

CONSERVATION, EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE AGENDA

DATE: Wednesday, March 2, 2022
TIME: 9:00 a.m.
LOCATION: Wood County Courthouse – Room 114

1. Call meeting to order
 2. Declaration of Quorum
 3. Public Comments (*brief comments/statement regarding committee business*)
 4. Review Correspondence.
 5. Consent Agenda.
 - a. Approve minutes of previous meeting
 - b. Approve bills
 - c. Receive staff activity reports
 6. Review items, if any, pulled from Consent Agenda.
 7. Risk and Injury Report
 8. Land & Water Conservation Department
 - a. Review/action on resolution to amend the 2022 LWCD budget to carryover unused dollars and extend free countywide well testing for nitrates until remaining funding is used.
 - b. Update on Conservation Engineering Technician position.
 - c. Review/action on resolution from Wood County Citizens Groundwater Group to support bipartisan Water Bill AB 727/728 and SB 677/678.
 - d. Presentation on Central Sands Groundwater County Collaborative (CSGCC) GAP Analysis Grant Project.
 - e. Committee Reports
 - i. Citizens Groundwater Group meeting.
 - ii. Health Committee report.
 - iii. Central Sands Groundwater County Collaborative (CSGWCC) committee report.
 - iv. Golden Sands RC&D report.
 9. Private Sewage
 10. Land Records
 11. County Surveyor
 - a. Select a Professional Land Surveyor to complete maintenance of 198 Public Land Survey System corners in Wood County.
 12. Planning
 13. Economic Development
 - a. North Central Wisconsin Regional Plan Commission update.
 - b. Consider resolution authorizing Wood County to participate in a Public Service Commission grant application with an Internet Service Provider to improve broadband infrastructure.
 14. Extension
 - a. General Office Update
 - b. Staffing Update
 - c. Educator Presentation – Jackie Carattini, Human Development & Relationships Educator
 15. Requests for per diem for meeting attendants.
 16. Schedule next regular committee meeting.
 17. Agenda items for next meeting
 18. Schedule any additional meetings if necessary
 19. Adjourn
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Join by phone

+1-408-418-9388 United States Toll
Meeting number (access code): 2489 696 6014

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m9fdf787dcb654d5b063f558bbb73eec8>
Meeting number (access code): 2489 696 6014
Meeting password: 030222

MINUTES
CONSERVATION, EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE
WEDNESDAY, FEBRUARY 2, 2022
WOOD COUNTY RIVER BLOCK AUDITORIUM, WISCONSIN RAPIDS, WI

Members Present: Ken Curry, Robert Ashbeck, Carmen Good, Jake Hahn, Dave LaFontaine, Bill Leichtnam

Staff Present:

Land & Water Conservation Staff: Shane Wucherpennig

Planning & Zoning Staff: Jason Grueneberg, Adam DeKleyn (WebEx), Jeff Brewbaker (WebEx),
Scott Custer (WebEx)

Extension Staff: Jason Hausler, Matt Lippert (WebEx), Karli Tomsyck (WebEx)

Others Present: Dist. #14 Supervisor Dennis Polach, Dist. #15 Supervisor Bill Clendenning, Dist. # 16 Supervisor Lance Pliml (WebEx), Ben Jeffrey (Wood County Health Department – WebEx), Amy Kaup (Wood County IT – WebEx), Josh Miller (Marshfield Economic Development Board - WebEx), Ray Bossert (Village of Port Edwards - WebEx), Jennifer Dolan (WebEx), Clara Kubisiak (WebEx), Chad Schooley (Wood County Parks & Forestry), Angel Whitehead (Heart of Wisconsin Chamber of Commerce)

1. **Call meeting to order.** Chairperson Curry called the CEED meeting to order at 9:03am.
2. **Declaration of Quorum.** Chairperson Curry declared a quorum.
3. **Public Comments (*brief comments/statement regarding committee business*)** None.
4. **Review Correspondence.**

Jason Grueneberg shared that Kim Keech, Program Assistant, has resigned from Planning & Zoning for an opportunity with the City of Marshfield. Their department wishes her well. Kim has been with Wood County for 15 and a half years, has done an outstanding job and will be missed. Jason noted they are in the process of refilling the position and will have it posted soon.

Jennifer Dolan prepared a public comment but wasn't able to get into the agenda. Jennifer expressed concern for lawn and garden chemicals used on public land and how it pertains to groundwater. Jennifer lives close to area parks and is concerned with one of the landscaping companies that serves this area being sued over continued use of glysophate.

5. **Consent Agenda.** The Consent Agenda included the following items: 1) minutes of the January 5, 2022 CEED meeting, 2) bills from Land & Water Conservation, Planning & Zoning and Extension and 3) staff activity reports from Laura Huber, Matt Lippert, Allison Jonjak, Hannah Wendels, Kelly Hammond, Janell Wehr, Jackie Carattini, Rachael Whitehair, Caleb Armstrong, Emily Salvinski, Klayton Kree, Lori Ruess, Rod Mayer, Shane Wucherpennig, Jason Grueneberg, Adam DeKleyn, Paul Bernard, Jeff Brewbaker, Scott Custer, Kim Keech and Victoria Wilson.
 - a. **Approve minutes of previous meeting.** No additions or corrections needed.
 - b. **Approve bills.** No additions or corrections needed.
 - c. **Receive staff activity reports.** No additions or corrections needed.

Motion by Dave LaFontaine to approve and accept the January 5, 2022 CEED minutes, bills from Planning & Zoning, Land & Water Conservation and Extension, and staff activity reports as presented. Second by Bill Leichtnam. Motion carried unanimously.

6. **Review items, if any, pulled from Consent Agenda.** None.
7. **Risk and Injury Report.** None.

8. Land & Water Conservation Department

a. Committee Reports

i. Citizen's Groundwater Committee meeting.

Supervisor Leichtnam shared the last meeting was held on Monday, January 17th. Speaker Rob Lee, staff attorney for Midwest Environmental Advocates out of Madison, presented on the Wisconsin Spill Law.

The next meeting will be virtual on February 21st at 2pm. Supervisor Leichtnam has talked to Shane Wucherpfennig about being the speaker for the meeting.

ii. Health Committee report.

Ben Jeffrey shared there are no updates on AGC. The meeting with Juneau to discuss any further progress with farmer led initiative had to be rescheduled; they are hoping to meet this Friday. Ben noted they are getting things in a row for any potential ARPA funding in the future.

iii. Central Sands Groundwater County Collaborative (CSGWCC) committee report.

Supervisor Leichtnam gave an update on the January 24th meeting. The group is working through a number of statewide organizations on putting together data from many sources so it can be housed late this summer in one centralized location and be much more accessible electronically. Reports from State Legislature, Katrina Shankland, followed. County updates followed.

The meeting speaker was Lynn Markham, UW-Stevens Point Professor. Lynn is doing a survey on how she can help with zoning and land use planning in a way to protect natural resources. Lynn has volunteered her services to all six counties and can speak to committees or full county boards.

The next meeting will be held virtually on February 28th.

iv. Golden Sands RC&D report.

Supervisor Leichtnam shared an update from the January 20th meeting. The lake groups are working on things they'll be doing come spring including Clean Boats, Clean Waters and virtual training for everyone involved. Supervisor Leichtnam also shared county updates.

