

HIGHWAY INFRASTRUCTURE & RECREATION COMMITTEE MEETING AGENDA

DAY & DATE: February 2, 2017
TIME: 8:00 A.M.
LOCATION: Wood County Highway Department, 555 17th Ave North,
Wisconsin Rapids, WI 54495

1. Call meeting to order.
2. Public comments.
3. Approve minutes of the January 5, 2017 Highway, Infrastructure, and Recreation Committee meeting(s).

PARKS:

4. Parks Construction Supervisor report.
 - a. Current projects update.
 - b. Employee matters.
5. Office Supervisor report.
 - a. Snowmobile/ATV Reports.
 - b. Snowmobile/ATV program funding resolutions
 - c. 2017 Wood County Snowmobile Ride information
 - d. Office Update
6. Park and Forestry Director report.
 - a. Update on Powers Bluff Development Project
 - b. Special Use Permits

FORESTRY:

7. Forest Administrator report.
 - a. Timber Sale Update.
8. Correspondence.
9. Approve payment of bills.
10. Revenue report.

HIGHWAY:

11. Discuss 2017 Highway Construction projects.
12. Discuss employee pay progression plan.
13. Discuss and possibly approve recycled asphalt crushing bid.
14. Discuss crushing at Smith Pit.
15. Discuss removal of house at CTH T and CTH Y.
16. Frac Sand update.
17. Current projects update.
18. Approve payment of bills.
19. Accounting Supervisor's Report.
20. Correspondence.
21. Next meeting date: March 2, 2017 at Wood County Highway Department, 555 17th Ave. North, Wisconsin Rapids, WI 54495
22. Motion to adjourn.

***MINUTES OF THE
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE***

DAY & DATE: Thursday, January 05, 2017
PLACE: Wood County Highway Department, 555 17th Ave. North, Wisconsin Rapids, WI 54495
MEETING TIME: 8:00 A.M.
ADJOURNMENT TIME: 11:50 A.M.
MEMBERS PRESENT: Chairman Al Breu, Secretary Marion Hokamp, Supervisor David LaFontaine, Supervisor William Winch, Supervisor Joseph Zurfluh entered the meeting at 8:20.
OTHERS PRESENT: County Board Supervisor Dennis Polach; Park and Forestry Director Chad Schooley; Forest Administrator Fritz Schubert; Highway Commissioner Douglas Passineau; Sandra Green Wood County Park & Forestry Office Supervisor, Supervisor Bill Clendenning, Steve Grant DNR State Forester

1. Call meeting to order. Meeting called to order at 8:00 am by Supervisor Breu.
2. Public Comments. None.
3. Approve minutes of the December 1, 2016 and December 20, 2016 Highway, Infrastructure, and Recreation Committee Meetings. Motion for fee schedules should be changed to page 4, per Supervisor Winch. Motion to approve both minutes of December 1st and December 20 as well as moving the fee schedules to page 4 on the December 20th minutes by Winch, second by LaFontaine. Motion carried.

PARKS:

1. Parks Construction Supervisor Report.
 - a. Current projects update. Supervisor Winch mentioned that he stopped out at the new Dexter Shop and suggested ceiling fans to conserve on heat. C. Schooley agreed and stated he would speak with the construction supervisor regarding this suggestion.
 - b. Employee matters.

Motion to approve the construction supervisor report by D. LaFontaine, second by William Winch. All in favor. Motion carried.

2. Office supervisor report.
 - a. Snowmobile/ATV Reports.
 - b. Office Update.

Motion by D. LaFontaine, second by M. Hokamp to approve the office supervisor report. All in favor. Motion Carried.

3. Park and Forestry Director Report.
 - a. 2017 Work plan.

Motion to approve the 2017 Park & Forestry Work Plan by M. Hokamp, second by D. LaFontaine. All in favor. Motion Carried.

- b. Request to place all revenues, exceeding 2016 estimates, into Park and Forestry Capital Projects account. Discussion began with Supervisor Winch suggested starting a maintenance/rental fund to pay into to pay for repairs and upgrades down the road. Future planning is essential now so the department would not need to come up with large sums of money in the future. C. Schooley will try to come up with a plan to figure out what the monthly or annual payment into this account should be. D. LaFontaine wondered if any other county entities in this scenario are doing the same thing and how that affects them. The committee agrees this would be a good system if it works. C. Schooley asked what the committee thought about requesting the monies. He suggested bringing back a more solid dollar amount at February's meeting if the committee would like to see that. He's asking the committee if they would rather hold off for that final number of they would agree to approve this now. A. Breu suggested allowing C. Schooley to carryover what dollar amount remains. Forestry is \$90k above and Parks is about \$12K above 2016 estimates. This dollar amount will not change drastically. This will be an agenda item at the Executive Committee meeting and will not need a resolution. This will be on the agenda for the February Executive Committee meeting for approval.

Motion to approve request to place all revenues into Park and Forestry Capital project by D. LaFontaine, seconded by M. Hokamp. All in favor. Motion carried.

- c. Special Use Permits.
1. February 5, 2017. Pittsville Lions Club, Annual Fisheree out at Lake Dexter.
 2. February 19, 2017. Lake Dexter, Central WI Ice Racing Association for motorcycle and ATV racing.
 3. Forest Administrator Fritz Schubert mentioned that the special use permit request for the long range shooting event on the county forest has been withdrawn. The applicant indicated the timing was not working out for the group for 2017 and will possibly reschedule for following year (2018).

