

## MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: September 7, 2021  
 TIME: 1:00 p.m.  
 PLACE: Room 114, Wood County Courthouse  
 TIME ADJOURNED: 2:47 p.m.  
 MEMBERS PRESENT: Chairman Bill Clendenning, Bill Leichtnam,  
 Kenneth Curry, Ed Wagner, Joseph Zurfluh  
 OTHERS PRESENT: Peter Kastenholz. See attached list.

1. At 1:00 p.m., the meeting was called to order.
2. Public comments. None at this time.
3. The minutes for the August 5, 2021, meeting were reviewed. **Moved by Wagner, seconded by Curry, to approve the minutes. All ayes.**
4. There were no claims.
5. There was one new animal claim against the County. **Moved by Curry, seconded by Clendenning, to approve payment of \$96 to Castlerock Veterinary Hospital for rabies testing of a stray cat. All ayes.**
6. The Committee reviewed monthly voucher and department reports of the departments it oversees. **Moved by Curry, seconded by Leichtnam, to approve the reports and payment of department vouchers. All ayes.**

As part of the discussion of the Criminal Justice Coordinator's monthly report, the Committee was asked if it would approve an educational leave for Coordinator Hafermann by reducing her hours from full-time to 60% the next two semesters such that she could complete her master's program for clinical mental health counseling. A secondary option would be for the Coordinator to use flextime.

**Moved by Leichtnam, seconded by Curry, to approve an educational leave for Coordinator Hafermann to reduce her hours to 60% from 08/29/21 to 11/20/21 and 01/16/22 to 04/23/22. The motion passed with 3 ayes and 2 nays. Supervisors Wagner and Clendenning voted no.**

7. The Committee reviewed the 2022 budgets of the departments it oversees:
  - a) **Moved by Wagner, seconded by Curry, to approve the 2022 budgets for Branch I and Register in Probate and to forward them to the Operations Committee. All ayes.**

b) Moved by Curry, seconded by Wagner, to approve the 2022 budget for Branch II and to forward it to the Operations Committee. All ayes.

c) Moved by Wagner, seconded by Leichtnam, to approve the 2022 budget for Branch III and to forward it to the Operations Committee. All ayes

d) Moved by Zurfluh, seconded by Leichtnam, to approve the 2022 budget for Child Support and to forward it to the Operations Committee. All ayes.

e) Moved by Curry, seconded by Wagner, to approve the 2022 budget for the Clerk of Courts, which includes Divorce Mediation and Family Court Commissioner, and to forward it to the Operations Committee. All ayes.

f) Moved by Clendenning, seconded by Leichtnam, to approve the 2022 budget for Corporation Counsel and to forward it to the Operations Committee. All ayes.

g) Moved by Wagner, seconded by Leichtnam, to approve the 2022 budgets for Criminal Justice Coordinator and Drug Court and to forward them to the Operations Committee. All ayes.

The Committee did discuss a request by Coordinator Hafermann to carry over \$15,000 in 2021 funds. Much discussion was had on the request but no formal action was taken at this time. It should be noted the Committee did not reduce the budget due to the partial educational leave of the Criminal Justice Coordinator, approved earlier.

h) Moved by Wagner, seconded by Curry, to approve the 2022 budget for District Attorney and to forward it to the Operations Committee. All ayes.

i) Moved by Wagner, seconded by Leichtnam, to approve the 2022 budget for Register of Deeds and to forward it to the Operations Committee. All ayes.

j) Moved by Zurfluh, seconded by Curry, to approve the 2022 budgets for Victim/Witness and Task Force and to forward them to the Operations Committee. All ayes.

8. The Committee reviewed correspondence and legislative issues.

a. Report of Citizens Groundwater Group. Supervisor Leichtnam gave a brief update on the presentation given to the group. The six-county group hired a contract employee to collate data. No Wood County funds were allocated to pay for the position.

9. County Board rules.

- a. Discussion on Rule 28 that requires county board approval to create new positions.

Supervisor Rozar is interested in saving funds by allowing oversight committees to convert contract employees into county employees. This would require a change to Rule 28. Supervisor Rozar stated a proposed change to the rule whereby an exception would be created when the funds are available and it would save the county money.

Brandon Vruwink explained that this would be particularly useful with CNAs. The funds would need to be in the same function.

**Moved by Zurfluh, seconded by Wagner, to amend County Board Rule 28 to create an exception to it. The new rule would read in full as follows: "A majority vote of County Board members present is required to authorize the creation of any new positions in county employment unless the position is budgeted under a different line item in the same function, it will save the county money, and it is approved by the oversight committee." All ayes.**

10. Discussion on letter from a county board supervisor requesting compensation increase for supervisors. A number of requests for compensation changes have come in and the Committee will discuss the matter in depth next month.
11. Attendance at meetings. The Chair encouraged members to attend the Criminal Justice Task Force meeting.
12. Agenda items for the October 2021 meeting:
- County Board supervisor compensation.
13. The next committee meeting will be October 1, 2021, at 9 a.m.
14. Meeting adjourned without objection by the Chairperson at 2:47 p.m.

Minutes taken by Peter Kastenholz.

