

**AGENDA**  
**JUDICIAL AND LEGISLATIVE COMMITTEE**

**DATE: January 6, 2017**

**TIME: 1:30 p.m.**

**LOCATION: Room 115, Wood County Courthouse**

1. Call Meeting to Order
2. Citizen Comments. Note: Citizens wishing to comment on current agenda items may ask to be recognized at the time the item appears on the agenda. It would be courteous to advise the presiding officer of those intentions at this time. Rules may apply.
3. Consent Agenda
  - a. Review of minutes of previous meeting
  - b. Review and place on file monthly reports and vouchers of departments the committee oversees.
4. Action and/or discussion of any items removed from the consent agenda.
5. Review resolution to amend 2016 budget of Clerk of Courts.
6. Review Family Court Commissioner Retainer Agreements for John Kruse and Ken Gorski.
7. Review any claims and notices of injury against the County, as necessary.
8. Review any Dog License Fund claims.
9. Presentation of correspondence and legislative issues or referrals and recognition of Legislators who may be present.
  - a. Committee goals regarding legislative matters.
  - b. Discuss replacement of BadgerNet.
  - c. Review memorandum for county board entitled "Invocations – Legislative Prayers."
10. Review of County Board Rules
  - a. Review draft rule on acquisition, use, and disposition of personal property – definition of personal property and Surplus Property Procedures.
11. Discuss employee rating system.
12. Consideration of agenda items for next meeting.
13. Set date and time of next meeting.
14. Adjourn.

## MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: December 2, 2016  
 TIME: 1:30 p.m.  
 PLACE: Room 115 Wood County Courthouse  
 TIME ADJOURNED: 4:05 p.m.  
 MEMBERS PRESENT: Chairman Ed Wagner, Bill Clendenning, Bill Leichtnam, Ken Curry, Dave LaFontaine  
 OTHERS PRESENT: Peter Kastenholz, Adam Fischer, Brent Vruwink, Dennis Polach

1. At 1:30 p.m., Chairman Wagner called the meeting to order.
2. Public comments. None.
3. Consent agenda items.
  - a. Moved by LaFontaine, seconded by Leichtnam, to approve the consent agenda, the minutes of the November 4, 2016, Committee meeting, and to approve the reports and payment of vouchers of Branch I, II, and III, Child Support, Clerk of Courts, Register of Deeds, Family Court Commissioner, Corporation Counsel, District Attorney, and Victim/Witness. 4 ayes. Supervisor Clendenning voted no because consent agendas are a waste of time.
  - b. Subcommittee reports. Supervisor Leichtnam advised that the water subcommittee has not met recently.
4. Action or discussion on items removed from consent agenda and department reports. The Child Support Director and Corporation Counsel both added to the reports with updates.
5. There was one new notice of injury/claim filed with the County. The notice of injury and claim of Clifford Chandonnais was reviewed by the Committee and will be forwarded to the county board.
6. There was one new animal claim against the County. Moved by Clendenning, seconded by LaFontaine, to pay the claim of Castlerock Veterinary Hospital, Inc. in the amount of \$80.41 for rabies testing. All ayes.
7. The Committee reviewed correspondence and legislative issues.
  - a. Local ambassadors to WCA. General discussion on the status of the program, its purpose and organization.
  - b. Committee goals regarding legislative matters. Discussion was had on the need for the County to establish legislative goals. There is a need to push matters both locally and statewide per the Chairman. The Committee will contemplate this and discuss it more in the future. The Committee expressed interest in all legislative initiatives coming through this Committee.

8. County Board rules.
  - a. Personal property. Committee was advised of the Emergency Management Department's recently updated Surplus Property Procedures. The Corporation Counsel will review this procedure and ask Steve Kreuser to attend the next meeting to discuss surplus property.
  - b. Rule 36. This is the rule that limits each supervisor to two main committees. Discussion was had on whether there was a need for dividing some committees and the implications to this rule. The Committee will decide if committee restructuring is part of their future goals or not.
9. Request for Supervisor Clendenning to attend NACO Legislative Conference in D.C.
 

Moved by LaFontaine, seconded by Leichtnam, to approve having a resolution to have two supervisors attend the NACO Legislative Conference in Washington D.C., with Supervisor Clendenning being one of them. All ayes.
10. Courthouse security. Discussion of active shooter training.
11. Agenda items for the January 6, 2017, meeting:
  - Committee goals regarding legislative matters.
  - Discussion for replacement of BadgerNet.
  - Family Court Commissioner Retainer Agreement.
  - Discuss employee rating system.
12. The next committee meeting will be January 6, 2017, at 1:30 p.m.
13. At 2:58 p.m., it was moved by LaFontaine, seconded by Leichtnam, pursuant to Wis. Stat. § 19.85(1)(c) to go into closed session for performance reviews of the Corporation Counsel and Child Support Director. Roll call taken: Wagner - aye, Clendenning - aye, Curry - aye, Leichtnam - aye, LaFontaine - aye.
14. At 4 p.m., it was moved by LaFontaine, seconded by Leichtnam, to return to open session. All ayes.
15. Moved by Clendenning, seconded by Leichtnam, to adjourn. All ayes. Meeting adjourned at 4:05 p.m.

Minutes taken by Peter Kastenholz and approved by Ken Curry.

Kenneth Curry

Kenneth Curry, Secretary (signed electronically)



# Wood County

## WISCONSIN

CORPORATION  
COUNSEL OFFICE

*Peter A. Kastenholz*  
CORPORATION COUNSEL

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### MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE January 2017

1. Mental Health Presentation. On December 14 I gave a 2-hour presentation to about 26 law enforcement officers from agencies within Wood County on the various types of commitments (mental, alcohol, guardianships and protective placements) and issues related to them. In that the program was funded by a grant, there will be reimbursement for the preparation and presentation time. That forced me to keep tabs and it turns out it took about 10 hours to prepare.
2. Goals. I have prepared the attached memo on the constitutionality of invocations at county board meetings. Also attached is an updated status report on the ordinance review project. With respect to the Public Food Safety Ordinance, the Environmental Health Supervisor and I agreed to take a step back as we were heading for a 50-page licensing component of the ordinance in our efforts to simplify the ordinance and provide all relevant materials to the reader of the ordinance. Our approach was not accomplishing the goal so we decided to regroup in January and take a fresh approach at accomplishing our objectives.
3. Child Abuse/Neglect Substantiation Appeals. People who are directly impacted by administrative decisions of the county have 'always' had the right to appeal those decisions pursuant to Wis. Stat. Ch. 68. One of the functions of social workers dealing with children who may have been abused or neglected is to make a determination as to whether one or more person did in fact abuse or neglect a child and then report this decision to the state which maintains a registry of such folks. About ten years ago the state started utilizing this registry of people who a county social worker substantiated (a more likely than not determination) as having abused or neglected a child. The state commenced refusing to grant licenses of just about any type dealing with employment to any person who had been substantiated as having abused or neglected a child. As the various state licensing agencies started to utilize the abuse/neglect registry, the number of administrative appeals started to increase. This office now routinely has several such cases pending at any given time. Currently, I am trying to work through a difference in understanding as to what actually constitutes neglect with the Human Services Dept. as the social workers are given guidance by the state that I don't find consistent in application at times with the state statutes. It isn't an unusual situation for an attorney who is essentially prosecuting a case to view the law differently than the government employee who essentially applies it in the real world. This variance in perspectives here hasn't gotten to the department head level, but I bring it to your attention because it might get there and also as being illustrative of the tension that naturally exists between service departments like this one and the departments we serve.

## Ordinance Review Project – Chapter 900

Ordinance 900: Ethics. The Ethics committee met in the fall of 2016 and determined not to make any major revisions to the Ethics ordinance at that time. The committee will meet again in the late summer of 2017 and may then take action with respect to the contents of the ordinance.

Ordinance 901: Records Retention. The review of this ordinance is a major undertaking involving the assistance of all departments. My first step will be to review what other counties have done and changes in the law generally as it applies to the obligation of the county to retain its records.

Ordinance 902: Will Retention. The legal reference in the law is current and I am in the process of verifying with the Register in Probate that she is not looking for any changes. *RIP Sherry Masephol has emphatically advised that she wishes the ordinance to stay the same.*

Ordinance 903: Access to Public Records. I have reviewed the ordinance and it continues to reflect the statutory mandates applicable to the county. The county does have policies and procedures in place to comply with the ordinance/statute and those were updated and expanded upon a few years ago, No change is needed at this time.

