

HIGHWAY INFRASTRUCTURE & RECREATION COMMITTEE MEETING AGENDA

DAY & DATE: January 5, 2017
TIME: 8:00 A.M.
LOCATION: Wood County Highway Department, 555 17th Ave North,
Wisconsin Rapids, WI 54495

1. Call meeting to order.
2. Public comments.
3. Approve minutes of the December 1, 2016 and December 20, 2016 Highway, Infrastructure, and Recreation Committee meeting(s).

PARKS:

1. Parks Construction Supervisor report.
 - a. Current projects update.
 - b. Employee matters.
2. Office Supervisor report.
 - a. Snowmobile/ATV Reports
 - b. Office Update
3. Park and Forestry Director report.
 - a. 2017 Workplan
 - b. Request to place all revenues, exceeding 2016 estimates, into Park and Forestry Capital Projects account.
 - c. Special Use Permits

FORESTRY:

4. Forest Administrator report.
 - a. Timber Sale Update.
 - b. Contract Extension: Futurewood #731
 - c. Resolution: Approval of the 2017 Wood County Forest Annual Work Plan.
5. Correspondence.
6. Approve payment of bills.
7. Revenue report.

HIGHWAY:

8. Discuss and possibly choose engineering firm for STP-Urban and STP-Rural projects for 2017.
9. Discuss and possibly act on quotes for Wisconsin Rapids shop window replacement.
10. Discuss and possibly act on 2017 Highway Department Capital Purchases.
11. Discuss land adjacent to Wisconsin Rapids shop.
12. Discuss employee pay progression plan.
13. Discuss National Association of County Engineers conference in Columbus, Ohio April 9-13, 2017.
14. Frac Sand update.
15. Current projects update.
16. Approve payment of bills.
17. Accounting Supervisor's Report.
18. Correspondence.
19. Next meeting date: February 2, 2017 at Wood County Highway Department, 555 17th Ave North, Wisconsin Rapids, WI 54495
20. Motion to adjourn.

***MINUTES OF THE
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE***

DAY & DATE: Thursday, December 1, 2016
PLACE: Wood County Highway Shop, 555 17th Avenue
Wisconsin Rapids, WI 54481
MEETING TIME: 8:06 AM
ADJOURNMENT TIME: 2:03 PM
MEMBERS PRESENT: Chairman Al Breu, Secretary Marion Hokamp,
Supervisor David LaFontaine, Supervisor William
Winch, Supervisor Joseph Zurfluh
MEMBERS NOT PRESENT: None.
OTHERS PRESENT: County Board Supervisor Dennis Polach; Park and
Forestry Director Chad Schooley; Forest
Administrator Fritz Schubert; Highway
Commissioner Douglas Passineau; Highway
Accounting Technician Caitlin Carmody; Steve
Grant, Wisconsin Department of Natural Resources;
Jeff Malczewski, Precision Rifle Forums; Mike
Klein, Wisconsin Rapids Aqua Skiers; Dan Dix,
Wisconsin Rapids Aqua Skiers

1. Chairman Al Breu called the meeting to order at 8:06 A.M.
2. There were no public comments.
3. Approve the minutes of the November 3, 2016 Highway Infrastructure and Recreation Committee meeting and the October 27, 2016 meeting/tour minutes.

Motion by D. LaFontaine and second by J. Zurfluh to approve the minutes of the November 3, 2016 Highway Infrastructure and Recreation Committee meeting and the October 27, 2016 meeting/tour minutes. All in favor. MC

4. Discussion regarding location of future HIRC meetings.

Motion by D. LaFontaine and second by M. Hokamp to hold future HIRC meetings at the Wood County Highway Shop at 555 17th Ave N, Wisconsin Rapids, WI 54481 from here forward with the occasional meeting held in Marshfield at the Chairman's discretion. All in favor. MC

PARKS:

5. Parks Construction Supervisor report.
 - a. Current projects update.

J. Zurfluh inquired about the South Park slide gates on the dam and why they had to be replaced. C. Schooley explained that the seal supplier had recommended the more pliable seal, which they purchased, but then failed. The contractor did replace the seals without cost due to the failure.

- b. Employee matters.

Motion by D. LaFontaine and second by M. Hokamp to approve the Parks Construction Supervisor report. All in favor. MC

At this time, the Committee moved to 7.c. as members of the public were present to address the Precision Rifle Forum Special Use Permit up for approval that was not included in the HIRC packet (discussion found below under 7.c. "Precision Rifle Forum").

Following the discussion of the Special Use Permit, the committee then moved to item 7.a. as members of the Wisconsin Rapids Aqua Skiers were present to address their Red Sands Beach use request for 2017 (discussion found below under 7.a.).

- 6. Office Supervisor report.
 - a. Snowmobile/ATV Reports

J. Zurfluh questioned the issues with the Hay Creek Bridge boards "popping up". F. Schubert stated that he had inspected the bridge with the Office Supervisor, Sandy Green, and they found that a few boards were coming loose on one end and it is a maintenance issue. Typically a protective layer of oak running parallel to the path of travel is put over a snowmobile bridge. In this case, pine was used. They have contacted the Yellow River Riders regarding the issue.

- b. Office Update

Motion by J. Zurfluh and second by D. LaFontaine to approve the Office Supervisor report. All in favor. MC

- 7. Park and Forestry Director report.
 - a. Aqua Skier Red Sands Beach use request for 2017

D. Dix and M. Klein were in attendance on behalf of the Wisconsin Rapids Aqua Skiers. D. Dix is the new Water Ski Show Director and M. Klein is a skier delegate.

C. Schooley shared with the Committee correspondence he had had with JT (the former Water Ski Show Director). D. Dix and C. Schooley had discussed the correspondence yesterday and came to the following agreement:

The original requested dates for practice would start June 11th instead of the proposed June 4th. The skiers would only meet on Lake Wazeecha on Sundays and Mondays each week instead of the original five days a week request. August 1, 2, 8, and 9 practices would only be held if the team qualifies for the nationals tournament. A lump sum fee of \$300 would be paid for the use of the Red Sands Beach area during all of the requested dates.

J. Zurfluh asked what would happen if someone wanted to rent the Red Sands Beach shelter building while practice is being held. C. Schooley stated he would advise all potential renters of the scheduled practices. If the Committee agrees that they would like to approve this permit, he would also promote the practices to visitors to the park and users of the shelter buildings.

J. Zurfluh asked how much per day the fee would work out to if \$300 was paid. C. Schooley determined that with 25 days of practice, the fee would equate to \$12 a day.

Motion by J. Zurfluh and second by M. Hokamp to approve the Aqua Skier Red Sands Beach Special Use Permit with the dates agreed upon by C. Schooley and the Wisconsin Rapids Aqua Skiers and a fee of \$300 per year. All in favor. MC

b. Review and approve 2017 fees

C. Schooley had provided the Committee with a spreadsheet showing the history of fees from 2006 to present, and what he proposes as increases for 2017. There are eight out of 28 fees that the Department recommends increasing based on historical increases and neighboring county fee schedules.

	2016	2017
Non-electric camping	\$16.00	\$18.00
Family Ski Pass	\$30.00	\$40.00
1 st Session Tube	\$6.00	\$8.00
2 nd Session Tube	\$8.00	\$9.00
3 rd Session Tube	\$8.00	\$9.00
Tube/Ski Parties	\$200/\$320/\$6	\$225/\$300/\$325/\$400*
Dump Station	\$5.00	\$7.00
Firewood	\$5.00	\$6.00

*C. Schooley explained that the Tube/Ski Parties have historically had a base price for using the tube hill and/or the ski hill. That price would cover a set number of tow tickets with additional tickets over that being \$6.00 per individual. However, this was very cumbersome and not cost effective to determine total costs when large groups would come in. Instead, he proposed reorganizing their fee schedule based on how many tow lines are being run. These parties are on weekdays when the hill is not open to the general public, and are for any 3 hour period between 9am and 3pm.

Single Tow Line	\$225
Two Tube Tow Lines	\$300
Single Tube and Single Ski Tow	\$325
All tow lines	\$400

There was a request from J. Zurfluh and A. Breu to determine what the average cost to Wood County is for outside campers using the dump stations. C. Schooley stated he could follow up with that information.

There was discussion regarding the increased firewood fee. C. Schooley reminded the Committee that they had reduced the fee from \$6 to \$5 per bundle for the first year of the firewood ban to reduce the burden to campers. B. Winch asked if the firewood ban was going to continue now that Emerald Ash Borer has been found in Wood County. C. Schooley explained that EAB has not yet been found in Wood County Parks and to keep it that way, the ban should continue. In addition to EAB, there may be other harmful pests that are being kept out of the Parks by the ban. The primary concern with whether or not the ban would continue was whether or not camping unit nights were affected by it. The 2015 total camping unit nights was 16,227 and 2016's total was 16,125. That is an insignificant change in unit nights and so therefore, the ban should continue.

