

OPERATIONS COMMITTEE MEETING MINUTES

DATE: Thursday, September 22, 2022
TIME: 1:00 p.m.
PLACE: Wood County Courthouse – Conference Room 114

PRESENT: Ed Wagner, Adam Fischer, Lance Pliml, Donna Rozar, Laura Valenstein (via Webex)

OTHERS PRESENT (for part or all of the meeting, in person or via Webex): Dennis Polach, Joe Zurfluh, PaNyia Yang, Ed Newton, Kelli Francis, Brandon Vruwink, Mary Schlagenhaft, Darrin Steinbach, Dennis Polach, Jason Grueneberg, Trent Miner, Amy Kaup, Marissa Kornack, Mary Solheim, Jason DeMarco, Quentin Ellis, Shawn Becker, Sarah Christensen

The meeting was called to order by Chair Wagner at 1:00 p.m.

There were no public comments.

Finance Director Newton shared an overview of the 2023 budget as it currently stands. Discussion ensued.

Human Services Director Vruwink provided an overview on the Norwood budget and the changes in expenses and revenues that account for the overall increase in the budget from 2022 to 2023. Norwood Administrator Kornack, along with Vruwink, answered questions from the Committee. Discussion ensued at length.

Supervisor Polach stated that he was representing the Property & Information Technology (PIT) Committee at the meeting and that PIT discussed the IT budget and was satisfied with it. IT Director Kaup provided an overview of the IT budget and explained the increase in expenses which primarily included adding a new FTE as a Help Desk Lead. Kaup answered questions from the Committee. Discussion ensued at length.

Motion (Pliml/Fischer) to approve the new FTE requested by IT pending additional information. Motion carried unanimously.

The Committee requested that Director Kaup bring the requested information for the new FTE to the next regular Committee meeting on October 4th.

Break at 2:11 p.m. Reconvene at 2:16 p.m.

Sheriff Becker and Chief Deputy Ellis provided an overview of the Sheriff's Department budget and explained the changes in expense and revenue. Ellis explained that the most significant change to the budget was the addition of four (4) Corrections Officers for 2023 in anticipation of the new jail. Ellis and Becker answered questions from the Committee. Discussion ensued at length.

Emergency Management Director Christensen provided an overview of the Emergency Management budget and stated that the primary cause of the increase is a CIP request for the partial funding of a new, dual-purpose vehicle. Christensen answered questions from the Committee. Discussion ensued.

Motion (Rozar/Fischer) to approve and forward to the full County Board the Norwood, Sheriff's Department, and Emergency Management 2023 budgets as presented. Motion carried unanimously.

Newton reminded the Committee that the next budget meeting starts tomorrow, September 23rd, at 9:00 a.m.

Rozar asked if the Committee can see a report of rebates obtained from the US Bank P Card program. Newton stated that the information will be provided at the next regular Committee meeting.

Chair Wagner adjourned the meeting at 2:35 p.m.