



**AGING & DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN BOARD MEETING  
ADRC-CW, 2600 Stewart Avenue, Suite 25, Wausau, WI.**

**Thursday, November 11, 2021  
9:30 A.M.**

**MINUTES**

1. Call to Order - Meeting called to order at 9:30 am by Chairman, Tim Buttke
2. Roll Call Attendance- Roll call attendance by Angela Hansen
  - a. Board attendance: Sandi Cihlar, Carol Feller-Gottard, Doug Curler, Danielle Yuska, Dona Schwichtenberg, Norbert Ashbeck, Dora Gorski, Tim Buttke, Tony Omernik, Kathy Meyer, Will Hascall, Jim Hamptom
  - b. Board members excused: Bill Clendenning, Mike Feirer, Dough Machon
  - c. Staff in attendance: Jonette Arms, Steve Prell, Mike Rhea, Jennifer Cummings, Erin Wells, Kit Ruesch, Angela Hansen, Barb Hartwig, Michelle McDougal, Ronda James, Brenda Kochanowski, Kathy Schultz
  - d. Other attendees: Travis Spoehr, Judy Nagel, Roy Dieck
3. Public Comments
4. Approval of Minutes – 10/14/2021
  - a. Motion to approve 10/14/2021 minutes by Dora Gorski, seconded by Norbert Ashbeck.
  - b. Motion passed, minutes approved.
5. Discussion/possible action – Finance Committee Report
  - a. Report presented by Steve Prell.
  - b. Full report included in the board packet.
  - c. Motion to approve finance report by Sandi Cihlar, seconded by Jim Hampton.

<b>Antigo</b> 715-627-6232 1225 Langlade Rd Antigo, WI 54409	<b>Marshfield</b> 715-384-8479 300 S Peach Ave Suite 1 Marshfield, WI 54449	<b>Merrill</b> 715-536-0311 607 N Sales St Suite 206 Merrill, WI 54452	<b>Wausau</b> 715-261-6070 2600 Stewart Ave Suite 25 Wausau, WI 54401	<b>Wisconsin Rapids</b> 715-421-0014 220 3 <sup>rd</sup> Avenue S Suite 1 Wisconsin Rapids, WI 54495
Toll Free: 1-888-486-9545 Email: <a href="mailto:adrc@adrc-cw.org">adrc@adrc-cw.org</a> Website: <a href="http://www.adrc-cw.org">www.adrc-cw.org</a>				
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d. Motion passed, report approved.

6. Discussion/possible action – 2021 Budget Adjustments

- a. Presented by Steve Prell.
  - i. Vaccine activity grant, extends the time we can use our casual/temporary staff.
  - ii. Donations from local organizations.
  - iii. Still waiting for the 2020 carry-over dollars from the State.
- b. Full report included in the board packet.
- c. Motion to approve the budget adjustments by Jim Hampton, seconded by Dora Gorski.
- d. Motion passed, adjustments approved.

Requested addition to the agenda: Grand opening to the Hmong American Center Dining Site this Saturday from 11:00 to 1:00, would like to have ADRC-CW board representation.

- Will Hascall has volunteered to represent the ADRC-CW at the event.

7. Discussion/possible action – Estimated costs for buildout/construction of the ADRC-CW Antigo regional office and community senior dining site: 902 5th Avenue, Antigo, WI. 54409. Speaking on this topic: Roy Dieck, Project Manager (volunteer)

*All activities related to this item are dependent upon seeking and obtaining funding from the Wisconsin Department of Health Services.*

- a. The initial estimated amount to build out the offices and nutrition site is \$530,000.
- b. Motion to have the architect draft a more detailed plan/proposal for no more than \$6,000 that can be presented to the State made by Norbert Ashbeck, seconded by Doug Curler.
- c. Motion passed, \$6,000 approved to be used for a more detailed plan/proposal for the 902 5th Avenue, Antigo WI property.

8. Discussion/possible action – Executive Committee Report on the recruitment of new executive director

- a. Discussion on the need for an interim director.
- b. Board chair Tim Buttke or his designee will play the role of the interim director where needed.
- c. Performance evaluations and pay increases are the most pressing executive director responsibilities pending before the new hire is in place.
- d. No formal action taken.

9. Discussion/possible action – 2022 -2025 DRAFT ADRC CW Strategic Goals and Outcomes

- a. Jonette Arms presents the goals developed by the leadership team.
- b. Full list included in the board packet.
- c. Motion to accept the goals by Norbert Ashbeck, seconded by Doug Curler.
- d. Motion passed, goals accepted.

10. Director's Report



- a. Jonette Arms presents the highlights of the report to include her letter of resignation and a donation received from a customer's trust and some recent projects.
- b. Full report in the board packet.
- c. No formal action taken.

#### 11. Future Agenda Items

#### 12. Adjournment - 11:00am

- a. Motion to adjourn by Norbert Ashbeck, seconded by Dona Schwichtenberg.
- b. Motion passed, meeting adjourned.

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