Motion by D. LaFontaine and second by B. Winch to approve the 2017 fee schedule. All in favor. MC

C. Schooley shared with the committee their firewood review from the year. In the packet was a breakdown of the costs and revenue for 2016. The comparison was very close and that was due to the increase in volume to prepare for this year and to have wood drying for next year already. Those costs should go down significantly in future years. What was actually used was far less than anticipated. A second report was provided that detailed expense/revenue comparison between processing as firewood and processing as timber.

c. Special Use Permits

Precision Rifle Forums (Jeff Malczewski representing)

Proposed April 29, 2017 from 9:00 AM to 4:00 PM

Location: Wood County Forest, parts of Section 16 and 21, Township 22N, Range 5E, Town of Seneca, Wood County

The Precision Rifle Forums group would like to host an organized precision rifle competition on the pipe line land that runs through the Wood County Forest at above location. They would close off all roads leading to the forest area and have individuals stationed at the road closures to ensure that the public stays out. They would be firing from a parking lot off Seneca Road to the north along the pipeline corridor.

The event would be an amateur level event hosted with the hope of recruitment, but the hosts of the event are very experienced precision rifle shooters. They would have a range officer and safety officer there to help run the tournament and ensure that all members are following the restrictions put forth in their "Firearm Safety and Operation Acknowledgment Form". They are expecting about 50 competitors.

F. Schubert expressed his concern with the date of the shoot falling during spring turkey hunting season where people would typically be

out on the property hunting. J. Malczewski did offer to host the event on a different day (proposed June 3rd). D. LaFontaine asked the maximum distance the bullets could travel. J. Malczewski stated 1200 yards. F. Schubert stated the property is a pipeline corridor and also has power lines running through it. If the event were to happen, both the pipeline and the power line companies would be contacted for permission. F. Schubert asked if there is an entrance fee or prize money offered. J. Malczewski stated there is no prize offered at this tournament as it is part of a season-long points race. There is an entrance fee that would be put toward the final prize awarded at the end of the season. Entrants would have to register as members of Border Wars (the precision rifle group) which costs \$25 and also register for the match itself on the group's website in January, after the event has been posted.

A motion was made by D. LaFontaine to approve the Special Use Permit considering appropriate signage is erected for the event.

S. Grant of the Wisconsin Department of Natural Resources stated it would be advisable to contact the local cranberry growers who surround the property as well.

B. Winch seconded the motion made by D. LaFontaine.

F. Schubert stated they would need to have portable bathroom facilities available on site if it is to be a day long event. J. Zurfluh stated he is in favor of the concept but the timing is a large concern for him. J. Malczewski offered to change the date of the event to a day following the spring turkey season. June 3rd was agreed upon as a possible new date. F. Schubert stated that the Parks and Forestry Department requires a \$1 million dollar liability insurance policy. J. Malczewski stated that was fine. The committee agreed that there were many issues that needed addressing before they could approve the Special Use Permit (such as speaking with the pipeline and power line companies, obtaining the liability insurance coverage, making a plan for signage, solidifying the date, discussing the permit with Corporation Counsel).

D. LaFontaine withdrew previous motion. B. Winch withdrew second to the motion.

The Committee instructed F. Schubert to work with J. Malczewski on addressing the conditions of the permit and bring a revised SUP for the Committee to review and approve at a special meeting to be held on December 20, 2016 prior to the County Board Meeting at 9:00 AM.

Winter Youth Kiwanis/Nordic Ski House Opening
January 21, 2017 from 10AM – 3PM
Nepco Lake Shelter Building rental
Annual event with lots of activities.

Port Edward Lions Fishing Event
January 29th, 2017 from 8AM – Midnight
Nepco Lake Shelter Building Rental all day Saturday and Sunday
Annual event.

Motion by J. Zurfluh and second by M. Hokamp to approve the Special Use Permits. All in favor. MC

C. Schooley stated that once the new Dexterville forestry shop construction is complete, they would be pursuing selling the parcel that the Dexter shop currently sits on. It is 3.97 acres. B. Winch asked if it was possible to have a market assessment done by a realtor since the property has not previously been assessed. C. Schooley stated he would inquire about that.

Schooley stated that they decided to put the Powers Bluff crop land up for another four year lease contract with a contingency to remove part of the property from the contract should the Parks be in need of it. They sought quotes on the property lease and only received one from Matt Lippert of Grass Ridge Farms (the current lease holder). His quote was for \$65/acre (approximately +\$80/acre less than what his previous lease was for). The committee instructed C. Schooley to negotiate the price with Mr. Lippert and if necessary, open it up for quotes again.

C. Schooley informed the Committee that he will have a budget "housekeeping" resolution that would be jointly introduced with the Executive Committee. This resolution is required due to exceeding the 2016 Capital Projects budget. Funds to cover the construction costs of the Dexter maintenance shop need to be transferred from the P&F Capital Projects Fund Balance. Typically, this resolution would be signed by the December County Board meeting (when other departments will be presenting theirs), but M. Martin of the Finance Department has stated he could wait until January to have the resolution brought forward. The Committee agreed it would be best to wait until the December 20th Special HIRC meeting so they could approve the resolution.

Motion by D. LaFontaine and second by M. Hokamp to approve the Parks and Forestry Director report. All in favor. MC

FORESTRY:

8. Forest Administrator report.
 - a. Timber Sale Update.

F. Schubert indicated he had an additional direct sale started (#753). This is for additional storm damage clean-up. The warm weather has delayed the ability to do frozen ground timber sales.

Motion by M. Hokamp and second by J. Zurfluh to approve the Forest Administrator report. All in favor. MC

9. Correspondence.

None.

10. Approve payment of bills.

Motion by J. Zurfluh and second by D. LaFontaine to approve the payment of bills. All in favor. MC

11. Revenue report.

Motion by M. Hokamp and second by D. LaFontaine to approve the revenue report. All in favor. MC.

At this time, the committee reviewed C. Schooley's annual review goals for 2016 and 2017 which would be addressed in closed session by the Committee later under item 24.

The committee was dismissed for a break from 11:05 AM to 11:26 AM.

HIGHWAY:

12. Discuss CTH C access in the Village of Rudolph for the cheese factory.

D. Passineau indicated this issue had been handled by his staff as is directed via their culvert approval policy.

13. Discuss and possibly act on quotes for the delivery of gasoline and diesel fuel to Highway shops.

Motion by J. Zurfluh and second by D. LaFontaine to approve the quote deemed most advantageous to the County. All in favor. MC.

14. Discuss purchase of new bay windows in the Wisconsin Rapids shop.

D. Passineau stated that the department wishes to replace 22 bay windows in the Wisconsin Rapids shop. This is out for quotes now and will be addressed further at the January HIRC meeting.

15. Discuss and possibly act on budget resolution.

Motion by D. LaFontaine and second by M. Hokamp to approve the budget resolution and send to County Board for review and approval. All in favor. MC

16. Discuss jurisdictional transfer of CTH A.

C. Carmody shared with the committee a report compiling all the accidents happening on CTH A from US HWY 10 to STH 80 from 2005 to present. The report shows the disparity between accidents occurring before the Veteran's Expressway was built in 2010 to those occurring after. D. Passineau stated that the State is still working on compiling their own data regarding the jurisdictional transfer of this property to the State of Wisconsin, but if pursued, would not be resolved in a quick fashion. Jurisdictional transfers of this magnitude can take years to accomplish.

17. Discuss property at CTH T and CTH Y intersection (old Salter building).

The Town of Marshfield has offered the corner where the old Salter building stands at the CTH T and CTH Y intersection to be given to the County as a vision corner. The building that is currently on the lot will need to be torn down. The Highway Department will handle this demolition and it will be completed this winter.

18. Update on electronic timesheet process.

C. Carmody provided a report on how the switch to electronic time reporting is going. The Highway Department has been implementing the use of an electronic timekeeping software as part of an initiative by the County to go paperless for timesheets. The process to implement the program is nearing completion, with the parallels finishing this month and work on some product enhancements starting in 2017.

19. Frac Sand update.

D. Passineau stated he has not received payment from Completion and they will send another bill out, but are skeptical as to whether or not it will be satisfied.

20. Current projects update.

D. LaFontaine asked if all the paving has been completed for the year. D. Passineau stated all paving projects have been completed and our asphalt plant produced about 85,000 tons which is quite remarkable.

The Highway Department will be completing engineering firm interviews for the CTH U STP-Urban project on December 8th at 8:00 AM at the Wisconsin Rapids shop. He invited the Committee members to attend.

21. Approve payment of bills.

Motion by D. LaFontaine and second by J. Zurfluh to approve the payment of bills. All in favor. MC

22. Accounting Supervisor's Report.

Motion by J. Zurfluh and second by M. Hokamp to approve the Accounting Supervisor's report. All in favor. MC

23. Correspondence.

D. Passineau reminded the Committee that on Monday, the Executive Committee would address the purchase of the land adjacent to the Wisconsin Rapids shop.

The Highway Department has an employee retiring on December 9th after 30 years with the Wood County Highway Department. He has been an exemplary employee.

The Committee discussed the pay schedule for employees. They will discuss further at the January meeting.

24. Go into closed session.

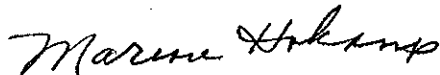
Motion by D. LaFontaine and second by J. Zurfluh to enter closed session at 1:15 PM pursuant to §19.85 (1)(c), Wisconsin Statutes for the purpose of evaluating the 2016 performance of the Highway Commissioner and Park and Forestry Director and for determining the goals and objectives for the 2017 evaluation. Roll call vote. All ayes. MC.

