

## JUDICIAL & LEGISLATIVE COMMITTEE

**DATE: Friday, October 7, 2022**

**TIME: 9:00 a.m.**

**LOCATION: Room 114, Wood County Courthouse**

1. Call meeting to order.
  2. Public comments. Now or at the time the item is taken up. Rules may apply.
  3. Review minutes of previous meetings.
  4. Review any claims, notices of injury, or litigation against the County, as necessary.
  5. Review any Dog License Fee Fund claims.
  6. Review for approval the vouchers and monthly reports of departments the committee oversees.
  7. Presentation of correspondence and legislative issues or referrals and recognition of Legislators who may be present.
    - a. Report of Citizens Groundwater Group.
    - b. Resolution on real estate transfer fee revenue sharing.
    - c. Application of cap on meeting attendance.
    - d. Resolution on Assistant DA salaries.
    - e. Resolution for legislation to grant benefits to Hmong veterans.
    - f. Amendment to Ordinance 236 on hemp-derived cannabinoids.
    - g. Resolution to increase Child Support funding
  8. Discussion of employee hours.
  9. Discussion, and possible action, on employees wages.
  10. Review Ethics Ordinance.
  11. Review County Board Rules.
  12. Discuss upcoming department head performance reviews.
  13. Attendance at meetings.
  14. Consideration of agenda items for next meeting.
  15. Set date and time of next meeting.
  16. Adjourn.
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**Join by phone**

+1-408-418-9388 United States Toll

Meeting number (access code): 2499 438 8641

**Join by WebEx App or Web**

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=mfb1ec1a0f7fcd7ec4c32ff1925a79c5e>

Meeting number (access code): 2499 438 8641

Meeting password: 100722

## MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: September 2, 2022  
 TIME: 9:00 a.m.  
 PLACE: Room 114, Wood County Courthouse  
 TIME ADJOURNED: 10:15 a.m.  
 MEMBERS PRESENT: Chairman Bill Clendenning, Bill Leichtnam,  
 Ed Wagner, Joseph Zurfluh, William Voight  
 OTHERS PRESENT: Peter Kastenholz. See attached list.

1. At 9:00 a.m., the meeting was called to order.
2. Public comments. None.
3. The minutes for the August 5 and 23, 2022, meetings were reviewed. Moved by Wagner, seconded by Voight, to approve the minutes. All ayes.
4. There were no new notices of injury/claims.
5. There were no new animal claims against the County.
6. The Committee reviewed monthly voucher and department reports of the departments it oversees. Moved by Leichtnam, seconded by Wagner, to approve the reports and payment of department vouchers. All ayes.
7. The Committee reviewed the 2023 budgets of the departments it oversees:
  - a) Moved by Zurfluh, seconded by Leichtnam, to approve the 2023 budgets for Branch I and Register in Probate and to forward them to the Operations Committee. All ayes.
  - b) Moved by Leichtnam, seconded by Zurfluh, to approve the 2023 budget for Branch II and to forward it to the Operations Committee. All ayes.
  - c) Moved by Zurfluh, seconded by Voight, to approve the 2023 budget for Branch III and to forward it to the Operations Committee. All ayes
  - d) Moved by Zurfluh, seconded by Wagner, to approve the 2023 budget for Branch IV and to forward it to the Operations Committee. All ayes
  - e) Moved by Zurfluh, seconded by Leichtnam, to approve the 2023 budget for Child Support and to forward it to the Operations Committee. All ayes.

- f) Moved by Zurfluh, seconded by Wagner, to approve the 2023 budget for the Clerk of Courts, which includes Divorce Mediation and Family Court Commissioner, and to forward it to the Operations Committee. All ayes.
  - g) Moved by Wagner, seconded by Voight, to approve the 2023 budget for Corporation Counsel and to forward it to the Operations Committee. All ayes.
  - h) Moved by Zurfluh, seconded by Leichtnam, to approve the 2023 budgets for Criminal Justice Coordinator and Drug Court and to forward them to the Operations Committee. All ayes.
  - i) Moved by Wagner, seconded by Leichtnam, to approve the 2023 budget for District Attorney and to forward it to the Operations Committee. All ayes.
  - j) Moved by Wagner, seconded by Voight, to approve the 2023 budget for Register of Deeds and to forward it to the Operations Committee. All ayes.
  - k) Moved by Wagner, seconded by Leichtnam, to approve the 2023 budgets for Victim/Witness and Task Force and to forward them to the Operations Committee. All ayes.
- 8. Corporation Counsel Memorandum "Access to Records" was reviewed by the Committee and will be forwarded to the County Board.
  - 9. The Committee reviewed correspondence and legislative issues.
    - a. Groundwater Group. Supervisor Leichtnam gave a summary of the presentation made at the Citizens Groundwater Group's last meeting.
    - b. Oneida County resolution on real estate transfer fee sharing formula was reviewed. Consensus of Committee that a resolution supporting 50-50 transfer fee revenue sharing with the state be prepared for the October Committee meeting.
    - c. Resolutions from several counties were reviewed regarding private funding of elections. No action taken.
  - 10. County Board rules. No action taken.
  - 11. Department liaisons. Consensus of Committee to have Supervisor Wagner serve as Committee liaison with the Criminal Justice Coordinator.

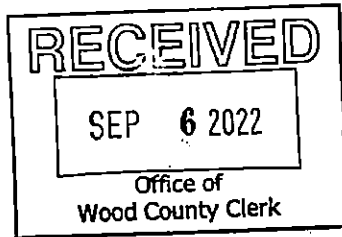
12. Attendance at meetings.  
Moved by Zurfluh, seconded by Leichtnam, to grant per diem and mileage for attendance at WCA diversity training for Supervisor Clendenning. All ayes.
13. Agenda items for the October 2022 meeting:
  - 50-50 state-county transfer fee sharing
  - Ethics Ordinance
  - Assistant DA pay resolution
  - Application of cap on meeting attendance.
14. The next committee meeting will be October 7, 2022, at 9 a.m.
15. Meeting adjourned without objection by the Chairperson at 10:15 a.m.

Minutes taken by Peter Kastenholz and are in draft format until approved at the next meeting.

## Judicial & Legislative Committee Meeting

**Date:** Sept. 2, 2022

[illegible]



NOTICE OF INJURY AND CLAIM

To: Wood County Clerk  
400 Market Street  
Wisconsin Rapids, WI 54494

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

cc: Corp Counsel  
HR  
Hwy

THE INCIDENT

Date: 8-29-22

Time: 11:30 AM

Place: Hwy W, west of 64th St.

The circumstances giving rise to my claim are as follows:

Driving East on Hwy W, went past tractor  
cutting grass, a Hwy crew tractor. Object  
flew out of machine, cracking right side of  
passenger window.

The names of county personnel involved are: unknown

The names of other witnesses are: Kathleen Apies

THE CLAIM

I request the following monetary or other relief: Replace window

8-31-22

Date

Signature

Print Name:

Address:

Phone:

B. J. Pies

Ben Pies

2721 72nd St N

Wis. Rapids, WI 54494

414-322-3670

## Committee Report

County of Wood

Report of claims for: BRANCH 1 / PROBATE

For the period of: SEPTEMBER 2022

For the range of vouchers: 03220051 - 03220061

| Voucher             | Vendor Name      | Nature of Claim                | Doc Date   | Amount          | Paid |
|---------------------|------------------|--------------------------------|------------|-----------------|------|
| 03220051            | SWITS LTD        | INTERPRETER FEE 22CF339        | 08/29/2022 | \$51.00         |      |
| 03220052            | WEBER LISA M     | TRANSCRIPT FEE 18CF426         | 09/14/2022 | \$40.00         |      |
| 03220053            | WEBER LISA M     | TRANSCRIPT FEE 21CF784         | 09/14/2022 | \$28.00         |      |
| 03220054            | WEBER LISA M     | TRANSCRIPT FEE 17CF304         | 09/15/2022 | \$38.00         |      |
| 03220055            | COLLINS KIMBERLY | TRANSCRIPT FEE 21CF286         | 07/13/2022 | \$28.00         |      |
| 03220056            | COLLINS KIMBERLY | TRANSCRIPT FEE 22CF12          | 07/19/2022 | \$28.00         |      |
| 03220057            | COLLINS KIMBERLY | TRANSCRIPT FEE 20CF266         | 09/06/2022 | \$114.00        |      |
| 03220058            | COLLINS KIMBERLY | TRANSCRIPT FEE 21CF167         | 09/06/2022 | \$30.00         |      |
| 03220059            | COLLINS KIMBERLY | TRANSCRIPT FEE 22CF54          | 09/12/2022 | \$30.00         |      |
| 03220060            | COLLINS KIMBERLY | TRANSCRIPT FEE 21CF612 21CF688 | 09/14/2022 | \$26.00         |      |
| 03220061            | SWITS LTD        | INTERPRETER FEES               | 09/26/2022 | \$51.00         |      |
| <b>Grand Total:</b> |                  |                                |            | <b>\$464.00</b> |      |

### Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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**Committee Report**

County of Wood

Report of claims for: BRANCH 2

For the period of: SEPTEMBER 2022

For the range of vouchers: 04220014 - 04220014

| Voucher      | Vendor Name | Nature of Claim  | Doc Date   | Amount   | Paid |
|--------------|-------------|------------------|------------|----------|------|
| 04220014     | SWITS LTD   | INTERPRETER FEES | 08/29/2022 | \$195.51 | P    |
| Grand Total: |             |                  |            | \$195.51 |      |

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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## Committee Report

County of Wood

Report of claims for: BRANCH 3

For the period of: SEPTEMBER 2022

For the range of vouchers: 05220046 - 05220053

| Voucher             | Vendor Name            | Nature of Claim                | Doc Date   | Amount          | Paid |
|---------------------|------------------------|--------------------------------|------------|-----------------|------|
| 05220046            | SWITS LTD              | INTERPRETER FEE 22CT198        | 08/29/2022 | \$51.00         | P    |
| 05220047            | STATE BAR OF WISCONSIN | JUDICIAL BENCHBOOK UPDATES     | 09/06/2022 | \$81.45         | P    |
| 05220048            | SWITS LTD              | INTERPRETER FEES               | 09/26/2022 | \$109.50        |      |
| 05220049            | PETERSON MICHELLE L    | TRANSCRIPT FEE 21CF264         | 08/29/2022 | \$12.50         |      |
| 05220050            | PETERSON MICHELLE L    | TRANSCRIPT FEE 21CF741         | 09/15/2022 | \$26.00         |      |
| 05220051            | PETERSON MICHELLE L    | TRANSCRIPT FEE 21CF581 21CF658 | 09/15/2022 | \$36.00         |      |
| 05220052            | PETERSON MICHELLE L    | TRANSCRIPT FEE 21CF469         | 09/26/2022 | \$60.00         |      |
| 05220053            | PETERSON MICHELLE L    | TRANSCRIPT FEE 21CF393 21CF540 | 09/26/2022 | \$62.00         |      |
| <b>Grand Total:</b> |                        |                                |            | <b>\$438.45</b> |      |