Motion to approve the Special Use Permits for the month of February by D. LaFontaine, second by W. Winch. All in favor. Motion carried.

C. Schooley stated the opening of Powers Bluff on December 26, 2016 went pretty good. They hauled some snow in from adjoining areas to mix with the snow and had good coverage by Wednesday. We just under 1600 tow tickets sold for the week. The staff that worked the entire week did a great job of keeping the hill in great condition.

C. Schooley went out to Standing Rocks ski hill to get an idea of how the snow making equipment works. They try to shoot for about a foot of base when they begin making it. It takes them approximately 50 and 75 hours to cover 4.5 acres with a foot of snow at about 20 degrees. That is the most efficient snow making temperature. If purchased new, snow making equipment would cost approximately \$750K. Standing Rock did scale back a bit and bought used equipment and reduced the cost to \$350K for just the purchase of the equipment. In all, C. Schooley states it would cost about \$450K to purchase the equipment and the power for snow making equipment for Powers Bluff.

Motion to approve the director report by M. Hokamp, second by D. LaFontaine. All in favor. Motion carried.

FORESTRY:

4. Forest Administrator Report

- a. Timber Sale Update. F. Schubert handed out a payment summary report prepared by S. Green for 2016 showing gross and net revenue by each contractor. He then handed out the Forest Administrator Report for December, 2016.
- b. Contract Extension: Futurewood #731. F. Schubert handed out a summary of the status of this contract. Supervisor Zurfluh asked F. Schubert and S. Grant to explain the Oak Wilt situation and how it is spread. S. Grant outlined factors related to spread including tree wounds and beetles that carry the fungus on their bodies back, and this is how oak trees can become infected.

Motion to approve the contract extension for #731 for one year with no increase in stumpage for Futurewood #731 by D. LaFontaine, second by W. Winch. All in favor. Motion carried.

- c. Resolution: Approval of the 2017 Wood County Forest Annual Work Plan. F. Schubert explained the enclosed 2017 Wood County Forest Annual Work plan. There was discussion regarding the Forestry Technician position going from .05 to 1.0 FTE. Approval of this resolution is an annual occurrence and is required in order to participate in the County Forest Administrator Grant program through the Wisconsin DNR.

d.

Motion to approve the resolution for approval of the 2017 Wood County Forest Annual Work Plan by D. LaFontaine, second by M. Hokamp. All in favor. Motion carried.

Motion to approve the Forest Administrator report by M. Hokamp, second by D. LaFontaine. All in favor. Motion carried.

5. Correspondence. None.
6. Approve payment of bills.

Motion to approve payment of bills by W. Winch, second by D. Lafontaine. All in favor. Motion carried.

7. Revenue report. No questions or discussion.

Motion to approve the revenue report by D. LaFontaine, second by M. Hokamp. All in favor. Motion carried.

HIGHWAY:

8. Discuss and possibly choose engineering firm for STP-Urban and STP-Rural projects for 2017. Held interviews and had some good candidates and good interviews. Surface Transportation Program (STP). STP-Urban is Highway 54 to Biron, approximately one mile. The STP-Rural, which is County Trunk H from Marshfield to the County Line, approximately five miles.

Motion to approve the engineering firm for both STP projects which is most advantageous to the county by D. LaFontaine, second by M. Hokamp. All in favor. Motion carried.

9. Discuss and possibly act on quotes for Wisconsin Rapids shop window replacement. Bid came in from Altmann Construction for 23 windows.

Motion to approve the bid that is most advantageous to the county by D. LaFontaine, second by J. Zurfluh. All in favor. Motion carried.

10. Discuss and possibly act on 2017 Highway Department Capital purchases.

Motion to approve the 2017 Highway Department Capital purchase plan by J. Zurfluh, second by D. LaFontaine. All in favor. Motion carried.

11. Discuss land adjacent to Wisconsin Rapids Shop. The asking price came down to \$169K. They are opting to move away from this purchase at this time.
12. Discuss employee pay progression plan. Highway lost another employee to the City of WI Rapids. This is an issue that needs to be addressed. A few of the local townships and villages are at a higher starting wage than the Wood County Highway Department. D. Passineau is asking for support with this process in pulling the employee evaluations and moving them one step to be of fair market value. **There is a consensus with every committee member that Highway Commissioner, D. Passineau should move forward with this pay progression plan for a select number of employees in the Highway Department.**
13. Discuss National Association of County Engineers conference in Columbus, Ohio on April 9-13, 2017. The committee does not support this.
14. Frac Sand Update. Discussion held.
15. Current projects update. Discussion held. No questions.
16. Approve payment of bills. Discussion held and questions answered.

Motion to approve payment of bills by D. LaFontaine, second by J. Zurfluh. All in favor. Motion carried.

17. Accounting Supervisor's Report.

Motion to approve the Accounting Supervisor's report by D. LaFontaine, second by M. Hokamp. All in favor. Motion carried.

