

**MEETING MINUTES**  
**EXECUTIVE COMMITTEE SUBCOMMITTEE ON**  
**WISCONSIN RAPIDS ANNEX, RIVER BLOCK BUILDING AND**  
**RELOCATION OF COURTHOUSE DEPARTMENTS**  
**Tuesday, July 18, 2017**  
**Wood County Courthouse, Room 115**

**Members present:** Bill Clendenning, Doug Machon, Al Breu, Donna Rozar, Ed Wagner

**Others present (for part or all of the meeting):** See attached sign-in sheet

1. The meeting was called to order by the Chair at 12:35 a.m.

2. Public comments-

Gary Rosencrans commented on downtown parking concerns. He stated that his understanding was that there was a 99 year lease for businesses to have access to the spaces in the 1<sup>st</sup> row for tenant use when he bought the building.

Susan Feit stated there was nothing in documents (lease) she had that substantiated that understanding.

3. Minutes of previous meeting.

Motion (Wagner/Breu) to approve the minutes of the June 30 <sup>th</sup> meeting. All ayes. Motion carried. The reminder was given that a recording was made by Party Time Cakes of this meeting and is available upon request.
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4. **Courthouse remodeling/space needs update-** Reuben stated that Emergency Management is now in a temporary location on the third floor of the Courthouse. Furthermore, he stated there will need to be a review of space need concerns at the Courthouse with long-term option decisions that will be within budget.

The overage for moving expenses by the Human Services Department was negotiated down \$3000. This overage will be discussed at the next Executive Committee meeting for method of payment.

5. **River Block project update**

a. **Parking/pedestrian safety**—Ed Wagner, Reuben, and Jason G from Planning and Zoning met with the WR mayor and 3 city staff members. (Ed Wagner's notes from this meeting on file.) WR has agreed to monitor angled parking more closely and enforce posted time limits. The City is not in favor of mid-block crosswalks but will look at pedestrian crosswalks for increased safety after trends are determined.

The Elks' lot was finished and striped over the weekend and ready for use by county employees. Department heads were encouraged to let their employees know of its availability and encourage them to use the lot. Utilization of those spaces will be monitored.

b. **Parking concerns from area businesses**—Concerns expressed by area businesses are for employee parking for tenants of the building, not customer parking. The group present was reminded that the lease the County has with Mead-Witter states that the parking spaces are

only available for county employee parking. The concern regarding handicapped/elderly parking was expressed. It was noted there is no restriction on Elk's lot parking spaces. There was further discussion on the approximately 100 space lot by the Tribune building, currently occupied by Incourage. The Incourage employees present stated that although the lot is included in future Incourage development plans, those spaces could be used as a temporary solution and are willing for folks to use those spaces at their own risk. The lot is not in pristine condition. Employees will be notified of this lot availability. There was extension discussion of the concerns expressed by area businesses. Motion (Wagner/Breu) to recommend to the Executive Committee that a portion of the Elk's lot be opened to public parking. All ayes. Motion carried.

- c. **Third floor build-out**—The Subcommittee was informed that the Mead-Witter Foundation has received a permit for a permanent wall and will be moving forward with the installation of this wall.

6. **The next meeting date location and time is to be announced and at the discretion of the Chair.**

7. **The meeting was adjourned by the Chair at 1:47 p.m.**

Respectfully submitted,

*Donna Rozar*

Secretary (signed electronically)

Sign-in sheet for  
EC Subcommittee  
Mtg July 18, 2017

Dawn Schmutzer

Gary Rosencrans

Kevin Hanneman

Ken Curry WCB II

Eric Hanneman - Trading Post

Michelle Goodwin Party Time Cakes

DENNIS POATCH WCB

Corey Anderson Encourage

Gus Mancuso ENCOURAGE

Brandon Uruvink WCHSP

Lou Heideman WC dispatch

~~Leanne~~ Faith MWF

Leslie Wanta - Book World

Robert Ashbeck - Co Bd member

Amy Kaup - Systems

Zach Uruvink, Mayor WR