

The regular meeting of the Board of Directors of North Central Community Action Program, Inc. was held on Monday, February 13, 2017 at the United Way of Marathon County offices in Wausau. The meeting was called to order at 6:00 pm by President Peter Rotter.

Pam took roll:

Present	Absent	Staff
Rotter	McDonald (ex)	Diane
Woller	Hass (ex)	Pam
Rozar	Degner (ex)	Tony
Kieper	Mueller	
Mach	Yang	
Robinson		
Burgess		
Sippel		
Nikolai		
Cass		

Roll call: Denis Burgess took roll call.

Minutes: Pam reported a correction to January minutes. Deb McDonald was excused. A motion was made by Patsy Woller to approve the January minutes as corrected. Second was made by Steve Robinson. Motion carried.

Membership: Pam introduced Evan Cass. He is our new Board member representing low income individuals. Evan gave a little background on himself and Board members and staff introduced themselves. Donna Rozar will follow up with Soup or Socks regarding an appointment to our Board of Directors.

Finance Committee: The committee reviewed and approved January, 2017 expenses. The committee reviewed the first draft of December financial statements. Pam reviewed Grants receivables, the prepaid account, and other liabilities at December 31<sup>st</sup>. December final statements will be approved with our audit for 2016.

Point in Time Homelessness Street Count Results & Discussion: Diane explained the street count is completed twice per year, the fourth Wednesday in January and July. Diane reported four homeless people were found in Marathon County. Diane found one person under the bridge, 2 were in cars, and 1 was parked at a store. No unsheltered homeless people were found in Wood or Lincoln County on the street that evening. Diane also reported 79 individuals and 54 families were utilizing shelters that evening. Steve Robinson discussed homeless youth and Donna Rozar also expressed concerns about 18 year olds aging out of foster care. Diane discussed the United Way luncheon the day after the street count. Evan Cass reported he works with the Project Connects and suggested they keep the new time when services are available and lunch is served. Evan thought the new time worked better for clients.

Annual Audit Process update on Pre-audit: Pam reported the pre audit process went smoothly. The full agency financial audit is scheduled for the week of March 27<sup>th</sup>. Denis Burgess asked how the transition was going with Wipfli and Pam reported it has been very smooth.