Golden Sands RC&D is celebrating their 50th anniversary this year. Saturday, September 17th from 10am-11pm will be a family-oriented event at Pfiffner Park in Stevens Point. There will be children's activities during the day along with food trucks. The evening is geared towards adults with bluegrass music in the park.

Following discussion on voluntary county dues for Golden Sands RC&D, Chair Curry requested it be put on the March CEED agenda.

The next meeting will be held in March.

9. Private Sewage. None.

10. Land Records. Jason Grueneberg shared Planning & Zoning is actively working on paperwork for LIDAR.

11. County Surveyor. None.

12. Planning

a. Present 2021 Annual Report – Plat Review

Adam DeKleyn prepared the annual report for the committee; it is included in the packet starting on page 33.

Adam shared they had another good year with the plat review program. This annual report provides a general overview with some highlights seen over the past year. Highlights include:

- 25% increase in number of certified survey maps reviewed and approved compared to 2020.
- CSMs have more than doubled since 2019. Adam noted Wood County is up 66% in the number of CSMs that have been submitted for plat review since 2019.
- 2021 had the highest number of certified survey maps since 2004.
- Town of Saratoga has led in the most land divisions that are being approved through plat review.

Supervisor Bill Clendenning requested special order of business on Wood County's GIS system. Discussion followed. Supervisor Lance Pliml agreed with the special order of business to highlight program attributes in a 5-10 minute demonstration for the County Board. Planning & Zoning staff will look into this for the future.

- b. Amend 2021 Planning Budget for Unanticipated Revenue (Wood County Bicycle & Pedestrian Plan)
Jason Grueneberg shared the North Central Regional Plan Commission is facilitating an update to the plan. The last update was done in the 90s. The cost to update is being covered by a DOT grant. Jason is invoiced by Regional Plan Commission for the project and then requests reimbursement from the DOT so he would like to correctly reflect the unanticipated funds that will show up for Planning & Zoning.

Motion by Ken Curry to approve the resolution to amend Planning budget for unanticipated revenue in the amount of \$30,800.00. Second by Dave LaFontaine. Motion carried unanimously.

13. Economic Development

- a. Update from Marshfield Economic Development Board and consider release of 2022 Economic Development Grant Funds.

Jason Grueneberg noted page 35 of the packet is the grant request submitted to the county. The grant request was approved.

Josh Miller of the Marshfield Economic Development Board shared that the city installed the infrastructure for the subdivision. There are 23 lots total; Josh noted they have contracted with a local realtor to sell the 8 remaining lots that weren't pre-sold. Now that the road is in, they are getting a lot more interest. Pre-sold lots have until June 1st to execute and close. Josh anticipates at least 9 of those closing for sure. It is on pace to be a very successful project.

Motion by Dave LaFontaine to approve release of 2022 Economic Development Grant Funds to Marshfield Economic Development Board in the amount of \$50,000.00. Second by Bob Ashbeck. Motion carried unanimously.

- b. Update from Central Wisconsin State Fair and consider release of Junior Fair grant funds.

Jason Grueneberg explained this money was previously housed in Extension. There were questions about what this funding was being used for. It was a suggestion of the CEED Committee to run it through economic development projects. This allowed CWSF to show how the money is being used. Dale Christiansen completed the grant funding request form.

Dale was not in attendance for the meeting. Jason noted the committee could take action based on the request form or wait until a later date.

Motion by Jake Hahn to approve release of 2022 Junior Fair grant funds to Central Wisconsin State Fair in the amount of \$32,000.00. Second by Dave LaFontaine. Motion carried unanimously.

c. North Central Wisconsin Regional Plan Commission update.

Jason Grueneberg shared an update on the February 26th meeting. They are working with the Regional Plan Commission on broadband speed testing. The Wisconsin Economic Development Corporation has decided to fund speed testing and they're working through the Regional Plan Commission to implement it.

Jason also noted they are working on the Bicycle Pedestrian Plan as mentioned earlier. Discussion followed.

d. Update on Broadband Request for Information process.

Jason Grueneberg provided an update from the January 17th meeting. It included four different providers: Astrea, Charter Communications, Frontier and Bug Tussel Wireless. Jason noted they reached out to a few other providers but they weren't able to participate at that time. The meeting provided a better idea of what's going on in the county and the role different players are playing right now.

Jason noted they plan to work with Bug Tussel Wireless. Discussion followed.

e. Consider release of Rural Economic Development Innovation Initiative (REDI) implementation funds for purchase of Business Retention and Expansion software.

This was a recommendation in the County REDI plan. Angel Whitehead, Heart of Wisconsin Chamber of Commerce, explained the previous software was InFocus, through WEDC; a state program given to economic development partners to track data for business expansion and retention. They got rid of the program about 2 years ago and shared the data with partners.

Jason Grueneberg explained Marshfield and Rapids don't have software to log information from visits. The County is looking to help this along by purchasing software for both Rapids and Marshfield. Between both Chambers, the hope is to cover all of Wood County and also have some overlap in some of the rural areas.

The cost is \$1500.00 per license, per year. They are looking at 2 years. After 2 years, the Chambers would take on the cost, if the program is to be retained. The Chambers can share the data back with the County, while keeping it private and secure. Discussion followed.

Motion by Dave LaFontaine to approve \$1500.00 per year for 2 years to purchase Business Retention and Expansion software from Smart Solutions Group. Second by Jake Hahn. Motion carried unanimously.

f. Consider resolution authorizing Wood County to participate in a Public Service Commission grant application with an Internet Service Provider to improve broadband infrastructure.

Jason Grueneberg shared they are not ready to move forward with the resolution but hopes to have a special meeting in February before County Board to review and approve to meet the March 17th deadline.

Motion by Ken Curry to authorize Planning & Zoning to create a resolution to participate in the Public Service Commission grant application and set a meeting before County Board on February 15th at 9:00am. Second by Bill Leichtnam. Motion carried unanimously.

- g. Consider release of Rural Economic Development Innovation Initiative (REDI) implementation funds to contract for broadband grant writing assistance.

Jason Grueneberg explained for grants submitted with ISP, they worked with a local grant writer. The first two grants that were submitted, Operations Committee approved help of a grant writer. Jason noted they were successful with those grants.

Jason would like to have access to funds to put towards a grant writer for the March application and other grant applications later in the year. Hourly cost is about \$60-80. Discussion followed.

Motion by Dave LaFontaine to approve release of REDI implementation funds to contract for broadband grant writing assistance up to \$5000.00. Additional funds will require additional committee approval. Second by Jake Hahn. Motion carried unanimously.

- h. Consider release of Rural Economic Development Innovation Initiative (REDI) implementation funds for the creation of a Wood County winter recreation video.

Jason Grueneberg shared in the REDI Plan there is one area that talked about boosting tourism in Wood County. This is the reason they're looking at doing this video – a lot of people come into the County for Powers Bluff, snowmobiling and winter activities. There hasn't been a video to promote that.

This would be a minute long video with a cost of about \$4000.00 by a local business out of Marshfield. It would be put on the county website and accessible for use by municipalities, tourism and visitors bureaus, etc.

Jason has talked with Chad Schooley, Parks & Forestry Director. Chad is in favor of this to help promote some of the activities offered by Parks. Chad isn't aware of any professionally made videos in the past. It would be great to put on the website, Facebook, Instagram, etc. and can be used in future years.

