

WOOD COUNTY LAND INFORMATION COUNCIL
MINUTES

Date: Tuesday November 16, 2021 at 9:00 a.m.

Location: Via Webex Teleconference and in person room 114

Attendees: Ken Curry, Wood County Board District 11 Supervisor; Paul Bernard, Land Information Officer; Al Breu, Wood County Board District 6 Supervisor (via webex); Nancy Marti, Real Property Lister; Heather Gehrt, Treasurer (via webex); Victoria Wilson, Planning & Zoning; Kevin Boyer-Wood County Surveyor; Tiffany Ringer, Register of Deeds; Lori Heideman, Dispatch Manager

1. Chairperson Curry called the meeting to order at 9:00 a.m.
2. Introductions.
3. Chairperson Curry declared a quorum.
4. Public Comment. None
5. Approval of previous meeting minutes (9/29/2021).

Chairperson Curry asked for any additions or corrections to the previous meeting minutes. Hearing none, Al Breu made a motion to approve the minutes. Second by Kevin Boyer. Motion carried unanimously.

6. Round Table Discussion on Land Information
 - Brian Spranger had mentioned wanting to see assessment data on GIS in the previous meeting. Initially Paul thought we had the information available but after digging deeper found that to obtain the information Brian was referring to would be challenging. Although assessment information is public knowledge, not all assessors wish to share the information to be used on a countywide platform such as GIS.
 - Paul has been working on maps for each of the nineteen Supervisory Districts as well as ward maps for each of the thirty-four municipalities. These maps are all accessible through an interactive web map that will be available to the public. This should streamline the Census Review and Redistricting Process the next time it happens. The maps should be available by the end of the week.
 - Paul has been working with the Department of Transportation (DOT) to request the most recent, non-recorded DOT plat maps. There are several places these plats may be, but not a comprehensive place to find them, which causes a great deal of staff hours of research when a request is made for these plats. A staff person at the DOT was able to provide these plats to Paul. Wood County can now be the repository for these plats and have them available on GIS. This will be a big timesaver for many.
 - Tiffany Ringer shared that her office is very busy and counter traffic has been exceptionally busy. They are offering an online option for citizens to obtain vital records. Tiffany is working with their software company to get the ability to record Certified Survey Maps electronically. The State is working on doing countywide divorce records. One of ROD long-term employees announced her retirement and her last day will be January 3rd. The position is currently posted.

7. Approval and Adoption of 2022 – 2024 Land Information Plan

- Paul Bernard and Kevin Boyer provided an overview of the budget information pertaining to Project #4: Research and Mapping of Right-of-Ways. Brian Spranger had requested clarification on the budget number regarding this project at the last meeting. Kevin provided a conservative estimate of \$88,000 for one right-of-way monument plat project. With that estimate, Paul increased the budget amount for that budget item from \$150,000 to \$170,000 to provide for two of these projects to tentatively be completed in the three-year plan.

Chairperson Ken Curry made a motion to approve the 2022-2024 Land Information Plan. Al Breu seconded the motion. Motion carried unanimously.

8. Budget Update

- Paul has been in conversation with a company called “HERE” that provides location data for all sorts of GPS units, such as Garmin and TomTom. One of the many things we have been asked to do for the NextGen911 and GIS migrations is to have a Site Address Point Alias Table AKA Commonplace Name. For example rather than “200 Smith St” it would be “McDonald’s”. “HERE” would cost around \$800 a year for a subscription to use their data. There is no contract tied to the service. We are not certain if we are going to use this service but are considering it.
- Lori Heideman had made a CIP request for our NextGen 911 endeavors. At this time it sounds like the State is doing an RFP at the state level for these validation tools we were planning on spending the CIP money for. We can tag another NextGen project for the CIP money but Paul will need to have a conversation with the person in charge of our NextGen integrations to get a clear answer.

9. Agenda Items for Next Meeting

- Discussion took place regarding how many meetings should be held next year.

Paul made a motion to hold two meetings in a non-plan year. Kevin Boyer seconded the motion. Motion carried unanimously.

10. Adjourn

- Chairperson Ken Curry declared the meeting adjourned at 9:50 a.m.

Minutes taken by Victoria Wilson of Planning and Zoning and in draft form until next meeting.