PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, June 7, 2021

TIME: 9:30 a.m.

LOCATION: Room 114, Wood County Courthouse

- 1. Call meeting to order.
- 2. Public Comments
- 3. Approve minutes from previous meetings
- 4. Information Technology
 - a. Vouchers
 - b. Monthly Comments
- 5. Maintenance Dept.
 - a. Vouchers
 - b. Monthly Comments
- 6. Resolution: Authorize the building of a new Wood County Jail and Sheriff's Department
- 7. Consider request from city of Wisconsin Rapids to purchase portions of County-owned property adjacent to East Jackson St. and West Jackson St. to accommodate road reconstruction
- 8. County owned properties
- 9. Future agenda items
- 10. Set date and time of next meeting.
- 11. Adjourn.

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 187 628 7609

Join by WebEx App or Web

https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m8fc3b894052de2d49adc2e1fae959713

Meeting number (access code): 187 628 7609

Meeting password: PIT0607

PROPERTY AND INFORMATION TECHNOLOGY COMMITTEE MEETING MINUTES

DATE: Monday, May 3, 2021

TIME: 9:30 a.m.

PLACE: Wood County Courthouse – Room 114

PRESENT: Al Breu, Bill Winch, Dennis Polach, Laura Valenstein, Brad Hamilton (via WebEx),

OTHERS PRESENT (for part or all of the meeting): Nicole Gessert, See attached list.

- 1. The meeting was called to order at 9:30 a.m. by Chair Breu.
- 2. Public Comments: None.
- 3. Approve minutes from the previous meeting.

Motion (Hamilton/Valenstein) to approve the minutes from the previous meeting. Motion carried unanimously.

4. (a) Supervisors Winch, and Polach asked for clarification on items within the Information Technology vouchers. Amy Kaup answered general questions pertaining to her department's vouchers.

Motion (Polach/Winch) to approve the vouchers for the Information Technology Department. Motion carried unanimously.

- (b) Supervisor Valenstein asked for more information on an item within the Information Technology Monthly Letter of Comments. Kaup provided information pertaining to projects listed in her Letter of Comments.
- 5. (a) Supervisors Polach, and Winch asked for clarification on items within the Maintenance vouchers. Reuben Van Tassel answered general questions pertaining to his department's vouchers.

Motion (Valenstein/Hamilton) to approve the vouchers for the Maintenance Department. Motion carried unanimously.

- (b) Van Tassel provided information pertaining to projects listed in his Letter of Comments.
- 6. Van Tassel shared that Jason Grueneberg was contacted by the City regarding plans for the Jackson Street road reconstruction project and the potential need to purchase property from the County. Discussion ensued.
- 7. No one available to report on status of County owned property list.
- 8. Agenda items for the next meeting:
 - County owned properties
 - Request from City of Wisconsin Rapids to purchase portions of County-owned property- Jackson St.
- 9. The next Committee meeting will be Monday June 7, 2021 at 9:30 a.m.

Minutes recorded and prepared by Nicole Gessert. Minutes in draft form until approved at the next PIT meeting.

10. Chair Breu declared the meeting adjourned at 10:24 a.m.

Property & Information Technology Committee Meeting May 3, 2021

NAME (PLEASE PRINT)	REPRESENTING
DENNIS POLACH	PROP-INF-TECH COMMITTEE
AL BREU	WCB#6
My Wall CH	WEB #5
Laura Valenstein	WCB 12
AMY KAUP	1'—
Saxon DeMarco	IT
REUBEN VANTASSEL	MAINT.
Fill Clandonzing	# 15
LANCE PLIML	(VIZ WebEX)