### Signatures

Committee Chair:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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## Committee Report

County of Wood

Report of claims for: CHILD SUPPORT

For the period of: 09/2022

For the range of vouchers: 02220062R -  
02220074

| Voucher             | Vendor Name                               | Nature of Claim              | Doc Date   | Amount             | Paid |
|---------------------|---|------------------------------|------------|--------------------|------|
| 02220062R           | WCSEA                                     | WCSEA FALL CONF REG-4 STAFF  | 08/30/2022 | \$680.00           | P    |
| 02220063            | CW SOLUTIONS LLC                          | ELEVATE & A/V PROGRAM COSTS  | 09/26/2022 | \$11,966.42        |      |
| 02220064            | DNA DIAGNOSTICS CENTER                    | 20-IND. GENETIC TESTS        | 09/26/2022 | \$480.00           |      |
| 02220065            | LEGAL LOGISTICS LLC                       | 11-PROCESS OF SERVICE FEES   | 09/26/2022 | \$870.00           |      |
| 02220066            | MONROE COUNTY SHERIFF DEPT                | 1-PROCESS OF SERVICE FEE     | 09/26/2022 | \$75.00            |      |
| 02220067            | RIVER CITY PROCESS SERVERS                | 54-PROCESS OF SERVICE FEES   | 09/26/2022 | \$2,390.00         |      |
| 02220068            | SWITS LTD                                 | 1-INTERPRETER FEE            | 09/26/2022 | \$21.00            |      |
| 02220069            | WEILAND LEGAL SERVICES                    | SUB. CORP COUNSEL FEE        | 09/26/2022 | \$100.00           |      |
| 02220070            | WI DEPT OF ADMINISTRATION                 | CSA/DHSS SHARED ROUTER COSTS | 09/26/2022 | \$75.00            |      |
| 02220071            | ODP BUSINESS SOLUTIONS LLC (OFFICE DEPOT) | OFFICE SUPPLIES              | 09/26/2022 | \$112.61           |      |
| 02220072            | ODP BUSINESS SOLUTIONS LLC (OFFICE DEPOT) | OFFICE SUPPLIES              | 09/26/2022 | \$147.95           |      |
| 02220073            | ODP BUSINESS SOLUTIONS LLC (OFFICE DEPOT) | OFFICE SUPPLIES              | 09/26/2022 | \$111.66           |      |
| 02220074            | ODP BUSINESS SOLUTIONS LLC (OFFICE DEPOT) | OFFICE SUPPLIES              | 09/26/2022 | \$23.97            |      |
| <b>Grand Total:</b> |   |                              |            | <b>\$17,053.61</b> |      |

### Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

## Committee Report

County of Wood

Report of claims for: CLERK OF CIRCUIT COURT

For the period of: SEPTEMBER 2022

For the range of vouchers: 07220671 - 07220760

| Voucher  | Vendor Name                                      | Nature of Claim                | Doc Date   | Amount     | Paid |
|----------|--|--------------------------------|------------|------------|------|
| 07220671 | WEYMOUTH RICHARD D                               | Crt Commissioner Srvc - Aug 22 | 08/26/2022 | \$5,416.66 | P    |
| 07220672 | ABTS LAW LLC                                     | Atty Fee 20JC89&90,22JC45 OCH  | 08/30/2022 | \$220.00   | P    |
| 07220673 | AMAZON CAPITAL SERVICES                          | Office Supplies                | 08/16/2022 | \$8.99     | P    |
| 07220674 | AMAZON CAPITAL SERVICES                          | Office Supplies                | 08/26/2022 | \$13.98    | P    |
| 07220675 | ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC | Med Exam - 22GN44              | 08/15/2022 | \$500.00   | P    |
| 07220676 | ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC | Med Exam - 22ME151             | 08/16/2022 | \$210.00   | P    |
| 07220677 | ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC | Med Exam - 22ME154             | 08/17/2022 | \$360.00   | P    |
| 07220678 | ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC | Med Exam - 22ME116             | 08/17/2022 | \$210.00   | P    |
| 07220679 | ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC | Med Exam - 13GN29              | 08/25/2022 | \$500.00   | P    |
| 07220680 | ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC | Med Exam - 22ME163             | 08/30/2022 | \$720.00   | P    |
| 07220681 | BALES MARSHALL J MD                              | Med Exam - 22ME159             | 08/16/2022 | \$544.00   | P    |
| 07220682 | BALES MARSHALL J MD                              | Med Exam - 22ME163             | 08/23/2022 | \$680.00   | P    |
| 07220683 | BEHAVIORAL CONSULTANTS                           | Med Exam - 22JV22              | 08/29/2022 | \$615.00   | P    |
| 07220684 | BENDER & BENDER                                  | Atty Fee - 21CF701             | 08/30/2022 | \$945.83   | P    |
| 07220685 | BENDER RICHARD                                   | Condmntn Cmmsn Mtg             | 08/23/2022 | \$25.00    | P    |
| 07220686 | CLARK LAURA                                      | Condmtn Cmmtt Meeting          | 08/23/2022 | \$25.00    | P    |
| 07220687 | PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC      | Med Exam - 22ME112             | 08/15/2022 | \$650.00   | P    |
| 07220688 | PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC      | Med Exam - 22ME151             | 08/16/2022 | \$650.00   | P    |
| 07220689 | PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC      | Med Exam - 22ME116             | 08/17/2022 | \$650.00   | P    |
| 07220690 | PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC      | Med Exam - 20ME154             | 08/17/2022 | \$650.00   | P    |
| 07220691 | PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC      | Med Exam - 22ME159             | 08/23/2022 | \$845.00   | P    |
| 07220692 | PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC      | Med Exam - 22ME166             | 09/01/2022 | \$845.00   | P    |
| 07220693 | CAMPELL HUNTER SHUNETTE ATTY                     | Atty Fee - 22CT149             | 08/19/2022 | \$262.02   | P    |
| 07220694 | GEBERT LAW OFFICE                                | Atty Fee - 22CF120             | 08/23/2022 | \$569.78   | P    |
| 07220695 | GEBERT LAW OFFICE                                | Atty Fee - 22CM190 & 192       | 08/22/2022 | \$288.44   | P    |
| 07220696 | GEBERT LAW OFFICE                                | Atty Fee - 22CF134             | 08/22/2022 | \$477.39   | P    |
| 07220697 | GEBERT LAW OFFICE                                | Atty Fee - 22CM184             | 08/22/2022 | \$484.77   | P    |

## Committee Report - County of Wood

CLERK OF CIRCUIT COURT - SEPTEMBER  
2022

07220671 - 07220760

| Voucher  | Vendor Name                                      | Nature of Claim               | Doc Date   | Amount     | Paid |
|----------|--|-------------------------------|------------|------------|------|
| 07220698 | GEBERT LAW OFFICE                                | Atty Fee - 18CM362            | 08/22/2022 | \$429.50   | P    |
| 07220699 | GEBERT LAW OFFICE                                | Atty Fee - 20CT315            | 08/22/2022 | \$170.00   | P    |
| 07220700 | GEBERT LAW OFFICE                                | Atty Fee - 21CF446            | 08/23/2022 | \$550.55   | P    |
| 07220701 | GEBERT LAW OFFICE                                | Atty Fee - 21CF230            | 08/23/2022 | \$784.48   | P    |
| 07220702 | GORSKI & WITTMAN SC                              | Atty Fee - 16GN87             | 09/05/2022 | \$520.13   | P    |
| 07220703 | GORSKI & WITTMAN SC                              | Atty Fee - 22GN38             | 09/05/2022 | \$361.31   | P    |
| 07220704 | KOHLBECK MARVIN G                                | Condmtn Cmmmt Meeting         | 08/23/2022 | \$47.50    | P    |
| 07220705 | LANDOWSKI COURTNEY                               | Witness Fee - 21CT141         | 08/30/2022 | \$16.44    | P    |
| 07220706 | LEMKE CARL                                       | Condmtn Cmmmt Meeting         | 08/23/2022 | \$25.00    | P    |
| 07220707 | LLOYD PETER C LLC                                | Atty Fee - 20CF338            | 08/15/2022 | \$201.41   | P    |
| 07220708 | MINCH KENNETH                                    | Condmtn Cmmmt Meeting         | 08/23/2022 | \$25.00    | P    |
| 07220709 | PLIML LANCE                                      | Condmtn Cmmmt Meeting         | 08/23/2022 | \$25.00    | P    |
| 07220710 | STAPLES ADVANTAGE                                | Office Supplies               | 08/26/2022 | \$5.34     | P    |
| 07220711 | TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS     | Person Search SDC Aug 2022    | 09/01/2022 | \$75.00    | P    |
| 07220712 | WEILAND LEGAL SERVICES                           | Atty Fee - 22GN40             | 08/17/2022 | \$310.00   | P    |
| 07220713 | WEILAND LEGAL SERVICES                           | Atty Fee - 22CM198            | 08/21/2022 | \$1,000.35 | P    |
| 07220714 | WEILAND LEGAL SERVICES                           | Atty Fee - 17GN54             | 08/24/2022 | \$241.25   | P    |
| 07220715 | WEILAND LEGAL SERVICES                           | Atty Fee - 18GN73             | 08/24/2022 | \$100.00   | P    |
| 07220716 | WEILAND LEGAL SERVICES                           | Atty Fee - 22GN31             | 09/03/2022 | \$210.00   | P    |
| 07220717 | WCCCA  | Fall 22 COC Conf Registration | 09/13/2022 | \$105.00   | P    |
| 07220718 | ABTS LAW LLC                                     | Atty Fee - 20JC135&136 OHC    | 09/05/2022 | \$160.00   | P    |
| 07220719 | AMAZON CAPITAL SERVICES                          | Office Supplies               | 09/02/2022 | \$89.85    | P    |
| 07220720 | ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC | Med Exam - 21ME39             | 08/25/2022 | \$360.00   | P    |
| 07220721 | ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC | Med Exam - 22GN35             | 09/13/2022 | \$210.00   | P    |
| 07220722 | BALES MARSHALL J MD                              | Med Exam - 22ME163            | 08/30/2022 | \$170.00   | P    |
| 07220723 | BALES MARSHALL J MD                              | Med Exam - 22ME169            | 09/02/2022 | \$544.00   | P    |
| 07220724 | BALES MARSHALL J MD                              | Med Fee - 22ME168             | 09/02/2022 | \$544.00   | P    |
| 07220725 | CENTRAL WI COMMUNITY LAW INC                     | Atty Fee - 01GN10             | 09/09/2022 | \$170.00   | P    |
| 07220726 | PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC      | Med Exam - 22ME21             | 09/07/2022 | \$650.00   | P    |
| 07220727 | PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC      | Med Exam - 22ME32             | 09/07/2022 | \$845.00   | P    |
| 07220728 | PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC      | Med Exam - 22ME168            | 09/08/2022 | \$770.00   | P    |
| 07220729 | PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC      | Med Exam - 22ME169            | 09/08/2022 | \$575.00   | P    |
| 07220730 | EWER SARA  | Witness Fee - 21CF250         | 09/08/2022 | \$22.92    | P    |
| 07220731 | GEBERT LAW OFFICE                                | Mediation Srvc-Aug 2022       | 09/12/2022 | \$1,025.00 | P    |
| 07220732 | GEBERT LAW OFFICE                                | Atty Fee - 22CM197            | 09/08/2022 | \$430.35   | P    |
| 07220733 | GEBERT LAW OFFICE                                | Atty Fee - 22CT6/22CM146      | 09/08/2022 | \$501.08   | P    |
| 07220734 | GEBERT LAW OFFICE                                | Atty Fee - 22CM220            | 09/08/2022 | \$310.02   | P    |
| 07220735 | GEBERT LAW OFFICE                                | Atty Fee - 20JC116 & 117      | 09/08/2022 | \$180.00   | P    |
| 07220736 | GEBERT LAW OFFICE                                | Atty Fee - 22JC37 OHC         | 09/08/2022 | \$440.00   | P    |
| 07220737 | GEBERT LAW OFFICE                                | Atty Fee - 22JC38 IHC         | 09/08/2022 | \$320.00   | P    |

