

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
 WEDNESDAY, SEPTEMBER 6, 2017
 WOOD COUNTY COURTHOUSE, ROOM #115, WISCONSIN RAPIDS WI

Members Present: Hilde Henkel, Kenneth Curry, Robert Ashbeck, Bill Leichtnam and Harvey Peterson

Members Excused: Adam Fischer

Staff Present:

Planning & Zoning Staff: Jason Grueneberg, Kim Keech, Stevana Skinner and Victoria Wilson.

Land & Water Conservation Staff: Shane Wucherpfennig and Tracy Arnold.

UW Extension Staff: Jason Hausler, Peter Manley and Kyli Brown.

Others Present: Dist. #14 Supervisor Dennis Polach, Dist. #16 Supervisor Lance Pliml, Dist. #15 Supervisor Bill Clendennig, Dist. #8 Supervisor Brad Kremer, Sue Kunferman (Wood County Health Dept) and Steve Kreuser (Wood County Emergency Management).

1. **Call to Order.** Chairperson Henkel called the CEED Meeting to order at 9:00 a.m.
2. **Public Comment.** None
3. **Review Correspondence.**
 - A. Jason Grueneberg shared that the YMCA and Boys & Girls Club are looking at purchasing the Rapids Mall. Heart of Wisconsin Chamber of Commerce and City of Wisconsin Rapids has contacted him to help Rapids Mall businesses relocate and transition to other areas in the city. The purchase would impact the Port Edwards YMCA with possible reduced activities.
 - B. Bill Leichtnam shared that the Joint Finance Committee has approved a \$900,000 increase to the Wisconsin State Land & Water Conservation budget.
4. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the August 2, 2017 CEED meetings, 2) bills from Planning & Zoning, Land & Water Conservation and UW Extension and 3) staff activity reports from Jason Grueneberg, Adam DeKleyn, Justin Conner, Jeff Brewbaker, Stevana Skinner, Kim Keech, Victoria Wilson, Shane Wucherpfennig, Tracy Arnold, Adam Groshek, Emily Salvinski, Lori Ruess, Peter Manley, Matt Lippert, Sarah Siegel, Jodi Friday, Chris Viau, Kyli Brown and Jeremy Erickson.
 - A. Minutes of August 2, 2017. No additions or corrections needed.
 - B. Department Bills. Shane Wucherpfennig shared that Wood County is the administrator for the Nutrient Management Farmland Education Grant Reimbursement for Taylor County, Clark County and Marathon County.
 - C. Staff Activity Reports. No additions or corrections needed.

Motion by Robert Ashbeck to approve and accept the August 2, 2017 CEED minutes, bills from Planning & Zoning, Land & Water Conservation and UW Extension, and staff activity reports as presented. Second by Bill Leichtnam. Motion carried unanimously.

5. **Risk and Injury Report.** None.
6. **Introduction of recently hired Planning & Zoning staff.**
 Jason Grueneberg introduced newly hired Stevana Skinner as the Code Technician and Victoria Wilson as the Administrative Services 4 position. Stevana Skinner gave a brief introduction sharing college background and job history. Victoria Wilson shared past employment history.

7. Land & Water Conservation Department.

- A. Open WDACP fence bids for Ken Rezin Cranberry Co and approve low bid Tracy Arnold shared that two bids were submitted to Wood County and both businesses are well known in the area. Straight Line Fence LLC in Wittenberg submitted the low bid.

Motion by Kenneth Curry to approve the low bid from Straight Line Fence LLC in Wittenberg in the amount of \$33,525 for the purpose of the Ken Rezin Cranberry Co woven fence project. Second by Harvey Petersen. Motion carried unanimously.

- B. Open bids for Lee Accola's waste storage facility closure and approve low bid Shane Wucherpfennig shared that one bid was submitted to Wood County. Cost sharing the Lee Accola project will be capped at a \$15,000 max. Shane shared with CEED the estimate LWCD came up with of around \$38,000 - \$40,000 to compare with the single bid and point out that it is within reason. Joe Cepress of Pittsville submitted the low bid.

Motion by Kenneth Curry to approve the low bid from Joe Cepress in Pittsville in the amount of \$32,898 for the purpose of basing the cost-share amount for Lee Accola's waste storage facility closure. Second by Robert Ashbeck. Motion carried unanimously.

- C. Consider/take action on resolution to amend the 2017 WDACP budget Shane Wucherpfennig presented the resolution to amend the 2017 Wood County Wildlife Damage abatement and Claims Program for unanticipated state aid monies and appropriate those monies to Wildlife Damage Expenditures. The project is for the Ken Rezin Cranberry Co woven wire fence project having no fiscal impact to the county.
- D. Nonmetallic Mining Reclamation program update Tracy Arnold gave a brief PowerPoint presentation and update on the Badger Sandstone Nonmetallic Mining Reclamation project. The project is nearly 95% completed. Final reclamation touchups include erosion/washouts, riprap, settling/fill and seed straw bale dams, topsoil/seed and wet spot/fill and seed.

Motion by Kenneth Curry to support the action of the Land & Water Conservation Department Nonmetallic Mining Reclamation project for Badger Sandstone LLC when the project is completed. Second by Bill Leichtnam. Motion carried unanimously.