Committee Report

County of Wood

Report of claims for: INFORMATION TECHNOLOGY

For the period of: MAY 2021

For the range of vouchers: 27210181 - 27210221

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27210181	CHARTER COMMUNICATIONS	INTERNET PRO100 ACCT 0209726	04/24/2021	\$130.00	Р
27210182	INSIGHT PUBLIC SECTOR INC	HEALTH DEPT MONITORS	04/22/2021	\$306.40	Р
27210183	INSIGHT PUBLIC SECTOR INC	HUMAN SVCS MONITOR	04/22/2021	\$153.20	Р
27210184	SOLARUS	PHONE CHGS ACCT 00063942-1	05/01/2021	\$1,526.52	Р
27210185	SOLARUS	PHONE CHGS ACCT 00077856-5	05/01/2021	\$221.47	Р
27210186	SOLARUS	PHONE CHGS ACCT 00061009-7	05/01/2021	\$69.99	Р
27210187	TDS TELECOM	PHONE CHARGES	04/28/2021	\$71.64	Р
27210188	TDS TELECOM	PHONE CHARGES	04/28/2021	\$58.80	Р
27210189	TDS TELECOM	PHONE CHARGES	04/28/2021	\$45.31	Р
27210190	TDS TELECOM	PHONE CHARGES	04/28/2021	\$61.05	Р
27210191	TDS TELECOM	PHONE CHARGES	04/28/2021	\$23.25	Р
27210192	US CELLULAR	CELL PHONE CHGS ACCT 277407322	04/16/2021	\$864.15	Р
27210193	US CELLULAR	CELL PHONE CHGS ACCT 851710598	04/16/2021	\$492.79	Р
27210194	US CELLULAR	CELL PHONE CHGS ACCT 203538532	04/20/2021	\$1,974.09	Р
27210195	US CELLULAR	CELL PHONE CHGS ACCT 203391922	04/20/2021	\$8.69	Р
27210196	VIVIAL MEDIA	YELLOW PAGES ADVERTISING - HS	04/26/2021	\$108.80	Р
27210197	AMAZON CAPITAL SERVICES	PHONE CASE, SCREEN PROTECTOR	04/30/2021	\$26.43	Р
27210198	AMAZON CAPITAL SERVICES	HIGHWAY PHONE CASE	05/08/2021	\$21.98	Р
27210199	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES & ACCESSORIES	05/10/2021	\$185.29	Р
27210200	CHARTER COMMUNICATIONS	WR FIBER ACCT 0294876	04/28/2021	\$1,135.41	Р
27210201	INSIGHT PUBLIC SECTOR INC	HS YOUTH MENTOR PC	04/28/2021	\$1,036.35	Р
27210202	PAESSLER AG	PRTG 1000 MAINTENANCE	05/04/2021	\$680.00	Р
27210203	TIME WARNER CABLE	NETWORK SERVICES	05/01/2021	\$2,264.21	Р
27210204	VERIZON	CELL CHGS ACCT 242258062-00001	05/01/2021	\$7,047.70	Р
27210205	VIVIAL MEDIA	YELLOW PAGES ADVERTISING - HWY	04/26/2021	\$20.95	Р
27210206	AMAZON CAPITAL SERVICES	HS LAPTOP POWER SUPPLY	05/11/2021	\$26.00	Р
27210207	AMAZON CAPITAL SERVICES	HS POWER CORD	05/11/2021	\$6.55	Р
27210208	AMAZON CAPITAL SERVICES	PARKS PHONE CASE, IT SUPPLIES	05/14/2021	\$30.88	Р
27210209	AMAZON CAPITAL SERVICES	HS LAPTOP POWER CORD	05/17/2021	\$26.00	Р
27210210	CDW GOVERNMENT INC	BR 2 CAMERA 2 HDMI EXTENDER	04/27/2021	\$154.58	Р
27210211	CENTURYLINK	PHONE/LONG DISTANCE CHARGES	05/01/2021	\$17.06	Р
27210212	GOLDFAX	NETWORK FAXING	05/13/2021	\$129.00	Р
27210213	AMAZON CAPITAL SERVICES	ERGONOMIC KEYBOARDS	05/22/2021	\$103.98	
27210214	AMAZON CAPITAL SERVICES	POWER STRIPS	05/23/2021	\$69.63	

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27210215	CDW GOVERNMENT INC	EW NETWORK UPS	05/07/2021	\$1,694.10	
27210216	CDW GOVERNMENT INC	COMMVAULT SUBSCRIPTION CHG YR2	05/10/2021	\$27,637.97	
27210217	CHARTER COMMUNICATIONS	MFLD FIBER ACCT 0364818	05/06/2021	\$520.79	
27210218	ECON ELECTRIC	EDGEWATER WIFI CABLING	05/07/2021	\$11,142.00	
27210219	INSIGHT PUBLIC SECTOR INC	2021 1ST PC ORDER - HR	05/15/2021	\$919.20	
27210220	INSIGHT PUBLIC SECTOR INC	MONITORS - HIGHWAY DEPT	05/15/2021	\$306.40	
27210221	RHYME BUSINESS PRODUCTS	PRINTER/COPIER CHARGES	05/04/2021	\$6,542.41	
		Grand Tota	al:	\$67,861.02	

<u>Signatures</u>

Committee Chair:		
Committee Member:	Committee Member:	
	-	



INFORMATION TECHNOLOGY

May 2021

- 1. Wood County internet and intranet website updates concerning COVID-19 continue to be posted rapidly and continually as we work to keep employees and citizens informed.
- 2. Continued evaluating Parks Management and Reservations software solutions for suitability compared to the current in-house software. A decision about which package best fits the County's needs is expected in the near future.
- 3. Upgraded the central GIS system at the Courthouse to a new server operating system. Work was done inhouse and our GIS and IT staff gained a lot of valuable experience. Further upgrades are planned in the near future to improve system security and performance.
- 4. Continued setup and testing of Laserfiche document management in the Human Services department.

 Non-clinical documents for Human Services, Norwood, and Edgewater will be migrated into the Laserfiche system over the coming months, and all related business units will begin using a paperless process as much as possible utilizing the Laserfiche software.
- 5. Worked with the Wood County Breastfeeding Coalition to move their website to a cloud-based service provider, resolving some security risks associated with local hosting.
- 6. The IT Security Team continues to expand the Security Awareness Program. To continue to remain in compliance with the KnowBe4 guarantee simulated Phishing tests need to be completed regularly, at minimum once a month.
- 7. Applied numerous updates to database servers. These updates include fixes for functionality and security patches to keep servers as secure as possible.
- 8. Support for Norwood Healthcare Center and Edgewater Haven Matrix software is ongoing. The Norwood Health upgrade to CareAssist implementation is complete. The upgrade to ePrescribing eliminates data transmission to pharmacy via fax with electronic, bidirectional, secure data transmission. Physicians now sign their orders electronically as well.