18. Correspondence. None. M. Hokamp suggested to D. Passineau to show his presentation he showed at the Towns Association Meeting which was very nicely done. He will set that up for next month.
19. Next meeting date: February 2, 2017 at Wood County Highway Department, 555 17th Ave. North, Wisconsin Rapids, WI 54495 at 8:00 am.
20. Motion to adjourn.

Motion to adjourn by D. LaFontaine, second by J. Zurfluh. All in favor. Motion carried.

Marion Hokamp

Marion Hokamp, Secretary

Minutes taken by Sandra Green, Wood County Park & Forestry Office Supervisor

PARKS CONSTRUCTION SUPERVISOR REPORT

February 2, 2017

By D. Quinnell

CURRENT PROJECTS

- Construction of the Dexter shop is complete and we are building benches and shelves so we can move in.
- I am working on a plan for a new wood shed in South Park.
- I am working on a plan for an addition to the South Park shop. This addition will take the place of the old shop and the old shop will be sold or demolished for parking area at the end of North Beach road.

MAINTENANCE OPERATIONS

- Snow removal, table repairs and dead tree cutting is under way for the winter in all parks.
- Powers Bluff is still open. The conditions are less than favorable but open. We will have 7 mid-week parties in February.

EMPLOYEE MATTERS

OTHER

- The White Beach project will have to be re-submitted.
- We are in the process of replacing our skid steer trailer with a larger one. The old one will be auctioned off. The new one is needed because of the extra weight we will carry with the new Forest Grinder.

WOOD COUNTY PARK & FORESTRY
OFFICE SUPERVISOR REPORT

February 2, 2017

By: Sandra Green

SNOWMOBILE:

- The February meeting will be held on February 6, 2017. The clubs have submitted their billings for the first half and I have begun to enter that information into the new SNARS system.
- We had SNARS training on 1/25/17 from 7-9pm in the courthouse. The counties invited were Wood, Adams, Juneau and Portage. The training was led by Cathy Burrow from the State of WI DNR.
- Sent out news releases for the opening and closing of snowmobile trails and opening of Powers Bluff as well as placed that information on our Facebook page, our county website and updated our voice mail to reflect these openings.

OFFICE:

- Completed the Powers Bluff Development Project brochure and insert.
- I updated the Powers Bluff work schedule as needed for weekends and parties.
- Met with the Powers Bluff Concessionaire each week to exchange revenue and tickets.

Park and Forestry Director Report

By Chad Schooley, Park and Forestry Director

February 2, 2017

HIRC meeting

- Sandy and I have completed the Powers Bluff Development Project brochure and donation form. Copies will be distributed at the meeting.
- Work has been completed by the contractors at the Dexter maintenance shop. Staff will be moving, and organizing supplies from the old shop, as time allows.
- January 26 meeting with Ho-Chunk Nation representative regarding Powers Bluff Development Project.
- January 31 annual tow line inspection from State of WI.
- February 1 WPRA Region 1 meeting in Marshfield.
- I have identified, and have begun applying for, 11 different foundation grants for the Powers Bluff Development Project. I have also been reaching out to possible donors within Wood County. I will give the committee an update during the meeting.

January Events – 6 shelter reservations, 3 tubing parties.

Special Use Permits

None received prior to the packets being sent out.

County of Wood

Report of claims for: PARK AND FORESTRY

For the period of: JANUARY (FEB. HIRC) 2016 BUDGET

For the range of vouchers: 21160618 - 21160642

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
21160618	ACE HARDWARE	Tools, Supplies, Etc.-SP & PB	01/05/2017	\$87.26	P
21160619	ALLIANT ENERGY/ WP&L	Electric-ATV & Nepco Shelters	01/05/2017	\$415.69	P
21160620	AYRES ASSOCIATES	Dam Inspections thru 12/10/16	01/05/2017	\$3,000.00	P
21160621	BUDS CORNER MART	Gasoline for SP	01/05/2017	\$265.55	P
21160622	EAGLE CONSTRUCTION CO INC	New DP Shop Construction	01/05/2017	\$20,725.00	P
21160623	INSIGHT FS	Pressure Regulators-DP Shop	01/05/2017	\$198.00	P
21160624	K & W GLASS CO	Glass for ATV Shelter	01/05/2017	\$145.17	P
21160625	LAKE SIDE OASIS LLC	Gas/Diesel for DP & Forestry	01/05/2017	\$299.45	P
21160626	MERIT ELECTRIC SERVICE LLC	New DX Shop-75% Invoiced	01/05/2017	\$20,925.00	P
21160627	MUNDT EMIL	Straw for PB	01/05/2017	\$285.00	P
21160628	OAKDALE ELECTRIC CO	Electrical Service for DP	01/05/2017	\$762.09	P
21160629	PITTSVILLE FARM & HOME CENTER	V Belt for DP	01/05/2017	\$45.98	P
21160630	POWER PAC INC	Oil & Hydro Line for DP	01/05/2017	\$99.22	P
21160631	RON'S REFRIGERATION & AC INC	Heating System-New DP Shop	01/05/2017	\$18,200.00	P
21160632	WATER WORKS & LIGHTING COMM	Electric Srv-SP & Forest Shop	01/05/2017	\$771.05	P
21160633	WOODTRUST BANK NA	Dam Gate Sensors, Office Items	01/05/2017	\$397.68	P
21160634	ADVANTAGE PLUMBING & HEATING INC	Floor Plumbing for New DP Shop	01/18/2017	\$3,000.00	P
21160635	ALLIANT ENERGY/ WP&L	Electric Service-NP & PB	01/18/2017	\$997.33	P
21160636	CARQUEST AUTO PARTS ATLANTA GA	Battery Charger and Credit	01/18/2017	\$44.90	P
21160637	EAGLE CONSTRUCTION CO INC	Completion of New DP Shop	01/18/2017	\$23,000.00	P
21160638	INSIGHT FS	Gas & LP for Parks	01/18/2017	\$2,130.84	P
21160639	KASSBOHRER ALL TERRAIN VEHICLES INC	Items-Pisten Bully and Credits	01/18/2017	\$624.40	P
21160640	POMP'S TIRE SERVICE INC - GREEN BAY	Repair JD Gator Tire	01/18/2017	\$10.95	P
21160641	WATER WORKS & LIGHTING COMM	Electric Srv for Forest Shop	01/18/2017	\$44.41	P

