

OPERATIONS COMMITTEE MEETING MINUTES

DATE: Friday, September 24, 2021
TIME: 9:00 a.m.
PLACE: Wood County Courthouse – Conference Room 114

PRESENT: Ed Wagner, Donna Rozar, Lance Pliml, Adam Fischer, Mike Feirer

OTHERS PRESENT (for part or all of the meeting, in person or via Webex): Bill Clendenning, Jake Hahn, Dennis Polach, Ken Curry, Ed Newton, PaNyia Yang, Kelli Francis, Marissa Kornack, Brandon Vruwink, Kyle Theiler, Jason DeMarco, John Peckham, Mary Schlagenhaft, Amy Kaup, Trent Miner, Mary Solheim, Quentin Ellis, Rock Larson, Kathy Alft, Erik Engel, Sue Kunferman, Chad Schooley, Sarah Christensen, David Patton, Reuben Van Tassel, Nanci Olson, Mary Anderson, Peter Kastenholz, Brent Vruwink, Tiffany Ringer, Craig Lambert, Shane Wucherpfennig, Jason Grueneberg, Michele Newman, Kim McGrath, Heather Gehrt

The meeting was called to order by Chair Wagner at 9:00 a.m.

There were no public comments.

Finance Director Newton shared a brief overview of the 2022 budget as a whole as of the current date. Newton thanked departments for their work on preparing the budget as well as Deputy Finance Director Yang.

Budget Meetings

Health: Health Director Kunferman and Public Health Manager Kathy Alft presented the Health budget. General discussion followed.

Veterans: Veterans Service Officer Larson presented the Veterans budget. General discussion followed.

Edgewater Haven: Human Services Director Vruwink presented the Edgewater Haven budget. No questions or discussion followed.

Norwood: Human Services Director Vruwink presented the Norwood budget. Questions and general discussion followed.

Human Services: Human Services Director Vruwink presented the Human Services budget. No questions or discussion followed.

Highway: Highway Accounting Supervisor John Peckham presented the Highway budget. Peckham explained that the levy increase was due to a decrease made last year in the road aid and bridge aid funds with the understanding that the money would be allocated back this year. Questions and general discussion followed.

Parks & Forestry: Parks & Forestry Director Schooley presented the Parks & Forestry budget. Discussion regarding the compensation for seasonal LTE's ensued.

Sheriff: Chief Deputy Ellis presented the Sheriff budget. No questions or discussion followed.

Dispatch: Emergency Management Director Christensen presented the Dispatch budget on behalf of Dispatch Manager Heideman. No questions or discussion followed.

Communications: Communications Director Engel presented the Communications budget. General discussion followed.

Coroner: Coroner Patton presented the Coroner budget. Brief discussion of cremation permit cost followed.

Humane Officer: Finance Director Newton presented the Humane Officer budget. No questions or discussion followed.

Emergency Management: Emergency Management Director Christensen presented the Emergency Management budget. No questions or discussion followed. The Committee congratulated Christensen on passing her exam to become a Certified Emergency Manager.

Break at 10:05 a.m. Reconvene at 10:10 a.m.

Circuit Courts: Register in Probate Mary Anderson presented the Circuit Court budgets. No questions or discussion followed.

Corporate Counsel: Corporation Counsel Kastenholz presented the Corporate Counsel budget. No questions or discussion followed.

Register of Deeds: Register of Deeds Ringer presented the Register of Deeds budget. General discussion followed.

Child Support: Child Support Director Vruwink presented the Child Support budget. No questions or discussion followed.

Clerk of Courts: The committee reviewed the Clerk of Courts budget. No questions or discussion followed.

Criminal Justice Coordinator: Finance Director Newton presented the Criminal Justice Coordinator budget. No questions or discussion followed.

District Attorney: District Attorney Lambert presented the District Attorney budget. No questions or discussion followed.

Victim Witness: Finance Director Newton presented the Victim Witness budget. No questions or discussion followed.

Land & Water Conservation: County Conservationist Wucherpennig presented the Land & Water Conservation budget. No questions or discussion followed.

UW Extension: The committee reviewed the UW Extension budget. No questions or discussion followed.

Information Technology: IT Director Kaup presented the IT budget. No questions or discussion followed.

Transportation & Economic Development: Planning & Zoning Director Grueneberg presented the Transportation & Economic Development budget. Grueneberg explained that the increase in the budget is due to an increased number of economic development grant requests. Questions and general discussion followed.

Planning & Zoning: Planning & Zoning Director Grueneberg presented the Planning & Zoning budget. Questions and general discussion followed.

Maintenance: Facilities Manager Van Tassel presented the Maintenance budget. No questions or discussion followed.

Library: Finance Director Newton presented the Library budget. Questions and general discussion followed.

UW Marshfield: Supervisor Rozar presented the UW Marshfield budget. Rozar stated that the increase in the budget is primarily due to the Marshfield fire protection charge. Questions and general discussion followed.

Marshfield Fairgrounds: The Committee reviewed the Marshfield Fairgrounds budget. Supervisor Fischer asked about the timeline of the loan being paid off. Supervisor Feirer stated that it is up in 2022, but more funds will likely be requested.

Ho-Chunk: Finance Director Newton presented the Ho-Chunk budget. No questions or discussion followed.

Contingency: Finance Director Newton presented the Contingency budget. No questions or discussion followed.

PILOT: Finance Director Newton presented the PILOT budget. No questions or discussion followed.

County Clerk: County Clerk Miner presented the County Clerk budget. No questions or discussion followed.

Treasurer: Treasurer Gehrt presented the Treasurer budget. No questions or discussion followed.

Human Resources: Human Resources Director McGrath presented the Human Resources budget. No questions or discussion followed.

Finance: Finance Director Newton presented the Finance budget. No questions or discussion followed.

The Committee discussed the need for a future meeting to discuss CIP. The consensus of the Committee was to cancel the meeting set for Wednesday, September 29, 2021 and have the CIP discussion as an agenda item for the next regular Committee meeting in October. Brief discussion regarding ARPA funds ensued.

Fischer expressed that he was very impressed with all of the budgets presented. Pliml stated that he felt all of the oversight committees did a great job and that the cooperation with Finance has been extraordinary.

Chair Wagner adjourned the meeting at 11:30 a.m.