

**MINUTES OF THE  
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE**

1. **DAY & DATE:** January 7, 2021
2. **PLACE:** Wood County Highway Department  
555 17<sup>th</sup> Ave. North, Wisconsin Rapids, WI 54495
3. **MEETING TIME:** 9:00 A.M.
4. **ADJOURNMENT TIME:** 11:41 A.M.
5. **MEMBERS PRESENT:** Chairman Jacob Hahn, Supervisor John Hokamp,  
Supervisor David LaFontaine  
**PRESENT VIA WEBEX:** Supervisor Lee Thao, Supervisor Al Breu

**OTHERS PRESENT:** Chad Schooley, Parks & Forestry Director; Fritz Schubert, Forest Administrator; Sandra Green, Parks & Forestry Office Supervisor; Roland Hawk, Highway Commissioner; Supervisor Dennis Polach; Supervisor Bill Clendenning; Supervisor Bill Winch; Gary Engelbright; Crystal McKinney; Jeff Winker; Joel Ortman, Hwy. Dept. Engineer.

**OTHERS PRESENT VIA WEBEX:** Chairman Lance Pliml;

6. Call meeting to order. Meeting called to order at 9:00 am.
7. Declaration of quorum. Declared.
8. Public comments. None.
9. Correspondence. R. Hawk handed information out regarding crushing specifications, recycling, etc. R. Hawk stated usually, they rent a rock crusher to crush and screen recycled asphalt. He is bringing forward a piece of equipment that is for sale, an ASTEC “Prosizer 2612V Mobile Crushing/Screening Plant” designed to crush recycled asphalt from 4-6” down to a ¾” size to be recycled back into the asphalt. It has 6K hours on it and is located in Southern, IL. He would like permission to pursue this purchase by taking one or two days next week to go down and look at it. It has a ROI about 3-4 years. The Highway Department usually rents a crusher between December and February when they are more often available and crews have the time to crush. These crushers tend to freeze up and cost more to operate during very cold weather. There is not an additional “ask” of funds here, as R. Hawk will reallocate his CIP funds in order to cover the cost.  
**Motion by A. Breu and second by J. Hokamp to move forward with reviewing the possibility of buying this piece of equipment and use R. Hawk’s discretion to make the purchase. Motion carried.**
10. Approve minutes from previous committee meetings.  
**Motion by D. LaFontaine and second by J. Hokamp. Motion Carried.**
11. ATV Trail/Route system update. Signing is almost complete and they are running low on supplies. There are dollars budgeted in 2021 and will look at crossing areas that they know are signed, but may need to add some additional signing and do some shoulder work. B. Winch states part of the signage on Park Rd and Hwy. 54 and the section that goes across the bridge to the Dexter Oasis is not marked yet because that resolution is still under review at the DOT. The route will not be signed from Park Road to the park entrance, but will be from the park entrance to Hwy. 80.
12. Renewable Energy Options. Discussion of the possibility of a Solar Array at the Highway Department. The Renewable and Sustainable Committee decided to go a different route with the grant money. Chairman Hahn would like to begin research on rounding up grant money and see how the committee feels about pursuing this project. What is the ROI on this project?  
**Motion by J. Hokamp and second by D. LaFontaine to pursue the construction of a solar array at the Hwy. Dept. for the 2021-2022 Capital Improvement Projects. Motion carried.**

### 13. HIGHWAY

- a. Highway staff reports. Monday, January 18<sup>th</sup> is when new employee, Rachel Krause begins to replace the previous Administrative Assistant.
- b. Highway revenue report. Reviewed.
- c. Highway vouchers. **Motion by D. LaFontaine and second by J. Hokamp to approve the vouchers. Motion carried.**
- d. Sand and Aggregate Bids. **R. Hawk reviewed the bid results with everyone. Motion by D. LaFontaine, second by A. Breu to approve bid. Motion carried.**
- e. Crushing Bids. R. Hawk reviewed the bid results with everyone. Milestone is the low bid at \$4.25/ton. **Motion by A. Breu and second by J. Hokamp to approve bid. Motion carried.**
- f. Mutual Aid Agreements. R. Hawk reviewed the MUA with everyone. They are expanding beyond their neighboring counties.
- g. Procurement Plan for Maintenance Vehicles. R. Hawk shared this information with everyone. They are moving forward with different maintenance techniques. R. Hawk handed out a proposed procurement plan for winter patrol trucks. R. Hawk would like to go through the same process for the truck they currently have and purchase another one. He is asking that a procurement plan be approved for three years regarding patrol trucks for the reasons listed in the proposed plan. The fleet should be standardized so that employees do not need to go through a major learning curve driving that truck while we have inclement weather. Everything is standardized, store rooms do not need to stock as much, mechanics become very familiar with the same fleet and start to learn what wears out and when. Be sure we are compliant with all states statutes regarding bidding per L. Pliml. Life Cycle costing information should also be included in the agreement because it is very important for the overall cost of the equipment for a period of time per D. LaFontaine. C. Schooley, Parks Director also stated this is a good program.