Ordinance 904: Tax Deeded Land. *A statute cited to in the ordinance doesn't have the correct subsection number anymore and that has been noted. Emailed Treasurer to please review ordinance and advise if changes are sought.*

Ordinance 905: Dog Damage Claim. *Pursuant to the authority granted by Wis. Stat. s. 174.11(5), a cap may be set for dog damage claims for an animal. The county selected the amount of \$1,000 as a cap a number of years ago; if there is to be a change to this figure, it would be this committee that should develop that recommendation. I have sought input from the County Clerk but it is up to this committee to determine if revisions are needed.*

Ordinance 906: Self-Organized County. *Have sought input from the County Clerk but it is up to this committee to determine if revisions are needed.*

Ordinance 907: Worthless Checks. *Emailed several department heads to ascertain if they wanted a change in the current \$30 worthless check fee, including the Treasurer, the Finance Director, Register of Deeds, County Clerk, Human Services Director and Clerk of Court. There appears to be a glitch in the amount some departments are currently charging for worthless checks but that is being addressed.*

Ordinance 908: Over Payments and Under Payments. *Emailed several department heads to ascertain if they wanted a change in the current \$4 overpayment/underpayment waiver, including the Treasurer, Finance Director, Register of Deeds, County Clerk, Human Services Director and Clerk of Court. No requests for a change have been received.*

Ordinance 909: Wood County Sales Tax. *I have emailed the Finance Director to ascertain if he has a desire for a modification to this ordinance. He has advised he will take the issue to his oversight committee.*

Ordinance 910: Public Assistance Fraud. *I have emailed Director Brandon Vruwink to ascertain if this ordinance is being used for enforcement of financial fraud in the programs administered by Human Services and therefore needed or not.*

Ordinance 911: currently unused. This had been the jury service ordinance but it was repealed in full on 10-9-10.

Ordinance 912: Filing & Recording Documents in the Register of Deeds Office. *I have been in contact with ROD Susan Ginter and she is not seeking any modifications to this ordinance.*

Ordinance 913: Supervisory District Plan. Every ten years, after the decennial census, the county is obligated to revise its supervisory districts to reflect one-person one-vote and other prescribed community interests. These redistricting plans are approved by resolution per statute. However, when there is a redistricting during the decade resulting from a referendum to change the size of the county board, as occurred in Wood County in 2007, then the county board is required to enact an ordinance prescribing the revised boundaries of the new supervisory districts. Wis. Stat. s. 59.10(3)(cm)2. Since the supervisory districts have been revised via resolution since the 2007 modifications, the 2007 ordinance should be removed from the books as it doesn't reflect the current supervisory district boundaries. Therefore this ordinance will not be included in the recodified ordinances.

Ordinance 1000: Mental Health Services. *I have emailed Brandon Vruwink to ascertain if this ordinance needs updating or if it isn't needed at all as it seems to only restate what is currently found in the state statutes in so far as the need for and authority of the (Health and) Human Services Board.*

**Family Court Commissioner Activity Report to Claims and Judiciary Committee**  
**(11/1/16 to 11/30/16)**

**RECEIVED**

**DEC 01 2016**

**WOOD CO. CORP. COUNSEL**

**I. Administrative and Procedural Matters:**

I have continued to meet with the judges to obtain their advice.

**II. Time Associated with Hearings:**

**November 3, 2016**

3 Hearings  
5 Injunctions

(5.0 hours, of which 0.0 hrs. pertained to the Wood County Child Support Agency)

**November 8, 2016**

4 Hearings  
1 Injunction

(5.0 hours, of which 0.0 hrs. pertained to the Wood County Child Support Agency)

**November 17, 2016**

5 Hearings  
1 Injunction

(5.1 hours, of which 0.0 hrs. pertained to the Wood County Child Support Agency)

**November 22, 2016**

4 Hearings  
3 Injunctions

**Total Hearing Time was 20.1 of which 0.0 pertained to the Wood County Child Support Agency**

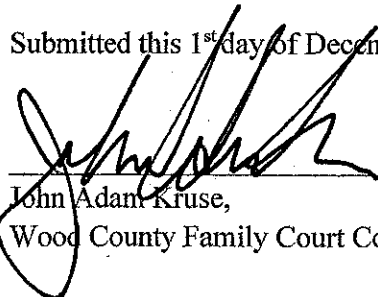
**III. Total Time Associated with Mediation Orders and Dismissals was 19.5 hours.**

**IV. Total Time Associated with Providing Telephone Advice regarding Custody Procedures and Child Support was 6.1 hours of which 0.0 pertained to the Wood County Child Support Agency**

**V. Total Time for Procedural Matters was 8.5 hours of which 0.0 pertained to Wood County Child Support Agency. Total Time Associated with Continuing Education was 12 hours.**

**TOTAL TIME (November 1 through November 30) WAS 66.2 HOURS, OF WHICH 0.0 HOURS PERTAINED TO THE WOOD COUNTY CHILD SUPPORT AGENCY**

Submitted this 1<sup>st</sup> day of December, 2016

  
\_\_\_\_\_  
John Adam Kruse,  
Wood County Family Court Commissioner



# Wood County WISCONSIN

CHILD SUPPORT  
AGENCY

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JANUARY 2017

## MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- I will be attending WCA CAP day on January 18<sup>th</sup>. This will be the first opportunity we have to communicate our legislative priorities to legislators. I look forward to working with you on this.
- The yearly IRS training has been completed.
- I have drafted the cooperative agreements and sent them to the various department heads for their signatures.
- The 2017 Children First Plan was submitted. We are requesting an additional 28 slots this year. The increase will be from 72 to 100. We continue to streamline and improve the program on an annual basis.
- I attended the Joint Legislative Committee meeting in Mosinee on December 12<sup>th</sup>. I was able to communicate my position on a couple of pieces of legislation that may impact the agency.
- Vicki Stoflet, Tiffany Ringer and Nicole Stelzer will be giving a presentation about the child support program to students at River Cities High School on January 6<sup>th</sup>.
- I will be going to Jackson Correctional on January 25<sup>th</sup> to discuss child support related matters with inmates.
- I attended the Department Head meeting on December 9<sup>th</sup>.
- The payment for the 4<sup>th</sup> quarter will arrive at the end of January.
- The December performance numbers are not available at this time.



	2014 Budgeted Expenditures	2014 Actual Revenue	2014 Projected Revenue	Overage/ (Shortfall)
January	\$ 32,120.90	\$ 29,311.37	\$ 32,666.63	\$ (3,355.26)
February	\$ 32,120.92	\$ 22,826.54	\$ 32,666.67	\$ (9,840.13)
March	\$ 32,120.92	\$ 27,621.10	\$ 32,666.67	\$ (5,045.57)
April	\$ 32,120.92	\$ 28,596.48	\$ 32,666.67	\$ (4,070.19)
May	\$ 32,120.92	\$ 35,663.79	\$ 32,666.67	\$ 2,997.12
June	\$ 32,120.92	\$ 34,790.73	\$ 32,666.67	\$ 2,124.06
July	\$ 32,120.92	\$ 34,912.48	\$ 32,666.67	\$ 2,245.81
August	\$ 32,120.92	\$ 34,946.24	\$ 32,666.67	\$ 2,279.57
September	\$ 32,120.92	\$ 32,622.44	\$ 32,666.67	\$ (44.23)
October	\$ 32,120.92	\$ 39,271.98	\$ 32,666.67	\$ 6,605.31
November	\$ 32,120.92	\$ 30,525.01	\$ 32,666.67	\$ (2,141.66)
December	\$ 32,120.92	\$ 32,769.16	\$ 32,666.67	\$ 102.49
<b>Total</b>	<b>\$385,451.02</b>	<b>\$383,857.32</b>	<b>\$ 392,000.00</b>	<b>\$ (8,142.68)</b>

	2015 Budgeted Expenditures	2015 Actual Revenue	2015 Projected Revenue	Overage/ (Shortfall)
January	\$ 32,120.69	\$ 43,273.46	\$ 32,666.67	\$ 10,606.79
February	\$ 32,120.69	\$ 25,929.50	\$ 32,666.67	\$ (6,737.17)
March	\$ 32,120.69	\$ 30,183.28	\$ 32,666.67	\$ (2,483.39)
April	\$ 32,120.69	\$ 34,949.76	\$ 32,666.67	\$ 2,283.09
May	\$ 32,120.69	\$ 36,920.87	\$ 32,666.67	\$ 4,254.20
June	\$ 32,120.69	\$ 38,756.94	\$ 32,666.67	\$ 6,090.27
July	\$ 32,120.69	\$ 42,490.09	\$ 32,666.67	\$ 9,823.42
August	\$ 32,120.69	\$ 45,717.82	\$ 32,666.67	\$ 13,051.15
September	\$ 32,120.69	\$ 37,858.13	\$ 32,666.67	\$ 5,191.46
October	\$ 32,120.69	\$ 38,513.86	\$ 32,666.67	\$ 5,847.19
November	\$ 32,120.69	\$ 31,556.27	\$ 32,666.67	\$ (1,110.40)
December	\$ 32,120.69	\$ 36,821.29	\$ 32,666.67	\$ 4,154.62
<b>Total</b>	<b>\$385,448.28</b>	<b>\$442,971.27</b>	<b>\$392,000.04</b>	<b>\$50,971.23</b>

