

Draft
South Central Library System Board of Trustees Minutes
7/22/2021, 12:15 p.m.
4610 S. Biltmore Lane, Suite 101, Madison, WI 53718
Meeting held remotely via BlueJeans & in person

Action Items: None

Present: P. Cox, S. Elwell, N. Foth, M. Furgal, J. Healy-Plotkin, J. Honl, N. Long, M. Nelson, R. Nelson, G. Poulson, T. Walske, K. Williams

Absent: N. Brien, F. Cherney

Excused: B. Clendenning

Guests: David Haug, Lighthouse Realty; Devin Flanigan, Keller, Inc.

Recorder: H. Moe

SCLS Staff Present: M. Van Pelt, K. Goeden, V. Teal Lovely

Call to Order: 12: 15 p.m. G. Poulson, Vice President

- a. Introduction of guests/visitors: D. Flanigan, Keller, Inc.; D. Haug, Lighthouse Realty
- b. Changes/additions to the agenda: None
- c. Requests to address the Board: None

Approval of previous meeting minutes: 6/24/2021

- a. Motion: N. Foth moved approval. K. Williams seconded.
- b. Changes or corrections: None
- c. Vote: Motion carried.

Bills for Payments: The payment amount is \$545,783.21

- a. Motion. G. Poulson moved approval of the bills for payment. M. Furgal seconded.
- b. Discussion: None
- c. Vote: Motion carried.

Financial Statements: K. Goeden provided an overview of the financial statements.

Presentations:

Building Update – D. Flanigan of Keller, Inc. and D. Haug, Lighthouse Realty - provided a land update and building timeline/next steps. You may view the document online.

J. Honl inquired about the uncertainty of delivery due to the PLSR proposal and its impact on the BNAW plans for how large to make the delivery portion of the new building. D. Flanigan noted the architect can maneuver things within the building to accommodate the potential elimination of space for trucks and create more space for offices, etc.

There was a question about lumber prices. D. Flanigan noted we are experiencing “Covid-19 whiplash”, due to lower mill production and decreased inventory. The hope is that by the time building begins prices will decrease and stabilize. When preliminary planning beings, the goal is the have the cost estimate included.

SCLS Technology and ILS Services – V. Teal Lovely – You may view the PowerPoint presentation online. J Honl inquired about how much time is split between remote work and in person services amongst the technology and ILS teams. The vast majority is done remotely.

N. Foth expressed her gratitude for the support provided to the libraries.

G. Poulson noted his LINKcat account had 3 items added to a hold list that he did not initiate. V. Teal Lovely

asked him to email her directly to determine what happened.

Who determines how many holds an individual can place? The policies are under the domain of the ILS committee and the Circulation Services Subcommittee, which reports to the ILS committee who creates the uniform settings for all patrons.

S. Elwell inquired about cyber security. SCLS's first line of defense is a firewall that is maintained by a third party. All pc's have anti-virus software installed and need passwords to be logged into. The network is partitioned to a staff network versus patron network. Security is always at the forefront.

Committee Reports:

- a. Advocacy – K. Williams noted the committee will meet in August. S. Elwell noted her son is volunteering at the Monona Public Library this summer and is writing an article from a teenager's perspective regarding the library. The editor from the Independent Herald and the McFarland Thistle has been contacted to include the letter in those newspapers.

Action Items: None

SCLS Foundation Report: M. Van Pelt noted the board meets today following the SCLS Board meeting.

First Business Bank donated an additional \$2,000 as sponsor of the Cornerstone events.

The Cedar Grove Public Library joined the foundation. M. Van Pelt & K. Goeden met with First Business Bank and because of the amount of funds invested in the foundation, the administrative fees have been lowered.

System Director's Report: You may view the System Director report online. The SCLS Directors approved the 2022 fees. An LSTA grant was approved to receive \$350,000 to add to OverDrive this year. The New Glarus Library director has resigned.

Discussion:

- a. Bill Examiner Schedule – If unable to review the bills for payment on the month you are scheduled, please contact SCLS and we will find a replacement for you that month.

Administrative Council (AC) Report: All Directors Met 7-17-2021. You may view the minutes online.

Other Business: None

Information Sharing:

T. Walske encouraged the board to donate toward the SCLS Foundation.

J. Healy-Plotkin visited the Portage County Public Library recently.

S. Elwell inquired about the next Bylaws Committee date. An email will be sent to the committee members to determine available dates.

N. Long noted the Lodi Public Library held a community read that was well attended.

Adjournment: 1:23 p.m.

For more information about the Board of Trustees, contact Martha Van Pelt

BOT/Minutes/7-22-2021