Committee Report

County of Wood

Report of claims for: PARK AND FORESTRY

For the period of: JANUARY (FEB. HIRC) 2016 BUDGET

For the range of vouchers: 21160618 - 21160642

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
21160642	WE ENERGIES	Gas Service for SP	01/18/2017	\$11.55	P

Grand Total:**\$96,486.52**Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: PARK AND FORESTRY

For the period of: JANUARY (FEB. HIRC) 2017 BUDGET

For the range of vouchers: 21170001 - 21170019

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
21170001	TOWN OF CARY	County Forest Township Payment	01/12/2017	\$1,075.02	P
21170002	TOWN OF CRANMOOR	County Forest Township Payment	01/12/2017	\$5,519.63	P
21170003	TOWN OF DEXTER	County Forest Township Payment	01/12/2017	\$12,084.13	P
21170004	TOWN OF HILES	County Forest Township Payment	01/12/2017	\$14,285.58	P
21170005	TOWN OF PORT EDWARDS	County Forest Township Payment	01/12/2017	\$8,586.85	P
21170006	TOWN OF REMINGTON	County Forest Township Payment	01/12/2017	\$10,053.45	P
21170007	TOWN OF RICHFIELD	County Forest Township Payment	01/12/2017	\$548.71	P
21170008	TOWN OF SENECA	County Forest Township Payment	01/12/2017	\$5,727.50	P
21170009	DIAMOND BUSINESS GRAPHICS	PB Tube/Ski Tickets -16,000	01/24/2017	\$3,699.80	P
21170010	FUTURE FORESTS INC	Return of Performance Bond	01/24/2017	\$7,005.46	P
21170011	MILLER & ASSOCIATES - SAUK PRAIRIE	Large Double Sided Park Signs	01/24/2017	\$2,668.00	P
21170012	NORTHERN SAFETY CO INC	Safety Glasses, Gloves, Etc.	01/24/2017	\$381.95	P
21170013	RAPIDS RENTAL & SUPPLY	Chainsaw Repairs for SP	01/24/2017	\$245.31	P
21170014	TRUXCESSORIZE INC	Cutting Edge for SP Plow Truck	01/24/2017	\$170.00	P
21170015	WASCO JOHN	Nepco Shelter Cancellation	01/24/2017	\$320.00	P
21170016	WASTE MANAGEMENT	Garbage Service+ Extra Dumpster	01/24/2017	\$1,109.28	P
21170017	WISCONSIN COUNTY FOREST ASSOCIATION	Forest Dues/Acre Assessment	01/24/2017	\$3,488.12	P
21170018	WI DEPT OF NATURAL RESOURCES	Forest Seedlings-82,000 + Fees	01/24/2017	\$11,706.00	P
21170019	WPRA	Director & Supervisors Dues	01/24/2017	\$445.00	P
Grand Total:				\$89,119.79	

Committee Report

County of Wood

Report of claims for: PARK AND FORESTRY

For the period of: JANUARY (FEB. HIRC) 2017 BUDGET

For the range of vouchers: 21170001 - 21170019

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

February meeting

VISA

BL ACCT ██████████
WOOD CO PARK & FORESTRY
Account Number: #####
Page 3 of 3

Cardholder Account Summary					
DENNIS QUINNELL #####		Payments & Other Credits \$0.00	Purchases & Other Charges \$248.00	Cash Advances \$0.00	Total Activity \$248.00
Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
1- 11/29	11/30	PBUS01	24692166334000743380080	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	\$248.00
<i>1- SP Dave Gates Sensor</i>					

Cardholder Account Summary					
FRITZ SCHUBERT #####		Payments & Other Credits \$0.00	Purchases & Other Charges \$25.52	Cash Advances \$0.00	Total Activity \$25.52
Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
11- 12/08	12/09	PBUS01	24445006344400153738106	WM SUPERCENTER #1202 WISCONSIN RAP WI	\$25.52
<i>11- 1- Christmas Cards</i>					