Motion by Jake Hahn to approve release of REDI implementation funds for creation of a Wood County winter recreation video in the amount of \$4,000.00. Second by Dave LaFontaine. Motion carried unanimously.

14. Extension

- a. General Office Update

Jason Hausler provided the following updates:

- An email came out from WEXA (Wisconsin Extension Association) regarding regional meetings. Chair Curry forwarded it. The northern region met last Thursday. The south region is meeting on February 24th from 8:30am-12pm.
- Annual Report for 2021 is in process. Jason hopes to have that complete by the end of the month. The 2020 Annual Report can be found on the Extension website. Printed copies are available upon request.
- Last summer, when the state budget was passed, there was a million dollar increase to Extension budget per year (2 million over the biennium) for Ag positions. Final approval to appropriate those funds to Extension is expected any day now and thus Extension will be able to post Ag specialists positions in the coming weeks and months.

- b. Staffing Update (Community Development and 4-H)

Jason Hausler shared an update on the 4-H and Community Development positions.

4-H – Laura Huber's position was 100% county funded and is now co-funded by the state. They re-

appropriated dollars to hire a part-time educator. The position was posted but ended in a failed search. Jason explained candidate pools have been down. They have now reposted the 4-H position. Jason was able to find funding with Marathon County to create a 1.0 position split between and funded by both Wood and Marathon Counties.

Community Development – Final interviews were scheduled for February 1st but both candidates withdrew over the weekend. Jason will be reposting the position and is hopeful and optimistic someone will be in the CD position in the near future. Jason noted the county is not charged for vacant seats on the state contract. The discount will be reflected on the second invoice.

Supervisor LaFontaine asked if Extension overall is looking at raising some of the salaries or monies because of the competitive job market. Jason explained last spring/summer the entire organization (UW-Madison) went through a title and total compensation study, aimed at finding out where Madison fit within the Big Ten system and also to look at titling to ensure equity across positions. Discussion followed.

c. Educator Presentation – Matt Lippert, Agriculture Agent

Matt Lippert shared a Winter Forage Report.

Wood County Dairy Industry:

- 17,000 milking cows
- 22,000 pound average production
- \$4,400 value of production per cow
- Depending on price, about 75 million revenue at the farm
- Multipliers – value added by cheese production (upstream and downstream multipliers, value of dairy production)
- 139 herds in Wood County – about 122 cows per herd.

Corn Silage:

- 2020 Wood County – 15,000 acres of corn harvested for silage
 - One acre per lactating cow
 - 2/3 the area of a standard township
- 18.5 ton per acre average yield
- \$40/ton value
 - \$11.1 million

Matt provided historical information on corn silage vs. current practices and value calculation.

Next week, Matt is giving an online presentation (Badger Dairy Insights) on how to price corn silage. They expecting attendees to join from across the country.

15. Requests for per diem for meeting attendants. None.

16. Schedule next regular committee meeting. The next regular CEED meeting is scheduled for Wednesday, March 2nd, 2022 at 9:00am at Wood County Courthouse Room #114.

17. Agenda items for next meeting. *Agenda items are due by Wednesday, February 23rd.*

18. Schedule any additional meetings if necessary. Tentative meeting scheduled before County Board at 9:00am on Tuesday, February 15th.

19. Adjourn. Chair Curry declared the meeting adjourned at 11:15am.

Minutes by Karli Tomsyck, UW-Madison Division of Extension - Wood County

Committee Report

County of Wood

Report of claims for: Extension Wood County

For the period of: 2021 Ending + February 2022

For the range of vouchers: 30210132 - 30210134 30220014 - 30220022

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
30210132	NATIONAL 4-H COUNCIL SUPPLY SERVICE	4-H Awards	02/15/2022	\$60.00	P
30210133	VEOLIA ES TECHNICAL SOLUTIONS	Clean Sweep 2021 - HHW	02/15/2022	\$24,364.95	P
30210134	VEOLIA ES TECHNICAL SOLUTIONS	Clean Sweep 2021 - Ag	02/15/2022	\$2,067.92	P
30220014	4-H AMERICAN SPIRIT	2022 Delegate Payment	02/08/2022	\$18,150.00	P
30220015	AMAZON CAPITAL SERVICES	Office Supplies	02/08/2022	\$17.99	P
30220016	AMAZON CAPITAL SERVICES	Computer supplies	02/08/2022	\$42.99	P
30220017	UW MADISON ACCOUNTING SERVICES	PAT Fruit Crop Manuals	02/08/2022	\$240.00	P
30220018	UW MADISON ACCOUNTING SERVICES	PAT Fruit Crop Manuals	02/08/2022	\$105.00	P
30220019	UW MADISON EXTENSION	4-H Fall Forum Shirts	02/08/2022	\$11.26	P
30220020	US BANK	February Statement	02/23/2022	\$1,477.58	
30220021	JONJAK ALLISON	February Expenses	02/23/2022	\$498.82	
30220022	LIPPERT MATTHEW	February Expenses	02/23/2022	\$436.96	
Grand Total:				\$47,473.47	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: Land & Water Conservation Dept.

For the period of: December 2021(3)

For the range of vouchers: 18210148 - 18210149

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
18210148	J & S PROCESSING LLC	WD - VENISON PROCESSING REIMB	12/31/2021	\$430.00	P
18210149	PITTSVILLE MEATS	WD - VENISON PROCESSING REIMB	12/31/2021	\$80.00	P
Grand Total:				\$510.00	

Signatures

Committee Chair: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____

Committee Member: _____
Committee Member: _____
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Committee Member: _____

Committee Report

County of Wood

Report of claims for: Land & Water Conservation Dept

For the period of: February 2022

For the range of vouchers: 18220005 - 18220010

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
18220005	ESRI INC	LWC/WD ArcGis Maintenance	01/28/2022	\$1,300.00	P
18220006	NORTH CENTRAL LAND & WATER CONSERVATION	LWC - MEMBERSHIP DUES	02/15/2022	\$200.00	P
18220007	AWARDS 'N MORE	LWC - POSTER CONTEST TROPHY	02/09/2022	\$26.00	P
18220008	WI DEPT OF NATURAL RESOURCES	NMM - FEE PORTION DUE TO STATE	02/21/2022	\$4,200.00	
18220009	US DEPARTMENT OF AGRICULTURE	WLD - BEAR ABATEMENT FEE	02/17/2022	\$800.00	
18220010	US BANK	ENV ED, TRAINING & OFFICE SUPP	02/17/2022	\$308.62	
Grand Total:				\$6,834.62	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: Planning & Zoning

For the period of: December 2021

For the range of vouchers: 38210016 - 38210016 22210131 - 22210132

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
22210131	QUEST CIVIL ENGINEERS LLC	SU/LR Remonumentation	12/31/2021	\$15,404.12	P
22210132	NORTH CENTRAL WI REGIONAL PLANNING COMMISSION	PL-Bicycle Network Plan 2 of 4	11/30/2021	\$15,400.00	P
38210016	MARYANN LIPPERT CONSULTANT LLC	ED-2021 REDI Grant(BBRFI)	12/29/2021	\$465.00	P
Grand Total:				\$31,269.12	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: Planning & Zoning

