

**AGENDA FOR JULY 20, 2021 – 9:30 A.M.
WOOD COUNTY BOARD OF SUPERVISORS
WOOD COUNTY BOARD ROOM**

CALL TO ORDER

ROLL CALL

INVOCATION: Supervisor Hamilton

READING OF THE MINUTES OF THE PREVIOUS MEETING

EXCUSALS:

RESIGNATIONS:

APPOINTMENTS/Re-APPOINTMENTS:

Board of Adjustment – 3 year term – Kathleen Plucinski

COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS

Those wishing to make public comment virtually can do so only through the WebEx App or Web functions, and not the phone function. Those wishing to comment virtually must call the County Clerk's office no later than 4:00 PM the day prior to the meeting to register.

ACKNOWLEDGEMENTS AND RECOGNITIONS

READING OF MINUTES OF COMMITTEE MEETINGS, RESOLUTIONS. RESOLUTIONS INTRODUCED BY COMMITTEES SHALL BE PRESENTED IMMEDIATELY FOLLOWING THE READING OF THAT COMMITTEE'S MINUTES.

SPECIAL ORDER OF BUSINESS

Parks & Forestry Annual Report – Director Chad Schooley

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND OTHER DOCUMENTS.

SET DATE FOR NEXT COUNTY BOARD MEETING – August 17, 2021

ADJOURN

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 146 405 3521

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=me3a27a46b2d6aeec0e0109e30f9b8507>

Meeting number (access code): 146 405 3521

Meeting password: CB0720

PROCEEDINGS OF WOOD COUNTY BOARD OF SUPERVISORS

June 15, 2021 – 9:30 a.m.

The Wood County Board of Supervisors composed of nineteen members convened at the Wood County Boardroom in Wisconsin Rapids, Wisconsin on June 15, 2021.

Chairman Pliml called the meeting to order at 9:30 a.m.

Supervisors present were: Ashbeck, Breu, Clendenning, Curry, Feirer, Fischer, Hahn, Hokamp, Hamilton, LaFontaine, Leichtnam, Pliml, Polach, Rozar, Thao, Valenstein, Wagner, Winch, and Zurfluh.

Supervisor Zurfluh gave the invocation and led the Pledge of Allegiance.

Motion by Hamilton/Feirer to approve the minutes of the previous meeting. Motion carried by voice vote.

Motion by Hamilton/Fischer to approve the appointment of Randal Dorshorst to the Civil Service Commission. Motion carried by voice vote.

A resident provided public comment and was in favor of jail project and encouraged the board to approve the resolutions presented.

Public Safety Chair Feirer presented a retirement plaque to former Emergency Management Director Steve Kreuser, who recently retired with over 40 years of service to the county.

Supervisor Zurfluh commended and recognized the Child Support Agency for achieving the Federal Fiscal Year 2020 Certificate of Excellence Award from the Dept. of Children & Families.

Referrals were noted.

Committee minutes presented: Operations.

RESOLUTION 21-6-1

Introduced by: Operations, Public Safety, and Property & Information Technology Committees

INTENT & SYNOPSIS: Authorize the building of a new Wood County Jail and Sheriff's Department.

FISCAL NOTE: Proceeds from general obligation promissory notes not to exceed \$58,000,000 for the design and construction of the new Jail and Sheriff's Department, acquisition of land and equipment, and including demolition of existing jail upon occupancy of the new facility.

Motion by LaFontaine/Wagner to adopt Resolution 21-6-1. Motion carried. Voting no was Winch.

A round of applause was observed by the board in recognition of the work done by Chair Valenstein and the Jail Study Adhoc Committee.

RESOLUTION 21-6-2

Introduced by: Operations Committee

INTENT & SYNOPSIS: Initial resolution authorizing the issuance of general obligation bonds or promissory notes in an amount not to exceed \$58,000,000.

FISCAL NOTE: Proceeds from general obligation bonds or promissory notes not to exceed \$58,000,000 for the design and construction of the new Jail and Sheriff's Department, acquisition of land and equipment, and including demolition of existing jail upon occupancy of the new facility.

