

**PROPERTY AND INFORMATION TECHNOLOGY COMMITTEE  
MEETING MINUTES**

**DATE:** Wednesday, September 8, 2021  
**TIME:** 9:30 a.m.  
**PLACE:** Wood County Courthouse – Room 114

**PRESENT:** Al Breu, Bill Winch, Dennis Polach, Laura Valenstein

**OTHERS PRESENT** (for part or all of the meeting): Nicole Gessert, **See attached list.**

1. The meeting was called to order at 9:30 a.m. by Chair Breu.
2. Public Comments: None.
3. Approve minutes from the previous meeting.

**Motion (Winch/Polach) to approve the minutes from the previous meeting. Motion carried unanimously.**

4. (a) Supervisors Winch and Polach asked for clarification on items within the Information Technology vouchers. Amy Kaup answered general questions pertaining to her department's vouchers.

**Motion (Valenstein/Polach) to approve the vouchers for the Information Technology Department. Motion carried unanimously.**

(b) Kaup provided information pertaining to projects in her department.

(c) Kaup provided information pertaining to the Information Technology 2022 budget. Discussion ensued.

**Motion (Valenstein/Breu) to approve the 2022 Information Technology department budget. Motion carried. Voting no: Winch.**

5. (a) Supervisors Winch and Polach asked for clarification on items within the Maintenance vouchers. Reuben Van Tassel answered general questions pertaining to his department's vouchers.

**Motion (Polach/Winch) to approve the vouchers for the Maintenance Department. Motion carried unanimously.**

(b) Van Tassel provided information pertaining to projects in his department.

(c) Van Tassel provided information pertaining to the Maintenance 2022 budget. Discussion ensued.

**Motion (Valenstein/Winch) to approve the 2022 Maintenance department budget. Motion carried unanimously.**

6. Van Tassel shared information from initial conversations he had with City staff regarding Courthouse parking.
7. Van Tassel shared information regarding the fourth Courtroom as related to 2022 CIP. Discussion ensued.
8. Van Tassel shared information regarding the rezoning and conditional use permits that have been submitted pertaining to the Jail project. Van Tassel along with several others from the Jail AdHoc Committee will be attending the City Plan Commission meeting on September 13, 2021.
9. Agenda items for the next meeting:
  - Elevator Update

The next regular Committee meeting will be Monday, October 4, 2021 at 9:00 a.m.

10. Chair Breu declared the meeting adjourned at 11:32 a.m.

Minutes recorded and prepared by Nicole Gessert. Minutes in draft form until approved at the next PIT meeting.