INFORMATION TECHNOLOGY

- 9. Implementation of the RtVision OneGov permit system for additional permit types for the Highway Department continues. This permit system is available for public applications and payment processing on the Wood County website.
- 10. Discovery phase continues for a system to provide an online property tax lottery credit search for property owners. The search utility will help reduce tax payer expense and increase county revenues.
- 11. The TimeStar, electronic time card and time tracking, system configuration changes is ongoing. IT works to adjust settings as change requests occur. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. TimeStar PBJ modifications for Norwood is being manually adjusted by IT before submission to CMS. Issues are due to Norwood's CMS facility ID integration for Norwood PBJ data submissions. IT works to train and setup new staff to track, generate and submit PBJ data to CMS.
- 12. Preparation continues for legacy data migration from TCM to SmartCare. Currently working on writing a utility to pull client documents from IMS, convert them to PDFs, and allow them to be uploaded into SmartCare. Work also started reviewing how to convert the client notes from TCM to PDFs. Integrated SmartCare to the County's Active Directory. This will allow users to use Windows credentials to access the software instead of needing a separate username and password.
- 13. Completed the state mandated Law Enforcement records conversion project. This was State and Federally mandated to have our CIS system converted to report incidents based off of NIBRS by the start of 2021. The State approved the grant to recover costs of project. Once payment is received, all agencies will be reimbursed.
- 14. Providing continual support of Webex Meetings Webex Room Kit. Due to COVID-19 additional measures were taken by the IT staff to support many remote worker daily operations. This included the increased use of video conferencing software and hardware. The County has been using Cisco Webex Meetings, Teams, and Roomkits for video conferencing as well as Cisco Jabber for phone access.



INFORMATION TECHNOLOGY

- 15. SharePoint migration has been completed. All information has been transitioned off SharePoint and the server has been decommissioned.
- 16. For the month of April, 495 helpdesk requests were created, with staff completing 510 tickets and leaving 119 open requests. These numbers represent service requests from departments throughout the County. There are currently 301 project requests from departments.
- 17. Updated the County's virtual server environment to deal with a set of critical vulnerabilities that were identified by the MS-ISAC.
- 18. Assisted in scheduling and monitoring several committee meetings.
- 19. Microsoft identified more vulnerabilities with their Exchange email servers that required additional patching.
- 20. Continue to attend SmartCare implementation and Business Process Analysis meetings.
- 21. Updated Adobe Reader for all computers.
- 22. Began migrating Countywide Antivirus to a new platform to allow us better insight into possible compromises and better safeguard devices. This month included migrating all workstations and servers to the new platform.
- 23. Installed new network hardware at the Highway Department and River Block as part of our Network Refresh project from 2020. While installing the new network hardware, the virtual environment at both locations were upgraded as well.
- 24. Continued Exchange patching to ensure we are not at risk for the many vulnerabilities that have been exposed in the last several months.
- 25. Worked with Planning and Zoning to review and provide information for a new plotter purchase.



INFORMATION TECHNOLOGY

- 26. Provide several communications to users regarding IT updates and changes.
- 27. Updated all computers to the latest version of Windows 10 in an ongoing effort to reduce our vulnerability to being attacked and keep our system up to date.
- 28. Working with Norwood Administration to complete implementation of InformCast, a mass communication software that Edgewater has been using for several months. This will allow them to quickly notify employees and resident families of things such as a covid outbreak in the facility, shifts that need to be filled due to sickness, or other critical information.
- 29. Continued to migrate to the new Mobile Device Management (MDM) platform. This has been implemented for all new cellular devices, Health Contact Tracers, and devices like iPads. This allows us to easily keep devices up to date and secure. We are also able to track and lock these devices in case they are lost. Created user instructions for installing our Mobile Device Management software on personal phones for email and WiFi access.
- 30. Completed the latest Sheriff's Department Body Camera and Squad Dash Camera (Arbitrator) system upgrade.
- 31. Continued in-house development for the new Non-Metallic Mining system for Land and Water Department.
- 32. Created multiple new templates and custom reports for the Law Enforcement Record system (CIS).
- 33. Hired an IT Intern, Jaren Mancl, who began employment May 24th.