CLERK OF CIRCUIT COURT - SEPTEMBER  
2022

07220671 - 07220760

| Voucher             | Vendor Name                    | Nature of Claim           | Doc Date   | Amount             | Paid |
|---------------------|--------------------------------|---------------------------|------------|--------------------|------|
| 07220738            | GEBERT LAW OFFICE              | Atty Fee - 22CV205/22JI3  | 09/08/2022 | \$537.74           | P    |
| 07220739            | GEBERT LAW OFFICE              | Atty Fee - 21JC25 OHC     | 09/08/2022 | \$170.00           | P    |
| 07220740            | GEBERT LAW OFFICE              | Atty Fee - 22CV259        | 09/08/2022 | \$400.00           | P    |
| 07220741            | GEBERT LAW OFFICE              | Atty Fee - 22CV230 & 232  | 09/08/2022 | \$270.00           | P    |
| 07220742            | GEBERT LAW OFFICE              | Atty Fee - 22PA12         | 09/08/2022 | \$140.00           | P    |
| 07220743            | GEBERT LAW OFFICE              | Atty Fee - 22PA09         | 09/09/2022 | \$110.00           | P    |
| 07220744            | GEBERT LAW OFFICE              | Atty Fee - 02GN11         | 09/12/2022 | \$140.00           | P    |
| 07220745            | GEBERT LAW OFFICE              | Atty Fee - 93GN223        | 09/12/2022 | \$140.00           | P    |
| 07220746            | GEBERT LAW OFFICE              | Atty Fee - 97GN40         | 09/12/2022 | \$140.00           | P    |
| 07220747            | GORSKI & WITTMAN SC            | Atty Fee - 22GN27         | 09/05/2022 | \$410.31           | P    |
| 07220748            | GORSKI & WITTMAN SC            | Atty Fee - 21GN83         | 09/05/2022 | \$160.00           | P    |
| 07220749            | GORSKI & WITTMAN SC            | Atty Fee - 99GN46         | 09/10/2022 | \$260.31           | P    |
| 07220750            | GORSKI & WITTMAN SC            | Atty Fee - 11GN73         | 09/10/2022 | \$170.00           | P    |
| 07220751            | GORSKI & WITTMAN SC            | Atty Fee - 20GN63         | 09/10/2022 | \$170.00           | P    |
| 07220752            | GORSKI & WITTMAN SC            | Atty Fee - 12GN39         | 09/11/2022 | \$170.00           | P    |
| 07220753            | HILL & WALCZAK ATTYS           | Mediation Svcs - Aug 22   | 09/12/2022 | \$250.00           | P    |
| 07220754            | NASH LAW GROUP                 | Atty Fee - 19JG3 - IHC    | 09/09/2022 | \$120.00           | P    |
| 07220755            | POKALLUS JASON                 | Witness Fee - 21CF250     | 09/08/2022 | \$34.04            | P    |
| 07220756            | SIEWERT JEFFREY J ATTORNEY     | Atty Fee - 03GN27         | 09/09/2022 | \$258.00           | P    |
| 07220757            | SIEWERT JEFFREY J ATTORNEY     | Atty Fee - 15GN57         | 09/09/2022 | \$280.00           | P    |
| 07220758            | WEILAND LEGAL SERVICES         | Atty Fee - 22GN44         | 09/07/2022 | \$270.00           | P    |
| 07220759            | WEST PAYMENT CENTER            | LL Internet Access-Aug 22 | 09/01/2022 | \$1,656.03         | P    |
| 07220760            | WI STATE LABORATORY OF HYGIENE | Witness Fee - 21CT141     | 08/31/2022 | \$88.60            | P    |
| <b>Grand Total:</b> |                                |                           |            | <b>\$37,232.37</b> |      |

Signatures

Committee Chair:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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**Committee Report**  
County of Wood

Report of claims for: Corporation Counsel

For the period of: September 2022

For the range of vouchers: 09220025 - 09220027

| Voucher      | Vendor Name            | Nature of Claim      | Doc Date   | Amount   | Paid |
|--------------|------------------------|----------------------|------------|----------|------|
| 09220025     | LLOYD PETER C LLC      | Outside Counsel      | 08/26/2022 | \$300.00 |      |
| 09220026     | STATE BAR OF WISCONSIN | WI Rules of Evidence | 09/06/2022 | \$81.45  |      |
| 09220027     | WEILAND LEGAL SERVICES | Outside Counsel      | 09/01/2022 | \$140.00 |      |
| Grand Total: |                        |                      |            | \$521.45 |      |

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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Committee Member: \_\_\_\_\_

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Committee Member: \_\_\_\_\_

## Committee Report

County of Wood

Report of claims for: CRIMINAL JUSTICE COORDINATOR

For the period of: SEPTEMBER 2022

For the range of vouchers: 35220025 - 35220028

| Voucher             | Vendor Name             | Nature of Claim                | Doc Date   | Amount            | Paid |
|---------------------|-------------------------|--------------------------------|------------|-------------------|------|
| 35220025            | STAPLES ADVANTAGE       | OFFICE SUPPLIES                | 08/17/2022 | \$99.14           | P    |
| 35220026            | OPTIONS LAB INC         | DRUG TESTING AUGUST 2022       | 08/31/2022 | \$1,037.50        | P    |
| 35220027            | ASPIRUS WAUSAU HOSPITAL | KG RESIDENTIAL AODA R&B        | 09/01/2022 | \$900.00          | P    |
| 35220028            | US BANK                 | CLIENT MOTEL & CAB, WATCP CONF | 09/19/2022 | \$615.00          |      |
| <b>Grand Total:</b> |                         |                                |            | <b>\$2,651.64</b> |      |

### Signatures

Committee Chair:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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## Committee Report

County of Wood

Report of claims for: DISTRICT ATTORNEY

For the period of: SEPTEMBER 2022

For the range of vouchers: 11220032 - 11220036

| Voucher      | Vendor Name                        | Nature of Claim          | Doc Date   | Amount   | Paid |
|--------------|------------------------------------|--------------------------|------------|----------|------|
| 11220032     | STAPLES ADVANTAGE                  | OFFICE SUPPLIES          | 08/26/2022 | \$212.63 | P    |
| 11220033     | STAPLES ADVANTAGE                  | OFFICE SUPPLIES          | 08/26/2022 | \$51.06  | P    |
| 11220034     | TAYLOR COUNTY SHERIFF'S DEPARTMENT | PAPER SERVICE FEE 22CF98 | 09/14/2022 | \$29.06  | P    |
| 11220035     | STAPLES ADVANTAGE                  | OFFICE SUPPLIES          | 09/13/2022 | \$140.13 | P    |
| 11220036     | STAPLES ADVANTAGE                  | OFFICE SUPPLIES          | 09/15/2022 | \$32.35  | P    |
| Grand Total: |                                    |                          |            | \$465.23 |      |

### Signatures

Committee Chair:

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Committee Member:

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**Committee Report**

County of Wood

Report of claims for: REGISTER OF DEEDS

For the period of: SEPTEMBER 2022

For the range of vouchers: 24220035 - 24220036

| Voucher      | Vendor Name                      | Nature of Claim              | Doc Date   | Amount     | Paid |
|--------------|----------------------------------|------------------------------|------------|------------|------|
| 24220035     | FIDLAR TECHNOLOGIES INC          | LAREDO USAGE AUGUST 2022     | 08/18/2022 | \$1,982.17 | P    |
| 24220036     | WI REGISTER OF DEEDS ASSOCIATION | FALL CONFERENCE REGISTRATION | 09/15/2022 | \$100.00   | P    |
| Grand Total: |                                  |                              |            | \$2,082.17 |      |

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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Committee Member: \_\_\_\_\_



# Wood County WISCONSIN

## CHILD SUPPORT AGENCY

**OCTOBER 2022**

### **MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE**

Prepared by Child Support Director Brent Vruwink

- The Department of Children and Families submitted their budget request to the Governor. The DCF budget proposal did not include an increase for the Child Support Program so our request for increased funding will become a bigger challenge as we move through the budget process. WCA passed a resolution to support our request for increased funding at their annual conference. I shared a similar resolution in support of increased funding with County Board Members from across the state while I was working the WCSEA booth at the WCA Conference. We are hopeful we can get most of the counties in the state to pass a resolution in support of our request.
- We currently are running short staffed as we have two employees out on extended leave.
- In our efforts to continue to work collaboratively with other departments Shannon Lobner and Vicki Stoflet will be meeting with the Human Services Income Maintenance Division on October 20<sup>th</sup> to help them understand more about the Child Support Program. Generally most of the referrals we get come from this unit.
- I will be attending the WCSEA Board meeting on October 11<sup>th</sup> in Lake Geneva.
- Three staff members and I will be attending the WCSEA Fall Conference in Lake Geneva on October 12<sup>th</sup> and 13<sup>th</sup>.
- I will be attending the WCA Health and Human Services Steering Committee meeting on October 21<sup>st</sup>.
- Agency performance is on track to meet three of the four Federal Performance measures. The one measure that we are not sure we will meet is current support collections. The benchmark is 80% and we currently are at 79.89%.
- The current IV-D case count is 3,541.