25. Return to open session.

Motion by J. Zurfluh and second by D. LaFontaine to return to open session at 2:00 PM. All in favor. MC.

26. Next meeting date: December 20, 2016 at 9:00 AM at the Wood County Courthouse 400 Market St, Wisconsin Rapids, WI 54495.

27. Chairman Al Breu declared the meeting adjourned at 2:03 PM.



Marion Hokamp, Secretary

Minutes taken by Caity Carmody, Highway Accounting Technician

**MINUTES OF THE
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE**

DAY & DATE: Tuesday, December 20, 2016
PLACE: Wood County Courthouse, 400 Market St, Room 317A, Wisconsin Rapids, WI 54494
MEETING TIME: 9:00 A.M.
ADJOURNMENT TIME: 9:23 A.M.
MEMBERS PRESENT: Chairman Al Breu, Secretary Marion Hokamp, Supervisor David LaFontaine, Supervisor William Winch, Supervisor Joseph Zurfluh
OTHERS PRESENT: County Board Supervisor Dennis Polach; Park and Forestry Director Chad Schooley; Forest Administrator Fritz Schubert; Highway Commissioner Douglas Passineau; Sandra Green Wood County Park & Forestry Office Supervisor

1. Call meeting to order.
2. Public Comments. None.
3. Review and act on Resolution to amend 2016 Park & Forestry Department budget.

Motion by J. Zurfluh and second by M. Hokamp to approve the Resolution to amend the 2016 Park & Forestry Department Budget. All in favor. Motion carried.

4. Review and act on request of Special Use Permit to hold a shooting tournament on county forest. Fritz handed out some information regarding "Additional Provisions" for the shooting event. The committee is in agreement that there needs to be more discussion regarding this event. Therefore, this agenda item is deferred to the next HIRC meeting scheduled for January 5, 2017. Fritz will invite Mr. Malczewski back to meet with the committee.

Motion by J. Zurfluh and second by M. Hokamp to defer this agenda item to the January 5, 2017 HIRC meeting for further discussion. All in favor. Motion carried.

5. Next Meeting: January 5, 2017 at 8:00 am at the Wood County Highway Shop at 555 17th Ave N, Wisconsin Rapids, WI 54481.
6. Motion to adjourn.
- 7.

Motion by J. Zurfluh and second by B. Winch to adjourn. All in favor. Motion carried.

8. Chairman Al Breu declared the meeting adjourned at 9:23 AM.

Electronically signed by, Marion Hokamp, Secretary

Marion Hokamp

Minutes taken by Sandra Green, Wood County Park & Forestry Office Supervisor

PARKS CONSTRUCTION SUPERVISOR REPORT

January 5, 2017

By D. Quinnell

CURRENT PROJECTS

- Construction continues on the new Dexter Shop. The contractor seems to be on target for the completion in mid-January.
- We have completed the move out of the Forestry shop.

MAINTENANCE OPERATIONS

- Parks are closed and winterized for the year.
- Table repairs and dead tree cutting is under way for the winter in all parks.
- Powers Bluff opened on December 26, 2016 for the tubing and skiing season.

EMPLOYEE MATTERS

- Several seasonal employees were hired for the Bluff operations.

OTHER

- We are still waiting to hear back from the state about the White Beach Project.
- We have picked up the new plow truck for North Park and installed the new plow and the new salt spreader.

WOOD COUNTY PARK & FORESTRY
OFFICE SUPERVISOR REPORT

January 5, 2017

By: Sandra Green

SNOWMOBILE:

- The January meeting will be held on January 2, 2017. I have 100% of the Easements and Contracts returned to me. Wood County opened the trails maintained by the Kellner Knights on December 23, 2016 at 8:00 am. They then closed on Monday, December 26th at 8:00 am. The clubs are considering opening up for the New Year weekend. This decision is dependent on more snow and colder temperatures. The Yellow River Rides has signed the trail going over the Hay Creek Bridge as mentioned on my last report. First bills are due by January 13 and I have already started receiving this information from the clubs.

ATV:

- Nothing new to report other than the Township of Port Edwards has made contact with me regarding their newly passed ordinance to allow the use of ATV's on designed township roads. Those roads have not been named nor established as of yet.

OFFICE:

- I worked on getting flyers together for the new fee increases as well as posting this information on our Facebook page and our website.
- I completed the Powers Bluff schedule for the winter. Powers Bluff will open on 12/26/16.
- Worked with the Powers Bluff LTE's in setting up drug tests before they begin work.
- Sent out news releases for the opening and closing of snowmobile trails and opening of Powers Bluff as well as placed that information on our Facebook page, our county website and updated our voice mail to reflect these openings.
- We had our annual employee meeting on 12/16 at Nepco Lake Shelter.
- Working with Chad on the Powers Bluff Development Project brochure.
- Met with the Powers Bluff Concessionaire regarding upcoming season.
- Participated in Active Shooter training in Courthouse.

Park and Forestry Director Report

By Chad Schooley, Park and Forestry Director
January 5, 2017
HIRC meeting

- I have been working on the Lake Wazeecha Dredge project reimbursement.
- Sandy and I have been working on the Powers Bluff Development Project brochure and donation sheet.
- Office staff has been working on the 2017 Work Plan. A copy has been included in your packet.
- Dec. 5 meeting with Powers Bluff Concessionaire regarding upcoming season.
- Dec. 6 Active Shooter training in Courthouse.
- Dec. 9 tour of Standing Rocks County Park in Portage County regarding their snow making operations.
- Dec. 9 attended Department Head meeting.
- Dec. 16 held an employee meeting at the Nepco shelter house. Risk Management/Safety update, Powers Bluff operations training and year-end park and forestry reports were all on the agenda.
- Dec. 21 I assisted Fritz with interviews for the Forest Tech position.
- December 26th was the opening day for the Powers Bluff Winter Recreation Area. Recent rain and mild weather has made things a little difficult to operate, but our staff has done a great job getting the hills ready and safe for the public.

December Events - 12 shelter reservations.

Special Use Permits

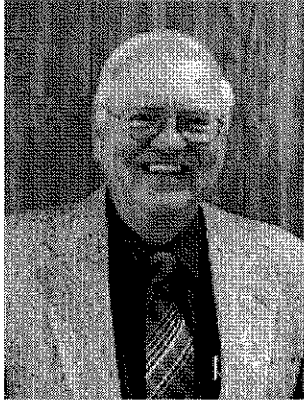
- February 5, 2017 Pittsville Lions Club fisheree, Lake Dexter. Shelter house is used for this event. Past shelter reservation fees have been waived due to the club's assistance with the shelter building remodel project.
- February 19, 2017 Central WI Ice Racing Association ATV and Motorcycle races. Lake Dexter. All sales and activities are on the ice.

**WOOD COUNTY
PARK AND FORESTRY
DEPARTMENT**

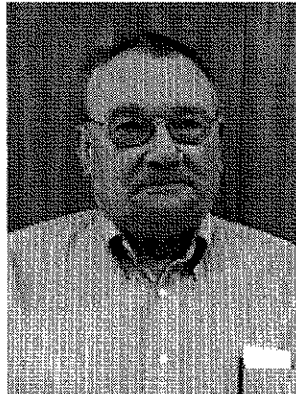


**2017
WORK PLAN**

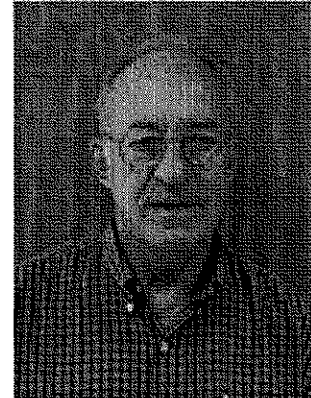
**WOOD COUNTY PARK AND FORESTRY DEPARTMENT
2017
HIGHWAY, INFRASTRUCTURE, RECREATION COMMITTEE (HIRC)
MEMBERS**



Dave L. LaFontaine (District 1)
*City of Marshfield-Wards 4 & 13;
Town of Lincoln-Wards 1 & 2*



Allen W. Breu (District 6)
*Towns of Arpin-Ward 2, Cameron,
Marshfield, Richfield Wards 1-3,
Village of Hewitt*



William Winch (District 9)
*City of Wisconsin Rapids-Wards 2,
Towns of Arpin-Ward 3, Hansen,
Seneca-Wards 1-3, Sigel-Ward 3 &
Villages of Arpin & Vesper*



Marion Hokamp (District 13)
*City of Wisconsin Rapids-Wards 3-
5, 19, 23, Town of Grand Rapids-
Ward 1*



Joseph H. Zurfluh (District 17)
*Towns of Grand Rapids-Ward 4,
Saratoga-Wards 4-6 & 9, Village of
Port Edwards-Wards 1-3*

WOOD COUNTY PARK AND FORESTRY DEPARTMENT

2017 PERSONNEL

Park and Forestry DirectorChad Schooley
Forest Administrator..... Fritz Schubert
Parks Construction SupervisorDennis Quinnell
Office Supervisor 7.....Sandra Green
Administrative Services 4.....Sue Potocki

Park Lead WorkersScott Fox
Brad O' Donnell
Matt Huber

Park WorkersRon Gilson
Dan Vollert
Jesse Kostolny
Seth Dupee

Forest Technician..... Clyde Dammann

2017 SEASONAL EMPLOYEES

LTE I..... 2
LTE II..... 7
Camp Rangers..... 3
First Responders3-4

WOOD COUNTY PARK AND FORESTRY DEPARTMENT

"MISSION STATEMENT"

To develop, maintain, and operate facilities, resources and programs that meet the outdoor recreation, environmental, and economic needs of the public; and provide clean, safe, quality family enjoyment at a reasonable cost.