Committee Report

County of Wood

Report of claims for: MAINTENANCE

For the period of: MAY 2021

For the range of vouchers: 19210317 - 19210405 50121045 - 50121048

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19210317	ACE HARDWARE	SHOP SUPPLIES	04/23/2021	\$66.95	Р
19210318	ACE HARDWARE	TOOLS	04/26/2021	\$29.98	Р
19210319	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING RIVER BLOCK	04/25/2021	\$4,765.30	Р
19210320	ADVANCE SUPPLY LLC	JANITORIAL SUPPLIES	04/22/2021	\$271.28	Р
19210321	AMAZON CAPITAL SERVICES	WATER FILTERS	04/28/2021	\$349.76	Р
19210322	BAUER'S FLOOR MART	CH UPDATES-MAINT OFFICE FLOOR	04/15/2021	\$315.00	Р
19210323	CRESCENT ELECTRIC SUPPLY CO	ELECTRICAL SUPPLIES	04/19/2021	\$40.88	Р
19210324	DECKER SUPPLY CO	EMPLOYEE PARKING SIGN	04/23/2021	\$29.19	Р
19210325	FERGUSON ENTERPRISES LLC	CH UPDATES-MT OFFICE, SHOP SUP	04/16/2021	\$342.06	Р
19210326	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	04/28/2021	\$274.71	Р
19210327	GRAINGER (Maintenance)	SUPPLIES	04/26/2021	\$52.68	Р
19210328	LIBERTY CLEANERS INC	CLEANING COURTHOUSE, JAIL	04/23/2021	\$8,072.19	Р
19210329	MENARDS - PLOVER	SH IMPOUND - LIGHTS	04/13/2021	\$599.94	Р
19210330	MENARDS - PLOVER	SH IMPOUND - LIGHTS	04/15/2021	\$199.98	Р
19210331	RAPIDS RENTAL & SUPPLY	STUMP GRINDER RENTAL	04/07/2021	\$210.00	Р
19210332	RON'S REFRIGERATION & AC INC	SERVICE CALL - DISPATCH A/C	04/23/2021	\$847.00	Р
19210333	SHERWIN-WILLIAMS CO THE	SHOP SUPPLIES	04/15/2021	\$66.36	Р
19210334	SHERWIN-WILLIAMS CO THE	CH UPDATES - PAINT	04/20/2021	\$160.35	Р
19210335	WERNER ELECTRIC SUPPLY	CH UPDATES-MAINT OFFICE LIGHTS	04/13/2021	\$390.96	Р
19210336	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC 12TH ST	04/27/2021	\$489.80	Р
19210337	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC SVC JOINT USE	04/27/2021	\$198.40	Р
19210338	WATER WORKS & LIGHTING COMM	ELECTRIC SVC SHERIFF LOCKUP	04/27/2021	\$58.02	Р
19210339	WATER WORKS & LIGHTING COMM	SHERIFF LOCKUP OUTDOOR LIGHTS	04/27/2021	\$12.47	Р
19210340	WATER WORKS & LIGHTING COMM	RIVER BLOCK WATER/SEWER	04/27/2021	\$516.11	Р
19210341	WATER WORKS & LIGHTING COMM	RIVER BLOCK OUTSIDE LIGHTING	04/27/2021	\$100.50	Р
19210342	WINSUPPLY OF WISCONSIN RAPIDS	CH UPDATES-MT OFFICE SUPPLIES	04/12/2021	\$23.12	Р
19210343	WISCONSIN VALLEY BUILDING PRODUCTS	TOOLS	04/22/2021	\$68.82	Р
19210344	STAPLES ADVANTAGE	OFFICE SUPPLIES	05/04/2021	\$15.71	Р
19210345	NASSCO INC	CLEANING SUPPLIES	05/04/2021	\$630.00	Р
19210346	ADVANCE SUPPLY LLC	JANITORIAL SUPPLY	04/28/2021	\$71.41	Р
19210347	ADVANCE SUPPLY LLC	JANITORIAL SUPPLIES	04/30/2021	\$176.31	Р
19210348	COMPLETE CONTROL	BOILER SERVICE CALL	04/26/2021	\$2,504.00	Р
19210349	CONSOLIDATED WATER POWER COMPANY	RIVER BLOCK ELECTRIC	05/04/2021	\$7,606.75	Р
19210350	CRESCENT ELECTRIC SUPPLY CO	RB UPDATES - ELECTRICAL SUPPLY	04/20/2021	\$5.79	Р

