.77%	22,773	12,795	22,775
130 - Health Insurance	64,200	0.00%	64,200	39,508	64,200
132 - Post Employment Benefits	2,883	+4.67%	2,754	1,632	2,754
133 - Vision Insurance	104	-8.87%	114	70	114
140 - Life Insurance	60	+33.33%	45	36	45
151 - Retirement	21,209	+9.61%	19,350	11,535	19,350
156 - Unemployment Compensation	0	-100.00%	1,500	0	0
160 - Worker's Compensation	474	+4.77%	452	270	452
172 - Training / Conference / CPE	2,000	-20.00%	2,500	0	1,750

200 - Contractual Services

212 - Prof Serv-Accounting	40,400	-4.23%	42,185	33,885	40,000
214 - Prof Serv-Printing	700	-12.50%	800	139	500
219 - Prof Serv-Other	43,305	+1.48%	42,675	43,254	43,500
221 - Utility Service-Cellphone /	1,080	0.00%	1,080	585	1,050
230 - R/M Serv-PC Replacement	1,560	+25.81%	1,240	827	1,240

300 - Supplies and Expense

311 - Office Supplies	1,200	-7.69%	1,300	543	1,200
312 - Copy Expense	700	-12.50%	800	322	700
313 - Postage	1,100	+37.50%	800	1,163	1,055
328 - Dues	1,510	-18.82%	1,860	1,300	1,500
331 - Mileage	150	-25.00%	200	75	100
332 - Meals	75	-25.00%	100	0	20
333 - Lodging / Hotels	400	-20.00%	500	0	100
336 - Parking	50	0.00%	50	0	10
341 - Operating Supplies & Expense	100	0.00%	100	0	100

500 - Fixed Charges

511 - Insurance-Liability	1,758	+4.84%	1,677	1,118	1,677
531 - Rent-Interdepartment	17,520	0.00%	17,520	11,680	17,520

Expense / Expenditure Total

	538,294	+2.68%	524,265	337,985	519,837
--	----------------	---------------	----------------	----------------	----------------

1401 - Finance-Administration Total

	537,894	+2.68%	523,865	337,821	519,637
--	----------------	---------------	----------------	----------------	----------------



Department Operating Budget Narrative

Account Number	Description	2023 Requested	2022 Budget	Difference		Change Justification 10% or greater change
				Amount	%	
14 - Finance						
1401 - Finance-Administration						
Revenue / Funding Source						
1401-46196 - Public Charges-Human						
101-1401-46196-???-000	46-000 - Public Charges for Services	400	400	0	0.00%	
1401-48000 - Miscellaneous Revenue						
101-1401-48000-???-000	48-000 - Miscellaneous Revenues	0	0	0	0.00%	
Expense / Expenditure						
1401-51510 - Finance						
101-1401-51510-???-101	101 - Wages-Permanent	266,748	256,152	10,596	+4.14%	2% COLA plus Step Increase
101-1401-51510-???-107	107 - Sick Leave	14,475	13,815	659	+4.77%	
101-1401-51510-???-108	108 - Vacation	18,678	16,272	2,405	+14.78%	
101-1401-51510-???-109	109 - Holiday	11,996	11,450	546	+4.77%	
101-1401-51510-???-110	110 - Funeral/Jury/Other	0	0	0	0.00%	
101-1401-51510-???-120	120 - FICA	23,860	22,773	1,087	+4.77%	
101-1401-51510-???-130	130 - Health Insurance	64,200	64,200	0	0.00%	
101-1401-51510-???-132	132 - Post Employment Benefits	2,883	2,754	129	+4.67%	
101-1401-51510-???-133	133 - Vision Insurance	104	114	(10)	-8.87%	
101-1401-51510-???-140	140 - Life Insurance	60	45	15	+33.33%	
101-1401-51510-???-151	151 - Retirement	21,209	19,350	1,859	+9.61%	
101-1401-51510-???-156	156 - Unemployment Compensation	0	1,500	(1,500)	-100.00%	
101-1401-51510-???-160	160 - Worker's Compensation	474	452	22	+4.77%	
101-1401-51510-???-172	172 - Training / Conference / CPE	2,000	2,500	(500)	-20.00%	
101-1401-51510-???-212	212 - Prof Serv-Accounting	40,400	42,185	(1,785)	-4.23%	
101-1401-51510-???-214	214 - Prof Serv-Printing	700	800	(100)	-12.50%	
101-1401-51510-???-219	219 - Prof Serv-Other	43,305	42,675	630	+1.48%	
101-1401-51510-???-221	221 - Utility Service-Cellphone / Telephone	1,080	1,080	0	0.00%	
101-1401-51510-???-230	230 - R/M Serv-PC Replacement	1,560	1,240	320	+25.81%	Rising computer costs
101-1401-51510-???-311	311 - Office Supplies	1,200	1,300	(100)	-7.69%	
101-1401-51510-???-312	312 - Copy Expense	700	800	(100)	-12.50%	
101-1401-51510-???-313	313 - Postage	1,100	800	300	+37.50%	Annual Report, W2 and 1099 mailings
101-1401-51510-???-328	328 - Dues	1,510	1,860	(350)	-18.82%	
101-1401-51510-???-331	331 - Mileage	150	200	(50)	-25.00%	
101-1401-51510-???-332	332 - Meals	75	100	(25)	-25.00%	
101-1401-51510-???-333	333 - Lodging / Hotels	400	500	(100)	-20.00%	
101-1401-51510-???-336	336 - Parking	50	50	0	0.00%	
101-1401-51510-???-341	341 - Operating Supplies & Expense	100	100	0	0.00%	
101-1401-51510-???-511	511 - Insurance-Liability	1,758	1,677	81	+4.84%	
101-1401-51510-???-531	531 - Rent-Interdepartment	17,520	17,520	0	0.00%	
Total 14 - Finance		537,894	523,865	14,029	+2.68%	

