

AGENDA
ANNUAL COUNTY BUDGET HEARING NOVEMBER 15, 2016 – 8:30 A.M.
& EXECUTIVE COMMITTEE MEETING
WOOD COUNTY BOARD ROOM

- 1) Presentation of 2017 Wood County Budget
- 2) Consideration of 2 Resolutions – Set tax levy and Approve 2017 Budget
- 3) Public Comment
- 4) Adjourn

AGENDA WOOD COUNTY BOARD OF SUPERVISORS
November 15, 2016 – 9:30 A.M.
WOOD COUNTY BOARD ROOM

CALL TO ORDER

ROLL CALL

INVOCATION: Supervisor Rozar

READING OF THE MINUTES OF THE PREVIOUS MEETING

EXCUSALS: none

RESIGNATIONS: none

APPOINTMENTS/Re-APPOINTMENTS: Marion Hokamp – South Central Library Board (3 yr term)

COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS

ACKNOWLEDGEMENTS AND RECOGNITIONS:

Michael F. Martin – Finance Director – Award of Certificate of Achievement for Excellence in Financial Reporting for the Wood County Comprehensive Annual Financial Report for fiscal year 2015.

READING OF MINUTES OF COMMITTEE MEETINGS, RESOLUTIONS. RESOLUTIONS INTRODUCED BY COMMITTEES SHALL BE PRESENTED IMMEDIATELY FOLLOWING THE READING OF THAT COMMITTEE'S MINUTES

SPECIAL ORDERS OF BUSINESS:

Reuben Van Tassel – River Block update

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND OTHER DOCUMENTS.

SET DATE FOR NEXT COUNTY BOARD MEETING – December 20, 2016

ADJOURN

REFERRALS FOR NOVEMBER 15, 2016 – COUNTY BOARD

- Resolution from Outagamie County urging the state legislature to develop and enact bipartisan support for funding of comprehensive, sustainable, effective and evidence based communicable disease control and prevention for the public's health. Referred to Supervisor Rozar and Director/Health Officer Kunferman

PROCEEDINGS OF WOOD COUNTY BOARD OF SUPERVISORS
October 18, 2016 - 9:30 a.m.

The Wood County Board of Supervisors composed of nineteen members convened at the Wood County Boardroom in Wisconsin Rapids, Wisconsin on October 18, 2016.

Chairman Pliml called the meeting to order at 9:30 a.m.

Supervisors present were: Ashbeck, Breu, Clendenning, Curry, Feirer, Fischer, Hamilton, Henkel, Hokamp, LaFontaine, Leichtnam, Machon, Miner, Pliml, Polach, Rozar, Wagner, Winch, Zurfluh.

There were no excusals.

Supervisor Hamilton gave the invocation and led the Pledge of Allegiance.

Motion by Hamilton/LaFontaine to approve the minutes of the previous meeting. Motion carried by voice vote.

Motion by Feirer/Henkel to appoint Scott Arneson to the State Wildlife Area Advisory Committee. Term expiring 6/30/2017. Motion carried by voice vote.

Motion by Hamilton/Wagner to reappoint Beth Martin to a three year term on the Veterans Service Commission. Motion carried by voice vote.

There were no public comments.

Acknowledgements and Recognitions: Chairman Pliml acknowledged Supervisor Clendenning who recently participated in an Honor Flight and thanked him for his service to our country. Supervisor Zurfluh read a letter from former supervisor Allworden who commended Veterans Service Office Rock Larson for his service to our veterans.

Committee minutes presented: Executive. Supervisor Clendenning commented on an item in the minutes related to compensation for higher education of employees and disagrees with the practice. Supervisor Miner advised that it will be looked at in the upcoming review of the Employee Handbook.

As the first five resolutions relate to budget amendment, Chairman Pliml wishes to combine them as to voting. No objection was heard.

Multiple Supervisors were recognized to speak on several of the five resolutions grouped together. Given the wish to discuss each resolution separately, it was the concensus of the board to discuss and vote individually on these resolutions.

RESOLUTION 16-10-1

Introduced by: Executive Committee

INTENT & SYNOPSIS: To amend the 2016 budget of the Building Maintenance Department for additional expenditures that were not anticipated during the original budget process:

The amendment to the budget would be as follows:

<u>Account</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>
51611	Courthouse and Jail		\$247,800

51620	Courthouse Annex	\$ 2,200
51670	River Block	\$500,000
33900	Bldg Maint Retained Earnings	\$750,000

FISCAL NOTE: No additional cost to Wood County. The source of funding is unspent rent revenues in retained earnings of the Building Maintenance Department.

Motion by Miner/Zurfluh to adopt Resolution 16-10-1. Motion carried unanimously.

RESOLUTION 16-10-2

Introduced by: Health and Human Services and Executive Committee

INTENT & SYNOPSIS: To amend the 2016 budget for Norwood Dietary function (54350) for the purpose of funding the capital purchases necessary to implement the providing of congregate meals to Marathon County effective January 2017.

FISCAL NOTE: To transfer \$73,576 from available balance in contingency (51590) to the Norwood Dietary function (54350). At the time of this request the funds available in contingency are \$430,800. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
54350	Norwood Dietary		\$73,576
51590	Contingency	\$73,576	

Motion by Leichtnam/Feirer to adopt Resolution 16-10-2. Discussion and clarification of the contract. Motion carried unanimously.

RESOLUTION 16-10-3

Introduced by: Health and Human Services and Executive Committees

INTENT & SYNOPSIS: To amend the 2016 budget for Human Services Administration (54500) for the purpose of funding Architectural Design Services for the proposed Human Services Building in Marshfield.

FISCAL NOTE: To transfer \$10,080 from available balance in contingency (51590) to the Human Services Community Administration (54500). At the time of this request, the funds available in contingency are \$430,800. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
54500	Community Administration		\$10,080
51590	Contingency	\$10,080	

Motion by Feirer/Zurfluh to adopt Resolution 16-10-3. Motion carried. Voting no was Winch. Curry, Machon, Polach, Clendenning.

RESOLUTION 16-10-4

Introduced by: Judicial & Legislative and Executive Committees

INTENT & SYNOPSIS: To amend the 2016 budget for the District Attorney function (51310) for the purpose

of funding unanticipated expenditures.

FISCAL NOTE: To transfer \$4,000 from available balance in contingency (51590) to the District Attorney function (51310). At the time of this request the funds available in contingency are \$430,800. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
51310	District Attorney		\$4,000
51590	Contingency	\$4,000	

Motion by Hamilton/Leichtnam to adopt Resolution 16-10-4. Motion carried unanimously.

RESOLUTION 16-10-5

Introduced by: Conservation, Education and Economic Development and Executive Committees

INTENT & SYNOPSIS: To seek County Board approval to amend the 2016 Wood County Wildlife Damage Abatement and Claims Program (WDACP) budget for unanticipated state aid monies and to appropriate those monies to Wildlife Damage Expenditures.

FISCAL NOTE: No cost to Wood County. The source of the funding is unanticipated revenues from the Wisconsin Department of Natural Resources to be received in 2017. For 2016 the funding will be from contingency and recouped in 2017. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
56123	Wildlife Damage Abatement		\$60,060.00
51590	Contingency	\$60,060.00	

Motion by Clendenning/Henkel to adopt Resolution 16-10-5. Motion carried unanimously.

RESOLUTION 16-10-6

Introduced by: Executive Committee

INTENT & SYNOPSIS: To accept offer of sale of tax deed property.

FISCAL NOTE: Offered Amount	\$6,000.00
R.E. Taxes	(1,217.11)
Publication fees	(72.00)
Abstracting fees	(212.00)
Special Assessments	(4,498.89)
LOSS	\$0

Motion by Hamilton/Feirer to adopt Resolution 16-10-6. Motion carried unanimously.

RESOLUTION 16-10-7

Introduced by: Executive Committee

INTENT & SYNOPSIS: Tax accept the transfer of tax deeded property to the Town of Marshfield

FISCAL NOTE: \$1,300.00

Motion by Breu/Hamilton to adopt Resolution 16-10-7. Motion carried unanimously.

RESOLUTION 16-10-8

Introduced by: Executive Committee

INTENT & SYNOPSIS: Authorize the sale of tax deed property back to former owner.

FISCAL NOTE: Paid Amount \$7016.86

Motion by Clendenning/Hamilton to adopt Resolution 16-10-8. Motion carried unanimously.

Committee minutes presented: Health and Human Services, North Central ITBEC, Judicial & Legislative, Highway, Infrastructure & Recreation. Update and discussion regarding the jurisdictional transfer of County Highway A, the type of traffic on that road and the cost of traffic study. Concensus of the board is to direct the HIRC Committee to move in the direction of implementing a traffic study. Aging & Disability Resource Center of Central Wisconsin, University Commission. Chairman Pliml requested a STEM building update from Supervisor Machon. Per Machon, they are maintaining the time lines and the building should be enclosed in late January. Donations still being accepted. McMillan Memorial Library.

RESOLUTION 16-10-9

Introduced by: Executive Committee

INTENT & SYNOPSIS: To authorize the acquisition of a parking lot along Jackson Street and to the north of city hall from the City of Wisconsin Rapids and to approve the outline of an easement agreement with the Elks Club such that the county will be able to use the Elks' parking lot and its ingress and egress to access the county's new parking lot in exchange for the Elks being able to use the county's new parking lot during county non-business hours.

FISCAL NOTE: The county would not be paying anything directly to the city for the acquisition of the parking lot, but would be providing the city in exchange therefore the old Health Dept. property with \$30,000 in contingent assistance to raze the existing building. The parking lot would be resurfaced by the Highway Dept. The easement with the Elks entails no exchange of dollars but provides that the county will repave the Elks' parking lot at cost so it is more usable and the county will plow the snow on it.

Motion by Breu/Rozar to adopt Resolution 16-10-9. Motion carried unanimously.

**SPECIAL ORDER OF BUSINESS
RIVER BLOCK TRANSITION UPDATE**

Building Maintenance Director, Reuben Van Tassel who gave a progress update. Progress for plans are continuing with the engineers. He anticipates that the request for bids will go out in the first week of November. The parking lot on Jackson and 3rd is getting repaved. Lots of details to take care of, but overall the project is progressing very well.

Supervisor Miner reminded those assembled that the Budget Hearing begins at 8:30 on November 15th.

Motion by Henkel/Wagner to adjourn. Motion carried by voice vote. Next scheduled county board meeting is

October 18, 2016.

Respectfully Submitted
Cynthia Cepass
Wood County Clerk

EXECUTIVE COMMITTEE MEETING MINUTES

DATE: Tuesday, October 18, 2016

TIME: 8:00 a.m.

PLACE: Room 115, Wood County Courthouse

PRESENT: Hilde Henkel, Donna Rozar, Trent Miner, Lance Pliml, Al Breu, Michael Feirer, Ed Wagner

OTHERS PRESENT (for part or all of meeting): Dave La Fontaine, Craig Lambert, Reuben Van Tassel, Kathy Alft, Jordan Bruce, Brandon Vruwink, Lori Heideman, Dennis Polach, Amy Kaup, Tracy Arnold, Bill Clendenning, Marla Cummings, Michael Martin, Brenda Nelson, Heather McKellips, Corey Anfinson, Ken Curry, Bill Leichtnam

The meeting was called to order at 8:00 a.m. by Chairman Miner.

Public Comment – No public comments

Finance Director Martin informed the Committee that an error had been found in the budget summaries. Correction of that error along with approval of \$1 million in capital outlay borrowing and a decrease of one-half percent in cash reserves would balance the 2017 budget with a surplus of \$39,000. Tax rate increase would be 28 cents. Discussion was held regarding the proposed changes.

Motion (Rozar/Breu) to approve the 2017 proposed budget, and to authorize the Finance Director to publish the 2017 proposed budget on October 29th. Motion carried unanimously.

Tracy Arnold from the Wood County Land and Water Conservation Department presented a resolution to amend the 2016 Wildlife Damage Abatement and Claims Program budget.

Motion (Rozar/Feirer) to approve the resolution to amend the 2016 Wildlife Damage Abatement and Claims Program budget for unanticipated state aid monies. The resolution will be forwarded to the County Board for consideration. Motion carried unanimously.

Jordan Bruce presented a resolution to amend the 2016 budget for Norwood Dietary for the purpose of funding capital purchases to implement providing congregate meals to Marathon County effective January 2017.

Motion (Pliml/Wagner) to approve the resolution to amend the 2016 budget for Norwood Dietary. The resolution will be forwarded to the County Board for consideration. Motion carried unanimously.

Brandon Vruwink presented a resolution to amend the 2016 budget for Human Services Administration for the purpose of funding Architectural Design Services for the proposed Human Services building in Marshfield.

Motion (Pliml/Wagner) to approve the resolution to amend the 2016 budget for Human Services Administration to fund Architectural Design Services for the proposed Human Services building in Marshfield. The resolution will be forwarded to the County Board for consideration. Motion carried unanimously.

Craig Lambert presented a resolution to amend the 2016 District Attorney budget to fund the purchase of a new dictation system.

Motion (Wagner/Feirer) to approve the resolution to amend the 2016 District Attorney budget for the purpose of funding the purchase of a new dictation system. The resolution will be forwarded to the County Board for consideration. Motion carried unanimously.

Lance Pliml presented a resolution related to the acquisition of parking space for the River Block building. In exchange for a parking lot along Jackson Street and to the north of City Hall, the County would provide the City of Wisconsin Rapids with the old Courthouse Annex property on Market Street and up to \$30,000 in contingent assistance to raze the building. The resolution also includes an easement agreement with the Elks Club for use of the Elks' parking lot in exchange for the County resurfacing the lot, providing snow removal, and allowing the Elks use of the lot during County non-business hours.

Motion (Pliml/Wagner) to approve the resolution related to the acquisition of parking space for the River Block as presented. The resolution will be forwarded to the County Board for consideration. Motion carried unanimously.

Motion (Henkel/Pliml) to adjourn the Executive Committee meeting at 8:25 a.m. Motion carried unanimously.

Respectfully submitted and signed electronically,

Donna M. Rozar

Minutes taken and prepared by Brenda Nelson. All minutes reviewed by the Executive Committee secretary.

EXECUTIVE COMMITTEE MEETING MINUTES

DATE: Tuesday, November 1, 2016

TIME: 8:00 a.m.

PLACE: Room 114, Wood County Courthouse with videoconferencing from Cornerstone office,
4th Street, Marshfield

PRESENT: Hilde Henkel, Lance Pliml

VIA VIDEO CONFERENCE: Trent Miner, Al Breu, Michael Feirer, Ed Wagner, Donna Rozar

Joined for part or all of meeting: Adam Fischer, Jordon Bruce, Warren Kraft, Tom Buttke

OTHERS PRESENT (for part or all of meeting): Reuben Van Tassel, Michael Martin, Marla Cummings, Brenda Nelson, Terry Stelzer, Samantha Joanis, Amanda Handrahan, Amy Kaup, Sue Kunferman, Brandon Vruwink, Brent Vruwink, Lori Heideman, Bill Clendenning, Dennis Polach, Marion Hokamp, Joe Zurfluh, Doug Passineau, Jessica Vicente

The meeting was called to order by Chairman Miner.

Public Comment – No public comments

Reuben Van Tassel gave updates on the River Block and Courthouse remodel projects. Final paving has been completed on the Jackson Street parking lot west of River Block. Construction/design documents for the River Block project are nearly complete and bid documents will be posted 11/15/16.

Consent Agenda

Motion (Pliml/Feirer) to approve the consent agenda as presented. Motion carried unanimously.

Maintenance Manager Van Tassel reviewed his Maintenance Letter of Comments. Digging will begin shortly on the south side of the Courthouse for the new transformer foundation. The Courthouse generator has been serviced and load bank tested with no problems detected.

Risk Management Director Stelzer reviewed his Letter of Comments. Miner requested that employee names be redacted on work comp claims listed on the monthly report of claims.

IT Director Kaup reviewed her Letter of Comments, noting that the County backup system update was done. The new tax software will be going live this weekend along with RT Vision software at the Highway Department. Also, the fiber that runs from the Courthouse to the Annex will be disconnected from the building and terminated at the junction box, keeping the termination spot. This keeps fiber on that side of the street for possible future use.

Kaup discussed the upcoming move of County offices from Marshfield City Hall. Currently Marshfield shares a data connection with the Wood County. The current setup would no longer be an option once County offices leave City Hall and all equipment is removed from the roof of that building. The Committee directed Kaup to gather information regarding options and costs, and bring the information back to the Committee for further discussion.

Wellness Coordinator Joanis presented updates on the Wellness program. The new portal is up and running with 292 participants registered. A tour of the new portal will be presented to the Committee at

the December meeting. Biometric screening will begin this week. Ergonomic assessments continue with 22 being completed thus far.

Amanda Handrahan reported that an accepted offer was made to a candidate for the position of Wellness Coordinator. Sammi has agreed to stay on to train the new hire.

The Committee reviewed the Letter of Comments for the Treasurer.

A resolution to sell two tax deeded properties was presented.

Motion (Breu/Rozar) to approve the resolution to sell the tax deeded properties located in the City of Nekoosa and the City of Marshfield. The resolution will be forwarded to the County Board for consideration. Motion carried unanimously.

Finance Director Martin stated that the 2017 budget is in balance. The budget was published in local newspapers on October 29th per state statute and the entire document will be available on the intranet for County Board members to review. A budget presentation/public hearing will take place prior to the November 15th County Board meeting at 8:30 a.m. This presentation will include the process of the budget going from one with a deficit to being balanced. Discussion was held regarding the resolutions that will be presented at County Board to approve the 2017 tax levy and the 2017 budget.

Martin presented an initial resolution for borrowing \$1,000,000 for 2017 capital outlay projects.

Motion (Wagner/Henkel) to approve the initial resolution for borrowing \$1,000,000 to fund 2017 capital outlay projects. The resolution will be forwarded to the County Board for consideration. Motion carried unanimously.

Martin presented a resolution to amend the 2016 budget for the River Block debt.

Motion (Rozar/Feirer) to approve the resolution to amend the 2016 River Block budget for debt and interest expenditures. The resolution will be forwarded to the County Board for consideration. Motion carried unanimously.

Finance Department correspondence was discussed as outlined on the agenda. Chairman Miner congratulated Martin on receiving the GFOA Certificate for the 2015 CAFR.

Human Resources (HR)

Warren Kraft introduced the Human Resources Department staff including Paula Tracy, Human Resources Administrator; Angel Butler-Meddaugh, Recruiter; Kelli Quinnell, Administrative Assistant; and Jodi Pingel, Payroll and Benefits Coordinator.

Sue Kunferman brought forward a resolution to increase a vacant .70 FTE Public Health Nurse to .97 FTE.

Motion (Breu/Wagner) to approve the resolution to increase a vacant .70 FTE Public Health Nurse position to .97 FTE and forward to the County Board for consideration. Motion carried unanimously.

Brandon Vruwink provided a resolution to create a .97 Independent Living Coordinator position that would be fully funded through a contract with the State of Wisconsin Department of Children and Families. If funding is eliminated, the position will be eliminated.

Motion (Pliml/Feirer) to approve the resolution creating a .97 Independent Living Coordinator position and forward to the County Board for consideration. Motion carried unanimously.

Mr. Kraft provided the Committee with a memo regarding the layoff procedure as outlined in the Wood County Employee Policy Handbook. If the 2017 budget is approved, there will be anticipated reductions in the workforce. He has met with several department heads that anticipate layoffs. A discussion was had regarding whether positions are identified in the budget, if they are automatically eliminated, and whether further action by the Executive Committee is needed. Also discussed whether there was fiscal prudence to consider taking immediate action on identified positions. HR has reached out to the North Central Wisconsin Workforce Development Board for their assistance in outplacement services for those employees affected by the anticipated layoffs.

Brandon Vruwink advised the Committee he has one position identified as part of the budget process that will be eliminated. The Performance Management/Quality Improvement Coordinator duties will be absorbed by other support positions.

Motion (Wagner/Henkel) to proceed with the recommendation in accordance with the layoff procedure and expedite anticipated layoffs as appropriate. Motion carried unanimously.

The Executive Committee reviewed the consultant's memo regarding the 2016 reclassification requests. Mr. Kraft identified two matters to discuss: 1) to approve the recommendations from the consultant, and 2) for those positions approved, to increase the hourly rate to provide, at a minimum, a 2.5% increase. Chairman Miner questioned IT positions and the need for a market review. Mr. Kraft responded that Amy Kaup and he will review the positions again with the information they have gathered. Chairman Miner identified holding the Administrative Services 4 position for additional discussion.

Motion (Breu/Rozar) to approve the consultant's recommendations regarding the 2016 reclassification requests, with any pay adjustments being made the first full pay period in January. Motion carried unanimously.

Break at 9:05 a.m. Meeting reconvened at 9:15 a.m.

Amy Kaup, Mike Martin, Reuben Van Tassel, and Brent Vruwink all spoke in support of increasing the grade of the Administrative Services 4 position. Mr. Kraft and Committee members offered comments which were discussed.

Motion (Rozar/Pliml) to move the Administrative Services 4 position to Grade 5. Motion carried unanimously.

Joint meeting with Health and Human Services Committee

Joint meeting called to order at 9:45 a.m.

Chair Miner called for any public comments. There were none.

Jordan Bruce and Brandon Vruwink presented an update on the recruitment of a psychiatrist for Norwood Health Center.

Motion (Wagner/Clendening) to approve the concept presented for recruiting a psychiatrist for Norwood Health Center with the flexibility and negotiated incentives necessary to obtain a contract most beneficial to Wood County. Motion carried unanimously.

Motion (Buttke/Fischer) to adjourn the joint meeting of the Executive Committee and the Health and Human Services Committee at 10:18 a.m. Motion carried unanimously.

Executive Committee reconvened at 10:19 a.m.

Next EC meetings: Monday, December 5th, 8:00 a.m. with videoconferencing from Marshfield
(specific location TBD)
Thursday, November 17th, 10:00 a.m. in Pittsville (specific location TBD)

Motion (Henkel/Breu) to adjourn the Executive Committee meeting at 10:22 a.m. Motion carried unanimously.

Respectfully submitted and signed electronically,

Donna M. Rozar

Human Resources agenda items minutes taken and prepared by Paula Tracy. Minutes for Joint meeting taken and prepared by Donna Rozar. All other minutes taken and prepared by Brenda Nelson. All minutes reviewed by the Executive Committee secretary.

**MEETING MINUTES
EC SUBCOMMITTEE ON THE
WISCONSIN RAPIDS ANNEX, RIVER BLOCK BUILDING, AND
RELOCATION/REMODELING OF COURTHOUSE DEPARTMENTS**

Date: Friday, October 7, 2016

Time: 2:30 p.m.

Place: Room 115, Wood County Courthouse, Wisconsin Rapids

Subcommittee members present: Bill Clendenning, Ed Wagner, Donna Rozar, Al Breu

Absent: Doug Machon

Others present for all or part of the meeting: Jason Grueneberg, Reuben Van Tassel, Peter Kastenholz, Lance Pliml, Lori Heideman, Heather McKellips, Dennis Polach, Ken Curry, Adam Fischer

1. Chair Clendenning called the meeting to order at 2:35 p.m.
2. There were no comments from the public at this time.

3. Review River Block electrical layout

Reuben expressed his concern about the electrical layout in relation to cubicle layout in the River Block building. He stated that the floor receptacles are in the wrong place to power the cubicles if we reuse the cubicles in the building. Furthermore, he stated that the cost to relocate the outlets would be \$400/cubicle on the first floor and \$350/cubicle on the second and third floors. The Human Services Department has expressed that they want the 7 foot minimum walls on the cubicles instead of the 5 ½ foot walls if offices are going to be eliminated for some employees. Emmons provided an estimate for 40 new cubicles with 5 ½ foot walls (we need to update that estimate with 7 foot walls) which would allow use of the current floor receptacles. A discussion regarding the challenges of reconfiguring the current cubicles ensued. The cost of reusing what is in the building, the cost of storing current cubicles until ready for set-up in the building, and the need for the 7 foot cubicles were all discussed at length. The disposal of what is in the building was discussed. Savings with not having to store the cubicles and having someone else (those who might want the cubicles) remove them from the premises were positives with purchasing new cubicles. Motion (Rozar/Breu) to purchase new cubicles and explore funding options to pay for the possible \$30 to 35,000 cost of the new cubicles. All ayes. Motion carried.

4. Review River Block office furniture needs---Discussed with previous agenda item

5. Discussion regarding paving of the Elk's and River Block parking lots

Chairman Pliml stated that even though negotiations with the City of WR are ongoing, specific wording is being negotiated and there should be a resolution regarding the Elk's property in the near future. Motion (Wagner/ Breu) to authorize the County Board Chair to negotiate a contract regarding acquiring the parking lot adjacent to the Elk's Lodge with the City of Wisconsin Rapids. All ayes. Motion carried.

Chair Clendenning reported that the Highway Department wanted to wait until spring to pave the parking lot next to Jackson Street and across from the River Block building. The Subcommittee reiterated its intent to have this parking lot repaved this fall. Breu will communicate this intention to the Highway Commissioner.

Reminder: next meeting date: Tuesday, October 18th, at 11:00 a.m. or immediately after the County Board meeting in room 114, Wood County Courthouse, Wisconsin Rapids as previously scheduled.

6. Chair Clendenning declared the meeting adjourned at 3:51 p.m.

Respectfully submitted,

Donna Rozar, secretary

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**MEETING MINUTES
EC SUBCOMMITTEE ON THE
WISCONSIN RAPIDS ANNEX, RIVER BLOCK BUILDING, AND
RELOCATION/REMODELING OF COURTHOUSE DEPARTMENTS**

Date: Tuesday, October 18th, 2016

Time: 10:38 a.m.

Place: Room 114, Wood County Courthouse, Wisconsin Rapids

Subcommittee members present: Bill Clendenning, Ed Wagner, Donna Rozar, Al Breu, Doug Machon

Others present for all or part of the meeting: Jason Grueneberg, Reuben Van Tassel, Peter Kastenholz, Lori Heideman, Dennis Polach, Adam Fischer, Kathy Alft, Brandon Vruwink, Amy Kaup, Jo Timmerman, Robert Ashbeck

1. Chair Clendenning called the meeting to order at 10:38 a.m.
2. There were no comments from the public.
3. Motion (Wagner/Breu) to receive and place on file the minutes from the September 30th and October 7th meetings. All ayes. Motion passed.
4. Regarding the power supply easement at River Block, we are waiting to hear from CWPO. The high and low voltage connections for back-up generators will be part of the bid documents.
5. A discussion on the reuse of partitions in River Block took place. The ones used previously are too short and not configured to use current electrical outlets. To reconfigure the outlets and reuse the partitions in the building when the building was purchased would be approximately \$64,250. Human Services is currently using 7 foot cubicle walls. Human Services is going to using more cubicles to save the cost of building new offices in the River Block building. The estimate from Emmons for new cubicles (installed) is \$82,865. Reuben thought he could bring this estimate down by looking at reusing some of the shorter panels in areas where the height of the panels was not going to be an issues, i.e. copier room, etc. Plans are to use as many of the free-standing desks in the building as possible. Reuben has spoken with Steve Kreuser regarding the disposal of furniture we do not need. County policy will be followed regarding offering furniture to others prior to disposal or public sale. The possibility of an off-site public sale remains. Discussion was held as to how to pay for the cubicles. The question was asked about this coming out of the maintenance fund and then being paid for out of the rent payments. This is still to be determined. The power drop for these cubicles was then discussed. Motion (Wagner/Rozar) to proceed with the purchase of the new cubicles from Emmons not to exceed \$82,865 and present this estimate to the Executive Committee for a funding source. All ayes. Motion passed.
6. Update on the River Block project included a discussion of the parking lot off Jackson Street. Knowing that the repaving is going to take place yet this fall, there was discussion

regarding whether that parking lot would be made available for the construction crew. Concern about damage by the construction equipment to the newly paved lot was expressed. This concern will need further discussion.

A discussion then took place regarding the need for a state plan review. It has been believed that this should not be required but the City of WR may require a permit. Al Breu, who has had several discussions with the state inspector, will discuss with him again about the requirements with this project. It still appears that sprinkling the building will not be necessary. Attempts have been made to keep renovations to a minimum so permits would not be required. No structural changes are being made to the building.

7. No updated figures are available regarding the River Block project budget. The Sub-committee was reminded that data outlets will be part of the project. The final budget will not be known until bids are obtained.
Kathy Alft from the Health Department brought to the attention of the Sub-committee that in the drawings the 4 exam rooms only have sinks, and that counters and overhead cabinets will be needed. Motion (Machon/Wagner) to authorize Reuben and Jason to go to the architect and construction manager (and take someone from the Health Department along) to determine the cost of this change to the design. All ayes. Motion passed. There is the possibility of some grant funding to offset some of the cost for this addition. The Sub-committee wanted to make certain the architect and construction manager knows that a final design with cost estimates is desired by the end of October. Jason will communicate that desire. The presence of both parties need to be at the next meeting.
8. Relocating Veterans Service in the Courthouse is going well. The report from the Federal U.S. Marshal regarding Courthouse security is pending.
9. Next meeting: October 31st, 1 p.m., Room 114, Wood County Courthouse, Wisconsin Rapids
10. Chair Clendenning declared the meeting adjourned at 11:55 a.m.

Respectfully submitted,

Donna Rozar, secretary

**MEETING MINUTES
EC SUBCOMMITTEE ON THE
WISCONSIN RAPIDS ANNEX, RIVER BLOCK BUILDING, AND
RELOCATION/REMODELING OF COURTHOUSE DEPARTMENTS**

Date: Monday, October 31st, 2016

Time: 1 p.m.

Place: Room 114, Wood County Courthouse, Wisconsin Rapids

Subcommittee members present: Bill Clendenning, Ed Wagner, Donna Rozar, Al Breu, Doug Machon

Others present for all or part of the meeting: Reuben Van Tassel, Lori Heideman, Dennis Polach, Lance Pliml, Sue Kunferman, Sue Schill, Amy Kaup, Steve Kreuser, Sherry Wall and John Cain (by phone)

1. Chair Clendenning called the meeting to order at 1 p.m.
2. Lance Pliml reported that the city did not accept the County's offer regarding the parking lot by the Elks Club and Courthouse Annex building. The City is revisiting the issue at this time.
3. Motion (Wagner/Breu) to receive and place on file the minutes from the October 18th meeting. All ayes. Motion passed.

Agenda items # 5 and 7 are being moved up to accommodate Ms. Wall and Mr. Cain who have joined by phone. The drawings are nearly complete for the River Block project. The plan is for the bid documents to be posted on 11/15/16 with bids due back on 11/29/16. Because of the timing of this date (holiday and deer hunting), it was agreed that the dates bids are due back will be changed to 12/6/16. There are no budget updates at this time. There are no estimates on any of the alternates involved in the project at this time.

4. There has been additional review of cubicles needed by Emmons. There should be a final number in the near future. Steve Kreuser and Reuben met with Iggy's regarding a discussion of a public sale which provided some feedback as to the viability of that option. Local municipalities and nonprofit organizations will be offered furniture and cubicles from the building before disposal takes place.

Agenda item #6—A point-to-point IT connection is being planned between the Courthouse and River Block building using primary microwave from roof-to-roof. There is no final quote yet for this connection. \$60,000 is budgeted.

8. The steps outside the North side of the Courthouse are being completed. The generator at the Courthouse has been found to be reliable after testing. The Veterans Service renovation is going well. The Health Department will bring chairs from their conference room for use in room 114 at the Courthouse.

9. Amy Kaup's recommendation is to keep the fiber at the Annex building by simply disconnecting the fiber into the building and keep the termination spot. An electrician will be hired by maintenance and directed to disconnect and remove fiber from the junction box to the Annex building.
10. Next meetings: November 15th, 11:00 a.m. or immediately after County Board, Room 114, Wood County Courthouse, Wisconsin Rapids
December 12th, 3:00 p.m., Room 114, Wood County Courthouse, WR
11. Chair Clendenning declared the meeting adjourned at 1:15 p.m.

Respectfully submitted,

Donna Rozar, secretary



Wood County

WISCONSIN

HUMAN RESOURCES DEPARTMENT

Interdepartmental Memo

October 31, 2016

To: Trent Miner, Ed Wagner, Donna Rozar, Hilde Henkel, Al Breu, Mike Feirer
and Lance Pliml

From: Warren Kraft, Director of Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – November 2016

General Highlights:

- JDQ appeals results have been received. I reviewed the results with perspective department heads, and will do so with the Executive Committee at its November meeting. Any approved changes will be implemented the first full pay period in January 2017.
- Open enrollment meetings to establish 2017 employee premium contributions were concluded.
- With Paula Tracy, attended the two-day Fall Conference of the Wisconsin County Association of Personnel Directors (WACPD), October 6-7 in Minocqua. Will attend Annual supervisory Training event, sponsored by the Wisconsin Public Employers Labor Relations Association (WPELRA) on November 2 in Eau Claire.
- Participated in interviews for Wellness Coordinator.
- Attended Department Head Meeting (will provide verbal report to committee).
- Preparation for and participated in prehearing teleconference for an employee complaint scheduled for hearing in front of an Impartial Hearing Officer on November 29. Preparation for hearing will be ongoing.

Payroll and Benefits – Jodi Pingel

- Real Time Vacation Accrual Update
 - Implementation is scheduled to start on January 1, 2017 effective with each individual's anniversary date.
 - Communication sent to all employees on October 19, 2016.
- Continuing to work with Sage directly on system updates/concerns
 - WRS employer contributions are not accurately being distributed for employees who work in multiple departments. The system is equally distributing between the number of allocations.
 - Wage calculations for partial hours are converting the rate of pay when finalizing the payout. This is occurring for employees with distributed earnings.
- Benefit Open Enrollment meetings took place the week of October 17th.

- Enrollment forms due no later than November 4, 2016.
- Converting training handouts to PowerPoint presentations to be available on the intranet site (Code of Ethics, Civil Rights, and Sexual Harassment).
- HRMS data entry, enrollment updates and audits as well as system clean-up continues
 - Creating new benefit codes for 2017.
 - Creating new earnings/deduction codes.
- Working with IT on HRMS program errors and installation.
- Request completed for Employee Self Service installation with IT.
- Continuing to work with IT on updating payroll reports.
- Working with Finance to reconcile general ledger accounts related to payroll.
- Affordable Care Act (ACA) Reporting.

Recruitment – Angel Butler-Meddaugh

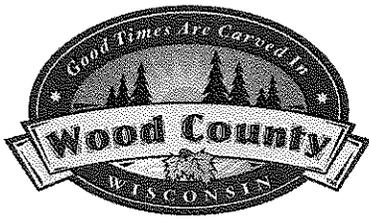
The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Refilled	Edgewater	CNA (9 PT, 3 Casual)	Recruitment by Edgewater
Refilled	Edgewater	RN (2 PT, 1 PT)	Recruitment by Edgewater
Refilled	Edgewater	Dietary Aide (1 PT, 3 Casual)	Recruitment by Edgewater
Refilled	Edgewater	Ward Clerk	Recruitment by Edgewater
Refilled	Edgewater	Lead Laundry Aide	Recruitment by Edgewater
Refilled	Human Services	Economic Support Specialist	Deadline 10/21/16
Refilled	Human Services	AODA Counselor	Interviewing
Refilled	Human Services	Social Work Supervisor	Filled
Refilled	Human Services	RN – CCS/CSP	Filled
Refilled	Human Services	Resource Unit Supervisor	Deadline 10/31/16
Refilled	Human Services	Family Services Division Manager	Deadline 10/31/16
Refilled	Human Services	Social Worker – Initial Response	Deadline 11/4/16
Refilled	Norwood	Licensed Clinical Psychologist	Recruitment by Norwood
Refilled	Norwood	LPN (Casual)	Recruitment by Norwood
Refilled	Norwood	RN (1 FT, Casual)	Recruitment by Norwood
Refilled	Norwood	CNA (1 FT, 2 PT, 2 Casual)	Recruitment by Norwood
Refilled	Norwood	Medical Assistant (FT)	Recruitment by Norwood
Refilled	Treasurer	Administrative Services 4	Filled

Administrative Services – Kelli Quinnell

- Committee Chairs responsible for completing Performance Evaluations of Department Heads were sent emails containing information and relevant materials on October 5th.
- Department Heads and Supervisors were sent a list of Performance Evaluations yet to be completed for their respective employees on September 30th.
- All completed Performance Evaluations are due to HR no later than December 9th, 2016.

For specific information on HR activities, please contact the HR Department.



Wood County

WISCONSIN

MAINTENANCE
DEPARTMENT

Maintenance Monthly Comments November 1, 2016

Construction on the new Veteran's Office space on the first floor is well under way.

Work has begun to repair the front steps on the north end of the Courthouse.

Service and testing of the Courthouse generator was completed.

Resurfacing and striping of the River Block angle parking is completed. Repairs and resurfacing of the west River Block parking lot along Jackson Street has begun.

Working with Emmons Business Interiors regarding cubicle wall layout for River Block.

Met several times with representatives from Human Services and the Health Department regarding their needs and expectations for space they will be occupying in River Block.

