

EXECUTIVE COMMITTEE

DATE: Tuesday, April 4, 2017
TIME: 9:00 a.m.
LOCATION: Wood County Courthouse, Room 114

1. Call meeting to order
2. Public comments
3. CONSENT AGENDA
 - (a) Review/approve minutes from previous committee meetings
 - (b) Monthly letter of comments from department heads
 - (c) Approval of departments vouchers – County Board, Human Resources, Risk Management, Finance, Treasurer, Clerk, Information Technology, Maintenance and Purchasing.
4. Review items, if any, pulled from consent agenda
5. Elect Vice-Chair
6. **Maintenance**
 - (a) Review letter of comments
 - (b) Update on River Block Construction and Courthouse Remodeling
 - (c) Funding for River Block moving expenses
 - (d) Disposition of Airport Avenue CBRF
7. **Safety & Risk Management**
 - (a) Review letter of comments
8. **Information Technology**
 - (a) Review letter of comments
9. **Wellness**
 - (a) Wellness Updates
10. **Treasurer**
 - (a) Review letter of comments
 - (b) Resolution to sell tax deed property
 - (c) Tax deed policy
 - (d) Application of tax payment policy
 - (e) Bob Moore, Institutional Capital Management presentation
11. **Finance**
 - (a) Resolution to amend 2017 budget
 - 1) Edgewater Dietary-Transfer from Contingency for walk-in cooler/freezer
 - (b) Preliminary discussion of challenges in balancing the 2018 budget
 - 1) Preliminary look at 2016 transfers to Edgewater and Human Services
 - 2) Projected 12/31/16 General Fund working capital and comparison to estimates
 - (c) Correspondence
 - Budget and actual reports for 12 months ended December 31, 2016
 - Budget and actual reports for 3 months ended March 31, 2017
 - Year-to-date capital project fund expenditures (State Trust Fund Loans)
 - Report on Capital Improvement Budgeting Planning.
12. **Human Resources (HR)**
 - (a) Health insurance update and reserve fund review.
 - (b) Review Finance Director recruitment plan.
13. Consider any agenda items for next meeting.
14. Set next regular committee meeting date.
15. Adjourn