Motion by Hamilton/Valenstein to adopt Resolution 21-6-2. Motion carried. Voting no was Winch.

Committee minutes presented: Health & Human Services, North Central Community Action Program.

RESOLUTION 21-6-3

Introduced by: Health & Human Services Committee

INTENT & SYNOPSIS: To create one (1.0 FTE) Mental Health Tech position within the Human Services Department-Norwood Health Center budget. The position is currently filled by a contracted staff person.

FISCAL NOTE: Moving from a contracted position to a Wood County position will save the County \$22,815.50 over the remainder of 2021.

Motion by Breu/Hamilton to adopt Resolution 21-6-3. Motion carried unanimously.

Committee minutes presented: Public Safety Committee

RESOLUTION 21-6-4

Introduced by: Public Safety Committee

INTENT & SYNOPSIS: To provide for unanticipated revenue from the Bureau of Traffic Safety, housed with the Wisconsin Department of Transportation's Division of State Patrol, to finance additional patrol for speed, seat belt and reckless driving enforcement through August 2021.

FISCAL NOTE: The costs to be funded in the 2021 budget are in Traffic Police Overtime lines. The adjustment to the budget is as follows:

<u>Account</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
52140	Sheriff Traffic		\$26,611.20
43521	State Traffic Aids	\$26,611.20	

Motion by Feirer/Hamilton to adopt Resolution 21-6-4. Motion carried unanimously.

Committee minutes presented: Conservation, Education, & Economic Development, North Central ITBEC

RESOLUTION 21-6-5

Introduced by: Conservation, Education, & Economic Development Committee

INTENT & SYNOPSIS: Approve the Town of Lincoln Zoning Ordinance and Official Zoning Map.

FISCAL NOTE: No cost to Wood County. The Town of Lincoln is responsible for any costs associated with

administering their town zoning ordinance.

Motion by Clendenning/LaFontaine to adopt Resolution 21-6-5. Motion carried unanimously.

Committee minutes presented: Judicial & Legislative, Highway Infrastructure & Recreation, Property & Information Technology, Aging & Disability Resource Center of Central Wisconsin, Central Wisconsin State Fair Board of Directors, McMillan Library Board of Trustees, South Central Library Board of Trustees, Jail Study Adhoc.

Without objection, Chairman Pliml adjourned the meeting at 10:10 a.m. Next scheduled county board meeting is July 20, 2021.

Trent Miner
County Clerk

REFERRALS FOR JULY 20, 2021 – COUNTY BOARD

- Resolution from Eau Claire requesting the State of Wisconsin decriminalize recreational cannabis. Referred to Judicial & Legislative Committee, District Attorney Lambert, & Sheriff Becker.
- Resolution from Brown County supporting legislative changes to Wis. Stats. Ch. 980 – Supervised Release. Referred to Judicial & Legislative Committee, Corp Counsel Kastenholz, Sheriff Becker, & District Attorney Lambert.
- Resolution from Chippewa County to request the Wisconsin Counties Association address clean water issues as a matter of statewide concern at the 2021 Annual Conference. Referred to Judicial & Legislative Committee.
- Notice from Wood County Planning & Zoning to all adjoining municipalities (including Wood County) announcing a public hearing for the Town of Grand Rapids Comprehensive Plan – 2021. Referred to CEED Committee.

OPERATIONS COMMITTEE MEETING MINUTES

DATE: Tuesday, July 13, 2021
TIME: 9:00 a.m.
PLACE: Wood County Courthouse – Conference Room 114

PRESENT: Ed Wagner, Donna Rozar, Adam Fischer, Mike Feirer, Lance Pliml (via Webex)

OTHERS PRESENT (for part or all of the meeting, in person or via Webex): Dennis Polach, Bill Clendenning, Jake Hahn, Ken Curry, Allen Breu, Kim McGrath, Kelli Quinnell, Marissa Laher, John Peckham, Ed Newton, PaNya Yang, Roland Hawk, Reuben Van Tassel, Jason DeMarco, Amy Kaup, Sue Kunferman, Chad Schooley, Adam Fandre, Jodi Pingel, Trent Miner, Cheryl Krohn, Nick Flugaur, Mary Solheim, Kyle Theiler, Brandon Vruwink, Mary Schlagenhaft, Amy Beathard, Tim Deaton (The Horton Group)

The meeting was called to order by Chair Wagner at 9:00 a.m.