Met with Gappa Security representative regarding the Norwood security camera system.

The new Courthouse transformer foundation is scheduled to be completed this year.

Brian Young completed chainsaw safety training on October 5th.

Attended Judge's meeting on October 11th discussing Courthouse security.

Gave update to the County Board on October 18th regarding River Block and Courthouse remodeling and office moves.

Attended Executive Committee meeting, and Subcommittee on Wisconsin Rapids Annex River Block Building and Relocation of Courthouse Departments meetings.

Executive Committee
Monthly Comments on Agenda Items
Finance Department – Mike Martin
Tuesday, November 1, 2016

Comment on Agenda Items

5b. Discuss re-grading request for clerical support for Maintenance, Finance, Information Technology and Child Support

All four departments that oversee this position reviewed the re-grading request and recommended that the grade be increased from 4 to 6.

It is my view that this position was wrongly graded from the start. This was the highest scoring grade 4 clerical support, missing grade 5 by 4 points. At a minimum, this position was originally scored too low in:

- Interact/Communication
- Work Environment

Interaction and communication was scored at 2A+ which is the second lowest amount in the clerical group. It's difficult for me to imagine a clerical position that has more interaction and communication than a position that works for 4 distinctly different departments and works with every department in getting their bills paid. This position also takes minutes for the largest portions of the Executive Committee meetings. This position needs to have the ability to interpret the discussions and actions and reflect those in the minutes. The next level in this category received 8 more points which would have moved it into grade 5.

The work environment for this position is not a typical office setting. The majority of the time is spent in maintenance which has noise, temperature and other hazards above the minimum points that were awarded (1L). The next level in this category would have been 8 more points which also, on its own, would have moved it into grade 5.

The JDQ was re-written for this request. More clarity was provided which should have helped raise any of the above categories plus could have added points to the decision making and thinking challenges categories. The four departments all agreed that the education and experience requirements needed to be raised to a 2-year degree with 4 years of experience. This change should have changed that score from 86 to 131, an increase of 45 points.

I strongly feel that the complexity involved in this position, and the credentials required, should place it at the same level of the highest graded clerical support which would be grade 6. Carlson-Dettman is recommending that this position remain at grade 4. I am completely baffled on how that position can be supported.

10a. 2017 Budget Discussion and Action

- 1) Suggested presentation for November 15th-Finance has prepared a power-point presentation of the 2017 proposed budget. The packet contains slides from the 2016 budget presentation. We will have the 2017 budget slides available and will seek and welcome any suggestions from the committee.
- 2) Resolutions for November 15th Executive Committee-As in past years, there will be two resolutions for the 2017 budget; tax levy and the budget itself. We can discuss any suggested changes or additions.

10b. Initial Resolution for borrowing not to exceed \$1,000,000 for 2017 capital outlay

This resolution represents the last piece in balancing the 2017 budget. I identified capital outlay items in the 2017 budget that were originally funded with tax levy to be funded instead with this proposed borrowing in 2017. This resolution requires a three-fourths vote.

10c. Resolution to amend 2016 budget-River Block Debt Service

The River Block purchase and the related debt for \$2,000,000 were approved after the 2016 budget was adopted. Therefore the principal and interest due in 2016 on the note with the Mead Foundation was not included in the 2016 budget. The first payment on March 30, 2016 of \$250,000 plus interest of \$2,854 was funded by a transfer from the Building Maintenance fund. The remaining payment due on December 31, 2016 is being funded with a portion of the September 2016 debt issue.

This resolution amends the principal (58110) and interest (58210) budgets by appropriating the transfer from Building Maintenance and the debt proceeds used to refinance the Mead Foundation promissory note.

10d. Correspondence

- 1) Updated budget and actual reports for 10 months ended October 31, 2016. I have identified some remaining functions that will need an amendment for additional expenditures. I have contacted the departments and plan to have amendments ready for the December meetings.
- 2) GFOA Certificate for 2015 CAFR-Wood County has once again received the Government Finance Officers Association (GFOA) certificate of excellence in financial reporting for our 2015 Comprehensive Annual Financial Report (CAFR). This was the sixteenth consecutive year that the County has received this award.

Departmental Activity

The closing on the 2016A General Obligation Notes for \$9.73 million went smoothly. The debt proceeds were successfully wired on October 20th and confirmed by the Treasurer's department.

Marla and I participated in a WCA live webinar titled "Everything You Need to Know About Levy Limits" on October 24th.

Marla and I sat in for and with Chairman Pliml to talk about the 2017 budget on Carl Hilke's radio program on WFHR.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

October, 2016

- ◆ Installed and configured a test environment for our HR and Payroll systems. This will allow the IT team to be able to test new updates, build new reports, and make any configuration changes to these systems and verify successful implementation before deploying to our production systems. The test environment was already utilized to test RTVision timecard imports and to test the revised Paystub Report without affecting the live Sage HRMS environment.
- ◆ Payroll distribution and many other reports used by multiple departments were updated, modified, tested and generated from the new HRMS (payroll) system. Report generation work continues and support issues are being addressed.
- ◆ Installed and configured a production and test workplace wiki portal. Wikis are an easy to use documentation portal that the IT team can benefit from. It allows a central location for the majority of the IT documentation and has excellent searching features to help the user find what they are looking for.
- ◆ Data for the Register of Deeds, veteran and forestry tracking, currently tracked on the Unix server that is scheduled for decommission, was provided to the Fidlar vendor for conversion and incorporation into the vendor system.
- ◆ Rolled out new breastfeeding application to the Health Department. Received first round of feedback from Health Department on the breastfeeding application. There were some changes/features that were requested and have they have been implemented to make the breastfeeding calls and tracking easier to manage.
- ◆ Upgraded CommVault (County backup system) from version 9 to version 11. This gives the ability to do snapshot backups of the Virtual Servers and backup up SQL 2014 databases. This will also allow for future upgrades to Microsoft Office so email messages can be archived and recalled from backup in newer releases of Office.
- ◆ Upgraded the Winscribe dictation server used by Human Services and the Sheriff's Department. The system was upgraded from a workstation running Windows XP to a virtual server running Windows Server 2012 R2 which brings this system closer to HIPPA compliance. The new version of software will allow the necessary changes to be made to achieve HIPPA compliance. These changes will be made in the near future. Automated the installation of Winscribe on client PC's.
- ◆ Worked with Human Services, Sheriff, Child Support, and State IT staff to plan for the future upgrade to the BadgerNet connection. Human Services and Child Support have approval from the State to move off BadgerNet



Wood County WISCONSIN

INFORMATION TECHNOLOGY

and run State applications over a local Internet Service Provider. The Sheriff's Department and DA's office will continue using BadgerNet. This will require the installation of a new Router in 2017.

- ◆ Completed a Network Data plan for River Block and submitted to the Maintenance Supervisor so it can be sent out for bids.
- ◆ Ran reports on the Exchange Mailbox size and usage to identify mailboxes that can be removed from the system to save licensing and backup storage costs.
- ◆ Met with the City of Marshfield IT Director to discuss their 2017 move out of City Hall and options for connecting to the Wood County Network.
- ◆ Replaced the router at Wisconsin Rapids City Hall, and moved their connection from a T1 to a 5 Mb fiber connection via Solarus.
- ◆ Attached new chiller and HVAC controller to County Network at Norwood.
- ◆ GCS , vendor for replacement property tax software, server builds are complete and configuration is complete. Data conversion is complete and verification continues. We are on track to meet the new State mandated tax bill changes this year and the new system go-live date is scheduled for November, 2016. Vendor provided training for county staff was completed over 2 days the week of 10/10/2016. Vendor provided training for municipal staff is scheduled for 2 sessions in early November.
- ◆ Support and training for the current property tax system continues. Uploading municipal special assessments and charges begins in preparation for the 2016 property tax bills.
- ◆ The TimeStar, electronic time card and time tracking, discovery documentation phase is complete the remaining 12-16 week process of implementation has been tentatively scheduled to begin in late to mid-February 2017. The addition of this software will eliminate the need for manual paper time card tracking and entry and provide a staff scheduling solution for select departments.
- ◆ Placed UPS unit in County Clerk's Office to filter power disturbances.
- ◆ Work on the Planning and Zoning Sanitary Permit system continues. System functionality enhancements for invoice receipting, internal deposit, etc. begins.
- ◆ Testing of the new County Board voting system has begun. All iPad operating systems and application programs are being updated to the latest versions.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

- ◆ Started migrating some servers from our old VMware farm (Server Environment) to the new farm on the Cisco UCS (New Server Environment), which will provide more powerful hardware and a much faster connection to the network.
- ◆ Configured the DMZ (Demilitarized Zone) on the new Firewall ASA. This allows web servers to be placed in a separate, secure network that will not communicate with the County's internal network. This is done for security to prevent externally facing, public servers from communicating with the County's internal network in the event the server is compromised. There are currently two servers that need to be moved from the internal network into the new DMZ. And, two other servers have already been placed in this DMZ.
- ◆ Worked with the vendor, InterQuest on video system in Branch II. Interquest will be onsite Oct 31 to continue troubleshooting issues and will also be providing training on Video Conferencing equipment in all Courtrooms to get all new IT staff up to speed on this system.
- ◆ Installed the new MDM (Mobile Device Management) solution, Airwatch. It is in its testing stage currently. Airwatch will be replacing the County's current MDM solution, XenMobile.
- ◆ Created a data export software application which will streamline creation of data files for various information systems throughout Wood County. This application is initially being used for monthly Affordable Care Act reporting for Human Resources.
- ◆ Corrected an error in the reporting of WRS contributions which was causing a discrepancy in the GL (General Ledger). Enhanced the WRS contributions report to include calculation of eligible and non-eligible hours and wages.
- ◆ Network staff continued to work on the new Window 10 system image that PC Technicians will use to deploy new PCs.
- ◆ Tested election software and election results website in preparation for the presidential election results.
- ◆ The staff training for the RTvision project, electronic time and material tracking software for the Highway Department, was completed the week of 10/17/2016. RtVision servers and databases are built and configured and live data is being entered into the system. Kiosk configuration and placement is complete. Timecard data import procedures are nearly configured and will be tested with live data for pay period ending 10/22/2016 and possible live data import for pay period ending 11/4/2016.
- ◆ Technicians Placed 5 PC's (3 in Rapids, 2 in Marshfield) and 2 Toughbooks at Highway Rapids locations in to support the RtVision project.
- ◆ 468 helpdesk requests were created in September, with staff completing 482 tickets leaving 180 open requests. These numbers represent service requests from departments throughout the County.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

-
- ◆ Upgraded TCM. This upgrade included fixes and customization changes that the multi-County group requested.
 - ◆ Continue to work with Human Services and Vanguard (vendor) in planning for an upgrade to the IMS-21 (document management) software. Another meeting is scheduled to discuss the upgrade and professional services work that would need to be done.
 - ◆ Identified and Corrected issues with IMS and TCM integration. TCM was dropping connection to the IMS-21, Document Management, system.
 - ◆ Worked with a Human Services Billing Clerk on 'rebilling' Crisis Stabilization claims. Many claims were getting denied. After research a solution was implemented that allowed for many of these claims to be rebilled and paid.
 - ◆ Human Services is experiencing several issues printing out of TCM. Several IT staff members are working together to resolve the issue.
 - ◆ Assisted County Clerk's office in training and setting up the new iPad voting system. It was extremely successful during the October Board meeting.
 - ◆ Held training sessions for the new Windows 10 OS (operating system). As new computers are replaced this will be the operating system utilized. In the future IT will work with departments to upgrade all PC's to this OS.
 - ◆ All IT staff participated in an ergonomic assessment and several reconfigured work space to make it more ergo friendly.
 - ◆ All IT staff completed the County PowerPoint & FEMA Active Shooter Training.



Wood County WISCONSIN

SAFETY & RISK MANAGEMENT

Safety & Risk Management Letter of Comments – October 2016

Safety/Risk/Insurance/Work Comp - News & Activities:

- Working with Sheriff's Department on respiratory protection use during investigations.
- Active shooter event with the Sheriffs and Wisconsin Rapids Police departments set for December 6th 2016.
- Purchased a hydrogen sulfide (H₂S) detector for Land Conservation use when working around farm manure pits. Also working on providing respirator 1/2 face masks for escape.

Lost Time/ Restricted Duty/Medical Injuries: 1

- 00/00/2016 – Sheriff's Dept. – Employee sustained a lower back strain while bending over and reaching into squad. Medical only.

First Aid Injuries: 3

- 9/20/2016 – Annex & Health Center – Employee sustained a contusion to the right side of chest when struck by a combative individual.
- 09/30/2016 – Highway – Employee sustained a contusion to the right knee when it struck a support bar on a fuel stand.
- 10/16/2016 – Highway – Employee sustained cuts to the left eye area when struck by a hose after loosening clamp.

Property/Vehicle Damage Claims: 0

- 00/00/2016 – Department –

Liability – Wood County - Notice of Injury and Claim: 0

- 00/00/2016 –

Liability – Active Lawyer Notice of Injury and Claim / Lawsuits/ Court Cases:

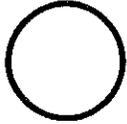
- Meyer vs. Wood County Clerk of Courts. Motion for summary judgment filed in May.
- Engen vs. Wood County Highway.
- Nelson vs. Wood County Human Services. Branch I Judge and one other judge recused from the case. Awaiting Summary Judgment.
- Waite retaliation claim.

2016 Goals: Wood County Pro Active Injury and Loss Prevention initiatives.

Continue to work on Active Shooter policy and training concerns.

We are looking into training a Wood County Parks employee to do our chain saw training for required employees.

We have purchased a Hydrogen Sulfide (H₂S) detector for Land Conservation use as protection from hydrogen sulfide gases encountered near farm manure pits.



RESOLUTION# _____

Introduced by Executive Committee
Page 1 of 1

Committee

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: <input type="checkbox"/>
Number of votes required:	
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Three-Fourths
Reviewed by: <u>PAK</u>	, Corp Counsel
Reviewed by: <u>MPM</u>	, Finance Dir.

INTENT & SYNOPSIS: Initial resolution authorizing the issuance of general obligation notes to fund capital items requested in the 2017 budget of Dispatch, Emergency Management, Edgewater Haven Nursing Home, Land & Water Conservation, Norwood Health Center, Information Technology and UW Wood County/Marshfield

FISCAL NOTE: Proceeds from general obligation borrowing not to exceed \$1,000,000

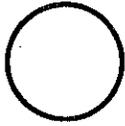
BE IT RESOLVED by the County Board of Supervisors of Wood County, Wisconsin that there shall be issued, pursuant to Section 67.12(12), Wisconsin Statutes, general obligation promissory notes in an amount not to exceed \$1,000,000 for the public purpose of funding capital expenditures in the 2017 budget requests of Dispatch, Emergency Management, Edgewater Haven Nursing Home, Land & Water Conservation, Norwood Health Center, Information Technology and UW Wood County/Marshfield. There be and there hereby is levied on all the taxable property in the County a direct, annual tax in such years and in such amounts as are sufficient to pay when due the principal and interest on such notes.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Miner, T			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

1-1

WOOD COUNTY 2017 BUDGET
INITIAL RESOLUTION FOR BORROWING
11/15/16

<u>DEPARTMENT/FUNCTION</u>	<u>OBJECT</u>	<u>OBJECT TITLE</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
<u>DISPATCH</u>				
52601 Dispatch	819	Other Equipment	284,775	6 station radios
<u>EMERGENCY MANAGEMENT</u>				
52540 Work Relief	813	Vehicles	24,000	Van
52130 Radio Engineer	819	Other equipment	9,075	replacement batteries
			<u>33,075</u>	
<u>EDGEWATER</u>				
54210 Nursing/Rehab	811	Furniture	10,000	resident room furniture
54214 Building Maintenance	822	Building Improvements	12,000	Resident rooms, Multi-purpose flooring
			60,000	300 wing grooming asbestos removal
			25,500	300 wing ramp
			<u>107,500</u>	
<u>LAND & WATER CONSERVATION</u>				
56121 Land & Water Conservation	813	Vehicles	30,000	4-wheel drive pickup truck
<u>HUMAN SERVICES</u>				
<u>Norwood</u>				
54350 Dietary	819	Other Equipment	17,650	Dish Machine
54351 Building Operations	819	Other	62,000	Water Heater, HVAC
	822	Buildings	50,000	roof
			<u>129,650</u>	
<u>INFORMATION TECHNOLOGY</u>				
51450 Information Technology	814	Computer Equipment	111,500	Rewire courthouse
			40,000	Document management
			60,000	2FA Software/Readers Security
			107,000	IT Furniture
			30,000	TimeStar scheduling HS,EW, SO
			55,500	Storage Space Phase II (sheriff)
			32,000	Fiber connections from data center
			76,000	Cyber Security Project
			27,000	Website Filtering
			<u>(139,000)</u>	Reductions by Executive Committee 9/22/16
			<u>400,000</u>	
<u>UW WOOD COUNTY/MFLD</u>				
55630 UW Mfld/Wood County	820	Building Improvements	15,000	Fire release doors UW-K-7336
Total to be financed with borrowing			<u>1,000,000</u>	



RESOLUTION# _____

Introduced by Executive Committee

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u>	, Corp Counsel	
Reviewed by: <u>MM</u>	, Finance Dir.	

BLN

INTENT & SYNOPSIS: To establish Wood County's Tax Levy for 2016 collectable in 2017

FISCAL NOTE: \$24,885,936

WHEREAS, the 2017 Wood County Budget is projected to maintain working capital cash reserves of 14.56% based on governmental type expenditures and levy subsidies to the enterprise funds (Highway and Edgewater), and

WHEREAS, Wood County must comply with the lesser of:

- the tax rate limits (\$5.51 operating and \$.43 debt service) imposed in 1993 and reduced by 50% of expected County Sales Tax proceeds. Debt service tax rates can be increased for any debt authorized after June 1, 2005.
- increase in the levy limited to the net new construction percent increase of 0.96%

WHEREAS, Wood County continues to provide property tax relief through the application of County sales tax proceeds, and

WHEREAS, prudent budgeting by all departments permitted the County to meet its expenses within the mandated levy limits.

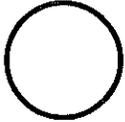
THEREFORE, BE IT RESOLVED BY THE WOOD COUNTY BOARD OF SUPERVISORS, that the sum of \$24,885,936 be and hereby is

levied on taxable property in Wood County for 2016, collectable in 2017 for the following purposes:

Demonstrating Tax Rate Limit Compliance	
Operating Levy (using \$5.51 limitation)	\$25,970,093
Less 50% of anticipated County Sales Tax	(2,665,303)
Less reduction in compliance w/levy limits	(1,881,569)
Net Operating Levy (over all of County)	21,423,221
Debt Service Levy (rate of \$.546495)	<u>2,575,612</u>
Subtotal (over all of County)	\$23,998,833
County Aid to Libraries (over part of Co)	<u>887,103</u>
Total County Tax	\$24,885,936

Demonstrating Levy Limited to Net New Construction	
2016 Actual Levy	\$23,382,057
Less Library	(852,801)
2016 Debt Service	<u>(1,309,742)</u>
Net Levy subject to limit	\$21,219,514
Increase for net new construction	<u>203,707</u>
Subtotal	21,423,221
Debt Service for 2017	2,575,612
Co Aid to Libraries	<u>887,103</u>
Allowable Levy	24,885,936
Final adjustments	<u>(-0-)</u>
Total actual Tax Levy	\$24,885,936

BE IT FURTHER RESOLVED, that a rate of \$5.092087 per thousand be levied on an equalized valuation of \$4,712,966,200 for the entire County. The County Aid to Libraries will be levied over the districts not participating in library operations at a rate of \$0.394230 per thousand of equalized valuation of \$2,250,215,100 for those districts.



RESOLUTION# _____

Introduced by Executive Committee

Page 1 of 1

Committee

BLN

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u>	, Corp Counsel	
Reviewed by: <u>MM</u>	, Finance Dir.	

INTENT & SYNOPSIS: To approve year 2017 budget

FISCAL NOTE:

	<u>USES</u>	<u>SOURCES</u>
Budgeted Expenditures	\$110,924,709	
Anticipated Revenues		\$ 77,410,674
Unencumbered Fund, Applied		8,628,099
Tax Levy		24,885,936
	\$110,924,709	\$110,924,709

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Miner, T			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, every department and oversight committee has worked to develop departmental budgets that will allow for the department to effectively perform its functions, yet within the general fiscal restraints suggested by the Executive Committee, and

WHEREAS, the Executive Committee has tried to balance the needs of the departments in their varied public service functions with the need to limit the tax levy, and in doing so has developed the proposed budget submitted to the Board this day, and

WHEREAS, pursuant to Wisconsin Statutes, a summary of the proposed budget has been published as a class 1 notice,

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE WOOD COUNTY BOARD OF SUPERVISORS that the year 2017 budget, as detailed in the accompanying schedules of expenditures by function and revenues by funding source, is hereby adopted.

**WOOD COUNTY - 2017 BUDGET
REVENUES BY FUNDING SOURCE**

Account Number	ACCOUNT TITLE	AMOUNT	CATEGORY TOTALS	FUND TOTALS
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GOVERNMENTAL FUND TYPES

GENERAL FUND (101)

TAXES (OTHER THAN PROPERTY TAXES)

41150	Taxes - County Share of Managed Forest Land	\$ 20,000		
41110	Taxes - State Special Charges	424		
41220	Taxes - General Sales and Retailers' Discount	180		
01-41230	Real Estate Transfer Fees	85,000		
41800	Taxes - Interest and Penalties on Taxes	378,000		
41910	Taxes - Payments in Lieu of Taxes	13,350		
	TOTAL TAXES		\$ 496,954	

INTERGOVERNMENTAL

01-43528-000	State Aid-SARA Title III	33,250		
43410	State Shared Taxes-Shared Revenue	3,059,556		
43430	Other State Shared Taxes	291,141		
02-43210	State Aid Victim Witness Task Force	1,250		
01-43511	State Aid-Victim Witness	75,372		
01-43512	State Grants-Courts	59,806		
01-43512	State Grants-Courts	59,852		
02-43512	Adult Drug Treatment State Aid	140,000		
43512-000-000	State Grants-Courts	59,806		
03-43512	State Grants-Courts	59,000		
03-43514	Clerk of Courts State Aid Court Support Services	57,000		
01-43521	State Aid - Law Enforcement	14,000		
04-43521	State Aid-Traffic	7,500		
06-43521	State Aid - Corrections	110,000		
06-43211	SCAAP Grant	800		
03-43523	State Aid-Indian Law Enforcement	18,000		
02-43528-001	State Grants-Emergency Management	56,000		
10-43531	State Aids-Transportation	1,674,335		
01-43551	State Grants-Health Other	67,843		
02-43554	State Grants-Health WIC Program	345,858		
03-43557	State Aid-Health Consolidated Grant	69,879		
02-43569	State Aid-Veterans Service Officer	11,500		
01-43581	State Grants-Forestry	44,080		
03-43586-481	State Grants-Wildlife Damage Abatement	58,832		
43640	State Aid- Managed Forest Lands	20,000		
	TOTAL INTERGOVERNMENTAL		6,400,660	

LICENSES

01-44100	Licenses/Permits - Business and Occupational	170,000		
10-44101	Licenses/Permits - Hwy Gov't Utility	1,050		
10-44102	Licenses/Permits - Hwy Gov't Driveway	860		
10-44260	Licenses/Permits - Hwy Gov't Moving	1,025		
01-44200	Licenses/Permits - ML & DP Fees	12,500		

**WOOD COUNTY - 2017 BUDGET
REVENUES BY FUNDING SOURCE**

Account Number	ACCOUNT TITLE	AMOUNT	CATEGORY TOTALS	FUND TOTALS
01-44201	Licenses/Permits - Dog License Fund	1,000		
44200	Licenses/Permits - Humane Officer Nonbusiness	10,000		
01-44410	Licenses/Permits - EH Adams/Juneau	154,658		
44411	Plat Review Fees P&Z	1,650		
01-44413	Licenses/Permits - Animal Waste Ordinance Permit	600		
07-44413	Licenses/Permits - Land/Water Conserv Nonlapsing	1,000		
44413	Shoreland zoning fees & permits	2,250		
	TOTAL LICENSES		356,593	
<u>FINES & FORFEITURES</u>				
01-45110	Fines/Forfeitures - Circuit Court Branch I Violat	1,700		
01-45120	Fines/Forfeitures - Share of State Victim Witness	10,000		
03-45115	Fines/Forfeitures - Share of Occupational Driver	200		
03-45120	Fines/Forfeitures - Share of State County	140,000		
45120	Fines/Forfeitures - Share of State District Atty	9,000		
01-45123	Fines/Forfeitures - County Parks Violation Fee	750		
03-45130	Fines/Forfeitures - County Revenue	120,000		
	TOTAL FINES & FORFEITURES		281,650	
<u>PUBLIC CHARGES FOR SERVICES</u>				
01-46110	Public Charges-County Clerk Passports	20,000		
01-46191	Public Charges-Clerk	8,000		
01-46192	DMV Services	7,000		
01-46194	County Clerk Copy Fees	400		
03-46141	Public Charges-Clerk	6,000		
01-46130	Public Chgs-Reg of Deeds	309,000		
01-46144	Court Fees and Costs-Circuit Court Br I	28,600		
02-46146	Public Charges for Services-Drug Court	4,835		
03-46140	Public Charges-Court Fees	172,000		
02-46141	Family Counseling Fees Filing Fees	9,000		
03-46142	Clerk of Courts Attorney Fee Reimbursement	25,000		
02-46143	Other Prof Reim-Clerk of Courts-Family Counseling	5,000		
46143-000-000	Other Professional Reimbursements	500		
01-46210	Sheriff-Public Charges	500		
01-46211	Sheriff Revenue-Civil Process Fees	60,000		
01-46212	Sheriff Cost Reimbursement/Witness Fees	53,000		
01-46214	Reserve Deputy Revenue	12,000		
04-46215	Public Charges-Sheriff Prisoner Bounties	30,000		
01-46216	Restitution	600		
01-46217	OWI Restitution	1,500		
10-46241	Jail Surcharge	42,000		
01-46143	Other Professional Reimbursements	390		
06-46242	Jail-Board of Prisoners Meals	80,000		
06-46243	Inmate Booking/Processing Fee	23,000		
08-46242	Electronic Monitoring-Public Charges	182,044		
06-46244	Jail-Other County Transports	22,000		
06-46245	Jail Stay Fee	44,895		

**WOOD COOUNTY - 2017 BUDGET
REVENUES BY FUNDING SOURCE**

Account Number	ACCOUNT TITLE	AMOUNT	CATEGORY TOTALS	FUND TOTALS
01-46510	Public Charges-Health	15,500		
04-46510	Public Charges Public Health	50,000		
01-46721	County Parks Revenue	475,000		
01-46813	County Forest Revenue	385,000		
46143	District Attorney Public Charges	7,000		
46194	Co Treas-Copy and Fax Fees	10		
46140	Court Fees and Costs	3,000		
46196	Public Charges-Human Resources	400		
46121	Treasurer Fees-Redemption Notices	2,500		
46122	Public Charges-Property Conversion Charges	100		
04-46772-001	UW-Extension Project Revenue-Soils	2,000		
04-46772-007	UW-Extension Project Revenue-Groundwater	100		
04-46772-008	UW-Extension Project Revenue-Master Gardener	1,000		
01-46772-010	BELL	1,000		
46221	Public Chgs-Cremation	66,000		
46230	Public Chgs-Death Certificates	15,000		
01-46825-001	Public Charges-Land Cons HSWS	4,800		
	TOTAL PUBLIC CHARGES		2,175,674	

INTERGOVERNMENTAL CHARGES

01-47210	State Chgs-Interpreter Reimbursement	700		
10-47231-101	Intergov Charges-State Supervision	108,835		
10-47231-102	Intergov Chages-State Records & Reports	66,905		
10-47470	Intergov Charges-Dept Bituminous	3,415,000		
50-47332	Revenue from Districts-Roads	377,467		
02-47415	Local Department Charges-Systems	130,000		
01-47320	Local Government Charges-Public Safety	32,000		
01-47350	Intergovernment Charges-Sanitation	21,050		
03-47391-000	Local Government Chgs-BNI(Mat'ls)	3,500		
03-47392-000	Local Government Chgs-BNI(Staff)	1,250		
04-47393-000	Local Government Chgs-Work Relief	3,500		
02-47395-000	Intergovernment Chgs-EM Vehicles	4,500		
02-47396-000	Intergovernmental Chgs-EM Equipment	800		
47410	Local Department Charges-Gen Government	700		
03-47411	Local Dept Charges-Clerk of Courts	2,000		
2302-47412	Local Dept Chgs-Ins	486,200		
47413	Corporation Counsel Local Department Charges	12,500		
01-47415	Local Department Charges-Systems	13,000		
47421	Local Department Charges	5,000		
01-47421	Local Department Charges-Public Safety	12,000		
04-47421	Departmental Charges-Traffic	10,000		
01-47410	Intergovernment Charges-Adams/Juneau	40,360		
01-47440	Local Department Charges-Sanitation	3,298		
01-47360	Intergovernment Charges-Radon JIC	6,996		
	TOTAL INTERGOVERNMENTAL CHARGES		4,757,561	

MISCELLANEOUS

**WOOD COUNTY - 2017 BUDGET
REVENUES BY FUNDING SOURCE**

Account Number	ACCOUNT TITLE	AMOUNT	CATEGORY TOTALS	FUND TOTALS
01-48200	Forestry DNR Lease Revenue	16,311		
01-48100	Register of Deeds Interest Revenue	20		
48113	Unrealized Gain/Loss on Investment-ICM	40,000		
48114	Investment Income	80,000		
48115	Interest-General Investment	25,000		
48116	Interest-Section 125	3		
03-48117	Interest-Clerk of Courts	300		
48200	Tower Rental Income	85,260		
48300	Gain on Sale of Prop-Tax Deed	20,000		
04-48300-000	Wood Sales	1,000		
02-48320-000	Property Sales-Surplus Property	500		
06-48500-000	Donations & Contributions-Highway Safety	1,500		
03-48500	Vets Donations for Outreach & Grave Flags/holders	250		
2302-48440	Insurance Recoveries-Other	12,000		
04-48500	Dental Sealants Donations & Contributions	48,500		
01-48540	Public Health Private Grants-Other	85,402		
48900	Miscellaneous Revenue	300		
10-48340	Sale of Salvage & Waste-Culverts	3,500		
	TOTAL MISCELLANEOUS		419,846	

OTHER FINANCING SOURCES

OTHER FINANCING SOURCES

06-49210	Transfer from General Fund	188,969		
49220	Transfer from Special Revenue Fund	5,330,606		
01-49220	Transfer from Special Revenue	14,913		
	TOTAL OTHER FINANCING SOURCES		5,534,488	

TOTAL GENERAL FUND

\$ 20,423,426

SPECIAL REVENUE FUNDS

HUMAN SERVICES (211)

INTERGOVERNMENTAL

01-43561-306	State Aid BCA OPC MH	47,586		
01-43561-341	CW Post-Reunificaiton Support	50,000		
01-43561-396	CW Foster Parent IV Foster Parent Training	4,000		
01-43561-377	State Aid-Basic County Allocation	208,490		
01-43561-380	CW Kinship Care Assessments	19,443		
01-43561-561	CW Children & Families Allocation	1,191,438		
01-43561-604	CW SACWIS	10,053		
01-43561-700	Children First	10,000		
05-43560-400	Youth Aids Capacity Intervention	32,940		
05-43561-415	Youth Aids Community Allocation	1,186,448		
05-43561-418	Youth Aids AODA Counseling	22,390		
10-43561-831	ChildCare Certification	60,000		
10-43561-840	ChildCare Fraud	2,000		

**WOOD COOUNTY - 2017 BUDGET
REVENUES BY FUNDING SOURCE**

Account Number	ACCOUNT TITLE	AMOUNT	CATEGORY TOTALS	FUND TOTALS
10-43561-852	ChildCare Admin & Operations	85,000		
13-43567-472	State Grants-Aging Transportation	127,191		
13-43567-572	State Grants-Aging Transp	64,745		
20-43561-283	ESS IM GPR Available Allocation	300,104		
20-43561-291	ESS TPL MA Refund	20,000		
20-43561-294	ESS IM 50% Fed Match MA/FS	710,000		
20-43561-297	ESS PPACA	115,000		
25-43561-230	FSET Contract	2,211,889		
30-43561-232	Cost Share-Residential	589,430		
35-43561-442	Mobile Crisis-Insurance	152,875		
40-43561-684	Mobile Crisis-Insurance	26,491		
40-43561-550	State Aid-Birth to Three	116,173		
45-43561-561	State Aid-FFP	34,533		
45-43561-377	State Aid - HS CCOP	91,595		
45-43561-810	Community Support Team	60,000		
50-43561-833	CLTS Admin, DD & PD - 876	24,800		
55-43561-561	Ho Chunk Donations	217,015		
55-43561-603	State Aid - Mental Health Block Grant	23,516		
55-43561-684	State Aid - CSP Case Management FFP	98,951		
60-43561-561	Outpatient Clinic MH-BCA	231,831		
60-43561-684	State Aid - FFP	48,628		
65-43561-000	Norwood State Aid-DCF	110,000		
65-43561-561	CCS BCA	137,843		
65-43561-570	CCS WIMCR	65,000		
70-43561-516	State Aid - HS CMHP	39,783		
70-43560-000	GWAAR Elder Abuse Grant	29,537		
70-43561-684	Human Services- -State Aid-FFP	27,797		
70-43561-312	State Aid-APS	73,435		
70-43561-561	Crisis Legal Services State Aid	228,868		
75-43561-516	State Aid - HS CMHP	242,281		
75-43561-561	State Aid Basic County Allocation	436,528		
75-43561-569	State Aid-MH Block Grant	15,677		
80-43561-561	Outpatient Clinic-AODA BCA	99,448		
80-43561-567	Outpatient Clinic-AODA IDP State Aid	80,000		
80-43561-570	Outpatient Clinic-AODA Block Grant	64,281		
80-43561-684	State Aid - FFP	15,771		
85-43561-561	Outpatient Clinic-Day Tx Basic County Allocation	71,791		
85-43561-684	State Aid - FFP	21,430		
95-43561-561	State Aid Basic County Allocation	110,862		
99-43561-561	State Aid-Administration BCA	1,064,997		
	TOTAL INTERGOVERNMENTAL		11,129,884	
<u>PUBLIC CHARGES FOR SERVICES</u>				
17-46510-000	Public Charges-Bridgeway Crisis Stabilization	689,850		
17-46537-000	C/A-Bridgeway -Crisis Stabilization	(173,886)		
24-46526-000	SNF CMI Medicaid	789,218		

**WOOD COUNTY - 2017 BUDGET
REVENUES BY FUNDING SOURCE**

Account Number	ACCOUNT TITLE	AMOUNT	CATEGORY TOTALS	FUND TOTALS
24-46526-026	SNF CMI Subsidized Services	44,968		
24-46536-000	Third Party Awards & Settlements State	224,087		
25-46526-000	SNF BI Medicaid	893,774		
26-46525-000	Inpatient Medicare	1,549,980		
26-46525-025	Inpatient Medicare Ancillaries	374,740		
26-46526-000	Inpatient Medicaid	763,872		
26-46526-026	Inpatient Medicaid Ancillaries	192,634		
26-46530-000	Inpatient Private Pay	361,008		
26-46530-030	Inpatient Private Pay Ancillaries	90,988		
26-46531-000	Inpatient Insurance	903,828		
26-46531-031	Inpatient Insurance Ancillaries	220,971		
26-46532-000	Inpatient Wood County	117,720		
26-46532-032	Inpatient Wood County Ancillaries	25,996		
26-46533-000	Inpatient Other County	210,588		
26-46533-033	Inpatient Other County Ancillaries	51,993		
26-46534-025	Inpatient Managed Care/HMO Medicare	116,412		
26-46534-026	Inpatient Managed Care/HMO Medicaid	1,239,984		
26-46534-034	Inpatient Managed Care/HMO Ancillaries	342,504		
26-46537-025	Contractual Adj Inpatient Medicare	(556,552)		
26-46537-026	Contractual Adj Inpatient Medicaid	(411,301)		
26-46537-031	Contractual Adj Inpatient Insurance	(308,130)		
26-46537-032	Contractual Adj Inpatient Wood County	(143,716)		
26-46537-033	Contractual Adj Inpatient Other County	(36,581)		
26-46537-034	Contractual Adj Managed Care/HMO	(710,111)		
01-46530-560	CW Alternate Child Care Support Collections	100,000		
01-46530-561	CW Alternate Care SSI/Soc Security Collections	90,000		
01-46530-564	Public Charges for Svcs-CW	4,000		
01-46537-026	C/A Childwelfare Medicaid	(1,500)		
05-46530-430	Youth Aids Alternate Care Child Support Collection	50,000		
05-46530-440	Youth Aids Alternate Care SSI/Soc Sec Coll	30,000		
10-46530-833	Daycare Certification/Recertification Fees	1,000		
13-46530-572	State Aid/County Match	20,000		
13-46530-572-999	State Aid/County Match	6,500		
13-46531-572	Transportation Jitney-Insurance	65,000		
13-46531-572-999	Transportation Escort-Insurance	50,000		
40-46530-550	Public Charges for Services-B23	365,800		
40-46537-026	B23 C/A MA	(145,163)		
40-46537-030	B23 C/A Private Pay	(85,714)		
40-46537-031	B23 C/A Ins	(18,694)		
45-46537-026	FSP C/A Case Management MA	(6,410)		
45-46537-810-026	Case Management-CA/CST MA	(28,550)		
45-46537-030	FSP C/A - PRIVATE PAY	(2,437)		
45-46530-577	Public Charges for Services-FSP	16,000		
45-46530-810	Public Charges for Services-CST	60,744		
50-46530-830	Public Charges for Services-CLTS	204,000		
55-46530-561	Public Charges for Services-CSP/CTT/TCM	278,010		
55-46537-026	Case Management-CA/MA	(182,000)		