PART I
WOOD COUNTY PARK AND FORESTRY DEPARTMENT

2017

SPECIAL DEPARTMENT GOALS, OBJECTIVES AND ACTIVITIES

GOAL 1: Relocate Park and Forestry Department office to Riverblock building.

OBJECTIVE: Relocate in the most efficient and timely manner, while minimizing the disruptions to the general public.

ACTIVITIES:

1. Plan office layout and secure needed furniture for the move.
2. Lineup P&F staff, Maintenance and Emergency Management crews to physically make the move.
3. Assist IT with the data line locations in the new office.

GOAL 2: Assist Corporation Council with the County Ordinance recodification project.

OBJECTIVE: Supply Corporation Council with Park and Forestry Ordinance change recommendations, which will be approved by the HIRC.

ACTIVITIES:

1. Facilitate necessary staff reviews of existing ordinances.
2. Compile suggested changes to existing ordinances.

3. Present to the HIRC for review and approval.
4. Forward HIRC approved changes to P. Kastenholtz.

GOAL 3: Continue following through with the Powers Bluff Development Project funding plan.

OBJECTIVE: Raise funds to go towards the project.

ACTIVITIES:

1. Meet with possible donors and solicit funds.
2. Provide the HIRC and general public updates on the project.

PART II

WOOD COUNTY PARK AND FORESTRY DEPARTMENT

2017 PARK IMPROVEMENT PROJECTS

SOUTH PARK

1. Tuck pointing stone entrance signs
2. If grant is awarded- White Sands beach house remodel and retaining wall replacement
3. Continue remodeling vault toilets on north side of lake
4. Install new partitions in Shower Building
5. Upgrade 3rd loop campsite electrical to 50 amp
6. Abandon old hand pump wells on north side of Lake Wazeecha and consider updating with new wells
7. Install dog waste receptacles along the walk trail
8. Construct a larger wood fence in the campground

NEPCO PARK

1. Walk trail improvements near beach
2. Exotic species control (honeysuckle)
3. Install sound absorbing panels in shelter building

POWERS BLUFF

1. Continue to follow through on Long Range Plan
2. Follow through with funding plan for park development
3. Clear trees/stumps for entrance road and shelter building location.
4. Trail signage improvements
5. Continue single track trail development
6. Create trail head signage for single track trail and parking lot
7. Dig recreation pond
8. Construct a new tow operator's booth on top of the tube hill
9. Get cost estimates for snow making equipment

DEXTER PARK

1. Complete new shop
2. Upgrade electric in overflow and group camping areas
3. Improve wet areas along walk trail
4. Transplant trees throughout park
5. Planning for beach house remodel
6. Crack filling of roads / parking lots

NORTH PARK

1. Replace shelter doors with fiberglass doors
2. Transplant trees throughout park
3. Tree removal and ditching from cabin to south border.
4. Tuck pointing of stone bridges and abutments
5. Planning for wooded area across from beach area
6. Fireplace chimney flue repairs
7. Install exhaust fan in lower shower building

RICHFIELD 360 AREA

1. Rebuild the cross country ski bridge decking
2. Paint the vault toilet
3. Update signage to reflect County Forest designation.

OTHER

1. Move office to River block building
2. Pursue goose control options for beach areas

WOOD COUNTY FOREST 2017 ANNUAL WORK PLAN

The mission of the Wood County Forest is to provide current and future generations with outdoor recreational opportunities while managing timber resources for raw materials for wood using industries on a sustainable basis.

Management of the Forest balances local needs with broader concerns through integration of forestry, wildlife, fisheries, endangered resources, water and air quality, soil, and recreational recommendations and practices. Multiple-use management will provide this variety of products and recreational amenities for the future through the use of sound forestry management practices. The Forest will also be managed for such environmental needs as watershed protection, the protection of rare plant and animal communities, and biological diversity.

The Wood County Forest will be protected from natural catastrophes such as fire, insect and disease outbreaks, and from possible detrimental effects of human encroachment, over-utilization, environmental degradation and excessive development.

ANNUAL DNR TIME STANDARDS

Each year the county forest administrator and the Department of Natural Resources (DNR) liaison forester meet for an annual meeting. During this meeting one of the discussion topics is the DNR's availability to work on the county forest, also known as "Time Standards". For the 2017 fiscal year (the DNR fiscal year is July 1 through June 30), the agreed upon minimum hours to be provided by the Department of Natural Resources to Wood County Forest for technical assistance is 740 hours. This will be the DNR minimum yearly commitment through 6-30-2018, and is the result of the 2013 Time Standards revision process. Previously the DNR Time Standard commitment was 781 hours, and in the years 2004 - 2007 was 893 hours. The trend over time shows a continual erosion of DNR Time Standard hours to be committed to Wood County and should be a cause for concern. Historically however, the DNR has always exceeded their time standard commitment in Wood County. This past year the DNR contributed 840 hours, thus meeting the 740 hour Time Standard minimum. Wood County is experiencing an increased interest, pressure, and opportunity for land trades that could benefit the county forest. It is possible an adjustment to the Time Standards will be needed to address increased work loads associated with these land trades.

TIMBER SALE NEEDS IN 2017

The timber sale program on the forest continues to generate substantial revenues for the county. Gross timber revenues for 2016 were \$578,798.93 (or \$520,919.04 net). Each year we examine the timber harvest schedule from the DNR forest inventory data, and Wood County Forest's GIS representation of the forest to identify areas in need of a harvest or thinning. To maintain a sustainable flow of income to the county, timber sales are established throughout the year and then sold at bid openings, usually targeted for spring and fall. Once contracts have been signed, loggers usually have two years to harvest the timber on each sale. This past year, we established / sold 16

sales on 748 acres on the Wood County Forest. Of these, 5 sales on 185 acres were the result of a July 21, 2016 storm event. While most of the severely damaged acreage has been set up for salvage, it is likely that additional salvage sales will be established in 2017 as weather, ground conditions, and markets permit.

Potential Timber Sales for 2017:

REGENERATION & FINAL HARVESTS:

COMPARTMENT	STANDS	ACRES	FOREST TYPE	TOWNSHIP
2	1,10	30	ASPEN	REMINGTON
14	7,8	23	ASPEN,OAK	REMINGTON
21	7,10,14	79	ASPEN,OAK,W.PINE	PORT EDWARDS
40	21	7	WHITE PINE	HILES
42	19,20	60	OAK,ASPEN	HILES
43	20	20	ASPEN	HILES
44	9	9	ASPEN	HILES
53	1,3	15	RED PINE	DEXTER
58	8	66	ASPEN	DEXTER
59	4	19	ASPEN	SENECA
72	15	131	ASPEN	SENECA
75	7	7	RED PINE	SENECA

Total Regeneration Acres = 466

THINNINGS

COMPARTMENT	STANDS	ACRES	FOREST TYPE	TOWNSHIP
14	13	7	RED PINE	REMINGTON
40	13,20	27	RED PINE	HILES
42	18	21	OAK	HILES
44	39	39	WHITE PINE	HILES
46	1,6,15	128	WHITE PINE,OAK	HILES
47	17	25	WHITE PINE	HILES
48	11	11	WHITE PINE	HILES
50	13	33	ASPEN	DEXTER
59	11	18	RED MAPLE	SENECA
62	4,12	23	R.PINE,W.PINE	DEXTER
68	6,10	79	OAK	SENECA
75	5	37	W.PINE	SENECA
79	5,6	50	CENTRAL HDWD	RICHFIELD

Total Thinning Acres = 498

TOTAL FOR ALL POTENTIAL TIMBER SALES = 964 ACRES

WILDLIFE HABITAT PROJECTS:

Wildlife Habitat Grant funding was cut by 50% in 2009 due to DNR budgetary concerns. What was once known as "Dime-an-Acre" has now become "Nickel-an-Acre".

Wildlife projects, utilizing Nickel-an-Acre monies, identified for the year 2016 include:

Red-Shouldered Hawk: Survey known nest sites and sites of possible concern associated with existing and/or planned timber sales. One general area will be surveyed:

- Compartment 61 - stands 2,9,13,14 (associated with tract # 7-15).

Goshawk: Survey mature red pine stands in the "Seneca" block for Goshawk presence. These stands are soon to appear on our harvest schedule for final harvest, and some have sustained substantial storm damage from past summer storms. Past records indicate Goshawks had nested in the area in the early 2000s, but their presence has not been noticed by forestry personnel since then.

Reserve remaining funds as allowed by program rules for future projects. A maximum total of up to three years of grant monies may be accumulated without penalty.