	2016 Budgeted Expenditures	2016 Actual Revenue	2016 Projected Revenue	Overage/ (Shortfall)
January	\$ 32,831.67	\$ 30,622.11	\$ 32,837.00	\$ (2,214.89)
February	\$ 32,831.67	\$ 25,924.37	\$ 32,833.00	\$ (6,908.63)
March	\$ 32,831.67	\$ 34,792.62	\$ 32,833.00	\$ 1,959.62
April	\$ 32,831.67	\$ 30,479.46	\$ 32,833.00	\$ (2,353.54)
May	\$ 32,831.67	\$ 36,744.14	\$ 32,833.00	\$ 3,911.14
June	\$ 32,831.67	\$ 47,522.11	\$ 32,833.00	\$ 14,689.11
July	\$ 32,831.67	\$ 42,452.28	\$ 32,833.00	\$ 9,619.28
August	\$ 32,831.67	\$ 46,937.33	\$ 32,833.00	\$ 14,104.33
September	\$ 32,831.67	\$ 37,904.58	\$ 32,833.00	\$ 5,071.58
October	\$ 32,831.67	\$ 40,434.15	\$ 32,833.00	\$ 7,601.15
November	\$ 32,831.67	\$ 36,186.56	\$ 32,833.00	\$ 3,353.56
December	\$ 32,831.63			\$ -
<b>Total</b>	<b>\$393,980.00</b>	<b>\$409,999.71</b>	<b>\$361,167.00</b>	<b>\$48,832.71</b>

**Charge Payment Fund:** Payments received on outstanding charges.

**Escrow Payment Fund:** Customer money being held for future activity.

**County Transfer Fee Fund:** County retains 20% of all Transfer Fees collected.

**County VitalChek Fee Fund:** County retains \$10.00 from every person requesting a vital record online via Vitalchek.

**Laredo Remote:** County collects a fee from customers using Laredo software outside of the courthouse.

**State DOA Fund:** Signing of state budget bill 10/26/2007 increased birth certificates by \$8, marriage and death certificates by \$13.00, and the expedite fee by \$10.00. All monies to be mailed to the Department of Administration. The increase was enacted to come into compliance with recent federal laws. The monies will be used to automate outdated paper registration, archiving and copy issuance systems at the State and local vital records offices.

**Reports Fund:** County collects a fee (.50/page) from customers requesting reports.

**Register of Deeds Fund:** County retains all remaining recording fees (\$15.00 from each document recorded. \$5.00 from each first copy of every birth record sold. \$7.00 from each first copy of every death and marriage record sold. \$3.00 for each extra copy of vital records sold.)

**County Land Record Fund:** Effective June 25, 2010 statutes provide that \$8.00 is retained for the provision of land information on the internet and for Land Records modernization.

**State Transfer Fund:** State collects 80% of all Transfer Fees collected.

**State Birth Fund:** State collects \$7.00 of every birth record sold.

**State Land Record Fund:** State collects \$7.00 from each document recorded.

## WOOD COUNTY

## Fund Transaction Summary Report by Account Number

Report Criteria: TndrDate &gt;= Date(2016, 11, 1) And TndrDate &lt;= Date(2016, 11, 30)

Account Number	Fund Name	Total Fund Amount	Total Outstanding Charges	Total Fund due
-1	CHARGE PAYMENT FUND	456.00	0.00	456.00
	<b>Subtotal for -1:</b>	<b>456.00</b>	<b>0.00</b>	<b>456.00</b>
-2	ESCROW PAYMENT FUND	46,226.95	0.00	46,226.95
	<b>Subtotal for -2:</b>	<b>46,226.95</b>	<b>0.00</b>	<b>46,226.95</b>
11	COUNTY TRANSFER FEE FUND	10,953.48	0.00	10,953.48
	<b>Subtotal for 11:</b>	<b>10,953.48</b>	<b>0.00</b>	<b>10,953.48</b>
20	COUNTY VITALCHEK FEE FUND	50.00	0.00	50.00
	<b>Subtotal for 20:</b>	<b>50.00</b>	<b>0.00</b>	<b>50.00</b>
21	LAREDO REMOTE	3,549.08	0.00	3,549.08
	<b>Subtotal for 21:</b>	<b>3,549.08</b>	<b>0.00</b>	<b>3,549.08</b>
22	STATE DOA FUND	3,070.00	0.00	3,070.00
	<b>Subtotal for 22:</b>	<b>3,070.00</b>	<b>0.00</b>	<b>3,070.00</b>
30	REPORTS FUND	63.00	0.00	63.00
	<b>Subtotal for 30:</b>	<b>63.00</b>	<b>0.00</b>	<b>63.00</b>
4	REGISTER OF DEEDS FUND	21,571.00	0.00	21,571.00
	<b>Subtotal for 4:</b>	<b>21,571.00</b>	<b>0.00</b>	<b>21,571.00</b>
5	COUNTY LAND RECORD FUND	7,600.00	0.00	7,600.00
	<b>Subtotal for 5:</b>	<b>7,600.00</b>	<b>0.00</b>	<b>7,600.00</b>
6	STATE TRANSFER FUND	43,813.92	0.00	43,813.92
	<b>Subtotal for 6:</b>	<b>43,813.92</b>	<b>0.00</b>	<b>43,813.92</b>
7	STATE BIRTH FUND	959.00	0.00	959.00
	<b>Subtotal for 7:</b>	<b>959.00</b>	<b>0.00</b>	<b>959.00</b>
9	STATE LAND RECORD FUND	6,650.00	0.00	6,650.00
	<b>Subtotal for 9:</b>	<b>6,650.00</b>	<b>0.00</b>	<b>6,650.00</b>
	<b>Grand Total:</b>	<b>144,962.43</b>	<b>0.00</b>	<b>144,962.43</b>

End of Report

FMXFES01.RPT

## Fee Transaction Summary Report by Account Number

Report Criteria: TndrDate &gt;= Date(2016, 11, 1) And TndrDate &lt;= Date(2016, 11, 30)

Account Number	Fee Name	Count	Total Fee Amount	Total Outstanding Charges	Total Fee Due
-1	CHARGE PAYMENT FEE	5	456.00	0.00	456.00
	Subtotal for -1:	5	456.00	0.00	456.00
-2	ESCROW PAYMENT FEE	44	46,226.95	0.00	46,226.95
	Subtotal for -2:	44	46,226.95	0.00	46,226.95
14	126 - BIRTH ADDL VITALS	77	378.00	0.00	378.00
	137 - BIRTH ORIG VITALS	130	2,740.00	0.00	2,740.00
	799 - DEATH ADDL VITALS	100	2,397.00	0.00	2,397.00
	106 - DEATH ORIG VITALS	106	2,120.00	0.00	2,120.00
	64 - MARRIAGE ADDL VITALS	28	192.00	0.00	192.00
	42 - MARRIAGE ORIG VITALS	42	840.00	0.00	840.00
	Subtotal for 14:	483	8,667.00	0.00	8,667.00
20	1274 VITALCHEK FEE	5	100.00	0.00	100.00
	Subtotal for 20:	5	100.00	0.00	100.00
21	LAREDO REMOTE FEE	12	3,549.08	0.00	3,549.08
	Subtotal for 21:	12	3,549.08	0.00	3,549.08
24	CERTIFIED COPY FEE	4	20.00	0.00	20.00
	Subtotal for 24:	4	20.00	0.00	20.00
30	REPORTS FEE	4	63.00	0.00	63.00
	Subtotal for 30:	4	63.00	0.00	63.00
4	RECORDING FEES	1,005	28,500.00	0.00	28,500.00
	Subtotal for 4:	1,005	28,500.00	0.00	28,500.00
5	ABTRACTOR COPY FEE	38	1,060.00	0.00	1,060.00
	COPY FEE	82	349.00	0.00	349.00
	LAREDO REMOTE COPY FEE	121	1,204.00	0.00	1,204.00
	Subtotal for 5:	241	2,613.00	0.00	2,613.00
8	TRANSFER FEE	125	54,767.40	0.00	54,767.40
	Subtotal for 8:	125	54,767.40	0.00	54,767.40
	Grand Total:	1,928	144,962.43	0.00	144,962.43