**Motion to formulate this plan and move forward by with approval from the Corporate Counsel office by D. LaFontaine with a request to add Life Cycle costing and second by A. Breu. Motion carried.**

14. Online Permit and Asset Management Presentation. J. Ortman, Engineer from the Hwy Dept. gave a presentation on the Wood County Highway Department Permit system on the Wood County website that was created by RTVision. J. Ortman also went over Asset Management data collected in Wood County which is recorded through ArcGis.

### 15. PARKS AND FORESTRY

- a. Parks & Forestry Staff Reports.
- b. Special Use permits. (a) February 7, 2021, Annual event, Pittsville Lions Fisheree at Dexter, grant shelter fee waiver in lieu of in-kind donations from club in the past, February 7, 2021; (b) May 8, 2021, fundraising event, Lake Wazeecha Trail for First Choice Pregnancy Resource Center.

**Motion by D. LaFontaine and second by J. Hokamp. Motion carried.**

Additional Special Use Permits brought to the meeting are (c) January 16, 2021, fisheree fundraiser and to utilize the Nepco shelter building, Door 212 for a family that had a fire and lost their home. They are requesting a waiver or fee reduction for the Nepco shelter.

**Motion to approve by J. Hahn to approve the SPU at the listed cost of the Nepco Shelter and second by D. LaFontaine. Motion carried.**

(d) February 21, 2021 from 8am – 6pm, Dexter Lake, ATV/Motorcycle races. They utilize the ice on/off access. There is usually no fee for this event and (e) Sunday, May 23, 2021, Disc Golf Tournament at North Wood County Park. They are requesting to shut down the course to public use. There is a \$50 fee for exclusive use of the grounds and an additional fee of \$2/person participating in the event. **Motion to approve (d) and (e) special user permits by A. Breu and second by J. Hokamp. Motion carried.**

- c. 2020 ATV and Snowmobile account budget amendment resolution.  
**Motion to approve by D. LaFontaine and second by A. Breu. Motion carried.**
- d. 2021 Parks and Forestry Work Plan. C. Schooley reviewed the Parks portion of the plan with the committee. D. LaFontaine states it is very commendable that our County Forester works so well with the State Forester and this good working relationship really benefits both the County of Wood and the State of WI.  
**Motion by D. LaFontaine to approve the two work plans for Parks and Forestry and second by J. Hokamp. Motion carried.**
- e. 2021 Wood County Forest Annual Work Plan Resolution.  
**Motion by D. LaFontaine and second by A. Breu to approve the resolution.**
- f. County Forest Road information and discussion from December HIRC public comments re: John Winker property. County Forester, F. Schubert passed out information with pictures and descriptions of where this property is located and how the water flows. This is just a very low area and everything around it is very wet. If we have standing water to the North, there is nowhere for that water to go. His driveway does not have a culvert either. There is just not enough elevation to get water moving in this area. C. Schooley will reach out to him and let him know the committee did have a discussion regarding this. No action was taken. F. Schubert offered if anyone would like to go see the area in question, to let him know and he would be more than happy make arrangements to meet or provide transportation if necessary.
- g. Parks revenue report. C. Schooley went through and explained a few things on the report. To give the committee an idea if we were to carryover excess revenues in regard to the 2017 resolution authorizing this to occur. Total revenues of Parks and Forestry user fees/timber sales equaled \$1,116,430.00. This is in excess of the 2020 budgeted revenues by \$181,430.00, and in excess of the 2020 estimated revenues in the 2021 budget by \$131,430.00.  
**Motion by D. LaFontaine and second by Breu to carryover \$131,430 of excess 2020 revenues and place in the resolution approved Capital Projects Non-Lapsing Account. Motion carried.**
- h. Forestry revenue report. Currently, there are three active jobs and efforts being made to begin others. We are hoping the weather and markets will allow contractors to stay active and get several timber sales completed.
- i. Parks & Forestry vouchers.  
**Motion to approve Parks and Forestry vouchers by D. LaFontaine and second by J. Hokamp. Motion carried.**
16. Future Agenda Items.
17. Set next regular meeting date: February 4, 2021 at 9:00am at *Wood County Highway Department*,  
555 17<sup>th</sup> Ave North, Wisconsin Rapids, WI 54495
18. Adjournment. Meeting adjourned at 11:41 am.

***Recording Secretary: Sandra Green, Parks & Forestry, Office Supervisor***