2017 REFORESTATION/CULTURAL PROJECTS:

a) Reforestation:

- Acreage originally scheduled for 2016 tree planting was delayed until spring 2017 due to unavailability of site prep contractor. The following acreages received mechanical and chemical site prep in fall 2016 and are now ready to plant in spring 2017.

Compartment	Stand	Acreage
73	4&11	47
70	16	27
33	7	13
12	4	12
13	7	5

Total acreage to plant = 104

- Jack pine seeding: The following table is a list of sites that have been identified as suitable for seeding to jack pine. These sites, and possibly others, will be scarified with assistance from DNR dozer(s) equipped with a root rake, followed by direct seeding to jack pine.

Compartment	Stand	Acreage
18	2	9
33	2	40

TOTAL 49 acres

b) Cultural Projects:

- These projects will be undertaken as time and availability of personnel permit.

CULTURAL PROJECTS

Non-commercial thinning:

<u>Compartment</u>	<u>Stand</u>	<u>Timber Type</u>	<u>Acreage</u>
73	12	Oak/ Red Pine	19
74	2	Aspen/Oak	9

Release/TSI:

<u>Compartment</u>	<u>Stand</u>	<u>Timber Type</u>	<u>Acreage</u>
20	16	Red Pine/White Pine	9
34	2	Oak	47
37	1	Oak (ironwood)	56
42	1	Oak	26
70	1	Red Pine/White Pine	25
70	9	Red Pine/White Pine	60

TOTAL: 223 acres

Site Prep:

- Compartment 28, stands 7 & 17: pre-planting herbicide site prep and trenching for 2018 tree planting project, approximately 20 acres.

TOTAL: 20 acres

RECON UPDATING:

- Routine recon updates due to timber sales (appx. 1000 acres).

OTHER WORK NEEDS:

a) Forestry Technician:

- Hire and train a qualified individual to fill the newly created full-time forestry technician position. This position shall be focused on timber stand improvement, invasive species management, forest infrastructure maintenance, and shall also assist with timber sale establishment, forest recon, tree planting, surveys, etc.

b) Road Repairs & Access Management:

**Road repair efforts in 2016 were substantial, however many improvements and regular maintenance will be needed in 2017. Heavily traveled county forest roads open to vehicular travel are in better shape but still vulnerable to wet conditions. Road maintenance and improvements will initially be the main work priority for the new forest technician.*

- Continue project to repair and protect damaged roads on the county forest. Road repairs and closures will occur throughout the county forest as time and manpower permit.
- Begin project to improve road and install railroad crossing in compartment 46 for the purpose of timber sale access.
- Improve parking and vehicular access control off of Puff Creek Boulevard (south access to the Richfield 360 block of county forest).
- Install boulders and rebuild berms throughout county forest where vehicles are gaining illegal access and damaging roads.

c) Land Surveying Needs:

- Several areas of the county forest are in need of surveying and boundary line establishment. We will continue a survey project, using budgeted dollars, to facilitate timber sale establishment in areas of the county forest in need of management. We will also work with neighboring landowner requests to locate property lines provided good monumentation exists, and as time permits.

d) Easements, Encroachments, Land Transactions:

- Investigate and address easement, land trade requests and encroachments as they arise. Investigate opportunities to purchase parcels advantageous to the management of the county forest as they arise.

e) Forest Certification:

- Continue to make changes necessary to comply with forest certification corrective actions previously identified and as solutions are developed.

f) Wildlife Habitat:

- Continue to involve the wildlife biologist in timber sales design and in identifying wildlife habitat improvement projects.

g) Invasive Species:

- Begin treatment of most severe infestations of buckthorn. County forest locations include timber stands in Compartments 69,74,75,79.

h) Handicapped Hunting Areas:

- Undertake effort to improve signage, maintenance, and habitat enhancements. Also develop written policies pertaining to reservations, access, and possible enforcement.

i) Technical Forestry Training & Technology:

- Continue technical forestry training for park and forestry employees to aid in management of the forest and parks.
- Take advantage of training and continuing educational opportunities offered through DNR, FISTA, and other professional forestry organizations as time permits.
- Continue to improve proficiency in use of GIS, GPS, and related technology. Attend training as needed to effectively utilize this technology for the purpose of managing the county forest more efficiently.
- Cooperate with other entities (e.g. FISTA, UWSP, WLAWCA) to promote forestry and natural resource educational efforts.

j) Dexter Park Shop/Forestry Shop

- Move forestry equipment and establish satellite office in new Dexter shop facility.

k) County Forest Clean Up:

- Undertake a 2017 county forest clean-up focused on the “Seneca Block” of the Wood County Forest (spring/summer county forest clean-up planned in 2014, 2015, and 2016 did not occur due to extreme wet conditions and town road closures).

l) Timber Harvests on Other County Lands:

- Highway Department Properties – mixed hardwood thinning on approximately 40 acres.

m) Drainage Ditch Management:

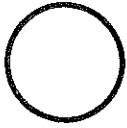
- Continue efforts to work with cranberry grower requests to clean selected ditches to improve drainage. Ditch cleaning projects will be discussed with appropriate DNR, Army Corps of Engineers, County Planning and Zoning personnel to insure proper design and permits are in place.
- Incorporate possible ditch cleaning operations/requests into timber sale design and harvest schedule

n) Hardwood Bombing Range Expansion:

- Although the issue of the Hardwood Bombing Range has subsided and there are no current expansion plans known, we will continue maintain relations with the Air National Guard and monitor and respond as necessary to issues relating to the bombing range.

o) County Ordinance Recodification:

- Work with Corporation Council to make changes and improvements to Wood County Forestry Ordinance as part of a county-wide ordinance recodification effort.



RESOLUTION#

Introduced by
Page 1 of 1

Highway Infrastructure & Recreation Committee

ITEM#

DATE January 17, 2017

Effective Date January 17, 2017

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>MPA</u> , Finance Dir.		

SMG

INTENT & SYNOPSIS: Approval of the 2017 Wood County Forest Annual Work Plan.

FISCAL NOTE: Potential loss of State Aid Revenues in the amount of \$45,135.29

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Miner, T			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, Wood County has lands enrolled in the Wisconsin County Forest Land Program commonly referred to as the Wood County Forest, and

WHEREAS, §28.11 and the Wood County Forest Comprehensive Land Use Plan requires an annual County Forest Work Plan to be approved by the Wood County Board of Supervisors, in order to be eligible for certain grant funding per §28.11 (5m) Wis. Stats., and

WHEREAS, the Highway Infrastructure and Recreation Committee approved the 2017 Wood County Annual Work Plan (see attached documents) at their monthly meeting held January 5, 2017, and

WHEREAS, the Wood County Board of Supervisors adopted the 2017 Wood County Park & Forestry Budget at its November 15, 2016 County Board Meeting, and

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to, approve and adopt the 2017 Wood County Forest Annual Work Plan.

County of Wood

Report of claims for: PARK AND FORESTRY

For the period of: DEC. FOR JAN. HIRC (2016 Budget)

For the range of vouchers: 21160565 - 21160617

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
21160565	ALLIANT ENERGY/ WP&L	Electric-ATV & Nepco Shelters	11/29/2016	298.80	P
21160566	BROCK TRANSPORTATION LLC	Transport Campground Firewood	11/29/2016	675.00	P
21160567	CARQUEST AUTO PARTS ATLANTA GA	Dam, Pontoon, Flatbed Supplies	11/29/2016	61.47	P
21160568	EAGLE CONSTRUCTION CO INC	New DP Shop Construction	11/29/2016	56250.00	P
21160569	FASTENAL COMPANY	Dam & Shop Supplies for SP	11/29/2016	153.03	P
21160570	POMP'S TIRE SERVICE INC - GREEN BAY	Truck Alignment & Rotate Tires	11/29/2016	110.90	P
21160571	POWER PAC INC	Tractor Oil for DP	11/29/2016	37.90	P
21160572	STEVE SCHNEIDER TRUCKING LLC	Sand for New DP Shop	11/29/2016	765.00	P
21160573	WASTE MANAGEMENT	Garbage Srv-Parks/Rifle Range	11/29/2016	1020.28	P
21160574	WOODTRUST BANK NA	Resort, Food,Tool,Bubblers,Amp	11/29/2016	741.30	P
21160575	ACE HARDWARE	Park, Office, Tractor Supplies	12/08/2016	112.14	P
21160576	AFTER ALL INC	Septic Service for DP	12/08/2016	202.00	P
21160577	BUDS CORNER MART	Gasoline for SP	12/08/2016	278.89	P
21160578	CRESCENT ELECTRIC SUPPLY CO	Multivapor for Nepco	12/08/2016	25.27	P
21160579	FAIRCHILD EQUIPMENT	100 Hr. Service- JCB Skidsteer	12/08/2016	819.87	P
21160580	FASTENAL COMPANY	Items for JD Back Blade-SP	12/08/2016	15.65	P
21160581	FERGUSON ENTERPRISES INC	Furnace Repair Supp-NP & PB	12/08/2016	359.46	P
21160582	GRIFFITH STATE NURSERY	Maple/Oak Seedling-DP, NP, SP	12/08/2016	735.00	P
21160583	HAAS BUILDER SUPPLY	Vault Toilet Item-SP	12/08/2016	16.50	P
21160584	LADICK TRUCKING & EXCAVATING	Roadbase for New DP Shop	12/08/2016	783.02	P
21160585	LAKE SIDE OASIS LLC	Gas & Diesel-DP & Forestry	12/08/2016	422.30	P
21160586	MENARDS-MARSHFIELD	Janitorial Supplies for NP	12/08/2016	84.33	P
21160587	MUNDT EMIL	30-Bales of Straw for PB	12/08/2016	90.00	P
21160588	NELSON CONSTRUCTION OF ARPIN INC	Supplies for NP & PB	12/08/2016	95.08	P