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19210351	DIRECT SUPPLY INC	CH UPDATES - SIGNAGE	04/29/2021	\$92.95	Р
19210352	FERGUSON ENTERPRISES LLC	SUPPLIES	04/20/2021	\$12.09	Р
19210353	FERGUSON ENTERPRISES LLC	CH UPDATES - MAINT OFFICE SUPP	04/23/2021	\$54.36	Р
19210354	FIRE & SAFETY EQUIPMENT INC	ANNUAL FIRE EXTINGUISHER SVC	04/23/2021	\$1,242.96	Р
19210355	JFTCO INC	CH MEP UPDATES - GENERATOR	04/22/2021	\$50,900.00	Р
19210356	RAPID QUALITY LAWN & LANDSCAPING	FERTILIZING AND WEED CONTROL	05/02/2021	\$286.00	Р
19210357	WE ENERGIES	GAS SERVICE COMMUNICATIONS	04/27/2021	\$179.65	Р
19210358	WE ENERGIES	GAS SERVICE JAIL	04/27/2021	\$1,468.42	Р
19210359	WE ENERGIES	GAS SERVICE COURTHOUSE	04/30/2021	\$13,806.24	Р
19210360	WE ENERGIES	GAS SERVICE 12TH ST	04/27/2021	\$28.39	Р
19210361	WE ENERGIES	GAS SERVICE RIVER BLOCK	04/30/2021	\$1,189.20	Р
19210362	WE ENERGIES	GAS SERVICE SHERIFF LOCKUP	04/30/2021	\$36.87	Р
19210363	WE ENERGIES	GAS SERVICE JOINT USE BUILDING	04/30/2021	\$207.50	Р
19210364	WISCONSIN VALLEY BUILDING PRODUCTS	CH MEP UPDATES-GENERATOR PARTS	04/29/2021	\$22.41	Р
19210365	DIAMOND BUSINESS GRAPHICS	PRINTING	05/12/2021	\$50.58	Р
19210366	DIAMOND BUSINESS GRAPHICS	PRINTING	05/12/2021	\$26.72	Р
19210367	ADVANCED DISPOSAL	WASTE DISPOSAL FEES	04/30/2021	\$731.64	Р
19210368	ADVANCE SUPPLY LLC	JANITORIAL SUPPLIES	05/06/2021	\$89.46	Р
19210369	AMAZON CAPITAL SERVICES	BADGE SUPPLIES	04/29/2021	\$27.46	Р
19210370	AMAZON CAPITAL SERVICES	SHOP SUPPLIES	05/05/2021	\$79.89	Р
19210371	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	05/05/2021	\$185.82	Р
19210372	COMPLETE CONTROL	FIRE ALARM INSPECTION-12TH ST	04/30/2021	\$198.58	Р
19210373	COMPLETE CONTROL	JAIL AIR HANDLER SERVICE CALL	04/30/2021	\$460.40	Р
19210374	CINTAS CORPORATION	MAT CLEANING RIVER BLOCK	05/11/2021	\$92.58	Р
19210375	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	05/12/2021	\$342.54	Р
19210376	HOME DEPOT CREDIT SERV (Maintenance)	SHOP,MT OFF,JT USE,SH LOCK,RB	05/05/2021	\$2,087.19	Р
19210377	QUALITY DOOR & HARDWARE	CH UPDATES - SIDELITE FRAME	02/12/2021	\$882.00	Р
19210378	QUALITY DOOR & HARDWARE	SH LOCKUP - STEEL DOOR	05/11/2021	\$763.67	Р
19210379	QUALITY DOOR & HARDWARE	CH UPDATES-REPAIR AUTO OPENER	05/11/2021	\$183.85	Р
19210380	WISCONSIN VALLEY BUILDING PRODUCTS	SHOP SUPPLIES	05/06/2021	\$21.01	Р
19210381	WISCONSIN VALLEY BUILDING PRODUCTS	SUPPLIES	05/06/2021	\$81.00	Р
19210382	QUALITY PLUS PRINTING INC	PRINTING	05/19/2021	\$80.00	Р
19210383	QUALITY PLUS PRINTING INC	PRINTING	05/19/2021	\$375.00	Р
19210384	AMAZON CAPITAL SERVICES	CH & OFFICE SUPPLIES	05/17/2021	\$158.12	
19210385	FASTENAL COMPANY	SHOP SUPPLIES	05/12/2021	\$32.04	
19210386	FREEDOM PEST CONTROL LLC	RIVER BLOCK PEST CONTROL	05/17/2021	\$40.00	
19210387	FREEDOM PEST CONTROL LLC	COURTHOUSE PEST CONTROL	05/17/2021	\$40.00	
19210388	GAPPA SECURITY SOLUTIONS LLC	ROD IN-CEILING CAMERA	05/12/2021	\$1,028.00	
19210389	KRISS PREMIUM PRODUCTS INC	BOILER CHEMICALS	05/10/2021	\$611.54	
19210390	QUALITY DOOR & HARDWARE	CH UPDATES-MAINT OFFICE DOORS	05/17/2021	\$930.68	
19210391	SHOPMASTER LLC	CH UPDATES - STEEL PLATES	05/11/2021	\$80.00	
19210392	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE JAIL	05/13/2021	\$2,002.00	
19210393	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC COMMUNICATION	05/13/2021	\$268.42	
19210394	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE COURTHOUSE	05/13/2021	\$1,205.04	

MAINTENANCE - MAY 2021

50121045 - 50121048 19210317 - 19210405

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19210395	WATER WORKS & LIGHTING COMM	ELEC SVC COURTHOUSE SECURITY	05/13/2021	\$54.64	
19210396	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE BAKER LOT	05/13/2021	\$38.50	
19210397	WATER WORKS & LIGHTING COMM	RIVER BLOCK STORM SEWER	05/13/2021	\$43.37	
19210398	WATER WORKS & LIGHTING COMM	SARATOGA ST STORM SEWER	05/13/2021	\$9.15	
19210399	WATER WORKS & LIGHTING COMM	COURTHOUSE STORM SEWER	05/13/2021	\$94.45	
19210400	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	05/13/2021	\$2,973.60	
19210401	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	05/13/2021	\$6,050.32	
19210402	WISCONSIN VALLEY BUILDING PRODUCTS	TOOLS	05/13/2021	\$184.90	
19210403	US BANK	CH,JAIL,CH PARKING LOT PERMITS	05/18/2021	\$452.31	
19210404	SCHILLING SUPPLY COMPANY	CLEANING SUPPLIES	05/26/2021	\$366.92	
19210405	QUALITY PLUS PRINTING INC	PRINTING	05/26/2021	\$940.00	
50121045	MIDLAND PAPER		05/04/2021	\$682.11	Р
50121046	DAVE'S SERVICE CENTER	#16 OIL CHANGE & FILTER	05/05/2021	(Voided)	Р
50121047	STEEN MACEK PAPER COMPANY		05/12/2021	\$4,105.73	Р
50121048	SCHILLING SUPPLY COMPANY		05/26/2021	\$34.34	
		Grand To	tal:	\$128,274.39	

<u>Signatures</u>

Committee Chair:		
Committee Member:	Committee Member:	