**WOOD COOUNTY - 2017 BUDGET
REVENUES BY FUNDING SOURCE**

Account Number	ACCOUNT TITLE	AMOUNT	CATEGORY TOTALS	FUND TOTALS
55-46537-030	C/A, CSP-Private Pay	(44,600)		
60-46537-000	C/A Outpatient Clinic MH Sliding Fee	(186,490)		
60-46530-561	Public Charges for Services-OPC MH	1,123,073		
60-46537-025	C/A Outpatient Clinic MH Medicare	(72,549)		
60-46537-026	Case Management CA/MA	(342,127)		
60-46537-030	C/A, PP & Ins	(5,488)		
60-46537-031	C/A Outpatient Clinic MH Private Insurance	(20,899)		
65-46530-561	Public Charges for Services-CCS	2,223,762		
65-46537-026	C/A, CCS Medicaid	(529,514)		
70-46530-312	Legal Fees for Service	1,500		
70-46530-561	CA Private Pay-Day TX	117,400		
70-46537-026	Mobile Crisis C/A MA	(49,308)		
70-46537-030	Mobile Crisis C/A Private Pay	(38,000)		
75-46330-000	Ho Chunk AODA/MH Grant	27,500		
75-46526-561	Client Fees-CRS, MA	456,000		
75-46537-026	C/A-CRS	(203,376)		
80-46530-000	Charges of Services-OWI Assessments	98,625		
80-46530-561	Public Charges for Services-OPC AODA	375,760		
80-46537-026	Contractual Adjustment-Medicaid	(94,692)		
80-46537-030	C/A AODA OPC-Private Pay	(55,237)		
80-46537-031	C/A Outpatient Clinic-AODA Private Insurance	(7,891)		
85-46530-000	Charges for Services-OWI Surcharge	60,000		
85-46530-561	Public Charges for Services-OPC DAY TX	195,200		
85-46537-026	C/A Outpatient Clinic-Medicaid	(111,160)		
85-46537-030	C/A Outpatient Clinic Private Pay	(5,376)		
85-46537-031	C/A Outpatient Clinic-Insurance	(6,272)		
99-46532-561	Past Due Accounts - Collection Agency	87,000		
	TOTAL PUBLIC CHARGES		10,728,265	
<u>INTERGOVERNMENTAL CHARGES</u>				
50-47210-100	Congregate Meals	564,177		
95-47460-900	Intergovernmental Charges-Drug Court	40,000		
	TOTAL INTERGOVERNMENTAL CHARGES		604,177	
<u>MISCELLANEOUS</u>				
45-48960-550	FSP Public Charges-Parental Fee	1,200		
30-48500-000	Community Foundation Grant FSET 50/50	750		
50-48860-000	Dietary-Revenue from Meals	16,900		
50-48880-000	Dietary Revenue from Vending	4,500		
50-48940-000	Dietary Revenue from Canteen	500		
51-48970-000	Tenant Rents	17,309		
65-48830-000	Recovery of PYBD & Contra Adjs	32,000		
65-48980-000	Miscellaneous Other Revenue	2,500		
65-48990-000	Other Operating Revenue	500		
65-48991-000	Copier Revenue	2,000		
99-48200-561	Sublease Revenue	38,553		

**WOOD COOUNTY - 2017 BUDGET
REVENUES BY FUNDING SOURCE**

Account Number	ACCOUNT TITLE	AMOUNT	CATEGORY TOTALS	FUND TOTALS
99-48900-561	Human Services Miscellaneous Revenue	4,900		
	TOTAL MISCELLANEOUS		121,612	
<u>OTHER FINANCING SOURCES</u>				
13-49110-572	Proceeds from Capital Lease - HS Community	54,400		
	TOTAL FINANCING SOURCES		54,400	
	TOTAL HUMAN SERVICES			22,638,338
<u>CHILD SUPPORT (230)</u>				
<u>INTERGOVERNMENTAL</u>				
43568	State Aid-Child Support	912,617		
	TOTAL INTERGOVERNMENTAL		912,617	
<u>PUBLIC CHARGES</u>				
46621	Public Chgs-Child Support Genetic Tests	4,500		
46622	Public Chgs-Child Support Application Fees	70		
46623	Public Charges-Child Support Filing Fees	200		
46624	Public Chgs-Child Support Service Fees	14,000		
46625	Public Charges-Extradition	500		
	TOTAL PUBLIC CHARGES		19,270	
	TOTAL CHILD SUPPORT			931,887
<u>FORESTRY ROADS (241)</u>				
<u>INTERGOVERNMENTAL</u>				
43690	State Aid-Forestry Roads	3,280		
	TOTAL INTERGOVERNMENTAL		3,280	
	TOTAL FORESTRY ROADS			3,280
<u>WILDLIFE HABITAT (242)</u>				
<u>INTERGOVERNMENTAL</u>				
43581	State Aid-Forestry	1,778		
	TOTAL INTERGOVERNMENTAL		1,778	
	TOTAL WILDLIFE HABITAT			1,778
<u>PARKS STATE AID (244)</u>				
<u>INTERGOVERNMENTAL</u>				
03-43572	State Aid-ATV	6,715		
02-43574	State Aid-Snowmobile Maintenance	67,925		
	TOTAL INTERGOVERNMENTAL		74,640	

**WOOD COOUNTY - 2017 BUDGET
REVENUES BY FUNDING SOURCE**

Account Number	ACCOUNT TITLE	AMOUNT	CATEGORY TOTALS	FUND TOTALS
<u>MISCELLANEOUS</u>				
03-48503	Donated Services-ATV Club		6,000	
	TOTAL PARKS STATE AID			80,640
<u>PARKS CAPITAL PROJECTS (245)</u>				
<u>INTERGOVERNMENTAL</u>				
07-43576	Parks & Forestry Capital Proj State Aid		69,330	
<u>MISCELLANEOUS</u>				
07-48300	Proceeds from Sales of Assets	10,000		
07-48500	Parks & Forestry Capital Proj Donations/Contrib	4,330	14,330	
	TOTAL PARKS CAPITAL PROJECTS			83,660
<u>PARKS POWERS BLUSS CAPITAL PROJECTS (246)</u>				
<u>MISCELLANEOUS</u>				
08-48500	Powers Bluff Dev Project-Donations		250,000	250,000
<u>LAND RECORD (261)</u>				
<u>INTERGOVERNMENTAL</u>				
02-43516	State Aid-Modernization Grants	59,752		
	TOTAL INTERGOVERNMENTAL		59,752	
<u>PUBLIC CHARGES</u>				
02-46135	Public Charges-Land Record Fees	91,248		
02-46195	Public Charges-Map & Data Sales	100		
	TOTAL PUBLIC CHARGES		91,348	
	TOTAL LAND RECORD			151,100
<u>PRIVATE SEWAGE (262)</u>				
<u>INTERGOVERNMENTAL</u>				
03-43549	State Grant - Private Sewage	25,000		
	TOTAL INTERGOVERNMENTAL		25,000	
<u>LICENSES</u>				
03-44300	Licenses/Permits - Sanitary Permit Fees	45,000		
03-44415	Licenses/Permits - Private Onsite Waste Treat Sys	75,000		
	TOTAL LICENSES		120,000	
<u>FINES & FORFEITURES</u>				
03-45191	Fines/Forfeitures - Private Sewage	20,000		
	TOTAL FINES & FORFEITURES		20,000	
<u>PUBLIC CHARGES</u>				
03-46826	Public Charges Private Sewage-Plan Reviews	3,000		

**WOOD COUNTY - 2017 BUDGET
REVENUES BY FUNDING SOURCE**

Account Number	ACCOUNT TITLE	AMOUNT	CATEGORY TOTALS	FUND TOTALS
	TOTAL PUBLIC CHARGES		3,000	
<u>MISCELLANEOUS</u>				
03-48900	Private Sewage Miscellaneous Revenue	500		
	TOTAL MISCELLANEOUS		500	
	TOTAL PRIVATE SEWAGE			168,500
<u>DATCP GRANTS (264)</u>				
<u>INTERGOVERNMENTAL</u>				
43586-480	State Aid-DATCP	227,046		
	TOTAL INTERGOVERNMENTAL		227,046	
<u>OTHER FINANCING SOURCES</u>				
49220-000	Transfer from Special Revenue	11,016		
	TOTAL OTHER FINANCING USES		11,016	
	TOTAL DATCP GRANTS			238,062
<u>NONMETALLIC MINING (265)</u>				
<u>PUBLIC CHARGES</u>				
46825	Non-Metallic Mining Fees	36,045		
	TOTAL PUBLIC CHARGES		36,045	
	TOTAL NONMETALLIC MINING			36,045
<u>TRANSPORTATION & ECON DEV (267)</u>				
<u>MISCELLANEOUS</u>				
04-48110	CDBG Loan Interest-bank	10		
04-48900	CDBG Loan Repayment	40,000		
	TOTAL MISCELLANEOUS		40,010	
	TOTAL TRANSPORTATION & ECONOMIC DEV			40,010
<u>HO CHUNK DONATIONS (280)</u>				
<u>MISCELLANEOUS</u>				
04-48500	Donations-Ho Chunk Nation		91,720	
	TOTAL HO CHUNK DONATIONS			91,720
<u>SALES TAX (290)</u>				
<u>TAXES (OTHER THAN PROPERTY TAXES)</u>				
01-41221	Taxes - County Sales Tax		5,330,606	
	TOTAL SALES TAX			5,330,606
	TOTAL SPECIAL REVENUE FUNDS			30,045,626

**WOOD COOUNTY - 2017 BUDGET
REVENUES BY FUNDING SOURCE**

Account Number	ACCOUNT TITLE	AMOUNT	CATEGORY TOTALS	FUND TOTALS
<u>CAPITAL PROJECTS (401)</u>				
<u>OTHER FINANCING SOURCES</u>				
49110	Proceeds from State Trust Fund Loan	1,000,000		
49110	Debt Proceeds-Maintenance	750,000		
	TOTAL OTHER FINANCING SOURCES		1,750,000	
	TOTAL CAPITAL PROJECTS			1,750,000
	TOTAL GOVERNMENTAL FUNDS			52,219,052

PROPRIETARY FUND TYPES

ENTERPRISE FUNDS

EDGEWATER NURSING HOME (601)

PUBLIC CHARGES

01-46520-003	Private Pay-Skilled Care	1,428,975		
01-46520-009	Private Pay-Ancillary Billing	18,000		
09-46521-016	Other Pay-Level I Screening	6,000		
08-46521-017	Other Pay-Recreational Activities	800		
01-46520-013	Private Pay-Edgewater-Therapy	24,000		
01-46525-003	Medicare-Skilled Care	759,200		
01-46525-009	Medicare-Ancillary Billing	1,103,760		
01-46525-013	Medicare-Edgewater-Therapy	135,000		
01-46525-016	Contractual Adjustment-Medicare	(527,707)		
01-46526-003	Medicaid-Skilled Care	3,713,875		
01-46590-000	Nursing Bad Debt Expense	(12,000)		
01-46526-009	Medicaid-Ancillary Billing	200		
01-46526-013	Medicaid-Edgewater-Therapy	13,000		
01-46526-016	Contractual Adjustment-Medicaid	(1,630,729)		
01-46527-003	SNF Veterans	64,747		
	TOTAL PUBLIC CHARGES		5,097,121	

INTERGOVERNMENTAL CHARGES

01-47250-000	Intergovernmental Transfer Program Revenue	589,760		
	TOTAL INTERGOVERNMENTAL CHARGES		589,760	

MISCELLANEOUS

10-48100-000	Interest Income	200		
01-48301-000	Misc Rev-Edgewater-Therapy	100		
03-48910-000	Cafeteria Revenue	6,000		
03-48920-000	Vending Machine Revenue	9,000		
01-48990-000	Other Operating Income	2,600		
	TOTAL MISCELLANEOUS		17,900	

**WOOD COOUNTY - 2017 BUDGET
REVENUES BY FUNDING SOURCE**

Account Number	ACCOUNT TITLE	AMOUNT	CATEGORY TOTALS	FUND TOTALS
TOTAL EDGEWATER				5,704,781
<u>HIGHWAY (604)</u>				
<u>INTERGOVERNMENTAL CHARGES</u>				
20-47231-201	State Revenue-Radio/GPL	32,190		
20-47231-202	State Revenue-Chloride Storage	100		
20-47231-203	State Revenue-Machinery Storage	42,000		
20-47232	Machinery Revenue	2,186,893		
70-47230	Local Charges from State Revenue	1,343,223		
70-47300-000	Local Revenue For Charges	494,154		
70-47330	Revenue from Charges-Twns/Ctes/Vllges	1,075,471		
20-47430-000	Fuel Charges to Other Departments	27,285		
20-47470-000	Depart Charges - Bituminous Revenue	200,000		
	TOTAL INTERGOVERNMENTAL CHARGES		5,401,316	
<u>MISCELLANEOUS</u>				
20-48340	Sale of Salvage and Waste	3,200		
70-48900-000	Miscellaneous Highway Revenue	1,195		
	TOTAL MISCELLANEOUS		4,395	
TOTAL HIGHWAY				5,405,711
TOTAL ENTERPRISE FUNDS				11,110,492
<u>INTERNAL SERVICE FUNDS</u>				
<u>WORKERS COMPENSATION (701)</u>				
<u>INTERGOVERNMENTAL CHARGES</u>				
47413	Local Department Charges-Workers Comp	485,000		
	TOTAL INTERGOVERNMENTAL CHARGES		485,000	
TOTAL WORKERS COMPENSATION				485,000
<u>HEALTH FUND (702)</u>				
<u>PUBLIC CHARGES</u>				
01-46196	Health Fund-Participant Contributions	1,372,000		
	TOTAL PUBLIC CHARGES		1,372,000	
<u>INTERGOVERNMENTAL CHARGES</u>				
01-47410	Health Fund Departmental Charges	9,302,917		
	TOTAL INTERGOVERNMENTAL CHARGES		9,302,917	
<u>MISCELLANEOUS</u>				
01-48114	Investment Income	6,000		
01-48116	Interest-Health Fund	1,000		
01-48440	Health Fund-Stop Loss Reimbursement	400,000		
	TOTAL MISCELLANEOUS		407,000	

**WOOD COUNTY - 2017 BUDGET
REVENUES BY FUNDING SOURCE**

Account Number	ACCOUNT TITLE	AMOUNT	CATEGORY TOTALS	FUND TOTALS
<u>OTHER FINANCING SOURCES</u>				
05-49270	Transfer from Internal Service	266,256		
	TOTAL OTHER FINANCING SOURCES		266,256	
	TOTAL HEALTH FUND			11,348,173
<u>MAINTENANCE (703)</u>				
<u>INTERGOVERNMENTAL CHARGES</u>				
04-47410	Local Department Charges Joint Use Rent	8,000		
01-47430	Local Department Charges-Bldg Rent	845,079		
03-47432	Local Department Charges-Rent Unified	704		
05-47435	Local Dept Charges-Sheriff Rent	16,000		
06-47436	Local Department Charges-CBRF Rent	30,000		
08-47438	Local Dept Charges-River Block Rent	562,320		
	TOTAL INTERGOVERNMENTAL CHARGES		1,462,103	
<u>MISCELLANEOUS</u>				
01-48110	Building Maintenance Interest on LT Debt	1,385		
06-48201	CBRF Rental Revenues	50,400		
01-49110	Proceeds from Long-Term Debt	42,599		
01-48300	Gain/Loss on Disposal of Assets	20,000		
01-48910	Vending Machine Revenue	1,400		
	TOTAL MISCELLANEOUS		115,784	
	TOTAL MAINTENANCE			1,577,887
<u>OPEB FUNDING (704)</u>				
<u>INTERGOVERNMENTAL CHARGES</u>				
47413	Interdepartmental Charges OPEB	500,000		
	TOTAL OPEB FUNDING			500,000
<u>PC REPLACEMENT (705)</u>				
<u>INTERGOVERNMENTAL CHARGES</u>				
47415	PC Replacement Fund Department Charges	142,170		
	TOTAL PC REPLACEMENT			142,170
	TOTAL INTERNAL SERVICE FUNDS			14,053,230
	TOTAL PROPRIETARY FUND TYPES			25,163,722
<u>TRUST AND AGENCY FUNDS</u>				
<u>LAND CONSERVATION TRUST (819)</u>				
<u>PUBLIC CHARGES FOR SERVICES</u>				
46825	Land Conservation Trust-Tree Sales	27,900		
	TOTAL PUBLIC CHARGES FOR SERVICES		27,900	

**WOOD COUNTY - 2017 BUDGET
REVENUES BY FUNDING SOURCE**

Account Number	ACCOUNT TITLE	AMOUNT	CATEGORY TOTALS	FUND TOTALS
	TOTAL LAND CONSERVATION TRUST			<u>27,900</u>
	TOTAL REVENUES			<u>77,410,674</u>
 <u>PROPERTY TAXES</u>				
	General Fund		11,453,779	
	Highway Governmental		1,346,376	
	Human Services-Community		6,819,182	
	Human Services-Institution		1,371,828	
	Aging		198,278	
	Child Support		58,334	
	Transp & Econ Dev		124,110	
	Debt Service		2,575,612	
	Edgewater		<u>938,437</u>	
	TOTAL PROPERTY TAXES			<u>24,885,936</u>
	TRANSFER FROM FUND BALANCE			8,628,099
	TOTAL SOURCES			<u>\$ 110,924,709</u>

**WOOD COUNTY - 2017 BUDGET
EXPENDITURES**

Account Number	ACCOUNT TITLE	OPERATING	CAPITAL OUTLAY	TOTAL
<u>GOVERNMENTAL FUND TYPES</u>				
<u>GENERAL FUND (101)</u>				
<u>GENERAL GOVERNMENT</u>				
<u>CIR CRT BR I</u>				
51212	Circuit Court Branch I	\$ 382,751	\$ -	\$ 382,751
		<u>382,751</u>	<u>-</u>	<u>382,751</u>
<u>CIR CRT BR II</u>				
51213	Circuit Court Branch II	117,844	-	117,844
<u>CIR CRT BR III</u>				
51214	Circuit Court Branch III	120,051	-	120,051
51215	Drug Court	189,835	-	189,835
		<u>309,886</u>	<u>-</u>	<u>309,886</u>
<u>CLERK OF COURTS</u>				
51220	Family Court Commissioner	103,480	-	103,480
51221	Clerk of Courts	1,308,163	-	1,308,163
51217	Child Custody Mediation	20,000	-	20,000
		<u>1,431,643</u>	<u>-</u>	<u>1,431,643</u>
<u>CORONER</u>				
51231	Coroner	132,769	-	132,769
<u>DISTRICT ATTORNEY</u>				
51310	District Attorney	281,899	-	281,899
51315	Victim Witness	147,819	-	147,819
51316	Victim Witness Task Force	900	-	900
		<u>430,618</u>	<u>-</u>	<u>430,618</u>
<u>CORPORATION COUNSEL</u>				
51320	Corporation Counsel	226,995	-	226,995
<u>COUNTY CLERK</u>				
51120	Committees & Commissions	170,246	-	170,246
51420	County Clerk	322,026	-	322,026
51424	Postage Meter	14,300	-	14,300
51440	Elections	51,884	-	51,884
51453	Information & Communication	18,500	-	18,500
		<u>576,956</u>	<u>-</u>	<u>576,956</u>
<u>HUMAN RESOURCES</u>				
51435	Human Resources Administration	501,754	-	501,754
51436	Human Resources Programs	5,000	-	5,000
51433	Labor Relations	28,200	-	28,200
		<u>534,954</u>	<u>-</u>	<u>534,954</u>

**WOOD COUNTY - 2017 BUDGET
EXPENDITURES**

Account Number	ACCOUNT TITLE	OPERATING	CAPITAL OUTLAY	TOTAL
<u>SYSTEMS</u>				
51450	Data Processing	1,344,214	-	1,344,214
51451	Voice-Over IP	127,000	-	127,000
		<u>1,471,214</u>	<u>-</u>	<u>1,471,214</u>
<u>FINANCE</u>				
51510	Finance	285,095	-	285,095
<u>TREASURER</u>				
51520	Treas,Tax Lister, Deeding	429,486	-	429,486
<u>PURCHASING & INSURANCE</u>				
51550	Central Purchasing	54,454	-	54,454
51931	Property & Liability Ins	612,622	-	612,622
		<u>667,076</u>	<u>-</u>	<u>667,076</u>
<u>REGISTER OF DEEDS</u>				
51710	Register of Deeds	404,716	-	404,716
51711	Register of Deeds-Redaction	30,987	-	30,987
		<u>435,703</u>	<u>-</u>	<u>435,703</u>
<u>GENERAL COUNTY</u>				
51590	Contingency	450,000	-	450,000
	TOTAL GENERAL GOVERNMENT	<u>7,882,990</u>	<u>-</u>	<u>7,882,990</u>
<u>PUBLIC SAFETY</u>				
<u>SHARED DISPATCH</u>				
52601	Shared Dispatch	1,701,515	147,580	1,849,095
<u>SHERIFF</u>				
52110	Sheriff Administration	2,319,025	162,835	2,481,860
52131	Indian Law Enforcement	33,137	-	33,137
52140	Traffic Police	3,019,768	-	3,019,768
52150	Civil Service	1,000	-	1,000
52710	Jail	2,432,886	-	2,432,886
52713	Transport/Safekeeper	1,066,215	-	1,066,215
52712	Electronic Monitoring	123,188	-	123,188
52721	Jail Surcharge	214,090	-	214,090
		<u>9,209,309</u>	<u>162,835</u>	<u>9,372,144</u>
<u>EMERGENCY MANAGEMENT</u>				
52130	Police Radio	222,960	875	223,835
52510	SARA Title III	50,132	-	50,132
52520	Emergency Mgmt	236,454	3,345	239,799
52540	Work Relief	174,661	-	174,661
52530	Building Numbering	1,500	-	1,500
52930	Highway Safety	-	-	-
		<u>685,707</u>	<u>4,220</u>	<u>689,927</u>
	TOTAL PUBLIC SAFETY	<u>11,596,531</u>	<u>314,635</u>	<u>11,911,166</u>

**WOOD COUNTY - 2017 BUDGET
EXPENDITURES**

Account Number	ACCOUNT TITLE	OPERATING	CAPITAL OUTLAY	TOTAL
<u>PUBLIC WORKS</u>				
<u>HIGHWAY GOVERNMENTAL (104)</u>				
53110	Highway Admin	284,066	-	284,066
53120	Highway Engineering	208,238	-	208,238
53191	Other Administration	331,515	-	331,515
53266	Bituminous Ops Maintenance	3,371,217	-	3,371,217
53310	Maintenance CTHS	7,325	-	7,325
53311	Maintenance CTHS Patrol	1,103,784	-	1,103,784
53312	Maintenance CTHS Snow Rem	907,385	-	907,385
53313	Maintenance Gang	137,321	-	137,321
53340	Co-Aid Road Construction	444,502	-	444,502
53341	Co-Aid Bridge Construction	200,000	-	200,000
	TOTAL PUBLIC WORKS	6,995,353	-	6,995,353
<u>HEALTH & HUMAN SERVICES</u>				
<u>HEALTH DEPARTMENT</u>				
54121	Public Health	1,955,929	-	1,955,929
54122	Public Health WIC	345,858	-	345,858
54128	Grants	78,890	-	78,890
54130	Dental Sealants	114,485	-	114,485
		2,495,162	-	2,495,162
<u>GENERAL COUNTY</u>				
54316	State Special Charges for Institutions	424	-	424
<u>HUMANE OFFICER</u>				
54129	Humane Officer	30,764	-	30,764
<u>VETERANS SERVICE OFFICER</u>				
54710	Veteran's Relief	4,161	-	4,161
54720	Veteran's Service Officer	314,248	-	314,248
54730	Veteran's Relief Donations	300	-	300
54740	Care of Veteran's Graves	2,865	-	2,865
54750	WDVA Grant to Counties	11,500	-	11,500
		333,074	-	333,074
	TOTAL HEALTH & HUMAN SVC	2,859,424	-	2,859,424
<u>LEISURE ACTIVITIES & EDUCATION</u>				
<u>PARKS & FORESTRY</u>				
55210	County Parks	1,570,296	-	1,570,296
<u>LIBRARY AID</u>				
55112	Aid to Public Libraries	887,103	-	887,103
<u>UW EXTENSION</u>				
55620	UW Extension	510,670	-	510,670
55650	UW Ext Jr. Fair	32,000	-	32,000
55660	UW Ext Project Accounts	27,700	-	27,700
55661	Farm Technology Days	43,000	-	43,000

**WOOD COUNTY - 2017 BUDGET
EXPENDITURES**

Account Number	ACCOUNT TITLE	OPERATING	CAPITAL OUTLAY	TOTAL
		613,370	-	613,370
<u>FAIRGROUNDS</u>				
55460	Marshfield Fairgrounds	25,000	-	25,000
<u>UW WOOD CO/MARSHFIELD</u>				
55630	UW Wood County/Marshfield	47,727	-	47,727
	TOTAL LEISURE & EDUCATION	3,143,496	-	3,143,496

**WOOD COUNTY - 2017 BUDGET
EXPENDITURES**

Account Number	ACCOUNT TITLE	OPERATING	CAPITAL OUTLAY	TOTAL
<u>CONSERVATION & DEVELOPMENT</u>				
<u>LAND CONSERVATION</u>				
56121	Land Conservation	219,683	-	219,683
56123	Wildlife Damage Abatement	58,832	-	58,832
59210	Permits and Fines	10,648	-	10,648
		<u>289,163</u>	<u>-</u>	<u>289,163</u>
<u>PLANNING & ZONING</u>				
56310	Planning & Zoning	362,464	-	362,464
56315	Census Redistricting	-	-	-
56340	Surveyor	44,750	-	44,750
		<u>407,214</u>	<u>-</u>	<u>407,214</u>
<u>GENERAL COUNTY</u>				
56740	Payment in Lieu of Taxes	77,345	-	77,345
	TOTAL CONSERVATION & DEV	<u>773,722</u>	<u>-</u>	<u>773,722</u>
<u>OTHER FINANCING USES</u>				
59210-025	Transfer to Jail Operations	188,969	-	188,969
	TOTAL OTHER FINANCING USES	<u>188,969</u>	<u>-</u>	<u>188,969</u>
	TOTAL GENERAL FUND	<u>33,440,485</u>	<u>314,635</u>	<u>33,755,120</u>

**WOOD COUNTY - 2017 BUDGET
EXPENDITURES**

Account Number	ACCOUNT TITLE	OPERATING	CAPITAL OUTLAY	TOTAL
<u>SPECIAL REVENUE FUNDS</u>				
<u>GENERAL GOVERNMENT</u>				
<u>CHILD SUPPORT (230)</u>				
51330	Child Support	990,221	-	990,221
TOTAL GENERAL GOVERNMENT		990,221	-	990,221
<u>HEALTH & HUMAN SERVICES</u>				
<u>HUMAN SERVICES (211)</u>				
<u>Community</u>				
54401-05	Family Services	6,776,273	-	6,776,273
54410-35	Economic Support & Employment	4,499,738	68,000	4,567,738
54440-50	Children's Long-Term Support	1,022,274	-	1,022,274
54455-95	Mental Health/AODA	6,391,680	-	6,391,680
54500-05	Administration	3,088,243	-	3,088,243
TOTAL COMMUNITY		21,778,208	68,000	21,846,208
<u>Institution</u>				
54310	Nursing Admin	218,758	-	218,758
54317	Crisis Stabilization	387,362	1,500	388,862
54324	SNF-CMI	928,828	-	928,828
54325	SNF-TBI	864,870	-	864,870
54326	Inpatient Svc	3,512,791	-	3,512,791
54350	Dietary	975,655	-	975,655
54351	Plant Operations	680,490	-	680,490
54363	Medical Records	190,765	-	190,765
54365	Administration	1,199,775	-	1,199,775
TOTAL INSTITUTION		8,959,294	1,500	8,960,794
TOTAL HUMAN SERVICES		30,737,502	69,500	30,807,002
<u>AGING (220)</u>				
54611	ADRC-CW	198,278	-	198,278
TOTAL AGING		198,278	-	198,278
TOTAL HEALTH & HUMAN SVCS		30,935,780	69,500	31,005,280

**WOOD COUNTY - 2017 BUDGET
EXPENDITURES**

Account Number	ACCOUNT TITLE	OPERATING	CAPITAL OUTLAY	TOTAL
<u>LEISURE ACTIVITIES & EDUCATION</u>				
<u>PARKS STATE AID (244)</u>				
55441	Maint of Snowmobile Trails	67,925	-	67,925
55442	ATV Maintenance	12,715	-	12,715
		<u>80,640</u>	<u>-</u>	<u>80,640</u>
<u>PARKS CAPITAL PROJECTS (245)</u>				
56913	Parks & Forestry Capital Projects	8,660	305,000	313,660
TOTAL LEISURE & EDUCATION		<u>89,300</u>	<u>305,000</u>	<u>394,300</u>
<u>CONSERVATION & DEVELOPMENT</u>				
<u>FORESTRY ROAD ACCOUNT (241)</u>				
56111	State Forestry Road Maint	4,000	-	4,000
<u>WILDLIFE HABITAT FUND (242)</u>				
56911	State Wildlife Habitat Fund	2,000	-	2,000
<u>PARKS CAPITAL PROJECTS (245)</u>				
56913	County Forests State Aid	8,660	305,000	313,660
<u>LAND RECORD (261)</u>				
56320	Land Records	217,664	7,500	225,164
<u>PRIVATE SEWAGE (262)</u>				
56943	Private Sewage Administration	233,570	1,500	235,070
<u>DATCP GRANT (264)</u>				
56122	DATCP Grant	238,334	-	238,334
<u>NONMETALLIC MINING (265)</u>				
56125	Nonmetallic Mining Reclamation	36,771	-	36,771
<u>TRANSPORTATION & ECON DEV (267)</u>				
56750	Transportation & Economic Dev	124,110	-	124,110
<u>HO CHUNK CONTRIBUTIONS (280)</u>				
53312-280	Highway Snow Removal	27,500	-	27,500
54121-280	Health	9,220	-	9,220
54315	Human Services MH/AODA	27,500	-	27,500
55210-280	Parks-Powers Bluff	-	27,500	27,500
		<u>64,220</u>	<u>27,500</u>	<u>91,720</u>
TOTAL CONSERVATION & DEV		<u>960,669</u>	<u>36,500</u>	<u>997,169</u>

**WOOD COUNTY - 2017 BUDGET
EXPENDITURES**

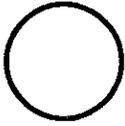
Account Number	ACCOUNT TITLE	OPERATING	CAPITAL OUTLAY	TOTAL
TRANSFERS				
59210	Transfer Sales Tax to Gen Fund	5,330,606	-	5,330,606
	TOTAL TRANSFERS	<u>5,330,606</u>	<u>-</u>	<u>5,330,606</u>
	TOTAL SPECIAL REVENUE	<u>38,306,576</u>	<u>411,000</u>	<u>38,717,576</u>
DEBT SERVICE				
58110	Principal-Highway	1,300,000	-	1,300,000
58120	Principal Edgewater	315,000	-	315,000
58140	Principal-Pension	105,000	-	105,000
58150	Principal-Radio Infrastructure	170,000	-	170,000
58210	Interest-Highway	285,949	-	285,949
58220	Interest-Edgewater	32,500	-	32,500
58240	Interest-Pension	18,900	-	18,900
58250	Interest-Radio Project	25,125	-	25,125
	TOTAL DEBT SERVICE	<u>2,784,629</u>	<u>-</u>	<u>2,784,629</u>
CAPITAL PROJECTS				
57141	Cap Projects-Gen Gov Bldgs	-	4,000,000	4,000,000
57310	Cap Projects-Highway Construction	-	4,730,000	4,730,000
	TOTAL CAPITAL PROJECTS	<u>-</u>	<u>9,730,000</u>	<u>9,730,000</u>
	TOTAL GOVERNMENTAL	<u>74,531,690</u>	<u>10,455,635</u>	<u>84,987,325</u>

**WOOD COUNTY - 2017 BUDGET
EXPENDITURES**

Account Number	ACCOUNT TITLE	OPERATING	CAPITAL OUTLAY	TOTAL
<u>PROPRIETARY FUND TYPES</u>				
<u>ENTERPRISE FUNDS</u>				
<u>PUBLIC WORKS</u>				
<u>HIGHWAY ENTERPRISE (604)</u>				
53210	Employee Taxes & Benefits	-	-	-
53220	Field Tools	12,778	-	12,778
53230	Shop Operations	254,382	-	254,382
53232	Fuel Handling	9,600	-	9,600
53240	Machinery Operations	1,070,470	810,000	1,880,470
53260	Bituminous Ops	172,903	-	172,903
53270	Buildings & Grounds	161,535	-	161,535
53320	Maintenance STHS	1,343,223	-	1,343,223
53330	Local Roads	1,054,383	-	1,054,383
53490	Other Services	485,636	-	485,636
	TOTAL HIGHWAY	4,564,910	810,000	5,374,910
	TOTAL PUBLIC WORKS	4,564,910	810,000	5,374,910
<u>HEALTH & HUMAN SERVICES</u>				
<u>EDGEWATER NURSING HOME (601)</u>				
54210	Nursing\Rehabilitation	4,199,014	-	4,199,014
54211	Housekeeping	155,400	-	155,400
54212	Dietary	766,029	-	766,029
54213	Laundry	146,073	-	146,073
54214	Maintenance	401,929	-	401,929
54217	Activities	181,959	-	181,959
54218	Social Services	140,152	-	140,152
54219	Administration	652,662	-	652,662
	TOTAL EDGEWATER	6,643,218	-	6,643,218
	TOTAL HEALTH & HUMAN SVCS	6,643,218	-	6,643,218
	TOTAL ENTERPRISE FUNDS	11,208,128	810,000	12,018,128

**WOOD COUNTY - 2017 BUDGET
EXPENDITURES**

Account Number	ACCOUNT TITLE	OPERATING	CAPITAL OUTLAY	TOTAL
<u>INTERNAL SERVICE FUNDS</u>				
<u>WORKERS COMPENSATION (701)</u>				
51933	Worker's Comp Ins	485,578	-	485,578
	TOTAL WORKERS COMP	485,578	-	485,578
<u>HEALTH BENEFITS (702)</u>				
51430	Health Benefit Payments	10,900,069	-	10,900,069
51431	Wellness	266,256	-	266,256
59720	Transfer from Hlth Ben to Wellness	266,256	-	266,256
	TOTAL HEALTH BENEFITS	11,432,581	-	11,432,581
<u>MAINTENANCE (703)</u>				
51611	Courthouse & Jail	621,392	30,000	651,392
51630	Unified Services Bldg	704	-	704
51640	Joint Use Building	(32,000)	40,000	8,000
51650	Sheriff Lockup	16,000	-	16,000
51660	CBRF's	80,400	-	80,400
51670	River Block	562,320	-	562,320
	TOTAL BUILDING MAINTENANCE	1,248,816	70,000	1,318,816
<u>OPEB FUNDING (704)</u>				
51934	Sick Leave Conversion	500,000	-	500,000
	TOTAL OPEB FUNDING	500,000	-	500,000
<u>PC REPLACEMENT (705)</u>				
51452	PC Replacement	112,000	30,000	142,000
	TOTAL PC REPLACEMENT	112,000	30,000	142,000
	TOTAL INTERNAL SERVICE	13,778,975	100,000	13,878,975
	TOTAL PROPRIETARY	24,987,103	910,000	25,897,103
<u>TRUST AND AGENCY FUNDS</u>				
<u>CONSERVATION & DEVELOPMENT</u>				
<u>LAND CONSERVATION TRUST (819)</u>				
56127	Land Conservation Trust	25,000	-	25,000
59900	Transfer to General Fund	15,281	-	15,281
	TOTAL CONSERVATION & DEV	40,281	-	40,281
	TOTAL TRUST AND AGENCY	40,281	-	40,281
	TOTAL COUNTY	\$ 99,559,074	\$ 11,365,635	\$ 110,924,709



BLN

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds
Reviewed by: <u>PAK</u>	, Corp Counsel
Reviewed by: <u>mfm</u>	, Finance Dir.