For the period of: February 2022

For the range of vouchers: 22220009 - 22220014 22220016 - 22220024 38220003 - 38220005

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
22220009	INDUSTRY SERVICES DIVISION	PS-State Sanitary Permits (JAN	01/31/2022	\$400.00	P
22220010	CARMODY SOFTWARE INC	PS-Upgrades/Services-FEB	02/01/2022	\$299.00	P
22220011	BOYER KEVIN	SU-Services Per Contract-FEB	02/01/2022	\$833.00	P
22220012	WOOD COUNTY CLERK OF COURTS	PS-Small Claims Filing Fees(9)	01/26/2022	\$895.50	P
22220013	JACKSON COUNTY SHERIFF'S WI	PS-Service Fee (1)	01/26/2022	\$75.00	P
22220014	PORTAGE COUNTY SHERIFF'S DEPT	PS-Service Fee (1)	01/26/2022	\$75.00	P
22220016	AMAZON CAPITAL SERVICES	PL-Office Supplies	02/02/2022	\$47.71	P
22220017	WCCA (COUNTY CODE ADMINISTRATORS)	PS-WCCA Membership Dues	02/01/2022	\$100.00	P
22220018	STAPLES ADVANTAGE	PL-Office Supplies	02/12/2022	\$60.17	P
22220019	AMAZON CAPITAL SERVICES	PL-Office Supplies	02/16/2022	\$14.95	P
22220020	AMAZON CAPITAL SERVICES	PL-Office Supplies	02/15/2022	\$30.00	P
22220021	CUSTER SCOTT	PS- Other Pubs, Subs & Dues	11/09/2021	\$275.10	P
22220022	CUSTER SCOTT		11/04/2021	\$75.00	P
22220023	US BANK	LR-Credit Card Charges	02/17/2022	\$119.51	P
22220024	ELKS LODGE	PS-Spring POWTS Presentation	02/23/2022	\$180.00	P
38220003	CITY OF MARSHFIELD	ED-2022 Grant Marshfield Subd	02/02/2022	\$50,000.00	P
38220004	CENTRAL WI STATE FAIR ASSOC	ED-Grant Junior Fair Mfld	02/02/2022	\$32,000.00	P
38220005	MARYANN LIPPERT CONSULTANT LLC	ED-REDI Grant (BB RFI)	02/02/2022	\$994.30	P
Grand Total:				\$86,474.24	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



We teach, learn, lead and serve, connecting people with the University of Wisconsin, and engaging with them in transforming lives and communities.

4-H – Positive Youth Development

Laura Huber, 4-H Program Educator

- Planning for a workshop series (Juntos Middle School) for youth and adults, where they learn about the successful transition to high school, higher education options, and making education a family goal. The goal of this effort is to give families knowledge, skills, and resources to successfully graduate from high school and pursue higher education.
- Guidance and support for 4-H youth and volunteers, helping them plan for the annual program focused on performance and creative arts. Through this work, youth and volunteers gain life skills related to planning, communication, and project management.
- Ongoing support and leadership for the Wisconsin 4-H Leadership Council, where we facilitated discussions and led educational pieces to build teamwork, communication, and leadership skills for the Council's youth and adult members.

Agriculture

Matt Lippert, Agriculture Educator

- Planning for a bi-annual animal well-being conference, in collaboration with UW Madison Department of Animal and Dairy Sciences, where dairy farmers and related professionals will learn about animal husbandry and heat stress, disbudding, maternity cow management, FARM v4.0 areas of non-compliance, fitness for transport, and traits for good temperament. The goal of this effort is to increase animal well-being on farms.
- Planning for the Agriculture Education area at 2022 Wisconsin Farm Technology Days, an outdoor trade show for farmers and rural communities to increase knowledge of Extension Agriculture programs in crops and soils, dairy, farm management, livestock and horticulture.

Cranberry Outreach

Allison Jonjak, Cranberry Outreach Specialist

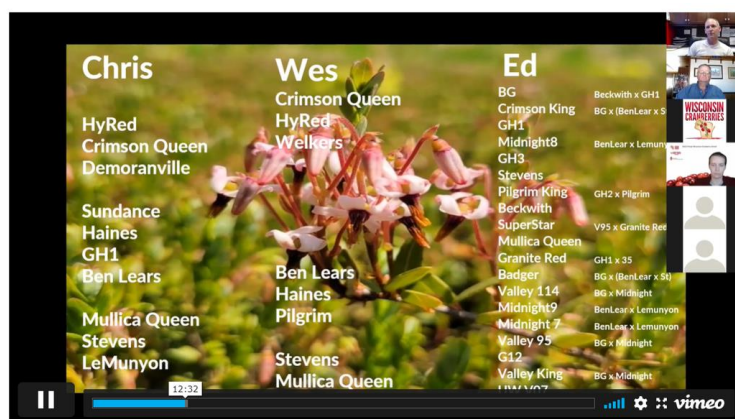
- A publication is being prepared detailing the successes of the Cranberry Leadership Program for inclusion in the Journal of Extension, allowing Extension educators across the country to learn from the long-term creation of leadership capacity in the Wisconsin cranberry industry.
- A seminar presented to the Pacific Northwest Cranberry Congress, where participants learned about nutrient timing and variety. The purpose of this program is to enhance the reputation of Wisconsin cranberry growers' innovation.
- Planning for a Growing Degree Day Task Force where researchers and growers will exchange information about how to use GDDs to understand plant growth and insect emergence. The purpose of this program is to develop a common system usable for research and grower weather stations.



- Five trainings for fruit crop growers where they learned about safe pesticide application methods. The purpose of this program was to provide regional locations, develop regional relationships among growers, and protect workers and the environment from pesticides.
- A virtual session for cranberry growers where they learned about strategies for navigating labor shortages. The purpose of the program is to enable growers to hire and retain the best possible talent and avoid understaffing issues.
- A strategic survey was conducted for the 20 year time horizon of the cranberry industry. The results of this survey will guide development of activities within Extension, UW-CALS, USDA, the Wisconsin Cranberry Research and Education Foundation, and Wisconsin Cranberry Growers Association to address growers' identified key needs.



Allison Jonjak hosts a Fruit Crop Pesticide Applicator Training at the River Block Auditorium.



January 19 - Day 1 Afternoon Session
1:30 pm - 2:30 pm

Allison Jonjak hosts a grower panel focusing on management tailored to cranberry variety.

FoodWise

Hannah Wendels, FoodWise Nutrition Educator

Kelly Hammond, FoodWise Coordinator (Wood and Portage Counties)

- A 5-week nutrition education series for 4-K students at Chahk Ha Chee Head Start, where students will learn about MyPlate, fruits and vegetables, trying new foods, and about being physically active to help them to be healthier in school and at home.
- A virtual and in-person weekly educational series (Extension Wellness) for Central WI residents where participants learn a variety of topics to improve overall well-being and health. The purpose of this series is to increase overall well-being and health of residents through programs on financial, nutrition, horticulture, and behavioral health education.
- A 5-week nutrition education series for kindergarten classrooms at Mead Elementary School, where students will learn about MyPlate, the five food groups, and try new fruits and vegetables. The goal of the series is for students to learn about being physically active and help them to be healthier in school and at home.
- A 5-week nutrition education series for third grade classrooms at Howe Elementary School, where students will learn about MyPlate, and making healthy food and beverage choices. The goal of the series is for students to learn about being physically active to help them to be healthier in school and at home.