County of Wood

Report of claims for: PARK AND FORESTRY

For the period of: DEC. FOR JAN. HIRC (2016 Budget)

For the range of vouchers: 21160565 - 21160617

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
21160589	OAKDALE ELECTRIC CO	Electric Service for DP	12/08/2016	1218.95	P
21160590	PITTSVILLE FARM & HOME CENTER	Assorted Supplies for DP	12/08/2016	47.15	P
21160591	PROVISION PARTNERS	Gas for DP	12/08/2016	13.73	P
21160592	RENT-A-FLASH INC	Signs for PB	12/08/2016	146.19	P
21160593	SUNSHINE CAR CARE LLC	Oil Change for Forestry Truck	12/08/2016	23.99	P
21160594	TEAM 19 MOTORSPORTS LLC	Labor for NP Golf Cart	12/08/2016	100.00	P
21160595	TRAVELHOST OF CENTRAL WISCONSIN	Advertising	12/08/2016	525.00	P
21160596	WB SALES INC	500 Gal LP Tank to DP New Shop	12/08/2016	735.00	P
21160597	WASTE MANAGEMENT	Rifle Range Clean Up	12/08/2016	255.90	P
21160598	WATER WORKS & LIGHTING COMM	Electric Service-SP/ForestShop	12/08/2016	884.17	P
21160599	WE ENERGIES	Gas Service-SP/Forestry Shop	12/08/2016	85.82	P
21160600	AFTER ALL INC	Clean Porta Potty-Forest Shop	12/15/2016	50.00	P
21160601	ALLIANT ENERGY/ WP&L	Electric Service for NP & PB	12/15/2016	405.74	P
21160602	CARQUEST AUTO PARTS ATLANTA GA	Dam & Vehicle Items-SP & NP	12/15/2016	77.85	P
21160603	EAGLE CONSTRUCTION CO INC	New DP Shop Construction	12/15/2016	26150.00	P
21160604	HOME DEPOT CREDIT SERV (Parks)	Dam, Park Items & PB Heaters	12/15/2016	761.00	P
21160605	INSIGHT FS	Diesel, Gas & LP for Parks	12/15/2016	1851.59	P
21160606	MUNDT EMIL	30-Bales of Straw for PB	12/15/2016	90.00	P
21160607	CARQUEST AUTO PARTS ATLANTA GA	Sled Batteries, Anitfreeze Etc	12/20/2016	257.21	P
21160608	CRESCENT ELECTRIC SUPPLY CO	PB Vault Toilet Heater Items	12/20/2016	65.16	P
21160609	FASTENAL COMPANY	Nepco and SP Supplies	12/20/2016	103.78	P
21160610	FUTURE FORESTS INC	Site Prep-Tree Planting-Forest	12/20/2016	17691.30	P
21160611	POWER PAC INC	Oil for Tractors	12/20/2016	227.40	P
21160612	LIBKE AMANDA	PB Shelter Cancellation	12/22/2016	110.00	P

County of Wood

Report of claims for: PARK AND FORESTRY

For the period of: DEC. FOR JAN. HIRC (2016 Budget)

For the range of vouchers: 21160565 - 21160617

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
21160613	AYRES ASSOCIATES	Dam Inspections	12/22/2016	3000.00	P
21160614	KBIS LLC	Underwater Inspection-SP	12/22/2016	1500.00	P
21160615	RIESTERER & SCHNELL INC	Oil Filter for Tractor-SP	12/22/2016	41.35	P
21160616	SHERWIN-WILLIAMS CO THE	Paint for Picnic Tables	12/22/2016	204.78	P
21160617	RAPIDS FORD LINCOLN MERCURY	2017 F350 4WD FOR NP	12/27/2016	27112.66	P
Grand Total:				\$147,888.91	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



Cardholder Account Summary				
CHAD SCHOOLEY ##### [REDACTED]	Payments & Other Credits \$0.00	Purchases & Other Charges \$283.92	Cash Advances \$0.00	Total Activity \$283.92

Cardholder Account Summary				
Trans Date	Post Date	Reference Number	Description	Amount
1) 10/26	10/27	24445006301400142794559	WM SUPERCENTER #1202 WISCONSIN RAP WI	47.92 ✓
2) 10/27	10/30	24164076302255121879446	SUBWAY 00101758 WISCONSIN RAP WI	72.00 ✓
3) 11/01	11/03	24247606307500714427222	CHULA VISTA RESORT WISCONSIN DEL WI	164.00 ✓

- 1.) Drinks, snacks, etc for HIRC Tour
- 2.) Lunch for HIRC Tour
- 3.) 2-night stay for WPCA Fall Conference - Chad

##### [REDACTED] DENNIS QUINNELL	Credits \$0.00	Charges \$457.38	Cash Advances \$0.00	Total Activity \$457.38
-------------------------------------	-------------------	---------------------	-------------------------	----------------------------

Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
1- 10/24	10/25	PBUS01	24445006299000610615114	TRACTOR SUPPLY #194 WISC RAPIDS WI	\$29.90
2- 11/01	11/02	PBUS01	24445006307600282369781	TRACTOR SUPPLY #194 WISC RAPIDS WI	\$219.99
3- 11/15	11/16	PBUS01	24692166320000307153655	Amazon.com AMZN.COM/BILL WA	\$105.49
4- 11/15	11/17	PBUS01	24325456321900013300038	WI SURPLUS ONLINE 608-4372001 WI	\$102.00

1. - Tools for SP Shop
2. - Air Compressor
3. - Receiver Amplifier for Powers Bluff
4. - (2) Water fountains

SCORECARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
	458	820	42,592	0	43,870

Finance Charge Summary / Plan Level Information									
Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PBUS01 001	PURCHASE	G	\$0.00	0.70000%(M)	8.4000%(V)	\$0.00	\$0.00	0.0000%	\$741.30
Cash									
CBUS01 001	CASH	A	\$0.00	0.70000%(M)	8.4000%(V)	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 31		
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
¹ FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									

NOTICE OF QUOTES

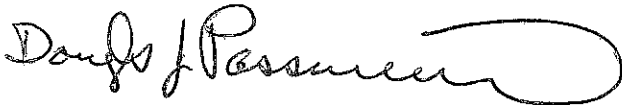
The Wood County Highway Infrastructure and Recreation Committee will accept sealed quotes only (no faxed quotes accepted) up until 9:00 A.M. (CST) - (WARNING- Mail delivery is after 10:00 A.M.) on Wednesday, January 4, 2017 at the Highway Commissioner's Office, 555 - 17th Avenue North, Wisconsin Rapids, WI 54495-1966 for the following:

Wood County Highway Window Replacement

Specifications, Quoting Procedure and Forms may be had by applying at the above office.

The Committee reserves the right to reject any or all quotes or to accept any quote they deem most advantageous to Wood County.

By Order of the Wood County Highway Infrastructure and Recreation Committee:

A handwritten signature in black ink, appearing to read "Douglas J. Passineau", with a large, sweeping flourish at the end.

Douglas J. Passineau, Highway Commissioner

GENERAL QUOTING PROCEDURE

QUOTE OPENING: Wednesday, January 4, 2017, 9:00 AM at the office of the Wood County Highway Commissioner, 555 – 17th Avenue North, Wisconsin Rapids WI 54495

To comply with the NOTICE OF QUOTES, the following General Quoting Procedure and Specifications are to govern:

All quotes must be in the Office of the County Highway Commissioner, 555- 17th Avenue North, Wisconsin Rapids, WI by 9:00 A.M. (CST), Wednesday, January 4, 2017. Quotes must be sealed and properly identified giving the name and address of the quoter. Each quote must be in a separate container or envelope and marked **QUOTE ON WOOD COUNTY HIGHWAY WINDOW REPLACEMENT**. All quotes will be publicly opened and read at the specified time by the County Highway Infrastructure and Recreation Committee or its authorized representatives and only TOTAL quotes will be read.

All quotes must be entered and submitted on the specified form of Proposal prepared by the Highway Commission and only quotes submitted on these forms will be considered for award purposes by the Commissioner. The General Quoting Procedure, Specifications and Proposal shall constitute the quote of each quoter and must be attached in the above order. Quoters shall attach such additional information to their proposal, as they deem advisable and necessary for the benefit of the Committee in assembling comparative specifications.

The Committee reserves the right to consider all proposals for a period not to exceed thirty (30) days from the date of opening. The Committee will either award the contract or reject all quotes within that time. Each quoter will be allowed to have a representative appear before the Committee to explain his quote and specifications of the product as quoted. A time limit for each quoter will be established by the Committee at the day of letting. All quotes are to be NET, FOB WISCONSIN RAPIDS, WISCONSIN.