INTENT & SYNOPSIS: To amend the 2016 budget for the River Block debt principal (58110) and interest (58210) for expenditures that were not anticipated during the original budget process:

FISCAL NOTE: No additional cost to Wood County. The source of the funding is through transfers from the Building Maintenance fund and a portion of the debt issued to refinance the original borrowing. The adjustment to the budget is as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Miner, T			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account	Account Name	Debit	Credit
58110	Principal-River Block Debt		\$2,000,000
58210	Interest-River Block Debt		\$ 10,204
49270	Transfer from Maintenance	\$ 260,204	
49110	Proceeds from Borrowing	\$1,750,000	

WHEREAS, the purchase of the River Block building in December 2015 and related debt for that purchase were not anticipated during the 2015 budget process, and

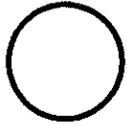
WHEREAS, the Building Maintenance fund paid for the first principal and interest payment of \$252,854 in March 2016, and

WHEREAS, the final principal and interest payment on the River Block debt is due on December 31, 2016 and will be funded with a portion of the 2016A debt proceeds of \$1,750,000 received in October 2016 and \$7,350 of an additional transfer from Building Maintenance, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level,

THEREFORE, BE IT RESOLVED to increase the River Block Principal (58110) budget by \$2,000,000 and the River Block Interest (58210) budget by \$10,204 for 2016 by appropriating a transfer of \$260,204 from Building Maintenance (49270) and \$1,750,000 of debt proceeds (49110), and

BE IT FURTHER RESOLVED that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.



RESOLUTION#

Introduced by Executive Committee
Page 1 of 1

Committee

Motion: Adopted: []
1st Lost: []
2nd Tabled: []
No: Yes: Absent:
Number of votes required:
[X] Majority [] Two-thirds
Reviewed by: PAK, Corp Counsel
Reviewed by: [Signature], Finance Dir.

CAK

INTENT & SYNOPSIS: To accept offer of sale of tax deeded property.

FISCAL NOTE: Offered Amount \$22,105.00
R.E. Taxes (5,646.09)
Special Charges (11,491.14)
Publication fees (60.00)
Abstracting fees (228.00)

GAIN \$4,679.77

Table with 5 columns: NO, YES, A, and 19 rows of names (LaFontaine, D to Leichtnam, B)

WHEREAS, it is beneficial for Wood County to sell tax deed property so as to obtain deficient tax revenues and to place the property back on the tax roll:

THEREFORE BE IT RESOLVED, that the following offer be accepted

City of Nekoosa
30-00734B Nekoosa Paper Company's Addition Lot 1 of Wood County
Certified Survey Map #2746 being part of Lot 4 Block 64, City of Nekoosa, Wood County, Wisconsin.

Table with 2 columns: APPRAISED (\$2,550.00) and OFFER (\$5,500.00)

City of Marshfield
33-00208A Those parts of Lots 7 & 8, Block S in Southwest Southwest described as Easterly 24.5 feet of Northerly 135 feet of said Lot 7 and that part of Lot 8 described as commencing Northwest corner of Lot 8 which is the South line of 4th Street, Southeasterly along South line of 4th Street 74.5 feet, Southwesterly 132 feet, Northwesterly 74.5 feet to Western line of Lot 8, Northeasterly along West line of Lot 8 135 feet to point of beginning subject to easement over Westerly 25 feet, City of Marshfield, Wood County, Wisconsin.

Table with 2 columns: APPRAISED (\$11,600.00) and OFFER (\$16,605.00)

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: October 11, 2016

PLACE: Wood County Annex & Health Center, Classroom – Marshfield

PRESENT: Donna Rozar, Tom Buttke, Jessica Vicente, Marion Hokamp, Adam Fischer, Bill Clendenning (via phone), and Lori Slattery-Smith, R.N. (via phone)

EXCUSED: Jeffrey Koszczuk, D.O., Dennis Polach, Amy Slattery, Sue Kunferman, Kathy Alft, Rock Larson

ALSO PRESENT (for all or part of the meeting): Brandon Vruwink, Jordon Bruce, Jo Timmerman, and Stephanie Gudmunsen (Human Services); Ed Wagner (County Board Supervisor)

1) Call to Order

Meeting called to order at 5:00 p.m. by Chair Rozar.

2) Quorum

A quorum was declared.

3) Public Comments

There were no members of the public present to provide public comment. Without objection, agenda items were rearranged to accommodate those on the phone who had to leave for other meetings.

4) Resolution to approve payment (\$10,080) to Design Unlimited for preliminary architectural design work on Human Services Building on the Wood County Annex and Health Center campus from contingency fund (will co-sponsor resolution with Executive Committee)

It was noted that this amount will be credited to the architectural fee as the project progresses. Motion (Fischer/Buttke) to approve the above resolution and send it to the Executive Committee for co-sponsorship and then on the County Board. Motion passed unanimously.

5) 2016/2017 Norwood Congregate Program

Jordon Bruce explained that Norwood has been awarded the contract for the Marathon County Congregate meal program. Money has been budgeted for a food truck in the 2017 budget in anticipation of obtaining the Taylor County contract. With the Marathon County contract beginning the first of the year, the truck needs to be ordered as well as some dietary equipment so it can be installed and be ready to use when the contract begins. Norwood will not bid on the Taylor County contract at this time. The Marathon contract is larger and the Taylor County contract will be sought at a later date. The length of the contract and profit margin were discussed. This decision will also require less levy for 2017. Even with having to add 2 FTEs for food preparation, the revenue from this contract will exceed the expenses. Motion (Buttke/Vicente) to approve the presented resolution to transfer money (\$73,576) from contingency to the Norwood budget to pay for a food truck and dietary equipment in 2016. Motion passed unanimously.

6) Discussion of contracted services for Norwood Health Center with possible revisions to 2017 budget

Brandon Vruwink and Jordon Bruce presented information on the contract with Lutheran Social Services regarding the Bridgeway unit (crisis stabilization unit--CSU). There has been on-going frustration that the billing has not resulted in increased revenue with this unit. Staff turnover has been challenging and even with quarterly meetings, no progress in a direction that benefits Wood County has been seen with billing issues. A discussion ensued regarding the logistics of terminating the LSS contract and of running our own CSU. Motion (Clendenning/Fischer) to terminate the contract with Lutheran Social Services and pursue the option of providing in-house crisis stabilization services. This motion is contingent upon the closing of the Airport Avenue CBRF. Motion passed unanimously. This termination would save \$36,000 in the 2017 budget.

Brandon recommended the elimination of a vacant FTE position that has been filled in the past with a social worker. Professional Services has been providing contracted services for safety checks and drug testing. With a savings of \$78,000 by eliminating the FTE and providing a hybrid model for drug testing and safety checks where Professional Services is contracted "fee for service" and some of the work done in-house by current employees, a savings of \$5 to 8,000 could be realized. The ultimate goal would be to wean off the contracted services by 2018 which would realize even more savings. Discussion occurred regarding required certification and logistics of providing the safety checks and drug testing. Motion (Buttke/Hokamp) to eliminate the social worker FTE position. Motion carried unanimously.

Lori Slattery-Smith left the meeting at 5:50 p.m.

Bill Clendenning left the meeting at 5:56 p.m.

7) Edgewater Haven 2016 and 2017 budget discussion and possible revisions

Jordon Bruce provided an update on the Edgewater Haven budget. He stated that the 300 hall ramp project was going to be delayed until 2018 with a capital outlay savings of \$25,500.

Jordon also reported that 19.13 FTEs have been eliminated for a savings of \$914,274 in the 2017 budget. The budgeted census has been decreased to 60 beds so budgeted revenues have been adjusted. The 2017 budget of \$1,010,437 (tax levy) was discussed. The 2016 tax levy was \$984,971. There is still budgeted capital outlay to remodel 12 rooms. With only remodeling 8 rooms, a savings of \$20,000 could be realized. After discussion, it was decided to only remodel 8 rooms to bring the tax levy amount under one million dollars.

Tom Buttke left the meeting at 6:12 p.m.

8) Human Services update on competency programming request

Jordon Bruce and Brandon Vruwink led a discussion on the competency programming request for square footage by the Department for Human Services to meet current state capacity. This unit would be an evaluation unit to deem individuals "competent to stand trial". A site visit was made by DHS which explained in more detail what a unit would look like if a contract with DHS was pursued. The unit would be an 11 thousand square foot, 20 bed secured unit with men only ("less severe individuals"). The unit would be renovated and run by DHS. Jordon reported that the site meeting went well. This item will be put on the next Health & Human Services Committee agenda for further discussion. Jordon was requested to bring lease numbers to that meeting along with revenue estimates.

9) Date/Time of Next Meeting

- October 27, 2016; 5:00 pm; Edgewater Haven Conf Room 110/Admin Building - Port Edwards

10) Adjourn

Chair Rozar declared the meeting adjourned at 7:01 p.m.

Minutes take by Committee Chair.

Minutes subject to Committee approval.

Donna Rozar, Chair
Health and Human Services Committee

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: October 27, 2016

PLACE: Edgewater Haven Conf Room 110/Admin Building - Port Edwards

PRESENT: Donna Rozar, Tom Buttke, Jessica Vicente, Marion Hokamp, Lori Slattery-Smith, R.N., Dennis Polach, Bill Clendenning, Adam Fischer, Lori Slattery-Smith, R.N.,

EXCUSED: Jeffrey Koszczuk, D.O., Amy Slattery

ALSO PRESENT (for all or part of the meeting): Jordon Bruce (Edgewater Haven & Norwood Health); Brandon Vruwink (Human Services); Sue Kunferman, Kathy Alft (Health Department); Rock Larson (Veteran Services); Lance Pliml (County Board Chair); Joseph Zurfluh (County Board Supervisor); 4 members of the public

1) Call to Order

Meeting called to order at 5:00 p.m. by Chair Rozar.

2) Quorum

The Chair declared a quorum present.

3) Public Comments

- Attorney David Dickman and member of the Wood County Adult Drug Court - expressed concern with closure of Airport CBRF and asked the Committee to become educated about Heroin addiction
- Judge Todd Wolf – questioned if there were additional options to cut the budget elsewhere and retain the CBRF and shared plans to apply for grant funding which could provide short-term assistance to keep the CBRF open
- Attorney Nolan-Plutchak, member of the Wood County Adult Drug Court, and President WI Association of Treatment Court Professionals – asked for reconsideration of the CBRF closure or to include it in future budgetary planning because there is a serious drug addiction problem in our area

4) Consent Agenda

Human Services narrative and vouchers were pulled. Health Department narrative was pulled. Motion (Buttke/Slattery-Smith) to approve the consent agenda. All ayes. Motion carried.

5) Discussion and consideration of items removed from consent agenda

HUMAN SERVICES – Brandon Vruwink responded to questions surrounding elimination of a vacant Secretary position. Jordon Bruce provided clarification regarding the psychologist payment.

HEALTH DEPARTMENT – Sue Kunferman provided clarification of comment around branding and marketing campaign, and responded to types of complaints received in the Health Department.

6) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center Quarterly Reports – Veterans Service, Health Department

Financial statements and quarterly reports were reviewed with specific questions answered by appropriate Department Heads.

7) Human Services Update of Airport CBRF

Chair Rozar noted the Executive Committee passed the 2017 budget and forwarded it to the County Board for approval. A public hearing on the budget will be held at 8:30 a.m., November 15th prior to the County Board meeting. Brandon Vruwink, Ed Wagner, and Donna Rozar met with Judge Wolf to explain the budgetary situation which led to the decision to close the Airport CBRF. Brandon Vruwink described the operational deficit in the 2016 CBRF (which is \$25 to 30,000) budget at this time. Brandon described how a non-CBRF setting can provide access to Food Share Employment Training (FSET). That program provides additional sources of support to the individual. Judge Wolf described the intent of Wood County Adult Drug Court which focuses on addressing the addiction, not finding employment for the individual. In response to rumors, Brandon expressed full support to secure funding for sustainable housing services.

8) Human Services Discussion of Competency Programming Request from DHS

Jordon Bruce presented information to the Committee on the competency program. Several conversations, along with a site visit, have occurred with DHS. Jordon shared details of the DHS request to lease space for competency programming services provided by the State. A staffing pattern from another facility was shared with Committee members. Jordon noted similarities and differences with Wood County staffing patterns, and explained the potential cost savings with a lease agreement. Jordon described how we could move forward with the lease agreement, by moving the TBI Unit to Edgewater Haven. The next step is to determine a lease cost per square foot (for discussion purposes only), continue to gather facts, and present ongoing education to the Committee and the public about the program.

9) Human Services request for consideration of Deputy Director position

This request will be placed on the January 2017 agenda.

10) Human Services resolution to create .97 FTE Independent Living Coordinator, fully funded through a contract with the State of Wisconsin Department of Children and Families

Brandon Vruwink explained reasons to create a .97 FTE position. Motion (Buttke/Vicente) to support the resolution as presented and forward to the Executive Committee for co-sponsorship and County Board for approval. Motion to amend (Polach/Fischer) the resolution stating that if the funding goes away, the position would be eliminated. All ayes. Amendment carried. All ayes. Amended motion carried.

11) Health Department resolution to increase .27 FTE for Public Health Nurse vacant position with no tax levy consequences

Sue Kunferman explained reasons for the increased FTE request. Motion (Clendenning/Vicente) to support the resolution as presented and forward to the Executive Committee for co-sponsorship and County Board for approval. All ayes. Motion carried.

12) Health Department out-of-state travel request to attend the CDC Technical Assistance Workshop in Denver CO, April 17-20, 2017 with all expenses paid with grant funds

Sue Kunferman shared conference details and learning objectives. Motion (Fischer/Buttke) to authorize attendance to the CDC Technical Assistance Workshop in Denver CO with all expenses paid with grant funds. All ayes. Motion carried.

13) Update regarding relocation of departments to the River Block Building and in the Courthouse

Reuben Van Tassel has been working with the Health Department and Human Services to identify furniture that may be reused with the relocation. The Health Department is also working with Reuben and the Architect regarding exam room design. Construction of the new Veteran Services offices is well underway.

14) Update regarding Department Head Performance Evaluations

Chair Rozar noted department head evaluations will be conducted in closed session next month.

15) Legislative Issue Updates

Department heads provided updates regarding issues pertaining to their departments.

16) Items for Future Agenda

The Chair noted items for future agendas.

17) Next Meeting(s)

- Joint meeting with Executive Committee, November 1, 2016, 9:30 a.m.; Wood County Courthouse, Room 114 – Wisconsin Rapids (or via phone at Marshfield Cornerstone Building, 4th Street)
- November 17, 2016, 5:00 pm, Wood County Annex & Health Center Classroom - Marshfield

18) Closed Session

Motion (Slattery-Smith/Hokamp) to convene into closed session pursuant to 19.85(1)(c) Wis. Stats. to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Rozar: Aye, Fischer: Aye, Clendenning: Aye, Polach: Aye, Hokamp: Aye, Slattery-Smith: Aye, Buttke: Aye, Vicente: Aye. Motion carried. The Committee went into closed session at 7:26 p.m.

19) Open Session

Motion (Fischer/Slattery-Smith) to return to open session at 8:08 p.m. All ayes. Motion carried.

20) Adjourn

The Chair declared the meeting adjourned at 8:09 p.m.

Minutes taken by Kathy Alft and reviewed by Marion Hokamp, secretary.

Minutes subject to Committee approval

Marion Hokamp, Secretary
Health and Human Services Committee

WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT
October 18, 2016

Director's Report by Brandon Vruwink

This past month I attended New Directors orientation training. This was a great opportunity to learn from other Directors and connect with representatives from the state. It became apparent that the challenges that we are facing in Wood County are many of the same concerns that other counties are experiencing across the state. I look forward to working with fellow Directors and WCHSA to address some of these concerns. It will be important for counties to continue voicing concerns and providing solutions to legislators as they work through developing the next biennial budget.

We have continued to work on our 2017 budget, this has been a challenging process but one that has produced many good discussions. I look forward to continuing to engage staff in how we can continue to make adjustments within our serviced delivery model that increases the level of service that we provide.

Since being awarded the Independent Living contract in August we have had ongoing discussions with the State of Wisconsin Department of Children and Families. Over the past month we have met with DCF and other IL providers to share best practices and thoughts on how we can operationalize our services region wide. DCF is very excited about how we plan to bring the IL and FSET programs together to provide enhanced services to youth aging out of Foster Care. This is a large scale transition but one that we are fully prepared for because of our experience regionalizing our FSET program.

Our Family Services Division continues to see the impact of legislation that was passed in previous legislative sessions. The changes are rolled out in phases through a series of Administrative Memo's. While many of these changes are well intended, they also continue to increase the workload of supervisors and staff. In addition, the mandates do not have additional funding attached. I would like to credit all of the Family Services Staff for their commitment to ensuring that we are in compliance with all new mandates as well as continuing to maintain their current workload.

Personnel update: Jodi Liegl was hired as an Ongoing Social Work Supervisor; Jodi brings with her a great deal of experience having worked for Wood County Human Services for the past 10 years as an Initial Response Social Worker.

Behavioral Health/Long Term Support Services Update by Stephanie Gudmunsen

The Crisis Intervention program applied for and was awarded a grant by the State of Wisconsin Division of Mental Health and Substance Abuse Services in the amount of \$34,805. The grant, titled "Recognizing and Providing Services to Individuals with Dementia", includes a training plan that utilizes a learning collaborative approach to strengthen the crisis response system and enhance the ability of crisis interventionists and community partners to provide dementia-capable services. The grant plan consists of the following four goals:

1. Develop an informed and effective workforce. Improve professional understanding and awareness of dementia.

2. Begin using tools and frameworks that can be used to guide recommendations for persons with dementia or suspected dementia and can help convey information to build a support network around individuals.
3. Provide training opportunities to community partners with broad focus on Crisis Prevention and Planning, interacting legal structures related to elderly persons with dementia and navigating local resources.
4. Offer Crisis Intervention Team (CIT) and Crisis Intervention Partners (CIP) trainings for community partners to increase collaboration, enhance knowledge and safety and promote more effective response through the crisis response system.

The annual Knights of Columbus Landing Day Banquet was held on 10/9/16. A representative from the Behavioral Health/Long Term Support Division was present to thank Council #1799 for their support last year and also received a check for \$1,249.34 from their most recent Tootsie Roll drive to benefit individuals with intellectual disabilities. We sincerely thank the Knights of Columbus for their ongoing support of our mission.

Fiscal Services Update by Jo Timmerman

Norwood: We met with the state team touring the Norwood campus as a possible forensic unit satellite site on October 5, 2016. As a result of that meeting Fiscal staff are working on a lease rate to the state for approximately 11,000 square feet of Norwood space.

Staff assisted the Norwood Dietary Manager in compiling costs for the 2017 Marathon County Congregate Meal Program bid, as well as drafting a resolution related to the meal program.

Norwood's state Medicaid auditor will be on site October 31, 2016 to conduct a desk review of the 2015 Medicaid cost report.

Community: The State Reporting Clerk and Social Worker Assistant attended a state sponsored Super User training in eWISACWIS (state reporting system for Child Welfare) on October 11th.

Approximately \$652,000 in client services debt has been registered in the Tax Refund Intercept Program (TRIP).

Staff is currently working on the IDP (Intoxicated Drive Program) Supplemental Funding report for 2016.

The Contract Coordinator is currently working with both program managers and contract providers on 2017 contracts. Enhanced costing sheets have been developed by Fiscal staff for use by the providers to better define their costs for rate setting.

Support Services Division Update by Jan Pelot

Technology: We have worked with the IT Department to upgrade the Winscribe dictation software and migrate it to the new server. Staff in both departments worked closely together during this transition to ensure a minimal amount of disruption to the programs and services that use the software.

We continue to be involved in phone conferences and meetings along with IT staff on the upgrading of our scanning software through Vanguard Software.

We will continue to work with the IT department to address telephone invoicing/credits and HIPAA recommendations as well as control cost on PC replacements and licensing agreements.

Personnel update: With the reduction/elimination of the Secretary/Medical Transcriptionist position located at the 12th Street Outpatient Clinic, duties are being reviewed and reassigned to other Support Staff. There will be additional training provided when necessary and bi-weekly follow-up to ensure a successful transition.

Facilities: We are working closely with the Maintenance Department to ensure requirements are met in the River Block Building for compliance with confidentiality laws and HIPAA regulations. Furniture and office layout will also be a priority and will work as a team to analyze the needs of the department and availability of current office furniture with future needs at the new location.

Working with the Maintenance Department on badge readers that are beginning to fail or have become recurring Service Items at the 12th Street building. We will continue to find alternative solutions to these ongoing difficulties.

Norwood at Wood County Annex and Health Center Update by Jordon Bruce

Our Psychiatrist applicant visit was postponed until mid-November due to a scheduling conflict. Our search for a Psychologist continues as we have been unable to find the right fit. We are seeing some success with our TBI unit as we are currently at a census of five patients, the highest census we have had in years.

Norwood Nursing Department by Liz Masanz

The admissions unit continues to staff with Locum and we continue to work with recruiters to fill our permanent positions. Our census has been higher again this month with an average of 11.8. We are seeing a lot of out-of-county patients. Presently the patient population has been chronic, schizophrenic and psychotic patients, and very intensive requiring longer lengths of stays and intense staff services to the patients.

Norwood Dietary Department by Larry Burt

We are currently bidding on the Marathon county Congregate Meal Program. Congregate Meals for the month were 5,477. Yearly total for 2016 was 48,477. This compares with 2015 total to date of 47,650 meals.

Norwood Maintenance Department by Lee Ackerman

We are 99% complete in updating our Fire and Disaster Plan. Lee will be bringing some changes to my attention as well as Dept. Heads and perhaps Safety Committee if applicable.

The back-up LP supply has been connected to boiler and boiler has been calibrated for use. We can go to backup fuel on a few minutes' notice.

The replacement pump for heating water has been ordered and will arrive first week in October. Plans are in place to have it installed soon after.

Norwood Health Information Department by Jerin Turner

Winscribe did an upgrade last month which resulted in the dictation and transcription system being down. The middle of the month Jerin started doing quality improvement on how complete the face sheets are being filled out when a patient is admitted. This led to a redesign on the face sheet which was approved of by all departments that use it and it seems to be going well.

September 2016 Referrals for TBI Unit

Date	From	Patient	Status	Additional Info
9/6/2016	Bethesda, MN	29 yo male	accepted	Admit 9-15-16
9/16/2016	Sacred Heart, Eau Claire	80 yo female	declined	Not TBI & Medicare
9/23/2016	Gunderson, La Crosse	Female	accepted	Admit 9-28-16

Health Department Report October 27, 2016

If you have any questions about this report, please contact Sue Kunferman at 715-421-8928 (W) or 715-213-8493 (Cell) or skunferman@co.wood.wi.us

ADMINISTRATIVE REPORT – SUE KUNFERMAN, RN, MSN

- A dental center in Wood County had an issue with their sterilizing equipment and over 90 individuals were exposed to dental equipment that had not been properly sterilized. Some were Wood County residents and others live in other jurisdictions. All those exposed have been notified and have been offered and received testing for infectious diseases (a few declined testing). No cases of disease transmission have been reported. I will be visiting this dental clinic along with some representatives from the WI Department of Health Services to determine how to prevent this situation from occurring again. The issue has been reported to all applicable licensing agencies.
- Supervisor Fischer and I met to talk about the health department and our priority areas. With our work around branding, he will be a great asset to run things by given his education/experience in the area of communications.
- Kathy and I met with Reuben to discuss door locks/closures at the River Block building and some other details surrounding our upcoming relocation.
- All of our employees were offered flu shots free of charge.
- Interviews for the employee wellness coordinator position (Sammi's position) were held on Friday, October 14.

COMMUNITY HEALTH IMPROVEMENT PLANNER REPORT – KRISTIE RAUTER EGGE, MPH

Brighter Futures Team

The coalition is finishing up the final touches on their action plan. Wendy and Erica attended the Wisconsin Oral Health Coalition's conference in Stevens Point in September. They will be sharing state updates and highlights with the group in November, and will be exploring the *Healthy Smiles for Mom and Baby* curriculum in the future. In November, representatives from Portage County will be meeting with the coalition to present on their home visiting programs. We are currently in the process of collating a list of home visiting programs in Wood County, what they offer, and their capacities.

Mental Health Matters Team

A first draft of a coalition partner survey is complete. This survey will be reviewed by all the coalition chairpersons. Once this process is complete, it can be administered to coalition partners.

The team is coordinating *Paper Tigers* movie showings in the area. DaNita Carlson recently received *Resilience*, the follow-up movie to *Paper Tigers*, and will be coordinating showings and discussions in Wood County. We are working with a Master's of Science Nursing student to map out a *Trauma Informed Care* plan for the Health Department. DaNita also sits on the Human Services *Trauma Informed Care* committee. Three Wood County folks have been trained as Adverse Childhood Experience (ACE) Master Trainers. Those master trainers will be providing trainings throughout the county. An ACE training plan will be mapped out in the near future.

Question, Persuade, Refer trainings are still being coordinated. In addition, the team has been busy getting ready for the Mental Health Conference on October 21st. Updates continue to be done to the Mental Health and Alcohol and Other Drug Abuse resource guide. The Love INC of South Wood County team tries to meet weekly to move forward with engaging the faith community in solving the mental health and AODA issues of our community. Currently, they are working to obtain their 501c3 status. They are also meeting with churches in the south Wood County area to present Love INC information to their leadership and congregations.

Alcohol and Drug Partnership Team

This team's coordinator serves as the chair for the Marshfield Area Coalition for Youth (MACY) coalition and is also part of the MACY steering committee. Through this partnership, the group is working on Community Alcohol Resources for Establishments and Servers (CARES) in Marshfield (and hopefully in Wisconsin Rapids soon), public service announcements for the Marshfield community, and articles for the newspapers in central WI about the drunkest cities in WI and the responsible beverage service program. The Wood County Drug Task Force group in Wisconsin Rapids continues to meet and move forward. Currently, the group is planning a community dinner to educate the community about current drug trends. We are also pulling data together to create infographics and other fact sheets that can be given out at community events. Our coalition is also connected to the Marshfield marijuana group and will be promoting this group to our coalition so we can have a presence there and start working on Wood County initiatives as well. The team is promoting the next prescription drug takeback day happening on Saturday October 22nd. Lastly, we presented to 60 teachers at Wisconsin Rapids Middle School about HPWC AODA and MH goals.

Recreate Health Team

October is National Farm to School Month. There are many exciting activities happening and local food is being brought into the classroom and cafeteria. October 13th was the Great Lakes Apple Crunch. Students in 5 of the 6 school districts crunched down on a locally grown apple. Wood County Food Service Directors held their quarterly meeting on October 5th. Coalition members and Aspirus Riverview staff attended the Healthy Hospitals summit in Madison to learn more about Farm to Hospital work, sustainability, and healthy food and beverage options in the hospital setting. Smart Meals continues to be implemented at restaurants throughout Wood County. A grocery store meeting is scheduled for the end of October to bring all participating grocery store owners/managers of Wood County together for the first time. Coalition members also continue to enhance work around community clinical linkages and non-pharmaceutical prescriptions.

River Rider Bike Share will be ending its season soon. This year, we had a total of 249 bike "check-outs". This is down from last year's 274 total, however, this year we had increased challenges with rainy weather and bikes that were pulled from the fleet for repair or to be retired, resulting in fewer bikes available for check-out.

The team continues to grow the coalition through education, training, communications, and outreach to additional partners/community members. Partner highlights and collaboration with other Wood County coalitions is being implemented into our monthly meetings, as well as education/training options being explored.

ENVIRONMENTAL HEALTH REPORT – NANCY EGGLESTON, R.S.

Wood County Clean Sweep

The Wood County Clean Sweep, held in Marshfield on September 24th, was a successful event and the largest in the past few years. Over 200 vehicles dropped off their household hazardous waste. Peter Manley and Greg Kolodziej worked at the event and were assisted by volunteers from the Milladore Groundwater Guardians. An application for Clean Sweep funding for 2017 was submitted with plans to hold the next event in Wisconsin Rapids or Saratoga.

Temporary Food Events

This month, we inspected a number of food vendors at temporary food events. We inspected 8 food stands at Grand Affair in Wisconsin Rapids, the food stand at the International Water Ski event, 19 food vendors at Pumpkin Fest in Nekoosa, and 15 vendors at Maple Fall Fest in Marshfield.

Complaints

We received a complaint about safety concerns at the site of the old Arpin School. The building is deteriorating and contains a number of corroded barrels of unidentified materials. The inspection was done jointly with personnel from the Wisconsin DNR and the EPA. Samples of the materials were collected to determine if any special care needs to be taken to dispose of these materials and if they pose any danger to the groundwater or surface water. Test results are not back yet. We also received a complaint of fleas in an apartment complex, as well as mold complaints, cockroach complaints, and general housing issues. Another individual complained of excess iron in the water supply at her rental home, and considered her water to be unsafe for drinking. The landlord requested that we collect additional water samples from the well and from the unit to assess the safety of the water. All samples tested safe for bacteria and nitrate.

Adams County Health Department Ordinances

The Adams County Board of Health approved adoption of a new Public Health Ordinance and Public Food Safety Ordinance that mirrors the corresponding Wood County Ordinances. There was no opposition to these changes. This will also go the Adams County Board for approval in October.

HEALTH PROMOTION AND CHRONIC DISEASE TEAM REPORTS

Oral Health Program – Wendy Ruesch, RDH, CDHC

Initial screening and fluoride varnish for all Head Start Centers is in progress. Two more visits to all of the centers will be done during the 2016/2017 school year. The sealant program for North Wood County is also in progress.

Community Partnerships for Healthy Mothers and Children Grant – Amber France

Major highlights from the grant work this past month include:

- Collaboration with Pontiac Michigan Coalition to implement an in-store *Go, Slow, Whoa* campaign.

- Educational sessions on the WIC program and breastfeeding resources provided by the Wood County Health Department have been done with OB-GYN and Pediatric doctors, nurses, and medical assistants from Aspirus Doctors Clinic, Aspirus Riverview Clinic, and Aspirus Riverview Hospital.
- Smart Meals has been implemented in 3 local restaurants, with 19 restaurants in the process of menu nutrient calculations.

COMMUNICABLE DISEASE TEAM REPORTS

Communicable Disease Update – Alecia Pluess

- During the month of September, there were 23 cases of chlamydia, 3 cases of gonorrhea, and 6 cases of Hepatitis C investigated in Wood County.
- Also during the month of September, 2 cases of E.coli, 1 case of salmonella, 5 cases of campylobacter, 5 cases of cryptosporidium, and 6 cases of giardia were investigated.
- There were 3 confirmed cases, 1 probable case, and 15 suspect cases of Lyme disease investigated during the month of September.
- Wood County also had 1 confirmed case of Zika virus that was travel related.
- The state approved Norovirus testing for a nursing home with symptomatic staff and residents. Results came back positive. The “Recommendations for the Prevention and Control of Viral Gastroenteritis Outbreaks in Long Term Care Facilities” was reviewed with the nursing home.
- Numerous outbreaks of impetigo and hand, foot, and mouth disease are being reported among high school athletic teams across Wisconsin. Information and fact sheets from the WI Department of Public Health were sent to all Wood County schools.

FAMILY HEALTH AND INJURY PREVENTION TEAM REPORTS

Caring Hands – Erica Sherman

This fall’s Caring Hands trainings will focus on creating an affordable space to encourage social/emotional development in child care centers. The presenter, Chelsey Thill, will discuss the importance of social/emotional development and provide creative ideas on environmental designs to support development. The training is entitled *Creating Environments for Quality Care* and will be held at Mid-State Technical College on November 2nd at 6:30pm and at the Streitel Conference Center in Marshfield on November 15th at 6:30pm. Pre-registration is required (contact Childcaring).

Maternal-Child Health Tobacco Objective – Erica Sherman

Presentations have been completed with Marshfield Clinic Pediatrics and Aspirus Riverview Hospital Birth Center. Information was presented on the WI Tobacco Quit Line, how to effectively address smoking with mothers, as well as the results of this summer’s focus groups with women in Wood County. Aspirus Doctors’ Clinic (OB, Pediatrics, and Family Practice) will receive this presentation in January. The Health Department is once again a *Fax to Quit* and *First Breath* site. The family health nurses will provide this service to those who are interested/eligible.

Lactation – Amber France

The Wood County Health Department continues to work with local businesses to implement Break Time for Nursing Mother’s policies. The coalition has been chosen as a participant in the Healthy Wisconsin Leadership Institute for the Wisconsin Breastfeeding Coalition team. This program will teach skills in engaging the community, exploring root causes, creating sustainable change, and building strong multi-sector partnerships.

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – AMBER FRANCE, MS, MPH, IBCLC

The Wood County WIC program has just become a pilot site for a new report on participation. The report allows us to see the participating clients who are not active. This allows us to focus our efforts on these families to ensure they are active in the program. Ultimately, this should decrease the number of non-active participants and increase caseload count.

Caseload for 2016 (Contracted caseload 1327)

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Active	1309	1268	1309	1307	1286	1268	1264	1295	1279			
Participating	1438	1410	1425	1424	1395	1374	1387	1410	1406			

October 2016
Health and Human Services Committee
Edgewater Haven
Jordon Bruce

In the month of September we had 13 admissions and 4 readmissions. Current census on the Behavior Wing is 10 residents. Census comparison to last year September:

September 2015 – 68 average census with 15 rehab
September 2016 – 53 average census with 11 rehab

Admissions/Discharges Comparison:

September 2015 - Admissions 16/Discharges 12/Readmissions 14
September 2016 – Admissions 13/Discharges 13/Readmission 4

Marketing-September 2016

Edgewater continues on-site visits to referral sources as needed to assess potential admissions and provide information to those who have no facility of choice.

Social Services continue frequent contact with area hospitals, hospice, assisted living, medical supply, home health and related agencies.

Edgewater sponsors a monthly Memory Café and weekly Veterans’ Café in the community.

We continue to sponsor a monthly ad in the Aging and Disability Resource Center newsletter.

Edgewater staff will meet with Heartland Hospice on 10-18-2016 to ensure continued quality of care for those enrolled in their program within the facility.

Edgewater will attend the annual “Meet and Greet” at Ministry St. Joseph’s Hospital on 10-26-2016 to share information about the services we provide with their discharge planning team.

Edgewater Haven cookbooks are on sale for \$10.00.

Edgewater will host its annual Halloween Party, organized by staff volunteers, on October 29th, 2-4 p.m., with approximately 200 guests expected.

Social services will be making follow up calls on all discharges/referrals that discharge elsewhere.

2

November 2016
Health and Human Services Committee
Edgewater Haven
Jordon Bruce

In the month of October we had 15 admissions and 3 readmissions. Current census on the Behavior Wing is 10 residents. Census comparison to last year October:

October 2015 – 62 average census with 13 rehab
October 2016 – 53 average census with 11 rehab

Admissions/Discharges Comparison:

October 2015 - Admissions 14/Discharges 11/Readmissions 3
October 2016 – Admissions 15/Discharges 6/Readmission 3

We have had listening sessions with all staff to discuss upcoming changes, both leadership style changes and expectations with the interim Administrator and also changes due to the budget revisions. We are beginning to discuss a marketing plan and strategy to help increase our census and improve relationships in the medical community. The staff are also preparing for our annual survey since we are in our survey window.

Marketing - October 2016

Edgewater continues on-site visits to referral sources as needed to assess potential admissions and provide information to those who have no facility of choice.

Social Services continue frequent contact with area hospitals, hospice, assisted living, medical supply, home health and related agencies.

Edgewater will sponsor Bingo at the Aging and Disability Resource Center for November.

Wood County I-Team meeting 11/16/2016.

Edgewater sponsors a monthly Memory Café and weekly Veterans' Café in the community. We have four Veterans that have been or will be honored for their service at the weekly Veterans' Café.

Edgewater will sponsor an ad in the Buyer's Guide to honor those who served this Veteran's Day.

We continue to sponsor a monthly ad in the Aging and Disability Resource Center newsletter.

Edgewater attended the annual "Meet and Greet" at Ministry St. Joseph's Hospital on 10-26-2016 to share information about the services we provide with their discharge planning team. Also, we were able to network with other skilled nursing facilities and assisted living facilities that attended.

Edgewater Haven cookbooks are on sale for \$10.00.

Edgewater's annual Halloween Party, organized by staff and volunteers, was a huge success.

Social Services will be making follow up calls on all discharges and referrals that discharge elsewhere.

CVSO Report to the Wood County Health and Human Services Committee

Meeting Date: October 27, 2016

Caseload activity for September: 9 new veterans. The regular detailed caseload activity report is attached.