Reuben Van Tassel Facilities Manager

Letter of Comments May 2021

1. Ongoing Projects and Planning

- a) Jail Participated in presenting information to the County Board that has been collected over the last several months and will help County Supervisors determine if a new jail facility will be constructed.
- b) Parking Lots Some of the planned updates to our parking lots have begun. We are doing our best to accommodate the busy schedules of our Highway Department and other contractors while still providing employees with information to keep them aware of disruptive work and parking area closures.
- c) River Block We have issued a request for bids to replace additional windows at River Block. This year is the second phase of this project, which should conclude with the final phase of window replacements in 2022.
- d) Courthouse Continuing to work on developing plans for the remodeling on third floor that will be needed in order to accommodate a fourth judge. We are preparing to remove an obsolete piece of equipment from our roof, which will make room for us to install a secondary generator that will provide backup power to our dispatch center and the shared data center; this is a continuation of some planned resiliency upgrades that began a few years ago.

2. Miscellaneous

- a) Attended PIT, Operations, County Board, Jail Study AdHoc, J&L, and Public Safety meetings
- b) Attended Focus on Energy webinar
- c) Vacation 5/19-5/28

WOOD COUNTY	ITEM#
	DATE June 15, 2021
()	Upon passage and
RESOLUTION	Effective Datepublication
	perations, Public Safety and Property & Information Technology Committee
Page 1 of 1	
	EPN
Motion: Adopted:]
1 st Lost:	INTENT & SYNOPSIS: Authorize the building of a new Wood County Jail
2 nd Tabled:	and Sheriff's Department.
No: Yes: Absent:	
Number of votes required:	FISCAL NOTE: Proceeds from general obligation promissory notes not to
Majority X Three-Fourths	exceed \$58,000,000 for the design and construction of the new Jail and
	Sheriff's Department, acquisition of land and equipment, and including
Reviewed by: PAK , Corp Counsel	demolition of existing jail upon occupancy of the new facility.
Reviewed by: <u>EPN</u> , Finance Dir.	WHEDEAG W. 1G 1 1
	WHEREAS, Wood County has been studying jail needs dating back to
NO YES A	1996, has completed a new and updated jail study, established a Jail Study
1 LaFontaine, D	Ad Hoc Committee, and
2 Rozar, D 3 Feirer, M	WHEREAS, after extensive research the Jail Study Ad Hoc Committee
4 Wagner, E	finds the current jail facility to have an outdated/unsafe configuration, lack
5 Fischer, A	of inmate housing capacity resulting in significant expense housing inmates
6 Breu, A	in other counties, the lack of programming space, is a source of raised
7 Ashbeck, R	insurance costs, and
8 Hahn, J 9 Winch, W	instruice costs, and
9 Winch, W 10 Thao, L	WHEREAS, the Jail Study Ad Hoc Committee presented its findings at the
11 Curry, K	May 18, 2021 County Board of Supervisors meeting and recommended to
12 Valenstein, L	bond for, and build a new Jail and Sheriff's Department,
13 Hokamp, J	
14 Polach, D	WHEREAS, interest rates are at a historical low for the issuance of bonds
15 Clendenning, B 16 Pliml, L	making a bond issue very favorable at this time, and
17 Zurfluh, J	, , , , , , , , , , , , , , , , , , ,
18 Hamilton, B	WHEREAS, Public Safety Committee, Operations Committee, and Property
19 Leichtnam, B	and Technology Committee feel it is in the best interest of Wood County to
	build a new Jail and Sheriff's Department, and
	D by the Wood County Board of Supervisors to authorize the building of a new
ood County Jail and Sheriff's Departr	ment project, not to exceed \$58 million, subject to approval for bonding.

RAPIOS CONSIN

ENGINEERING DEPARTMENT

444 West Grand Avenue Wisconsin Rapids, WI 54495-2780 PHONE -715.421.8205

May 25, 2021

COUNTY OF WOOD PO BOX 8095 WISCONSIN RAPIDS, WI 54495

Re: West Jackson Street, West Riverview Expressway to Jackson Street Bridge Parcel 5, Project No. 6999-11-08

Dear Property Owner,

The City of Wisconsin Rapids Engineering Department is beginning the process of acquiring right-of-way for an improvement project on West Jackson Street. A Highway Easement (HE) and a Temporary Limited Easement (TLE) are needed from your property for the construction of this project. Surveyors have already been to your property and established the boundaries of this area with project staking.

The brochure "Rights of Landowners Under Wisconsin Eminent Domain Law" is enclosed to provide you with information about the acquisition process for public projects. I have also enclosed the right-of-way plat. The right-of-way plat shows the acquisition areas required for this project and lists the names of other property owners who are affected.

Wisconsin Law provides property owners impacted by public projects with the right to a written appraisal. However, for certain non-complicated parcels, the acquiring agency may make an offer through an expedited process that does not involve an appraisal. Should you choose to have a written appraisal, I will make the necessary arrangements to prepare one and provide it to you.

Please call me at (715) 573-1986 or email dlebrun@streetlandllc.com with a phone number where you can be reached. I will need to discuss the project with you and the effect the project will have on your property. If you prefer that I meet with your representative, please provide me their name and telephone number. I look forward to working with you on the improvement of West Jackson Street.