There were no public comments.

Motion (Feirer/Rozar) to approve the consent agenda. Motion carried unanimously.

Pliml shared that there are additional grant funds available for the broadband project. Pliml stated that Bug Tussel is requesting permission to pursue the grant on behalf of Wood County.

Motion (Rozar/Fischer) to grant permission to Bug Tussel to pursue the grant opportunity. Motion carried unanimously.

Pliml provided the Committee with additional information about the ARPA funds. Pliml stated that the general guidance he is hearing from the Department of Treasury is to wait on spending and be patient. The County has until 2024 to decide how to use the funds and until the end of 2026 to spend it. Finance Director Newton stated that he has attended many webinars and he is hearing the same thing. Discussion ensued.

Wellness Coordinator Fandre provided a brief update on Wellness Program activities.

Deputy Treasurer Krohn presented a resolution to sell tax deed properties.

Motion (Fischer/Feirer) to approve the resolution to sell tax deed properties. Motion carried unanimously.

Finance Director Newton gave an update on Finance Department activities. Newton stated that Michelle Weiler has been hired to fill the Payroll Administrator vacancy and began employment the previous week. He further stated that the Finance Department is working on entering new wage information for employees with the implementation of the new wage plan occurring on July 1st. The Finance Department will work with the IT Department to get this information pulled into Questica.

Chair Wagner explained that the total amount of CIP requests from departments totals \$5.1 million. Wagner shared that the consultant from the jail study had programmed in \$3.5 million each year for spending on additional CIP, aside from the jail borrowing. He explained that the \$3.5 million was already figured in to the tax rate. Wagner, Pliml, and Newton met and agreed that a CIP limit of \$3.5 million would be appropriate as it was already calculated into the tax rates. Wagner asked standing committee chairs to work with the departments that report to them to reduce CIP requests to meet this

lower threshold. Discussion ensued at length, including a discussion of possibly utilizing ARPA funds to offset some projects.

Motion (Rozar/Feirer) to approve the initial resolution authorizing the issuance of general obligation promissory notes in an amount not to exceed \$3.5 million for High Projects and Capital Improvement Projects. Motion carried unanimously.

Newton provided the Committee with a debt timetable and stated that he would continue to provide this going forward.

Wagner stated that 2022 budget discussions are beginning and that work will begin over the next month to determine health insurance cost, CIP costs, and potential COLA increases for wages.

Tim Deaton, of The Horton Group, provided updated claims and projection information to the Committee. Mr. Deaton explained that, currently, the projected increase in the Per Employee Per Year (PEPY) cost in 2022 is 0.95%. Discussion ensued. Wagner requested that HR Director McGrath look into the cost of Wellness Programs with other organizations and report back to the Committee at the next meeting.

HR Director McGrath presented a draft Telework Policy that was developed by the Department Head Telework Work Group. McGrath explained that there is one highlighted sentence that there was difference of opinion in among the group. The sentence had to do with the percentage of the annual hours of work that would be required to be onsite for employees that telework. Discussion ensued at length regarding the percentage of annual hours that should be worked onsite.

Motion (Rozar/Feirer) to approve the Telework Policy with the sentence stating that 50% of annual hours should be onsite amended to 25% of annual hours. Motion carried. Voting no: Pliml.

McGrath shared a revised Wage Plan Policy and Recruitment & Retention Policy with the Committee. McGrath stated that the revisions to the policies were based on recommendations that Patrick Glynn from Carlson Dettmann had presented at the County Board meeting in September 2020.

Motion (Rozar/Fischer) to approve the Wage Plan and Recruitment & Retention policies as presented. Motion carried unanimously.

Items for next agenda: ARPA Funds
Health Insurance Presentation
2022 Budget Discussion
Feedback from standing committee chairs concerning CIP

The next regular Committee meeting is scheduled for August 3, 2021 at 9:00 a.m.