- E. 2017 CEED tour update Shane Wucherpfennig updated the committee that the 2017 CEED Tour will be on Friday, October 6th. Detailed information will be shared at the CEED Committee Meeting in October and at the Wood County Board Meeting in September. Possible CEED Tour locations: 2018 Farm Technology Days site, Weber's Farm Store, DQ Farms LLC, Charlie's Pinecrest and Badger Sandstone.
- F. 2018 budget update, as needed Shane Wucherpfennig shared that the rent for the River Block Building was incorrect in the 2017 budget. The correct 2018 River Block Building rent determined by the Maintenance Department was corrected for all River Block Departments. The LWCD was corrected to reflect the amount of \$23,000, which is close to double the 2017 rate. A bit of good news was shared by Shane: The Joint Finance Committee secured a \$900,000 increase in annual funding to support Land and Water Conservation offices and grants. Shane Wucherpfennig commented that the increase in funding from the state would help come close to balancing the county budget in 2018 if the Governor signs the budget as is.
- G. Discussed the possible resolution requesting enforcement of WPDES according to statue brought forward by La Crosse County to be considered in the pack of resolutions being presented at Wisconsin County Association
- H. Discuss nine recommendations from Bill Leichtnam

Motion by Robert Ashbeck to table indefinitely the nine recommendations from Bill Leichtnam. Second by Chairman Henkel. Discussion followed.

Chairman Henkel commented that some of the nine recommendations are moot. Bill Leichtnam shared that the nine recommendations have already been postponed from August to September and County Board suggested that the nine recommendations are a committee issue. Harvey Petersen feels that Wisconsin is doing a great job on water quality. Kenneth Curry asked why the committee can't discuss the nine recommendations. Discussion followed.

Motion by Robert Ashbeck to rescind and amend his motion to postpone the discussion to two topics per meeting of the nine recommendations from Bill Leichtnam. Second by Harvey Petersen. Motion carried 3-2. Bill Leichtnam has concerns that the nine recommendations will be kicked down the road and County Board recommended that this is a committee issue. Kenneth Curry feels that this set a precedent.

8. UW Extension.

- A. Budget Update, as needed Peter Manley reported he has nothing new to report.
- B. Sarah Siegel, Family Living Educator resignation Peter Manley shared that the last day of employment for Sarah Siegel with UW Extension and Wood County will be September 8, 2017. CEED Committee member's thanks and appreciates her time of service to Wood County. Clark County, Marathon County and Portage County will help meet job commitments until vacancy is filled by UW Extension. Jason Hausler added that the job vacancy will be posted and possibly filled mid-October to Spring 2018.
- C. Peter Manley, Community Resource & Development Educator resignation Jason Hausler shared that Peter Manley will be retiring on January 31, 2018 with over 31 years of experience with UW Extension and Wood County. Chairman Henkel said Wood County and the community will lose a great resource when Manley retires.
- D. Area Extension Director duties discussion Jason Hausler presented the organization overview of the nEXT Generation Reorganization chart and the roles of the Area Extension Director duties. The roles of the Area Extension Directors are to manage the people, programs, funding and relationships in either a single county or a multi-county area. The position will streamline the management and communication among counties and staff making it easier to work with Cooperative Extension. Some specific roles that Area Extension Directors have are to supervise and conduct performance reviews for all Extension Educators and Program Coordinators, hire staff, conduct staff meetings, attend county committee meetings and manage budgets. Discussion and questions followed.
- E. 4-H Report Kyli Brown gave a brief update on the Central Wisconsin State Fair which concluded on Labor Day. Junior Fairs help educate the public about agriculture. Kyli Brown shared that the 7 day fair had over 100 volunteers, 4-H youth and FFA youth who participated. The junior fair consists of 60% of youth exhibiting animal projects. Youths participating in the Market Animal Sale earned over \$260,000 with one steer selling for over \$10,000. Kyli Brown also shared that Supreme Dairy Showmanship was won by a Wood County dairy exhibitor at the Wisconsin State Fair in Milwaukee. Youth projects teach life skills for the future.

9. Economic Development.

- A. Update on the Central Housing Region home repair program Jason Grueneberg shared that the Central Housing Region home repair program mainly serves single family homes providing no-interest, deferred payment home repair loans for low-to-moderate income residents. Promotion of the Central Housing Region home repair program will be shared with towns and lending institutions in Wood County.

- B. Consider appointing Jason Grueneberg as Wood County Representative to the Central Housing Region Committee (currently alternate), and Adam DeKleyn as Alternate. Jason Grueneberg requested the CEED Committee recommend appointing him as the Wood County Representative to the Central Housing Region Committee with Adam DeKleyn as alternate. Chairman Henkel shared that she has served on this committee in the past and feels it is better suited for a staff member.

Motion by Robert Ashbeck to appoint Jason Grueneberg as Wood County Representative to the Central Housing Region Committee and Adam DeKleyn as alternate. Second by Kenneth Curry. Motion carried unanimously.

- C. 2018 Economic Development budget update Jason Grueneberg presented the Marshfield Convention and Visitors Bureau application funding request for \$2,500 to help fund the fair booth at the 2018 Wisconsin State Fair. The funding request was included in the 2018 Economic Development budget but the Central Wisconsin Tourism Association application wasn't in the August packet.

10. Planning.

- A. 2018 Planning & Zoning Department budget update Jason Grueneberg reported he has nothing new to report.

11. Schedule Next Meeting.

The next regular CEED meeting is scheduled for Wednesday, October 4, 2017 at 9:00 a.m. at the Wood County Courthouse in Room #115.

12. Agenda items for next meeting.

- A. Discuss #1 of nine recommendations from Bill Leichtnam.
- B. Discuss #2 of nine recommendations from Bill Leichtnam.
- C. Review and discuss Family Living Educator job description.
- D. Review and discuss Community Resource & Development Educator job description.

13. Schedule any additional meetings if necessary. No additional meetings were scheduled.

14. Adjourn.

Motion by Bill Leichtnam to adjourn at 11:53 a.m. Second by Harvey Petersen. Motion carried unanimously.

Respectfully submitted,



Kenneth Curry, Secretary
Minutes by Kim Keech, Planning & Zoning Office
Review for submittal to County Board by Kenneth Curry (approved on September 11, 2017 @ 9:40 a.m.)