Operating Position Cost Summary

Fiscal Year 2023
 Forecast Year 2023
 Department or Sub-Department 14 - Finance

Position	Pay Grade	Alloc. %	Salary	Modifiers	Premiums	Total	Hours	Premium Hours	FTE
<hr/>									
14 - Finance									
1401-51510 - Finance									
1001-Finance Director	Grade R	100.00	113,027	32,569	-	145,597	2,080	-	1.00
1005A-Deputy Finance Dir	Grade M	100.00	84,989	30,227	-	115,216	2,080	-	1.00
1006-Payroll Admin	Grade H	100.00	54,725	24,056	-	78,781	2,080	-	1.00
1007-Accounts Payable Admin	Grade H	100.00	59,155	25,937	-	85,093	2,080	-	1.00
Total 1401 - Finance-Administration			311,896	112,790	-	424,686	8,320	-	4.00
Grand Total			311,896	112,790	-	424,686	8,320	-	4.00



Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

	2023 Budget	% Change	2022 Budget	2022 Actual	2022 Estimate
17 - Human Resources					
1701 - Human Resources					
<u>Revenue / Funding Source</u>					
1701-46196 - Public Charges-Human Resources					
46 - Public Charges for Services	1,245,000	+4.18%	1,195,000	821,119	1,195,000
1701-46196 - Public Charges-Human Resources Total	1,245,000	+4.18%	1,195,000	821,119	1,195,000
1701-47410 - Local Dept Charges-Gen Govt					
47 - Intergov. Charges for Services	9,309,000	+0.87%	9,228,750	5,848,614	9,228,750
1701-47410 - Local Dept Charges-Gen Govt Total	9,309,000	+0.87%	9,228,750	5,848,614	9,228,750
1701-47411 - Local Dept Charges-Purchasing					
47 - Intergov. Charges for Services	24,000	-14.29%	28,000	15,738	28,000
1701-47411 - Local Dept Charges-Purchasing Total	24,000	-14.29%	28,000	15,738	28,000
1701-48113 - Unrealized Gain/Loss on Invest					
48 - Miscellaneous Revenues	0	-100.00%	500	(188,786)	(275,000)
1701-48113 - Unrealized Gain/Loss on Invest Total	0	-100.00%	500	(188,786)	(275,000)
1701-48114 - Interest-Investment Revenue					
48 - Miscellaneous Revenues	30,000	-33.33%	45,000	19,676	30,000
1701-48114 - Interest-Investment Revenue Total	30,000	-33.33%	45,000	19,676	30,000
1701-48116 - Interest-Health & S125 Plans					
48 - Miscellaneous Revenues	1,500	+215.79%	475	1,470	1,500
1701-48116 - Interest-Health & S125 Plans Total	1,500	+215.79%	475	1,470	1,500
1701-48440 - Insurance Recoveries					
48 - Miscellaneous Revenues	1,208,859	-6.29%	1,290,000	628,572	1,290,000
1701-48440 - Insurance Recoveries Total	1,208,859	-6.29%	1,290,000	628,572	1,290,000
Revenue / Funding Source Total	11,818,359	+0.26%	11,787,725	7,146,403	11,498,250
<u>Expense / Expenditure</u>					
1701-49270 - Transfer from Internal Service					
900 - Other Financing Uses	0	0.00%	0	0	
1701-49270 - Transfer from Internal Service Total	0	0.00%	0	0	
1701-51430 - Health Fund					
200 - Contractual Services	189,805	-28.39%	265,050	148,341	264,931
300 - Supplies and Expense	9,219,974	+0.40%	9,183,675	5,168,234	9,165,675
500 - Fixed Charges	2,254,580	+3.18%	2,185,000	1,139,710	1,528,000
700 - Grants and Contributions	7,000	0.00%	7,000	0	7,000
1701-51430 - Health Fund Total	11,671,359	+0.26%	11,640,725	6,456,285	10,965,606
1701-59210 - Transfers to General Fund					
900 - Other Financing Uses	146,671	0.00%	146,671	0	146,671



Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

	2023 Budget	% Change	2022 Budget	2022 Actual	2022 Estimate
1701-59210 - Transfers to General Fund Total	146,671	0.00%	146,671	0	146,671
Expense / Expenditure Total	11,818,030	+0.26%	11,787,396	6,456,285	11,112,277
1701 - Human Resources Total	(329)	0.00%	(329)	(690,117)	(385,973)
1702 - Human Resources-Labor Relations					
Expense / Expenditure					
1702-51433 - Labor Relations					
200 - Contractual Services	30,000	0.00%	30,000	5,610	15,000
1702-51433 - Labor Relations Total	30,000	0.00%	30,000	5,610	15,000
Expense / Expenditure Total	30,000	0.00%	30,000	5,610	15,000
1702 - Human Resources-Labor Relations Total	30,000	0.00%	30,000	5,610	15,000
1703 - Human Resources-Adminstration					
Revenue / Funding Source					
1703-46196 - Public Charges-Human Resources					
46 - Public Charges for Services	0	0.00%	0	0	
1703-46196 - Public Charges-Human Resources Total	0	0.00%	0	0	
1703-48116 - Interest-Health & S125 Plans					
48 - Miscellaneous Revenues	0	0.00%	0	0	0
1703-48116 - Interest-Health & S125 Plans Total	0	0.00%	0	0	0
Revenue / Funding Source Total	0	0.00%	0	0	0
Expense / Expenditure					
1703-51435 - Personnel					
100 - Personnel Services	397,266	+3.63%	383,349	228,758	383,792
200 - Contractual Services	23,590	-0.99%	23,825	18,880	23,825
300 - Supplies and Expense	20,050	+0.73%	19,905	9,068	17,220
500 - Fixed Charges	14,688	+0.89%	14,559	9,706	14,559
700 - Grants and Contributions	0	0.00%	0	0	
1703-51435 - Personnel Total	455,593	+3.16%	441,637	266,411	439,395
Expense / Expenditure Total	455,593	+3.16%	441,637	266,411	439,395
1703 - Human Resources-Adminstration Total	455,593	+3.16%	441,637	266,411	439,395
1704 - Human Resources-Programs					
Revenue / Funding Source					
1704-47417 - Human Resource Programs					
47 - Intergov. Charges for Services	0	0.00%	0	(20)	20
1704-47417 - Human Resource Programs Total	0	0.00%	0	(20)	20
Revenue / Funding Source Total	0	0.00%	0	(20)	20



Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

	2023 Budget	% Change	2022 Budget	2022 Actual	2022 Estimate
<u>Expense / Expenditure</u>					
1704-47417 - Human Resource Programs					
- Uncategorized Expenses	0	0.00%	0	0	
1704-47417 - Human Resource Programs Total	0	0.00%	0	0	
1704-51436 - Human Resource Programs					
- Uncategorized Expenses	0	0.00%	0	0	
100 - Personnel Services	15,200	-24.75%	20,199	0	2,199
200 - Contractual Services	6,000	0.00%	6,000	0	
300 - Supplies and Expense	5,000	+25.00%	4,000	400	4,000
1704-51436 - Human Resource Programs Total	26,200	-13.24%	30,199	400	6,199
Expense / Expenditure Total	26,200	-13.24%	30,199	400	6,199
1704 - Human Resources-Programs Total	26,200	-13.24%	30,199	420	6,179
1705 - Human Resources-Wellness					
<u>Revenue / Funding Source</u>					
1705-49270 - Transfer from Internal Service					
49 - Other Financing Sources	146,671	0.00%	146,671	0	146,671
1705-49270 - Transfer from Internal Service Total	146,671	0.00%	146,671	0	146,671
Revenue / Funding Source Total	146,671	0.00%	146,671	0	146,671
<u>Expense / Expenditure</u>					
1705-51431 - Wellness					
100 - Personnel Services	1,520	0.00%	1,520	592	1,200
200 - Contractual Services	120,570	+0.02%	120,540	78,337	120,540
300 - Supplies and Expense	22,895	0.00%	22,895	16,808	22,795
500 - Fixed Charges	1,716	0.00%	1,716	1,144	1,716
1705-51431 - Wellness Total	146,701	+0.02%	146,671	96,881	146,251
Expense / Expenditure Total	146,701	+0.02%	146,671	96,881	146,251
1705 - Human Resources-Wellness Total	30	+100.00%	0	96,881	(420)
2302 - Human Resources-Property & Liability Insurance					
<u>Revenue / Funding Source</u>					
2302-47412 - Local Dept Charges-Insurance					
47 - Intergov. Charges for Services	619,098	+4.32%	593,485	392,322	593,485
2302-47412 - Local Dept Charges-Insurance Total	619,098	+4.32%	593,485	392,322	593,485
2302-48440 - Insurance Recoveries					
48 - Miscellaneous Revenues	12,000	0.00%	12,000	3,879	8,000
2302-48440 - Insurance Recoveries Total	12,000	0.00%	12,000	3,879	8,000
Revenue / Funding Source Total	631,098	+4.23%	605,485	396,201	601,485
<u>Expense / Expenditure</u>					
2302-51931 - Property & Liability Insurance					



Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

	2023 Budget	% Change	2022 Budget	2022 Actual	2022 Estimate
100 - Personnel Services	24,440	+2.92%	23,748	14,119	23,747
200 - Contractual Services	0	0.00%	0	0	
300 - Supplies and Expense	0	0.00%	0	78	93
500 - Fixed Charges	694,000	+8.27%	641,000	669,131	692,355
2302-51931 - Property & Liability Insurance Total	718,440	+8.08%	664,748	683,327	716,195
Expense / Expenditure Total	718,440	+8.08%	664,748	683,327	716,195
2302 - Human Resources-Property & Liability Insurance Total	87,342	+47.38%	59,263	287,126	114,710
2303 - Human Resources-Risk-Workers Comp					
<u>Revenue / Funding Source</u>					
2303-47413 - Local Dept Charges-Gen Govt					
47 - Intergov. Charges for Services	559,973	+11.55%	502,013	327,799	502,013
2303-47413 - Local Dept Charges-Gen Govt Total	559,973	+11.55%	502,013	327,799	502,013
2303-47417 - WC - CPR Revenue					
47 - Intergov. Charges for Services	0	-100.00%	500	4	100
2303-47417 - WC - CPR Revenue Total	0	-100.00%	500	4	100
Revenue / Funding Source Total	559,973	+11.43%	502,513	327,803	502,113
<u>Expense / Expenditure</u>					
2303-51933 - Workers Comp Insurance					
- Uncategorized Expenses	0	-100.00%	500	0	0
100 - Personnel Services	73,471	+2.91%	71,393	42,356	71,393
200 - Contractual Services	35,950	+9.97%	32,690	917	32,690
300 - Supplies and Expense	306,000	0.00%	306,000	65,217	303,000
500 - Fixed Charges	36,847	+7.96%	34,130	70,839	36,839
2303-51933 - Workers Comp Insurance Total	452,268	+1.70%	444,712	179,329	443,922
Expense / Expenditure Total	452,268	+1.70%	444,712	179,329	443,922
2303 - Human Resources-Risk-Workers Comp Total	(107,705)	-86.34%	(57,801)	(148,474)	(58,191)
17 - Human Resources Total	491,132	-2.35%	502,969	(182,143)	130,700



Department Operating Budget Summary

2023 Budget Summary										
Department: 17 - Human Resources	1701 - Human Resources	1702 - Human Resources-Labor Relations	1703 - Human Resources-Administration	1704 - Human Resources-Programs	1705 - Human Resources-Wellness	2302 - Human Resources-Property & Liability Insurance	2303 - Human Resources-Risk-Workers Comp	2023 Total	Change %	2022 Budget
Revenue / Funding Source										
46 - Public Charges for Services	1,245,000		0					1,245,000	+4.18%	1,195,000
47 - Intergov. Charges for Services	9,333,000			0		619,098	559,973	10,512,071	+1.54%	10,352,748
48 - Miscellaneous Revenues	1,240,359		0			12,000		1,252,359	-7.09%	1,347,975
49 - Other Financing Sources					146,671			146,671	0.00%	146,671
Total Operating Revenues	11,818,359		0	0	146,671	631,098	559,973	13,156,101	+0.87%	13,042,394
Revenue / Funding Source Total	11,818,359		0	0	146,671	631,098	559,973	13,156,101	+0.87%	13,042,394
Expense / Expenditure										
- Uncategorized Expenses				0			0	0	-100.00%	500
100 - Personnel Services			397,266	15,200	1,520	24,440	73,471	511,897	+2.34%	500,208
200 - Contractual Services	189,805	30,000	23,590	6,000	120,570	0	35,950	405,915	-15.10%	478,105
300 - Supplies and Expense	9,219,974		20,050	5,000	22,895	0	306,000	9,573,919	+0.39%	9,536,475
500 - Fixed Charges	2,254,580		14,688		1,716	694,000	36,847	3,001,831	+4.36%	2,876,404
700 - Grants and Contributions	7,000		0					7,000	0.00%	7,000
Total Operating Expenditures	11,671,359	30,000	455,593	26,200	146,701	718,440	452,268	13,500,562	+0.76%	13,398,692
900 - Other Financing Uses	146,671							146,671	0.00%	146,671
Expense / Expenditure Total	11,818,030	30,000	455,593	26,200	146,701	718,440	452,268	13,647,233	+0.75%	13,545,363
Beginning Carryover	8,689,909	139,536	0	0	38,725	(52,402)	1,758,804	10,574,572	+25.22%	8,445,003
Ending Carryover	8,690,238	137,736	0	0	38,695	(52,402)	1,866,509	10,680,776	+26.39%	8,472,145
17 - Human Resources Total	0	28,200	455,593	26,200	0	87,342	0	597,336	+12.68%	530,111