The Wood County Highway Infrastructure and Recreation Committee reserves the right to reject any or all quotes or parts, thereof, and to WAIVE any technicality in any quote submitted and to make such award as they deem most advantageous to Wood County.

By Order of the Wood County Highway Infrastructure and Recreation Committee:



Douglas J. Passineau, Highway Commissioner

Request for Quotation:
Wood County Highway Window Replacement

Description: Wood County Highway is takes quotes on replacing windows at our shop in Wisconsin Rapids at 555 17th Ave North. Please contact Brad Martinson at 715 424-7407 to review the project prior to submitting quote.

Item 1 Main Shop: Replace 14 windows above crane

Replace 1 window on south wall

Option 1: 7 of the 14 above crane windows open by

mechanical means from the ground

Item 2 Wash bay: Replace 2 windows in the wash bay

Item 3 Welding Room: Replace window in welding room

Item 4 Bridge Crew Storage: Replace 2 window in storage area

Item 5 Sign Room: Replace window in sign room

Quoted By:

Company Name:

Address:

City, State, ZIP:

Phone:

FAX:

E-mail:

**WOOD COUNTY HIGHWAY DEPARTMENT
CAPITAL IMPROVEMENT PLAN**

DESCRIPTION:	2017 ESTIMATED COST	2018 ESTIMATED COST	2019 ESTIMATED COST	2020 ESTIMATED COST	2021 ESTIMATED COST
RUBBER TIRE ROLLER	\$ 80,000.00				
RAPIDS PARKING LOT	100,000.00				
GRADER (SMALL)	100,000.00				
SAND SCREENER	100,000.00				
SCALE	60,000.00				
TWO (2) PATROL TRUCKS	320,000.00				
QUAD AXLE TRUCK	150,000.00				
CLOSE PITTSVILLE BUILDING		MONEY IN RESERVE			
SIGN TRUCK		\$ 130,000.00			
ENGINEERING TECH TRUCK		30,000.00			
MASTIC MACHINE		75,000.00			
PAVING ROLLER (BIG)		125,000.00			
QUAD AXLE TRUCK		200,000.00			
TRUCK FOR BRIDGE CREW		60,000.00			
PICKUP TRUCK FOR SHOP		30,000.00			
TWO (2) ONE-TONS		75,000.00			
PAVING ROLLER (SMALL)		80,000.00			
ENGINEER PICKUP			\$ 30,000.00		
RECYCLE HOPPER			100,000.00		
LOADER (SMALL)			150,000.00		
DRUM @ ASPHALT PLANT			500,000.00		
PATROL TRUCK			160,000.00		
BATWING MOWER AND TRACTOR			125,000.00		
BRINE MAKER W/ BUILDING				\$ 200,000.00	
TWO (2) TRACTOR				160,000.00	
PATROL SUPERINTENDENT TRUCK				35,000.00	
COMMISSIONER CAR				35,000.00	
LOW BOY TRAILER				100,000.00	
SKID STEER				40,000.00	
DOZER					\$ 200,000.00
HYDRO-SEEDER					75,000.00
TWO (2) PATROL TRUCKS					325,000.00
SHOP WINDOW					150,000.00
WATER TRUCK					150,000.00
MOVING TRUCK					100,000.00
	\$ 910,000.00	\$ 805,000.00	\$ 1,065,000.00	\$ 570,000.00	\$ 1,000,000.00

Current Projects Update

By Douglas Passineau, Highway Commissioner

January 5, 2017

January HIRC meeting

Projects and Maintenance

1. Snow Fencing – State/County
2. Pothole Repairs – State/County
3. Brushing – State/County/Towns
4. Salt Brine – State/County
5. Guard Rail Repair – County
6. Shouldering – County
7. Mix salt sand for use on State/County/Town roads
8. Haul salt sand to County and Town shops
9. Winter snow and ice control
10. Calibrate trucks for winter

Committee Report
County of Wood

Report of claims for: HIGHWAY DEPARTMENT

For the period of: NOVEMBER 2016

For the range of vouchers: 16161040 - 16161128

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16161040	CAROLFI KEVIN	SAFETY SHOES	11/04/2016	100.00	P
16161041	PASSINEAU DOUGLAS	OUT OF COUNTY MEAL REIMB.	11/04/2016	56.00	P
16161042	CROCKETT SEPTIC LLC	PUMPING FEE	11/17/2016	120.00	P
16161043	DEAN ALTMANN TRUCKING & EXCAVATING	HAUL BACKHOE	11/17/2016	285.00	P
16161044	HOME DEPOT CREDIT SERV (Highway)	CLAMP/PVC PIPE/SAWZALL BLADES	11/17/2016	97.74	P
16161045	NORTHERN LAKE SERVICE INC	TEST STATE STREET SWEEPINGS	11/17/2016	225.00	P
16161046	SOLARUS	TELEPHONE - ADMINISTRATION	11/17/2016	35.99	P
16161047	UNITED RENTALS EXCHANGE LLC	COMPACTOR FOR CTH C	11/17/2016	960.38	P
16161048	VAN ERT ELECTRIC COMPANY INC	CRANE;LIGHTS/CAPACITOR BANKS	11/17/2016	1557.65	P
16161049	WATER WORKS & LIGHTING COMM	UTILITIES - HOT MIX PLANT	11/17/2016	86.28	P
16161050	WE ENERGIES	NATURAL GAS - HOT MIX/MARSHFIE	11/17/2016	3434.43	P
16161051	DAMMANN BRANDON	PLANNER REFILL	11/17/2016	36.91	P
16161052	CNE GAS	NATURAL GAS - HOT MIX PLANT	11/21/2016	11790.01	P
16161053	BANKCARD SERVICES	CREDIT CARD INVOICE	11/29/2016	422.38	P
16161054	DEAN ALTMANN TRUCKING & EXCAVATING	HAUL BACKHOE	11/29/2016	237.50	P
16161055	KOLO TRUCKING AND EXCAVATING INC	HOT MIX SAND	11/29/2016	2171.00	P
16161056	PRECISE MRM LLC	ANTENNA AND CABLES	11/29/2016	412.57	P
16161057	ROGANS SHOES	SAFETY SHOES	11/29/2016	200.00	P
16161058	SOLARUS	TELEPHONE - W.R. /HOT MIX PLAN	11/29/2016	252.82	P
16161059	TDS TELECOM	TELEPHONE	11/29/2016	140.75	P
16161060	CITY OF WIS RAPIDS TREASURER	LABOR FOR STATE MASTIK	11/29/2016	1874.05	P
16161061	ACE HARDWARE	HAMMERS/FIRE EXTINGUISHER	11/30/2016	71.95	P
16161062	APPLIED INDUSTRIAL TECHNOLOGY	GAUGE/HOSE/FITTINGS	11/30/2016	43.10	P
16161063	APPLIED MAINTENANCE SUPPLIES & SOLUTIONS	CLAMPS/DISCS/DRILL BITS/BUSHIN	11/30/2016	274.89	P

Committee Report
County of Wood

Report of claims for: HIGHWAY DEPARTMENT

For the period of: NOVEMBER 2016

For the range of vouchers: 16161040 - 16161128

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16161064	ARING EQUIPMENT COMPANY	FREIGHT PARTS & SERVICE	11/30/2016	39.75	P
16161065	BADGER UTILITY INC OF WI	TURN SIGNALS/BRAKE SHOES/CLAMP	11/30/2016	711.45	P
16161066	BATTERIES PLUS BULBS	BATTERIES	11/30/2016	54.94	P
16161067	BAUER BUILT INC	TIRES	11/30/2016	3540.80	P
16161068	BROOKS TRACTOR COMPANY	WATER PUMP/EDGE KIT/BUCKET EDG	11/30/2016	3669.45	P
16161069	BURNS INDUSTRIAL SUPPLY CO INC	TARP STRAPS/TIE DOWNS	11/30/2016	126.60	P
16161070	CARQUEST AUTO PARTS ATLANTA GA	TIRE CHANGER/BALANCER/FILTERS/	11/30/2016	11107.80	P
16161071	CENTRAL CULVERT & SUPPLY LLC	RISER	11/30/2016	93.00	P
16161072	FARRELL EQUIPMENT & SUPPLY CO	METAL MAX CUTOFF WHEEL	11/30/2016	45.00	P
16161073	FASTENAL COMPANY	PLOW BOLTS/LITH BATTERIES/BOLT	11/30/2016	866.41	P
16161074	FEED STORE THE	GRASS SEED	11/30/2016	683.88	P
16161075	FORCE AMERICA	STAND ALONE ASSEMBLY	11/30/2016	3658.33	P
16161076	GRAY'S INC	BLADES	11/30/2016	31173.96	P
16161077	INSIGHT FS	LP GAS	11/30/2016	572.32	P
16161078	JX ENTERPRISES INC	SS FLEX 4" STRWELL/BRK ASY/SLA	11/30/2016	358.28	P
16161079	JAMAR TECHNOLOGIES INC	DMI UNIT	11/30/2016	818.47	P
16161080	K & S FUEL INJECTION INC	PMD UNIT	11/30/2016	227.07	P
16161081	LUBE TECH & PARTNERS LLC	GREASE	11/30/2016	203.20	P
16161082	MENARDS-MARSHFIELD	FLOOR POLISH	11/30/2016	14.38	P
16161083	MID-STATE TRUCK SERVICE INC	BLOWER	11/30/2016	2430.16	P
16161084	MISSISSIPPI WELDERS SUPPLY CO INC	WELDING GAS - RENTAL	11/30/2016	107.10	P
16161085	MONROE TRUCK EQUIPMENT	HYD MOTORS/PUMPS/COUPLERS	11/30/2016	2434.78	P
16161086	NAPA AUTO PARTS - MARSHFIELD	HALOGEN CAPSULE	11/30/2016	14.50	P
16161087	NAPA AUTO PARTS NEKOOSA	HOSE END	11/30/2016	38.98	P

