

**MEETING MINUTES**  
**EXECUTIVE COMMITTEE SUBCOMMITTEE ON**  
**WISCONSIN RAPIDS ANNEX, RIVER BLOCK BUILDING AND**  
**RELOCATION OF COURTHOUSE DEPARTMENTS**  
**Monday, August 7, 2017**  
**Wood County Courthouse, Room 115**

**Members present:** Bill Clendenning, Doug Machon, Al Breu, Donna Rozar, Ed Wagner

**Others present (for part or all of the meeting):** Shawn Johnson (Mead Witter Foundation), Dennis Polach, Adam Fischer, Brandon Vruwink, Sue Kunferman, Amy Kaup, Dawn Schmutzer, Lori Heideman, Reuben VanTassel, Lance Pliml

1. The meeting was called to order by the Chair at 1:15 p.m.
2. Public comments- None
3. Minutes of previous meeting.

The Chair declared the minutes of the July 18<sup>th</sup> meeting approved as distributed.

4. **Courthouse remodeling/space needs update-** a. A discussion of the work left to be done at the Courthouse produced the following list of item yet to be addressed (this list is not intended to be inclusive):

- Veterans Service offices renovations
- Transformer work
- Employee breakroom
- Wellness Coordinator's office
- Court space and security issues (need the judges' involvement regarding 3<sup>rd</sup> floor remodeling)
- 2<sup>nd</sup> elevator in the Courthouse
- Prisoner transfer and movement
- Permanent location for Emergency Management
- Bathroom remodeling/updating

The discussion also included the need to consider moving forward with the River Block 2<sup>nd</sup> floor auditorium over the months/years.

b. Considering available space in the Courthouse---on the first floor, the IT space is available as is the room by the Veterans Service offices which is being considered for future security needs; on the second floor is the space vacated by the Human Services Fiscal offices which the Sheriff's Department would like remodeled for their needs, and lastly, on the third floor, input from the judges needs to take place before any remodeling is considered. General discussion on available space with no decisions made on its future use.

c. A discussion of options was held with the above discussions.

4. **Motion (Clendenning/Wagner) to recommend to the Executive Committee that this Subcommittee be dissolved or redirected for some future charge at the discretion of the Executive Committee. All ayes. Motion carried.**

5. No future meetings will be scheduled.

6. The Chair declared the meeting adjourned at 2 p.m.

Submitted and signed electronically,

*Donna Rozar* Secretary