2022 Budget Summary								
Department: 17 - Human Resources	1701 - Human Resources	1702 - Human Resources-Labor Relations	1703 - Human Resources-Administration	1704 - Human Resources-Programs	1705 - Human Resources-Wellness	2302 - Human Resources-Property & Liability Insurance	2303 - Human Resources-Risk-Workers Comp	2022 Budget
Revenue / Funding Source								
46 - Public Charges for Services	1,195,000		0					1,195,000
47 - Intergov. Charges for Services	9,256,750			0		593,485	502,513	10,352,748
48 - Miscellaneous Revenues	1,335,975		0			12,000		1,347,975
49 - Other Financing Sources					146,671			146,671
Total Operating Revenues	11,787,725		0	0	146,671	605,485	502,513	13,042,394
Revenue / Funding Source Total	11,787,725		0	0	146,671	605,485	502,513	13,042,394
Expense / Expenditure								
- Uncategorized Expenses				0			500	500
100 - Personnel Services			383,349	20,199	1,520	23,748	71,393	500,208
200 - Contractual Services	265,050	30,000	23,825	6,000	120,540	0	32,690	478,105
300 - Supplies and Expense	9,183,675		19,905	4,000	22,895	0	306,000	9,536,475
500 - Fixed Charges	2,185,000		14,559		1,716	641,000	34,130	2,876,404
700 - Grants and Contributions	7,000		0					7,000
Total Operating Expenditures	11,640,725	30,000	441,637	30,199	146,671	664,748	444,712	13,398,692
900 - Other Financing Uses	146,671							146,671
Expense / Expenditure Total	11,787,396	30,000	441,637	30,199	146,671	664,748	444,712	13,545,363
Beginning Carryover	6,372,531	124,440	0	0	211,025	29,188	1,707,819	8,445,003
Ending Carryover	6,372,860	122,640	0	0	211,025	-	1,765,620	8,472,145
17 - Human Resources Total	0	28,200	441,637	30,199	0	30,075	0	530,111



Department Operating Budget Narrative

Account Number	Description	2023 Requested	2022 Budget	Difference		Change Justification 10% or greater change
				Amount	%	
17 - Human Resources						
1701 - Human Resources						
<u>Revenue / Funding Source</u>						
1701-46196 - Public Charges-Human Resources						
702-1701-46196-???-000	46-000 - Public Charges for Services	1,245,000	1,195,000	50,000	+4.18%	Anticipating increased enrollment
1701-47410 - Local Dept Charges-Gen Govt						
702-1701-47410-???-000	47-000 - Intergovernmental Charges for Services	9,309,000	9,228,750	80,250	+0.87%	Anticipating increased enrollment
1701-47411 - Local Dept Charges-Purchasing						
702-1701-47411-???-000	47-000 - Intergovernmental Charges for Services	24,000	28,000	(4,000)	-14.29%	Decrease due to new vision vendor
1701-48113 - Unrealized Gain/Loss on Invest						
702-1701-48113-???-000	48-000 - Miscellaneous Revenues	0	500	(500)	-100.00%	Recovering from a volatile market
1701-48114 - Interest-Investment Revenue						
702-1701-48114-???-000	48-000 - Miscellaneous Revenues	30,000	45,000	(15,000)	-33.33%	Recovering from a volatile market
1701-48116 - Interest-Health & S125 Plans						
702-1701-48116-???-000	48-000 - Miscellaneous Revenues	1,500	475	1,025	+215.79%	Projecting closer to actual
1701-48440 - Insurance Recoveries						
702-1701-48440-???-000	48-000 - Miscellaneous Revenues	1,208,859	1,290,000	(81,141)	-6.29%	Anticipated decrease in Stop Loss reimbursements
<u>Expense / Expenditure</u>						
1701-49270 - Transfer from Internal Service						
702-1701-49270-???-911	911 - Transfer to General Fund	0	0	0	0.00%	
1701-51430 - Health Fund						
702-1701-51430-???-218	218 - Prof Serv-Witness Fees	3,000	2,800	200	+7.14%	Increase in PCORI Fees



