

MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: January 8, 2021
 TIME: 9:00 a.m.
 PLACE: Room 114, Wood County Courthouse
 TIME ADJOURNED: 10:17 a.m.
 MEMBERS PRESENT: Chairman Bill Clendenning, Bill Leichtnam,
 Kenneth Curry, Ed Wagner, Joseph Zurfluh
 OTHERS PRESENT: Peter Kastenholz. See attached list.

1. At 9:00 a.m., the meeting was called to order.
2. Public comments. None at this time.
3. The minutes for the December 3 and 15, 2020, meetings were reviewed. There being no objections, the minutes were deemed approved by the Chair.
4. There were no claims against the County.
5. There were no new animal claims against the County.
6. The Committee reviewed monthly voucher and department reports of the departments it oversees. Moved by Zurfluh, seconded by Wagner, to approve the reports and payment of department vouchers. All ayes.
7. The Committee reviewed correspondence and legislative issues.
 - a. Citizens Groundwater Group. No discussion.
 - b. Legislative Special Session for COVID. No action taken.
 - c. Utility Tax Distributions. Discussion had.
Moved by Leichtnam, seconded by Wagner, to present a similar resolution to the county board for consideration at the next Committee meeting. All ayes.
 The resolution will request the state to allocate a higher percent of utility taxes to local governments.
 - d. Additional APS funding. No action taken.
8. County Board rules. Zurfluh would like discussion of allowing public comment to include virtual comments as opposed to requiring personal attendance at the county board meetings. County Board Chair Pliml advised that this issue has been resolved and virtual public comments will be allowed at future county board meetings.

Moved by Leichtnam, seconded by Clendenning, to review County Board Rule 12 at the next meeting. All ayes.

9. Human Resources proposed staffing procedure and Rubric. Lots of discussion had. The draft process was recognized as being just that, a draft. The Committee expressed an understanding that the oversight committees would be involved in the process. Supervisor Wagner does not think the reviews should be made by the Operations Committee and supports the oversight committees handling that role. Other Committee members supported that position. There was also an understanding that the procedure would be run by the County Board via resolution.
10. Committee Mission Statements and Administrative Coordinator. Commentary on this discussion and the staffing procedures took place as part of the prior matter. It was noted that the Administrative Coordinator is involved in the hiring freeze process.
11. Criminal Justice Coordinator Committee update. Criminal Justice Coordinator Krueger gave a brief update on what she has been working on including staffing reviews and the various types of courts available. Krueger supports dissolution of the Criminal Justice Coordinator Committee on March 1, 2021.
12. Goals of Department Heads and Committee. Will discuss next month.
13. Attendance at meetings. Nothing brought up at this time.
14. Agenda items for the February 2021 meeting:
 - Utility Tax Distribution resolution.
 - County Board Rule 12, re: speaking at meetings by non-supervisors.
 - Goals for Department Heads and the Committee.
15. The next committee meeting will be February 5, 2021, at 9 a.m.
16. Meeting adjourned without objection by the Chairperson at 10:17 a.m.

Minutes taken by Peter Kastenholz.