Cardholder Account Summary					
SANDRA GREEN #####		Payments & Other Credits \$0.00	Purchases & Other Charges \$124.16	Cash Advances \$0.00	Total Activity \$124.16
Cardholder Account Detail					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
1- 12/15	12/16	PBUS01	24692166350000632851257	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	\$19.46
1- 12/16	12/18	PBUS01	24427336351720038780665	QUALITY FOODS IGA WISCONSIN RAP WI	\$92.01
1- 12/19	12/20	PBUS01	24445006355000970047339	USPS PO 5690800937 WISCONSIN RAP WI	\$12.69
<i>1- Bubble mailer envelopes 2- Food & supplies for Xmas lunch & meeting/training 3- Stamps</i>					

Additional Information About Your Account
IF IMPOSED, THE MINIMUM FINANCE CHARGE WILL BE \$2.00.
THE ANNUAL PERCENTAGE RATE MAY VARY MONTHLY AND IS CALCULATED BY ADDING 4.9% TO THE INDEX WHICH IS THE PRIME RATE PUBLISHED IN THE MONEY RATES TABLE OF THE WALL STREET JOURNAL.

ScoreCard Bonus Points Information as of 12/19/2016					
SCORECARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
	43,870	385	0	-36,300	7,955

Finance Charge Summary / Plan Level Information									
Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PBUS01 001	PURCHASE	G	\$0.00	0.70000%(M)	8.4000%(V)	\$0.00	\$0.00	0.0000%	\$397.68
Cash									
CBUS01 001	CASH	A	\$0.00	0.70000%(M)	8.4000%(V)	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily ** includes cash advance and foreign currency fees ¹ FCM = Finance Charge Method (V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.							Days in Billing Cycle: 30 APR = Annual Percentage Rate		

NOTICE OF QUOTES

The Wood County Highway Infrastructure and Recreation Committee will accept sealed quotes only (no faxed quotes accepted) up until 9:00 A.M. (CST) - (WARNING- Mail delivery is after 10:00 A.M.) on Wednesday, March 1, 2017 at the Highway Commissioner's Office, 555 - 17th Avenue North, Wisconsin Rapids, WI 54495-1966 for the following:

Wood County Highway Rear Window Replacement

Specifications, Quoting Procedure and Forms may be had by applying at the above office.

The Committee reserves the right to reject any or all quotes or to accept any quote they deem most advantageous to Wood County.

By Order of the Wood County Highway Infrastructure and Recreation Committee:

A handwritten signature in black ink, appearing to read "Douglas J. Passineau". The signature is fluid and cursive, with a large loop at the end.

Douglas J. Passineau, Highway Commissioner

GENERAL QUOTING PROCEDURE

QUOTE OPENING: Wednesday, March 1, 2017, 9:00 AM at the office of the Wood County Highway Commissioner, 555 – 17th Avenue North, Wisconsin Rapids WI 54495

To comply with the NOTICE OF QUOTES, the following General Quoting Procedure and Specifications are to govern:

All quotes must be in the Office of the County Highway Commissioner, 555- 17th Avenue North, Wisconsin Rapids, WI by 9:00 A.M. (CST), Wednesday, March 1, 2017. Quotes must be sealed and properly identified giving the name and address of the quoter. Each quote must be in a separate container or envelope and marked **QUOTE ON WOOD COUNTY HIGHWAY WINDOW REPLACEMENT**. All quotes will be publicly opened and read at the specified time by the County Highway Infrastructure and Recreation Committee or its authorized representatives and only TOTAL quotes will be read.

All quotes must be entered and submitted on the specified form of Proposal prepared by the Highway Commission and only quotes submitted on these forms will be considered for award purposes by the Commissioner. The General Quoting Procedure, Specifications and Proposal shall constitute the quote of each quoter and must be attached in the above order. Quoters shall attach such additional information to their proposal, as they deem advisable and necessary for the benefit of the Committee in assembling comparative specifications.

The Committee reserves the right to consider all proposals for a period not to exceed thirty (30) days from the date of opening. The Committee will either award the contract or reject all quotes within that time. Each quoter will be allowed to have a representative appear before the Committee to explain his quote and specifications of the product as quoted. A time limit for each quoter will be established by the Committee at the day of letting. All quotes are to be NET, FOB WISCONSIN RAPIDS, WISCONSIN.

The Wood County Highway Infrastructure and Recreation Committee reserves the right to reject any or all quotes or parts, thereof, and to WAIVE any technicality in any quote submitted and to make such award as they deem most advantageous to Wood County.

By Order of the Wood County Highway Infrastructure and Recreation Committee:



Douglas J. Passineau, Highway Commissioner

Request for Quotation:
Wood County Highway Window Replacement

March 1, 2017

Description: Wood County Highway is takes quotes on replacing windows at our shop in Wisconsin Rapids at 555 17th Ave North. Please contact Brad Martinson at 715 424-7407 to review the project prior to submitting quote.

Item 1 Main Shop: Replace 21 windows in north storage shed \$ _____

- Glass to be 1" OA Cardinal 270 low E w/ argon gas tempered
- Dark Bronze anodized finish
- Interior and exterior caulking

Note: These windows tested positive for asbestos in the interior caulk.