# Wood County

## WISCONSIN

*Kimberly A. Stimac*

CLERK OF  
CIRCUIT COURT

October 2022

Monthly Report to the Judicial and Legislative Committee  
Prepared by Kimberly Stimac, Clerk of Circuit Court

1. On September 12, 2022 I began my appointment as the Wood County Clerk of Circuit Court.
2. On September 13, 2022 I virtually attended the Wisconsin Clerks of Circuit Court Association (WCCCA) Planning Committee meeting to finalize the agenda for the fall conference being held October 13 and October 14, 2022.
3. I have met and continue to meet with individual staff to learn the procedures and tasks each are responsible for performing.
4. We received the 2023 Jury Import from CCAP where we requested 2,500 records from the Department of Transportation (DOT) and of those 2,500 only 2,250 were able to serve. The process CCAP uses to select the records from the DOT list is described below:

The records provided to the county were randomly selected from the DOT listing of people in the county who possess either a driver's license or personal identification card. A CCAP program generates a list of at least as many random numbers as the number of jurors requested by the county. These random numbers are sorted in ascending order and then used to select the number of records requested. For example, if a county requests 800 juror records, and if the DOT has 30,000 records for the county, CCAP will generate at least 800 random numbers between 1 and 30,000. These random numbers are then sorted in numeric order and compared to the DOT listing. If the first random number is 3, then the third record on the DOT listing will be selected. If the next random number is 15, the fifteenth record on the DOT listing will be selected and so on. This process satisfies the requirement that each record on the DOT listing will have an equal opportunity of being selected.

5. On September 21, 2022 I attended the County Board meeting.
6. On September 22, 2022 I completed the New Employee Safety Training Documentation.
7. On September 23, 2022 I attended the Operations Committee budget review meeting and the 2023 budget was approved.
8. On September 26, 2022 I virtually attended the Wisconsin Counties Association County Leadership Weekly Meeting.
9. October 13 -14, 2022 I will be attending the WCCCA Fall Conference in Green Lake, WI.

**Clerk of Courts Departmentwide**  
For 8 months ending 08-31-2022

|   | Actual              | 2022<br>Budget      | Variance            | Variance %      |
|---|---------------------|---------------------|---------------------|-----------------|
| <b>REVENUES</b>                                   |                     |                     |                     |                 |
| Intergovernmental Revenues                        |                     |                     |                     |                 |
| 43512 State Aid-Courts                            | \$60,378.50         | \$59,000.00         | \$1,378.50          | 2.34%           |
| 43513 State Aid - Courts IV-E Reimb Grant         | 16,269.10           | 16,000.00           | 269.10              | 1.68%           |
| 43514 State Aid-Court Support Services            | 86,874.00           | 90,867.00           | (3,993.00)          | (4.39%)         |
| Total Intergovernmental                           | 163,521.60          | 165,867.00          | (2,345.40)          | (1.41%)         |
| Fines, Forfeits and Penalties                     |                     |                     |                     |                 |
| 45115 County Share of Occupational Driver         | 100.00              | 200.00              | (100.00)            | (50.00%)        |
| 45120 County Share of State Fines and Forfeitures | 70,571.72           | 130,000.00          | (59,428.28)         | (45.71%)        |
| 45130 County Forfeitures Revenue                  | 54,160.27           | 98,000.00           | (43,839.73)         | (44.73%)        |
| Total Fines, Forfeits and Penalties               | 124,831.99          | 228,200.00          | (103,368.01)        | (45.30%)        |
| Public Charges for Services                       |                     |                     |                     |                 |
| 46140 Court Fees                                  | 85,182.43           | 150,000.00          | (64,817.57)         | (43.21%)        |
| 46141 Court Fees and Costs-Marriage Counseling    | 3,920.00            | 6,000.00            | (2,080.00)          | (34.67%)        |
| 46142 Attorney and GAL Reimbursements             | 72,177.84           | 95,000.00           | (22,822.16)         | (24.02%)        |
| 46143 Interpreter Reimbursement                   | 4,751.59            | 5,416.25            | (664.66)            | (12.27%)        |
| Total Public Charges for Services                 | 166,031.86          | 256,416.25          | (90,384.39)         | (35.25%)        |
| Interdepartmental Charges for Services            |                     |                     |                     |                 |
| 47410 Dept Charges-Family Court Commissioner      | 1,253.49            | 1,100.00            | 153.49              | 13.95%          |
| 47411 Dept Charges-Clerk of Courts                | 6,055.09            | 9,000.00            | (2,944.91)          | (32.72%)        |
| Total Interdepartmental Charges                   | 7,308.58            | 10,100.00           | (2,791.42)          | (27.64%)        |
| Total Intergovernmental Charges for Services      | 7,308.58            | 10,100.00           | (2,791.42)          | (27.64%)        |
| Miscellaneous                                     |                     |                     |                     |                 |
| 48117 Interest-Clerk of Courts                    | 282.13              | 400.00              | (117.87)            | (29.47%)        |
| Total Miscellaneous                               | 282.13              | 400.00              | (117.87)            | (29.47%)        |
| <b>TOTAL REVENUES</b>                             | <b>461,976.16</b>   | <b>660,983.25</b>   | <b>(199,007.09)</b> | <b>(30.11%)</b> |
| <b>EXPENDITURES</b>                               |                     |                     |                     |                 |
| General Government                                |                     |                     |                     |                 |
| 51217 Clerk of Courts-Divorce Mediation           | 6,025.00            | 25,000.00           | 18,975.00           | 75.90%          |
| 51220 Family Court Commissioner                   | 38,286.95           | 65,600.00           | 27,313.05           | 41.64%          |
| 51221 Clerk of Courts                             | 795,497.28          | 1,488,200.87        | 692,703.59          | 46.55%          |
| Total General Government                          | 839,809.23          | 1,578,800.87        | 738,991.64          | 46.81%          |
| <b>TOTAL EXPENDITURES</b>                         | <b>839,809.23</b>   | <b>1,578,800.87</b> | <b>738,991.64</b>   | <b>46.81%</b>   |
| <b>NET INCOME (LOSS) *</b>                        | <b>(377,833.07)</b> | <b>(917,817.62)</b> | <b>539,984.55</b>   | <b>(58.83%)</b> |

This Report was generated on September 26, 2022 and includes August revenue.

For the Judicial & Legislative Committee Meeting dated: October 7, 2022  
Prepared by Kimberly A. Stimac, Clerk of Circuit Court

**CLERK OF CIRCUIT COURT**  
**ANNUAL REVENUE COMPARISON**

|                            |           | 2021        |         |        |     | 2022      |           |         |         |
|----------------------------|-----------|-------------|---------|--------|-----|-----------|-----------|---------|---------|
|                            | Total     | State       | County  | Muni   |     | Total     | State     | County  | Muni    |
| Jan                        | 172,499   | 124,524     | 46,601  | 1,374  | Jan | 191,442   | 144,514   | 46,220  | 708     |
| Feb                        | 164,031   | 110,559     | 52,476  | 997    | Feb | 164,672   | 111,350   | 52,618  | 705     |
| Mar                        | 214,278   | 155,788     | 57,175  | 1,316  | Mar | 230,692   | 170,253   | 58,869  | 1,570   |
| Apr                        | 199,414   | 141,811     | 55,865  | 1,738  | Apr | 173,814   | 125,280   | 47,804  | 730     |
| May                        | 172,922   | 121,928     | 49,145  | 1,848  | May | 182,647   | 129,985   | 51,986  | 676     |
| Jun                        | 201,272   | 146,828     | 52,800  | 1,644  | Jun | 179,058   | 122,517   | 56,301  | 240     |
| Jul                        | 212,945   | 157,379     | 54,411  | 1,155  | Jul | 155,300   | 109,279   | 46,021  | 428     |
| Aug                        | 179,954   | 125,817     | 52,684  | 1,453  | Aug | 166,699   | 120,135   | 51,944  | 391     |
| Sep                        | 171,872   | 127,389     | 43,094  | 1,389  | Sep | -         |           |         |         |
| Oct                        | 152,419   | 110,569     | 40,318  | 1,532  | Oct | -         |           |         |         |
| Nov                        | 180,860   | 118,400     | 60,721  | 1,739  | Nov | -         |           |         |         |
| Dec                        | 150,608   | 108,507     | 41,388  | 713    | Dec | -         |           |         |         |
|                            | 2,173,074 | # 1,549,499 | 606,677 | 16,898 |     | 1,444,324 | 1,033,314 | 411,763 | 5,447   |
| 2021 YEAR TO DATE REVENUE: |           |             |         |        |     | 1,517,315 | 1,084,635 | 421,157 | 11,524  |
| INCREASE (Decrease)        |           |             |         |        |     | (72,991)  | (51,321)  | (9,393) | (6,077) |



# Wood County WISCONSIN

CORPORATION  
COUNSEL OFFICE

*Peter A. Kastenholtz*  
CORPORATION COUNSEL

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MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE  
September 2022

Supervisor Per Diem Cap. At its last meeting, the Committee inquired whether there was a cap on the number of days a county board supervisor could receive per diem and mileage for their service on the county board. I had thought that since Wood County is a self-organized county under Wis. Stat. s. 59.10 and Ordinance 906 and that no cap on the number of days compensation could be paid to a supervisor was in that ordinance, that no cap existed. County Clerk Trent Miner set me straight by reminding me that County Board Rule 30B states: *The number of days for which per diem and mileage may be paid for service on committees in any year shall not exceed 125 days. A change of this rule requires a two-thirds vote of the members present.* [s. 59.13(2)(b), Wis. Stats.]

Ethics Ordinance/Code. It has been about a month since I have looked at the draft rewrite of the Ethics Ordinance. I rationalize that it is one of those types of things that you need to step away from for a while so that you can return with a fresh perspective. The goals being to verify the draft encompasses the areas that need to be covered and provides procedures that aren't overly burdensome but do incorporate due process concepts. My thoughts in these regards aren't necessarily going to be consistent with yours, so please read over the draft ordinance with consideration of various applications of it to scenarios that come to mind.

Monthly Reports. A number of years back, monthly reports by department heads started to become the norm and now they are expected by the oversight committees. As the time period between committee meetings goes by, I try to enter on my upcoming report unusual matters that might put the County in legal jeopardy that you might otherwise not be aware of and matters of a political nature. Yet, as this is a small office focused on handling certain types of litigation, advising on transactional matters as well as the application of various laws and regulations, there often isn't much that I feel needs to be brought to your attention to report on. I'm loathe to write up matters just to make work and try to look busy, although, I don't have a problem with saying I am busy without filling you in on the details. In the end, you folks need to discern if you are getting adequate and proper feedback from me; if not, please let me or my Committee liaison know.



# Wood County WISCONSIN

## CRIMINAL JUSTICE DEPARTMENT

**OCTOBER 2022**

### **MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE**

Prepared by Criminal Justice Coordinator, Caitlin Saylor

#### **Department activities:**

On September 8<sup>th</sup>, all members of the Criminal Justice Department attended the Wisconsin Rapids Planning Commission meeting to support the proposal for Mary's Place.