Break at 10:04 a.m. Reconvene at 10:15 a.m.

Motion by Rozar, second by Fischer, to go into closed session at 10:16 a.m. pursuant to 19.85(1)(c) Wis. Stats., for the purpose of discussing the completion of the introductory period of the Finance Director.

Roll call vote: Feirer: yes; Fischer: yes; Pliml: yes; Rozar: yes; Wagner: yes. Motion carried.

Motion (Fischer/Pliml) to return to open session at 10:21 a.m. Motion carried unanimously.

Wagner declared the meeting adjourned at 10:22 a.m.

Minutes recorded and prepared by Kelli Quinnell. Minutes in draft form until approved at the next meeting.



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – July 2021

- After working through a pandemic, I updated our emergency operations plans for both our office in general and for elections, and submitted both to Emergency Management. It is good to go through those every so often and see if there are better ways and methods of providing service during emergency situations, and to do it while recent events are still fresh in the mind.
- I attended the annual Wisconsin County Clerks Association Summer Symposium in Jackson and Trempealeau Counties. Our base of operations was in Black River Falls, which was close enough to home that I drove back and forth each day. It is always good to get together and talk through various subjects that affect our offices. We will meet again in September at the WCA Conference. There were 13 new clerks elected this past November, so it was nice to meet and get to know them as well. New committee assignments and leadership appointments will be made in the next month or so.
- If you walk into our office, you will notice a couple of large chalkboards on the wall in our customer service area. We call it the “I DO Wall”. Each person coming in for a marriage license is offered the opportunity to sign their names and their date of marriage on the wall. We will take a picture of them if they would like, and post it to the county’s Facebook page. It is a fun way to highlight “good” things on our social media page, and in turn, maybe garner more interest in it. I cannot take credit for the idea of the “I DO Wall”. This was first done in Washington County by their clerk, Ashley Reichert, when she took office in 2017, and I completely, and unapologetically, plagiarized her idea, with her blessing. Now, I know exactly how a county board supervisor thinks, so let me just plainly and emphatically state that no tax levy was used to purchase the chalkboards or chalk. My wife, Kimberly, and I paid for the supplies.
- The Wisconsin DMV is pushing third-party providers to get away from sending transaction documents to them, via USPS, and to scan them into their system. This will take us more time, but will save us a quite a bit in postage over a years’ time. I have contacted IT to have them help us out with this endeavor. In looking at an ROI, I would say it would take a couple of years to pay off the scanner with the savings in postage. There is a destruction schedule for the documents we would have to house, but it is not an inordinate amount of time and we would be able to house those documents without any trouble. It is just a matter of time before the DMV forces our hand on this, so better to just bite the bullet and get it done with.



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

June 30, 2021

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – June 2021

Human Resources Activity

	June 2021	2021 Year-to-Date
Applications Received	161	780
Positions Filled	27	95
Promotions/Transfers	10	45
New Hire Orientations	13	55
Terminations, Voluntary	22	64
Terminations, Involuntary	0	6
Retirements	2	12
Exit Interviews	6	29

Human Resources Narrative

General Highlights

1. Finalized the wage plan implementation spreadsheets for the July 1st implementation of the new wage plans. Created and distributed individual employee letters detailing their specific placement on the new plans. Answered multiple questions and provided information related to the implementation model.
2. Revised several Employee Policy Handbook policies for discussion at the July Operations Committee Meeting including the Telework Policy, Wage Plan Policy, and Recruitment and Retention Policy.

Meetings & Trainings

1. Attended the Operations Committee Meeting on June 1st.
2. Attended the Judicial & Legislative Committee Meeting on June 4th.
3. Attended the Public Safety Committee Meeting on June 14th.
4. Attended County Board on June 15th.
5. Attended the von Briesen Public Sector Town Hall on June 2nd.
6. Attended the Department Head Budget Work Group on June 9th.
7. Attended the Department Head Telework Work Group on June 14th.
8. Met with Finance and Treasurer Departments to discuss potential 2022 FSA vendor change on June 3rd. Met with The Horton Group and EBC on June 8th regarding the same.
9. Met with Maintenance on June 14th to discuss department door locks.
10. Attended the Wisconsin Public Employer Labor Relations Association's (WPELRA) Annual Training Conference on June 17th and 18th.