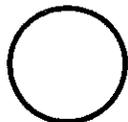
Activities:

1. Completed as of October 19, 2016:
 - a. September 20- Tomah VA Medical Center seminar on extended care (Assistant CVSO Attended)
 - b. September 30- Marshfield Senior Health Fair (table with Human Services Transportation section).
 - c. October 3-7 – CVSO Association of Wisconsin fall Training Conference in Green Lake WI. (2 attended)
 - d. October 12- CVSO attended Pittsville American Legion Post Meeting. Presentation and Q&A.
 - e. October 13- CVSO attended the Wisconsin Counties Association County Organizations and Personnel Advisory Committee meeting at the Hotel Mead with another CVSO to brief them and answer questions on County Veteran Service Offices.
2. Near Future:
 - a. October 20 – New office staff introduction to Wisconsin Rapids VA Clinic Staff at the clinic staff meeting.
 - b. October 20 – CVSO to Present and Q&A at the Wisconsin Rapids VFW Post.
 - c. October 24-28 – National Association of County Veteran Service Officers VA accreditation training in Peoria IL.
 - d. October 31-November 4- Wisconsin Department of Veterans Affairs accreditation training in Milwaukee, WI.
 - e. November 2 – Wisconsin Rapids Veterans Exposition.
 - f. November 11- Veterans Day, The Wood County Veterans Memorial Committee will hold a Legacy Stone dedication ceremony at 1p.m.

Office updates:

1. Wood County veteran hiring initiative: No progress in this reporting period.
2. Accreditation Training. In order to represent veterans claims before the Federal VA they must be accredited with a VA recognized organization that represents the veteran.
 - a. National Association of County Service Officer (NACVSO) accreditation training in Peoria IL. The Veterans Representative 5 will attend this training. This training will allow her to be accredited with NACVSO, Disabled American Veterans, Military Order of the Purple Heart, The American Legion, Veterans of Foreign Wars and the Wisconsin Department of Veteran's Affairs. This training is tax levy funded and has been approved by County Board Resolution.
 - b. Wisconsin Department of Veterans Affairs accreditation training. The Veterans Representative 7 will be attending this training. This training will allow her to be accredited with the Wisconsin Department of Veterans Affairs, The American Legion and the Veterans of Foreign Wars. The cost of this training is reimbursable under the Wisconsin Department of Veterans Affairs grant to counties.

3. Wisconsin Counties Association Ambassador program. Once again the Wood County CVSO has submitted an application to be a WCA Ambassador. This appointment goes hand in hand with the position of the CVSO Association of Wisconsin Legislative chairman which I have been reelected to at our recent Training Conference.



RESOLUTION# _____

Introduced by Health & Human Services Committee

Page 1 of 2

dms

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: To request the State of Wisconsin Department of Children and Families increase funding for Child Welfare Services.

FISCAL NOTE: No fiscal impact.

WHEREAS, the Department of Children and Families provides funding to counties through the Children and Family Aids allocation for the provision of child abuse and neglect services, including prevention, investigation, treatment, and out-of-home placement costs; and

WHEREAS, base funding for child welfare services has not increased since the Department of Children and Families was created in 2009; and

WHEREAS, over the past few years, the child welfare workload has increased in all counties across the state; and

WHEREAS, the number of child protective services (CPS) referrals has increased by 30 percent since 2007 – from 55,895 referrals in 2007 to 72,698 in 2014; and

WHEREAS, the number of children in out-of-home care has increased from 7,653 in 2011 to 8,258 in 2015; and

WHEREAS, the number of screened-in CPS reports has increased from 18,706 in 2011 to 20,384 in 2015; and

WHEREAS, the number of Children in Need of Protection and Services (CHIPS) petitions filed with the court has increased 12.5 percent from 2008 to 2015; and

WHEREAS, counties are struggling to recruit and retain child welfare workers; and

WHEREAS, the stress of increasing caseloads is taking its toll on CPS workers, causing many experienced child welfare workers to leave the profession; and

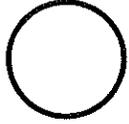
WHEREAS, the leading cause of these increases is the use of heroin, opiates, and methamphetamines; and

WHEREAS, it is critical that counties have the resources necessary to ensure the safety of children in every corner of the state; and

WHEREAS, counties are struggling to identify resources to increase child welfare staff, especially given the significant overmatch counties already put in the human services system.

THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors does hereby request that the state of Wisconsin, in its 2017-19 state biennial budget, increase funding to counties in the Children and Family Aids.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	vacant			
6	Breu, A			
7	Ashbeck, R			
8	Miner, T			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			



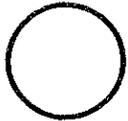
ITEM# 2-1

DATE November 15, 2016

RESOLUTION# _____ Effective Date: _____

Introduced by Health & Human Services Committee
Page 2 of 2

BE IT FURTHER RESOLVED, that a copy of this resolution be sent to Governor Scott Walker, Department of Children and Families Secretary Eloise Anderson, Department of Administration Secretary Scott Neitzel, area legislators, and the Wisconsin Counties Association.



RESOLUTION# _____

Introduced by Health and Human Services and Executive Committees
 Page 1 of 2

BKV

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>MM</u> , Finance Dir.		

INTENT & SYNOPSIS: To Create a .97 FTE Independent Living Coordinator position.

FISCAL NOTE: Anticipated wages and benefits for one new position based upon a step 1 for pay grade 8 are:

Wages: \$43,987.45
 Fringe: \$22,271.00
 \$66,258.45

		NO	YES	A
1	Lafontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Miner, T			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, Wood County Human Services was awarded the regional Independent Living Contract

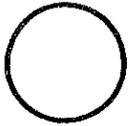
WHEREAS, the region encompasses Adams, Forest, Langlade, Lincoln, Marathon, Oneida, Portage Vilas and Wood Counties, and

WHEREAS, Wood County submitted a staffing plan that included one Independent Living Coordinator

WHEREAS, the position is fully funded through a contract between Wood County Human Services Department and the State of Wisconsin Department of Children and Families and

WHEREAS, if funding for this position is eliminated the position will be eliminated.

NOW, THEREFORE BE IT RESOLVED that the Wood County Board of Supervisors creates:
One (1) Independent Living Coordinator Position
Pay Grade: 8
Hours: 2015 per year
FLSA status: Non-Exempt
Department: Human Services Department

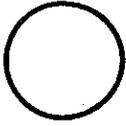


ITEM# 2-2

DATE October 27, 2016

RESOLUTION# _____ Effective Date: Upon passage

Introduced by Health and Human Services and Executive Committees
Page 2 of 2



RESOLUTION # _____
 Introduced by Health & Human Services Committee and Executive Committee
 Page 1 of 2 Committee

Motion: Adopted:
 1st _____ Lost:
 2nd _____ Tabled:
 No: _____ Yes: _____ Absent: _____

Number of votes required:
 Majority Two-thirds

Reviewed by: PAK, Corp Counsel
 Reviewed by: mfq, Fin. Dir.

SK

INTENT & SYNOPSIS: To increase a vacant .70 FTE Public Health Nurse position to .97 FTE

FISCAL NOTE: Anticipated increase in personnel costs to hire at step 2 grade 9 are:

Wages: \$5,783.70
 Fringe: \$3,975.73
 \$9,759.43

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Miner, T			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, Wood County Health Department reduced FTEs for a Public Health Nurse during the budget process as a result of revenue decreases at that time, and

WHEREAS, recruitment of a part-time nurse has been unsuccessful, and

WHEREAS, the vacated .70 FTE position was at a step 10 grade 9 and the new hire is anticipated to be at a step 2 grade 9, and

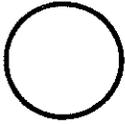
WHEREAS, Wood County Health Department is entering into a Memorandum of Understanding with Adams and Juneau counties to perform environmental health services, and

WHEREAS, Adams and Juneau Counties have allocated \$10,000 Prevention Grant dollars to Wood County which was not allocated at the time of our budget development, and

WHEREAS, the increase in personnel costs is funded by those grant dollars, and

WHEREAS, the 2017 budgeted tax levy request of \$1,390,822 will not increase as a result of the FTE change.

NOW, THEREFORE BE IT RESOLVED that the Wood County Board of Supervisors authorizes the .27 FTE increase for the Wood County Health Department with no tax levy increase to the 2017 budget as presented.



Motion:	Adopted:	<input type="checkbox"/>
1 st _____	Lost:	<input type="checkbox"/>
2 nd _____	Tabled:	<input type="checkbox"/>
No: _____ Yes: _____	Absent:	_____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: _____, Corp Counsel		
Reviewed by: _____, Finance Dir.		

		NO	YES	A
1	Nelson, J			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Miner, T			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Minutes of the Wood County Public Safety Committee

DATE: October 10, 2016

PRESENT: Mike Feirer, Dennis Polach, Joe Zurfluh, Brad Hamilton, Bill Winch

OTHERS PRESENT: Steve Kreuser, Thomas Reichert, Lori Heideman, Laura Clark, Dara Hamm, Warren Kraft

LOCATION: Wood County Annex & Health Center - Marshfield

1. Call to Order:

Mike Feirer called the meeting to order at 1:02 p.m.

2. Review minutes of September 9, 2016:

Motion by Hamilton, second by Polach to approve the minutes of the September 9, 2016 meeting with the correction to #2; that the meeting was called to order at 9:00 a.m. Motion carried unanimously.

3. Public Comments:

No public comments.

4. Emergency Management Department:

a. Communications September 2016 Claims:

The Committee reviewed the Communications September 2016 claims.

b. Communications Report:

The Committee reviewed the Communications report.

c. Update on Communication Tower Projects:

Steve explained that the tower projects are mostly completed. They are painting the Nekoosa Tower and doing maintenance at the Bluff Tower.

d. Emergency Management September 2016 Claims:

The Committee reviewed the Emergency Management September 2016 claims.

e. Emergency Management Activity Report:

The Committee reviewed the Emergency Management Activity Report. Steve discussed the potential EPA cleanup site in Arpin with the Committee.

Steve shared photos of some of projects the work program participants worked on. He explained the program is working well.

5. Dispatch Department:

a. Dispatch September 2016 Claims:

The Committee reviewed the Dispatch September 2016 claims.

b. Dispatch Report:

The committee reviewed Dispatch Report. Lori answered questions regarding the report.

c. Staff Update:

Lori stated they have hired two people and are fully staff, once everyone is trained.

d. Space Needs/Move Update:

Lori updated the committee on the progress.

e. Vacation Accrual Discussion:

Human Resources recommendation the vacation accrual for dispatchers to be the same as all other employees of Wood County. They will be brought up to the 80 hours per County Policy.

Motion by Hamilton, second by Polach to approve the vacation accrual for the dispatch center employees. Motion carried unanimously.

6. Set date, time and location of next meeting:

**November 14, 2016
1:00 PM
Alexander House
1131 Wisconsin River Dr
Port Edwards, WI**

7. Humane Officer:

a. Humane Officer Report:

The Committee reviewed the Humane Officer report.

b. September 2016 Claims:

The Committee reviewed the Humane Officer September 2016 claims.

8. Coroner:

a. Coroner Report:

The Committee reviewed the Coroner report. Dara explained the coroner's office has exceeded the line item for autopsies; however the overall budget may be able to absorb the deficit.

b. September 2016 Claims:

The Committee reviewed the Coroner September 2016 claims.

9. Sheriff's Department:

a. Correspondence:

Sheriff Reichert updated the Committee regarding the kitchen staffing situation. Last month he reported the department was having a hard time filling the second part-time position and gave some options as to what he may have had to do. However, he wanted to let everyone know the position has been filled and the kitchen is fully staffed with two full-time and two part-time personnel.

b. Courthouse Security:

Sheriff Reichert stated he is not aware of anything new regarding this issue.

c. September 2016 Claims:

The Committee reviewed the Sheriff's Department September 2016 claims.

d. Updates:

Crimestoppers: None

Safe Ride Initiative: None

Criminal Justice Task Force: None

K9: None

e. Jail Items:

All jail reports were reviewed.

10. September 2016 Claims: Dispatch, Communications, Emergency Management, and Sheriff:

Motion by Hamilton, second by Zurfluh, to approve the September 2016 claims of all Public Safety Committee Departments. Motion carried unanimously.

11. Agenda Items:

Courthouse Security
Evaluations – Dispatch/Emergency Management Managers
Solarus – Dispatch Phone issues w/911

12. Adjourn:

Motion by Hamilton, second by Zurfluh to adjourn at 1:40 p.m. Motion carried unanimously.

Minutes taken by Wood County Sheriff's Department



William Winch, Secretary
Public Safety Committee

Humane Officer Olson Report
August 15 – September 11 2016

- 8-15; WC12843 Dog Bite, owner was bit by her own dog. 8
- 8-17, 9-10; GR3191 Dog Bite, under investigation with Order of Abatement to be issued. 10, 10
- 8-17,18; GR3368 Cat Bite, victim was bit by a cat at the South Wood County Humane Society. 22,22
- 8-18,9-4 WR16966 Mistreatment to a cat, under investigation. 18,18
- 8-18,19; WR17277 Dog Bite, child riding his bike was bit by a dog who's chain could reach the sidewalk. 12,12
- 8-19,20; WR17320 Dog Bite, victim was bit when he was walking on the sidewalk and owner was walking his own dog past him too close. 16,16
- 8-19,20; WC12883 Cat found in a car and had been left there overnight with fleas, was dehydrated and hypothermia. Owner surrendered the cat. 12,12
- 8-21,22; WR17453 Dog Bite, Child was leaning on neighbors fence when the dog was able to bite her. 18,18
- 8-24,25; Wisconsin Rapids Ordinance # 2822241 Welfare check on two dogs. 12,12
- 8-24,9-6; WR17428 Mistreatment of two dogs left in a car. Under Investigation. 16,16
- 8-26,27; WC13457 Cat Bite, child was scratched by a feral cat. 58,58
- 8-29,30; WR18053 Victims dog was bit by another dog while they were out for a walk. 14,14
- 8-30 GR3662 Cat Bite, volunteer at the Humane Society said she was bit by a cat. 22
- 9-2; WC13804 Dog Bite, owner is also the victim when her Golden Retriever bit her when she was breaking up a fight between her two dogs. 8
- 9-1,6,7; WR18241 Welfare check on 2 cats and one kitten. They were covered with fleas, owner surrendered all to the South Wood Co. Humane Society. 12,12,12
- 9-1; WC13817 Cat Bite, owner is also the victim. 6
- 9-1,2; WC13838 Dog Bite, a mail carrier was bit on the arm when this dog pushed open the door and ran out to her. 42,42
- 9-3; PE1800 Dog Bite, the family dog bit child while they were wrestling. 12
- 9-4,5; NPD2700 Dog Bite, child was bit while sitting around a campfire at night by an unknown dog. I contacted Riverview ER to make sure they start this child on Rabies Prevention Shots being we do not have a dog to quarantine. 16,16
- 9-4,8; WR18411 Welfare check and sanitation concerns with several cats. 18,18
- 9-5,7; GR3191 Dog Bite, under investigation with Order of Abatement to be issued. 10,10
- 9-6; WC12640 Welfare check on dairy cattle, follow up. 88
- 9-8,9; NPD2732 Dog Bite. Child was attacked by her Aunt's dog, this dog was tied up at the time, this is the 2nd time this dog bit this child. The child was severely injured and taken to Riverview ER then on to St. Joes. This dog will be put down after 10 day quarantine. 22,22
- 9-8,10; WC14229 Welfare check on numerous dogs. 60,60



Wood County

WISCONSIN

OFFICE OF CORONER

DARA HAMM

DATE: 10/01/16
TO: Wood County Public Safety Committee
FROM: Dara Hamm, Wood County Coroner
SUBJECT: Monthly Activity Report

The following is a list of services rendered by the Wood County Coroner and her Deputies for September 2016:

Calls for Service	68
Death Investigations	16
Investigations Involving Sudden or Suspicious Deaths.....	12
Death Certificates Signed.....	21
Cremation Permits Signed.....	47
Traffic Fatalities Investigated.....	2
Suicides Investigated.....	1
Drownings	0
Fire Fatalities.....	0
Homicides.....	1
Autopsies Performed.....	1
Disinternments	0

Remarks:

None

Respectfully submitted,

Dara Hamm

Dara Hamm
Wood County Coroner

WOOD COUNTY JAIL

January - June 2016

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	January			February			March			April			May			June		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	161	70	13	155	75	14	150	66	16	163	69	22	149	74	14	153	70	17
2	159	69	13	150	73	14	151	65	16	162	69	20	149	73	14	161	69	17
3	159	69	12	148	68	14	151	69	16	167	69	20	145	70	14	155	71	17
4	158	69	10	146	65	15	152	73	16	166	69	20	146	68	14	152	76	18
5	154	66	12	147	65	16	157	78	16	173	68	23	149	67	14	158	76	18
6	153	62	12	149	70	17	155	78	16	171	71	24	147	73	12	159	76	18
7	151	67	12	156	70	17	161	78	16	163	77	24	148	74	12	156	71	18
8	145	73	13	158	70	17	160	72	16	157	75	22	153	74	12	151	70	18
9	152	76	15	156	66	17	160	70	18	154	75	22	153	74	12	158	69	18
10	153	76	15	165	65	18	157	65	17	158	75	22	152	73	13	158	72	18
11	154	76	15	161	62	19	153	71	18	163	75	22	146	70	13	148	75	18
12	155	75	12	156	68	20	164	74	20	152	72	22	144	70	13	153	75	18
13	160	71	12	151	72	19	170	74	20	151	72	20	145	71	12	153	75	18
14	155	74	10	153	72	19	168	72	20	155	77	19	149	71	12	143	71	19
15	151	71	11	154	72	18	166	70	20	153	77	17	156	71	12	149	70	18
16	148	70	12	161	72	18	166	64	19	154	77	16	155	71	12	148	70	19
17	154	70	12	153	69	18	164	67	19	155	77	15	146	71	12	148	73	19
18	154	70	12	147	73	16	164	70	18	153	77	14	149	71	12	143	75	19
19	156	67	11	149	71	17	172	79	18	150	76	15	145	72	14	146	75	19
20	150	67	11	148	76	16	176	79	17	152	75	17	145	75	15	145	74	19
21	150	70	11	145	76	16	171	78	17	155	79	16	140	73	15	149	73	19
22	149	68	10	149	76	16	163	75	18	150	77	15	148	73	15	156	71	19
23	158	74	10	152	75	16	160	73	18	150	77	15	143	72	15	155	74	19
24	164	73	10	147	72	16	160	74	20	155	76	14	141	71	14	151	75	18
25	164	73	10	155	66	17	156	75	20	154	76	13	138	76	15	152	78	18
26	161	70	11	149	69	17	160	75	20	151	73	13	142	76	16	154	78	18
27	151	68	11	150	67	18	160	75	20	146	71	14	141	76	18	154	78	18
28	158	66	13	155	67	18	159	74	20	145	67	14	144	76	18	156	77	18
29	154	74	13	156	67	17	161	73	20	151	69	14	151	76	17	155	76	20
30	154	75	14				169	67	22	147	74	14	152	76	17	153	79	20
31	157	75	14				168	70	22				150	76	17			
WCJail	154.9			152.4			161.4			155.9			147.1			152.4		
Shipped	70.8			70.0			72.4			73.7			72.7			73.7		
EMP	12.0			16.9			18.4			17.9			14.0			18.3		
Avg Length of Stay (Days)	23.3			22.1			15.3			16.4			16.2			13.4		

WOOD COUNTY JAIL

July - December 2016

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	July			August			September			October			November			December		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	155	76	20	183	80	22	177	81	15	170	75	21	0	0	0	0	0	0
2	158	79	21	182	79	21	172	81	14	169	75	20						
3	161	78	20	175	76	21	182	81	14	172	75	19						
4	162	78	20	172	75	21	187	80	14	175	71	20						
5	169	78	20	174	73	20	192	80	14	180	66	21						
6	172	78	20	171	76	20	189	80	14									
7	167	72	19	175	76	18	177	75	14									
8	164	75	19	180	76	18	191	76	14									
9	167	78	19	166	73	17	186	79	16									
10	169	77	19	164	73	16	188	82	16									
11	169	76	19	172	83	16	187	81	16									
12	166	72	20	178	77	16	187	79	16									
13	164	71	21	174	79	17	197	78	18									
14	166	72	21	176	79	16	197	76	16									
15	163	77	21	174	79	15	189	79	18									
16	160	77	23	186	78	16	193	84	22									
17	160	77	22	187	77	17	201	83	23									
18	160	77	22	174	73	17	212	83	23									
19	161	81	22	174	77	17	210	83	20									
20	169	84	22	176	77	16	196	79	21									
21	166	85	21	189	77	15	193	75	22									
22	168	86	22	190	77	15	192	77	21									
23	167	88	22	184	76	17	185	75	21									
24	173	88	22	179	81	17	190	79	21									
25	178	88	22	180	80	16	189	79	19									
26	170	84	22	178	77	16	190	79	18									
27	176	80	22	177	80	16	178	76	18									
28	178	80	22	181	80	16	181	74	18									
29	179	79	22	180	80	15	177	70	19									
30	180	80	22	179	80	15	170	73	19									
31	181	80	22	178	80	15												
WCJail	167.7			177.7			188.5			173.2			0.0			0.0		
Shipped	79.1			77.5			78.6			72.4			0.0			0.0		
EMP	21.0			17.1			17.8			20.2			0.0			0.0		
Avg Length of Stay (Days)	18			15.4			20.5											

2016 Yearly Averages

Total	163
Safekeeper	74
EMP	17

Overtime Breakdown 2016 (hrs.)

Month	Funeral Leave	Fill In OT	FMLA	Sick Leave	Training	TOTAL
<i>January</i>	0	0	0	0	0	0
<i>February</i>	0	0	0	0	0	0
<i>March</i>	0	0	0	0	0	0
<i>April</i>	0	0	0	0	0	0
<i>May</i>	0	0	0	0	0	0
<i>June</i>	0	0	0	0	0	0
<i>July</i>	0	0	0	0	0	0
<i>August</i>	0	0	0	0	0	0
<i>September</i>	0	0	0	0	0	0
<i>October</i>	0	0	0	0	0	0
<i>November</i>	0	0	0	0	0	0
<i>December</i>	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0

Overtime Breakdown 2015 (hrs.)

Month	Funeral Leave	Fill In OT	FMLA	Sick Leave	Training	TOTAL
<i>January</i>	0	0	0	0	0	0
<i>February</i>	0	0	0	0	0	0
<i>March</i>	0	0	0	0	0	0
<i>April</i>	0	0	0	0	0	0
<i>May</i>	0	0	0	0	0	0
<i>June</i>	0	0	0	0	0	0
<i>July</i>	0	0	0	0	0	0
<i>August</i>	0	0	0	0	0	0
<i>September</i>	0	0	0	0	0	0
<i>October</i>	0	0	0	0	0	0
<i>November</i>	0	0	0	0	0	0
<i>December</i>	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0

Electronic Monitoring 2016 Monthly Savings vs. Out of County Housing

Month	Monthly Savings	YTD 2016 Total Amount	2015 Total Amount
January	\$19,355.16	\$19,355.16	\$22,561.05
February	\$25,488.90	\$44,844.06	\$57,979.48
March	\$29,683.61	\$74,527.67	\$99,520.47
April	\$27,940.11	\$102,467.78	\$139,201.59
May	\$22,581.02	\$125,048.80	\$175,729.01
June	\$28,564.47	\$153,613.27	\$216,103.25
July	\$33,871.53	\$187,484.80	\$249,765.77
August	\$27,581.10	\$215,065.90	\$289,695.25
September	\$27,784.02	\$242,849.92	\$323,658.13
October	\$0.00	\$242,849.92	\$361,976.11
November	\$0.00	\$242,849.92	\$388,314.67
December	\$0.00	\$242,849.92	\$413,476.37
TOTAL	\$242,849.92	\$242,849.92	

EMP Average for month x number of days in month = bed days
 Bed Days x \$52.03 = Monthly Savings

SAFEKEEPER HOUSING

2016

MONTH	Facilitiy	Facility	Facility	WAUPACA	MONTH TOTAL	2016 YTD TOTAL	2015 YTD TOTAL
JANUARY	0.00	0.00	0.00	82,125.00	\$82,125.00	\$82,125.00	\$82,125.00
FEBRUARY	0.00	0.00	0.00	82,125.00	\$82,125.00	\$164,250.00	\$164,250.00
MARCH	0.00	0.00	0.00	82,125.00	\$82,125.00	\$246,375.00	\$246,375.00
APRIL	0.00	0.00	0.00	82,125.00	\$82,125.00	\$328,500.00	\$328,500.00
MAY	0.00	0.00	0.00	82,125.00	\$82,125.00	\$410,625.00	\$410,625.00
JUNE	0.00	0.00	0.00	82,125.00	\$82,125.00	\$492,750.00	\$492,750.00
JULY	0.00	0.00	0.00	82,125.00	\$82,125.00	\$574,875.00	\$574,875.00
AUGUST	0.00	0.00	0.00	82,125.00	\$82,125.00	\$657,000.00	\$657,000.00
SEPTEMBER	0.00	0.00	0.00	82,125.00	\$82,125.00	\$739,125.00	\$739,125.00
OCTOBER	0.00	0.00	0.00	0.00	\$0.00	\$739,125.00	\$821,250.00
NOVEMBER	0.00	0.00	0.00	0.00	\$0.00	\$739,125.00	\$903,375.00
DECEMBER	0.00	0.00	0.00	0.00	\$0.00	\$739,125.00	\$985,500.00
TOTALS	\$0.00	\$0.00	\$0.00	\$739,125.00	\$739,125.00		

2015 is a 65 average
2016 is a 75 average

Wood County Sheriff's Department Kitchen Report – 2016			
Month	Number Meals Served	Food Preparation Cost	Cost per Meal (Includes Labor)
January	7,125	\$6,859.51	\$2.12
February	6,258	\$6,890.54	\$2.35
March	7,175	\$7,377.67	\$2.63*
April	6,320	\$6,113.15	\$2.21
May	6,158	\$7,182.68	\$2.38
June	6,034	\$5,953.93	\$2.77
July	6,825	\$6,946.75	\$1.96
August	8,384	\$8,737.63	\$1.81
September	8,960	\$7,635.88	\$1.87*
October			
November			
December			
TOTAL			

*3 pay periods

KITCHEN EXPENSES						
	2010	2011	2012	2013	2014	2015
Food Costs	\$89,716.59	\$82,721.69	\$80,975.87	\$105,800.61	\$88,754.51	\$78,490.02
Labor	\$114,602.24	\$115,392.50	\$112,299.72	\$114,966.43	\$111,781.37	\$103,601.47
	\$204,318.83	\$200,125.19	\$193,275.59	\$220,767.04	\$200,535.88	\$182,091.49
Meals	99,837	88,494	84,357	103,993	86,637	77,044
Cost Per Meal	\$2.05	\$2.26	\$2.29	\$2.12	\$2.31	\$2.36
Cost Per Day	\$6.15	\$6.78	\$6.87	\$6.36	\$6.93	\$7.08

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE MEETING
 FRIDAY, SEPTEMBER 30, 2016
 WOOD COUNTY COURTHOUSE TO TOUR SITES

Members Present: Hilde Henkel, Kenneth Curry, Bill Leichtnam, Bob Ashbeck (joined the tour at 10:30 a.m.)

Member Excused: Adam Fischer & Harvey Petersen

Staff Present: Land & Water Conservation Staff – Shane Wucherpfennig, Tracy Arnold, Lori Ruess
 Planning & Zoning Staff – Jason, Grueneberg, Jeff Brewbaker, Heather Marquardt, Adam Dekleyn
 UW Extension Staff – Peter Manley, Matt Lippert (Matt was only at CJ Searles Cranberry Co site)

Others Present: District #14 Supervisor Dennis Polach, Roy Diver, NRCS, Russ Biebl, NRCS (joined tour at lunch site)
 Sam Warp, Marshfield Wastewater Treatment Plant, Dennis Bangart, United FCS, (joined tour at Marshfield Waste-
 Water site) Dan Bowers, Portage County Planning & Zoning

1. **Call CEED Committee Meeting to Order.** Chairperson Hilde Henkel called the CEED meeting to order at 8:01 a.m.
2. **Public Comment.** There was no public comment.
3. **Committee Tour of Wood County Land & Water Conservation, Planning and Zoning and UW Extension Project Areas.** Tracy Arnold welcomed everyone to the 2016 CEED tour, introductions took place, and the bus departed from the Courthouse to the tour sites at 8:15 a.m.
4. **CJ Searles Cranberry Company, LLC -** At this tour stop Steve and Corey Searles talked about the history of their Cranberry Company, CJ Searles Cranberry Company. The company planted its first vines in 1991. They currently have 56 acres of cranberry vines and grow Stevens and High Red varieties. Their berries are marketed through Mariani. Matt Lippert, Jeff Brewbaker and Tracy Arnold each explained how they have assisted Steve and Corey with specific issues on their marsh. Matt is the only Ag Agent that works with cranberry growers in the area. He assists cranberry growers with pesticide application and other marsh issues. Jeff has advised the Searles regarding flood plain regulations and Tracy designed and bid out their wildlife damage fence.
5. **Marshfield Wastewater Treatment Plant -** Sam Warp gave the tour of the Marshfield Wastewater Treatment Plant. The wastewater treatment plant is one of the largest “simple” plants. We viewed the fine step screens where garbage and inorganic solids are removed. The debris is compressed, dried, bagged and landfilled. The wastewater travels to oxidation ditches which are aerated to sustain the microorganisms that consume the organic material in the wastewater. The wastewater flows to final clarifiers where microorganisms in the wastewater are allowed to settle to the bottom of the tank and are then pumped back to the oxidation ditch to mix with incoming wastewater. Bio-solids are stored in two storage tanks and land-spread on farm fields during spring and fall. The treated water is discharged to the Mill Creek.
6. **Lunch -** Lunch was served at Wildwood Park in Marshfield.
7. **Open WDACP Fence Bids for Hemlock Trails (Warren Brockman) and Hilltop Cranberry (Travis Tritz) –** Chairperson Hilde Henkel opened the bids received. Bids were as follows:

Hemlock Trails –	Real Fence Company -	\$31,290.00
	Straight Line Fence Company -	\$36,890.00
Hilltop Cranberry –	Real Fence Company -	\$28,770.00
	Straight Line Fence Company -	\$31,550.00

Motion by Kenneth Curry to accept the low bid from Real Fence Company in the amount of \$31,290.00 for the Hemlock Trails fence and \$28,770.00 for the Hilltop Cranberry fence for the purpose of basing cost-share dollars. Second by Bill Leichtnam. Motion carried unanimously.

8. **Flying Dollar Cattle, LLC** – At this tour stop we viewed the open feedlots where Lee DeBoer raises up to 650 beef cattle. We also saw the vegetated treatment area, manure storage and pumping systems that are being cost-shared through a DNR Notice of Discharge (NOD) grant. These practices were installed to prevent feed leachate and manure runoff from entering Mill Creek. These improvements are expected to prevent approximately 600 pounds of phosphorus from being discharged to Mill Creek.
9. **Alexander Field** – Jeremy Sickler, Airport Manager, gave the tour of the airport. The airport was built in 1920 for Nekoosa Edwards Paper Company subsidiary Tri-Cities Airways and named after its executive John Alexander. Ownership was transferred to Wood County in 1961. The airport is governed by the South Wood County Airport Commission which is made up of one representative from the City of Wisconsin Rapids, City of Nekoosa, Town of Grand Rapids, and Village of Port Edwards. The Town of Rome has expressed interested in joining the Commission.

Airport use has been increasing mainly due to the new Sand Valley Golf Course. With the increased use, there is a need for a new hanger for large planes, fueling truck, and a ground power unit, or the airport could lose business to airports that already have these. Reconstruction of a 30 year old runway and apron expansion would also help increase airport use.

The Alexander Field tour ended at 2:45 p.m.

10. **Return to Courthouse by 3:00 p.m.** – The bus returned to the Courthouse.

11. **Adjourn.**

Motion by Bill Leichtnam to adjourn at 3:00 p.m. Second by Kenneth Curry. Motion carried unanimously.

Respectfully submitted,



Minutes by Lori Ruess, Land and Water Conservation Department
Review for submittal to County Board by Kenneth Curry (10/05/2016)

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
 WEDNESDAY, OCTOBER 5, 2016
 WOOD COUNTY COURTHOUSE, ROOM 115, WISCONSIN RAPIDS

Members Present: Hilde Henkel, Ken Curry, Bill Leichtnam, Robert Ashbeck, Adam Fischer, Harvey Petersen,
Staff Present: Land & Water Conservation: Shane Wucherpennig, Tracy Arnold
Planning & Zoning: Jason Grueneberg, Jeff Brewbaker, Adam Dekleyn
UW-Extension: Peter Manley, Sarah Siegel, Katie Tomsyck
Others Present: Lance Pliml, Roy Driver, Bill Clendenning

1. **Call CEED Committee Meeting to Order.** Chairperson Hilde Henkel called the CEED meeting to order at 9:00 a.m.
2. **Public Comment.** There was no public comment.
3. **Review Correspondence.** Jason Grueneberg introduced Adam Dekleyn as the new County Planner. Adam previously works at Chippewa County and Minnesota DNR.
4. **Consent Agenda-**The Consent Agenda included the following items: 1) Minutes of the September 2016, CEED meeting, 2) bills from Planning & Zoning, UW-Extension and Land & Water Conservation, and 3) staff activity reports from Jason Grueneberg, Justin Conner, Adam Dekleyn, Julie Akey, Jeff Brewbaker, Heather Marquardt, Shane Wucherpennig, Tracy Arnold, Adam Groshek, Lori Ruess, Peter Manley, Matt Lippert, Sarah Siegel, Jodi Friday, Chris Viau, Kyli Brown and Jeremy Erickson.

Motion by Robert Ashbeck to approve and accept the September 7th, 2016, CEED minutes and the bills from Planning & Zoning, Land & Water Conservation and UW-Extension as presented and staff activity reports from Planning & Zoning, Land & Water Conservation and UW-Extension. Second by Ken Curry. Motion carried unanimously.

5. **Risk and Injury Report-** Nothing new to report for this month.
6. **Discussion/action on process for water protection policies for Wood County including possible action regarding the Ordinance referred to this committee.**
 - A. Discussion: Ken Curry asked if the CEED committee has a plan in place if they rescind the subcommittee. Hilde Henkel suggested that the committee set aside a portion of the agenda to talk about this each month, or have one meeting to discuss it in its entirety, which she believes would be less effective. Ken Curry wanted confirmation that if the subcommittee was rescinded, that the water issue wouldn't be dropped altogether. Bill Leichtnam stated that he will not vote to rescind unless he is reassured that it will continuously come before the committee each month. Harvey Peterson replied that he had no problem with that. Robert Ashbeck spoke that the

farmers are educated on these topics, and that the CEED committee shouldn't be suggesting what they do. Ken Curry argued that these ordinances are not only affecting farmers, but that action from this committee will affect anyone who uses water in the county whether it is companies or individuals. Hilde Henkel suggested that the job of the CEED committee is to set the policy, and job of the department heads figure out how to do it enforce the policy. She stated that the committee needs to work on protecting the water, while still protecting the agriculture community.

Motion by Harvey Petersen to rescind the subcommittee on water protection policies. Seconded by Robert Ashbeck.
Voting Aye: Harvey Peterson, Adam Fischer and Robert Ashbeck, Hilde Henkel
Voting Nay: Ken Curry- the subcommittee is important; Bill Leichtnam- the subcommittee does its work well and could report to the CEED committee
Motion carried 4-2

Hilde Henkel suggested that during the November meeting, the committee go over one of the ordinances to make sure they are adequate. Shane Wucherpennig suggested ordinance 801. Hilde suggested the committee add an agenda item about how the new position will affect how ordinance 801 is enforced. Bill Leichtnam asked to review NR135, to consider that well protection is necessary. Shane Wucherpennig replied that is covered in NR 214. Hilde suggested that Dan Mahoney from Little Plover come to speak on this. Peter Manley will invite Dan to come to the November meeting.

7. Land & Water Conservation Department

- A. NRCS Report – Roy Diver gave a report on the USDA Natural Resources Conservation Department services. Roy shared that there are many grant programs available locally to farmers. Roy gave a brief history on the history of the agency. He mentioned that word-of-mouth and press articles help raise awareness of the funds available.
- B. The committee reviewed the resolution to amend 2016 Wildlife Damage Abatement & Claims budget.

Motion by Ken Curry to approve and accept the resolution to amend 2016 Wildlife Damage Abatement & Claims budget. Second by Adam Fischer. Motion carried unanimously.

- C. Budget update: Hilde Henkel asked all departments to review their budgets decrease any areas in 2017 and to review their 2016 budgets to find any dollars to give back. She stressed that Wood County is still at a \$400,000 shortfall. Shane Wucherpennig replied that the Land & Water Conservation Department is at bare minimum. He stated that delaying the new truck for the department could make problems worse. He stated that rent could be a potential savings area, but that would only save \$1,600.
- D. Discuss fees for nonmetallic exemption review. Shane Wucherpennig presented information on a new fee structure that they are examining for nonmetallic exemptions. There is no current fee. These fees allow this area to be a self-supporting program, by covering the staff time spend on these exemptions. Other counties are charging substantially higher. Shane Wucherpennig and Tracy Arnold provided the following possible fee suggestions:
 - i. A \$200 exemption fee for 0-1 acre mine. The department would provide a single-page map, with a legend and conditions. They would do one inspection after the year. This is a one-time permit.