The Drug Court team hosted a training from the Wisconsin Association of Treatment Court Professionals (WATCP) regarding Hands on Incentives and Sanctions.

Drug Court met with Options Lab, our drug testing provider, to update our collection forms and increase our insurance compliance.

On September 22<sup>nd</sup>, the Drug Court Case Managers participated in a statewide case manager collaboration meeting.

Case Manager Ryan McMillen was notified by the WATCP that he was selected to be a drug court mentor.

#### **Meetings Attended:**

9/2: Judicial and Legislative Committee

9/6: Central WI Partnership for Recovery

9/8: Wisconsin Rapids Planning Commission

9/14: MAT Grant Collaboration with Family Health Center and the Wood County Jail

9/15: COSSAP MAT Grant, Options Lab

9/21: Wood County Board of Supervisors

#### **Drug Court**

Current participants: 23

Terminations: 3

Graduations: 1

Pending Referrals: 1

During the month of August, I researched and completed materials to submit the pre-application for our 2023 TAD Grant for Drug Court.

#### **Medication Assisted Treatment (MAT) Program**

Current participants: 4

**Criminal Justice Coordinator Training:**

During the month of September, I began my internship with Outagamie County's Criminal Justice Treatment Services Department. I have received training and/or completed observation for the following:

1. Mental Health Court
2. Low Risk/High Need Drug Court
3. SAFE Exchange
4. Drug Victim Impact Panel
5. Moral Recognition Therapy Group
6. SSTOP (OWI Case Management)
7. Public Safety Assessment
8. Portal 100/eTIME

I am also receiving training, with sponsorship from the HOPE Consortium, on the Treatment for Individuals with Stimulant Use Disorder (TRUST model), which is specifically geared towards methamphetamine, cocaine, and other stimulant addiction.





# Wood County

## WISCONSIN

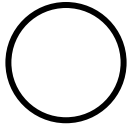
### REGISTER OF DEEDS OFFICE

*Tiffany R. Ringer*  
Register of Deeds

**OCTOBER 2022**

#### **MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE**

1. On September 2<sup>nd</sup>, I attended the Judicial and Legislative Committee meeting. The resolution on real estate transfer fee sharing formula from Oneida County was discussed. The Committee requested a resolution be prepared for the October meeting. As Corporation Counsel Kastenholz drafted the resolution; I composed several formula options for you to ponder.
2. I updated recording processes with e-Recording vendor, Simplifile. This ensures correct communication is provided to submitters when documents are sent to Wood County for recording.
3. On September 13<sup>th</sup>, I attended the Fidlar User Group meeting in Wisconsin Dells. A software change is occurring with Fidlar regarding remote connections. I've forwarded this information to IT to eliminate any risk of service interruptions for my office. Also, Wood County is the second county in the State to implement tag-less scanning recording. This improves the method in which a paper document is recorded and returned to the customer. It also provides a significant cost savings on equipment purchases and maintenance. I am working with Fidlar to prepare to go live.
4. I attended PRIA Webinar: Discriminatory Restrictive Covenants on September 14<sup>th</sup>.
5. On September 26<sup>th</sup>, I toured the new location of Mary's Place in Wisconsin Rapids.
6. September 26<sup>th</sup> – 29<sup>th</sup>, I attended several "Fidlar College" training webinars.
7. In October, all ROD staff will attend an on-site county visit to train on tag-less scanning processes.
8. I will be attending WRDA District 7 meeting in Green Lake on October 6<sup>th</sup>.
9. I will be attending Judicial and Legislative Committee meeting on October 7<sup>th</sup>.



RESOLUTION#

Introduced by Judicial and Legislative Committee  
Page 1 of 1

ITEM# 5-  
DATE October 18, 2022  
Effective Date October 18, 2022

**Motion:**  
1<sup>st</sup>  
2<sup>nd</sup>  
No: Yes: Absent:

Adopted:  
Lost:  
Tabled:

☒ Majority ☐ Two-thirds

Reviewed by: , Corp Counsel  
Reviewed by: , Finance Dir.

INTENT & SYNOPSIS: To encourage the State to split 50/50 the real estate transfer fee revenues.

FISCAL NOTE: An increase in revenue retention by the Register of Deeds Offices around the state if legislation is passed.

|    |                | NO | YES | A |
|----|----------------|----|-----|---|
| 1  | LaFontaine, D  |    |     |   |
| 2  | Rozar, D       |    |     |   |
| 3  | Buttke, T      |    |     |   |
| 4  | Wagner, E      |    |     |   |
| 5  | Fischer, A     |    |     |   |
| 6  | Breu, A        |    |     |   |
| 7  | Voight, W      |    |     |   |
| 8  | Hahn, J        |    |     |   |
| 9  | Winch, W       |    |     |   |
| 10 | Thao, L        |    |     |   |
| 11 | Penzkover, J   |    |     |   |
| 12 | Valenstein, L  |    |     |   |
| 13 | Hokamp, J      |    |     |   |
| 14 | Polach, D      |    |     |   |
| 15 | Clendenning, B |    |     |   |
| 16 | Pliml, L       |    |     |   |
| 17 | Zurfluh, J     |    |     |   |
| 18 | Hamilton, B    |    |     |   |
| 19 | Leichtnam, B   |    |     |   |

WHEREAS, the collection of a real estate transfer fee by the counties was mandated by the State of Wisconsin in 1969, and included a requirement that counties remit 50% of all transfer fees collected to the State, and

WHEREAS, in 1981 the State changed the transfer fee formula to require counties to transfer 80% of transfer fees collected to the State, and

WHEREAS, the County, through the Register of Deeds Office, assumes the annual operating costs of recording all real estate transfers occurring in the county, including the collection of real estate transfer fees, and

WHEREAS, in 2021 the State has built up a budget surplus of approximately \$2.5 billion dollars, while many Wisconsin counties continue to struggle financially due to the ever increasing costs of providing county government services in an inflationary economy and providing services for increasing unfunded State mandated programs along with the State imposed levy limits,

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to request the State of Wisconsin to enact legislation that would return the real estate transfer fee sharing formula to the 50/50 state-county split.

BE IT FURTHER RESOLVED that a copy of this resolution be sent to Governor Tony Evers, all members of the State Legislature representing Wood County, and to the Wisconsin Counties Association.

{ }

BILL CLENDENNING (Chair)

BILL LEICHTNAM

WILLIAM VOIGHT

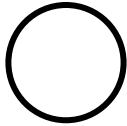
ED WAGNER

JOSEPH H. ZURFLUH

Adopted by the County Board of Wood County, this                      day of                      20                      .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by Judicial and Legislative Committee  
Page 1 of 1

ITEM# 5-  
DATE October 18, 2022  
Effective Date October 18, 2022

Motion:

Adopted:

1<sup>st</sup>

Lost:

2<sup>nd</sup>

Tabled:

No:

Yes:

Absent:

Number of votes required:

X

 Majority

Two-thirds

Reviewed by:

, Corp Counsel

Reviewed by:

, Finance Dir.

LAD

INTENT & SYNOPSIS: To encourage the state legislature to increase the pay rate of Assistant District Attorneys (ADAs) in order to maintain fully staffed offices of competent prosecutors at the county level.

FISCAL NOTE: Nothing direct; having too many inexperienced prosecutors and frequent openings in the ADA positions causes county District Attorney offices to be inefficient and that impacts the viability of the entire criminal justice system and, as a result, the safety of our citizens.

|    |                | NO | YES | A |
|----|----------------|----|-----|---|
| 1  | LaFontaine, D  |    |     |   |
| 2  | Rozar, D       |    |     |   |
| 3  | Buttke, T      |    |     |   |
| 4  | Wagner, E      |    |     |   |
| 5  | Fischer, A     |    |     |   |
| 6  | Breu, A        |    |     |   |
| 7  | Voight, W      |    |     |   |
| 8  | Hahn, J        |    |     |   |
| 9  | Winch, W       |    |     |   |
| 10 | Thao, L        |    |     |   |
| 11 | Penzkover, J   |    |     |   |
| 12 | Valenstein, L  |    |     |   |
| 13 | Hokamp, J      |    |     |   |
| 14 | Polach, D      |    |     |   |
| 15 | Clendenning, B |    |     |   |
| 16 | Pliml, L       |    |     |   |
| 17 | Zurfluh, J     |    |     |   |
| 18 | Hamilton, B    |    |     |   |
| 19 | Leichtnam, B   |    |     |   |

WHEREAS, Assistant District Attorneys serve as the backbone of the State of Wisconsin’s ability to effectively prosecute cases in all of its seventy two counties, and

WHEREAS, any shortage of these ADAs creates backups in the justice system, which can lengthen cases, create more pressure on existing staff, and delay or deny justice to victims in these cases, and

WHEREAS, the entry level compensation rate for ADAs in Wisconsin in 2022 sits at \$26.70 an hour, which is annualized to around \$54,000 a year, and the pay structure for experienced prosecutors is likewise extraordinarily low, and

WHEREAS, the compensation rate for ADAs, both entry level and experienced, has not kept up with the rate of inflation and sits well below other public sector attorney positions around the state of Wisconsin, and

WHEREAS, the compensation rate for ADAs is not competitive in today’s workforce environment, accelerates staffing turnover in District Attorney offices around the state of Wisconsin, and ultimately endangers public safety.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES that the State of Wisconsin is hereby requested to review and revise the entry level compensation rate for Assistant District Attorneys and the pay schedule for experienced ADAs in order to make them competitive with other public sector attorney positions as well as to keep up with the rate of inflation.

BE IT FURTHER RESOLVED that a copy of this resolution is sent to Governor Tony Evers, all members of the Wisconsin State Legislature representing Wood County, the Wisconsin Counties Association, and all other Wisconsin Counties.

{ }

BILL CLENDENNING (Chair)  
BILL LEICHTNAM  
WILLIAM VOIGHT  
ED WAGNER  
JOSEPH H. ZURFLUH

Adopted by the County Board of Wood County, this                      day of                      20                      .

County Clerk County Board Chairman

RESOLUTION#

Introduced byHealth & Human Services Committee and Judicial & Legislative Committee  
Page 1 of 2

Motion:Adopted:  
1stLost:  
2ndTabled:  
No:Yes:Absent:  
Number of votes required:  
☒ Majority☐ Two-thirds  
Reviewed by:PAK, Corp Counsel  
Reviewed by: , Finance Dir.

INTENT & SYNOPSIS: Encouraging the United States Congress and the Wisconsin Legislature to pass legislation granting the Hmong veterans of the Vietnam War access to the same veteran benefits received by United States veterans.