11. Held the monthly conference call with The Horton Group on June 29th to discuss various benefit topics.
12. Held individual staff and team meetings to discuss and provide updates on the department's progress towards our 2021 goals.
13. Staff attended various meetings including:
 - a. SPAHRA Board Meeting on June 3rd
 - b. Wellness Committee Meeting on June 8th
 - c. "How to Meet Your 2021 Anti-Harassment Training Requirements" webinar on June 10th through Mineral (ThinkHR)
 - d. von Briesen Breakfast Briefing webinar on "OSHA Emergency Temporary Standard for Healthcare" on June 30th

Benefits

1. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
2. Processed and prepared monthly COBRA remittance, TASC admin fees, quarterly EAP fees, stop loss admin fees, and turnover reports.
3. Reconciled monthly invoices for health, dental, vision, life, and disability insurances.
4. Updated the Health Fund Balance document for May.
5. Tracked vacation accruals lost during bi-weekly accruals for essential departments due to reaching the maximum hours. This is due to the COVID-19 pandemic and many departments having to restrict staff vacation and/or time off.
6. Assisted multiple employees with questions related to FMLA, leave of absences, retirement, and claims concerns.
7. Processed COBRA notifications for dependents on the health plan reaching age 26.
8. Continued contact with Employee Benefits Corporation for the COBRA subsidy as required under the American Rescue Plan Act (ARPA).
9. Submitted COBRA subsidy details to Finance for tax credit.
10. Completed the PCORI Fees with IRS Form 720 and processed payment voucher.
11. Received training on the completion of the Health Fund spreadsheet/record keeping by the Deputy Finance Director.
12. Moved Sick hours over the max (100 days) to the Catastrophic Sick Leave Account (CSLA) for Quarter 2.

Recruitment

1. Updated the Status of Open Positions and Headcount Sheet (FTE Control) spreadsheets daily.
2. Reported new hires with the Wisconsin New Hire Reporting Center.
3. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
4. Communicated with multiple applicants, employees, and supervisors regarding varying positions.
5. Provided training to Edgewater and Human Services Admin Assistant on the E-Offer with electronic response to employment offers in Cyber Recruiter.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Replacement – Eligibility List	Dispatch	Dispatchers	One position filled, checking references on the 2 nd vacancy. Eligibility list established.

Replacements	Edgewater	CNA, RN, LPN and Dietary Assistant – (Multiple)	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 7/18/2021.
Replacement	Edgewater	Cook	Position posted, interviews conducted. Background and references completed. Filled 7/12/2021.
Replacement	Emergency Management	Director	Position posted, interviews conducted. Filled with internal candidate 6/7/2021.
Replacement	Emergency Management	Work Relief Shop Coordinators (2)	Positions posted, interviews conducted, reference completed, offers extended and accepted. Both filled on 6/21/2021.
Replacement	Emergency Management	Program Assistant	Position posted, interview conducted. Filled with internal candidate 6/7/2021.
Replacement	Emergency Management	Emergency Preparedness Coordinator	Position posted, deadline 6/28/2021, applications being reviewed.
Replacement	Finance	Payroll Administrator	Position posted, interviews conducted, final candidate selected, references completed. Offer extended and accepted, filled 7/6/2021.
Replacement	Health	WIC Health Educator/ Nutritionist (PT 80%)	Position posted, applications reviewed, initial interviews conducted. 2 nd interviews scheduled for 6/29/2021.
Replacements	Highway	Truck Operators (3)	Positions posted, interviews conducted, final candidates selected. Offers extended and accepted. Filled 6/14 and 6/21/2021.
Replacement	Highway	Truck Operator	Position posted, deadline 7/5/2021.
Replacement	Highway	Truck Operator-LTE (2)	Position posted, interviews conducted, both positions filled on 6/8/2021.
Replacement	Highway	Summer Help	Position posted, interviews conducted, references completed, filled 6/8/2021.
New position	Humane Officer	Humane Officer	Position posted, deadline 7/11/2021.
Replacement	Human Services	Social Worker – Initial Assessment (2)	Position posted, interviews conducted, final candidates selected, references and backgrounds completed. Both filled 7/12/2021.
Replacements	Human Services	Bus Driver (Part-time)	Position posted, deadline 7/11/2021.
Replacements	Human Services	Crisis Interventionists (Casual) – 2	Position posted, deadline 7/25/2021. One position filled.
Replacement	Human Services	Family Resource Coordinator	Position posted, deadline 6/29/2021.
Replacement	Human Services	Economic Support Specialist (Mfld)	Position posted, interviews conducted. References and background conducted. Offer extended and accepted. Filled 6/28/2021.
Replacement	Human Services	Crisis Interventionist	Position posted, deadline 7/9/2021.
Replacement	Human Services	Administrative Services Division Assistant Mgr	Position posted, interviews conducted. Filled internally 6/14/2021.
Replacement	Human Services	Accounting Clerk	Position posted, deadline 6/20/2021.
Replacement	Human Services	Economic Support Specialist (WR)	Position posted. Interviews conducted. Filled internally 7/12/2021.
Replacement	Human Services	CST Coordinator (WR)	Position posted, deadline 7/11/2021.
Replacement	Human Services	Family Interaction Worker	Position posted, interviews conducted. Background and references completed. Offer extended and accepted. Filled 7/12/2021.

