

EXECUTIVE COMMITTEE MEETING MINUTES

DATE: Tuesday, September 3, 2019
TIME: 9:00 a.m.
PLACE: Courthouse Room, 114
Wisconsin Rapids, WI

PRESENT: Doug Machon, Bill Clendenning, Ken Curry, Dennis Polach, Donna Rozar,
Adam Fischer, Bill Winch

OTHERS PRESENT (for part or all of the meeting): See attached list.

The meeting was called to order by Chair Machon.

Public Comment – Rick Potter, representing Clean Green Action, spoke in support of solar panel installation on County-owned properties.

Presentations- without objection from the committee the three external presenters in attendance were pulled to the front of the meeting.

Bob Moore from Institute Capital Management, presented a portfolio review and financial update of the current market.

Human Resources (HR) Director McGrath presented the revised 2020 insurance premiums to the Committee. McGrath explained that due to the discrepancy that was discovered in the way that health insurance premiums were budgeted, there is a 5% decrease overall in health insurance premiums. McGrath explained that employees will not see a 5% decrease in their premiums; employee's decrease or increase in premiums will depend on what plan they are currently enrolled in and what plan they will be electing in 2020. McGrath then introduced Tim Deaton from The Horton Group who presented information to the Committee regarding the health reserve fund and explained recommendations from The Horton Group on health reserve fund levels.

Justin Fischer from Baird Financial, presented a proposed Plan of Finance for the CIP borrowing debt and future financing goals.

Consent Agenda

Pages 2, 3, 5, 17, 21, 22, 24, 25, 28, 44, 50, and 51 were pulled from the consent agenda for discussion.

Motion (Rozar/Fischer) to approve the Consent Agenda, excluding the items requested pulled for discussion. Motion carried unanimously.

Supervisors Clendenning and Winch asked for clarification on several items within the packet. Discussion ensued. Various Department Heads answered general questions pertaining to their departments.

Motion (Clendenning/Fischer) to approve the pulled items from the Consent Agenda. Motion carried unanimously.

Facilities Director Van Tassel reported the Renewable & Sustainable Committee (R&S) had their second meeting. Van Tassel reported on a motion that was made at the R&S meeting regarding energy data analysis. Discussion ensued.

Motion (Clendenning/Rozar) to allow the Renewable & Sustainable Committee to use \$2,000.00 from the Lean Process fund for energy data analysis. Motion carried unanimously.

Van Tassel reported on a motion that was made at the R&S meeting regarding solar initiatives. Discussion ensued.

Motion (Rozar/Fischer) to refer the Nepco solar project to the HIRC for discussion at their September 5, 2019 meeting and then bring back to the next Executive Committee meeting. Motion carried unanimously.

Motion (Rozar/Clendenning) to proceed with a solar charging station at the Courthouse in conjunction with MSTC as soon as possible. Motion carried unanimously.

Break at 11:01 a.m. Reconvened at 11:11 a.m.

Health Director Kunferman announced that the Health Department has obtained reaccreditation for another five years.

Kunferman and Kathy Alft presented the 2020 Health Department budget due to a scheduling conflict with the upcoming budget meetings. Discussion ensued.

Motion (Rozar/Machon) to accept the Health Department budget for 2020 as submitted. Motion failed. Voting no: Clendenning (need to see everyone's budget), Fischer (uncomfortable without knowing the overall big picture), Winch (big picture), Polach (uncomfortable with the presentation at this time).

Kunferman indicated that Kathy Alft will be able to attend the budget meeting on September 25, 2019 and she will re-present the budget at that time.

Supervisor Rozar reported she had a meeting scheduled with Nancy Turyk later in the day regarding the County strategic plan. The next step is to meet with Department Heads to discuss timelines.

Nancy Turyk from UW Extension reported the SolSmart gold designation is near the end. Turyk is waiting on a permitting list from Planning & Zoning. Inspector training is also a requirement that will need to be met yet. Turyk anticipates everything to be completed by the end of September.

