

**OPERATIONS COMMITTEE
MEETING MINUTES**

DATE: Tuesday, December 1, 2020
TIME: 9:00 a.m.
PLACE: Wood County Courthouse – Conference Room 114

PRESENT: Ed Wagner, Donna Rozar, Lance Pliml, Adam Fischer, Mike Feirer

OTHERS PRESENT (for part or all of the meeting, in person or via Webex): Bill Clendenning, Dennis Polach, Kim McGrath, Kelli Quinnell, John Peckham, Adam Fandre, Trent Miner, Al Thurber, Ed Newton, Amy Kaup, Lisa Keller, Heather Gehrt, Kim McGrath, Nick Flugaur, Reuben Van Tassel, Jordon Bruce, Marissa Laher,

The meeting was called to order by Chair Wagner at 9:00 a.m.

There were no public comments.

There was no discussion on any items in the Consent Agenda.

Motion (Feirer/Fischer) to approve the Consent Agenda. Motion carried unanimously.

Treasurer Gehrt presented two resolutions to sell tax deeded property. Gehrt gave background information on one of the properties located in Nekoosa that was relevant to the resolutions.

Motion (Rozar/Fischer) to approve both of the resolutions presented for the sale of tax deeded properties. Motion carried unanimously.

Gehrt explained that many municipal treasurers are not going to collect taxes in-person this year. She further explained that the majority of municipalities do not take credit card payments. Gehrt discussed the option of covering the fees associated with online credit card payments for tax payers so that the County could collect the taxes and then transfer the payments to municipalities without having to charge the processing fees back to the tax payer. Discussion ensued at length. The consensus of the Committee was that they would not move forward with covering the fees of online payments for taxes at this time due to the unknown volume of tax payers that would potentially utilize the system, resulting in an unknown cost to the County in fees.

Wellness Coordinator Fandre gave a brief updated of Wellness Program activities to the Committee.

Finance Director Thurber provided an update to the Committee on Finance activities. Thurber explained that he has been working on the justice center financial analysis and that he had the opportunity to tour the jail with Sheriff Becker and Jail Captain Ashbeck as well as review the study from the consultant. Wagner stated that he is working with Thurber and Human Resources Director McGrath to create a process/procedure to evaluate the efficacy and priority of positions within the County. Discussion ensued.

Thurber presented four 2020 budget reallocation resolutions. The resolutions were for the Human Services, Highway, Humane Officer, and UW Extension offices. Thurber explained that these budget reallocation resolutions are done every year.

Motion (Rozar/Fischer) to approve the four 2020 budget reallocation resolutions. Motion carried unanimously.

Supervisor Clendenning questioned why the budget allocation resolutions needed to come to the Operations Committee and could not go directly from the oversight committees to the County Board. Fischer stated that it is common practice that the resolutions come through the Operations Committee, however, there is no rule in writing regarding it. Discussion ensued.

Motion (Feirer/Pliml) to go into closed session at 9:29 a.m. pursuant to Wisconsin Stats. §19.85(1)(c) for the purpose of conducting the annual evaluations for the Human Resources Director and the Finance Director.

Roll call vote. Wagner: Yes; Rozar: Yes; Pliml: Yes; Fischer: Yes; Feirer: Yes. Motion carried.

Motion (Rozar/Fischer) to return to open session at 9:55 a.m. Motion carried unanimously.

Agenda items for next meeting: Carryover of CIP project at Edgewater

The next regular Committee meeting is scheduled for January 5, 2021 at 9:00 a.m.

Chair Wagner adjourned the meeting at 10:00 a.m.

Minutes recorded and prepared by Kelli Quinnell. Minutes in draft form until approved at the next meeting.