Respectfully,

Darrin LeBrun | Streetland LLC

Consultant for the City of Wisconsin Rapids

Encl.: West Jackson Street Right-of-Way Plat

Rights of Landowners Under Wisconsin Eminent Domain Law

210525_ltr_introduction



TRANSPORTATION PROJECT PLAT TITLE SHEET PROJECT 6999-11-08 WISCONSIN RAPIDS, W JACKSON STREET WEST RIVERVIEW EXPRESSWAY TO JACKSON STREET BRIDGE

LOCAL STREET WOOD COUNTY

CONVENTIONAL ABBREVIATIONS

PCC PI PL RBR (100') POINT OF COMPOUND CURVE POINT OF INTERSECTION PROPERTY LINE REBAR RECORDED AS REFERENCE LINE R/L REM RT SEC SEPV SF STH STA SUBD TAN TP REMAINING RIGHT RIGHT OF WAY SECTION SEPTIC VENT SQUARE FEET STATE TRUNK HIGHWAY SUBDIVISION TANGENI
TEMPORARY LIMITED EASEMENT
TRANSPORTATION PROJECT PLAT UNITED STATES HIGHWAY

> CLIRVE DATA CURVE DATA
> LONG CORE
> LONG CORE
> RADIUS
> BERREE OF CURVE
> CENTRAL ANGLE OF DELTA
> LENGTH OF CURVE
> TANGENT
> DIRECTION AFEAD
> DIRECTION BACK

CONVENTIONAL SYMBOLS

NOTATION FOR COMBUSTABLE CHITISE PL

W/W

Service of

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-60-

NON COMPENSABLE COMPENSABLE

FOUND IRON PIN IP 074" REBAR UNLESS NOTED) * NOTATION FOR HIGH VOLTAGE TRANSMISSION CAUTION SIGN OFF-PREMISE

R/W BOUNDARY POINT (200)

R/W MONUMENT NON-MONUMENTED R/W POINT

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ITLE205

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JULIU

COMPENSABLE HON-COMPENSABLE ELECTRIC POLE TELEPHONE POLE PEDESTAL (LABEL TYPE)

(TV. TEL. ELEC, ETC.) ACCESS CONTROLLED BY ACQUISITION NO ACCESS (BY STATUTORY AUTHORITY) ACCESS RESTRICTED (BY PREVIOUS

PROJECT OR CONTROL NO ACCESS (NEW HIGHWAY)

PARCEL NUMBER (25) UTILITY NUMBER (40)

TPP NUMBER 6999-11-08-4.01 SHEET 2 OF 2

PLOT DATE :

PLOT BY : Usernome

WATER

OVERHEAD TRANSMISSION LINES ELECTRIC

CABLE TELEVISION

GAS TEL FEBRURE

PLOT NAME :

CONVENTIONAL UTILITY SYMBOLS

SANTTARY SEMER

TELEPHONE POLE

TELEPHONE PEDESTAL X

PLOT SCALE : \$\$....plotsodle....\$\$

NOTES

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THE NOTES, CONVENTIONAL SIGNS, AND ABBREVIATIONS ARE ASSOCIATED WITH EACH TRANSPORTATION PROJECT PLAT FOR PROJECT (989-1-08.

DISTANCES SHOWN FROM RIMIDINGS TO RIGHT OF WAY LINES ARE APPROXIMATE.

POSITIONS SHOWN ON THIS PLAT ARE WISCONSNI COORDINATE REFERENCE SYSTEM COORDINATES (MISCAS), WOOD COUNTY, NADESCRIUD IN US SURVEY FEET, VALLES SHOWN ARE CRUD COORDINATES, GRID BEARINGS, AND CRUD DISTANCES. GRID DISTANCES MAY BE USED AS GROUND DISTANCES. ALL RIGHT-OF-MAY LINES DEPICTED IN NON ACQUISITION AREAS ARE INTENDED TO RE-ESTABLISH DISTRIG RIGHT-OF-WAY LINES AS DETERMINED FROM PROPRIOUS PROJECTS, OTHER RECORDED DOCUMENTS, OR FROM DEHTERLINE OF EXISTING PAVEMENTS.

DIMENSIONING FOR THE NEW RIGHT-OF-WAY IS MEASURED ALONG AND PERPENDICULAR TO NEW REFERENCE LINES. EXISTING R/W ON W JACKSON STREET BASED ON: CSM 1010, CSM 1011, CSM 1080, CSM 1339, CSM 1340, CSM 3685, CSM 6M4
WEST SIDE ASSESSORS'S PLAT NO. 1 WEST SIDE ASSESSOR'S PLAT NO. 25, SARGENT AND PHILLED'S PLAT OF CENTRALIA.

EXISTING R/W ON W RIVERVIEW EXPY BASED ON CSM 238, CSM 8000, WEST SIDE ASSESSOR'S PLAT NO. L

EXISTING R/W (IN W GRAND AVE BASED DIR CSM 238, CSM 8000, CSM 848, WEST SIDE ASSESSOR'S PLAT NO. 1, WEST SIDE ASSESSOR'S PLAT NO. 25.

EXISTING RAW ON 6TH AVE N BASED ON CSM 1011, CSM 1366.

EXISTING RIM ON ATH AVE N BASED ON: CSM 1339, CSM 6144, WEST SIDE ASSESSOR'S PLAT NO. L CENTRALIA PLAT.