Chair Machon referenced the letter in the packet from the realtor regarding the proposed updates to the 12th Street property. Van Tassel distributed a breakdown of estimates for utility charges based on occupancy for the property. Discussion ensued.

Motion (Clendenning) to take the 12th street property off the market to manage the remodeling and leasing by County staff. Motion fails for a lack of a second.

Motion (Clendenning/Rozar) to proceed with the sale of the 12th street property without a leasing option. Motion carried. Voting no: Machon.

Van Tassel distributed a potential layout for the proposed District Attorney's office relocation in 2020. Funding will be in the proposed 2020 budget. Van Tassel is looking for location and layout approval from the Committee before proceeding with asbestos abatement.

Motion (Rozar/Fischer) to approve the location and layout of the proposed District Attorney's office relocation. Motion carried unanimously.

Finance Director Cumming indicated that agenda items 11b & 11c regarding the CIP and 2020 Budget were left on the agenda from last month in case the Committee had any questions on those items. There were no questions in regards to these two items.

Rozar presented a resolution from the Health and Human Services Committee to amend the 2019 budget for the Edgewater Maintenance function for the purpose of purchasing architectural services.

Motion (Clendenning/Rozar) to approve the resolution to amend the 2019 budget for the Edgewater Maintenance function for the purpose of purchasing architectural services. Motion carried unanimously.

Cummings presented a resolution to authorize out-of-state training and travel for the Finance Director.

Motion (Clendenning/Rozar) to approve the resolution to authorize out-of-state training and travel for the Finance Director. Motion carried. Voting no: Winch

Cummings presented a resolution to authorize out-of-state training and travel for the Deputy Finance Director.

Motion (Clendenning/Rozar) to approve the resolution to authorize out-of-state training and travel for the Deputy Finance Director. Motion carried. Voting no: Winch

Wellness Coordinator Adam Fandre gave an update to the Committee on Wellness activities.

McGrath gave a presentation on the current Wellness Program and the proposed/revised Wellness Program for 2020. Discussion ensued at length. The consensus of the Committee was that they will discuss the Wellness Program design and budget at the September 25th budget hearing as part of the Human Resources budget.

McGrath presented a resolution to ratify a negotiated Agreement by and between Wood County and the Wood County Deputy Sheriffs' Association, WPPA/LEER for the term of 2020-2022. Supervisor Polach expressed that he and Supervisor Winch would like to have this resolution come to the Public Safety Committee before the Executive Committee votes on it.

Motion (Polach/Winch) to table the resolution regarding the Wood County Deputy Sheriffs' Association contract until the next regularly scheduled Executive Committee meeting on October 1, 2019. Motion carried. Voting no: Rozar.

Agenda items for next meeting: Nepco Shelter Solar Power Project
Wellness Program Appeal Process

The next regularly scheduled committee meeting is Tuesday, October 1, 2019 in the Health Department EOC at River Block.

The Chair declared the meeting adjourned at 12:35 p.m.

Human Resources agenda item minutes taken and prepared by Kelli Quinnell. Other minutes taken and prepared by Nicole Gessert. Minutes in draft form until approved at the next EC meeting.

Executive Committee Meeting

September 3, 2019

NAME (PLEASE PRINT)	REPRESENTING
REUBEN VAN TASSEL	MAINT.
Jo Timmerman	Human Services
Bill Clendenen	WC Board #15
Adam Fandre	wellness/Aspirus
Heather Gehrt	Treasurer
Ed Newton	Finance
Marla Cummings	Finance
Mary Solheim	Human Services
Rick Potter	Public Comment
Bill Leichtnam	WCB Dist. #19
Braun Vinwin	WCHSD
AMY KAUF	IT
Trent Miner	County Clerk
BILL WINCH	WCB #9
JODI LUBECK	BILL'S ASST.
CRAIG LAMBERT	D.A.
Roland Hawk	Highway
Shawn Beeleer	WCSD
RAIDY DORSTHORST	WCSD
Jordan Bruce	Woodward
Justin Fischer	Bank Financial
Bob Moore	Inst. Cap. Mang
Joe Kuperman	Health
Mary Schlegel	Human Services