Committee Report
County of Wood

Report of claims for: HIGHWAY DEPARTMENT

For the period of: NOVEMBER 2016

For the range of vouchers: 16161040 - 16161128

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16161088	NAPA CENT WI AUTO PARTS Wis.Rapids	OIL DRY/HYD TRUCK SCOTSEAL/OIL	11/30/2016	786.98	P
16161089	STAINLESS & REPAIR INC	MOTORS/TAIL GATE SHIELDS	11/30/2016	1026.48	P
16161090	SCAFFIDI MOTORS INC	COLLAR/SECTOR/FORK/HUB/SPRING	11/30/2016	168.29	P
16161091	STATE CHEMICAL MANUFACTURING	JANITORIAL SUPPLIES	11/30/2016	184.00	P
16161092	SUPERIOR CHEMICAL CORPORATION	TUF GEL	11/30/2016	151.11	P
16161093	SUPPLY HOUSE LLC	CTHC COUPLERS/BELLS/SPIGOTS	11/30/2016	747.89	P
16161094	SWIDERSKI EQUIPMENT INC	CYLINDER	11/30/2016	440.65	P
16161095	TAPCO INC	DELINEATOR POSTS YELLOW/WHITE	11/30/2016	851.98	P
16161096	TRACTOR SUPPLY CREDIT PLAN	BALL PIN KIT/BULLDOG JACK/GRAS	11/30/2016	197.56	P
16161097	TRUCK COUNTRY OF WISCONSIN	PUMP/GASKET/FILTER	11/30/2016	603.12	P
16161098	TRUCK EQUIPMENT INC	GAUGE	11/30/2016	31.17	P
16161099	UNITED RENTALS EXCHANGE LLC	RENTAL MINI EXCAVATOR/GAS	11/30/2016	1361.06	P
16161100	V & H INC	SPRING PINS/MUFFLER/TERMINALS/	11/30/2016	3207.30	P
16161101	VERMEER SALES AND SERVICE INC	TACH/HOUR METER	11/30/2016	155.90	P
16161102	WHEELERS GM	MAT PKGS/GUARD PKGS	11/30/2016	290.00	P
16161103	WISCONSIN VALLEY BUILDING PRODUCTS	MORTAR MIX	11/30/2016	44.91	P
16161104	ADAMS COUNTY HIGHWAY DEPT	PAINTING	11/30/2016	11894.99	P
16161105	ADVANCE JANITORIAL SERVICE & SUPPLY	CARPET/FLOOR & CLEANING SVC	11/30/2016	621.45	P
16161106	ALLIANT ENERGY/ WP&L	ELECTRIC - PITTSVILLE	11/30/2016	93.80	P
16161107	AT&T-ATLANTA	TELEPHONE - MARSHFIELD	11/30/2016	80.88	P
16161108	FRONTIER	TELEPHONE - MARSHFIELD	11/30/2016	110.85	P
16161109	JOHN DEERE FINANCIAL	FUEL PUMP/ORING	11/30/2016	255.86	P
16161110	LYCON INC	CONCRETE FOR NWCP	11/30/2016	2599.00	P
16161111	MARSHFIELD UTILITIES	ELECTRIC/WATER/SEWER	11/30/2016	312.91	P

Committee Report
County of Wood

Report of claims for: HIGHWAY DEPARTMENT

For the period of: NOVEMBER 2016

For the range of vouchers: 16161040 - 16161128

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16161112	PORTAGE COUNTY HIGHWAY DEPT	PBM CRACKFILLER	11/30/2016	6006.42	P
16161113	PRECISE MRM LLC	FLAT PLAN USA & GPRS NAF & SOF	11/30/2016	840.00	P
16161114	PROVISION PARTNERS	DIESEL FUEL & GASOLINE	11/30/2016	21355.51	P
16161115	SCHILL TRUCKING INC	HIRED TRUCKER	11/30/2016	2057.93	P
16161116	STEVE SCHNEIDER TRUCKING LLC	SAND	11/30/2016	665.10	P
16161117	WATER WORKS & LIGHTING COMM	UTILITIES - W.R. & HM PLANT	11/30/2016	7160.96	P
16161118	WE ENERGIES	NATURAL GAS - WR SHOP	11/30/2016	680.65	P
16161119	WE ENERGIES	NATURAL GAS - PITTSVILLE	11/30/2016	75.52	P
16161120	GUST BRIAN	SAFETY SHOES	11/30/2016	142.41	P
16161121	ADVANCED DISPOSAL	GARBAGE DISPOSAL	11/30/2016	1934.26	P
16161122	ADVANCED DISPOSAL	GARBAGE DISPOSAL	11/30/2016	88.23	P
16161123	ADVANCED DISPOSAL	GARBAGE DISPOSAL	11/30/2016	67.12	P
16161124	G & K SERVICES	CLEANING RUGS & UNIFORMS	11/30/2016	658.88	P
16161125	STERLING WATER INC	WATER FOR HOT MIX PLANT	11/30/2016	37.60	P
16161126	WE ENERGIES	NATURAL GAS - HM/MARSHFIELD	11/30/2016	1617.77	P
16161127	WISCONSIN MEDIA	LEGAL NOTICES	11/30/2016	52.02	P
16161128	HOME DEPOT CREDIT SERV (Highway)	NOZZLE/TUB/BULBS/WEATHERSHIELD	11/30/2016	41.57	P
Grand Total:				\$157,577.10	

Committee Report
County of Wood

Report of claims for: HIGHWAY DEPARTMENT

For the period of: NOVEMBER 2016

For the range of vouchers: 16161040 - 16161128

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

**WOOD COUNTY HIGHWAY DEPARTMENT
FUND BALANCES
2016**

	Maintenance	Machinery	Snow Removal	Co-Aid Roads	Co-Aid Bridges	Total Levied Funds	State & Local	Capital Projects	Frac Sand
12/31/2015	\$ 110,971.89	\$ 621,527.07	\$ 203,463.95	\$ 607,200.85	\$ (188,361.62)	\$ 733,275.07	\$ (1,347,738.43)	\$ 4,690,086.34	\$ 596,994.57
Levy	100,003.00		903,773.00	120,000.00	222,600.00	1,346,376.00	-	-	-
1/1/2016	\$ 210,974.89	\$ 621,527.07	\$ 1,107,236.95	\$ 727,200.85	\$ 34,238.38	\$ 2,079,651.07	\$ (1,347,738.43)	\$ 4,690,086.34	\$ 596,994.57
January	(143,443.35)	24,123.13	(176,648.68)	-	-	(320,092.03)	(132,201.69)	-	-
State Aids - January	418,583.66					418,583.66			
February	(156,041.49)	151,567.76	(190,214.14)	-	-	(346,255.63)	(163,705.85)	(4,219.45)	-
March	(157,639.83)	(5,900.61)	(83,832.51)	-	(1,918.39)	(243,390.73)	49,171.92	(912.99)	-
April	(205,903.48)	(118,537.16)	(93,577.80)	-	(157.50)	(299,638.78)	168,377.67	(21,928.58)	-
May	(183,537.27)	(12,877.48)	(505.32)	-	(89.55)	(184,132.14)	(37,464.40)	(123,568.34)	-
June	(215,958.72)	146,590.94	(30.50)	(56,539.40)	(3,295.15)	(275,823.77)	(10,335.16)	(1,284,867.97)	-
July	35,676.70	159,226.51	-	(147,409.47)	(2,849.24)	(114,582.01)	25,078.89	(586,916.54)	-
State Aids - July	837,167.32					837,167.32			
August	462,999.99	248,011.57	-	(33,233.29)	(1,808.55)	427,958.15	(216,134.53)	(1,410,028.55)	-
September	(60,098.64)	133,639.88	(6,898.43)	41,598.69	4,252.29	(21,146.09)	(105,914.51)	(704,343.39)	-
October	(26,013.12)	54,740.70	(79.00)	142,922.17	(135.00)	116,695.05	70,312.97	4,071,022.06	-
State Aids - October	418,583.69					418,583.69			
November	(280,194.03)	23,810.77	(3,813.15)	-	(15,251.26)	(299,258.44)	(130,011.64)	(109,860.36)	-
December-Preliminary	67,518.71	(6,063.66)	3,108.45	11,020.87	40,751.93	122,399.96	438,119.36	(201,510.47)	-
Transfer between funds						-			
Balance	\$ 1,022,675.03	\$ 1,419,859.42	\$ 554,745.87	\$ 685,560.42	\$ 53,737.96	\$ 2,316,719.28	\$ (1,392,445.40)	\$ 4,312,951.76	\$ 596,994.57