

HEALTH AND HUMAN SERVICES COMMITTEE

5a

DATE: October 28, 2021

PLACE: River Block Building, Room 206 – Wisconsin Rapids (meeting also accessible via WebEx)

PRESENT: (in-person) Donna Rozar, Adam Fischer, Tom Buttke, Lee Thao, John Hokamp, Kristen Iniguez, DO, Lori Nordman, **(via WebEx)** n/a

EXCUSED: Laura Valenstein, Heather Wellach, RN

ALSO PRESENT (for all or part of the meeting): Brandon Vruwink, Mary Solheim, Marissa Kornack, Kyle Theiler, Mary Schlagenhaft (Human Services); Rock Larson (Veterans Service); Sue Kunferman, Kathy Alft (Health Department); Reuben Van Tassel (Maintenance); Bill Clendenning (County Board Supervisor)

1) Call to Order

Meeting called to order at 5:00 p.m. by the Chair.

2) Quorum

Rozar declared a quorum.

3) Public Comments

- n/a

4) Discussion of Vacant RN Appointment

Chair Rozar read letter of resignation from Heather Wellach. Motion (Thao/Buttke) to regretfully accept Heather Wellach's letter of resignation. All ayes. Motion carried. Chair Rozar asked the Committee to reach out to her or Sue Kunferman if they know of a registered nurse to consider for appointment.

5) Consent Agenda

Page 23 pulled for discussion.

6) Discussion and consideration of items removed from consent agenda

- Congratulations extended to Rock Larson for his election as President of the County Veterans Service Officer Association.

Motion (Hokamp/Fischer) to approve the consent agenda. All ayes. Motion carried.

7) Financial Statements – Edgewater Haven, Human Services Community, Norwood Health Center Quarterly Reports – Veterans Service, Health Department

Department staff answered questions regarding information in the financial statements and quarterly reports.

8) Human Services Request to Conduct Annual Write-off of Uncollectable Edgewater Accounts Receivable Balances

Mary Schlagenhaft explained process for write-off approvals and funding available to write off \$69,056.92 in 2021. Motion (Thao/Iniguez) to approve writing off \$69,056.92 of bad debt. All ayes. Motion carried.

9) Health Department WIC Exam Room Remodel using Grant Funds

Information was shared in the Committee packet. Sue Kunferman provided additional description of work. Motion (Iniguez/Hokamp) to approve the remodel using WIC grant funds. All ayes. Motion carried.

10) Edgewater Haven Request for Employee T-shirts

Kyle Theiler described intent of t-shirt purchase using budgeted dollars. Motion (Buttke/Fischer) to support the request as presented. All ayes. Motion carried.

11) Legislative Issue Updates

Department heads provided updates regarding issues pertaining to their departments.

12) Future Agenda Items

The Chair noted items for future agendas.

13) Next Meeting(s)

- November 18, 2021, 5:00 pm, River Block Building, Room 206 – Wisconsin Rapids with WebEx option
NOTE: meeting moved to 3rd Thursday due to holiday

14) Closed Session

Motion (Buttke/Thao) to convene into closed session pursuant to Wis. Stat. 19.85(1)(c) Wis. Stats. to discuss annual evaluations of Health Department Director, Human Services Director, and Veterans Service Officer. Rozar: Aye, Fischer: Aye, Hokamp: Aye, Thao: Aye, Buttke: Aye, Iniguez: Aye, Nordman: Aye. Motion carried. The Committee went into closed session at 5:32 p.m.

15) Return to Open Session

Motion (Buttke/Iniguez) to return to open session at 6:22 p.m. All ayes. Motion carried.

16) Adjourn

Rozar declared the meeting adjourned at 6:22 p.m.

Minutes taken by Kathy Alft and subject to Committee approval.