

**OPERATIONS COMMITTEE  
MEETING MINUTES**

**DATE:** Tuesday, December 7, 2021  
**TIME:** 9:00 a.m.  
**PLACE:** Wood County Courthouse – Room 114

**PRESENT:** Ed Wagner, Donna Rozar, Adam Fischer, Mike Feirer, Lance Pliml

**OTHERS PRESENT** (for part or all of the meeting, in person or via Webex): Bill Clendenning, Kim McGrath, Kelli Francis, Ed Newton, Adam Fandre, Jason Grueneberg, Trent Miner, Sue Smith, PaNyaia Yang, Nick Flugaur, Marissa Kornack, Mary Schlagenhaft, Reuben Van Tassel, Mary Solheim, Brandon Vruwink

The meeting was called to order by Chair Wagner at 9:00 a.m.

There were no public comments.

**Motion (Fischer/Pliml) to approve the consent agenda. Motion carried unanimously.**

Pliml introduced a discussion regarding the decision-making process for spending ARPA funds. Discussion ensued at length. It was decided that the Committee will have an extended conversation about this topic at the next regular meeting.

Wellness Coordinator Fandre gave brief update on Wellness Program activities.

Finance Director Newton provided a brief update on Finance Department activities.

Health Director Smith presented a resolution to create a FTE Community Health Worker. Smith explained that the position is fully grant funded.

**Motion (Fischer/Feirer) to approve the resolution to create a FTE Community Health Worker. Motion carried unanimously.**

Smith presented two resolutions for additional grant funds received and associated expenses that were not accounted for in 2021.

**Motion (Rozar/Pliml) to approve the resolutions for budget grant revenue/expense. Motion carried unanimously.**

Newton presented a resolution for Edgewater to write-off bad debt.

**Motion (Fischer/Pliml) to approve the resolution for Edgewater to write-off bad debt. Motion carried unanimously.**

Planning & Zoning Director Grueneberg presented a resolution to amend the 2022 Transportation & Economic Development budget.

**Motion (Fischer/Pliml) to approve the resolution to amend the 2022 Transportation & Economic Development budget. Motion carried unanimously.**

Human Resources Director McGrath presented a resolution for a Worker's Compensation Reserve Fund transfer.

**Motion (Rozar/Feirer) to approve the resolution for Worker's Compensation Reserve Fund transfer. Motion carried unanimously.**

Agenda items for next meeting: Extended conversation about the process for spending ARPA funds

There were no comments from the Chair.

**Motion (Fischer/Feirer) to go into closed session at 9:29 a.m. pursuant to Wis. Stats. 19.85(1)(c) to discuss the extension of temporary increase in duties compensation for an employee.**

**Roll call vote: Feirer: yes; Fischer: yes; Pliml: yes; Rozar: yes; Wagner: yes. Motion carried.**

**Motion (Fischer/Feirer) to return to open session at 9:35 a.m.**

Wagner stated that, in closed session, the Committee approved a request to extend temporary increase in duties compensation until such time that the employee's supervisor returns.

**Motion (Fischer/Rozar) to go into closed session at 9:36 a.m. pursuant to Wis. Stats. 19.85(1)(c) to conduct performance reviews of department heads.**

**Roll call vote: Feirer: yes; Fischer: yes; Pliml: yes; Rozar: yes; Wagner: yes. Motion carried.**

**Motion (Fischer/Rozar) to return to open session at 10:03 a.m.**

The next regular meeting has been moved to Wednesday, January 5, 2021 at 9:00 a.m.

Wagner declared the meeting adjourned at 10:04 a.m.

Minutes recorded and prepared by Kelli Francis. Minutes in draft form until approved at the next meeting.