- Development of program plan for an event for regional farmers market vendors and farmers in collaboration with UWSP, UW-Madison Population Lab/Farm to Facts, Wood County Health Department, Aspirus and Extension Colleagues. The goal of this effort is to start to gather information about EBT use at farmers markets regionally so that we can gain insight for research opportunities and identify potential grant oversight committee members.
- Interactive Grocery Store Tours offered twice monthly at Walmart in Plover and Wisconsin Rapids to low-income families. The goal of this educational program is for participants learn about shopping healthy on a budget, increase fruit and vegetable consumption and improve overall health.

Horticulture

Janell Wehr, Horticulture Educator

- Planning for a workshop in collaboration with local farmers markets and other venues for Wood County Master Gardener Volunteers who wish to respond to horticultural inquiries where they will learn about the ISOTURE model for volunteer management. The goal of this effort is to ensure volunteers provide researched based materials to local communities.
- Planning for a comprehensive gardening course, in collaboration with local agencies who work with vulnerable populations, for beginning gardeners where they will learn about IPM based gardening techniques so that horticultural product misuse will decrease as participants' well-being increases through successful gardening.
- A virtual and in-person weekly educational series (Extension Wellness) for Central WI residents where participants learn a variety of topics to improve overall well-being and health. The purpose of this series is to increase overall well-being and health of residents through programs on financial, nutrition, horticulture, and behavioral health education.

Human Development and Relationships

Jackie Carattini, Human Development and Relationships Educator

- An event (Financial Challenge Bowl) for high school students where the educator served as a judge as participants demonstrated their knowledge of economics and financial literacy. The goal of this effort is to support this program to value financial literacy in youth.
- A 10 session virtual series (Aging Mastery Program) for seniors, where participants develop sustainable self-care behaviors related to exercise, nutrition and emotional well-being. The goal of this program is to improve health, strengthen economic security, enhance well-being, and increase societal participation among older adults.
- A program for families and individuals, where participants learn to address their current financial situation by creating individual financial goals. The goal of this program is to enable participants to prepare for and take charge of household financial situations that occur due to changes in income or unforeseen hardships.
- An online program (Money Matters) for participants who want to improve their financial knowledge, where they complete 1-12 modules on different financial topics. The goal of the Money Matters modules is to increase participants' knowledge on topics such as credit scores and reports, making a spending plan, what to do when you can't pay your bills, and identifying financial strengths so that participants can apply these skills in the future.



- A series of meetings with local financial coalition partners to learn about current community needs that will lead to the development of future financial programs in the Wisconsin Rapids area.
- Planning for programs for renters, in collaboration with the Central Wisconsin Partnership for Recovery Safe and Sober Housing initiative, where they will learn about tenants' rights and responsibilities, effective communication methods with landlords, and the rental application process. The goal of this effort is to meet local housing needs and the pre-rental educational component for this partner's program.
- A 6-session wellness series (WeCOPE) for adults where participants learned different strategies that support awareness of mind-body connection. The goal of this effort is to offer skills to decrease stress and increase positive emotions of participants.
- A six-module course for social workers, case managers, and community agency staff where they learn about financial goal setting, budgeting, building credit and paying off debts, strategies for saving money, and how to engage their clients in money management discussions. The goal of this effort is to build their knowledge and confidence when engaging clients in financial conversations.
- A virtual and in-person weekly educational series (Extension Wellness) for Central WI residents where participants learn a variety of topics to improve overall well-being and health. The purpose of this series is to increase overall well-being and health of residents through programs on financial, nutrition, horticulture, and behavioral health education.
- An online 6-session course for renters where participants learn how to find and apply for rental housing, understand their responsibilities as a renter, how to communicate effectively with their landlords, and manage housing expenses. Through this, homeless populations and those who have negative rental records are able to increase their ability to find and keep safe affordable housing, thereby increasing their stability and decreasing their reliance on public supports.
- Virtual sessions for older adults across Wisconsin and beyond, where participants learned skills, tools and resources on topics such as compassion, ageism, retirement, health, advance directives and gardening. The goal of the series was to build individual resiliency, spark joy, increase satisfaction in life and provide an opportunity for social connection.

Natural Resources

Rachael Whitehair, Regional Natural Resource Educator

- Planning for a farmer-led grant project for Mill Creek area farmers and youth in collaboration with The Farmers of Mill Creek Watershed Council, the Mill Creek Community Council, Portage County Land and Water, area schools, and PACRS. The goal of this effort is to gain funding for a pollinator habitat project where farmers implement diverse prairie areas, so that students can learn about agroecosystems and how prairie can improve water quality and ecosystem stability.
- A radio presentation on WFHR out of Wisconsin Rapids, where listeners learned about the concept of fire as a conservation tool. The goal of this effort was to increase acceptance of prescribed burning as a means of wildfire control and ecosystem management.
- Planning for a student engagement program for youth in the 14 Mile Watershed in collaboration with the 14 Mile Watershed Alliance, Tri-Lakes Management District, and Nekoosa High School. The goal of this effort is to survey students regarding their level of knowledge about watershed and natural resource health and interest in volunteer and internship opportunities, so that the 14 Mile Watershed Alliance reaches a younger audience, and increases youth involvement in watershed improvement activities.



- Planning for soil health events for South Central and North Central Region farmers and conservation staff in collaboration with The Farmers of Mill Creek, Farmers for Tomorrow, Central Wisconsin Farmers Collaborative, Eau Pleine Partnership for Integrated Conservation, Sauk Soil and Water Improvement Group, the Farmers of Lemonweir Valley, Producers of Lake Redstone, Farmers of the Roche-A-Cri, and the Lake Wisconsin Farmer Watershed Council. The goal of this effort is to develop handouts outlining Producer-led group details and cost-share information, so that event participants have a better understanding of these regional learning communities and access to contact and social media information.

Upcoming Programs

- [Extension Wellness Series | March 2022](#)
- [Romaine Calm and Garden On | 12-session Gardening Series – March-September](#)
- [Mental Health First Aid | Friday, March 4th or Wednesday, May 11th](#)
- [Rent Smart | St. Vincent de Paul Fellowship Hall \(Marshfield\) | March - April](#)
- [Rent Smart | Virtual Zoom Sessions | March - June](#)
- [Encouraging Financial Conversations | Tuesdays & Thursdays April 14th – May 3rd](#)

Staff Report for February
Caleb Armstrong

- Worked with Glen Peplinski on updating his Nutrient Management Plan for the 2022 growing year.
 - Also filled out his NR 590 Checklist.
 - Worked with him on some cost-share contracts for some buffers that were put into place in 2021.
- Worked with Alan Weiler on updating his Nutrient Management Plan for the 2022 growing year.
 - Also filled out his NR 590 Checklist.
 - Worked on looking into adding some cover crops on new fields that he has rented.
 - Also looking into if he can work with DATCP on wanting to buy out his remaining CREP contracts so he can look into Solar Farming some of his land.
- Worked with Roth's Golden Acres on updating his Nutrient Management Plan for the 2022 growing year.
 - Also filled out their NR 590 Checklist.
 - Working with them on hard practices to establish on their land.
 - Drove around acres and looked at multiple spots to work on putting these practices on these acres.
 - Looking at putting in multiple buffers around land that borders the Mill creek.
 - Looking at putting in a hard practice with helping establish their wetlands.
- Worked with Darrell Reigel on updating his Nutrient Management Plan for the 2022 growing year.
 - Also filled out his NR 590 Checklist.
- Worked with Flying Cattle Farm on updating his Nutrient Management Plan for the 2022 growing year.
 - Also filled out their NR 590 Checklist.
 - Looking at possibly establish some cover crops in the upcoming years being his land borders the Mill Creek watershed.
- Working on establishing more hard practices with farmers in Mill Creek for 2022.
 - Looking at fields/farms where these practices would be big add benefits for farming as well as conservation.
- Preparing a presentation for UW-Stevens Point to present with Kirk Langfoss from Marathon County about Nutrient Management in the Counties and how we use it in our practices.

