

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: May 25, 2017

PLACE: Wood County Annex & Health Center Classroom – Marshfield

PRESENT: Donna Rozar, Adam Fischer, Dennis Polach, Jessica Vicente, Lori Slattery-Smith R.N., Jeffrey Koszczuk, D.O.; Brad Kremer (joined at agenda item #9)

EXCUSED: Tom Buttke, Marion Hokamp

ALSO PRESENT (for all or part of the meeting): Brandon Vruwink, Jo Timmerman (Human Services); Jordon Bruce (Norwood Health & Edgewater Haven); Sue Kunferman, Kathy Alft, Nancy Eggleston, Amber France (Health Department); Rock Larson (Veteran Services); Reuben Van Tassel (Maintenance); Bill Clendenning (County Board Supervisor); Lance Pliml (County Board Chair)

1) Call to Order

Meeting called to order at 5:00 p.m. by Chair Rozar.

2) Quorum

The Chair declared a quorum present.

3) Public Comments

- n/a

4) Health Department presentation: Community Partnerships for Healthy Mothers and Children

Amber France (Health Department Nutrition/Lactation Program Supervisor) shared a project overview and the objectives pursued with the Community Partnerships for Healthy Mothers and Children grant funds.

5) Consent Agenda

Motion (Fischer/Vicente) to approve the consent agenda. All ayes. Motion carried.

6) Discussion and consideration of items removed from consent agenda

- n/a

7) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center

Financial statements were reviewed with specific questions answered by appropriate Department Heads.

8) Update on Edgewater Haven Administrator vacancy

Cindy Robinson has accepted the offered Edgewater Haven Administrator's position and will begin June 12, 2017.

9) Estimated costs to move TBI unit from Norwood Health Center to Edgewater Haven

Jordon Bruce shared options to make bathrooms private and handicap accessible. Projection costs to remodel the eight rooms in preparation for the move were discussed.

10) Edgewater Haven Capital Planning

Jordon Bruce described the 5-year capital project plan for Edgewater Haven which includes ongoing remodel/additions for private bathrooms, addressing HVAC issues, and replacement/upgrades of lighting and other fixtures. This discussion led to a consensus of the Committee that a strategic planning meeting for the facility needs to be held with this discussion as its only agenda item.

11) Discussion of referral from Judicial and Legislative Committee of availability of CBRF for drug court

Minutes from the Judicial and Legislative Committee referred back to the Health & Human Services Committee consideration of the availability of the CBRF for drug court. Brandon Vruwink described how treatment is provided in Wood County (the CBRF was not a treatment center) and clarified there are no cost savings with operation of the CBRF. Motion (Fischer/Koszczuk) that Human Services is not interested in operating the CBRF housing facility. All ayes. Motion carried.

12) Discussion of Human Services building needs in Marshfield

Chair Rozar described recent activity which has transpired at City Hall and how it may potentially delay the directive to vacate leased space. Supervisor Fischer provided additional information. An additional option to consider purchase of the KC Hall was discussed. Reuben Van Tassel provided his perspective.

13) Resolution to place Edgewater Haven under the oversight of the Human Services Department and change designation currently in County Board Rules and Procedures

Chair Rozar explained that the intent of the resolution is to change the language in the Rules and Committees of the Wood County Board of Supervisors so that Edgewater Haven, currently listed as an independent program, can be placed as a subunit (service) provided by the Wood County Human Services Department. Motion (Fischer/Koszczuk) to support the resolution as presented and forward to the Judicial and Legislative for co-sponsorship and County Board for approval. All ayes. Motion carried.

14) Discussion of Human Services Department Organizational Structure

Brandon Vruwink described organizational depth within the Human Services Department. He will bring more information to the June Committee meeting.

15) Health Department request to sell Healthy Smiles Sterilizer

Motion (Fischer/Slattery-Smith) to approve the sale of the Healthy Smiles Sterilizer. All ayes. Motion carried.

16) Update regarding relocation of departments to the River Block Building and in the Courthouse

Human Services has begun their move. Health Department shared that sound issues (privacy with conversations) are of greatest concern at this time.

17) Legislative Issue Updates

Department heads provided updates regarding issues pertaining to their departments.

18) Items for Future Agenda

The Chair noted items for future agendas.

19) Next Meeting(s)

- June 15, 2017, 5:00 pm, Edgewater Haven Conf Room 110/Admin Building - Port Edwards ... special meeting for Strategic Planning for Human Services/Norwood/Edgewater Haven
- June 22, 2017, 5:00 pm, Edgewater Haven Conf Room 110/Admin Building - Port Edwards

20) Adjourn

Chair Rozar declared the meeting adjourned at 7:03 pm.

Minutes taken by Kathy Alft and reviewed by Donna Rozar, Chair.

Minutes subject to Committee approval

Donna Rozar, Chair