EXISTING RIM ON JRD AVE N BASED ON: CSM 1340, WEST SIDE ASSESSOR'S PLAT NO. 25, SARGENT AND PHILLED'S PLAT OF CENTRALIA

EXISTING R/W ON 2ND AVE N BASED ON WEST SIDE ASSESSOR'S PLAT NO. 25

FOR THE LATEST ACCESS/ORIVENAY INFORMATION, CONTACT THE CITY OF WISCONSIN RAPIDS ENGINEERING DEPARTMENT LOCATED AT 444 WEST GRAND AYENCE.

RECHT-OF-MAX MONABOLIS ARE TYPE 2 MONAMENTS ITYPICALLY 3/4" X 24" REBARI AND WILL BE PLACED PROR TO THE COMPLETION OF THE PROJECT.

RIGHT-OF-WAY BOUNDARIES ARE DEFINED WITH COURSES OF THE PERIMETER OF THE HIGHWAY LANDS REFERENCED TO THE U.S. PUBLIC LAND SURVEY SYSTEM OR OTHER "SURVEYS OF PUBLIC RECORD".

PROPERTY LINES SHOWN ON THIS PLAT ARE DRAWN FROM DATA DERIVED FROM MAPS AND DOCUMENTS OF PUBLIC RECORD AND/OR EXISTING OCCUPATIONAL LINES. THIS PLAT MAY NOT BE A TRUE REPRESENTATION OF EXISTING PROPERTY LINES, EXCLUDING RICHT-OF-WAY LINES AND AREAS OF FEE ACQUISITION, AND SHOULD NOT BE USED AS A SUBSTITUTE FOR AN ACCURATE LAND SURVEY. A TEMPORARY MATED EXCENSIVE TALE A ROUT FOR CONSTITUCTION PROPERSE, AS GENERAL RECURSION FOR ROUT TO DEPORT.

RESESSANT COMMENT TRETERO, IT REST OF PROFESS AND CORSES, AS LOSA AS REQUESTED FOR SURF PRICE PROPERSE, REQUIRED, ADJUNCTURE THE ROUT TO PRESENCE, PROTECT, REJUNÇU OR PLANT THEREON ANY VERSTAINON THAT THE ROWARY AUTHORITIES MAY DEED MESTRALE.

ALL ITLASS ON HIS PLANT EXPLIES THE CONNICTION OF THE CONSTITUTION PRICE CONTINUENT OF RECEIVE THE ROUTE OF THE PROPERTY OF

A PERMANENT LIMITED EASEMENT PALLEJS A ROUT TON CONSTRUCTION AND MAINTENANCE PROPOSES, AS DEFEND INFERN, NELLOWS THE ROUT TO OPERATE RECOSSANT EQUIPMENT THEREON AND THE ROUT OF RICHES AND EXPESS, AS LONG AS ROUTINED FOR SUCH PURILLY PROPOSE, NOLLOWS THE ROUT TO PROPERT PROTECT, ROWN, OR PLANT THEREON ANY VESTALONIN THAT THE MONNEY AUTHORITIES AND PURILLY UTLINES MAY DEEM DESCRIBE, BUT WITHOUT PRILADOR. TO THE OWNERS ROUT TO MAKE ON CONSTRUCT MAYROUNDERS ON AN LONG ON TO PLATTED THE QUESTION PROVINCES AND ACTIVITIES WILL NOT HAVE ON O'REPORTED WINDSTELL AVENTET THE ROWNEY FACILITIES.

AN EASEMENT FOR HIGHWAY PURPOSES GIES, AS LONG AS SO USED, INCLIDING THE RIGHT TO PRESERVE, PROTECT, ROMOVE, OR PLANT THEREON

PARCEL AND LITELITY DESTIFICATION NUMBERS WAY NOT POINT TO ALL AREAS OF ACQUISITION, AS NOTED ON THE TPP DETAIL PAGES.

ACCESS RIGHTS
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EASE VALVE
GRID NORTH
HIGHWAY EASEMENT
HOUSE R-5-F | R-6-F HOUSE IDENTIFICATION LAND CONTRACT LEFT MONUMENT PROJECT LOCATION NATIONAL GEODETIC SURVEY NUMBER OUTLOT PAGE PAGE
POINT OF TANGENCY
PERMANENT LIMITED EASEMENT
POINT OF BEGINNING
POINT OF CURVATURE 73 SECTION LINE QUARTER LINE SIXTEENTH LINE 13 E. GRAND AVENUE NEW REFERENCE LINE T-22-N RIP NEW RZW LINE EXISTING R/W LINE PROPERTY LINE LOT, TIE & OTHER MINOR LINES CORPORATE LIMITS GAYNOR AVE 54 Wisconsin UNDERGROUND FACILITY (COMMUNICATIONS, ELECTRIC, ETC) Rapids FEE ACQUISITION AREA INATCHING VARIES BY OWNER! 19 13 20 TEMPORARY LIMITED EASEMENT AREA (HIGHWAY. PERMANENT LIMITED, OR RESTRICTED DEVELOPMENT) TRANSMISSION STRUCTURES BUILDING LAYOUT SCALE L 0.25 ML SIXTEENTH CORNER MONUMENT

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