Activities Report for Emily Salvinski

-February 2022-

- **Wednesday, February 2.** Updated NMP spreadsheet and shapefiles for 2022.
- **Thursday, February 3.** Added to maps and spreadsheets for the handful who turned in 2022 NMP.
- **Friday, February 4.** Put together order for pollinator garden.
- **Wednesday, February 9.** Made a new shapefile for mapping phragmites. Added points to our map from EddMaps. Put info together for brochure.
- **Thursday, February 10.** Looked into edits to Mill Creek grant submission.
- **Monday, February 14.** Met to discuss 2020 MDV grant. Edited 2020 MDV shapefile for upload.
- **Tuesday, February 15.** Viewed panel discussion put on by the Central WI Farm Profitability Expo. Looked into MDV shapefiles for errors. Checked the streamflow sites to see which were frozen.
- **Wednesday, February 16.** Attended an NMFE webinar put on by DATCP. Measured streamflow at the sites that were not frozen. There were 2. Edited MDV shapefiles so they upload properly.
- **Thursday, February 24.** Attended Cover Crop Conference.

Staff Report for Klayton Kree

February 2022

- I helped assist with people getting placed on the reserve list and helped with any questions that they might have regarding the tree sale.
- Reached out to Kolo construction again to see if they had an update regarding the broken down long arm backhoe. They are still waiting for the parts they ordered last year. Project hopefully will be able to happen when they get the parts, otherwise will have to wait for ground to thaw later this spring.
- I have continued working on designing a waste push-off construction plan. Have looked over plans from the past to get an idea of what to base it off and sizing. Had a few questions that I talked to Drew Zelle about and he helped point me in the right direction. Had to partially redesign the structure, but it is starting to come together. Quantities and finalizing up some of the drawings are what is left.
- Attended a webinar on the use of manure pipelines. Was quite interesting the idea of laying pipe in-ground to transport manure from farm to field. They discussed benefits and potential risks and answered the numerous questions people asked.
- This week I have a streambank and shoreline protection engineering webinar (today) as well as a natural stream channel design engineering webinar. Will discuss updates to the 580 standards and talk about methods and techniques in making the designs.

***Activities Report for Lori Ruess
February 2022***

- Answered phones and replied to emails
- Reviewed payroll reports and payroll registers.
- Completed February sales tax report and forwarded to Finance.
- Completed LWCD payroll percentages and forwarded to Finance prior to the February 10 and February 24 payrolls.
- Teleconference with Dan Brandl on the new Nonmetallic Mining database.
- Completed Mill Creek Grant reimbursement request for \$56,193.48
- Completed 2021 final SWRM grant Staff and Support reimbursement request for \$19,082.43 and forwarded to DATCP.
- Completed Serenity River TRM Grant partial reimbursement request for \$32,767.00 and forwarded to Shane with questions and request for signature.
- Completed year-end budget reconciliation, completed non-lapsing account information and forwarded to Finance.
- Meeting with Shane and Emily to discuss Mill Creek Grant issues.
- Sent request for 2021 annual report information to FSA, NRCS, Extension and LWCD employees.
- Started compiling information for the 2021 annual report.
- Started compiling information requested from Finance for the upcoming audit.
- Verified nonmetallic mining permit fees spreadsheet.
- Completed resolution to amend the 2022 budget to carryover unspent 2021 well water nitrate testing dollars.
- February 25th – vacation day.
- Electronically submitted staff reports and packet materials to the County Clerk's office for CEED packet.
- Organized County Board packet and electronically submitted to the County Clerk's office.

Activities Report for Rod Mayer – February 2022

- Worked with IT to resolve multiple issues with new non-metallic mining software for updates.
- Updated fees received for non-metallic mining on spreadsheets.
- Processed Raikowski, Knuth, and Marti WM-40 enrollment for the 2022 wildlife damage. Submitted paperwork to DNR and updated database.
- Multiple correspondence calls for revisions needed on the new Wolosek Landscaping non-metallic mine reclamation plan (Star Environmental and Wolosek Landscaping).
- Made reminder calls to 8 mine operators for fees deadline.
- Completed “Healthy Soil Healthy Life” Poster Contest judging. Received 21 posters, submitted 1st place to the North Central Land and Water contest – this received 3rd place in the Area Contest. Delivered prizes for the local top 3 and certificates to all participants to the schools.
- Completed final tree sale order for nurseries – created spreadsheet and emailed orders to nurseries.
- Revoked permit on new mine site due to operator not willing to place financial assurance on the site – updated file, phone correspondence, letter revoking the permit with a deadline for disturbance.
- Held meeting with Shane and Peter Kastenholz (Corp. Counsel) in regards to getting the former CIM/Weiler site reclaimed. Landowner indicated wanted to continue mining a portion in 2019 and 2020 – after letters asking for this – only response that wants money and threats to sue. Letter drafted to Weiler under direction of Peter setting deadline to either have new reclamation plan in place – or we can begin reclamation process.
- Twin Lakes Cranberry field visit for multiple trees down on the wildlife program fence. Documented with pictures, contacted fence contractor, advised landowner how to keep deer out until contractor able to complete repairs.
- Processed 2021 Wildlife damage claims and submitted to DNR.
- Picked up paperwork from processors for deer donation program. Six deer donated to two processors, one deer tested positive for CWD, 197 lbs. from negative deer donated to three area pantries. Completed final report and invoicing and submitted to DNR. To Lori for payment.
- Delivered 107 lbs. of processed venison to Soup or Socks pantry in Marshfield.
- Completed information request for Planning and Zoning for mine sites in Town of Auburndale.
- Completed 2nd review of Wolosek NMM reclamation plan, contacted DNR for status on their end, found plan to be completed, Published public notice in local newspaper and sent letters to all parcels within 300’ (33 total), Contacted Town of Grand Rapids Zoning Admin for a heads up on issues that may come up under their jurisdiction, created file for mine site. Public notice for 30 days.
- Completed public information request for all non-metallic mine site contacts to WISCO Materials.
- Completed 4th quarter wildlife damage and abatement program reimbursement report – to DNR.
- Recorded BudzNbudz fence contract and updated DNR database – letter to landowner.
- Completed my portion for the Annual Report/pics for 2021.
- Reviewed 8 financial assurance letters for mine sites – updated spreadsheets, file, and software.
- Reviewed Quinlan pond exemption – large pond in shore land area, worked with DNR stormwater, DNR wetlands, DNR Ch. 30, and planning and zoning for additional permits. Issued exemption to mining.
- Completed 2021 DNR non-metallic mining report – submitted to DNR. (acres, fee amounts, changes, etc.) Completed database, signature page, submitted for payment of DNR portion in fees.