Department Operating Budget Narrative

702-1701-51430-???-219	219 - Prof Serv-Other	186,805	262,250	(75,445)	-28.77%	Decrease due to PBM renewal savings
702-1701-51430-???-340	340 - Operating Supplies & Expense	40,000	50,000	(10,000)	-20.00%	Decrease due to lower enrollment in HDHP
702-1701-51430-???-341	341 - Operating Supplies & Expense	9,179,974	9,133,675	46,299	+0.51%	Increase due to medical cost inflation
702-1701-51430-???-514	514 - Insurance-Stop Loss	2,230,580	2,157,000	73,580	+3.41%	Increase due to medical cost inflation
702-1701-51430-???-515	515 - Insurance-Other	24,000	28,000	(4,000)	-14.29%	Decrease due to new vendor
702-1701-51430-???-790	790 - Grants, Cont, Indem-Other	7,000	7,000	0	0.00%	
1701-59210 - Transfers to General Fund						
702-1701-59210-???-911	911 - Transfer to General Fund	146,671	146,671	0	0.00%	
1702 - Human Resources-Labor Relations						
<u>Expense / Expenditure</u>						
1702-51433 - Labor Relations						
101-1702-51433-???-219	219 - Prof Serv-Other	30,000	30,000	0	0.00%	
1703 - Human Resources-Adminstration						
<u>Revenue / Funding Source</u>						
1703-46196 - Public Charges-Human Resources						
101-1703-46196-???-000	46-000 - Public Charges for Services	0	0	0	0.00%	
1703-48116 - Interest-Health & S125 Plans						
101-1703-48116-???-000	48-000 - Miscellaneous Revenues	0	0	0	0.00%	
<u>Expense / Expenditure</u>						
1703-51435 - Personnel						
101-1703-51435-???-101	101 - Wages-Permanent	241,241	231,667	9,573	+4.13%	
101-1703-51435-???-107	107 - Sick Leave	13,188	12,666	522	+4.12%	
101-1703-51435-???-108	108 - Vacation	18,811	18,087	724	+4.01%	
101-1703-51435-???-109	109 - Holiday	10,930	10,497	433	+4.12%	



Department Operating Budget Narrative

101-1703-51435-???-110	110 - Funeral/Jury/Other	0	0	0	0.00%	
101-1703-51435-???-120	120 - FICA	21,739	20,878	861	+4.12%	
101-1703-51435-???-130	130 - Health Insurance	64,200	64,200	0	0.00%	
101-1703-51435-???-132	132 - Post Employment Benefits	5,683	5,458	225	+4.12%	
101-1703-51435-???-133	133 - Vision Insurance	208	230	(23)	-9.90%	
101-1703-51435-???-140	140 - Life Insurance	60	60	0	0.00%	
101-1703-51435-???-151	151 - Retirement	19,324	17,740	1,584	+8.93%	
101-1703-51435-???-160	160 - Worker's Compensation	432	415	17	+4.12%	
101-1703-51435-???-172	172 - Training / Conference / CPE	1,450	1,450	0	0.00%	
101-1703-51435-???-214	214 - Prof Serv-Printing	1,100	1,100	0	0.00%	
101-1703-51435-???-219	219 - Prof Serv-Other	19,200	19,440	(240)	-1.23%	Decrease cost due to change in program for form automation
101-1703-51435-???-221	221 - Utility Service-Cellphone / Telephone	1,600	1,600	0	0.00%	
101-1703-51435-???-230	230 - R/M Serv-PC Replacement	1,690	1,685	5	+0.30%	
101-1703-51435-???-311	311 - Office Supplies	2,000	2,000	0	0.00%	
101-1703-51435-???-312	312 - Copy Expense	700	700	0	0.00%	
101-1703-51435-???-313	313 - Postage	500	500	0	0.00%	
101-1703-51435-???-324	324 - Advertising	7,000	7,000	0	0.00%	
101-1703-51435-???-325	325 - Dues & Subscriptions	1,200	1,355	(155)	-11.44%	Reduction in dues/subscription costs
101-1703-51435-???-331	331 - Mileage	2,300	2,300	0	0.00%	
101-1703-51435-???-332	332 - Meals	300	200	100	+50.00%	Increased attendance at out of town meetings/conferences
101-1703-51435-???-333	333 - Lodging / Hotels	1,000	800	200	+25.00%	Increased attendance at conferences
101-1703-51435-???-336	336 - Parking	50	50	0	0.00%	
101-1703-51435-???-341	341 - Operating Supplies & Expense	5,000	5,000	0	0.00%	
101-1703-51435-???-511	511 - Insurance-Liability	2,448	2,319	129	+5.57%	
101-1703-51435-???-531	531 - Rent-Interdepartment	12,240	12,240	0	0.00%	
101-1703-51435-???-790	790 - Grants, Cont, Indem-Other	0	0	0	0.00%	



Department Operating Budget Narrative

1704 - Human Resources-Programs

Revenue / Funding Source

1704-47417 - Human Resource Programs

101-1704-47417-???-000	47-000 - Intergovernmental Charges for Services	0	0	0	0.00%
------------------------	---	---	---	---	-------