- ii. A \$400 exemption fee for mines over one acre. The department would provide a map detailing activity, a check-off list, and a small reclamation plan.
- iii. The inactive fee will be \$100 to be the same as the DNR.
- iv. Review fees are currently \$400 across the board, this covers the class 2 public notice. The department would like to go to a tiered fee structure, based on size.

Shane Wucherpennig requested approval from the committee that they are going in the right direction.

Motion by Bill Leichtnam to allow the Land and Water Conservation Department to bring the committee more information on the non-metallic fee structure. Second by Adam Fischer. Motion carried unanimously.

- E. Shane Wucherpennig will bring the fee structure to the November CEED committee.
- F. Update on current violation sites.
 - i. Shane Wucherpennig gave report on a site violation. Significant problems were found at the site including manure overflows, mismanaged manure, confined manure storage within 100 ft. of waterway, manure leaving barn and flowing to waterway. The land operator didn't understand what he was doing wrong, but he was cooperative, however. Shane wrote the land operator a letter detailing what needed to be fixed. He was fined \$500 for two different violations. The settlement offer was to give him \$1000 fine in exchange for working with us to work on clean up, or we would pursue a \$5,000 forfeiture through court. The land operator has been working to resolve the problems. He is willing to accept a notice of discharge. He is under enforcement rules and we have some timelines to fix the violations. There has been some progress on cleanup. The land operator does not own the land. Going forward the land-operator will need a nutrient management plan and a long-term agreement for spreading. Because he accepted the NOD, he is interested in cost-share dollars to help remediate and make management better. Hilde Henkel asked about penalties. The highest level of authority would be through the Wisconsin Department of Justice. Ken Curry asked what percentage of the violations has been mediated. Shane replied that 65% of the issues still remain.
 - ii. Bill Leichtnam brought forward that on September 30th, the DNR approved high-capacity wells in Portage County that could affect Wood County Residents. Bill thinks this committee should monitor 7-mile creek. Tracy Arnold replied that volunteers are currently monitoring base-flow. Shane suggests talking to DNR to get the data on water-quality testing since LWCD only reports base-flow.
- G. Shane Wucherpennig gave a report on the RC&D meeting. Shane sits in on the water quality section. Shane shared that there are funds available to pay for control techniques for invasive species. We could get a potential match for NEPCO Lake if we partner with their defined lake group. The DNR's AIS program is earmarking an additional \$600,000 to counties. This opens up the potential to get a regional person to work with the counties. Bill Leichtnam will attend the next meeting at RC&D and will write a one-page report on the meeting.

8. Planning & Zoning

- A. Update on Community Assistance Visit (CAV) and unresolved floodplain violations. Jeff Brewbaker distributed a list of potential violations identified from the WI DNR Community Assistance Visit (CAV) Four additional sites were reviewed with the committee this month.

- i. ID #361- this violation is for a new pole barn in the Town of Cranmoor.
 - ii. ID #363- this violation is for a new pole barn in the Town of Port Edwards- there was a building permit, but there was never a flood plain permit.
 - iii. ID #373 this violation is for a new house in the Town of Dexter- the house was out of flood plain, but they dug a reservoir to elevate the home, the reservoir was in the flood plain. Need a permit for this.
 - iv. ID #379 this violation was for trailer parking in the Town of Hiles- they did end up getting a permit.
- B. Presentation of County Shoreland Ordinance #704 proposed revisions. Jeff Brewbacker gave an overview of the County Shoreland Ordinance revisions.
- i. Act 55- allows NC (non-conforming) structures w/in footprint, vertical expansion up to 35'
 - ii. Act 167- allows exempt structures w/in footprint and 3-dimensional building envelope
 - iii. Act 582- allows structures of which any part were allowed by variance same allowances as NC structures w/in footprint, vertical expansion up to 35'

This could be put on the schedule for the public hearing. The hearing may be as early as November 2nd pending DNR approval and two notices.

- C. Budget update and possible review: Hilde Henkel asked Jason Grueneberg what areas Land & Zoning Department could cut back. Jason responded that the economic development department is a possibility to cut back, however, he doesn't advocate for cutting this in the budget because he believes this is very important. Also, the \$5,000 for the crowd-funded entrepreneurial grant program through North Central Community Action Program, was not approved by Executive Committee. He could shift costs from levied budgets to non-levied budgets, but doesn't like to do this because it will catch up a few years down the road. He also suggested they could raise fees and that he will look into what adjacent counties are charging.

9. UW Extension

- A. UW Extension Reorganization Update- Peter Manley gave an update on the UW-Extension reorganization. Karl Martin will be the new Dean as of November 1st. By the end of February, counties will receive options to consider for reorganization. Currently, many counties are understaffed. Most of the existing shuffling has been administrative.
- B. Budget Update- Hilde asked Peter which areas UWEX could cut the budget. Peter responded that the 133 contracts went down a little bit because of new personnel. He will look into salaries and see what will be left over. Most line items were the same, or were decreased marginally. Also, the Clean Sweep bill hasn't come in yet, which could affect the 2016 budget.
- C. Clean Sweep Report. Peter Manley gave a report on the 2016 Clean Sweep, held in Marshfield on September 24th. 235 vehicles for 255 households attended the Clean Sweep. The facility was a great setup. There were fewer county volunteers than in the past, so they kept busy. He expressed appreciation for the Milladore Groundwater Guardians assistance.
- D. Dehydration Education- Sarah Siegel, UWEX Family Living Educator, reported on a program that she conducted with the Master Gardeners about Food Dehydration. 40 people attended. The program focused on the safe process of treating and handling foods to stop or slow the spoilage. She shared that preserving foods extends harvest, extends shelf life, nutritious value, saves on

food budget, moves people to sustainable frame of mind. At end of October, there will be another seminar on Canning and Freezing between Master Gardeners and Family Living. Sarah also mentioned that food preservation equipment is available to Wood County residents to rent through the UW-Extension Office.

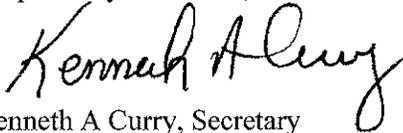
10. Schedule next regular committee meeting

- A. The next regular CEED meeting is scheduled on Wednesday, November 2nd. If a hearing is possible, the public hearing will start at 9:00am, followed immediately by the CEED committee.

11. . Adjourn.

Motion by Robert Ashbeck to adjourn at 11:58am. Second by Adam Fischer. Motion carried unanimously.

Respectfully submitted,



Kenneth A Curry, Secretary
Minutes by Katie Tomsyck, UW-Extension
Review for submittal to County Board by Ken Curry (approved on November 2, 2016)

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE MEETING
 WEDNESDAY, NOVEMBER 2, 2016
 WOOD COUNTY COURTHOUSE, ROOM 115, WISCONSIN RAPIDS

Members Present: Hilde Henkel, Robert Ashbeck, Kenneth Curry, Adam Fischer, Bill Leichtnam and Harvey Petersen (excused at 10:45 a.m.)

Member Excused:

Staff Present: Land & Water Conservation Staff – Shane Wucherpennig, Lori Ruess
 Planning & Zoning Staff – Jason, Grueneberg, Justin Conner, Adam Dekleyn
 UW Extension Staff – Peter Manley, Chris Viau

Others Present: District #14 Supervisor Dennis Polach, District #15 Supervisor Bill Clendenning, District #16 Supervisor Lance Pliml, Dan Mahoney, Village of Plover Administrator, Julie Kreutzer, Leroy Donahue, Eric Petersen, Duane Hofmeister, Pat Hofmeister, David Gorski, Doreen Dimick, Bruce Dimick, Cindy Weiler

1. **Call CEED Committee Meeting to Order.** Chairperson Hilde Henkel called the CEED meeting to order at 9:00 a.m.
2. **Public Comment.** David Gorski a resident of Grand Rapids stated he was at the meeting to express his concerns about water protection and the drinking water crisis and to plead with the CEED Committee to take a proactive approach to groundwater protection. He suggested that an ordinance for testing of home well water by the Wood County Health Department be enacted, along with installation of test wells.

Dennis Polach stated he enjoyed the September 30th CEED tour and would like to thank the staff who set up the tour.

3. **Review Correspondence.** Chairperson Henkel read a report submitted by Gerald Nelson from the North Central Wisconsin Regional Planning Commission (NCWRPC).

Jason Grueneberg stated he had some sad news; Steve Anderson President of REGI passed away this past weekend. REGI Board called an emergency meeting and will be looking at re-staffing the position.

Peter Manley stated he is looking for direction from the CEED on correspondence and bills for the Clean Sweep Program. The program was covered is money from a DATCP grant, county money and a \$5,000 donation. The total clean sweep expenses came in under what was budgeted with the grant, county money, and the donation, so he is looking for direction from the CEED on how to divide the expenses. Chairperson Henkel stated that no action could be taken on this as it is not an agenda item. She asked that this be added to the December CEED Committee agenda for further discussion and possible action.

4. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the September 30, 2016 and October 5, 2016 CEED meetings 2) bills from, Planning & Zoning/Surveyor/Economic Development, Land & Water Conservation and UW Extension and 3) staff activity reports from Jason Grueneberg, Justin Conner, Jeff Brewbaker, Heather Marquardt, Julie Akey, Kim Keech, Shane Wucherpennig, Tracy Arnold, Adam Groshek, Lori Ruess, Peter Manley, Matt Lippert, Sarah Siegel, Jodi Friday, Chris Viau, Kyli Brown, and Jeremy Erickson.

Per Bill Leichtnam's request, the October 5, 2016 CEED minutes were pulled from the consent agenda for discussion.

- a. Minutes of September 30, 2016 CEED Meeting. No additions or corrections needed.
- b. Department Bills. No additions or corrections needed.
- c. Staff Activity Reports. No questions or comments.

Motion by Kenneth Curry to approve and accept the September 30, 2016 CEED minutes as presented, the bills from Planning & Zoning, Land & Water Conservation and UW Extension as presented and staff activity reports from Planning & Zoning, Land & Water Conservation, and UW Extension as presented. Second by Robert Ashbeck. Motion carried unanimously.

Bill Leichtnam stated he would like to discuss 6A in the October 5, 2016 minutes – Discussion/action for water protection policies for Wood County including possible action regarding the Ordinance referred to this committee. Bill expressed his concern that there was not an agenda item on the November CEED agenda to review Ordinance 801, as discussed at the October CEED meeting and stated in the minutes. He also would like an item “B” added under Water Issues on future agendas to allow for in-depth discussion. Chairperson Henkel stated there was no intent of delaying the review of Ordinance 801; everything that needs to be reviewed and discussed cannot be on one meeting agenda. She also stated that is not necessary to add an item “B” to allow for in-depth discussion as adequate time is allowed for discussion.

Adam Fischer stated that Bill Clendenning was omitted in error from “Others Present” in the October minutes.

Motion by Kenneth Curry to amend the October 5, 2016 minutes by adding Bill Clendenning under “Others Present” and to approve and accept the amended minutes. Second by Harvey Petersen. Motion carried unanimously.

5. Risk and Injury Report. Nothing new to report this month.

6. Water Issues.

A. Village of Plover Groundwater Efforts, Dan Mahoney, Village Administrator.

Chairperson Henkel introduced Dan Mahoney, Plover Village Administrator. Dan explained his presentation is on water quantity issues affecting the Little Plover River; specifically high capacity wells. He explained that in 2006 the Little Plover River Work Group was formed; comprised of municipal officials, farmers, Ag industry, UWSP Groundwater Center, Wisconsin River Alliance, Trout Unlimited, Portage County Planning & Zoning Department representative, and the Wisconsin DNR. The group’s purpose was to work toward voluntary solutions that improve the Little Plover River stream flow.

Dan reviewed the objectives of the Groundwater Flow Model Project for the Little Plover River.

- A groundwater flow and optimization model that will be a science-based system for decision support of water management in the Little Plover River Basin as a pilot location to evaluate techniques that might be expanded to the entire central sands region.
- A platform to demonstrate fundamental scientific constraints inherent to the hydrologic system and contest for the costs and benefits for differing scenarios.
- An educational tool for fostering science based discussion for both the public and the technical community.

Maps included in the model indicating targeted areas for removal from irrigated Ag (300 acres), wetland restoration (300 acres) and a Little Plover River (LPR) Conservancy Acquisition Area (140) were included in the presentation. The Wisconsin Potato & Vegetable Growers Association created a 501(C) (3) organization to assist in funding the LRP conservancy area project improvements and have raised approximately \$70,000.

Most members of the group agree with the model; the farmer/Ag industry may have some concerns, however, they are definitely working towards finding ways to help with good clean water.

Lengthy discussion followed the presentation. Chairperson Henkel, Robert Ashbeck, Bill Leichtnam and Lance Pliml all thanked Dan for the excellent presentation. Chairperson Henkel stated that it's encouraging to see the collaboration between the various groups that are part of the Little Plover River. She encouraged the Committee to review the information and think about ways to reach out to Wood County farmers and vegetable growers to see if there is interest in a scientific study.

Bill Leichtnam suggested that Shane Wucherpfennig or a representative from the Wood County Land & Water Conservation Department attend the November 2nd Town of Saratoga meeting. Shane stated that he had a conflict with the meeting and would not be able to attend.

Motion by Kenneth Curry to allow Supervisor Leichtnam to attend the November 2, 2016 Town of Saratoga meeting. Second by Adam Fischer. Motion carried unanimously.

Bill Leichtnam suggested that the UWEX Department send a letter to the towns of Port Edwards and Saratoga to see if they would be interested in attending a groundwater meeting.

7. Land & Water Conservation Department

A. Open Bids for a Waste Storage Facility on Craig Brandl's Farm and Approve Low Bid.

Chairperson Henkel opened the bids received for the Waste Storage Facility project on Craig Brandl's farm. Two bids were received. A bid from Rich Weiler Construction in the amount of \$99,128.00 and a bid from Jeff Ertl Construction in the amount of \$142,392.44.

Motion by Bill Leichtnam to accept the low bid from Rich Weiler Construction in the amount of \$99,128.00 for the purpose of basing cost-share for the waste storage facility project on Craig Brandl's farm. Second by Harvey Petersen. Motion carried unanimously.

B. Update on Badger Sandstone.

Shane Wucherpfennig and Tracy Arnold met with Tom Halquest, owner of the former Badger Sandstone nonmetallic mine site. Paul Bugar, Jr., has been hired as the contractor to complete the reclamation at the mine site. Shane and Tracy had a pre-reclamation meeting with Mr. Bugar and have been out to the site several times since the reclamation started. Shane stated he is extremely happy with the progress at the site; however, the LWCD will not sign off on the reclamation until 70 percent of the vegetation is established. The financial assurance will be carried into 2017.

C. Update on Scott Grossman NOD.

Shane Wucherpfennig and Drew Zelle, DATCP Engineer, met with Mr. Grossman regarding his Notice of Discharge (NOD) and gave Mr. Grossman some suggestions on the action needed for correction of the NOD. Shane has revisited the site and stated significant progress has been made. A concern is that Mr. Grossman rents the property where the NOD took place. If cost-share assistance is offered for manure storage, how long will Mr. Grossman be renting the property and will there be a need for storage in the future. Chairperson Henkel asked if there is an internal policy as to awarding cost-sharing for temporary situations. Shane stated there is no policy; the immediate concern is not cost-share, but that Mr. Grossman gets the manure at the site cleaned up.

D. Approve/Action on Crop Prices.

Tracy Arnold provided a spreadsheet with 2016 statewide and local crop prices for the Committee to review. She collects crop prices throughout the year and calculates a yearly average to arrive at a price per bushel/ton to use for crop damage payments. The calculated averages are: field corn - \$ 3.36/bushel, soybeans - \$9.35/bushel, oats - \$1.69/bushel, other hay - \$58.00/ton and alfalfa - 90.54/ton.

Motion by Kenneth Curry to approve the 2016 Wildlife Damage Abatement and Claims Program crop prices as presented. Second by Harvey Petersen. Motion carried unanimously.

8. Planning & Zoning

A. Review and Discuss Fee Schedule and how it Compares to Adjacent Counties.

At a recent CEED meeting, the Committee asked Jason Grueneberg to review the fees within his department and do a fee comparison with other counties throughout the state. Jason reviewed the fee comparison with the Committee. He added that Julie Akey did a great job pulling the information together. Lengthy discussion followed. A proposal for fee changes will be presented at the December CEED meeting.

9. Surveyor

A. Select Proposal to Complete Maintenance on 141 Public Land Survey System (PLSS) corners.

Justin Conner reported the following:

PLSS Perpetuation and Maintenance – 2016 Contract 3 – Seven bids were submitted, with costs ranging from \$147.16/corner to \$707.91/corner.

Two of the bidders were tied at 147.16/corner; one was a company from Wisconsin Rapids and the other was a company from Appleton. Justin noted that the Planning and Zoning Department worked with both of these companies and has had no problems or issues with either one. Discussion followed.

Motion by Robert Ashbeck to accept the low bid of \$147.16/corner from Quest Civil Engineers, LLC. Second by Bill Leichtnam. Motion carried unanimously.

B. County Surveyor Annual Update.

The Surveyor will present his annual report at the December CEED meeting.

10. UW Extension

A. UW Extension Reorganization Update.

Peter Manley gave a brief update on the UW Extension Reorganization. A couple of surveys have been mailed out. In February, options will be presented for the county committees to consider.

B. Budget Update (as needed).

No update needed.

C. Skills Students Desperately Need and How 4-H Develops Them – Viau.

Chris Viau stated his presentation topic changed to Steps needed to be a UW-Extension Volunteer. Chris handed out a folder that included information on the new materials required to become a UW Extension volunteer. The required steps to become a volunteer include:

- Signed volunteer behavior expectation form and the assumption of risk statement.
- Completion of the online UW-Extension Mandated Reporter Training for Extension Volunteers.
- Successful background check.
- Completion of the UW Extension Volunteer in Preparation Training.

Chris and Kyli Brown presented the new materials to the Wood County 4-H leaders last week.

Schedule Next Regular Committee Meeting. The next regular meeting is scheduled for Wednesday, December 7, 2016 at 9:00 a.m. Agenda items to include:

- LWCD meeting format and frequency.
- Approve/action on LWCD resolution to amend DATCP budget.
- Discuss clean sweep donation.
- Planning & Zoning Department fee proposal.
- Junior Fair Finance Report – Larry Gilbertson
- Department Head evaluations – Hilde will forward the electronic evaluation forms to all CEED members. Please print out the basic form and bring your impression of what the evaluation should be. All evaluations are due to Human Resources by December 9th.

11. Schedule any additional meetings if necessary. No additional meetings were scheduled.

12. Adjourn.

Motion by Adam Fischer to adjourn at 11:55 a.m. Second by Robert Ashbeck. Motion carried unanimously.

Respectfully submitted,



Minutes by Lori Ruess, Land and Water Conservation Department
Review for submittal to County Board by Kenneth Curry (11-9-2016)

Sign-IN 11-2-16 CEED Meetings

<u>NAME</u>	<u>Agency</u>
Julie Kreutz	
Dorcy Donahue	
Erin	
Quane Hofmeister	
Pat Hofmeister	
Jason Groenber	P+Z
David Dorski	PWC
Douglas Dornick	PWC
Bruce Dornick	
DENNIS POLACH	WCB # 14
Bill Cleaderning	WCB # 15
Dan Mahoney	Village of Platz
Cindy Weiler	

4

Golden Sands Resource Conservation & Development Council, Inc.
Waters Committee Meeting Minutes
September 15th, 2016
Golden Sands Office, Stevens Point, WI

Call to order: Pat Kilbey (chair) called meeting to order at 10:00 a.m.

Introductions: Roundtable introductions were given.

Minutes: Minutes were presented. Eckstein/Waushara moved to approve, second by Rosenthal/Marquette. **Motion Carried**

New Projects: No gold sheets to be presented this meeting. Amy Thorstenson (RC&D) gave a preview of gold sheets to be presented at the next meeting.

Project Updates by County/Committee/Agency:

Ed Hernandez (Waushara County):

7 remaining Lake Management Plans to be approved.

County Budget for 2017 will not include full RC&D Dues, but only the amount given in 2016.

Planning LCC Tour for fall.

Krista Kamke (GSRCD):

Boat Washing Station research underway and going well. Look for report in future.

Resigning position and taking full-time position in Zoning for Green Lake County.

Amy Thorstenson (GSRCD):

Admin. Assistant interviewing/hiring on-going. Need someone soon!

Reimbursements for past grants are being completed

Reesa Evans (At-Large Member):

Reported on upcoming Central Wisconsin Waterwalk

Plant Surveys don't for year, have switched to Habitat Surveys

Al Rosenthal (Marquette County):

Annual Meeting in Marquette County had Secretary of Ag. Ben Brancel attend.

Working on Boat Patrol for County

Wisconsin Lakes sharing office and working closely with River Alliance.

Shane Wucherpfennig (Wood County):

Leichtnam reported Water Quality not advancing in Wood County .

Fall Tour planned for Oversight Committees in Wood County.

Farmer Led Council going well between Wood/Portage Counties

New tax levied Technician Position!

Researching AIS Grant for Nepco Lake

Chris Hamerla (GSRCD):

Presentations to numerous civic groups

Filling in during Krista's transition until new grant cycle

Updating AIS signs (lakes/streams)

Paul Pisillini (Adams County):

Lost grants for Lake Specialist but got tax levy for now

Discussed PACRs Meeting

Wally Sedlar (Adams County):

- Blue Green Algae bumper crop
- New CAFO rep. from DNR in Central area
- FPP Plan revisions underway
- DATCP Leola Drainage Ditch issues

Pat Kilbey (Marquette County):

- FPP Plan updated maps about approved leading to more nutrient management planning

Adjournment: Kilbey adjourned meeting at 10:55 a.m.

Golden Sands Resource, Conservation & Development Council, Inc.
Regular Business/Executive Committee Meeting Minutes
September 15, 2016
Golden Sands RC & D Office, Stevens Points, WI

Attendees: Roger Bacon (Portage); Al Barden (Member-at-Large); Gary Beastro (Marathon); Bill Clendenning (Wood); Everett Eckstein (Waushara); Reesa Evans (Member-at-Large); Deb Jakubek (Wisconsin Farmers Union); Pat Kilbey (Marquette); Joel Kuehnhold (Golden Sands); Bill Leichtnam (Wood); Greg Lowe (Juneau); Hugh O'Donnell (member-at-large); Paul Pisellini (Adams); Al Rosenthal (Marquette); Wally Sedlar (Adams); Ben Stanfley (Taylor); Amy Thorstenson (Golden Sands); Shane Wucherpennig (Wood).

CALL TO ORDER: The meeting was called to order by President O'Donnell at 11:05 a.m.

INTRODUCTIONS: At the request of O'Donnell, everyone attending verbally identified himself or herself and named the organization and/or county being represented.

APPROVAL OF MINUTES: Motion made by Clendenning, seconded by Rosenthal, to accept the minutes of the July 2016 meeting as written. Motion carried unanimously.

TREASURER'S REPORT: Thorstenson explained that with the resignation of Haffenbredl, there hadn't been time to prepare the treasurer's report. At the next meeting, there will be two reports to cover four months.

OLD BUSINESS:

Wisconsin RC & D Update: Barden reported on the 7/29/16 meeting at which 4 councils were present. There was a guest speaker at the meeting to talk about rural development. The Memorandum of Agreement with NRCS was also discussed. The next meeting is 10/13/16.

3-Year Plan Steering Committee: Kuehnhold announced that he will be starting classes in October to help develop a long-range business plan and work on incorporating it into the direct services in the future.

Joe P Memorial: Thorstenson reported that an interpretive sign is being prepared that will, among other things, include a memorial for Joe Piechowski. Likely it will be installed in spring 2017. Trees have not yet been planted. A naming contest is still expected.

MOA with NRCS: The agreement is still in the work and should be completed before 10/1/16.

Update on Groundwater Legislation: Leichtnam reported that because people are still campaigning for the November election, not much action in the legislature has occurred.

NEW BUSINESS

Resignation of Beth Haffenbredl: Interviews for the Administrative Coordinator position held recently by Haffenbredl have been occurring and are expected to be completed by next week.

Attendance at County LCC meetings: Kuehnhold announced he has been to all county LCC meetings except for Marquette County. He is hoping to gain new ideas for projects from the various counties.

COMMITTEE REPORTS:

Personnel/Finance Committee Report: Evans reported on the meeting this morning. Thorstenson explained that with the resignation of Haffenbredl, there hadn't been time to prepare the treasurer's report. At the next meeting, there will be two reports to cover four months. Several WDNR reimbursement requests were recently submitted. Two that are still outstanding come to about \$60,000. Another employee is currently working on the payroll and bills until a new person is hired. Thorstenson reported that an interpretive sign is being prepared for the green space that will, among other things, explain about Joe Piechowski. Likely it will be installed in spring 2017. Kuehnhold is working on direct marketing issues with consultant Mike Beacom. A photo contest may be run on Facebook. Grazing is going well. He is also looking into the possibility of becoming a MOSES inspector. He has been to all the county LCC meetings except Marquette. He is working on a multi-county grant for up to \$200,000 to address wild parsnip. A year-end appeal will be sent out with the end of the year newsletter. Thorstenson reported that Haffenbredl resigned, so she has been interviewing possible replacements. She expects to hire someone by next week. There was no new report on dues. Krista Kamke has resigned to take a position with Green County, so Chris Hamerla will be taking on most of her duties for the interim. He will also train the new person, who will likely be hired in the spring. The contract with RMM Solutions is finished. Transition to the cloud, working with Wild Card, is now completed, although some "kinks" still have to be worked out.

Forestry/Agriculture/Wildlife Committee Report: Kuehnhold reports on today's meeting. He is spending some time on the Woods and Wildlife project to get cooperatives of landowners set up. There are a few bluebird houses left, but more need to be built. Bat houses are available. The grant for the Stevens Point gardens wasn't awarded, so other sources of funding for the needed repairs are being sought. He is also looking into regional food procurement funding. There was no update on the forestry placemats or tree shelters. The Grassworks contracts are completed for 2016. Kuehnhold will be looking at more grazing plans to be completed in the winter. Funding for the Power in Your Plate is being sought for 2017. There is also work on the demo forests, including new signs and updating brochures. 11 of the 12 Golden Sands counties are interested in participating in a wild parsnip project, so he is working on a proposal for up to \$200,000.

Water Committee Report: Kilbey provided a summary for the water committee meeting today. New AIS projects are expected for the next meeting. Hernandez reported that only 7 lake plans still need approval in his county, with the grant ending this year. His budget for 2017 does not include the full \$1900 dues for GS, but will cover the same as 2016. He will be presenting his work plan to the state board next Tuesday. There are ongoing complaints about manure spreading. He will be seeking additional funding for nutrient management. He will be applying for DASH project in the Feb 2017 grant cycle. Kamke has been working on boat washing station research and will present a summary to the counties who want to explore this issue. She will be working for Green Lake County Zoning after 9/23/16. Further details of her recent work is in her written report. Thorstenson, besides what is noted on her written report, has been concentrating on refilling Haffenbradl's position and covering projects included in that position. Evans reported on the upcoming Central Wisconsin Water Walk, set for 9/17/16, in northern Adams County. About 100 people have registered. She has been working on aquatic plant and habitat surveys. Rosenthal said that at the last Marquette County Lakes meeting, Ben Brancel (DATCP) spoke about consumer protection, although they had wanted him to talk about a water-agriculture connection. Rosenthal also attended the last Wisconsin Lakes meeting at Shawano Lake. Wisconsin Lakes is now working closely with the Wisconsin River Alliance. Leichtnam indicated that

advancement on water quality issues in Wood County is moving extremely slowly. Hamerla reported that he is wrapping up the season for 2016. He has some presentations coming up and some outreach events as well. Other details are in his written report. He will bring Kamke's boat washing station report at the November meeting. There is a pilot AIS outreach effort for some duck hunters set for this fall. Wucherpennig said the fall Oversight Committee tour is coming up. It will cover a cranberry operation, the Marshfield wastewater treatment plant, and an NOD operation. There was a farmer-led grant received that includes farmers from Wood and Portage Counties. His office has a new position starting in January. He expects to post it in November and complete interviews in December. His office has been working on renewing several CREP contracts. He is also looking into getting a grant for work on Lake Nepco. Pisellini reported that the lake specialist position in Adams County had been funding for one more year at a part-time level, thanks largely to the support of many lake people who attended a Finance Committee meeting. Sedlar will be using the next year to rewrite/expand the position and look at other funding, with the hope that a modified full-time position will be on tap for 2018. Pisellini also reported that the recent meeting with Ag products and the PACRS was well-received. Sedlar said there were many reports of blue-green algae issues in Adams County this year. He expects to be presenting on issues of the connection between lakes and farms, including nutrient management, sometime this fall. There is a new CAFO representative of the WDNR in Wisconsin Rapids. A new Farmland Preservation Plan is expected to be completed by the end of 2016. OSHA has become involved in dam issues. Eckstein reported that the first Saturday in October will be a meeting on lake plans. Kilbey said he is waiting for DATCP to approve the county FPP plan. There is now a lake representative on the LCC Committee.

Motion made by Rosenthal, seconded by Beastrom, to approve reports. Motion carried unanimously.

NEW PROJECTS: A gold sheet and resolution for applying for a grant for 2017 Emerald Ash Borer Preparedness Planning for Small Communities was presented for consideration. Total cost is expected to be \$31,000, with \$20,000 in cash and \$11,000 from in-kind services. Motion made by Evans, seconded by Wucherpennig, to approve. Motion carried unanimously.

STAFF/PROJECT UPDATES: Written staff reports were sent out for Council members to review prior to the meeting.

AGENCY/PARTNER REPORTS: Deb Jacobek reported that three Women Caring for the Land workshops had been held around the state, with about 60 female farm owners attending. The Wisconsin Farmers' Union has prepared information sheets on its position on various issues that will be sent to state politicians. She has copies for distribution today if attendees are interested.

OTHER REPORTS: None.

NEXT MEETING: The next meeting will be on November 17, 2016, at the Golden Sands office located at 1100 Main Street, Suite 150, Stevens Point.

ADJOURNMENT: The meeting was adjourned at 12:05 p.m. on motion by Barden, seconded by Evans.

Respectfully submitted,

Reesa Evans
Secretary, Golden Sands RC & D

Golden Sands Resource, Conservation & Development Council, Inc.
Personnel/Finance Committee Meeting Minutes
September 15, 2016
Golden Sands Office, Stevens Point, WI

Call to Order: Hugh O'Donnell called the meeting to order at 8:47 a.m.

Attendance: Al Barden; Reesa Evans; Ed Hernandez; Deb Jakubek; Joel Kuehnhold; Hugh O'Donnell; Amy Thorstenson. Cathy Guth was not present. Bill Clendenning was also present.

Minutes: The July 2017 committee minutes were reviewed. Motion made by Jakubek, seconded by O'Donnell, to approve minutes of the last meeting. Motion carried unanimously.

Closed Session: None.

Treasurer's Report: Thorstenson explained that with the resignation of Haffenbredl, there hadn't been time to prepare the treasurer's report. At the next meeting, there will be two reports to cover four months. About \$60,000 for requested reimbursements was recently sent to the WDNR.

Financial Procedures:

Joe Piechowski Memorial Fund: Thorstenson reported that an interpretive sign is being prepared for the green space that will include information about Joe Piechowski. Likely it will be installed in the spring. Trees have still not been planted.

Development and Fundraising: Kuehnhold is working on direct marketing issues with consultant Mike Beacom. A photo contest may be run on Facebook. Grazing is going well. He is also looking into the possibility of becoming a MOSES inspector. He has been to all the county LCC meetings except Marquette. He is working on a multi-county grant for up to \$200,000 to address wild parsnip. A year-end-appeal will be sent out with the end of the year newsletter.

Staff & Membership:

Resignation of Haffenbradl: Thorstensen reported that she has been interviewing potential replacements for this position. There have been a couple of really good interviews, so she hopes to hire someone by next week. Another employee is currently working on the payroll and bills until a new person is hired for Haffenbradl's position. Kamke is taking a position with Green Lake County Zoning, so Hamerla will be taking over to wrap up items for this year. A replacement for Kamke will likely be hired in the spring.

Dues Update: Nothing new since last time.

Council Purchases:

ITT Services Update: The contract with RMM Solutions is completed. The transfer of information to the cloud has been painful and there are some kinks still to work out, but Wild Card will assist if needed.

Insurance & Benefits: Nothing new.

Personnel Policy & Procedure Handbook:

Quarterly Newsletter: Already covered

Communications/Marketing: Already covered. Kuehnhold is working on making the GS website more phone-accessible.

Other Business: None.

Adjournment: The meeting was adjourned at 9:25 a.m. upon motion made by Barden, seconded by O'Donnel.

Respectfully submitted,

Reesa Evans
Secretary, Golden Sands RC & D

Golden Sands Resource, Conservation & Development Council, Inc.
Personnel/Finance Committee Meeting Minutes
September 15, 2016
Golden Sands Office, Stevens Point, WI

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Attendance: Al Barden; Reesa Evans; Ed Hernandez; Deb Jakubek; Joel Kuehnhold; Hugh O'Donnell; Amy Thorstenson. Cathy Guth was not present. Bill Clendenning was also present.

Minutes: The July 2017 committee minutes were reviewed. Motion made by Jakubek, seconded by O'Donnell, to approve minutes of the last meeting. Motion carried unanimously.

Closed Session: None.

Treasurer's Report: Thorstenson explained that with the resignation of Haffenbradl, there hadn't been time to prepare the treasurer's report. At the next meeting, there will be two reports to cover four months. About \$60,000 for requested reimbursements was still pending with WDNR.

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Personnel Policy & Procedure Handbook:

Quarterly Newsletter: Already covered

Communications/Marketing: Already covered. Kuehnhold is working on making the GS website more phone-accessible.

Other Business: None.

Adjournment: The meeting was adjourned at 9:25 a.m. upon motion made by Barden, seconded by O'Donnel.

Respectfully submitted,

Reesa Evans
Secretary, Golden Sands RC & D

Golden Sands Resource Conservation & Development Council, Inc.
Forestry/Agriculture/Wildlife Committee Meeting Minutes
September 15th, 2016
Golden Sands Office, Stevens Point, WI

Call to order: Chair called meeting to order at 10:00 a.m.

Introductions: Roundtable introductions were given.

Minutes: Minutes were presented. O'Donnell/At-large moved to approve, second by Barden/At-large **Motion Carried**

New Projects: A gold sheet for the EAB 2017 project was submitted and approved.

Project Updates by County/Committee/Agency:

Demo Forest-discussed promotional ideas, updating current pamphlets, and if any movement was made on the Wood County site. Kuehnhold reported there has been no movement on that item.

WWFTT-Kuehnhold would like all county coop meeting scheduled by February

Bluebird/Bathhouse-more are needed to sell

Forestry Placemats-item was asked to be removed from agenda

Grazing-Kuehnhold reported that service for hire contracts are going well, the NRCS Workload Share grant for 2016 is completed

Neighborhood Garden-funding was not awarded, will seek alternative funding sources for 2017

Wild Parsnip-Kuehnhold reported that the grant was completed and submitted for full review.
11 of 12 GSRCD counties are participating.

Funding for Powering Your Plate is being sought for 2017

Farm to School-partnering with Central Rivers Farmshed to look at grants for a regional food procurement position.

Clendenning-talked about need for an electronics recycling project

jakubek-Updated group on Ag plastic recycling efforts in central WI

Adjournment: at 10:55 a.m.

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Justin Conner, GIS Specialist
Jeff Brewbaker, Code Administrator
Heather Marquardt, Code Technician
Julie Akey, Admin Services 6
Kim Keech, Admin Services 3

RE: Staff Report for November 2nd, 2016

1. Planning (Jason Grueneberg)

- a. River Block and Courthouse – Progress continues on planning for the River Block and Courthouse renovations that will address many of the urgent space needs for the County. Updates are presented to the Executive Committee and the full County Board at their regularly scheduled meetings. The Executive Subcommittee on Wisconsin Rapids Annex, River Block Building, and relocation of the Courthouse Departments has been meeting regularly to provide oversight to the River Block renovation.

2. Economic Development (Jason Grueneberg)

- a. Central Wisconsin Economic Development Fund (CWED) – The CWED Board of Directors met on October 19. The Board focused much of the discussion at the meeting on policy changes recommended by the Advisory Committee, and reviewing 2 loan applications. Minutes from September 21 Board meeting are attached.