End of Report

**CLERK OF COURT COLLECTED  
COUNTY REVENUES**  
FOR THE MONTH ENDING NOVEMBER 30, 2016

Which Dept. Receives Revenue	Account Title	Current Month Totals	Previous Month Totals	Difference
Clerk of Courts	County Forfeitures	\$ 8,507.03	\$ 9,225.83	\$ (718.80)
Clerk of Courts	Occupational Lic Fee Due Co	\$ -	\$ -	\$ -
Clerk of Courts	County Share State Fines	\$ 9,196.84	\$ 12,866.64	\$ (3,669.80)
Human Services	Custody Study Fees	\$ -	\$ -	\$ -
Clerk of Courts	Attorney Fees	\$ 1,726.74	\$ 1,377.85	\$ 348.89
Human Services	County OWI Surcharge	\$ 3,711.29	\$ 4,499.37	\$ (788.08)
District Attorney	District Attorney Service	\$ -	\$ -	\$ -
District Attorney	District Attorney 10%	\$ 541.23	\$ 474.37	\$ 66.86
Victim Witness	Victim Witness 10%	\$ 541.22	\$ 474.37	\$ 66.85
District Attorney	District Attorney Witness Fees	\$ -	\$ -	\$ -
Finance Department	Sales Tax	\$ -	\$ 0.00	\$ -
<b>Clerk's Fees</b>				
Clerk of Courts	County Clerk of Courts Fees	\$ 9,253.75		
Clerk of Courts	Bond Forfeitures	\$ 1,700.00		
Clerk of Courts	Payment Plan Fees	\$ 1,255.00		
Clerk of Courts	Muni Disposal Fees	\$ 110.00	\$ 12,318.75	\$ 11,181.62
Branch I	Juvenile Ordinances	\$ 93.75	\$ 74.75	\$ 19.00
Sheriff's Dept.	Warrant Fees	\$ 1,745.05	\$ 3,649.88	\$ (1,904.83)
Sheriff's Dept.	Jail Surcharge	\$ 2,713.70	\$ 3,001.02	\$ (287.32)
Sheriff's Dept.	Blood Test Costs	\$ 160.88	\$ 260.63	\$ (99.75)
Sheriff's Dept.	Extradition Costs	\$ 17.42	\$ 63.69	
COC Div. Mediation	Family Counseling Service Fees	\$ 465.00	\$ 570.00	\$ (105.00)
COC Div. Mediation	Family Counseling Reimbursement	\$ 325.00	\$ 470.00	\$ (145.00)
Clerk of Courts	Interest (from A/C # 2299-851)	\$ 24.02	\$ 24.52	\$ (0.50)
<b>COUNTY REVENUE</b>		<b>\$ 42,087.92</b>	<b>\$ 48,214.54</b>	<b>\$ (6,126.62)</b>
<b>0700-24241 STATE REVENUES</b>		<b>\$ 125,185.66</b>	<b>\$ 143,726.52</b>	<b>\$ (18,540.86)</b>
<b>SUBTOTAL</b>		<b>\$ 167,273.58</b>	<b>\$ 191,941.06</b>	<b>\$ (24,667.48)</b>
<b>MUNICIPAL PASS THROUGH REVENUES</b>		<b>\$ 1,076.34</b>	<b>\$ 797.31</b>	<b>\$ 279.03</b>
<b>TOTAL REVENUE DISBURSED</b>		<b>\$ 168,349.92</b>	<b>\$ 192,738.37</b>	<b>\$ (24,388.45)</b>

For the Judicial & Legislative Committee Meeting dated: 1/6/17  
Prepared by Cindy L. Joosten, Clerk of Circuit Court

## ANNUAL REVENUE COMPARISON

2015					2016				
	Total	State	County	Muni		Total	State	County	Muni
Jan	185,056	137,904	46,186	966	Jan	183,129	133,891	47,986	1,252
Feb	212,110	145,842	64,444	1,824	Feb	237,880	170,094	66,446	1,340
Mar	218,182	157,948	58,510	1,725	Mar	207,463	147,434	58,977	1,052
Apr	176,643	128,785	47,243	615	Apr	184,021	134,998	48,123	900
May	170,886	119,751	50,021	1,114	May	178,881	131,194	46,733	954
Jun	212,081	158,911	51,618	1,552	Jun	178,382	134,263	43,214	905
Jul	184,306	130,959	52,098	1,249	Jul	160,906	121,360	38,704	842
Aug	199,572	148,155	49,695	1,722	Aug	207,074	158,720	47,221	1,133
Sep	177,141	128,306	47,921	913	Sep	209,378	156,398	51,534	1,447
Oct	202,833	141,084	60,824	925	Oct	192,738	143,727	48,215	797
Nov	165,941	117,627	47,244	1,070	Nov	168,350	125,186	42,088	1,076
Dec	165,631	116,727	47,942	962	Dec	-			
	2,270,382	1,631,998	623,746	14,638		2,108,202	1,557,264	539,240	11,698
2015 YEAR TO DATE REVENUE:						2,104,750	1,515,271	575,804	13,676
INCREASE (Decrease)						3,452	41,993	(36,564)	(1,977)

## COLLECTION ACTIVITY SUMMARY FOR 2016

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>Warrants Issued</b>	75	112	40	54	120	14	60	107	74	62	154	
<b>Suspensions Issued</b>	90	28	1	66	33	25	45	45	56	21	50	
<b>Payment Plans Created</b>	82	73	54	89	60	72	66	106	76	80	84	
<b>Receivables in Payment Plans</b>	5832	5748	5679	5775	5779	5733	5532	5930	6002	6029	6064	
<b>Payment Plans Due</b>	\$62,712	\$66,198	\$67,267	\$61,605	\$64,803	\$65,396	\$63,779	\$66,912	\$70,405	\$63,796	\$65,987	\$65,037
<b># of Payment Plans PIF</b>	74	135	71	72	77	64	48	76	59	77	85	
<b>Fines worked off through Community Service</b>	9	32	22	19	17	24	19	18	15	6	14	
<b>\$ Worked off through Community Service</b>	\$3,230	\$15,441	\$9,499	\$6,402	\$6,301	\$8,816	\$7,709	\$6,089	\$5,177	\$7,782	\$10,852	
<b>Collection Agency Payments</b>	\$35	\$6,776	\$1,253	\$340	\$2,403	\$645	\$101	\$106	\$492	\$84	\$254	
<b>Electronic Payments</b>	\$42,902	\$27,753	\$44,900	\$28,411	\$40,870	\$38,445	\$39,998	\$52,809	\$50,493	\$51,757	\$68,923	

Wood County Circuit Court  
Active Non-Escrow Receivables Audit Summary (DOC/Other Collects Included)  
For Month Ending 11-30-2016  
Final

12-07-2016  
02:16 pm

Account	0-1 Month	1-2 Months	2-3 Months	3-6 Months	6-12 Months	1-2 Years	2-3 Years	3-4 Years	4-5 Years	Over 5 Years	Total
Fees	29142.19	29336.71	29038.44	68133.21	100092.16	111066.93	74380.19	29103.02	49786.98	202948.61	723028.44
Traffic	39493.61	37382.06	23827.19	53032.88	80683.28	85438.13	90623.29	33958.54	29874.33	176117.78	650431.09
Criminal	63397.40	83647.54	75201.08	187307.69	312215.60	460012.22	257103.32	208229.84	176686.67	477713.79	2301515.15
Restitution	4082.85	14147.44	4764.55	13931.82	36294.01	86781.59	43681.94	60686.43	170900.00	128204.11	563474.74
<b>TOTAL</b>	<b>\$ 136,116.05</b>	<b>\$ 164,513.75</b>	<b>\$ 132,831.26</b>	<b>\$ 322,405.60</b>	<b>\$ 529,285.05</b>	<b>\$ 743,298.87</b>	<b>\$ 465,788.74</b>	<b>\$ 331,977.83</b>	<b>\$ 427,247.98</b>	<b>\$ 984,984.29</b>	<b>\$ 4,238,449.42</b>

Wood County Circuit Court  
Active Non-Escrow Receivables Audit Summary (DOC/Other Collects Omitted)  
For Month Ending 11-30-2016  
Final

12-07-2016  
02:17 pm

Account	0-1 Month	1-2 Months	2-3 Months	3-6 Months	6-12 Months	1-2 Years	2-3 Years	3-4 Years	4-5 Years	Over 5 Years	Total
Fees	29068.18	29308.71	27254.24	61999.91	95949.23	104108.86	61104.59	25399.13	17937.29	149324.42	601454.56
Traffic	39493.61	37382.06	23827.19	53032.88	80683.28	85438.13	90623.29	33821.04	29196.33	176117.78	649615.59
Criminal	59112.41	73161.03	64603.58	167671.94	230376.33	328074.22	174871.82	142341.22	104505.40	326334.35	1671052.30
Restitution	2501.02	1368.28	75.28	1494.93	7526.35	34245.48	14268.01	7769.24	4033.73	62422.16	135704.48
<b>TOTAL</b>	<b>\$ 130,175.22</b>	<b>\$ 141,220.08</b>	<b>\$ 115,760.29</b>	<b>\$ 284,199.66</b>	<b>\$ 414,535.19</b>	<b>\$ 551,866.69</b>	<b>\$ 340,867.71</b>	<b>\$ 209,330.63</b>	<b>\$ 155,672.75</b>	<b>\$ 714,198.71</b>	<b>\$ 3,057,826.93</b>



VICTIM WITNESS SERVICES MONTHLY REPORT  
NOVEMBER 23, 2016 TO DECEMBER 29, 2016

Contact made with 99 victims or witnesses

Met with 32 in person in office

Initial information sent on 86 new cases

Disposition information provided on 121 closed files

No contact information provided to 26 victims

Sentencing after revocation information shared on 91 occasions

Notice of post- conviction information sent to 3 parties

Informed 10 individuals of no prosecution of their case

Conducted the Victim Impact Panel at Mid-State Technical College on December 13, 2016 with 36 required attendees

Attended the Child Abuse Task Force Meeting on 12-14-16

Restitution ordered this time period of \$40,689.57. Of this amount \$2825.75 reflects loss to private citizens , \$2345.32 reflects loss to local businesses, and \$35,518.50 reflects a child support loss.

