

**OPERATIONS COMMITTEE
MEETING MINUTES**

DATE: Tuesday, April 6, 2021
TIME: 9:00 a.m.
PLACE: Wood County Courthouse – Conference Room 114

PRESENT: Ed Wagner, Lance Pliml, Adam Fischer, Mike Feirer, Donna Rozar (via telephone)

OTHERS PRESENT (for part or all of the meeting, in person or via Webex): Dennis Polach, Ken Curry, Bill Clendenning, Kim McGrath, Kelli Quinnell, Ed Newton, Heather Gehrt, Adam Fandre, Amy Kaup, Marissa Laher, Trent Miner, Sue Kunferman, Lisa Keller, Nick Flugaur, Jason DeMarco, Brandon Vruwink

The meeting was called to order by Chair Wagner at 9:00 a.m.

There were no public comments.

Motion (Pliml/Feirer) to approve the consent agenda. Motion carried unanimously.

Rozar provided information to the Committee on the purchases of a bus by Human Services (HS) for the transportation program. Rozar further explained that HS was turned down for a grant because the fund balance in the 85.21 trust fund for the transportation program is currently too high. HS Director Vruwink explained that the CIP for HS included 20% of the cost of a bus with the other 80% coming from the grant. Because the grant was not received, the request from HS is to purchase a bus using the County's 85.21 trust fund as the sole funding source. Discussion ensued.

Motion (Pliml/Fischer) to approve the transfer of the funding source for purchasing the bus from grant funds to solely the 85.21 trust fund. Motion carried unanimously.

Wellness Coordinator Fandre provided a brief update of Wellness Program activities to the Committee.

Interim Finance Director Newton gave a brief update of Finance Department activities to the Committee.

Newton presented a resolution for a shift in the Criminal Justice Coordinator budget.

Motion (Fischer/Feirer) to approve the Criminal Justice Coordinator budget shift resolution. Motion carried unanimously.

Newton presented a resolution to amend the Provider Relief Funding at Edgewater to the correct function.

Motion (Pliml/Fischer) to approve the resolution to amend the Provider Relief Funding to correct function. Motion carried unanimously.

Curry presented a resolution to carryover funds from the 2020 Land & Water Conservation (LWC) Department budget to the 2021 LWC budget for the purpose of continuing the County-wide Nitrate sampling effort of private wells. Brief discussion ensued.

Motion (Feirer/Pliml) to approve the resolution to amend the 2020 Land and Water Conservation Department budget. Motion carried unanimously.

Human Resources Director McGrath reintroduced the discussion related to the Public Health Nurse (PHN) wage classification and stated that there was some confusion between Patrick from Carlson Dettmann Consulting (CDC) and Health Director Kunferman on the timing of providing information to each other. McGrath explained that information was placed in the packet from both CDC and Kunferman. She further explained that CDC's recommendation remains to keep the PHN classification at Grade I. Kunferman explained the information that she placed in the packet and her concern over the competitiveness of the wages for PHN's in comparison to other counties as well as internal equity in the Health Department. Discussion ensued at length.

The Committee requested that McGrath, Kunferman, and CDC work together to bring back comprehensive compensation data, including benefits, for the market comparables to the May Committee meeting. The Committee asserted that a decision will be made regarding the placement of the PHN's at that meeting.

Items for next agenda: Public Health Nurse Classification
COVID-19 relief funds (American Rescue Plan Act of 2021)

The next regular Committee meeting is scheduled for May 4, 2021 at 9:00 a.m.

Recess at 9:40 a.m.

Reconvene at 10:55 a.m. Rozar and Feirer were excused.

Motion by Pliml, second by Fischer, to go into closed session at 10:55 a.m. pursuant to 19.85(1)(c) and (e) Wis. Stats., to conduct interview(s) of candidate(s) for the Finance Director position and to discuss qualifications of the candidates.

Roll call vote: Fischer: yes; Pliml: yes; Wagner: yes. Motion carried.

Motion (Pliml/Fischer) to return to open session at 12:02 p.m. Motion carried unanimously.

Recess at 12:02 p.m.

Reconvene at 12:56 a.m.

Motion by Fischer, second by Pliml to go into closed session at 12:56 p.m. pursuant to 19.85(1)(c) and (e) Wis. Stats., to conduct interview(s) of candidate(s) for the Finance Director position and to discuss qualifications of the candidates.

Roll call vote: Fischer: yes; Pliml: yes; Wagner: yes. Motion carried.

Motion (Pliml/Fischer) to return to open session at 2:05 p.m. Motion carried unanimously.

Wagner declared the meeting adjourned at 2:08 p.m.

Minutes recorded and prepared by Kelli Quinnell and Kim McGrath. Minutes in draft form until approved at the next meeting.