Expense / Expenditure

1704-47417 - Human Resource Programs

101-1704-47417-???-000	000 - TBD	0	0	0	0.00%
------------------------	-----------	---	---	---	-------

1704-51436 - Human Resource Programs

101-1704-51436-???-119	119 - In or Out Call Pay	15,000	20,000	(5,000)	-25.00%	Merit Pay program implemented. Adjusting budget to account for parameters
101-1704-51436-???-155	155 - Post Retire Ben-Life	200	199	1	+0.50%	
101-1704-51436-???-185	185 - TBD	0	0	0	0.00%	
101-1704-51436-???-219	219 - Prof Serv-Other	6,000	6,000	0	0.00%	
101-1704-51436-???-322	322 - Educational Materials	5,000	4,000	1,000	+25.00%	Added learning program licenses and anticipating increased cost for guest speaker

1705 - Human Resources-Wellness

Revenue / Funding Source

1705-49270 - Transfer from Internal Service

702-1705-49270-???-000	49-000 - Other Financing Sources	146,671	146,671	0	0.00%
------------------------	----------------------------------	---------	---------	---	-------

Expense / Expenditure

1705-51431 - Wellness

702-1705-51431-???-120	120 - FICA	1,520	1,520	0	0.00%
702-1705-51431-???-219	219 - Prof Serv-Other	120,000	120,000	0	0.00%
702-1705-51431-???-221	221 - Utility Service-Cellphone / Telephone	320	320	0	0.00%
702-1705-51431-???-230	230 - R/M Serv-PC Replacement	250	220	30	+13.64%
702-1705-51431-???-312	312 - Copy Expense	100	100	0	0.00%
702-1705-51431-???-313	313 - Postage	1,350	1,350	0	0.00%



Department Operating Budget Narrative

702-1705-51431-???-325	325 - Dues & Subscriptions	495	495	0	0.00%
702-1705-51431-???-331	331 - Mileage	950	950	0	0.00%
702-1705-51431-???-340	340 - Operating Supplies & Expense	0	0	0	0.00%
702-1705-51431-???-341	341 - Operating Supplies & Expense	20,000	20,000	0	0.00%
702-1705-51431-???-531	531 - Rent-Interdepartment	1,716	1,716	0	0.00%

2302 - Human Resources-Property & Liability Insurance

Revenue / Funding Source

2302-47412 - Local Dept Charges-Insurance

101-2302-47412-???-000	47-000 - Intergovernmental Charges for Services	619,098	593,485	25,613	+4.32%
------------------------	---	---------	---------	--------	--------

2302-48440 - Insurance Recoveries

101-2302-48440-???-000	48-000 - Miscellaneous Revenues	12,000	12,000	0	0.00%
------------------------	---------------------------------	--------	--------	---	-------

Expense / Expenditure

2302-51931 - Property & Liability Insurance

101-2302-51931-???-101	101 - Wages-Permanent	15,609	15,117	492	+3.26%
101-2302-51931-???-107	107 - Sick Leave	826	800	26	+3.26%
101-2302-51931-???-108	108 - Vacation	685	663	22	+3.26%
101-2302-51931-???-109	109 - Holiday	685	663	22	+3.26%
101-2302-51931-???-120	120 - FICA	1,362	1,319	43	+3.26%
101-2302-51931-???-130	130 - Health Insurance	4,013	4,013	0	0.00%
101-2302-51931-???-133	133 - Vision Insurance	20	22	(2)	-10.96%
101-2302-51931-???-140	140 - Life Insurance	4	4	0	0.00%
101-2302-51931-???-151	151 - Retirement	1,211	1,121	90	+8.02%
101-2302-51931-???-160	160 - Worker's Compensation	27	26	1	+3.26%
101-2302-51931-???-219	219 - Prof Serv-Other	0	0	0	0.00%
101-2302-51931-???-311	311 - Office Supplies	0	0	0	0.00%



Department Operating Budget Narrative

101-2302-51931-???-312	312 - Copy Expense	0	0	0	0.00%	
101-2302-51931-???-313	313 - Postage	0	0	0	0.00%	
101-2302-51931-???-331	331 - Mileage	0	0	0	0.00%	
101-2302-51931-???-511	511 - Insurance-Liability	466,000	417,000	49,000	+11.75%	Increased insurance premiums
101-2302-51931-???-513	513 - Insurance-Property	108,000	104,000	4,000	+3.85%	Increased insurance premiums
101-2302-51931-???-515	515 - Insurance-Other	70,000	70,000	0	0.00%	
101-2302-51931-???-519	519 - Insurance-Deductibles	50,000	50,000	0	0.00%	

2303 - Human Resources-Risk-Workers Comp

Revenue / Funding Source

2303-47413 - Local Dept Charges-Gen Govt

701-2303-47413-???-000	47-000 - Intergovernmental Charges for Services	559,973	502,013	57,960	+11.55%	
------------------------	---	---------	---------	--------	---------	--

2303-47417 - WC - CPR Revenue

701-2303-47417-???-000	47-000 - Intergovernmental Charges for Services	0	500	(500)	-100.00%	
------------------------	---	---	-----	-------	----------	--