Respectfully Submitted,



Trisha L. Anderson

**Committee Report**

County of Wood

Report of claims for: Corporation Counsel

For the period of: December 2016

For the range of vouchers: 09160026 - 09160027

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
09160026	STATE BAR OF WISCONSIN	Rules of Evidence	12/28/2016	68.15	
09160027	WEILAND LEGAL SERVICES	outside counsel	12/27/2016	180.00	
Grand Total:				\$248.15	

Signatures

Committee Chair:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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Committee Member:

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**Committee Report**

County of Wood

Report of claims for: CLERK OF CIRCUIT COURT

For the period of: DECEMBER 2016

For the range of vouchers: 07162928 - 07163120

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount
07162928	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 16ME102	11/15/2016	540.00
07162929	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 16JM132	11/14/2016	690.00
07162930	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 16ME134	11/16/2016	390.00
07162931	COATES JOHN T MD	Med Exam - 15JM139	11/16/2016	945.00
07162932	COATES JOHN T MD	Med Exam - 16ME134	11/16/2016	845.00
07162933	COATES JOHN T MD	Med Exam - 16ME102	11/15/2016	845.00
07162934	CVEYKUS DANIEL T ATTORNEY	Atty Fee - 11GN24	10/18/2016	182.00
07162935	DAVE INDU J MD	Med Exam - 16JM140	11/18/2016	675.00
07162936	DAVE MD JAGDISH S	Med Exam - 16JM140	11/17/2016	675.00
07162937	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 16GN67	11/11/2016	297.06
07162938	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 13GN55	11/11/2016	133.00
07162939	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 12GN30	11/11/2016	133.00
07162940	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 03GN67	11/13/2016	175.00
07162941	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 15GN35	11/13/2016	133.00
07162942	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 03GN44	11/13/2016	133.00
07162943	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 13GN76	11/13/2016	133.00
07162944	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 95GN21	11/13/2016	133.00
07162945	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 92GN228	11/11/2016	133.00
07162946	GORSKI & WITTMAN ATTYS AT LAW	Atty fee - 89GN229	11/11/2016	133.00
07162947	HILL & WALCZAK ATTYS	Atty Fee - 16JC24	11/14/2016	255.50
07162948	HILL & WALCZAK ATTYS	Atty Fee - 16JG15	11/14/2016	248.50
07162949	HILL & WALCZAK ATTYS	Atty Fee - 15JC41	11/14/2016	346.50
07162950	HILL & WALCZAK ATTYS	Atty fee - 16JC69 - 16JC73	11/14/2016	532.00
07162951	HILL & WALCZAK ATTYS	Atty Fee - 16JC67	11/14/2016	423.50
07162952	HILL & WALCZAK ATTYS	Atty Fee - 13JC26	11/14/2016	294.00
07162953	HILL & WALCZAK ATTYS	Atty Fee - 16GN66	11/14/2016	448.00
07162954	HILL & WALCZAK ATTYS	Atty Fee - 14GN45	11/15/2016	1162.00
07162955	HILL & WALCZAK ATTYS	Atty Fee - 16GN65	11/15/2016	476.00
07162956	HILL & WALCZAK ATTYS	Atty Fee - 14JC111 & 15JC102	11/16/2016	77.00
07162957	NASH LAW GROUP	Atty Fee - 16CM593	11/15/2016	286.19
07162958	SIEWERT JEFFREY J	Atty Fee - 15GN57	11/14/2016	245.00
07162959	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 16JM143	11/29/2016	690.00
07162960	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 16JM142	11/28/2016	390.00

**Committee Report**

County of Wood

Report of claims for: CLERK OF CIRCUIT COURT

For the period of: DECEMBER 2016

For the range of vouchers: 07162928 - 07163120

07162961	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 16ME129	11/08/2016	540.00
07162962	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 15JM76	11/03/2016	690.00
07162963	ANDERSON LAW OFFICE	Atty Fee - 05GN93	11/22/2016	216.17
07162964	ANDERSON LAW OFFICE	Atty Fee - 12GN20	11/21/2016	216.17
07162965	ARENDT PATRICK ATTY	Atty Fee - 15JC93	11/21/2016	112.00
07162966	BENSON STEVEN A PH D LLC	Med Exam - C.R. D.	10/24/2016	1549.30
07162967	COATES JOHN T MD	Med Exam - 16ME53	11/17/2016	845.00
07162968	COATES JOHN T MD	Med Exam - 16ME126	11/03/2016	845.00
07162969	COATES JOHN T MD	Med Exam - 16ME100	09/14/2016	845.00
07162970	COATES JOHN T MD	Med Exam - 16ME56	11/22/2016	845.00
07162971	COATES JOHN T MD	Med Exam - 16ME129	11/08/2016	845.00
07162972	COATES JOHN T MD	Med Exam - 16GN69	11/02/2016	650.00
07162973	GARDNER ROBERT A ATTY	Atty Fee - 16CM394	11/21/2016	226.64
07162974	GEBERT LAW OFFICE	Atty Fee - 07GN16	11/30/2016	98.00
07162975	GEBERT LAW OFFICE	Atty Fee - 14GN12	11/30/2016	98.00
07162976	GEBERT LAW OFFICE	Atty Fee - 13GN58	11/29/2016	98.00
07162977	GEBERT LAW OFFICE	Atty Fee - 11GN10	11/30/2016	98.00
07162978	GEBERT LAW OFFICE	Atty Fee - 02GN55	11/30/2016	98.00
07162979	GEBERT LAW OFFICE	Atty Fee - 99GN79	11/30/2016	98.00
07162980	GEBERT LAW OFFICE	Atty Fee - 97GN40	11/30/2016	98.00
07162981	GEBERT LAW OFFICE	Atty Fee - 87GN233	11/30/2016	98.00
07162982	GEBERT LAW OFFICE	Atty Fee - 06GN46	11/30/2016	98.00
07162983	GEBERT LAW OFFICE	Atty Fee - 88GN201	11/30/2016	98.00
07162984	GEBERT LAW OFFICE	Atty Fee - 93GN223	11/30/2016	98.00
07162985	GEBERT LAW OFFICE	Atty Fee - 08GN40	11/30/2016	98.00
07162986	GEBERT LAW OFFICE	Atty Fee - 88GN214	11/30/2016	98.00
07162987	GEBERT LAW OFFICE	Atty Fee - 02GN30	11/30/2016	98.00
07162988	GEBERT LAW OFFICE	Atty Fee - 89GN215	11/30/2016	98.00
07162989	GEBERT LAW OFFICE	Atty Fee - 91GN225	11/30/2016	98.00
07162990	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 09GN64	11/26/2016	133.00
07162991	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 95GN06	11/26/2016	161.84
07162992	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 88GN213	11/26/2016	161.84
07162993	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 98GN26	11/26/2016	133.00
07162994	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 16GN53	10/26/2016	349.56
07162995	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 10GN20	11/11/2016	290.06
07162996	HILL & WALCZAK ATTYS	Atty Fee - 11GN32	10/26/2016	227.50
07162997	HILL & WALCZAK ATTYS	Atty fee - 11GN38	10/26/2016	241.50
07162998	HILL & WALCZAK ATTYS	Atty Fee-2014GN72	10/24/2016	245.00