3. Land Records (Justin Conner)

- a. Parcel Mapping –Developing models and scripts to automate data publishing. Waiting on access to new GCS tax database to update the website and public data downloads.
- b. PLSS Remonumentation Project #3 – Received 7 RFP responses. Bids were reviewed and a Surveyor will be selected at the November CEED meeting.
- c. WLIA Fall Meeting – Attended meeting in Trego, WI. Topics included WLIP plan implementation, cloud computing, parcel fabric, UAS drone demonstration, survey corner conflicts, and GIS used in the flooding disaster of northwestern Wisconsin.
- d. NG 911 Strategic Planning Workshop – NextGen 911 Strategic Planning Workshop to assist the NG911 Workgroup in developing a strategic plan for NG 911 in Wisconsin.
- e. Various map and printing requests

4. Code Administrator's (Jeff Brewbaker and Heather Marquardt)

f. Private Sewage Program, Permitting, Maintenance and Violations

- i. (41) on-site investigations/inspections/compliances
- ii. (5) septic system verification letters & failing system investigations
- iii. (3) failing septic system orders, (3) holding tank maintenance violations & settlements
- iv. (11) soil tests reviewed, (4) hydrograph reports reviewed, (1) interpretive soils report reviewed
- v. (1) holding tank plan reviews, (4) conventional plan reviews, (9) mound plan review
- vi. (19) sanitary permits reviewed
- vii. (0) court cases for malfunctioning septic system and overfull holding tanks (0) referrals servicing, (0) referrals invoices
- viii. (0) sanitary system easements
- ix. Answered phone calls, emails and met in office regarding permitting and inspection questions.
- x. Heather and I answer phone calls and take counter visits at a rate of approximately 1 call or visit every 15 minutes on busy days.

g. Floodplain Ordinance Investigations and Permitting

- i. (5) site inspections, meetings or enforcement
- ii. (0) permit issued, screening sites or Letter of Map Amendment (LOMA), CAV reports
- iii. (0) DNR Approved flood studies reviewed
- iv. (0) Cranberry farm certification
- v. Answered questions from citizens regarding building in floodplain and shoreland areas.

h. Shoreland Ordinance Investigations and Permitting

- i. (1) general shoreland permits reviewed & issued
 - ii. (0) mitigation plans reviewed, (0) exempt structure affidavit
 - iii. (3) onsite pre-construction inspections, meetings & enforcement, compliances
 - iv. (0) navigability determinations
 - v. Answered questions from citizens regarding building in floodplain and shoreland areas.
- i. Heather Marquardt and Jeff Brewbaker attended the Wisconsin County Code Administrators Fall Conference for 3 days in Appleton, WI. There were numerous topics presented from Non-metallic Mining to Case Law and Communications Education. Jeff Brewbaker along with Michelle Staff (WI-DNR) presented the Model Ordinance for Floodplain-Flooded Agriculture District-Cranberry Farms to an audience of approximately 75 people from Planning and Zoning Offices all over the state.

5. POWTS Activity (Julie Akey/Kim Keech)

- a. Monthly Sanitary Permit Activity. There were 12 sanitary permits issued in October 2016 (5 new and 7 replacements) with revenues totaling \$3,460. There were also 6 sanitary permits submitted but not issued yet with revenues totaling \$1,225. There were 24 sanitary permits issued in October 2015 (7 new and 17 replacements) with revenues totaling \$8,348.20.

There were 137 sanitary permits issued through October 20th. For comparison purposes, following are totals through the same period for the previous five years: 2015 – 161, 2014 – 174, 2013 – 176, 2012 – 157 and 2011 – 173.

- b. 2016 Tax Refund Intercept Program (TRIP) To date, Wood County has received \$3,571.32 on seven outstanding cases.

c. Maintenance Notices

i. 2016

1. On April 26th, 2,711 notices were mailed by ODC to those owners who need to have their system serviced this year, with a due date of August 12th. Also, 18 notices were mailed to owners who have an Aerobic Treatment Unit (ATU), which requires annual servicing.
2. On September 16th, 401 2nd notices were mailed to those owners who did not meet the August 12th deadline.

d. Program Fee Notices

- i. 2016 – These notices are tentatively scheduled to be mailed early November.

- e. Sanitary Permit Document Imaging Project Status. Sanitary permits for the years 1982 – 2014 are available for viewing on the County's website www.co.wood.wi.us/Departments/PZ. Staff is currently preparing the 2015 permits for scanning.

- f. Enforcement Activities Update. As the table below shows, 101 property owners were referred to Small Claims court for a) failure to pay their 2014 or 2015 program fee, b) failure to provide 2014 or 2015 servicing documentation or c) both.

Total Referrals	Payment Plan	Entered On TRIP	Settled Out of Court	Filed in Probate Court	Bench Warrant Issued	Contempt Hearing
101	12	6	81	0	1	1

g. Wisconsin Fund Program Update.

- i. FY17 – Applicants are calling the P&Z Office to inquire on the status of their grant award. I contacted the State on September 1st for an update. At that time, I was told the money is not in their account yet and they were hoping this would occur mid-September. I contacted the State on October 11th for an update. They are still waiting for the money to be put in their account.
- ii. The Dept. of Safety and Professional Services (DPS) is proposing to eliminate the Wisconsin Fund Grant Program in their 5% reduction budget proposal.

BOARD OF DIRECTORS' MEETING

September 21, 2016, 2:00 pm

Central Wisconsin Airport, 200 CWA Drive, Conf. Rm. B, Mosinee, WI 54455

Present:

Board Members present: —Adams County – Tanya Walsh-Laehn (phone), City of Marshfield – Jason Angell, City of Mosinee – Jeff Gates, City of Stevens Point – Michael Ostrowski, City of Wisconsin Rapids – Zach Vruwink (phone), Forest County – Paul Millan, Lincoln County – Ken Maule, Portage County – Paula Cummings, Town of Rib Mountain – Gaylene Rhoden (phone), Vilas County- Bob Egan (phone), Village of Athens – Lisa Czech (phone), Village of Weston – Daniel Guild (phone), and Wood County – Jason Grueneberg,

Not represented: City of Merrill, City of Schofield – vacant; Marathon County – vacant, Village of Plover.

Quorum: Yes (13/15 filled positions)

Others Present: CAP Services: Susan Henry, Laura West, Andy Soucek, Dawn Thurn; CWED legal counsel – Laura Callan.

AGENDA

- 1) Call to Order at 2 pm, and Roll Call - Michael Ostrowski.

Roll Call: Adams County – Tanya Walsh-Laehn (phone), City of Marshfield – Jason Angell, City of Mosinee – Jeff Gates, City of Stevens Point – Michael Ostrowski, City of Wisconsin Rapids – Zach Vruwink (phone), Forest County – Paul Millan, Lincoln County – Ken Maule, Portage County – Paula Cummings, Town of Rib Mountain – Gaylene Rhoden (phone), Vilas County- Bob Egan (phone), Village of Athens – Lisa Czech (phone), Village of Weston – Daniel Guild (phone), and Wood County – Jason Grueneberg,

President Ostrowski noted to CWED attorney, Laura Callan, that we have 7 of the 15 represented members present in the room which is not a quorum. There are others on the phone that completes a quorum. He asked Callan if she felt comfortable that we could move forward with a quorum. Laura responded that she did.

President Ostrowski called the meeting to order.

Discussion and possible action on the following:

- 2) Board Minutes – Minutes of July 20, 2016 (emailed 7/28/2016) – Michael Ostrowski

Motion by Vice President Angell to approve the minute; seconded by Director Gates. Motion carried.

- 3) Elections – Michael Ostrowski

- a. Stevens Point Alternate Member, Mike Wiza. Motion to approve Mike Wiza as the alternate member to represent the City of Stevens Point by Paula Cummings.

Motion by Director Cummings to approve Stevens Point alternate Mike Wiza; seconded by Director Millan. Motion carried.

- b. Wisconsin Rapids Alternate Member, Adam Tegan to replace Tim Desorcy. Motion to approve Adam Tegan to replace Tim Desorcy as the alternate member representing the City of Wisconsin Rapids by Jason Grueneberg, seconded by Ken Maule. Motion passed.

Motion by Treasurer Grueneberg to approve Wisconsin Rapids alternate Adam Teagan to replace Tim Desorcy; seconded by Director Maule. Motion carried.

- c. Nominations for the Executive Committee At Large Member.

President Ostrowski noted that Ken Maule, Lincoln County had earlier accepted the nomination for the member at large. President Ostrowski then opened up the floor for any additional nominations.

Motion by Director Gates to close nominations and cast a unanimous ballot for Director Maule; seconded by Vice President Angell. Motion carried.

4) Reports/Updates

- a. President / Executive Committee Report – Michael Ostrowski. No report.

President Ostrowski said that there was nothing to report for the Executive Committee, and that he would save his comments for items later on the agenda.

- b. Finance Committee – Jason Grueneberg.

Treasurer Grueneberg said he is considering increasing the size of the Finance Committee from 3 to 5 to generate additional discussion.

- c. Advisory Committee – Paula Cummings.

Director Cummings stated the Advisory Committee met on August 10th and has some recommendations to bring before the board at the next meeting. Director Cummings stated they will likely be more once we determine if CWED funds are defederalized.

- d. Administrator/Service Provider – Laura West.

Ms. West stated that DOA requires that all Economic Development (ED) loans undergo an audit at least once during the term of the loan. CWED has four ED loans. DOA recently sent reports to Wood and Portage counties to be completed by two of the ED loans, Automated Products and Valley Sales. Ms. West stated that this presented as the job polling requirements now are different than they were at the time the loans were approved, and the files do not contain all the required information. Because the information was not available, the DOA came up with a one page report to simplify the

process. Ms. West stated she worked with the borrowers to complete the report, and that both borrowers exceeded their job creation requirements.

- 5) Approval / Acceptance of the following grant agreement amendments with the Wisconsin Department of Administration - Michael Ostrowski:
- a. Portage County, Intevation Food Group, LLC – Community Development Block Grant – Economic Development (CDBG-ED) – Project ED FY09-19414.
 - b. Portage County, Valley Sales Corporation – Community Development Block Grant – Economic Development (CDBG-ED) – Project ED FY10-19843.
 - c. Wood County, Automated Products, Inc. – Community Development Block Grant – Economic Development (CDBG-ED) – Project ED FY10-19680.
 - d. Wood County, Weiler Dairy, LLC – Community Development Block Grant – Economic Development (CDBG-ED) – Project MVP – E FY08-18089.

President Ostrowski stated the four cover letters above were included in the original board package mailing, and that subsequently, he sent copies of the complete correspondence regarding each of the agreements.

Ms. West reported that the letter from the DOA stated that the process appears to be complete. Now we need to determine which funds are defederalized, which will be the next agenda item.

Director Maule motion to accept and place the four agreements on file; seconded by Director Cummings. Motion carried. *Note: the original signed agreements were then provided to CAP Services for filing.*

- 6) CWED Portfolio Classification of Federalized and Defederalized Funds.

Ms. West referred to the memo she prepared for the board packet that outlined the process which we have been going through. Her memo also discusses the HUD letter to Senator Tammy Baldwin, that was received awhile ago, which discusses the process to defederalize. A copy of the letter was also included in the board packet. The HUD letter discusses the monitoring conducted in May, 2012 and the subsequent findings letter of August, 2012. The finding in August, 2012 is that they have provided forgiveness prior to that date, but there really wasn't a change in the process from 2012 to basically 2015 when they said all CWED funds are federalized. A close review of the Baldwin letter reveals that they have forgiven the events that happened prior to August, 2012. This is because the funds held by CWED prior to August, 2012 were considered by the State to be non-program (defederalized) funds. Ms. West stated that when she talked to the state they said that the four loans identified by HUD as Economic Development loans were the loans we had to fix. Everything else was non-program funds as it is based on when CWED was capitalized. It is not based upon each loan revolving as we had previously thought. Ms. West stated that when Deb Wegner, DOA Grant Specialist – Advanced, visited on July 19th, she said that we would receive a letter from the DOA stating that the process is complete, have a happy life. Ms. West stated that Deb Wegner said the CWED board would need to determine which funds are federalized and which are defederalized, and added that the other 105(a)(15)'s decided that as all their funds went into the 105(a)(15) prior to August 2012, so they were considered defederalized. Any funds being capitalized after August 2012 were federal, non-program funds that would remain federalized forever. Ms. West stated

that if Juneau or Mauston were to join CWED, their funds would become federalized and remain federalized forever.

Ms. West stated she had a conversation with Laura Callan who said that she had a memo in January when she had a meeting with the DOA in Madison that confirmed that once we executed the four loan amendments, we could consider CWED's portfolio to not be program income. We have now completed that process. Within the Senator Baldwin letter, HUD said there is a hardship in trying to go back before the August 2012 date to determine which funds are federal and which are defederal because you have to choose what date to use and what method you are going to use to measure it. Ms. West said that the DOA presumes that we will use the capitalization date to determine which funds are federal and which are defederal as this is what the other 105(a)(15)'s have done. She said it has been difficult to get the DOA to write a letter to this effect. However, one means by which they have re-enforced this message is by exempting the 105(a)(15)'s in their email for mandatory attendance at a compliance webinar to be held on 9/23 & 9/26.

President Ostrowski said that he has struggled with the fact that we have comments made by the DOA but have been unable to get anything in writing. He sent Lisa Marks an email yesterday (9/20) to ask if the original funds that were used to capitalize the fund are now defederalized, or do they have to revolve once. He hasn't heard back from her yet.

Director Maule suggested that we send the DOA a letter stating that we are considering our funds to be defederalized and proceed as such until, or unless we hear from them.

President Ostrowski asked Ms. Callan how the DOA confirmed the statements in the January 19, 2016 letter she wrote to then CWED President, Zach Vruwink and Laura West (included in the board packet). President Ostrowski read from page two, paragraph two, third sentence of the letter, "DOA has confirmed that once these documents are executed, all loan repayments received in respect of these four loans and all other loans in CWED's portfolio are not program income." Ms. Callan stated that they have not confirmed that so she is glad that he sent an email to Lisa Marks. Ms. Callan expressed that she is very disappointed in Lisa Marks' 9/8/2016 letter to President Ostrowski in which she says here are your signed agreements, everything appears to be fine, and please see this 2015 letter from HUD to Tammy Baldwin. Ms. Callan went on to state that HUD is forgiving everything before 2012 as it would be a hardship to pull back that money. Ms. Callan thought that all cash on hand at August 2012 was defederalized. Then the question became what about after 2012. That's when the DOA said we're going to send you these agreements to unwind the four ED loans that are in question and if you do that you don't have a problem. That's the path we went on. Ms. Callan said she feels that Lisa Marks response is unacceptable. Ms. Callan likes the idea that we have taken the corrective action and that all cash on hand is defederalized and see what they have to say. It is unfair that CWED has to operate under this cloud of uncertainty. Ms. Callan further stated that the DOA is supposed to regulate and guide us. We need clarification from the DOA. Ms. West expressed similar frustration and added that she asked Deb Wegner to confirm that funds, which CWED deems federal will remain federal in perpetuity. Wegner would not give her anything in writing on that point. Ms. West said she can call her (Wegner) and she will say that, but she won't put it in writing.

Ms. Callan said it is important that the other 105(a)(15)'s have defederalized their entire portfolios using the same process we have done. The difference is that the other two could clearly identify the cash on hand as revolved once, and we are not able to do that. Susan Henry asked if capitalization included not just cash on hand but also loans. Ms. Callan said loans were included in capitalization.

Vice President Angell commented that we have invested an enormous amount of time on this, gotten some direction on it, and this program has been delayed far too long. We need to get these funds working again.

Vice President Angell motioned to consider all funds within the portfolio defederalized, and to write a letter to the DOA and HUD stating that we consider all CWED funds to be defederalized from this point forward unless we hear otherwise within sixty days, and that we are now in compliance with their requirements; seconded by Director Gates.

Vice President Angell agreed that it would be best if the letter came from our attorney. Ms. Callan said she will prepare the letter. Director Maule suggested that we send the letter certified mail to have documentation that it was received.. Ms. Callan acknowledged Director Maule's suggestion.

President Ostrowski suggested that we refrain from granting any defederalized loans during the sixty days, to which Vice President Angell agreed.

Director Maule asked Andy Soucek if he had any loans pending. Mr. Soucek said he had two and both involve construction. Director Maule suggested that we make the letter effective immediately. Ms. Callan suggested that we make it effective September 21st, the date of this meeting.

Treasurer Grueneberg moved to amend the original motion to eliminate the sixty day notice requirement, and have the effective date September 21, 2016; seconded by Director Maule.

President Ostrowski held a roll call vote to amend the motion to eliminate the sixty day notice requirement.

Yeas – Walsh-Laehn, Angell, Gates, Vruwink, Millan, Maule, Cummings, Rhoden, Czech, Guild, Grueneberg, Egan.

Nays – Ostrowski.

The amendment to the original motion passed.

President Ostrowski then called for a vote on the motion, which included the amendment:

Consider all funds within the portfolio defederalized, and to write a letter to the DOA and HUD stating that we consider all CWED funds to be defederalized effective September 21, 2016, and that we are now in compliance with their requirements.

Roll Call:

Yea – Walsh-Laehn, Angell, Gates, Ostrowski, Vruwink, Millan, Maule, Cummings, Rhoden, Egan, Czech, Guild, Grueneberg.

Nay – None.

Motion carried.

7) Loans – Andy Soucek

a. Loan Approval(s): None

b. Loan Modification(s):

i. Valley Sales Partial Release

Mr. Soucek presented the previously signed approval for the release of 5.182 acres sold to the City of Stevens Point for the construction of a railroad overpass. All but \$25,000 of the \$5715,500 in sales proceeds were used to reduce senior debt. Twenty-five thousand was used to relocate electrical service.

c. Loan Update(s)

i. Loan Status – Andy Soucek.

Mr. Soucek stated there were no loans closed since the last meeting, and that we have two past due loans as indicated in the Watch List Report.

Treasurer Grueneberg mentioned that a few years ago Wood County had approved a loan for \$290,000. The company never took off and ended up returning the money to CWED. The DOA now realizes that because it was a failed loan the money should be returned to the DOA. The DOA is seeking to recover the balance of approximately \$30,000. Ms. Henry is working on this with the DOA. The timeframe to send the funds back is within 30 days.

President Ostrowski stated asked to bring this forward for the Board to review at its next meeting..

ii. Pipeline

Mr. Soucek stated that there are two applications pending. The amounts are yet to be determined.

iii. Watch List Report

- C Wolf Holdings

Mr. Soucek stated Craig Wolf gave the keys to Ridgestone Bank in July. Ridgestone Bank gave the keys to Ski's Meats of Stevens Point to operate the business for 30 days with the intent to purchase it for \$115,000. Ski's Meats gave the keys back at the end of August as they didn't feel the business was viable. Ridgestone Bank had Badger Auction move all the furniture fixtures and equipment to their

warehouse until an auction can be held. The equipment appraised at \$164,000. The company owes Ridgestone Bank \$350,000. Craig Wolf has applied for personal bankruptcy. The balance of \$33,690 will be placed on the next board agenda for write-off.

- Great Lakes Alfalfa

Mr. Soucek stated the interest only period has expired, and the company is back on full payments. Payment for Great Lakes Alfalfa is current. Payment for Great Lakes Alfalfa Transport is 30 days late. The company has very little cash coming in but has prospects that appear promising. See handout for details. Mr. Soucek said he sent the company a letter requesting updated financial information to support extending the interest only payment.

- ECC Corrosion

Mr. Soucek stated the company is on interest only and continues to struggle. All payments are current. See handout for details. The approval in the file indicates that the interest only period expired in August but a review of the loan documents extend the interest only period to February 2017. There's no way the company can resume full payments at this point. Mr. Soucek stated he would like to put the August expiration on the loan to trigger a six month review of the company. He has started that process. The company has provided updated financials and Mr. Soucek has a phone conversation with the company scheduled at 10:30 AM tomorrow morning.

8) Designing an Application Process for Funding Sources on Member Websites – Daniel Guild.

Director Guild would like CWED to develop a PDF form fillable document to allow applicants to provide information on the municipality's website for sharing with CWED. Ms. West asked if he was asking for an electronic application. Director Guild suggested a link to CWED's website with an electronic application. Vice President Angell thought it was a good idea but added that as we are a gap lender prospects should be working with a bank that will forward the information to us. Banks will collect all the same information. President Ostrowski summarized by saying we will try to get a fillable form on CWED's website that the municipalities can link to so the CWED website can serve as the central file for all the municipalities.

9) Establishing a Standard Monthly Meeting Date – Michael Ostrowski.

It was determined that the third Wednesday of the month at 1:30 PM be the time of the standard monthly meeting date.

Jason Angell took a moment to thank Laura West, Laura Callan, and Zach for all the work they did to bring to a conclusion the defederalization process. The sentiment was echoed by everyone in the room.

Meeting adjourned at 3:02 PM.

Minutes prepared by Andrew Soucek, and were reviewed and submitted by Michael Ostrowski.

Conservation, Education & Economic Development Committee Report November 2016

PETER MANLEY

Wood County UW-Extension, Community Resource Agent

- I attended and processed paperwork related to the October 5 CEED meeting.
- I followed-up the meeting by securing a speaker on a groundwater issue for the November meeting.
- I conducted call-in radio programs, October 11 and 13, on fall maintenance topics.
- I facilitated the Department Head meeting, October 19.
- I attended a "Blueprints" update meeting also on October 19.
- I co-facilitated a retreat for the Leadership program for south Wood County, October 20 and 21.
- I presented information at the Wood County Towns Association, October 21.
- The Drug Take Back Day was on October 22, I assisted with this and also in promotions for it.
- The Community Resource Development Symposium was October 25 and 25.
- I conducted a strategic planning update for the Healthy Lifestyles in Marshfield, October 27.

MATT LIPPERT

Wood County UW-Extension, Agriculture Agent

- I assisted with World Dairy Expo in Madison working in the UW-Extension Dairy Team booth and in the show arena assisting with the Milking Shorthorn show.
- I attended the Ag and Natural Resources (ANRE) Extension meetings and in-service in Oshkosh for 3 days. We received training in water quality management, manure management, cover crops, reduced and no-till cropping systems, improved use of Power Point presentations and updates on Extension reorganization.
- I attended Dairy and Fruit Crops team meetings at the ANRE conference.
- I met with the MACCI Agri-Business committee as they resumed meeting after a summer break. The group recognizes Century Farms, Outstanding High School Seniors, and Friends of Agriculture as part of the Mayors June Dairy Breakfast and this year we held an understanding agriculture tour to Kewaunee County visiting to CAFO dairies and a vineyard and winery.
- One issue of the Cranberry Crop Management Newsletter was produced, completing a series of ten issues released to growers during the growing season, sponsored by a grant from the Cranberry Marketing Board
- The CWAS Newsletter, a joint project of the seven county Central Wisconsin Agriculture Specialization Team was distributed to producers from across the county.
- I chaired a tenure review committee where one agent submitted materials for consideration for tenure. The candidate was not approved for advancement of academic rank and tenure at this time but she will have opportunities to be considered in the future.

- I met with the Farm Tech Days executive committee and the tent city committee as planning continues for the 2018 event.
- I met with the Market Sale Committee as they reviewed a very successful program for the 2016 fair. Approximately 130 head sold for a total of \$190,000.
- As the month ends, I will be completing the calculations for the Soil Judging Contest held last month.
- I worked with support staff to update mailing lists to make sure they come to the most needed groups and to improve the content of the agriculture materials on our web site.

SARAH SEIGEL

Wood County UW-Extension, Family Living Educator

- Provided Financial Grab & Go resources/education materials at St. Vincent de Paul on October 3. On the first Monday of each month, I provide financial resources to residents who are being screened for the Food pantry.
- Attended the Wood County Home and Community Education (HCE) lesson Cancer Clear and Simple. The lesson was presented by my colleague Mary Ann Schilling from Waushara County. October 4
- Attended an HCE board meeting on October 4. The HCE board scheduled all 2017 events.
- Presented at the CEED committee board meeting on October 3. My presentation was on my Dehydration class with the Master Gardeners program.
- Wrote an Extension Update about my work at the Wood County Farmers' Markets this summer. October 10
- Listened to a North Central UW-Extension Wisline with my office colleagues. The Wisline provided an update on what is taking place within UW-Extension. October 10
- Facilitated a Money Smart Week Wisline with my Family Living Colleagues. The Wisline was helpful in understanding my role related to Money Smart Week and what activities we could hold in Wood County. October 10
- Wrote my Quarter 3 United Way of Inner Wisconsin report for my 2016 Financial Capability Funding. Quarterly reports are required in order to get our next quarter funding. The funding assists with holding WalletWise programs in south Wood County. October 11
- Dropped off Spending Plan activities and resources at Nekoosa/Ho-Chunk Head Start for their parent meeting on October 12. I will be at a state conference and will not be able to attend their meeting.
- Attended the Building Our Capacity for a Healthier Wisconsin: From Concept to Practice conference on October 12 and 13 in Fitchburg. The conference was an opportunity for Family Living Educators to look into Extension's work under the framework of Health and Wellness.
- Attended a department of Family Development meeting on the afternoon of October 13.
- Attended the Department of Family Development Promotion Workshop on October 13. The workshop gave information on how to submit for promotion/rank change in the department of Family Development.
- Attended Lincoln High School's parent teacher conferences on October 17. I had a booth promoting our online resources for parents. Examples include ParentNetical and eParenting.

- Attended the ALICE presentation in Pittsville on October 18. Asset Limited, Income Constrained, Employed (ALICE) is data collected by the United Way of Wisconsin to define and understand families and individuals who work hard, earn above the federal poverty level, but not enough to achieve basic financial stability. The data will be valuable as I continue my Family Living work in Wood County.
- Taught a Preserving Wisconsin's Harvest: Home Food Preservation class with Jeremy Erickson on October 18 at UW-Wood County.
- Taught a Check Your Credit Report/Identity Theft Lunch & Learn on October 19 at the courthouse. The Lunch & Learn was co-taught with Jeremy Keith a detective from the Wood County Sheriff's Department. The Lunch & Learns are a partnership with the Wood County Health Department and Wood County Employee Wellness.
- On October 20, I had a meeting with Heidi Elsen from Nekoosa/Ho-Chunk Head Start regarding programming for our Fall Festival Family Event on November 23.
- Attended a MSTC Health and Wellness Promotion Board meeting on October 20. I am on the advisory board for the Health and Wellness Promotion degree through MSTC.
- Provided Financial Grab & Go resources/education materials at the Neighborhood Table on October 20 and at St. Vincent de Paul on October 31. Once a month I provide financial resources to residents who are attending the free community meal.
- Listened to a virtual session on Healthiest Wisconsin on October 21.
- Had a meeting with Kathy Metzenbauer at the Adams County UW-Extension office regarding my portfolio for promotion on October 24.
- Talked on the radio (WDLB & WFHR) on October 25 and October 27. My topic was Children and Money. I discussed the importance of talking about money with your children from an early age.
- Listened to a Facilitating Systems Change Wisline on October 27. The Wisline is in partnership with the Creating Healthy Communities work group and Ignite book club that I am part of.
- Throughout the month I worked with Kathy Metzenbauer (Family Living Educator in Juneau County) and Peter Manley on my portfolio to submit for promotion/rank change.
- I attended coalition meetings throughout the month for financial stability, fruit and vegetables workgroup and south Wood County hunger coalition.

JODI FRIDAY

Wood County UW-Extension, WNEP Nutrition Educator

- Attended three Wood County Staff meetings
- Participated in two Wood/Portage WNEP Staff meeting
- Attended Talent Smart Emotional Intelligence training
- Attended the Mead Elementary Healthy Families Committee meeting
- Trained as a Strong Women Facilitator
- Attended the two-day UW-Extension Family Living Conference
- Attended the United Way of Inner Wisconsin Asset Limited, Income Constrained, Employed (ALICE) training

- Attended the Wisconsin Rapids Public Schools (WRPS) Wellness Committee meeting
- Taught six 5th grade lessons on food safety to approximately 150+ students
- Meet with the Wood County Foster Care program regarding potential lessons
- Participated in the South Wood County Hunger Coalition meeting
- Participated in a phone conference for the Wood & Portage Fruit & Veggie Workgroup
- Beginning introductory work with the South Wood County Emerging Pantry (SWEPS). I visited the pantry twice this month to help pantry clients utilize fresh produce.
- The Wisconsin Nutrition Education Program (WNEP) has been rebranded as FoodWise... Same great program, new name!



KYLI BROWN

Wood County UW-Extension, 4-H Program Advisor

- Worked with 4-H leaders to judge 4-H Portfolios and Project Awards on Sunday, October 9. 4-H members submit a portfolio of 4-H goals, accomplishments, evaluations and things learned throughout the 4-H year.
- Respond to phone calls and emails regarding 4-H enrollments, questions, feedback and planning meetings for 4-H.
- Continue to update and maintain the Wood County 4-H Facebook site. We are up to 626 fans!
- Facilitated Farm Tech Days meeting for the Youth Tent on October 12.
- Trained 4-H leaders with VIP training on October 24. This is part of their yearly charter renewal requirements.
- Attended Tent City Farm Tech meeting on October 17th
- Attended SRP meeting with Jennifer Swensen on October 3.

CHRIS VIAU

Wood County UW-Extension, 4-H Youth Development Educator

The following is an overview of Youth Development activities:

- 4-H Club and Program Management
 - 4-H Leaders Association Meetings
 - Leadership Washington Focus Trip Planning and Logistics
 - Begin planning for 2017 trip
 - 4-H Club and Volunteer Management concerns-Ongoing
- Central WI State Fair

- Fair Entry- online system.
 - Review program, gather input for system changes, evaluate how Market Sale committee can utilize the software
- Jr. Fair Board Meeting
- Other
 - Attend NAE4-HA Annual Professional Development Conference October 7-14
 - Department of Youth Development- Standards Rank and Promotion Committee Members- Read and evaluate 2 candidates' promotion materials
 - Radio- WDLB and WFHR- 4-H Grows Here- National 4-H Week
- Administrative
 - State and Regional Phone Conferences
 - 4-H Youth Development Liaison Responsibilities- 25% FTE

JEREMY ERICKSON

Wood County UW-Extension, Horticulture Educator

- Appeared on WDLB and WFHR. We discussed prepping the garden for winter, planting garlic, MG Fall Seminar, and other work that the WCMGA is involved with
- Assist with fall clean up with Marshfield Healthy Lifestyles Coalition Community Garden Committee
- Host the 2016 MG Fall Seminar at UW Marshfield
- Attended the Marshfield School Wellness Committee meeting
- Collect and log 2016 hours reports and volunteer project forms from MG Volunteers
- Teach continuing education class on Food Preservation at UW-Marshfield, being co-taught by Sarah Siegel and myself
- Attend MG Board Meeting
- Attend MG membership meeting
- Attend South Wood County Hunger Coalition meeting
- Assist with Gleaning at the Rapids Farmers Market
- Attend Marathon County Horticulture Position visioning session
- Attend Marshfield Healthy Lifestyles Coalition Strategic Planning Meeting

Wisconsin Association of Resource, Conservation, & Development Meeting
10/13/16
Reported on by Bill Leichtnam

Historically, this organization was formed in 1962. At it's largest, it was made up of 7 regional R,C, & D's; five exist today. They are all 501(c)3 organizations designed to serve counties and individuals working in the areas their name includes. Non-member counties can receive services on a fee basis if they request.

I've enclosed the annual meeting agenda so you could see the logo which will be discussed later on in this report. In my view, the most significant item of business occurred at 10:15 am with the "Legislative Update". The state organization reviewed the WCA Legislative Agenda recently published in the WCA's monthly magazine and unanimously passed a resolution on GROUNDWATER to "concur" with bullet #'s 2 & 7 under the heading "Agriculture, Environment & Land Use":

Enact comprehensive groundwater quantity legislation that balances the need to protect groundwater from contamination and overuse while respecting the needs of the agricultural economy. AND

Ensure that counties have input with the WDNR in establishing groundwater quantity criteria that are appropriate in each county and reflect decisions made at the local level.

The Wis. Assoc. of R, C, & Ds Resolution went on to invite other interested parties including the WTA to join with them. The resolution will be sent to all state legislators, the Governor's Office, the Secretarys of the DNR and Administration, and the WCA.

The next significant item was support for a Webinar (Nov. 9th) to explain what R, C, & Ds do.

The Treasurer's Report showed a balance of \$11,411.82. There were no changes to the Liability insurance carrier.

A DRAFT MOA was approved and forwarded to NRCS and a joint press release planned. The state association gets significant amounts of money for projects from NRCS. The longest item discussed on the annual meeting agenda was the development of a "marketing & communication plan" designed to answer questions like: "How are we perceived by the public? Do all 5 R,C, & Ds share a common vision? Who do we serve? What should our image be?" The answer seemed to be to work regionally across county lines and between different stakeholders. It was decided to go forward to create a statewide LOGO probably similar to the one on the agenda page. It has felt that this would enhance the association's actual and "on-line" presence. It was hoped that this work could be done virtually and be completed by early 2017.

The meeting concluded with regional council updates, the election of officers, and the setting of the next meeting date & agenda topics.



ANNUAL MEETING/Executive Committee Meeting Agenda

Thursday, Oct 13th, 2016

10:00 am – 1:00 pm

Central Wisconsin Children's Museum - Rm 140 (1st floor)
1100 Main Street, Stevens Point

It is presumed there will be discussion and/or action on the items listed.

10:00 am	Call to order	Thorstenson
	Pledge of allegiance	
	Roll Call of Councils	
	Approval of 10/13/16 agenda	Thorstenson
	Approval of 7/29/16 Meeting minutes	Thorstenson
	Treasurer's 10/13//16 report	Miller
10:15 am	Legislative updates	
	Pending groundwater, shoreland, other legislation	Group
10:30 am	Public Relations updates	
	Webinar presentation to LCDs	Warren
11:15 am	Finance updates	
	Fundraising needs, options	Group
	Other	Group
11:20 am	Update on liability insurance – group policy	Miller
11:30 am	Update on Conservation Partnership MOU	
	Identification of subcommittee members***	Group
11:40 am	Communications presentation: Bob Walker	
12:00 pm	Council updates, status reports	
12:30 pm	Other Business	
12:45 pm	ELECTIONS Pres, VP, Treas, Secr, NC Region rep, GLCI rep	
1:00 pm	Set next meeting date, agenda topics, adjournment	

***** MOU Subcommittee convenes immediately following regular business meeting**

Glacierland 920-465-3006	*	Golden Sands 715-343-6215
Lumberjack 715-369-9886	*	Southwest Badger 608-348-7110
River Country 715-579-5229		

MEMORANDUM

TO: CEED committee

FROM: Hilde Henkel

DATE: September 23, 2016

RE: Enbridge presentation September 21, 2016

Enbridge invited local officials to an Emergency Response Demonstration, which I attended. Jennifer Smith, manager of stakeholders relations led off, summarizing the operations of Enbridge nationwide and in Wisconsin. The 2.5 million barrels of oil products transported every day by Enbridge pipelines would require over 8,300 tankers to transport via roads. She talked about the cathodic protection within the pipelines to prevent corrosion and the PIGs (Pipeline Inspection Gauges) which can travel along inside the pipelines to assess conditions.

John Chase, who coordinates emergency response and preparation, gave details on the planning which goes into guidelines for response to events. For instance, with pipelines under the Wisconsin River, the company has mapped currents, access points, sensitive areas and possible areas for staging and boom placement. Enbridge constantly updates contact information for working with local emergency authorities.

Attendees asked about plans for closedown during widespread power outages, terrorist issues and incident command protocol. Then shuttles provided transportation to the equipment display. Enbridge maintains a fleet of boats locally for support of the Clean Harbors response plans, which can be deployed to any event concerning water. The men at these stations were extremely eager to answer questions and proud of the preparedness that was represented. I was impressed with the mobile command site and the effectiveness it would provide in remote locations.

I also had time for a discussion with the emergency management director for Adams County, Jane Gervais. She had worked with Enbridge during the rupture and spill in Adams County a few years ago and she had a high opinion on the professional, prompt response from Enbridge. Overall, the day provided a good comfort level with the proactive and reactive planning and capacities of Enbridge.

MEMORANDUM

TO: CEED committee, County Board

FROM: Hilde Henkel

DATE: September 28, 2016

RE: WCA Annual Conference in Milwaukee

This year's conference contained some very pertinent workshops, beyond the annual political speakers. The session on **Shoreland Zoning** gave updates on where regulations stand now in light of what speaker Andy Phillips called upside down changes: floors (minimums) in shoreland areas became ceilings for regulation and local variations severely restricted. He pointed out that Act 55 does not remove other zoning restrictions like general zoning, subdivision, density. However it does appear that CUP conditions from prior actions might not be enforceable. A state task force of 18 members is bringing together builders, lake districts, landscaper, town officials, Board of Adjustment experts and environmental consultants is working to focus lobbying on the most essential areas to adjust. Grant Thomas, corp counsel for Door County, noted that residents are assuming all or most zoning restrictions are gone, not getting the other information which would have received when working on shoreland permits, leading to unfortunate instances of overbuilding for lot/septic systems size. This is a continuing issue.

The session which combined discussion of **high capacity wells** with the **Flooded Agriculture District-Cranberry (FAD-C) ordinances** was very interesting. Attorney Jordan Lamb did much of the presentation and was complimentary about the Wood County Planning and Zoning staff in the lengthy work to develop this model for cranberry farms. While cranberries are grown in 18 Wisconsin counties, Wood County is the pilot for this ordinance and implemented it last year. After an overview of the past two decades of changing regulations on High Capacity Wells, Plover Village administrator Dan Mahoney explained how a non-legislative cooperative plan was worked out with all stakeholders in the discussions about relieving demand on the Little Plover River. The village is absorbing about \$100,000 a year in addition denitrification costs in order to reduce impact on the river and long term plans will remove 300 acres from irrigated farming, put 300 acres into wetland restoration, and move 140 acres from agriculture to a nature conservancy. While there is no way to predict how regulations will change, especially in light of EPA audits of DNR, the example of working together producing results was encouraging.