Deduction if: Wood County Highway removes brick covering the interior of 15 windows. \$ _____

Quoted By: _____

Company Name: _____

Address: _____

City, State, ZIP: _____

Phone: _____

FAX: _____

E-mail: _____

Current Projects Update

By Douglas Passineau, Highway Commissioner

February 2, 2017

February HIRC meeting

Projects and Maintenance

1. Winter snow and ice control – State/County/Town/City Roads
2. Anti-icing – State/County Roads
3. Remove snow from State/County Intersections
4. Maintain Roadside Drainage
5. Fill Salt Sheds – State/County
6. Sign Repairs – State/County
7. Rubber Crack Sealing – State/County
8. Repairing Potholes
9. Cut Trees and Brushing in Right-of-Way
10. Section repairs – State/County
11. County Bridge Repairs
12. Clean Snow Bridge Terminal Ends
13. Stock Pile Gravel at Asphalt Plant
14. Haul Salt-Sand to Towns
15. Stock Pile Gravel at Asphalt Plant
16. Haul Salt-Sand to Towns

Committee Report

County of Wood

Report of claims for: HIGHWAY DEPARTMENT

For the period of: DECEMBER 2016

For the range of vouchers: 16161129 - 16161222

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16161129	CROCKETT SEPTIC LLC	PUMPING FEE	12/15/2016	\$120.00	P
16161130	SOLARUS	TELEPHONE - ADMINISTRATION	12/15/2016	\$36.40	P
16161131	HAWK ROLAND	OUT OF COUNTY MEAL REIMBURSE	12/15/2016	\$24.00	P
16161132	WATER WORKS & LIGHTING COMM	UTILITIES - HOT MIX PLANT	12/16/2016	\$86.28	P
16161133	BANKCARD SERVICES	CREDIT CARD INVOICE	12/31/2016	\$1,734.25	P
16161134	CNE GAS	NATURAL GAS - HOT MIX PLANT	12/31/2016	\$3,928.78	P
16161135	ADVANCE JANITORIAL SERVICE & SUPPLY	CARPET/FLOOR & CLEANING SVC	12/31/2016	\$541.95	P
16161136	ALLIANT ENERGY/ WP&L	ELECTRIC - PITTSVILLE	12/31/2016	\$174.39	P
16161137	AT&T-ATLANTA	TELEPHONE - MARSHFIELD	12/31/2016	\$80.90	P
16161138	BECKER INDUSTRY INC	AGGREGATE HOPPER MAINT	12/31/2016	\$7,600.00	P
16161139	BROCK WHITE COMPANY	STATE FLEXOLITH	12/31/2016	\$33,000.00	P
16161140	CITY OF PITTSVILLE TREASURER	WATER/SEWER PITTSVILLE SHOP	12/31/2016	\$82.59	P
16161141	CITY OF WIS RAPIDS TREASURER	STATE PATCH	12/31/2016	\$1,219.65	P
16161142	COMPASS MINERALS	SALT FOR SNOW & ICE CONTROL	12/31/2016	\$64,368.13	P
16161143	FERGUSON ENTERPRISES INC	STATE CAMERA	12/31/2016	\$424.99	P
16161144	FRONTIER	TELEPHONE - MARSHFIELD	12/31/2016	\$110.85	P
16161145	DEAN ALTMANN TRUCKING & EXCAVATING	HAUL VOLVO	12/31/2016	\$190.00	P
16161146	JUNEAU COUNTY HIGHWAY DEPT	MOVE BACKHOE	12/31/2016	\$751.76	P
16161147	KBIS LLC	UNDERWATER BRIDGE INSPECTIONS	12/31/2016	\$5,600.00	P
16161148	KOLO TRUCKING AND EXCAVATING INC	SAND	12/31/2016	\$10,921.21	P
16161149	MARSHFIELD UTILITIES	ELECTRIC/WATER/SEWER	12/31/2016	\$384.65	P
16161150	MSC INDUSTRIAL SUPPLY CO	HARNESSES & LANYARDS	12/31/2016	\$1,743.18	P
16161151	PETROTECH LLC	FUEL PUMP REPAIR	12/31/2016	\$480.15	P
16161152	PRECISE MRM LLC	FLAT PLAN USA & GPRS NAF & SOF	12/31/2016	\$840.00	P