**Committee Report**

County of Wood

Report of claims for: CLERK OF CIRCUIT COURT

For the period of: DECEMBER 2016

For the range of vouchers: 07162928 - 07163120

07162999	HILL & WALCZAK ATTYS	Atty Fee - 14GN64	10/24/2016	238.00
07163000	KRUSE JOHN ADAM ATTY	FCC Services Nov 2016	12/01/2016	9271.31
07163001	MID-STATE TECHNICAL COLLEGE	Amer Heart Assoc - trn cards	11/21/2016	60.00
07163002	MUSUNURU J R MD	Med Exam - 16ME147	11/26/2016	490.00
07163003	MUSUNURU J R MD	Med Exam - 16JM149	11/29/2016	490.00
07163004	MUSUNURU J R MD	Med Exam - 16JM143	11/22/2016	350.00
07163005	MUSUNURU J R MD	Med Exam - 16JM142	11/22/2016	490.00
07163006	NASH LAW GROUP	Atty fee - 14JC111& 15JC102	11/16/2016	77.00
07163007	NASH LAW GROUP	Atty fee - 16JC63	11/18/2016	203.00
07163008	NASH LAW GROUP	Atty Fee - 16TP18	11/18/2016	42.00
07163009	NASH LAW GROUP	Atty fee - 16CF314	11/22/2016	328.29
07163010	NASH LAW GROUP	Atty Fee - 15TP42 & 42	11/04/2016	42.00
07163011	NASH LAW GROUP	Atty Fee - 16JG07	11/11/2016	775.00
07163012	NASH LAW GROUP	Atty Fee - 16CV377	11/15/2016	140.00
07163013	NASH LAW GROUP	Atty Fee - 16CF299	11/08/2016	487.54
07163014	NASH LAW GROUP	Atty Fee - 16CT259	11/15/2016	562.36
07163015	SCHMIDT & GRACE	Atty Fee - 16CM585	11/16/2016	126.00
07163016	WEILAND LEGAL SERVICES	Atty Fee - 16GN70	11/03/2016	154.00
07163017	WEILAND LEGAL SERVICES	Atty Fee - 15GN51	10/28/2016	70.00
07163018	WEILAND LEGAL SERVICES	Atty Fee - 14GN48	10/28/2016	70.00
07163019	WEILAND LEGAL SERVICES	Atty fee - 16GN72	12/01/2016	140.00
07163020	WEILAND LEGAL SERVICES	Atty Fee - 16GN78	12/01/2016	140.00
07163021	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 16JM149	12/02/2016	690.00
07163022	COATES JOHN T MD	Med Exam - 06ME63	12/01/2016	845.00
07163023	- 07163070 JUROR EXPENSE NOV 2016	JUROR EXPENSE NOVEMBER 2016	11/09/2016	1090.41
07163071	JOOSTEN CINDY	Humidifier filter	12/06/2016	17.82
07163072	ARENDT PATRICK ATTY	Atty fee - 16TP22	11/30/2016	77.00
07163073	COATES JOHN T MD	Med Exams - 16ME65	12/04/2016	750.00
07163074	COATES JOHN T MD	Med Exam - 16ME151	12/08/2016	745.00
07163075	DECKARD FLORA	Witness Fee - 16CF511	11/14/2016	20.00
07163076	ELORANTA LAW OFFICE	Mediation Srvc Oct/Nov 2016	12/05/2016	400.00
07163077	GEBERT LAW OFFICE	Mediation Srvc - Nov 2016	12/05/2016	450.00
07163078	GORSKI KENNETH	Court Comm - Nov 2016	12/06/2016	1176.42
07163079	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 15GN55	12/03/2016	133.00
07163080	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 79GN31	12/03/2016	161.84
07163081	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 06GN16	12/03/2016	159.14
07163082	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 03GN55	12/03/2016	133.00
07163083	NASH LAW GROUP	Atty Fee - 16CM562	12/08/2016	209.67
07163084	STEVNING-ROE LAW FIRM LLC	Atty Fee - 04GN28	12/06/2016	327.66

**Committee Report**

County of Wood

Report of claims for: CLERK OF CIRCUIT COURT

For the period of: DECEMBER 2016

For the range of vouchers: 07162928 - 07163120

07163085	WEILAND LEGAL SERVICES	Atty Fee - 16GN76	12/01/2016	154.00
07163086	TEPP JANEL	Office Christmas Cards	12/09/2016	15.79
07163087	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 16ME151	12/08/2016	390.00
07163088	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 16ME147	12/02/2016	390.00
07163089	ARENDT PATRICK ATTY	Atty Fee - 16TP42	12/14/2016	105.00
07163090	ARENDT PATRICK ATTY	Atty Fee - 15JC103	12/12/2016	105.00
07163091	ARENDT PATRICK ATTY	Atty Fee - 15JC100	12/12/2016	105.00
07163092	LA CHAPELLE KRYSHAK & NETTESHEIM LLP	Atty Fee - 16CT251	12/07/2016	247.11
07163093	COATES JOHN T MD	Med Exam - 16ME65	12/10/2016	195.00
07163094	FLEXSTAFF	Contracted Clerical Services	11/09/2016	1078.09
07163095	FLEXSTAFF	Contracted Clerical Services	11/16/2016	968.57
07163096	FLEXSTAFF	Contracted Clerical Services	11/23/2016	1057.56
07163097	FLEXSTAFF	Contracted Clerical Services	11/30/2016	653.71
07163098	FLEXSTAFF	Contracted Clerical Services	12/07/2016	1078.09
07163099	GALLI MICHAEL PHD	Med Exam - 16JV28	12/14/2016	1640.00
07163100	GEBERT LAW OFFICE	Atty fee - 16TP20	12/08/2016	63.00
07163101	GEIMER & ORCUTT LAW SC	Atty Fee - 02GN31	11/17/2016	518.00
07163102	OFFICE ENTERPRISES	Dual monitor arm & 2 chairs	12/09/2016	1143.00
07163103	PABST ANNA	Witness Fee - 15CF360	12/13/2016	16.20
07163104	WEST PAYMENT CENTER	LL Internet Access - Nov 2016	12/01/2016	1839.92
07163105	WI STATE LABORATORY OF HYGIENE	Witness Fee - 15TR2632	11/30/2016	45.00
07163106	WI STATE LABORATORY OF HYGIENE	Witness Fee - 16CT152	11/30/2016	63.20
07163107	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 16ME154	12/08/2016	540.00
07163108	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 16ME157	12/08/2016	540.00
07163109	LA CHAPELLE KRYSHAK & NETTESHEIM LLP	Atty fee - 16CM588	11/28/2016	238.00
07163110	BRATCHER LAW OFFICE LLC	Atty Fee - 08GN31	11/17/2016	170.93
07163111	CARMICHAEL & QUARTEMONT S C	Atty Fee - 13GN50	11/30/2016	133.00
07163112	COATES JOHN T MD	Med Exam - 16GN84	12/06/2016	650.00
07163113	GALLI MICHAEL PHD	Med Exam - 16CM347	12/14/2016	915.00
07163114	GEBERT LAW OFFICE	Atty Fee - 11GN20	11/30/2016	98.00
07163115	GEBERT LAW OFFICE	Atty Fee - 08GN21	11/30/2016	98.00
07163116	GEBERT LAW OFFICE	Atty Fee - 12GN74	11/30/2016	98.00
07163117	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 12GN33	11/16/2016	196.00
07163118	NASH LAW GROUP	Atty Fee - 16JC48 & 49	12/08/2016	560.00
07163119	NASH LAW GROUP	Atty Fee - 16TP10 & 11	12/07/2016	35.00
07163120	SERSCH THERESE	Med Exam - 12GN62	12/05/2016	341.04

Grand Total: \$63,750.50

**Committee Report**  
County of Wood

Report of claims for: CLERK OF CIRCUIT COURT

For the period of: DECEMBER 2016

For the range of vouchers: 07162928 - 07163120

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee  
Member: \_\_\_\_\_

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Member: \_\_\_\_\_

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Member: \_\_\_\_\_

Committee  
Member: \_\_\_\_\_

**Committee Report**  
County of Wood

Report of claims for: CHILD SUPPORT

For the period of: 12/2016

For the range of vouchers: 02160118 - 02160126

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
02160118	RINGER TIFFANY	MEAL/MILEAGE REIMB.	12/15/2016	248.16	P
02160119	STOFLET VICKI	MEAL REIMB.	12/15/2016	30.00	P
02160120	VRUWINK BRENT	MEAL AND MILEAGE REIMB.	12/15/2016	66.72	P
02160121	CHARLES EVANS PROCESS SERVICE	10-PROCESS OF SERVICE FEES	12/27/2016	330.00	.
02160122	DNA DIAGNOSTICS CENTER	18-IND. GENETIC TESTS	12/27/2016	446.50	
02160123	LEGAL LOGISTICS LLC	7-PROCESS OF SERVICE FEES	12/27/2016	430.00	
02160124	QUALITY PLUS PRINTING INC	COURT POST CARDS/ENV.	12/27/2016	327.50	
02160125	RIVER CITY PROCESS SERVERS	24-PROCESS OF SERVICE FEES	12/27/2016	910.00	
02160126	WAUPACA COUNTY SHERIFF'S DEPT	1-PROCESS OF SERVICE FEE	12/27/2016	55.00	
Grand Total:				\$2,843.88	

Signatures

Committee Chair:

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Committee Member:

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Committee Member:

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**Committee Report**

County of Wood

Report of claims for: REGISTER OF DEEDS

For the period of: DECEMBER 2016

For the range of vouchers: 24160017 - 24160019

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
24160017	EXCEL BINDING INC	REPAIR GRANTEE 4 BOOK	12/04/2016	890.08	
24160018	FIDLAR TECHNOLOGIES INC	NOVEMBER LAREDO USAGE	12/13/2016	95.58	
24160019	PFC PRODUCTS	BIRTH CERTIFICATE FOLDERS	11/22/2016	711.92	
Grand Total:				\$1,697.58	

Signatures

Committee Chair:

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Committee Member:

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Committee Member:

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**Committee Report**

County of Wood

Report of claims for: District Attorney

For the period of: December 2016

For the range of vouchers: 11160019 - 11160020

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
11160019	NOTARY BOND RENEWAL SERVICE	Notary Renewal	12/14/2016	50.00	P
11160020	WISCONSIN DEPARTMENT OF FINANCIAL INSTITUTIONS	Notary Renewal	12/14/2016	40.00	P
Grand Total:				\$90.00	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

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Committee Member:

Committee Member:

Committee Member:

