

MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: December 7, 2018
 TIME: 9 a.m.
 PLACE: Room 115 Wood County Courthouse
 TIME ADJOURNED: 11:45 a.m.
 MEMBERS PRESENT: Chairman William Clendenning, Bill Leichtnam,
 Kenneth Curry, Brad Hamilton, Jake Hahn
 OTHERS PRESENT: Peter Kastenholz. See attached list.

1. At 9 a.m., Chairman Clendenning called the meeting to order.
2. Public comments. None.
3. Chairman Clendenning asked if there were any objections to the minutes for the November 1 and 27, 2018, meetings. Moved by Hamilton, seconded by Hahn, to approve the minutes as presented. Discussion had on what committee intended to do on rescue squad. Motion failed. 5 nays. Moved by Clendenning, seconded by Leichtnam, to amend the November 27, 2018, committee meeting minutes as follows and to approve the minutes as amended. All ayes.
 - A) Item #4, at the end add: Supervisor Curry voted no, as he does not support the need for a Public Property Committee as this time.
 - B) Item #5, add that a roll call vote to go into closed session passed unanimously and that a roll call vote to come out of closed session passed unanimously.
4. The Committee reviewed monthly voucher and department reports of the departments they oversee. Moved by Hamilton, seconded by Leichtnam, to approve the reports and payment of department vouchers. All ayes.

As part of the discussion on vouchers, Finance Director Marla Cummings discussed the use of credit cards by county staff. Cummings is of the opinion that county credit cards should be used for the purchase of goods and services and not employees' personal credit cards. Cummings also mentioned that various county employees and departments have Amazon business accounts and those will all be consolidated into one account that is tax exempt.

Brent Vruwink, Child Support Director, discussed legislative changes pertaining to the recovery of birth expenses in paternity actions that will have a negative effect on the revenues of the Child Support Department.

Supervisor Clendenning expressed concern over the plan for the Register of Deeds' office to close for staff meetings during normal business hours (8-8:30 a.m.). Clendenning hoped some posting indicating what was going on and when the office would reopen would be made.

Clerk of Courts Cindy Joosten explained that a small renovation project would be taking place to address the

physical flow of customers served by her department, in particular those needing to meet with the payment clerk.

5. The Committee reviewed the claims of Rachael Cook, Anne La Chapelle ERD case, and Sherfinski complaint. These claims/cases will be provided to the county board.

The Committee discussed whether all or just part of a "claim" should be submitted to the committee and from there to the county board when allegations in the claim are contested and damaging to reputations. The Committee determined it is appropriate for staff to limit what is shared in such cases, recognizing the full claims are available for review in both the Corporation Counsel and Insurance Administrator's offices.

Moved by Curry, seconded by Leichtnam, to have the Committee Chair meet with the Corporation Counsel, Human Resources Director, and Human Services Director to prepare a response to be included in the packet to go to the county board addressing the La Chapelle claim. All ayes.

The three department heads were present and set a meeting time. Committee Chair Clendenning advised he could not make the meeting but in light of time constraints, the three should proceed without him.

6. There were no new animal claims against the County.
7. The Committee reviewed correspondence and legislative issues.
 - a. The Corporation Counsel's memorandum "A County's Obligations to its Residents for Clean Groundwater" will be forwarded to the county board.
 - b. Discussion on creating a rule for filling certain vacated constitutional offices. Human Resources Director McGrath presented the attached memo setting forth the current process and options for consideration. Discussion had. The Committee will discuss again next month and decide where it wants to set forth the procedures.
 - c. Report of Central Sands Water Committee. The Citizens Groundwater Group has been meeting and is formulating recommendations and attempting to work directly with municipalities.
8. Courthouse security committee report. Clendenning, Winch, and Van Tassel went to Portage County and Waupaca County to assess their courthouse security. Waupaca has focused on courthouse verses just courtroom security. Portage County focuses on courtroom security. Portage County is looking to expand the scope of security. Portage County added one full-time deputy for these duties.

9. County Board rules.
- a. Committee structure. Supervisor Clendenning is proposing to restructure the Executive Committee so that it consists of the County Board Chair, First and Second Vice Chairs and two members elected at large by the county board. Will discuss at next meeting.
 - b. Public property committee. Moved by Hamilton to pursue a public property stand-alone committee. No second, motion failed.
Moved by Hamilton, seconded by Leichtnam, to transfer some oversight conducted by Executive to HIRC and present a resolution proposing this concept to HIRC. 4 ayes. Curry voted no as he feels we are not prepared to move forward on this plan.
 - c. Census Review & Redistricting. Leichtnam feels that redistricting belongs under Judicial & Legislative. CEED will be discussing the issue in January.
10. Administrative Coordinator position. McGrath presented a draft position description and it was discussed. McGrath advised this would be discussed at the Executive Committee in January.
11. Out-of-state travel request for Register of Deeds. Moved by Hahn, seconded by Hamilton, to approve the Register of Deeds' attendance at the Property Records Industry Association in South Carolina in February. All ayes. Cost for trip not to exceed \$2,000. No county board resolution needed as no tax levy dollars.
12. Agenda items for the January 2019, meeting:
- Filling vacated constitutional offices.
 - Administrative Coordinator.
 - Reformulation of Executive Committee.
 - Formation of a stand-alone Economic Development Committee.
 - April ballot referendum on medical and recreational marijuana.
 - Discuss recommendation to appoint a criminal justice task force coordinator.
13. The next committee meeting will be January 4, 2019, at 9 a.m.
14. Meeting adjourned without objection by the Chairperson at 11:45 a.m.

Minutes taken by Peter Kastenholz and approved by Kenneth Curry.

Kenneth Curry
Kenneth Curry, Secretary (signed electronically)

