

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: October 11, 2016

PLACE: Wood County Annex & Health Center, Classroom – Marshfield

PRESENT: Donna Rozar, Tom Buttke, Jessica Vicente, Marion Hokamp, Adam Fischer, Bill Clendenning (via phone), and Lori Slattery-Smith, R.N. (via phone)

EXCUSED: Jeffrey Koszczuk, D.O., Dennis Polach, Amy Slattery, Sue Kunferman, Kathy Alft, Rock Larson

ALSO PRESENT (for all or part of the meeting): Brandon Vruwink, Jordon Bruce, Jo Timmerman, and Stephanie Gudmunsen (Human Services); Ed Wagner (County Board Supervisor)

1) Call to Order

Meeting called to order at 5:00 p.m. by Chair Rozar.

2) Quorum

A quorum was declared.

3) Public Comments

There were no members of the public present to provide public comment. Without objection, agenda items were rearranged to accommodate those on the phone who had to leave for other meetings.

4) Resolution to approve payment (\$10,080) to Design Unlimited for preliminary architectural design work on Human Services Building on the Wood County Annex and Health Center campus from contingency fund (will co-sponsor resolution with Executive Committee)

It was noted that this amount will be credited to the architectural fee as the project progresses. Motion (Fischer/Buttke) to approve the above resolution and send it to the Executive Committee for co-sponsorship and then on the County Board. Motion passed unanimously.

5) 2016/2017 Norwood Congregate Program

Jordon Bruce explained that Norwood has been awarded the contract for the Marathon County Congregate meal program. Money has been budgeted for a food truck in the 2017 budget in anticipation of obtaining the Taylor County contract. With the Marathon County contract beginning the first of the year, the truck needs to be ordered as well as some dietary equipment so it can be installed and be ready to use when the contract begins. Norwood will not bid on the Taylor County contract at this time. The Marathon contract is larger and the Taylor County contract will be sought at a later date. The length of the contract and profit margin were discussed. This decision will also require less levy for 2017. Even with having to add 2 FTEs for food preparation, the revenue from this contract will exceed the expenses. Motion (Buttke/Vicente) to approve the presented resolution to transfer money (\$73,576) from contingency to the Norwood budget to pay for a food truck and dietary equipment in 2016. Motion passed unanimously.

6) Discussion of contracted services for Norwood Health Center with possible revisions to 2017 budget

Brandon Vruwink and Jordon Bruce presented information on the contract with Lutheran Social Services regarding the Bridgeway unit (crisis stabilization unit--CSU). There has been on-going frustration that the billing has not resulted in increased revenue with this unit. Staff turnover has been challenging and even with quarterly meetings, no progress in a direction that benefits Wood County has been seen with billing issues. A discussion ensued regarding the logistics of terminating the LSS contract and of running our own CSU. Motion (Clendenning/Fischer) to terminate the contract with Lutheran Social Services and pursue the option of providing in-house crisis stabilization services. This motion is contingent upon the closing of the Airport Avenue CBRF. Motion passed unanimously. This termination would save \$36,000 in the 2017 budget.

Brandon recommended the elimination of a vacant FTE position that has been filled in the past with a social worker. Professional Services has been providing contracted services for safety checks and drug testing. With a savings of \$78,000 by eliminating the FTE and providing a hybrid model for drug testing and safety checks where Professional Services is contracted “fee for service” and some of the work done in-house by current employees, a savings of \$5 to 8,000 could be realized. The ultimate goal would be to wean off the contracted services by 2018 which would realize even more savings. Discussion occurred regarding required certification and logistics of providing the safety checks and drug testing. Motion (Buttke/Hokamp) to eliminate the social worker FTE position. Motion carried unanimously.

Lori Slattery-Smith left the meeting at 5:50 p.m.

Bill Clendenning left the meeting at 5:56 p.m.

7) Edgewater Haven 2016 and 2017 budget discussion and possible revisions

Jordon Bruce provided an update on the Edgewater Haven budget. He stated that the 300 hall ramp project was going to be delayed until 2018 with a capital outlay savings of \$25,500.

Jordon also reported that 19.13 FTEs have been eliminated for a savings of \$914,274 in the 2017 budget. The budgeted census has been decreased to 60 beds so budgeted revenues have been adjusted. The 2017 budget of \$1,010,437 (tax levy) was discussed. The 2016 tax levy was \$984,971. There is still budgeted capital outlay to remodel 12 rooms. With only remodeling 8 rooms, a savings of \$20,000 could be realized. After discussion, it was decided to only remodel 8 rooms to bring the tax levy amount under one million dollars.

Tom Buttke left the meeting at 6:12 p.m.

8) Human Services update on competency programming request

Jordon Bruce and Brandon Vruwink led a discussion on the competency programming request for square footage by the Department for Human Services to meet current state capacity. This unit would be an evaluation unit to deem individuals “competent to stand trial”. A site visit was made by DHS which explained in more detail what a unit would look like if a contract with DHS was pursued. The unit would be an 11 thousand square foot, 20 bed secured unit with men only (“less severe individuals”). The unit would be renovated and run by DHS. Jordon reported that the site meeting went well. This item will be put on the next Health & Human Services Committee agenda for further discussion. Jordon was requested to bring lease numbers to that meeting along with revenue estimates.

9) Date/Time of Next Meeting

- October 27, 2016; 5:00 pm; Edgewater Haven Conf Room 110/Admin Building - Port Edwards

10) Adjourn

Chair Rozar declared the meeting adjourned at 7:01 p.m.

Minutes take by Committee Chair.

Minutes subject to Committee approval.

Donna Rozar, Chair
Health and Human Services Committee