Expense / Expenditure

2303-51933 - Workers Comp Insurance

701-2303-51933-???-101	101 - Wages-Permanent	46,827	45,350	1,477	+3.26%	
701-2303-51933-???-107	107 - Sick Leave	2,479	2,401	78	+3.26%	
701-2303-51933-???-108	108 - Vacation	2,054	1,990	65	+3.26%	
701-2303-51933-???-109	109 - Holiday	2,054	1,990	65	+3.26%	
701-2303-51933-???-120	120 - FICA	4,086	3,957	129	+3.26%	
701-2303-51933-???-130	130 - Health Insurance	12,038	12,038	0	0.00%	
701-2303-51933-???-133	133 - Vision Insurance	59	66	(7)	-10.96%	
701-2303-51933-???-140	140 - Life Insurance	11	11	0	0.00%	
701-2303-51933-???-151	151 - Retirement	3,632	3,362	270	+8.02%	
701-2303-51933-???-160	160 - Worker's Compensation	81	79	3	+3.26%	
701-2303-51933-???-172	172 - Training / Conference / CPE	150	150	0	0.00%	



Department Operating Budget Narrative

701-2303-51933-???-185	185 - TBD	0	500	(500)	-100.00%	Moved to Safety Supplies
701-2303-51933-???-219	219 - Prof Serv-Other	35,350	32,130	3,220	+10.02%	Increased TPA cost
701-2303-51933-???-221	221 - Utility Service-Cellphone / Telephone	250	250	0	0.00%	
701-2303-51933-???-230	230 - R/M Serv-PC Replacement	350	310	40	+12.90%	
701-2303-51933-???-311	311 - Office Supplies	0	0	0	0.00%	
701-2303-51933-???-312	312 - Copy Expense	0	0	0	0.00%	
701-2303-51933-???-313	313 - Postage	0	0	0	0.00%	
701-2303-51933-???-331	331 - Mileage	1,000	1,000	0	0.00%	
701-2303-51933-???-341	341 - Operating Supplies & Expense	300,000	300,000	0	0.00%	
701-2303-51933-???-342	342 - OperSup&Exp-Safety Supplies	5,000	5,000	0	0.00%	
701-2303-51933-???-511	511 - Insurance-Liability	697	690	7	+1.05%	
701-2303-51933-???-515	515 - Insurance-Other	34,710	32,000	2,710	+8.47%	Increase in stop loss insurance
701-2303-51933-???-531	531 - Rent-Interdepartment	1,440	1,440	0	0.00%	

Total 17 - Human Resources		491,132	502,969	215,577	+42.86%	
----------------------------	--	---------	---------	---------	---------	--

Operating Position Cost Summary

Fiscal Year 2023
 Forecast Year 2023
 Department or Sub-Department 17 - Human Resources

Position	Pay Grade	Alloc. %	Salary	Modifiers	Premiums	Total	Hours	Premium Hours	FTE
17 - Human Resources			355,389	138,188	-	493,577	10,400	-	5.00
1703 - Human Resources-Adminstration			284,170	111,646	-	395,816	8,320	-	4.00
1703-51435 - Personnel			284,170	111,646	-	395,816	8,320	-	4.00
(Unassigned)			284,170	111,646	-	395,816	8,320	-	4.00
2701-HR Director	Grade Q	100.00	105,248	33,616	-	138,864	2,080	-	1.00
2704B - HR Coordinator	Grade H	100.00	56,202	25,422	-	81,623	2,080	-	1.00
2708-HR Generalist	Grade H	100.00	62,837	26,575	-	89,412	2,080	-	1.00
2709-Benefits/HRIS Admin	Grade H	100.00	59,883	26,033	-	85,916	2,080	-	1.00
Total (Unassigned)			284,170	111,646	-	395,816	8,320	-	4.00
Total 1703-51435 - Personnel			284,170	111,646	-	395,816	8,320	-	4.00
Total 1703 - Human Resources-Adminstration			284,170	111,646	-	395,816	8,320	-	4.00
2710-Safety/Risk Specialist	Grade J	25.00	17,805	6,636	-	24,440	520	-	0.25
Total (Unassigned)			17,805	6,636	-	24,440	520	-	0.25
Total 2302-51931 - Property & Liability Insurance			17,805	6,636	-	24,440	520	-	0.25
Total 2302 - Human Resources-Property & Liability Insurance			17,805	6,636	-	24,440	520	-	0.25
2710-Safety/Risk Specialist	Grade J	75.00	53,414	19,907	-	73,321	1,560	-	0.75
Total (Unassigned)			53,414	19,907	-	73,321	1,560	-	0.75
Total 2303-51933 - Workers Comp Insurance			53,414	19,907	-	73,321	1,560	-	0.75
Total 2303 - Human Resources-Risk-Workers Comp			53,414	19,907	-	73,321	1,560	-	0.75
Total 17 - Human Resources			355,389	138,188	-	493,577	10,400	-	5.00
Grand Total			355,389	138,188	-	493,577	10,400	-	5.00