Activities Report for Shane Wucherpfennig – February, 2022

- **February 1** – Met with Peter Kastenholz, Operations committee meeting.
- **February 2** – CEED meeting, Project. TMDL Tracking, worked on data bases
- **February 3** – Summer intern interviews in St. Point.
- **February 4** – Auburndale H.S. Ag class presentation.
- **February 7** – BITS MDV project discussion with DNR Molly Richardson
- **February 8**– Worked remote, RC&D planning meeting
- **February 9** – Attended Webinar: Focus on Forage: Optimizing Forage Production in Wisconsin
- **February 10** – off
- **February 11** – Reviewed resumes for summer internship selection. Contacted interns offered the position.
- **February 14** – Meeting to Discuss Mill Creek Grant, BITS troubleshooting with DNR
- **February 15** – Central WI Farm Profitability Expo 2022
- **February 16** – RC&D planning meeting, Project. TMDL Tracking, worked on data bases
- **February 17** – Roth Golden Acres NM plan update and discussion on hard practices/ soft practices for 2022.
- **February 18** – BITS troubleshooting with DNR
- **February 21** – Presentation to CITIZENS (Wood Co.) GROUNDWATER GROUP.
- **February 22** – RC&D meeting for 50th Anniv. planning tasks.
- **February 23** – Streambank and Shoreline Protection Design with NRCS. Radio interview with WFRM on Groundwater, Department head meeting.
- **February 24** – 2022 Wisconsin Cover Crop Conference.
- **February 25** – Central WI Farm Profitability Expo 2022....Making Covers and No-Till Work Long-Term, Presented by Andy Bensend
- **February 28** – TMDL Tracking, worked on data bases, Finalize WDNR variance request to amend the Mill Creek TMDL grant.



Wood County WISCONSIN

OFFICE OF PLANNING AND ZONING

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Adam DeKleyn, County Planner
Paul Bernard, Land Records Coordinator
Jeff Brewbaker, Code Administrator
Scott Custer, Code Technician
Victoria Wilson, Program Assistant
Vacant, Program Assistant

RE: Staff Report for March 2, 2022

1. Economic Development (Jason Grueneberg)

Wisconsin Rapids Paper Mill Rapid Response Meeting – On February 3rd I participated in the first Rapid Response meeting that was held to address the closure of the Verso paper mill in Wisconsin Rapids. The project will look at possible reuse or redevelopment options for the paper mill, and address redevelopment options in the downtown area.

Central Wisconsin Economic Development Fund (CWED) Finance Committee – On February 9th I chaired the CWED Finance Committee meeting to plan for the fiscal yearend financial review.

Central Wisconsin Economic Development Fund (CWED) Executive Committee – On February 21st I participated in a CWED Executive meeting to determine how to refill leadership positions in light of Board membership changes due the last election.

Wood County Jail Project – In the past few weeks I have been participating in jail planning meetings where floor plans, civil, and landscaping are being reviewed. All of the information being discussed will be presented in the Planned Development District (PDD) application to the city of Wisconsin Rapids. The PDD will need to be approved by the City prior to any construction taking place.

Broadband Request for Information (RFI) Follow-up Meeting – On February 21st I conducted a broadband follow-up meeting with an Internet Service Provider in the County. As a result of this meeting the County will proceed with steps to support an application for funding to the State of Wisconsin Public Service Commission.

Broadband Speed Testing – Wood County will be establishing a broadband speed testing application that is part of a state effort through the Wisconsin Economic Development Corporation, regional economic development organizations and regional plan commissions. The speed testing application will be in place by the middle of March and marketing efforts will be pursued to inform and encourage residents to take the speed test.

2. Planning (Adam DeKleyn)

February was another productive month for planning and zoning. Town Zoning seemed to be the focus this month. I provided land use planning and zoning assistance to several municipalities and community officials. Some highlights include: Developing a draft official [Zoning Map](#) for the Town of Auburndale; the Town of Sigel adopting an updated [Comprehensive Plan](#); and developing model ordinance provisions related to solar energy systems for town's consideration. County [Plat Review](#) was steady this month, with predominantly CSMs submitted for review/approval. I attended continuing education training provide by APA, DSPS and WBIA. Our [Well-Water Systems Program](#)

is off to a great start, with a handful of permits reviewed/approved so far this year. Another county planning project in progress is the update of the [Wood the County Bicycle and Pedestrian Plan](#). Reach out with any questions, or to discuss the above mentioned further.

3. **Land Records (Paul Bernard)**

- *Preparing for presentation about addressing at the Wisconsin Land Information Annual Conference
- *Setting Planning/Zoning Employees up to collect points for POWTS and Wells in the field
- *Implementing a Parcel ID to play of survey index allowing you to click on a parcel and view the plat of survey for the property from the pop up on the Land Records Viewer
- *Address data updates

4. **Code Administrator (Jeff Brewbaker)**

01-28-2022 – Complaint Investigation TN: 07

01-31-2022 – Shoreland, Floodplain & Wetland Development Meeting; Soils Evaluation & Plan Review New HT TN: 01

02-01-2022 – Soils Evaluation & Hydrograph New Conventional TN: 07

02-02-2022 – Practiced using DNR Well Viewer and Well Delegation Admin

02-03-2022 – Wisconsin Fund Grant Staff Overview, Prepare & gather training seminar for spring Soil Testers & Plumbers

02-04-2022 – Soils Evaluation & Hydrograph New Conventional TN: 07; Shoreland Informational meeting

02-08-2022 – Soils Evaluation & Hydrograph New Conventional TN: 07

02-08-2022 – State of Wisconsin Department Safety & Professional Services POWTS Training

02-09-2022 – Issued Floodplain Permit (Wood County Parks Snowmobile Repair) TN: 19

02-10-2022 – State of Wisconsin Department of Safety & Professional Services 2021 POWTS Audit

02-11-2022 – Numerous phone calls and discussions regarding late Program Fee

02-14-2022 – Drafted Report for Complaint Investigation

02-15-2022 – Met with Scott Custer Regarding Educational Seminar

02-16-2022 – Issued Shoreland Permit for Recreational Pond TN: 01

02-17-2022 – Out of the Office

02-18-2022 – Reviewed and Issued Well Construction Permit - Replacement Site TN: 07

02-21-2022 – Followed up on Court Cases

02-22-2022 – Continued to Prepare Power Point Presentation for POWTS Professionals

5. Code Technician (Scott Custer)

Scott Custer February 2022 Progress Report

1-28-2022 – Wisconsin Fund submittal to the State. Court case files payment sheets. Site investigation TN-07.

1-31-2022– Shoreland/floodplain/wetland meeting with land owners TN-15. Created and reviewed program fee referral list.

2-1-2022 – Reviewed conventional system application TN-07. Reviewed program fee referral list.

2-2-2022 – Inspection report X 1. Approved well permit application TN-07. Reviewed program fee referral list.

2-3-2022 – Wisconsin Fund Grant applications meeting. Conventional permit application review TN-07.

2-4-2022 – Reviewed program fee referral list. Updated maintenance list and cases.