## County of Wood

Report of claims for: BRANCH 1 / PROBATE

For the period of: DECEMBER 2016

For the range of vouchers: 03160039 - 03160042

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
03160039	RAY'S BUSINESS MACHINES	REPAIR ON CALCULATOR TCA720FK	12/06/2016	59.75	
03160040	THOMSON REUTERS-WEST PUBLISHING CORP	LAW BOOKS WI STAT 2016 PP&GEN	12/20/2016	3003.00	
03160041	COLLINS KIMBERLY	TRANSCRIPT FEES	11/14/2016	72.00	
03160042	COLLINS KIMBERLY	TRANSCRIPT FEES	12/14/2016	250.00	
Grand Total:				\$3,384.75	

Signatures

Committee Chair:

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Committee Member:

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**Committee Report**

County of Wood

Report of claims for: BRANCH 2

For the period of: DECEMBER 2016

For the range of vouchers: 04160040 - 04160045

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
04160040	SWITS LTD	INTERPRETER SVCS - 16FA119	11/08/2016	37.50	
04160041	ZAMOW DENISE	TRANSCRIPTS 15CF180 15CM319	12/02/2016	28.00	
04160042	ZAMOW DENISE	TRANSCRIPTS 15CF394	12/02/2016	28.00	
04160043	ZAMOW DENISE	TRANSCRIPTS 14CF170	12/02/2016	16.00	
04160044	ZAMOW DENISE	TRANSCRIPTS 15CF169	12/07/2016	62.00	
04160045	ZAMOW DENISE	TRANSCRIPTS 15CF211 16CF24	12/08/2016	76.00	
Grand Total:				\$247.50	

**Signatures**

Committee Chair:

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Committee Member:

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Committee Member:

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**Committee Report**

County of Wood

Report of claims for: BRANCH 2

For the period of: DECEMBER 2016

For the range of vouchers: 04160040 - 04160045

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
04160040	SWITS LTD	INTERPRETER SVCS - 16FA119	11/08/2016	37.50	
04160041	ZAMOW DENISE	TRANSCRIPTS 15CF180 15CM319	12/02/2016	28.00	
04160042	ZAMOW DENISE	TRANSCRIPTS 15CF394	12/02/2016	28.00	
04160043	ZAMOW DENISE	TRANSCRIPTS 14CF170	12/02/2016	16.00	
04160044	ZAMOW DENISE	TRANSCRIPTS 15CF169	12/07/2016	62.00	
04160045	ZAMOW DENISE	TRANSCRIPTS 15CF211 16CF24	12/08/2016	76.00	
Grand Total:				\$247.50	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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Committee Member: \_\_\_\_\_

**Committee Report**

County of Wood

Report of claims for: BRANCH 3 / DRUG COURT

For the period of: DECEMBER 2016

For the range of vouchers: 05160063 - 05160069

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
05160063	ATTIC CORRECTIONAL SERVICES INC	DRUG CRT STAFF ENHANCED	12/01/2016	6008.33	P
05160064	ATTIC CORRECTIONAL SERVICES INC	DRUG CRT STAFF & REVENUE	12/01/2016	6479.65	P
05160065	SIEMENS HEALTHCARE DIAGNOSTICS	DRUG TEST SUPPLIES	11/23/2016	1103.05	P
05160066	CAP SERVICES INC	INTERPRETER FEES 12GN73	10/20/2016	79.00	
05160067	STATE BAR OF WISCONSIN	CIVIL BENCHBOOK UPDATE	11/21/2016	65.53	
05160068	STATE BAR OF WISCONSIN	RULES OF EVIDENCE HANDBOOK	12/06/2016	71.90	
05160069	WISCONSIN LAW JOURNAL THE	SUBSCRIPTION RENEWAL 2017	11/02/2016	299.00	
Grand Total:				\$14,106.46	

Signatures

Committee Chair:

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Committee Member:

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Committee Member:

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## RETAINER AGREEMENT

WOOD COUNTY, a Wisconsin County (hereinafter referred to as the "County") hereby retains KENNETH GORSKI (hereinafter referred to as "Gorski") as its Small Claims Court Commissioner.

IT IS UNDERSTOOD AND AGREED that County is retaining Gorski, and Gorski agrees, directly or via a designee acceptable to the Wood County Circuit Court Judges, to provide Small Claims Court Commissioner services, on the following terms and conditions:

1. This agreement becomes effective January 1, 2017, and shall terminate on December 31, 2017. This contract shall automatically renew on an annual basis unless either party provides the other with written notice of termination on or by November 30 preceding the start of the next calendar year. Gorski and County acknowledge that Gorski's ability to provide Small Claims Court Services is contingent upon the approval of the Chief Judge of the 6<sup>th</sup> Judicial District. Both parties acknowledge and are aware that Gorski, as well as any designee retained by Gorski, serves at the pleasure of the Chief Judge of the 6<sup>th</sup> Judicial District. Gorski and County reserve the right to renegotiate the terms and conditions of this contract with regard to compensation and/or services provided on an annual basis.
2. County will pay Gorski on an hourly basis for time spent in performing services connected with this matter at the rate of \$141.45 per hour for services performed by Gorski or his designee. Services will be charged by one-tenth-hour units, with a minimum charge for any service. Although it is impossible to determine in advance the number of hours required to complete this action, the maximum annual charges for providing Court Commissioner services shall not exceed \$15,837.00.
3. Gorski shall send monthly billing statements to County for which payment is due within thirty days of receipt. If County has any objections to the statement, County will make them to Gorski in writing within thirty days of the statement's date, or Gorski may deem them waived. County will promptly pay any balance due on such statements within the parameters of County policy.
4. Small Claims Court services include pretrial conferences and trials for all small claims actions, including: money judgments, forfeitures, replevins and other proceedings governed by Ch. 799, Wis. Stats. County and Gorski acknowledge that the scope of Small Claims Court Commissioner services provided is dependent upon the authorization to provide said services being granted by the Chief Judge of the 6<sup>th</sup> Judicial District. As of January 1, 2017, Gorski is authorized to provide all Family Court services described herein.
5. Gorski shall maintain all licenses, certifications and continuing educational requirements necessary to perform the duties of a Small Claims Court Commissioner.

6. Gorski and County shall sign any and all documents necessary for the execution of this contract.

7. Gorski is being retained as an independent contractor and not as an employee. Any reference herein to Gorski also applies to any designee of Gorski.

8. This agreement represents the entire agreement between the parties. Any mutually agreed-upon changes concerning this agreement must be in writing to be effective and to avoid misunderstanding.

Dated this \_\_\_\_ day of November, 2016.

WOOD COUNTY

\_\_\_\_\_  
By: Cynthia Cepress, County Clerk

Dated this 7<sup>th</sup> Dec day of November, 2016

KENNETH GORSKI

Kenneth Gorski  
Kenneth Gorski



## RETAINER AGREEMENT

WOOD COUNTY, a Wisconsin County (hereinafter referred to as the "County") hereby retains JOHN ADAM KRUSE (hereinafter referred to as "Kruse") as its Family Court Commissioner.

IT IS UNDERSTOOD AND AGREED that County is retaining Kruse, and Kruse agrees, directly or via a designee acceptable to the Wood County Circuit Court Judges, to provide Family Court Commissioner services, on the following terms and conditions:

1. This agreement becomes effective January 1, 2017, and shall terminate on December 31, 2017. This contract shall automatically renew on an annual basis unless either party provides the other with written notice of termination on or by November 30 preceding the start of the next calendar year. Kruse and County acknowledge that Kruse's ability to provide Family Court Services is contingent upon the approval of the Chief Judge of the 6<sup>th</sup> Judicial District. Both parties acknowledge and are aware that Kruse, as well as any designee retained by Kruse, serves at the pleasure of the Chief Judge of the 6<sup>th</sup> Judicial District. Kruse and County reserve the right to renegotiate the terms and conditions of this contract with regard to compensation and/or services provided on an annual basis.

2. County will pay Kruse on an hourly basis for time spent in performing services connected with this matter at the rate of \$141.45 per hour for services performed by Kruse or his designee. Telephone calls to or from Kruse from County employees, elected officials, family law attorneys and Wood County residents concerning Family Court Commissioner matters will be included in hourly charges. Services will be charged by one-tenth-hour units, with a minimum charge for any service, including telephone calls, of one-tenth hour. County will not be charged for Family Court Commissioner continuing education expenses and Kruse's office expenses including, but not limited to, secretarial services, travel expenses, long distance telephone calls, fax fees, postage and photocopy charges. County will pay Kruse (but not his designee) for the time associated with complying with continuing education requirements (which is currently 5 days per year); this includes travel time and seminar time. Although it is impossible to determine in advance the number of hours required to complete this action, the maximum annual charges for providing Court Commissioner services shall not exceed \$87,643.00.

3. Kruse shall send monthly billing statements to County for which payment is due within thirty days of receipt. If County has any objections to the statement, County will make them to Kruse in writing within thirty days of the statement's date, or Kruse may deem them waived. County will promptly pay any balance due on such statements within the parameters of County policy.