Committee Report

County of Wood

Report of claims for: HIGHWAY DEPARTMENT

For the period of: DECEMBER 2016

For the range of vouchers: 16161129 - 16161222

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16161153	PROVISION PARTNERS	DIESEL FUEL & GASOLINE	12/31/2016	\$55,155.00	P
16161154	QUEST CIVIL ENGINEERS LLC	WETLANDS MONITORING	12/31/2016	\$539.95	P
16161155	RAPIDS RENTAL & SUPPLY	GENERATOR	12/31/2016	\$3,477.00	P
16161156	REGISTRATION FEE TRUST	REPLACEMENT LICENSE PLATE	12/31/2016	\$2.00	P
16161157	ROCK OIL REFINING INC	USED OIL FILTERS DISPOSAL	12/31/2016	\$67.50	P
16161158	SHIPPY SHOE STORE INC	SAFETY SHOES	12/31/2016	\$143.99	P
16161159	SOLARUS	TELEPHONE - WR & HOT MIX	12/31/2016	\$255.32	P
16161160	STERLING WATER INC	WATER FOR HOT MIX	12/31/2016	\$9.00	P
16161161	STEVE SCHNEIDER TRUCKING LLC	SAND	12/31/2016	\$495.00	P
16161162	TDS TELECOM	TELEPHONE	12/31/2016	\$140.75	P
16161163	TRACTOR SUPPLY CREDIT PLAN	FUEL METER/COUPLER/ADAPTER	12/31/2016	\$189.72	P
16161164	WATER WORKS & LIGHTING COMM	UTILITIES - WR & HOT MIX PLANT	12/31/2016	\$5,192.65	P
16161165	WE ENERGIES	NATURAL GAS - WR/PITTSVILLE	12/31/2016	\$3,018.87	P
16161166	G & K SERVICES	CLEANING RUGS & UNIFORMS	12/31/2016	\$543.56	P
16161167	TRANSPORTATION DEVELOP ASSN	MEMBERSHIP DUES	12/31/2016	\$330.00	P
16161168	SOLARUS	TELEPHONE - ADMINISTRATION	12/31/2016	\$36.33	P
16161169	ACE HARDWARE	ADAPTER INSERT	12/31/2016	\$2.36	P
16161170	AIR COMMUNICATIONS OF CENT WI	CABLE KIT/CRIMPS	12/31/2016	\$29.85	P
16161171	APPLIED INDUSTRIAL TECHNOLOGY	BEARINGS/VALVES	12/31/2016	\$265.99	P
16161172	APPLIED MAINTENANCE SUPPLIES & SOLUTIONS	BUTT CONNECTORS/BUSHINGS/CABLE	12/31/2016	\$725.14	P
16161173	ARING EQUIPMENT COMPANY	SILENCER/GLASS	12/31/2016	\$815.49	P
16161174	BADGER UTILITY INC OF WI	STROBES/SHOES/GRIPPER KIT/BU A	12/31/2016	\$1,293.24	P
16161175	BAUER BUILT INC	TIRES	12/31/2016	\$251.28	P
16161176	BDT INC	BEND STEEL CHANNEL	12/31/2016	\$105.06	P

Committee Report
County of Wood

Report of claims for: HIGHWAY DEPARTMENT

For the period of: DECEMBER 2016

For the range of vouchers: 16161129 - 16161222

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16161177	BROOKS TRACTOR COMPANY	RADIATOR/PEDAL/CROSS & BEARING	12/31/2016	\$2,256.92	P
16161178	BURKE TRUCK & EQUIPMENT	PUMP/PTO/BOLT KIT/GASKET/HOSE	12/31/2016	\$1,177.55	P
16161179	BURNS INDUSTRIAL SUPPLY CO INC	ABRASION RESIST 1/2" HYD HOSE	12/31/2016	\$291.40	P
16161180	CARQUEST AUTO PARTS ATLANTA GA	FILTERS/HUB ASY/TIE ROD ENDS	12/31/2016	\$3,423.53	P
16161181	COUNTY MATERIALS CORPORATION	6" ENDWALL	12/31/2016	\$440.00	P
16161182	CUMMINS NPOWER LLC	VBAND CLAMP	12/31/2016	\$25.32	P
16161183	DECKER SUPPLY CO	STOP SIGNS	12/31/2016	\$641.25	P
16161184	DECLREENE TRUCK REFRIG & TRAILER SALES	CIRCULATION PUMP	12/31/2016	\$421.73	P
16161185	DIAMOND MOWERS	TOOTH KIT/CENTER PLANER	12/31/2016	\$636.24	P
16161186	FASTENAL COMPANY	BOLTS/WASHERS/END BRUSHES/SCRE	12/31/2016	\$482.50	P
16161187	FLEETPRIDE	BRAKE SHOES	12/31/2016	\$70.82	P
16161188	FORCE AMERICA	VARIOUS VALVE BODY PARTS	12/31/2016	\$2,434.06	P
16161189	GCR TIRE CENTERS	TIRES	12/31/2016	\$463.76	P
16161190	INSIGHT FS	LP GAS	12/31/2016	\$496.49	P
16161191	JX ENTERPRISES INC	FAN ASEMBLY/AUTO SLACK ADJUSTE	12/31/2016	\$430.99	P
16161192	K & S FUEL INJECTION INC	REMAN INJECTOR	12/31/2016	\$1,923.60	P
16161193	LANGE ENTERPRISES	DELINEATORS/CRIME STOPPER SIGN	12/31/2016	\$1,078.02	P
16161194	LUBE TECH & PARTNERS LLC	MOTOR OIL/TRANSMISSION FLUID	12/31/2016	\$2,833.20	P
16161195	MID-STATE TRUCK SERVICE INC	STARTER/BATTERIES/FITTINGS/SPR	12/31/2016	\$3,242.12	P
16161196	MISSISSIPPI WELDERS SUPPLY CO INC	WELDING GAS/SUPPLIES	12/31/2016	\$450.13	P
16161197	MONROE TRUCK EQUIPMENT	SWITCH/TEMP SENSOR/HEAD/VALVES	12/31/2016	\$3,316.23	P
16161198	NAPA AUTO PARTS - MARSHFIELD	LAMPS/HYD HOSE/FITTINGS	12/31/2016	\$226.53	P
16161199	NAPA CENT WI AUTO PARTS Wis.Rapids	4 WHL DRIVE LOCKOUT/BRAKE HOSE	12/31/2016	\$626.90	P
16161200	NAPA AUTO PARTS NEKOOSA	HOSE ENDS/SERP BELT	12/31/2016	\$522.86	P