FISCAL NOTE: None

WHEREAS, beginning in 1960, the United States Central Intelligence Agency recruited thousands of Hmong people to fight against the Communist Pathet Lao and North Vietnamese Army regulars in Laos; and

WHEREAS, in July 1961, Brigadier General Edward G. Lansdale wrote in a memo to General Maxwell D. Taylor that about 9,000 Hmong tribesmen had been equipped for guerilla operations and these operations were being conducted with considerable effectiveness in Communist-dominated territory in Laos; and

WHEREAS as many as 100,000 Hmong soldiers were recruited and trained as Special Guerrilla Units to engage the North Vietnamese Army; and

WHEREAS the United States relied heavily on the Hmong Special Guerrilla Units, although outnumbered by enemy forces, to intercept and prevent the flow of troops and war supplies along the Ho Chi Minh Trail; and

WHEREAS the Hmong soldiers conducted tactical guerrilla actions, flew thousands of deadly combat missions in support of the United States Armed Forces and the United States Central Intelligence Agency, and fought in conventional and guerilla combat with an extremely high number of casualties; and

WHEREAS the Hmong soldiers protected United States personnel, guarded United States Air Force radar installations, gathered critical intelligence about enemy operations, and undertook rescue missions to save the lives of downed United States pilots; and

WHEREAS approximately 40,000 Hmong soldiers lost their lives defending democracy, approximately 50,000 Hmong soldiers were seriously injured and disabled, and approximately 3,000 Hmong soldiers were missing in action; and

WHEREAS Hmong soldiers died at 10 times the rate of United States soldiers in the Vietnam War; and

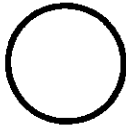
WHEREAS, because the war effort of the United States in Laos was covert, the accounts of the sacrifices and service of the Hmong soldiers remain largely unknown; and

WHEREAS many Hmong soldiers became refugees because the United States government encouraged them to fight for the United States, and, as a result, thousands of family members of Hmong soldiers were evacuated to a United States air base in Thailand to avoid bloody vengeance by the communists in Laos and Vietnam; and

( )

Adam Fisher (Chairman)Donna Rozar  
Tom ButtkeRebecca Spiros, RN  
John A. HokampLee P. Thao  
Kristen Iniguez, DOMary Jo Wheeler-Schueller  
Lori Nordman

Adopted by the County Board of Wood County, this day of 20



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by  
Page 2 of 2 Committee

WHEREAS, after the conclusion of the Vietnam War, thousands of Hmong soldiers suffered acts of retribution and atrocities by the Pathet Lao and North Vietnamese Army, causing hundreds of thousands of Hmong refugees to flee to neighboring Thailand; and

WHEREAS approximately 50,000 Hmong veterans reside in the United States, and approximately 150,000 Hmong and Laotian-born children have graduated from schools in this country; and

WHEREAS the Hmong warriors were promised that they would be treated just like other United States veterans.

NOW THEREFORE BE IT RESOLVED that the Wood County Board of Supervisors encourages the United States Congress and the Wisconsin State Legislature to pass legislation granting the Hmong veterans of the Vietnam War full access to the same veteran benefits received by United States veterans.

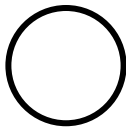
BE IT FURTHER RESOLVED that the County Clerk forward a copy of this resolution to the elected federal and state legislators of Wood County, The Wisconsin Counties Association and the other counties of Wisconsin.

( )

|                             |  |
|-----------------------------|--|
| Bill Clendenning (Chairman) |  |
| Bill L. Leichtnam           |  |
| William Voight              |  |
| Ed Wagner                   |  |
| Joseph H. Zurfluh           |  |

Adopted by the County Board of Wood County, this day of 19

|              |                       |
|--------------|-----------------------|
| County Clerk | County Board Chairman |
|--------------|-----------------------|



ORDINANCE #

Introduced by Judicial and Legislative Committee  
Page 1 of 1

ITEM# 5-  
DATE October 18, 2022  
Effective Date Upon passage & publication

Motion:

Adopted:

1<sup>st</sup>

Lost:

2<sup>nd</sup>

Tabled:

No:

Yes:

Absent:

Number of votes required:

X

 Majority

Two-thirds

Reviewed by:

, Corp Counsel

Reviewed by:

, Finance Dir.

LAD

INTENT & SYNOPSIS: To amend the recently passed hemp-derived cannabinoid products regulation to clarify that the grandfathering of existing businesses that sell these products only applies to existing businesses at their current locations.

FISCAL NOTE: Nominal internal expenses and publication costs.

|    |                | NO | YES | A |
|----|----------------|----|-----|---|
| 1  | LaFontaine, D  |    |     |   |
| 2  | Rozar, D       |    |     |   |
| 3  | Buttke, T      |    |     |   |
| 4  | Wagner, E      |    |     |   |
| 5  | Fischer, A     |    |     |   |
| 6  | Breu, A        |    |     |   |
| 7  | Voight, W      |    |     |   |
| 8  | Hahn, J        |    |     |   |
| 9  | Winch, W       |    |     |   |
| 10 | Thao, L        |    |     |   |
| 11 | Penzkover, J   |    |     |   |
| 12 | Valenstein, L  |    |     |   |
| 13 | Hokamp, J      |    |     |   |
| 14 | Polach, D      |    |     |   |
| 15 | Clendenning, B |    |     |   |
| 16 | Pliml, L       |    |     |   |
| 17 | Zurfluh, J     |    |     |   |
| 18 | Hamilton, B    |    |     |   |
| 19 | Leichtnam, B   |    |     |   |

WHEREAS, Wood County recently enacted a set of regulations that control the possession of hemp-derived cannabinoids by juveniles and the sale of such products to juveniles, and

WHEREAS, the recently enacted regulations prohibit a business from selling the hemp-derived products to anyone within 750 feet of youth-related locations but grandfathered in existing businesses, and

WHEREAS, in applying the ordinance to a business that sells hemp-derived products which plans upon moving its location, it became clear that the current ordinance wasn't written tightly enough and the current language in the ordinance would allow an existing business to relocate across the street from a school (which isn't the actual plan) or could go from one location to a dozen and still be grandfathered in, and

WHEREAS, the intent behind the drafters of the current ordinance language was to only grandfather in business locations that are currently selling the hemp-derived cannabinoids and not to allow for uncontrolled relocations or new offshoots of the same business, and

WHEREAS, it is important for the reader to know that the grandfathering provision only applies to the location of the businesses selling hemp-derived cannabinoids and does not allow those businesses to continue to sell to persons under the age of 21 years.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY ORDAINS AS FOLLOWS:

Section 1. Section 236.05(e) of the Wood County Code of Ordinances is hereby amended as follows:

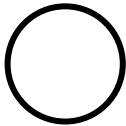
(e) Hemp-derived cannabinoids shall not be sold within 750 feet of a hospital, church, or youth-serving organization such as, but not limited to: childcare centers, pre-schools, public or parochial schools, tribal schools, playgrounds, city or county parks, sporting arenas, or organizations with specific interest to serve children (Boys & Girls Club, YMCA, Head Start, etc.) The distance shall be measured by the shortest route along a designated roadway or walking path from the main entrance of the youth-serving business/organization to the premises selling hemp-derived cannabinoid products. The prohibition in this section does not apply to businesses selling hemp-derived cannabinoids ~~prior to July 31, 2022.~~ from a location used for said sales on December 1, 2022.

Section 2. This ordinance shall take effect upon passage and publication.

{ }

BILL CLENDENNING (Chair)  
BILL LEICHTNAM  
WILLIAM VOIGHT  
ED WAGNER  
JOSEPH H. ZURFLUH

Adopted by the County Board of Wood County, this                      day of                      20                      .



RESOLUTION#

Introduced by  
Page 1 of 2

Judicial & Legislative Committee

ITEM# 5-  
DATE October 18, 2022  
Effective Date October 18, 2022

Motion:

Adopted:

1<sup>st</sup>

Lost:

2<sup>nd</sup>

Tabled:

No:

Yes:

Absent:

Number of votes required:

X

 Majority

Two-thirds

Reviewed by:

, Corp Counsel

Reviewed by:

, Finance Dir.

TDM

INTENT & SYNOPSIS: To request an increase for Child Support funding by \$5 million, statewide, in each fiscal year of the 2023-2025 state budget.

FISCAL NOTE: None, however Wood County would stand to receive a portion of the total amount allocated

**WHEREAS**, Wood County administers the Child Support Enforcement Program on behalf of the state, providing a holistic set of services to Wood County children and their parents, including paternity establishment, assistance with finding employment, obtaining child support and establishing health insurance orders for children, and enforcing and modifying those orders; and

**WHEREAS**, Child support is one of the most effective anti-poverty programs in the state, with county child support agencies serving approximately 347,000 children and collecting roughly \$906 million in financial support for Wisconsin families in 2021; and

**WHEREAS**, Child support is proven to reduce childhood poverty rates, lead to better educational and behavioral outcomes for children, and have a positive effect on food security, health and housing stability; and

**WHEREAS**, County child support agencies work closely with both parents to ensure that they have the help they need to be successful, including assistance with finding employment, referrals to other social service programs and right-sizing orders for individuals impacted by substances use disorders or other challenges; and

**WHEREAS**, State funding for county child support services has failed to keep up with county agency costs, which have steadily increased due to a high number of caseloads per worker, increased complexity of cases, inflation and new regulations; and

**WHEREAS**, An abrupt federal interpretation change in June 2019 eliminated \$4.2 million in federal birth cost recovery matching funds for Wisconsin; and

**WHEREAS**, Wisconsin’s strong performance in child support is at risk without additional funding. The state has already dropped from 2nd in the nation for the collection of current support in 2016 to 6th in the nation in 2021.

**WHEREAS**, Without additional state funds, county child support agencies may need to eliminate positions, further increase caseloads, or reduce services, further impacting federal performance measures, which would result in the loss of additional federal funds; and

**WHEREAS**, The individuals most impacted by insufficient funding for child support are the children and families served by county child support agencies, who will need to seek out public assistance programming absent the financial security provided by the child support program; and

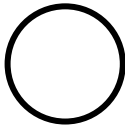
{ }

William Clendenning, Chair  
Bill Leichtnam  
William Voight  
Ed Wagner  
Joseph Zurfluh

Adopted by the County Board of Wood County, this                      day of                      20                      .

County Clerk

County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by  
Page 2 of 2

Committee

**WHEREAS,** State investments in child support are amplified by a generous federal match. Every \$1 of state GPR invested in the Child Support Program generates roughly \$2 in federal matching funds; and

**WHEREAS,** Wisconsin’s Child Support Enforcement Program is incredibly cost-effective, collecting an average of \$6.43 in support for every dollar invested in the program.

**NOW, THEREFORE, BE IT RESOLVED** that the Wood County Board of Supervisors respectfully requests that state funding for county child support agencies be increased by \$5 million GPR in each fiscal year of the 2023-25 Wisconsin state budget, which will generate approximately \$9.7 million in additional federal funding each year. This investment will ensure that Wisconsin counties can continue to effectively provide economic support to our children.