2-7-2022 – Reviewed conventional application TN-07. Reviewed new well permit application TN-13. Small claims file creation and updating.

2-8-2022 – POWTS program update zoom training. Small claims court files updating.

2-9-2022 – finalized program fee referral list and updated permit system for this year's batch.

2-10-2022 – POWTS audit.

2-11-2022 – Conventional application approval for renewal TN-18. Well permit application review TN-07. Shoreland letter to land owner TN-18.

2-14-2022 – Contacted individuals on program fee list. Created program fee e-mail template.

2-15-2022 – Worked on court case settlements with land owners.

2-16-2022 – Worked on court case settlements with land owners.

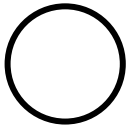
2-17-2022 – Mound application review and approval TN-20. Worked on court case settlements with land owners and Corp. Counsel.

2-18-2022 – Created program fee court cases. Sanitary violation follow up TN-06, HS letter.

2-21-2022 through 2-25-2022 – Out

6. Office Activity (Victoria Wilson)

- a. Monthly Sanitary and Well Permit Activity – There were five sanitary permits and five well permits issued in February 2022.
- b. 2022 Tax Refund Intercept Program (TRIP) – As of February 22, 2022, Wood County received an additional two payments for a total of \$659.98 on two outstanding court cases.
- c. ArcGIS Pro Software Project – Continue to work on projects from Land Records Officer. Currently adding Point of Interest points to GIS.
- d. Training - Met with Brenda from Finance to learn some functions in Dynamics. Met with Kim briefly to learn Dynamics bill paying functions as well as how to create vouchers.
- e. Attended the following meetings/trainings & activities:
 - i. Special CEED meeting February 15, 2022.
 - ii. Citizens Groundwater Group February 21, 2022
 - iii. Broadband RFI Meeting February 21, 2022



RESOLUTION#

Introduced by CEED and Operations Committee
Page 1 of 1

ITEM# 4 -
DATE April 19, 2022
Effective Date Upon Passage and Publication

LAR

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

Majority

X

 Two-thirds

Reviewed by: PAK, Corp Counsel

Reviewed by: EN, Finance Dir.

INTENT & SYNOPSIS: To amend the Land and Water Conservation Department (LWCD) 2022 Budget - function (56121) for the purpose of carrying over funds for the county-wide Nitrate sampling effort of private wells in 2022 and beyond until all funds are used.

FISCAL NOTE: To transfer \$2,438 from the 2021 Land & Water Conservation Department budget to the 2022 Land & Water Conservation Department budget function (56121).

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, the Land and Water Conservation Department (LWCD) and County Health Department would like to continue to encourage the County residents to test their private wells through a county-wide nitrate testing opportunity. This will be a continuation of 2019-2021 water testing that Land & Water has already provided. This effort will also promote awareness of how important it is to test your well and have a clean, safe, supply of drinking water, and

WHEREAS, to get a better representation of water quality & continue developing a nitrate level baseline throughout the County, it is important to get a uniform grid sampling across the County.

THEREFORE BE IT RESOLVED, to amend the 2022 Land & Water Conservation Budget by transferring \$2,438 from 2021 Land & Water Conservation Budget (56121) Well Water Testing account to the 2022 Land & Water Conservation Budget (56121) in order to continue the testing program.

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

()

Kenneth Curry

Bill Leichtnam

Robert Ashbeck

Jake Hahn

Dave LaFontaine

Carmen Good – Citizen Member

Ed Wagner, Chair

Michael Feirer

Adam Fischer

Lance Pliml

Donna Rozar

Adopted by the County Board of Wood County, this day of 20 22 .

CITIZENS (WOOD COUNTY) GROUNDWATER GROUP MEETING

DATE: Monday, February 21, 2022
TIME: 2:00 p.m.
LOCATION: Conference Room 114-Wood County Courthouse & Teleconference via WebEx

Present: Ray Bossert, Bill Clendenning, Bruce Dimick, Gordon Gottbeheit, Tamas Houlihan, Ben Jeffrey, Bill Leichtnam, Robert Sorenson, Rachel Whitehair, Shane Wucherpennig, Dave Joosten, Lance Pliml, Dr. Carla Romano; Keith Iverson, Ken Winters

1. **Call Meeting to Order:** Chair Bill Leichtnam called the meeting to order at 2:01 p.m.
2. **Public Comment:** None.
3. **Speaker – Shane Wucherpennig-Wood County Land Conservationist**
“Gap Analysis Grant Project of the Central Sands Groundwater Counties Collaborative”

Central Sands Groundwater County Collaborative project:

- CSGCC is a group of people from various counties (Adams, Juneau, Waushara, Wood, Portage and Marquette) that get together to share ideas and thoughts regarding groundwater. The goal of the Gap Analysis is:
 - a. Understand current groundwater conditions by evaluating existing data and reports.
 - b. Identify areas where data exists and is missing; identify “hot spots”
 - c. Develop a sampling strategy to collect water quality information across the counties in the Central Sands region.
 - d. Develop strategies to inform residents using private well water about the need for routine drinking water testing and what to do if water test results are unsafe for consumption.
- Doctor Carla Romano-Research Associate at Wisconsin Geological and Natural History Survey shared a “preliminary gap analysis for Nitrate data” presentation.
 - a. The goal of the project is to build up a GIS data set/resource that everyone can consult online. The idea is to improve the sampling strategies for the counties.
 - b. Questions and answers followed the presentation.

4. **WCCGG Procedural Re-evaluation:**
 - a. Future meetings-Location/Frequency/Officers
Bruce indicated his desire to have the meetings moved back to the Riverblock location. Discussion followed.
 - b. Involvement in “Water Symposium”
Discussion of a possible water symposium to ascertain a bigger picture of water in Wood County.
5. **Correspondence/Updates/Handouts/Reports on Meetings Attended:**
 - a. Bill shared a press release from Midwest Environmental Advocates. (Press release was emailed to group)
6. **Action Items proposed to CEED Committee by Citizens (Wood County) Groundwater Group**

Motion by Bruce Dimick to formally ask the CEED Committee to take to the County Board, support of Senate Bills 677 & 678 and their Assembly Bill companions AB727 and AB728. Second by Bob Sorenson. Motion carried unanimously.

7. **Roundtable**
No roundtable discussion
8. **Announcements of members / visitors (upcoming parallel events / meetings)**
None

9. **Future Speakers:** Please contact Bill Leichtnam or Bruce Dimick with any suggestions for speakers. March – Bill and Bruce are working together on getting a speaker.

10. **Agenda Items for next meeting:**
Agenda items should be submitted to Bill Leichtnam by the second Monday of the month.

Agenda Items:

CEED Committee to take to the County Board, support of Senate Bills 677 & 678 and their Assembly Bill companions AB727 and AB728.

11. **Next Meeting:** Meetings will be the third Monday of each month @ 2:00 p.m.

The next regular Citizens (Wood County) Groundwater Group meeting is scheduled for Monday, March 21st at 2:00 p.m. This will be an in person and virtual WebEx meeting.

12. **Adjourn Groundwater Group Meeting:**

Bill Clendenning made a motion to adjourn. Ken Winters seconded the motion. Motion carried unanimously. Meeting adjourned at 3:45 p.m.
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Notes by Victoria Wilson, Planning & Zoning Office