Committee Report
County of Wood

Report of claims for: HIGHWAY DEPARTMENT

For the period of: DECEMBER 2016

For the range of vouchers: 16161129 - 16161222

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16161201	NIEMAN'S SERVICE INC	TOW 9930/TOW PARKS RANGER	12/31/2016	\$200.00	P
16161202	POMP'S TIRE SERVICE INC - GREEN BAY	TIRES	12/31/2016	\$197.95	P
16161203	RAPIDS RENTAL & SUPPLY	CHAINS/FILES	12/31/2016	\$92.73	P
16161204	ROCK OIL REFINING INC	USED OIL	12/31/2016	\$55.00	P
16161205	RUBBER INC	TIRE BALANCING WEIGHTS	12/31/2016	\$767.07	P
16161206	SCHILLING SUPPLY COMPANY	PAPER TOWELS/WIPERS/TISSUE/	12/31/2016	\$338.17	P
16161207	SNAP-ON TOOLS	SAFETY GOGGLES	12/31/2016	\$153.85	P
16161208	STATE CHEMICAL MANUFACTURING	MAGIC MATS	12/31/2016	\$194.00	P
16161209	STEPP MFG COMPANY INC	RTD W/PLUG/SOLENOID VALVE	12/31/2016	\$179.10	P
16161210	SWIDERSKI EQUIPMENT INC	SKIDSTEER PALLET FORKS	12/31/2016	\$695.00	P
16161211	TEAM MATTHEWS	TIRE	12/31/2016	\$132.00	P
16161212	TRUCK COUNTRY OF WISCONSIN	REPAIR PARTS 0500/BRK SLACK AD	12/31/2016	\$1,183.36	P
16161213	TRUCK EQUIPMENT INC	CLIP COVER HOLD DOWN	12/31/2016	\$40.95	P
16161214	V & H INC	SWITCHES/LEVER ASY/PWR SRG RES	12/31/2016	\$5,054.15	P
16161215	WHEELERS OF WISCONSIN RAPIDS	CLUSTER/LINER PKG/ATTACH KIT/B	12/31/2016	\$362.43	P
16161216	ZEP MANUFACTURING CO	HAND SOAP	12/31/2016	\$122.42	P
16161217	ADVANCED DISPOSAL	GARBAGE DISPOSAL	12/31/2016	\$3,739.85	P
16161218	ADVANCED DISPOSAL	GARBAGE DISPOSAL	12/31/2016	\$88.60	P
16161219	ADVANCED DISPOSAL	GARBAGE DISPOSAL	12/31/2016	\$71.29	P
16161220	JEWELL ASSOCIATES ENGINEERS INC	CTH T BRIDGE ENGINEERING	12/31/2016	\$2,138.13	P
16161221	WE ENERGIES	NATURAL GAS - HOT MIX/MARSH	12/31/2016	\$1,703.47	P
16161222	HOME DEPOT CREDIT SERV (Highway)	LADDERS/HEADLAMPS/ANGLE GRINDE	01/18/2017	\$647.30	P

Grand Total:**\$253,598.13**

Committee Report
County of Wood

Report of claims for: HIGHWAY DEPARTMENT

For the period of: DECEMBER 2016

For the range of vouchers: 16161129 - 16161222

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

**WOOD COUNTY HIGHWAY DEPARTMENT
FUND BALANCES
2017**

	Maintenance	Machinery	Snow Removal	Co-Aid Roads	Co-Aid Bridges	Total Levied Funds	State & Local	Capital Projects	Frac Sand
12/31/2016	\$ 542,851.81	\$ 1,274,175.96	\$ 195,761.26	\$ 685,560.42	\$ 7,745.31	\$ 1,431,918.80	\$ (1,311,088.07)	\$ 4,704,005.76	\$ 596,994.57
Levy	171,956.00		907,385.00	67,035.00	200,000.00	1,346,376.00	-	-	-
1/1/2017	\$ 714,807.81	\$ 1,274,175.96	\$ 1,103,146.26	\$ 752,595.42	\$ 207,745.31	\$ 2,778,294.80	\$ (1,311,088.07)	\$ 4,704,005.76	\$ 596,994.57
January	(141,103.31)	80,818.38	(102,048.61)	-	-	(243,151.92)	(110,487.95)	-	-
State Aids - January	455,780.85	-	-	-	-	455,780.85	-	-	-
February	-	-	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-
July	-	-	-	-	-	-	-	-	-
State Aids - July	-	-	-	-	-	-	-	-	-
August	-	-	-	-	-	-	-	-	-
September	-	-	-	-	-	-	-	-	-
October	-	-	-	-	-	-	-	-	-
State Aids - October	-	-	-	-	-	-	-	-	-
November	-	-	-	-	-	-	-	-	-
December-Preliminary	-	-	-	-	-	-	-	-	-
Transfer between funds						-			
Balance	\$ 1,029,485.35	\$ 1,354,994.34	\$ 1,001,097.65	\$ 752,595.42	\$ 207,745.31	\$ 2,990,923.73	\$ (1,421,576.02)	\$ 4,704,005.76	\$ 596,994.57