Chancellor Cathy Sandeen presented an **update on nEXT Generation** plans for the UW-Extension, including an introduction to Karl Martin, who will be leading the changes. He is a native of Marathon County and the 11th child of a dairy farm family. Sandeen pointed out that cuts to Extension were really cuts to everyone as the extension impact is state-wide and sometimes had not been recognized. She committed to maintaining offices in each county and tribal unit, with statewide specialists in applied research and resources allocated for 'swat teams' to deal with emerging issues. The emphasis will be on administrative consolidation and looking for revenue possibilities. There were many concerned comments, folks from all over unhappy with the past seven months of little progress and reported losses of staff to private sector for better pay and job security. Sandeen and Martin said they would keep to timeline and have information to counties by midpoint of 2017 for personnel and budgeting. Additionally, Sandeen asked those with stories to tell of interaction with UW-Extension to record them at **UWCX.org** to create an archive of extension impacts.

In addition to the workshops, breakfasts and lunches provided networking with supervisors, and I was able to talk to those from Polk, St. Croix, Pierce, Portage and Waukesha, plus many of the exhibitors. The general assemblies had some very interesting speakers. Rebecca Ryan, founder of NEXt Generation Consulting spoke of the future of local government and a day-long workshop which brought young professionals to work on different scenarios. Her advice for local government included engage outside your immediate world to get new ideas, involve new people, collaborate with right mixture (find great rowing partners), and work at accountability and transparency, so citizens can hold you accountable and track your progress.

There was a great reminder from Bryan Desloge, president of National Association of Counties (NACo). When reminding us that local government is closest to the people, provides the bulk of deliverable services and makes most things work, he underlined that CIVILITY is necessary to carry out those daily interactions. A very good thought.

MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: October 18, 2016
 TIME: 8:30 a.m.
 PLACE: Room 114 Wood County Courthouse
 TIME ADJOURNED: 8:34 a.m.
 MEMBERS PRESENT: Chairman Ed Wagner, Bill Clendenning, Bill
 Leichtnam, Ken Curry, Dave LaFontaine
 OTHERS PRESENT: Peter Kastenholz, Craig Lambert

1. At 8:30 a.m., Chairman Wagner called the meeting to order.
2. Public comments. None.
3. District Attorney Lambert explained that the state is responsible for his department's computers and the state is providing new ones but they are not compatible with the dictation equipment ergo the need for new dictation equipment. The existing equipment is approximately 6 years old and is having problems. Moved by Clendenning, seconded by LaFontaine, to support the resolution authorizing the transfer of funds for the new dictation equipment. All ayes.
4. Moved by LaFontaine, seconded by Leichtnam, to adjourn. All ayes. Meeting adjourned at 8:34 a.m.

Minutes taken by Peter Kastenholz and approved by Ken Curry.

Kenneth Curry
 Kenneth Curry, Secretary (signed electronically)

MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: November 4, 2016
 TIME: 1:30 p.m.
 PLACE: Room 115 Wood County Courthouse
 TIME ADJOURNED: 3:28 p.m.
 MEMBERS PRESENT: Chairman Ed Wagner, Bill Clendenning, Bill Leichtnam, Ken Curry, Dave LaFontaine
 OTHERS PRESENT: Peter Kastenholz, Dennis Polach, Joe Zurfluh, Brent Vruwink, Adam Fischer

1. At 1:30 p.m., Chairman Wagner called the meeting to order.
2. Public comments. None.
3. Consent agenda items.
 - a. Moved by LaFontaine, seconded by Leichtnam, to approve the consent agenda, the minutes of the October 7 and 18, 2016, Committee meetings, and to approve the reports and payment of vouchers of Branch I, II, and III, Child Support, Clerk of Courts, Register of Deeds, Family Court Commissioner, Corporation Counsel, District Attorney, and Victim/Witness. 4 ayes. Clendenning voted no as he doesn't like consent agendas.
 - b. Subcommittee reports. None.
4. Action or discussion on items removed from consent agenda. None.
5. There were no new notices of injury/claim filed with the County.
6. There were no new animal claims against the County.
7. The Committee reviewed correspondence and legislative issues. The next scheduled regional legislative meeting in Wausau is on December 12.
8. County Board rules.
 - a. Draft rule on consent agendas and committee meeting agendas. Supervisor Clendenning advised he doesn't like consent agendas as it stifles discussion that should be taking place. Moved by Clendenning, seconded by LaFontaine, to refer draft rule 8.E. via resolution to the county board. Moved by Curry, seconded by Leichtnam, to amend the motion to add language giving non-committee supervisors the right to comment at a meeting. All ayes. Vote on motion as amended, all ayes.

Discussion on draft rule 8.F. Moved by LaFontaine, seconded by Leichtnam, to approve the rule as drafted and to present it to the county board via resolution. All ayes.

- b. Draft rule on acquisition, use, and disposition of personal property. Consideration will be given to recycling and what Emergency Management has in place.
 - c. Status of non-committee supervisors at a meeting. The Committee discussed the Attorney General's Opinion and the Corporation Counsel's advice as set forth in his monthly report.
9. Agenda items for the December 2, 2016, meeting:
 - Draft rule 43 will be discussed.
 - Review 2016 goals of department heads and performance reviews, possible closed session.
 - Local Ambassadors to WCA
 - Committee goals regarding legislative matters.
 10. The next committee meeting will be December 2, 2016, at 1:30 p.m.
 11. **Moved by Clendenning, seconded by Curry, to adjourn. All ayes.** Meeting adjourned at 3:28 p.m.

Minutes taken by Peter Kastenholz and approved by Ken Curry.

Kenneth Curry

Kenneth Curry, Secretary (signed electronically)



Wood County

WISCONSIN

CORPORATION
COUNSEL OFFICE

Peter A. Kastenholz
CORPORATION COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE
November 2016

5

1. Complaint. About 10 years ago a lady filed a complaint with the Office of Lawyer Regulation (OLR) about the care her relative was receiving at Edgewater Haven Nursing Home and my legal involvement in the matter. The OLR determined there was insufficient basis to pursue a formal investigation. Late last month I was contacted by the OLR about another lady who has filed a complaint about my legal involvement with the complainant's relative who is a resident of Edgewater Haven. I was advised orally and then in writing that the OLR has determined there is an insufficient basis to proceed with respect to this complaint. It is an interesting case with both an unusual fact pattern and an odd procedural history (the complainant wants a criminal disorderly conduct charge against her wrapped up before she pursues modification of certain guardianship type rights in her relative's case) but if you want to hear the details, just let me know.

Even though this particular complaint didn't amount to anything with the OLR, I still feel compelled to bring the matter to the committee's attention. The committee may want to investigate the matter on its own or with Human Resources' assistance.

2. Open Meeting Notices. There was a recent AG opinion dealing with governmental meeting notices that came out of Winnebago County that has government lawyers riled up. Essentially, the Assistant AG concluded that providing on a meeting notice that a quorum of one or more other committees may be present during a meeting does not satisfy the open meeting notice requirement should such a quorum appear at the meeting. A strict application of the opinion would require the meeting notice to identify both committees as meeting to discuss a specific topic or for the committee chair of the meeting noticed to: A) eliminate the quorum of the committee that is not specifically noticed by asking one or more of the members of that committee to leave the meeting, or B) to not address the agenda item(s) for which the unnoticed committee quorum creates the open meetings law violation.

It isn't clear at this point how government attorneys collectively plan on dealing with the opinion. Some may go with strict compliance, there may be some work-around that others will develop and follow or it may be ignored completely as is one of the state Supreme Court's application of negative quorums (which if strictly applied prevents two members of a five member committee from discussing substantive matters that can come before the committee anywhere other than at a properly noticed meeting of the committee). It is also possible that the legislature will clean up the statute.

I will keep you posted as this plays out.

3. Goals. I'm not sure what my goals were for 2016 but I can assure you they were accomplished and with a high degree of excellence! Seriously, the goals were to continue preparing memos for the use of the county board and departments and to give useful assistance in the transitioning of the River Block development to the county. Please let me know if you have any questions about these goals. As for 2017, my thought is to have my primary goal be giving assistance to other departments in the ordinance recodification project as well as the review of the ordinances listed in the corporation counsel section of the ordinances. But setting goals is up to you folks, so please give it some thought.

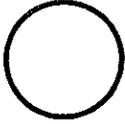


NOVEMBER 2016

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- Mandatory e-filing of court documents with the Clerk of Courts started on October 17th and so far things have been progressing well. We continue to make changes to documents to accommodate the change.
- Denise Willfahrt will attend the Mid-State Technical College Criminal Justice Corrections Advisory Committee meeting on November 1st.
- Pam Piotrowski and I attended the Transition Fair at Jackson Correctional Institute on October 26th. We met with inmates to discuss the child support program and answer any questions they had in regards to how being incarcerated affects their child support obligation.
- The State tested the agency printers for compatibility with the new document generation system that will be implemented statewide in the second half of 2018. None of the agency printers are compatible with the new system. We will either need to move to central print, buy new printers or find a different alternative. I will be working on a resolution in the coming year to address the issue.
- The final performance numbers for federal fiscal year 2016 are in. We finished the year with the second highest arrears collection rate in the state for the second year in a row. We also met all four Federal Performance Measures for the first time. I couldn't be more proud of the staff for all their work.
- The current IV-D case count is 3,961.



RESOLUTION# _____

Introduced by Judicial & Legislative Committee
 Page 1 of 1

LAD

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: <u>PAK</u> , Corp Counsel	
Reviewed by: _____, Finance Dir.	

INTENT & SYNOPSIS: To create Rule 8.F. of the county board rules, so as to give supervisors and the public a better understanding of how and when agendas of committees of the county board are prepared and their contents.

FISCAL NOTE: None.

WHEREAS, it can be confusing for new county board supervisors as well as members of the public wanting to provide input at the committee level to know how things work and the rights and responsibilities of the respective parties, and

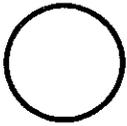
WHEREAS, the Judicial and Legislative Committee has discussed this matter at multiple meetings and feels that the draft rule set forth below accomplishes the purpose of setting forth the contents and preparation of committee agendas.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to enact Rule 8.F. of the *Rules and Committees of the Wood County Board of Supervisors* as follows:

8.F. The chairperson of each committee of the County Board is responsible to make every effort to have filed with the County Clerk no later than 4 p.m. on each Wednesday the agenda for any committee meeting to be held the following week. Each committee agenda shall separately list all minutes, vouchers and reports to be

reviewed irrespective if a consent agenda is used or not. In that practice often necessitates a committee chair authorizing committee members and department heads to place matters on upcoming committee agendas as they arise, the County Clerk will verify with the committee chairs late each Wednesday afternoon the acceptability of the draft agenda and the committee chair is responsible for then finalizing the agenda within the time constraints given by the County Clerk so that the open meeting law notice requirements can be met. Late additions to a committee agenda that meet the requirements of the open meetings law are permissible if made by or with the permission of the committee chair.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Miner, T			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			



RESOLUTION#

Introduced by Judicial & Legislative

Page 1 of 1

LAD

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: To create Rule 8.G. of the county board rules, so as to give supervisors and the public a better understanding of how committees of the county board operate.

FISCAL NOTE: None.

WHEREAS, it can be confusing for new county board supervisors as well as members of the public wanting to provide input at the committee level to know how things work and the rights and responsibilities of the respective parties, and

WHEREAS, the Judicial and Legislative Committee has discussed this matter at multiple meetings and feels that the draft rule set forth below accomplishes the purpose of setting forth the rights and procedures that should be used at committee meetings.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to enact Rule 8.G. of the Rules and Committees of the Wood County Board of Supervisors as follows:

8.G. A committee chair shall run a committee meeting in conformance with these rules. The goal of the committee chair is to give the members of a committee an opportunity to provide a reasonable amount of input on a matter before the committee. Nonmembers of a committee in attendance do not have a right to provide input on an

issue other than when public comment is open and as otherwise directed by the chair, subject to appeal to the committee. A county board supervisor who is not a member of a committee of the county board has the right to provide input on matters before all such committees, subject to the control of the committee chair, whose actions are appealable to the committee. A committee chair retains all of the rights and obligations of other committee members including making and seconding motions. A committee chair may deviate from the order of an agenda if there is no objection by the committee members and it would not violate the open meetings law with respect to public notice. If a committee utilizes a consent agenda, then any member of the committee may, without a second needed, have an item on the consent agenda removed therefrom and held out for discussion by the committee at that meeting. Matters on a committee agenda may be discussed without a motion first being made and the committee chair may call for a motion when he or she deems it appropriate. A committee chair may note for purposes of the minutes any consensus of the committee but a committee member may have a matter formally voted upon and any matter that is or may be contentious should be voted upon after a motion is first made and seconded.

6

**MINUTES OF THE
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE**

DAY & DATE: Thursday, October 27, 2016

PLACE: Wood County Highway Shop, 555 17th Avenue,
Wisconsin Rapids, WI 54495

MEETING TIME: 8:00 AM

ADJOURNMENT TIME: 3:30 PM

MEMBERS PRESENT: Chairman Al Breu, Supervisor Joseph Zurfluh Supervisor, David LaFontaine

MEMBERS NOT PRESENT: Secretary Marion Hokamp

MEMBERS ABSENT: Supervisor William Winch

OTHERS PRESENT: County Board Supervisor Dennis Polach, Park and Forestry Director Chad Schooley, Park and Forestry Office Supervisor Sandra Green, Forest Administrator Fritz Schubert, Highway Commissioner Douglas Passineau, Adam Dekleyn from Planning & Zoning, State Forester Steve Grant and George Bartels from the Wood County Wildlife Area Committee

1. Chairman A. Breu called the meeting to order at 8:00 A.M.
2. Public Comments: Comments were accepted throughout the tour.
3. A tour was given by D. Passineau; C. Schooley, and F. Schubert showing current park and highway projects, forestry areas, and other areas of recent interest.
4. Lunch was taken at approximately 12:15 at the Dexter Park shelter.

A motion was made by J. Zurfluh and seconded by D. LaFontaine to adjourn the meeting at 3:30 P.M. Motion carried.

1. Next meeting date: November 3, 2016 at the Wood County Courthouse, Room 115.
2. Chairman Al Breu declared the meeting adjourned at 3:30 PM.



Marion Hokamp, Secretary

Minutes taken by Sandra M. Green, Park & Forestry Office Supervisor

**MINUTES OF THE
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE**

DAY & DATE: November 3, 2016
TIME: 8:00 A.M.
PLACE: Wood County Courthouse, 400 Market St, Room 115,
Wisconsin Rapids, WI 54494

MEETING TIME: 8:02 AM
ADJOURNMENT TIME: 10:30 AM
MEMBERS PRESENT: Chairman Al Breu, Secretary Marion Hokamp, Supervisor Joseph Zurfluh, Supervisor William Winch, Supervisor David LaFontaine
MEMBERS NOT PRESENT: All present.
OTHERS PRESENT: County Board Supervisor Dennis Polach, County Board Supervisor Bill Clendenning, Highway Commissioner Douglas Passineau, Park & Forestry Office Supervisor Sandra Green, Kevin Garrigan from Wisconsin Department of Transportation, Park & Forestry Construction Supervisor Dennis Quinnel entered the meeting at 8:40am. Grand Rapids Town Chairman Arnie Nystrom arrived at 8:50 am, and representatives from the Aqua Skiers and Melissa Reichert from the Heart of Wisconsin to discuss the Aqua Skiers Red Sands Beach schedule for 2017

1. Call meeting to order. Meeting called to order at 8:02 AM.
2. Public comments. None.
3. Approve minutes of the October 6, 2016 Highway, Infrastructure, and Recreation Committee meeting.
D. LaFontaine requested a correction be made to the October 6, 2016 minutes. He was excused from the meeting and he was listed as absent. Motion by D. LaFontaine, second by M. Hokamp to approve the minutes with aforementioned correction. All in favor. MC

HIGHWAY:

4. Sign the Wisconsin Department of Transportation Routine Maintenance Agreement (RMA) with Kevin Garrigan from the Department of Transportation. Agreement is signed by the entire committee. County Trunk A was discussed as well.
5. Discuss and possibly act on County Bridge-Aid Resolution.
Motion by D. LaFontaine second by J. Zurfluh to approve this Resolution for the County Bridge-Aid. All in favor. MC
6. Discuss and possibly act on purchase of sand and aggregates.
Motion by J. Zurfluh to move forward with what is most advantageous to the County. Second by D. LaFontaine to approve the sand and aggregate purchase. All in favor. MC
7. Discuss land adjacent to Wisconsin Rapids Highway Shop.
Motion by M. Hokamp and second by D. LaFontaine to move the discussion of the land purchase to the Executive Committee for discussion, action and/or approval. All in favor. MC
8. Frac Sand update. Discussed.
9. Current projects update. Discussed. No questions.

Arne Nystrom, Grand Rapids Chairman, expressed thanks to D. Passineau and his crew dollar amount as well.

10. Approve payment of bills.

Motion by J. Zurfluh, second by D. LaFontaine to approve payment of bills. All in favor. MC

11. Accounting Supervisor's Report.

Motion by M. Hokamp, second by W. Winch to approve the accounting supervisor's report. All in favor. MC

12. Correspondence. Work on 173, GG and D. was discussed.

Five minute break. 9:10 am. Resume at 9:17

PARKS:

13. Parks Construction Supervisor report.

- a. Current projects update. No questions. D. Quinzel was at South Park this morning and learned the seals on the dam slide gates are tearing out. They are going to begin raising the water on Lake Wazeecha. They are going to close two gates out of three and replace some seals as they can. D. Quinzel explained this situation in more detail.

Motion by D. LaFontaine second by M. Hokamp to approve the report. All in favor. MC

- b. Employee matters. None.

14. Office Supervisor report.

- a. Snowmobile/ATV Reports. No questions.

- b. Office Update. No questions.

Motion by D. LaFontaine second by W. Winch to approve the Office Supervisor report. All in favor. MC

15. Park and Forestry Director report.

- a. Discuss and possibly act on Aqua Skier 2017 Red Sands Beach closure request. Jason Sachs and three other individuals are in attendance from the Aqua Skiers as well as a representative from the Heart of Wisconsin. He thanks us for our help this past year with allowing the use of Red Sands Beach. He states in C. Schooley's proposal, they had initially asked for the same schedule as last year. He is asking for a good compromise with perhaps two nights a week (Sunday and Monday). The Aqua Skiers just can't hold the team practice at the river site in a safe way. The request for the Aqua Skiers to pay a pro-rated fee for use of the Red Sands Beach, and adjoining shelter area, is what they take issue with. Jason feels they would like to discuss only paying the fee to the individuals who have the shelter rented and if only they have a problem with their using the beach or that portion of the lake during the rental time. Otherwise, a rental fee to the County is not needed since they wouldn't actually be using the shelter anyway.

An e-mail was copied and handed out to the committee. This was from C. Schooley to "JT and Maggie" discussing C. Schooley's recommendation to the AS regarding the use of the beach and use and cost for the shelter.

Jason Sachs stated this is more than just about the Aqua Skiers as it involves the entire community. Melissa Reichert is here from the Heart of WI and prepared a letter that Jason Sachs handed out to everyone which outlined the amount of revenue that is brought in during the tournament.

Chairman Nystrom, a resident of the area states that many times when they are practicing, he sees people walking around the lake and stopping to watch the practice. He agrees having the AS there is a benefit to everyone. People that live on the lake always watch the practices, enjoy them and visit with their neighbors.

B. Clendenning states that he recalls C. Schooley's concern was that closing the beach and that portion of the lake at various times would drive away some people from making camping and/or shelter reservations because they are unable to use them during their stay. This is not something the county can afford.

However, it was brought up that those individuals would still have access to White Sands Beach so the closing of the actual beach shouldn't be a problem. A. Breu states we can work out a compromise with both parties and move forward from there. D. Passineau recommends the Aqua Skiers keep the river site and use both sites. Supervisor Zurfluh suggested asking C. Schooley to put together a public comment time before the December meeting. It was decided this can be resolved without this occurring and suggested C. Schooley meet with the AS team to find a compromise. The committee agrees we need to return on December 1st to discuss and act on this recommendation.

Jason Sachs states that safety is a big part of what they do. They had a risk assessor come out to the Biron site and it was determined it was not a safe place to be. The partnership moving forward between the AS and Parks is a good thing and we would like to all work together to make this happen. If it is later decided that a public meeting needs to be held it should be advertised and the Town of Grand Rapids should be notified of the meeting.

Motion to defer for further review until the December meeting. Motion by D. LaFontaine, second by W. Winch. All in favor. MC

Firewood worksheet in the packet was discussed. W. Winch had questions regarding the amount of the firewood included but not sold yet. He and others agreed they would like to see a continuance of an inventory. Another factor that is not in here, was this wood that could have been sold as timber sale? Steve Grant stated this was timber that was cut down on Highway X. W. Winch would like to know if it was sold as timber through a sale, what would the number in comparison. D. Quinell will follow-up with C. Schooley on this subject.

Motion by D. LaFontaine, second by J. Zurfluh to approve the Park and Forestry Director report. All in favor. MC

b. Special Use Permits

- First Choice Pregnancy Resource Center, May 13, 2017
- Jeremiah's Crossing, August 19, 2017
- Autism Impact/Jigsaw Run, May 6 and May 16, 2017

Motion by M. Hokamp, second by D. LaFontaine to approve the Special Use permits. All in favor. MC

FORESTRY:

16. Forest Administrator report.

- a. Timber Sale Update. Steve Grant answered questions from the committee regarding the October Timber Sale Activity report.

Motion by D. LaFontaine, second by W. Winch to approve the Forest Administrator report. All in favor. MC

17. Approve payment of bills. Explanation of Bush appraisal service. C. Schooley will provide additional information on this voucher as to what it was for, etc. This will be brought to the committee in the near future.

Motion by D. LaFontaine, second by J. Zurfluh to approve payment of bills. All in favor. MC

18. Revenue report. No comments or questions. Can we put miscellaneous information on the monthly report so they know what exactly was paid during the entire year under the "Miscellaneous" column so it can be reflected month to month what it was for? S. Green will talk to C. Schooley regarding this but doesn't see this as an issue. J. Zurfluh wants to go on record to state the Capital Outlay should be reconsidered during the budget process. This is how we keep things up to date so we can avoid later costs. Removing the outlay requests to improve our parks out of the budget is a mistake and should be reconsidered.

Motion by D. LaFontaine, second by J. Zurfluh to approve the revenue report. All in favor. MC

Supervisor Breu would like to know what the feelings are of having the HIRC meeting at the Highway Department every month. A. Breu will discuss with D. Passineau also since he had already left the meeting. S. Green stated it may be a good decision due to the Park office moving to River Block early part of 2017 and unsure of conference room availability at that location. Once we move to River Block, would Parks and Forestry and Highway all then have to travel to the courthouse for HIRC meetings?

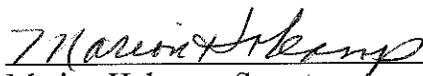
Place on agenda for next month for discussion, finalization and approval.

19. Correspondence. None.

20. Next meeting date: December 1, 2016 at the Wood County Highway Department.

21. Motion to adjourn.

Motion by D. LaFontaine, second by W. Winch to adjourn. All in favor. MC



Marion Hokamp, Secretary

Minutes taken by Sandra Green, Park & Forestry Office Supervisor

PARKS CONSTRUCTION SUPERVISOR REPORT

November 3, 2016

By D. Quinnell

CURRENT PROJECTS

- Construction continues on the new Dexter Shop
- South Park slide gates on the dam are completed.
- Lake Wazeecha dredging is completed.
- We will be moving out of the Forestry Shop this month.

MAINTENANCE OPERATIONS

- Parks are closed and winterized for the year except for the Dexter Campground will be open through November for deer hunters.
- Repairs were made to the 64th street boat ramp while the water is down.

EMPLOYEE MATTERS

- Jesse Kostolny will be going to Playground Safety training at Chula Vista by the WPRA. The dates are October 31 – November 1, 2016.
- All LTE and Rangers are done for the year.
- We spent most of 1 day in training to operate the new JCB Forest mulcher.
- Park workers have signed up for the Wellness biometric screening.

OTHER

- The new North Park plow truck and plow and salt/sand spreader are ordered.

Park and Forestry Director Report

By Chad Schooley, Park and Forestry Director

November 3, 2016

HIRC meeting

- I will be attending the Wisconsin Park and Recreation Association (WPRA) fall conference on November 1-4 in the Wisconsin Dells. I will not be at the HIRC meeting. Sandy and Dennis will be at the meeting to answer questions if there are any.
- As of October 25th, the Highway Department has completed the excavating of sediment from Lake Wazeecha's east end. They will continue cleaning up and restoring the shore line and disposal site. We anticipate beginning to refill the lake the week of October 31st.
- While the lake level was down, we also had Lunda replace all seals on the dam gates. We had originally intended on replacing the timbers under the 2nd gate sill, but after having them inspected by a diver we decided that the condition of the timbers did not warrant replacement at this time.
- Attended Department Head meeting on October 19th.
- Attended dam inspections on October 20th. The dams that were inspected this year were the North Park lower dam, Skunk Creek bulkhead and the South Park dam. I will forward the inspection results once I receive them. It didn't appear that there were any pressing issues that need attention.
- I have included a summary of the costs and revenue from firewood sales in 2016. I will bring additional year end information to the December HIRC.
- We have received the new Recreation Maps that the Planning and Zoning planner and our department worked on this past spring. We ordered 5,000 maps. Sandy will bring samples to the meeting.
- Organized and attended the HIRC tour on October 27th.
- Attended Forest Advisory Committee meeting at UWSP on October 28th.

October Events - 34 shelter reservations.

Special Use Permits

- May 6, 2017 Jigsaw Run- Raise awareness for kids with autism needs. Event using walk path around Lake Wazeecha. Event rents all 3 shelters. Anticipate 500 participants.
- May 13, 2017 First Choice Pregnancy fundraiser walk around Lake Wazeecha. Event using Enclosed Shelter and walk path. Expecting 200-250 participants.
- August 19, 2017 Jeremiah's Crossing fundraiser at Dexter Park. Event using shelter building and surrounding open area. Expecting 300 participants.

FOREST ADMINISTRATOR REPORT

November 3, 2016

By: F. Schubert

Timber Sale Activity

TIMBER SALE BALANCES AS OF 10/31/2016

JOB NUMBER	CONTRACTOR	ENDING MONTH BALANCE	CONTRACT AWARD	PAYMENTS RECEIVED THIS MONTH	YEAR AWARDED
739	FUTUREWOOD	0.00	47,846.00	6,660.77	2016
736	DELANEY F.P.	0.00	161,570.60	66,177.93	2016
742	FUTUREWOOD	(4,724.48)	34,626.30	0.00	2016
746	DELANEY F.P.	(242.48)	47,272.00	11,290.18	2016
738	KRUGER FOREST	(6,215.36)	38,964.50	2,373.07	2015
				\$ 86,501.95	
2016 Forestry Revenue:		\$475,481.85			

Timber Sale Activity

Jobs Started: #742 Futurewood
#751 Futurewood

Jobs Continuing/Reactivated: #738 Kruger Forest Management

Jobs Gone Inactive: #739 Futurewood

Jobs Finished: #736 Delaney Forest Products
#746 Delaney Forest Products

WOOD COUNTY PARK & FORESTRY
OFFICE SUPERVISOR REPORT

November 3, 2016

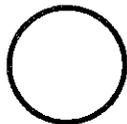
By: Sandra Green

SNOWMOBILE:

- October meeting was held 10/3/16. Nothing to report.
- Obtained signed agreements for easements from Meteor Timber and Verso.

OFFICE:

- Met with the Buyer's Guide to discuss our winter and summer brochures they print for us.
- Participated in the annual HIRC Tour on October 27, 2016.
- Worked with the Chamber of Commerce in renewing our ads.
- Completed the final draft for the Powers Bluff brochure.
- Ordered a new phone for the Forester as well as one of the maintenance workers.
Worked with IT in getting those activated.



RESOLUTION # _____

Introduced by Highway Infrastructure and Recreation Committee
 Page 1 of 1

jbp

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u>	, Corp Counsel	
Reviewed by: <u>MM</u>	, Finance Dir.	

INTENT & SYNOPSIS: County-Aid Bridge Construction during the Calendar Year 2017.

FISCAL NOTE: \$ 200,000.00

WHEREAS, various municipalities have filed petitions for County Aid in the construction of bridges under Sec. 82.08 of the Wisconsin Statutes; and

WHEREAS, it has been previously determined that the County-Aid Bridge program be funded with a yearly amount of \$200,000.00 until such time as Highway Department management and the appropriate oversight committees deem that a change is appropriate;

NOW THEREFORE, BE IT RESOLVED, that the County Board does hereby levy a tax of \$200,000.00 to meet appropriations in the County-Aid Bridge Program on all the property in the County which is taxable for such purpose.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Miner, T			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

DRAFT
Subject to
Approval

MINUTES
McMillan Memorial Library
Board of Trustees
October 19, 2016

President Zacher called the regular monthly meeting of the McMillan Memorial Library Board of Trustees to order at 4:00 p.m.

ROLL CALL ATTENDANCE:

Present: Anne Zacher, David Farmbrough, Kevin Finbraaten, Colleen Dickmann, William Clendenning, William Jacobs, and Scott Kellogg.
Absent: Andrea Galvan and Susan Bovee.
Administration: Andrew Barnett and Vicki Steiner.

CORRESPONDENCE: A letter was received from Mayor Vruwink regarding the 2017 Operating Fund Budget request. Discussion will take place under the Director's Report.

MINUTES: **A motion to approve the Minutes of the September 21, 2016 Library Board meeting was made by Dr. Dickmann, second by Mr. Kellogg. Motion carried.**

TREASURER'S REPORT: Mr. Barnett presented the financial reports for October 2016. **A motion to approve the financial reports and payment of the Operating and Endowment Fund bills was made by Mr. Clendenning, second by Dr. Dickmann. Motion carried.**

DIRECTOR'S REPORT:

- The last three concerts of the year went well, with Harpeth Rising almost exactly filling the FAC. Suzuki filled the FAC for their student concert and we will pursue cosponsoring that event in the future. We are displaying historic photos in the Lower Lobby. This is a prelude to developing a collection of local photography to circulate. Our first National Theatre Live presentation (The Audience with Helen Mirren) drew 80, an audience we can build on. The Library is participating in NaNoWriMo (National Novel Writing Month) by hosting Come Write In events and a kick-off party. Author Misty Urban is presenting a workshop on writing as part of the program. This is also an opportunity to promote Gale Courses on writing. Game Night remains popular and is supplemented by an International Games Day event on Saturday, November 19. The Library will host a Day of Coding on Saturday, November 12 from 10-3.
- New flooring will be installed in the APR in early November. The emergency shutoff for the boilers is installed. New controls to address the heating issues in the Commons will be installed this fall/winter. Funding for that may need to be carried over to the 2017 budget.
- The Library filed a grant application with the Mead Witter Foundation. The digitization of rural school histories is 2/3 done and we will be loading them onto Recollection Wisconsin soon. This is a prelude to starting our oral history project in

the Media Studio. Staff is attending the WLA conference and Brian Kopetsky is presenting.

- Board members met with the Mayor, Finance Director and Public Works Director regarding capital needs. A subsequent memo from the Mayor was received regarding his target for the 2017 budget. Discussion followed. Mr. Barnett will send a response to the Mayor.

COMMITTEE REPORTS: There were no committee meetings held during the month.

OLD BUSINESS: There were no items of Old Business to bring before the Board.

NEW BUSINESS: There were no items of New Business to bring before the Board.

A motion to adjourn was made by Mr. Jacobs, second by Dr. Dickmann. Motion carried and the meeting adjourned at 4:54 p.m.

The next regular monthly meeting of the McMillan Memorial Library Board of Trustees will be held in the McCourt Conference Room on November 16, 2016 at 4:00 p.m.

Respectfully submitted,
Vicki Steiner, Secretary

Draft
MINUTES

South Central Library System Board of Trustees
Thursday September 22, 2016 12:15 p.m.
SCLS Headquarters
4610 S. Biltmore Lane, Suite 101, Madison, WI 53718

Present: J. Ashford, P. Behling, J. Carter, F. Cherney, P. Cox, M. Furgal, J. Harrington, J. Healy-Plotkin, N. Long, K. Michaelis, M. Nelson, R. Owens, A. Weier.

Also Present: M. Van Pelt, K. Goeden

Excused: N. Brien, M. Hokamp, D. Heimstead, P. Nelson, L. Sipiorski,

Absent:

Call to Order: P. Cox called the meeting to order at 12:17 pm

- a. Introduction of guests/visitors: None
- b. Changes/Additions to the Agenda: None
- c. Requests to address the Board: None

Minutes: M. Nelson noted she was not present at the August meeting. J. Healy-Plotkin moved approval of the August 25, 2016 minutes as amended. R. Owens seconded. Motion carried.

Bills for Payment/Financial Statements: J. Harrington moved approval of the bills for payment in the amount of \$122,456.21. M. Furgal seconded. Motion carried. K. Goeden presented financial statements and reviewed the portfolio performance.

Presentation: Annual 2017 Budget & 2017 System Plan – M. Van Pelt. The 2017 budget as presented was updated with a few minor changes that were previously discussed by the board. There was a question about how to determine what percentage the budget is funded by various sources. The specific amounts are listed in the annual state plan but without assigned percentages. The System plan is required to receive state aid and is audited by the Department of Public Instruction to ensure consistency between the system report and the system plan.

Committee Reports

- a. **Advocacy:** M. Nelson noted Carla Hayden has been sworn in as the Librarian of Congress. Anita Weier volunteered to pursue the possibility of serving on the WLA LDL committee that focuses on advocating for libraries.
- b. **Budget & Finance and Personnel:** The committee recommended approval of the 2017 budget.

Action Items

a. Roll call vote to hold closed session for board consideration of the performance evaluation and salary recommendation of the System Director as authorized by Wisconsin Statutes Section 19.85(1) (c)
All present approved going into closed session by roll call vote. Board went into closed session at 12:43.

b. Reconvene into open session. Board reconvened at 1:04

c. Approval of the System Director ~~Salary~~ recommendation based upon the performance evaluation by the SCLS Board of Trustees Personnel Committee:

K. Michaelis moved approval to provide a 5% increase to the System Director effective 9/25/2016. J. Ashford seconded. Motion carried.

K. Michaelis moved approval to provide a 1% cost of living increase on top of the 5% increase effective 9/25/2016 to the System Director. J. Ashford seconded. Motion carried.

d. Organizational Chart: J. Ashford moved approval of the organizational chart as presented. Motion seconded and carried.

e. Salary Schedule: J. Harrington moved approval of the salary schedule which includes the 1% cost of living increase for all system employees. J. Healy-Plotkin seconded. Motion carried. It was suggested that the salary grid spreadsheet include wording to note salary increases are based on established employee performance guidelines as outlined in the SCLS Employee Handbook.

f. 2017 Budget: J. Carter moved approval of the 2017 budget as presented. R. Owens seconded. Motion carried.

g. Cost of Living raise for all system employees effective 9/25/2016: J. Harrington moved approval of the cost of living raise for all system employees to be implemented 9/25/2016. J. Healy-Plotkin seconded. Motion carried.

h. 2017 System Plan: J. Carter moved approval of the 2017 System Plan as presented. Motion seconded and carried.

i. Alterra account opening: J. Carter moved to open a third money market account with Alterra in the amount of \$250,000. Motion seconded and carried.

SCLS Foundation Report – M. Van Pelt: The Foundation Board will meet in October and will determine the three library award winners for the Cornerstone event. To date the Foundation has received over \$4,200 in donations for the Cornerstone. The board is encouraged to participate in the event and contribute as well.

Circulation, Interlibrary Loan, and Online Reference Database Statistics (Online Database Statistics: <http://www.scls.info/statistics/2016databases.html>)

System Director's Report – M. Van Pelt: The LaValle and Rock Springs libraries are closed today due to flooding. M. Van Pelt shared her experience of attending the International Federation of Library Associations and Institutions Conference, which was held in Columbus Ohio.

Discussion Items: None

Administrative Council (AC) Report –Met September 15, 2016

Agenda and Minutes for AC can be found on the web at:

<http://www.scls.info/committees/index.html>

Other Business:

a. Nomination Committee for 2017 Board Officers: P. Cox noted P. Behling has volunteered to serve as chair of the committee. The other members will be announced at the October meeting. 159

Information sharing: R. Owens volunteered to provide Trustee Essentials # 10 training at the November SCLS Board meeting.

P. Behling noted the quilt expo was a successful event for the DCLS booth, providing great public relations and interaction with over 200 people.

M. Van Pelt thanked the board for their support and confidence in her through economic means.

Adjournment: 1:34pm.

Minutes recorded by H. Moe