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded by the County Clerk to the Governor of the State of Wisconsin, State Senators and State Representatives representing Wood County, the Secretary of the Wisconsin Department of Administration, and the Wisconsin Counties Association for consideration

{ }

Adopted by the County Board of Wood County, this                      day of                      20                      .

County Clerk

County Board Chairman





## STATEMENT OF EXPLANATION

Ordinance No.

### ORDINANCE TO AMEND SEC. 2-2 OF THE CHIPPEWA COUNTY CODE OF ORDINANCES REGARDING HOURS OF OPERATION

1            Passage of these ordinance amendments would change Courthouse Hours from 8:00  
2 a.m. to 4:30 p.m. Monday through Friday to 7:30 a.m. to 4:30 p.m. Monday through Thursday  
3 and 7:30 a.m. to 11:30 a.m. on Friday.

4            Passage of these ordinance amendments would also add Law Enforcement Center Hours  
5 of 7:30 a.m. to 4:30 p.m. Monday through Thursday and 7:30 a.m. to 11:30 a.m. on Friday.

6            Finally, passage of these ordinance amendments would add the current Highway  
7 Department Hours of 6:00 a.m. to 4:00 p.m. Monday through Thursday from May to November  
8 and 6:30 a.m. to 4:30 p.m. Monday through Thursday from November to May.

9            The Courts will remain open on the existing schedule of 8:00 a.m. to 4:30 p.m. Monday  
10 through Friday. All three judges are in support of the new schedule and will work to make the  
11 new schedule work for the rest of the departments in the Courthouse. The Chief Judge of the  
12 District was not in favor of the change and has the last word on the Court's schedule.

13           The hours of operation changes will not take place until January 1, 2023. This will give  
14 everyone the ability to plan for the change and to communicate the change to the public.

15

In Milwaukee, each office has its own hours:

Clerk of Courts: 8:30 to 4:30 pm

County Clerk: 8:00 to 4:00 pm

Treasurer: 8:30 to 4:00 pm

Register of Deeds 8:00 to 4:00 pm but staff starts at 7:50 am and ends at 4:20 pm (with a half hour lunch).

We used to be open to the public until 4:30 pm and the workday ended at 4:50 pm, but the staff complained.

**Resolution No. 22-22**

**Approve Temporary Work Rule Regarding Hours of Operation**

**Whereas**, the standard hours of operation for most Shawano County offices are 8:00 a.m. to 4:30 p.m. Monday through Friday; and

**Whereas**, the Executive Committee has met, reviewed, and recommends a Temporary Work Rule to aid in flexibility to departments as well as recruitment and retention of Shawano County employees; and

**Whereas**, such Temporary Work Rule would allow for the standard hours of operation for most Shawano County offices to be 7:00 a.m to 4:30 p.m. Monday through Thursday, in addition to 7:00 a.m. to 11 a.m. on Friday; and

**Whereas**, certain essential County services will still be provided on a 24-hour basis, with some employees having different work schedules based on department and job function.

**Now, therefore, be it resolved by the Shawano County Board of Supervisors** in session this 22<sup>nd</sup> day of June, approves the Temporary Work Rule regarding hours of operation, and such rule will take effect June 27, 2022 on a temporary basis.

**Be it further resolved**, that the Board of Supervisors gives the Executive Committee authority to rescind, update, and amend this Temporary Work Rule upon recommendation(s) from Administration/Human Resources.

Submitted by,

Kevin Conradt  
Steve Gueths  
Thomas Kautza  
Kathy Luebke  
Milton Marquardt  
Theresa Serrano  
William Switalla

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10-7-22 DRAFT

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| 900.06 CONFLICT OF INTEREST .....   |  |
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| 900.08 ETHICS COMMITTEE .....   |  |
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900 WOOD COUNTY ORDINANCE #900 CODE OF ETHICS

900 .01 DECLARATION OF POLICY

The proper operation of a democratic government requires that supervisors, officials, and employees be independent, impartial, and responsible to the people; that government decisions and policy be made in proper channels of the government structure; that public office not be used for personal gain or political advantage; and that the public have confidence in the integrity of its government. The County Board believes that a Code of Ethics for the guidance of county supervisors, officials, and employees will help them avoid conflicts which are substantial and material between their personal interests and their public responsibilities. Nothing herein contained is intended to deny to any individual rights granted by the United States Constitution or the Constitution of the State of Wisconsin. Chapter

900 .02 PURPOSE The purpose of this code is to establish ethical standards of conduct for all county officials and employees by identifying those acts or actions that are not compatible with the best interest of the county. Because representatives of the county are drawn from society, they cannot and should not be without all personal and economic interest in the decisions and policies of government. Citizens who serve as county officials and employees retain their rights as citizens to personal and economic interests. Therefore, the standards of ethical conduct for county officials and employees must distinguish between minor and inconsequential conflicts which are unavoidable in a free society and those conflicts which are substantial and material. County officials and employees have a right to:

(1) engage in employment, ~~and~~ professional ~~or~~ and business activities, ~~other than official duties,~~ in order to support themselves and their families so long as these activities don't conflict with their obligations to the County ;

(2) maintain continuity in their professional ~~or~~ and business activities;

(3) Maintain investments ~~or~~ and activities which do not conflict with specific provisions of this code.

The provisions of this code, and such rules and regulations which may be established, are to be interpreted in the context of the above ~~principals~~ principles and are deemed to be in the best interest of the public. It is the intent of the county that the operations of the Ethics Committee shall strive to protect to the fullest extent possible the rights of individuals affected.

#### 900 .03 DEFINITIONS

(1) "Anything of value" means any money or property, favor, service, payment, advance, forbearance, loan, or promise of future employment, which could reasonably be expected to influence the actions of the recipient. It is a rebuttable presumption that anything valued at \$25. or less would not reasonably be expected to influence an individual's judgement.

(2) "Employee" shall mean all persons filling an allocated position of county employment and all members of boards, committees and commissions not included within the definition of official or supervisor.

(3) "Financial Interest" shall mean any interest that will yield, directly or indirectly, a monetary or other material benefit to the office, to the supervisor, official, or employee, or to any person employing or retaining the services of the supervisor, official, or employee, ~~except as permitted by section 946.13, Wisconsin Statutes.~~

(4) "Immediate Family" shall mean any individual related to a supervisor, official, or employee as husband, wife, son, daughter, father, mother, sister, or brother.

(5) "Official" shall mean all county department heads ~~or~~ and directors and all county elected officers, except judges, county board supervisors and district attorneys.

(6) "Person" shall mean any person, corporation, partnership, proprietorship, firm, enterprise, franchise, association, or organization.

(7) "Personal Interest" shall mean any interest arising from blood or marriage relationship.

(8) "Privileged Information" shall mean oral or written material related to County Government which has not become part of the body of public information and which is designated by statute, court decision, lawful orders or custom, as privileged. (e.g. Chapter 19 Open Meeting Law, Chapter 905 Privileges, Juvenile Court Matters).

(9) "Supervisor" shall mean any county board supervisor.

(10) "Valuable Gift" shall mean any gift, service, loan, thing or promise given with the ~~900-3~~ intent to influence a supervisor's, official's or employee's actions, but does not include reasonable fees and honorariums, actual and necessary expenses incurred in public meetings or speaking engagements or the exchange of seasonal, anniversary, or customary gifts among relatives and friends.

#### 900 .04 MARGIN OF RESPONSIBILITY OF PUBLIC OFFICE

Supervisors, officials, and employees are agents with public purpose and hold office for the benefit of the public. They are bound to uphold the Constitution of the United States and the Constitution of the State of Wisconsin, and to carry out impartially the laws of the nation, state, and county, and to observe in their official acts the highest standards of conduct and to discharge faithfully the duties of their office, regardless of personal considerations, recognizing that the public interest must be their primary concern. Their conduct in their official affairs should strive to be above reproach so as to foster respect for all government.

## Chapter 900 .05 FAIR AND EQUAL TREATMENT

(1) Use of Public Property. No supervisor, official or employee shall request or permit the use of county services or of county- owned vehicles, equipment, materials or property for non-official purposes or personal profit. Notwithstanding the above, deputy sheriffs shall be allowed the personal use of county owned squads, as set forth in the Civil Service Ordinance. Repealed eff. 1/1/03 per Ordinance 02-1-17. The Sheriff and Undersheriff shall be allowed personal use of county-owned squads within Wood County and adjacent counties.

(2) Obligation to Citizens. No supervisor, official, or employee shall grant any special consideration, treatment or advantage, to any citizen beyond that which is available to every other citizen. This provision does not affect the duty of a county supervisor to diligently represent their constituency.

## 900 .06 CONFLICT OF INTEREST

(1) Financial and Personal Interest Prohibited. No supervisor, official, or employee ~~900-4~~ shall engage in any business or transaction or shall act in regard to financial or personal interest, direct or indirect, which is incompatible with the proper discharge of his/her official duties or which would tend to impair his/her judgment or action in the performance of his/her official duties.

(2) Special Conflicts Enumerated. Conflicts of interest prohibited under this section shall include, but not be limited to the following:

A. Incompatible Employment. No supervisor, official, or employee shall engage or accept private employment or render service for private interest when such employment or interest is incompatible with the proper discharge of his/her official duties or would tend to impair his/her independence of judgment or action in the performance of his/her official duties, unless permitted by law.

B. Disclosure of Privileged Information. No supervisor, official, or employee shall, without lawful authority, knowingly permit the disclosure of privileged information to any person not lawfully authorized to receive such privileged information. No supervisor, official, or employee shall use privileged information to advance the financial or personal interest of himself/herself or his/her immediate family.

C. Gifts and Favors. No supervisor, official, or employee shall accept from any person or organization, directly or indirectly, anything of value without full payment therefore if it could reasonably be expected to influence his/her vote, governmental actions or judgments or could reasonably be considered as reward for any governmental action or inaction.

D. Nepotism. No supervisor shall serve on any committee or board which directly is involved with the supervision of a department in which an immediate family member is employed or vote in committee or on the county board floor on questions relating to immediate family members. No employee shall be employed within ~~the a~~ department in which an immediate family member is a department head or serves in a direct supervisory position. ~~Any such relationships existing prior to October 13, 1981 shall not be affected.~~

E. Contracts of the County. Except as otherwise provided by Sec. 946.13, Wis. Stats., no supervisor, official or employee shall, in his/her private capacity negotiate ~~a or~~ bid for or enter into a contract in which he/she has a private pecuniary interest, direct or indirect, if at the time he/she is authorized or required by law to participate in his/her capacity as such officer or as such supervisor in the making of that contract, ~~which perform and contract some official function~~

~~requiring the exercise of discretion of his/her part, n~~ Nor shall any supervisor in his/her official capacity participate in the making of a contract in which he/she has a private pecuniary interest, direct or indirect, or perform in regard to that contract some function requiring the exercise of discretion on his/her part. A violation of Sec. 946.13 Wis. Stats., shall also constitute a violation of this code.

