

## HEALTH AND HUMAN SERVICES COMMITTEE

**DATE:** April 22, 2021

**PLACE:** River Block Building, Room 206 – Wisconsin Rapids (meeting also accessible via WebEx)

**PRESENT: (in-person)** Donna Rozar, Tom Buttke, Lee Thao, John Hokamp, Heather Wellach, RN, Laura Valenstein **(via WebEx)** Adam Fischer, Kristen Iniguez, DO, Jessica Vicente for part of the meeting

**EXCUSED / ABSENT:** - - -

**ALSO PRESENT (for all or part of the meeting):** Brandon Vruwink, Marissa Laher, Mary Solheim, Jodi Liegl, Steve Budnik, Jo Timmerman, Mary Schlagenhaft, Stephanie Gudmunsen (Human Services); Rock Larson (Veterans Service); Sue Kunferman, Kathy Alft (Health Department); Reuben Van Tassel (Maintenance) *(Some attendees were in the room and others joined by WebEx)*

**1) Call to Order**

Meeting called to order at 5:10 p.m. by the Chair (meeting was called to order late due to technical difficulties).

**2) Quorum**

Rozar declared a quorum.

**3) Public Comments**

- n/a

**4) Consent Agenda**

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Motion (Buttke/Thao) to approve the consent agenda. All ayes. Motion carried.

**5) Discussion and consideration of items removed from consent agenda**

- Page 40 – Marissa responded to question regarding weekly COVID employee testing with Marshfield Laboratories. Motion (Buttke/Thao) to accept page 40 of the consent agenda. All ayes. Motion carried.

**6) Financial Statements – Edgewater Haven, Human Services Community, Norwood Health Center Quarterly Reports – Veterans Service, Health Department**

Department staff answered questions regarding information in the financial statements and quarterly reports.

**7) Norwood and Edgewater update on Provider Relief Funds**

Marissa Laher explained there are no outstanding project requests at this time. Brandon Vruwink referenced allowable vs non-allowable expenses. Jo Timmerman further described guidance changes that have been made recently and shared concerns with potential take-back when cost reporting. Chair Rozar will speak with Chair Wagner (Operations Committee) regarding setting parameters within Finance to prepare for that potential liability.

**8) Health Department COVID update**

Sue Kunferman shared the demand for vaccine is down and we are having difficulty filling clinics. We anticipate a move away from providing community-based clinics to more focused efforts to find and fill vaccination gaps (housing units, homebound population, etc.). We also anticipate Pfizer vaccine will be approved for 12-17 year old population; we may consider school-based clinics at that point. Case counts have been fluctuating; there are currently 48 active cases today. B.1.1.7. variant has been diagnosed in one Wood County resident (about 300 of that variant statewide).

**9) Review of Human Services-Community, Edgewater Haven, and Norwood Health Center 2022-2026 Capital Improvement Plan**

Marissa Laher described 2022 capital improvement plan requests and provided justification for each need. All projects have been prioritized. Motion (Buttke/Thao) to approve CIP requests as presented. All ayes. Motion carried.

**10) Norwood Dietary Pass Through Freezer Update**

Marissa Laher requested switching the purchase of a pass through freezer (CIP 2022) with approval of a warmer (CIP 2021). Motion (Buttke/Valenstein) to approve switching the 2021 and 2022 CIP purchases as presented. All ayes. Motion carried.

**11) Request(s) to fill Positions**

Brandon Vruwink and Marissa Laher provided rationale for positions that are essential to recruit. They include:

- Human Services (2 FSET Case Managers, CCS Case Manager, Economic Support Worker, Emergency Mental Health/Adult Protective Services Case Manager, Administrative Services Division Administrator, Family Resource Coordinator).
- Edgewater Haven (.7 FTE LPN, Cook)
- Norwood Health (casual Dietary Aide, full-time RN)

Motion (Hokamp/Wellach) to support recruitment of all positions. All ayes. Motion carried.

**12) Legislative Issue Updates**

Department heads provided updates regarding issues pertaining to their departments.

**13) Future Agenda Items**

The Chair noted items for future agendas.

**14) Next Meeting(s)**

- May 27, 2021, 5:00 pm, River Block Building, Room 206 – Wisconsin Rapids with WebEx option

**15) Closed Session**

Motion (Buttke/Thao) to convene into closed session pursuant to Wis. Stat. 19.85(1)(f) Wis. Stats. to consider leave of absence request. Rozar: Aye, Fischer: Aye, Hokamp: Aye, Thao: Aye, Valenstein: Aye, Wellach: Aye, Buttke: Aye, Iniguez: Aye. Motion carried. The Committee went into closed session at 6:48 p.m.

**16) Open Session**

Motion (Valenstein/Wellach) to return to open session at 6:50 p.m. All ayes. Motion carried. Motion (Buttke/Thao) to approve the presented leave of absence request. All ayes. Motion carried.

**17) Adjourn**

Rozar declared the meeting adjourned at 6:51 p.m.

Minutes taken by Kathy Alft and subject to Committee approval.