4. Family Court Commissioner services shall include, but not be limited to, mediation services, conducting hearings and issuing orders on motions for post-divorce or post-paternity judgment revisions of child support; conducting hearings and issuing orders on petitions for domestic abuse and harassment injunctions; conducting hearings and issuing orders

on Orders to Show Cause for Temporary Orders in divorce actions; conducting hearings and issuing orders on child support tax intercept appeals; conducting hearings and issuing orders on child support arrearage appeals; and to provide information and counsel to Wood County residents regarding family court procedures. County and Kruse acknowledge that the scope of Family Court Commissioner services provided is dependent upon the authorization to provide said services being granted by the Chief Judge of the 6<sup>th</sup> Judicial District. As of January 1, 2017, Kruse is authorized to provide all Family Court services described herein.

5. Kruse shall maintain all licenses, certifications and continuing educational requirements necessary to perform the duties of a Family Court Commissioner.

6. Kruse and County shall sign any and all documents necessary for the execution of this contract. Specifically, Kruse shall enter into the Standard Cooperative Agreement with the Wood County Child Support Agency as required by the State of Wisconsin.

7. Kruse is being retained as an independent contractor and not as an employee. Any reference herein to Kruse also applies to any designee of Kruse.

8. This agreement represents the entire agreement between the parties. Any mutually agreed-upon changes concerning this agreement must be in writing to be effective and to avoid misunderstanding.

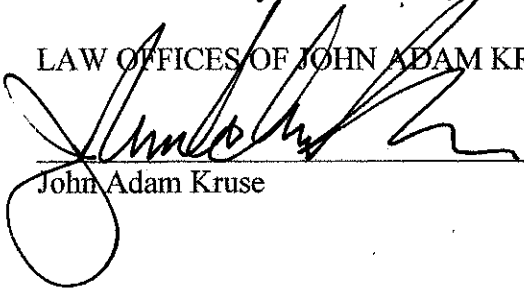
Dated this \_\_\_\_ day of \_\_\_\_\_, 2016.

WOOD COUNTY

By: Cynthia Cepress, County Clerk

Dated this 28<sup>th</sup> day of November, 2016

LAW OFFICES OF JOHN ADAM KRUSE

  
John Adam Kruse

NOTICE OF INJURY AND CLAIM  
(APPENDIX Q)

To: Wood County Clerk  
400 Market Street  
Wisconsin Rapids, WI 54494

Mailing Address: Wood County Clerk  
PO Box 8095  
Wisconsin Rapids WI 54495.

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against  
Wood County.

THE INCIDENT

Date: 12-11-16  
Time: evening  
Place: 9803 S Washington

RECEIVED  
DEC 21 2016  
WOOD CO. CORP. COUNSEL

The circumstances giving rise to my claim are as follows:

Blow hit my mail box for the 2nd time in  
two years to replace the house box that  
it is well lost \$89.99

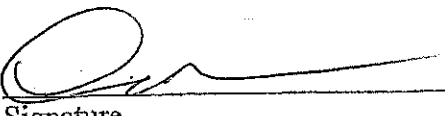
The names of county personnel involved are: Wood Co.

The name of other witnesses are: Gloria Thieme

THE CLAIM

I request the following monetary or other relief \$89.99

12-17-16  
Date

  
Signature  
Print Name: Darba Blume  
Address: 9803 S Washington Ave  
Marion Field WI  
54445  
Phone: 715-676-6827

RECEIVED  
DEC 21 2016

✓  
Copy: CorpCust, Risk Mgmt, Hwy35

## MEMORANDUM

TO: Wood County Board of Supervisors

FROM: Peter A. Kastenholz, Corporation Counsel

DATE: January 17, 2017

RE: Invocations – Legislative Prayers

Over the years the Freedom of Religion Foundation (a/k/a Freedom from Religion Foundation) has questioned Wood County's ability to have an invocation used at the outset of each county board meeting if there was any religious component to it. The Foundation threatened litigation on several occasions whereby the County would be enjoined from engaging in its typical invocations at the board meetings. Although the Foundation was engaging in bluster and scare tactics in making its threats, there was also case law construing the constitution that was unsettled with respect to a governmental entity's right to employ prayer at the beginning of meetings. The law was unclear as to the ability of local units of government to allow prayers as a part of the meeting and if so, limitations that applied to that use based upon the First Amendment's Establishment Clause. In the case of Town of Greece v. Galloway, 134 S. Ct. 1811 (2014), the United States Supreme Court held that generally the use of a religious invocation at the beginning of a meeting of a local unit of government is not unconstitutional.

The Court, in a five – four ruling, rejected the contention that the use of prayer at local governmental meetings must be nonsectarian or not tied to any particular faith. The right of the county board to use a nonsectarian invocation at its monthly meeting is not unfettered, though, as the court held:

In rejecting the suggestion that legislative prayer must be nonsectarian, the Court does not imply that no constraints remain on its content. The relevant constraint derives from its place at the opening of legislative sessions, where it is meant to lend gravity to the occasion and reflect values long part of the Nation's heritage. Prayer that is solemn and respectful in tone, that invites lawmakers to reflect upon shared ideals and common ends before they embark on the fractious business of governing, serves that legitimate function. If the course and practice over time shows that the invocations denigrate nonbelievers or religious minorities, threaten damnation, or preach conversion, many present may consider the prayer to fall short of the desire to elevate the purpose of the occasion and to unite lawmakers in their common effort. That circumstance would present a different case than the one presently before the Court. Town of Greece v. Galloway, 134 S. Ct. at 1823.

Wood County Board of Supervisors  
January 17, 2017  
Page Two

The Court concluded that “[a]bsent a pattern of prayers that over time denigrate, proselytize, or betray an impermissible governmental purpose, a challenge based solely upon the content of a particular prayer will not likely establish a constitutional violation.” Galloway at 1824.

Since the release of the Galloway decision the Foundation has not sent any more threatening letters to the County and it would appear that for our purposes this area of law is now settled.

Board: Memorandums: Invocations Legislative Prayer Jan 2017.docx

SUBJECT: SURPLUS PROPERTY PROCEDURES

The purpose of this policy is to outline procedures for disposal of surplus county property. This includes office furniture, tools, computers, vehicles and other items with monetary value which are surplus to various County departments.

Surplus items will be released to Emergency Management and held at the shop on 551 17th Avenue. Emergency Management personnel are available to come to individual departments on Wednesdays to pick up any surplus items that you may have. Call our office at 715-421-8506 to let Mark know that you have items to be picked up. If the item cannot wait until Wednesday to be picked up, please call our office and we can make arrangements to come and pick up the item.

A list will be generated and emailed to all County Departments prior to the sale to determine if any Department could use the items. We will also be posting pictures of the property on the Emergency Management website so that the property may be viewed. Items awaiting sale will be available without charge to County Departments (except for transportation, painting, refurbishing or other costs) for County use up until the time of sale. Once sales are made they will be considered final, and the sold item no longer County property.

The public sale will be held on the last Wednesday of every month starting 11:00am and ending at 3:00 pm at the Emergency Management shop on 17th Avenue, or other designated site. All surplus items on hand and not spoken for by County departments are subject to public sale. No items will be sold to county employees before the public sale. Prices will be set by Emergency Management, based on previous sales experience and/or consultation with the originating department. Exceptional items of sufficient potential value will be sold by sealed bid with a pre-determined minimum bid. If feasible, exceptional items should be advertised in order to draw additional attention.

Unsold items remaining after the sale may be either held for a future sale or disposed of as scrap, trash or placed on auction at the discretion of Emergency Management. Advertising costs and disposal costs may be recovered from funds generated by the public sale.

If disposal and advertising costs exceed funds generated by the sale, the excess may be billed back to the originating department.

Funds remaining after paying advertising and disposal costs will normally be deposited in the County general fund. If warranted and approved on a case-by-case basis, funds generated by the sale of specific items may be credited back to the appropriate account of the originating department. This may be appropriate for the sale of vehicles, tools or similar items to allow proper crediting for purchase of replacements.

L:\EMGGOV\WP\POLICIES\SURPPROC.WPD 2016

Department heads are responsible for county owned personal property used by their staff.

Personal property means all furniture, fixtures and equipment that had an original value of \$50 or more but does not include consumables.

- A. Acquisition of personal property. Department heads and their staff, to the extent it is within their position description, have the authority to acquire personal property for departmental use if the necessary funds have been budgeted. Acquisition of personal property is subject to procedures established by the Purchasing Dept. and approved by its oversight committee.
- B. Use of personal property. As set forth in the Ethics Code and Employee Policy Handbook, within reason, personal use of county property is prohibited. This does not mean that all incidental use of county property is barred, instead employee supervisors or department heads must approve of such incidental uses.
- C. Disposition of personal property. When there is no longer a need to retain personal property, a department head or their authorized designee has the following options:
  1. If the personal property has little or no value (or the value of the property is exceeded by the cost of exercising one of the other options) it may be placed in the garbage. A county employee may not retrieve items placed in the garbage or arrange for a third person to do so.
  2. If the personal property has sufficient value it may be:
    - a. Transferred to the Emergency Management Dept. for disposition pursuant to the policies of that department.
    - b. Turned over to a vendor for a credit on the acquisition of new personal property.
    - c. Transferred to a different county department.