F. Disclosure of Interest in Legislation. Any member of the board of supervisors who has a financial or personal interest in any proposed legislation before the board of supervisors shall disclose on the records of the board of supervisors, or of the Ethics Committee, the nature and extent of such interest. A supervisor shall abstain from participating in debate and voting if the matter under consideration involves his/her personal or financial interest to the extent that such interest conflict with his/her official duties or would impair his/her independence of judgment.

#### 900 .07 COMPLIANCE WITH STATE STATUTES

The following sections of the Wisconsin Statutes are hereby incorporated by reference and made a part of this Code of Ethics:

- (1) Section 19.01 - Oaths & Bonds
- (2) Section 19.21 - Custody and Delivery of Official Property & Records
- (3) Section 19.81 - 19.89 - Open Meeting of Governmental Bodies
- (4) Section 946.10 – Bribery of Public Officers and Employees
- (5) Section 946.11 - Special Privileges from Public Utilities
- (6) Section 946.12 – Misconduct in Public Office
- (7) 946.13 - Private Interest in Public Contract Prohibited.

Supervisors, officials, and employees shall comply with the provisions of these enumerated sections of the Wisconsin Statutes and failure to so comply shall constitute a breach of the Code of Ethics.

#### 900 .08 ETHICS COMMITTEE

There shall be a Wood County Ethics Committee consisting of five (5) members. The membership of the Ethics Committee shall consist of two (2) citizens, two (2) county employees, one of which shall be a ~~Union member, and one (1) supervisor~~ member of management and one who is non-management. The Corporation Counsel shall provide necessary staff assistance to the Committee and shall serve as its secretary but he/she shall not vote. The Corporation Counsel shall furnish the committee with whatever legal assistance is necessary to carry out its functions.

The members of the Ethics Committee shall be appointed by the County Board Chairman ~~and Vice-Chairman from a list of names provided by the Community~~, subject to Board approval. The Committee will be drawn from as broad a base as possible. Terms of office shall be three (3) years. If the status of any member changes, such member's resignation will be ~~accepted~~ effective immediately and reappointment made pursuant to this paragraph for the unexpired term.

The Ethics Committee shall elect its own chairman and vice- chairman and may shall develop written rules and procedures and forms, copies of which shall be filed in the office of the County ~~Board-Chairman~~ Clerk. Such rules of procedure shall be submitted to the County Board for approval.

A quorum of the Ethics Committee shall be (3) members. A majority vote of those committee members present and participating (not abstaining) at any meeting shall be required for any action taken by the committee.

The Ethics Committee shall have the right to go into closed session, as provided for by Wisconsin State Statutes. Closed sessions of the Ethics Committee will be limited to the committee members, necessary staff and any other person whose presence is necessary to the business at hand, as determined by the committee. The Ethics Committee may make recommendations with respect to amendments to the Wood County Code of Ethics Ordinance.

#### 900.09 VERIFIED COMPLAINTS

The Committee shall accept from any identified person, or make upon its own motion, a verified complaint in writing, which shall state the name of the supervisor, official, or employee alleged to have committed a violation of this Code of Ethics and which shall set forth the particulars thereof. The Committee shall forward within ten days a copy of the complaint to the supervisor, official, or employee who is accused. The Ethics Committee shall independently initiate investigations of possible violations of the Ethics Code only after the supervisor(s), officials(s), or employee(s) involved is so notified in writing of the complaint and the nature and purpose of the investigation.

The Ethics Committee shall conduct a fair and impartial investigation of alleged violations of the Ethics Code, and if it determines no violation occurred, the matter shall be terminated with an appropriate communication to the complainant and accused. If the Ethics Committee determines there is probable cause to believe the Ethics Code has been violated it may, in its discretion, take one or more of the following courses of action:

(1) If the suspected party admits to a violation of the Ethics Code or declines to contest the probable cause finding, then the Ethics Committee shall determine the appropriate course of action and penalty, if any.

(2) If the Ethics Committee is of the belief that the alleged violation is criminal in nature, it may refer the matter to the District Attorney's Office.

(3) The Ethics Committee may commence an action in the name of the County of Wood seeking a forfeiture, writ of mandamus, injunction or other appropriate action in a proper court of record.

(4) The Ethics Committee may announce that it will conduct a hearing on the allegation(s).

A. The Ethics Committee shall give the complainant and the accused at least a 21 calendar day notice of the hearing; said notice to be in writing and sent by regular United States mail.

B. The complainant and the accused may be represented by counsel of ~~his or her~~ their own choosing; the Ethics Committee will not provide the ~~accused parties~~ accused parties counsel nor pay for ~~his or her~~ their legal representation.

C. The ~~accused and his or her representative parties and their counsel~~, if any, shall have an opportunity to examine all documents and records to be used at a hearing under this section at a reasonable time prior to the date of the hearing.

D. During the hearing the parties shall have the opportunity to present witnesses, confront and cross-examine adverse witnesses, to rebut and offer countervailing evidence, and establish all pertinent facts. The evidence presented shall be limited to the scope of the allegation(s) made. The Committee shall not be bound by common law or statutory rules of evidence, and the Committee shall hear all evidence having reasonable probative value, but shall exclude immaterial, irrelevant, or unduly repetitious evidence. Basic rules of relevancy, materiality and probative value shall govern the proceedings. Hearsay evidence will not be permitted when



direct evidence is reasonably available. The Committee will not base crucial or essential evidentiary findings on hearsay evidence. Objections to evidentiary offers and offers of proof of evidence not admitted may be made and shall be noted in the record. All evidence, including records and documents, shall be duly offered and made a part of the records. The Chairperson shall rule on any objections and procedural issues. Any member of the Committee and the Corporation Counsel at the direction of the Committee, may ask questions of the witnesses. No party or witness shall be permitted to ask questions of any Committee member during the proceedings, unless specifically authorized by the Chairperson.

E. The burden of proving the allegation(s) shall be on the complainant. Violations of the Ethics Code shall be proven by clear, satisfactory and convincing evidence.

F. The Ethics Committee shall keep a record of the hearing. The Ethics Committee shall have the power to compel the attendance of witnesses and to issue subpoenas. The Committee may go into closed session to deliberate.

G. Within 14 calendar days of the conclusion of the hearing, the Ethics Committee shall complete its written findings of fact, conclusions of law and recommendations, signed by all participating Ethics Committee members, which shall be mailed to the accused and the complainant.

H. If the accused does not agree with the decision of the Ethics Committee, he or she shall have a right to appeal said decision to an Ad Hoc Committee designated by the Wood County ~~Executive~~ Operations Committee. Such appeal must be made in writing, within 20 calendar days of the decision of the Ethics Committee being mailed to the accused. The Ad Hoc Committee shall base its review of the Ethics Committee's determination upon a transcript of the proceedings and all of the evidence of record, as well as the written request of the accused for the review as to why the appeal was requested.

I. No recommendation of the Ethics Committee shall be effective until 20 calendar days after the decision is mailed to the accused, or the conclusion of an appeal of the decision, whichever is later.

The Ethics Committee shall have the power to compel the attendance of witnesses and to issue subpoenas granted other Boards and Commissions under §885.01(3), Wis. Stats.

The Ethics Committee shall have the authority pursuant to Wisconsin Statutes, to maintain records of its opinions, opinion requests and deliberations that are closed to the public, in a closed manner, unavailable to public inspection. The Ethics Committee will make such records public with the consent of the individual requesting the opinion. The Ethics Committee may make public a summary of an advisory opinion after making sufficient alterations in the summary to prevent disclosing the identities of individuals and departments involved.

(5) Retribution is Prohibited. No County official or employee shall discriminate against any person because they have filed a complaint with the Ethics Committee, ~~made an anonymous report via the fraud hotline,~~ or has otherwise participated in the investigation of an alleged violation of the Ethics Code.

#### 900.10 ADVISORY OPINIONS

(1) Any supervisor, official or employee may request of the Ethics Committee an opinion interpreting and applying the Ethics Ordinance. The Ethics Committee may give interpretations that provide if certain conditions are met that specific actions of the supervisor, official or employee are not in violation of the ordinance.

(2) Consistent with Wis. Stat. s. 19.59(5)(a), the Corporation Counsel may respond to requests for opinions as to the application of the Ethics Ordinance when the delay by waiting for the Ethics Committee itself to convene would cause a substantial inconvenience or detriment to the requesting party.

(3) Opinions given by the Ethics Committee and the Corporation Counsel shall remain confidential except as authorized by the person making the request or as provided for by law.

(4) A request for an advisory opinion shall include all material facts. Requests for advisory opinions to the Ethics Committee shall be in writing.

(5) It shall be prima facie evidence of intent to comply with the Ethics Ordinance when a person seeks an advisory opinion and complies with it, this is only the case if all of the material facts are provided in the request and the opinion.

900 .11 APPLICABILITY OF CODE Any supervisor, official or employee may refer to the Ethics Committee, in writing, any question pertaining to the interpretation or application of the Code of Ethics. The Ethics Committee shall give written reply to such questions as a guide to other supervisors, officials, or employees. The supervisor, official, or employee shall have the opportunity to present his/her interpretation of the facts at issue and of the applicability of the provisions of the Code of Ethics before such opinion is issued. This code shall be operative in all instances covered by its provisions except when superseded by an applicable statutory provision and statutory action is mandatory, or when the application of the statutory provision is discretionary but determined by the Ethics Committee to be more appropriate or desirable.

#### 900 .12 PENALTY AND SANCTIONS

Any supervisor, official, or employee violating the provisions of this Code of Ethics shall be subject to reprimand, censure, discipline, including discharge, or civil prosecution in a court of record. Any supervisor, official, or employee violating the provisions of this Code of Ethics and convicted in a Court of record shall be indebted and required to pay to the County of Wood a forfeiture of not less than \$25.00 nor more than \$200.00 together with taxable costs.

#### 900 .13 SEVERABILITY

If any provision of this ordinance is invalid or unconstitutional, or if the application of this ordinance to any person or circumstance is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this ordinance which can be given effect without the invalid or unconstitutional provision or application.

#### 900 .14 PERSONNEL POLICY, COLLECTIVE BARGAINING AGREEMENTS, AND CIVIL SERVICE ORDINANCE

This Code of Ethics as adopted for County officials and employees is subject to the Wood County ~~Personnel~~ Policy Handbook, Collective Bargaining Agreements, and the Civil Service Ordinance.

#### 900 .15 CONFLICTING ORDINANCES

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

#### 900 .16 EFFECTIVE DATE

This ordinance, as amended, is effective upon passage and publication. • ~~Chapter 900.081 Fraud Hotline, was in effect January 1998 through Dec 31, 1998 and was removed by Ordinance 99-1-11 at the January 19, 1999 County Board meeting.~~