

**EXECUTIVE COMMITTEE
MEETING MINUTES**

DATE: Tuesday, November 5, 2019
TIME: 8:00 a.m.
PLACE: River Block Auditorium - Room 206
Wisconsin Rapids, WI

PRESENT: Doug Machon, Bill Clendenning, Ken Curry, Dennis Polach, Donna Rozar,
Adam Fischer, Bill Winch

OTHERS PRESENT (for part or all of the meeting): See attached list.

1. The meeting was called to order by Chair Machon.
2. During public comment, Human Resources Director, Kim McGrath, recognized Safety and Risk Manager Terry Stelzer for his time with Wood County and noted his retirement date of November 6, 2019.
3. Pages 9, 34, 40, 49, and 50 were pulled from the consent agenda for discussion.

Motion (Fischer/Rozar) to approve the Consent Agenda, excluding the items requested pulled for discussion. Motion carried unanimously.

4. Supervisors Clendenning and Winch asked for clarification on several items within the packet. Discussion ensued. Various Department Heads answered general questions pertaining to their departments.

Motion (Rozar/Fischer) to approve the pulled items from the Consent Agenda. Motion carried unanimously.

5. Supervisor Hahn spoke on behalf of the Renewable & Sustainable (R&S) Committee and their recommendations. The R&S Committee is requesting an additional County Board supervisor be added to the Committee, R&S Committee would like budgetary authority of the R&S and Lean Process grants, and the Committee would like to have authority for any public relation events. Discussion ensued.

Motion (Rozar/Curry) to allow the Renewable and Sustainable Committee, along with the Parks Department, to move forward with plans for a ribbon cutting ceremony for the Nepco Lake solar project. Motion carried unanimously.

6. Supervisor Rozar indicated she would be meeting with Nancy Turyk from Extension later in the day regarding the County strategic plan. They are scheduled to meet with Department Heads on December 10, 2019 to discuss the topic further.
7. Nancy Turyk stated the plaque for SolSmart Gold designation is in route and should be available for the solar ribbon cutting event.

Turyk indicated she received information regarding grant funds for an electric vehicle and she was looking to the Committee for direction as to where to share the information. There were no objections from Committee members with Turyk sharing the information with Department Heads.

8. Treasurer Gehrt stated she has met with a tax payer regarding a property that is behind on tax payments. Gehrt is looking for direction as to how to proceed. Discussion ensued. Committee consent is to not address this matter at the Committee level and to let the Treasurer move forward with her recommendation.

(a) Treasurer Gehrt presented four resolutions to sell tax deed properties.

Motion (Rozar/Fischer) to accept the four resolutions to sell tax deed property. Motion carried unanimously.

Break at 8:45 a.m. Reconvened at 8:52 a.m.

9. (a) Finance Director Cummings indicated she would like to table the resolution for the Sheriff civil processing fees until next month.

(b) Cummings presented a resolution to amend the 2019 budget for UW Extension with a transfer of available appropriations from fund balance.

Motion (Rozar/Fischer) to approve a resolution to amend the 2019 budget for UW Extension with a transfer of available appropriations from fund balance. Motion carried unanimously.

(c) Cummings presented the draft of the General Fund–Fund Balance Reserves. Discussion ensued.

Motion (Clendenning/Machon) to approve the fund balance policy brought by the Finance Director. Motion carried unanimously.

10. (a) Wellness Coordinator Fandre provided a brief update to the Committee on Wellness Program related topics.

(b) Fandre requested that the Committee approve the 2020 Wellness Program Structure as presented.

Motion (Rozar/Machon) to approve the Wellness Program Structure for 2020. Motion carried unanimously.

11. (a) Human Resources Director McGrath introduced Nick Flugaur as the new Safety & Risk Specialist.

(b) McGrath gave a brief explanation to the Committee about Department Head Performance Evaluations.

12. Chair Machon presented the Administrative Coordinator's report. There were no questions.

13. Agenda items for next meeting: Executive Committee Department Head evaluations
14. The next regularly scheduled Committee meeting is Tuesday, December 3, 2019 at 8:00 a.m. at the Wood County Annex in Marshfield.
15. The Chair declared the meeting adjourned at 9:05 a.m.

Human Resources minutes recorded and prepared by Kelli Quinnell. All other minutes recorded and prepared by Nicole Gessert. Minutes in draft form until approved at the next EC meeting.