Replacement	Human Services	EMH/MH Adult Protective Services Coordinator	Position posted, interviews conducted. Final candidate selected, references and background being completed as of 6/28/2021.
Replacement	Human Services	Youth Mentor Case Manager	Position posted, deadline 6/27/2021.
Replacement	Human Services	Social Work Supervisor – Ongoing	Position posted, deadline 7/5/2021.
Replacement	Human Services	Mental Health Clinician (Licensed)	Position posted, deadline 7/11/2021.
Replacement	Human Services	Economic Support Specialist	Position posted, deadline 7/13/2021.
New/Replacement	Norwood	COTA, Occupational Therapist, Therapy Asst., Dietary Aide, RN, LPN and CNA's Multiple	Ongoing recruitment by Norwood.
Replacement	Norwood	Cook – Full-Time	Position posted, applications being reviewed, deadline 7/14/2021.
Replacement	Parks	LTE Summer (1)	Positions posted, deadline 7/4/2021.
Replacements	Sheriff	Part-time Deputies (Reserves)	Position continually posted, deadline 7/19/2021. Eligibility list being established. Offers extended and accepted.
Replacements	Sheriff	Corrections Officer – Establishing Eligibility List	Position posted, deadline 8/1/2021.
Replacement	Sheriff	Deputy Sheriff (2)	Both filled internally 6/14 and 7/26/2021.

IMPACTED POSITIONS DUE TO HIRING FREEZE (Positions currently on hold)	
Department	Position
Clerk of Courts	Administrative Services 4
Human Services	Bus Driver-Casual
Human Services	RB Receptionist
Human Services	Transcriptionist/Admin Asst/FS
Human Services	Mental Health Therapist

Safety/Risk Management

1. Continuing the process of updating the Written Programs and Safety/Risk Manual appendices/forms.
2. Managed open claims with Aegis throughout the month.
3. Attended Edgewater and Norwood Safety Committee meetings.
4. Attended Job Hazard Analysis (JHA) webinar on 6/16/21.
5. Completed AssetWorks training for new Statement of Values (SOV) system through County Mutual on 6/17/21 and 6/24/21.

NEW Workers' Compensation Claims (2)

1. 5/28/21 – Human Services – Employee was exposed to hazardous substance while at home visit with WRPD
2. 6/30/21 – Parks & Forestry – Employee strained R calf muscle exiting vehicle

OPEN Workers' Compensation Claims (2)

1. 8/4/20 – Highway – Employee fractured L elbow in fall at asphalt plant (surgery required)
2. 1/11/21 – Human Services – Employee tripped and injured R arm leaving building after work

CLOSED Workers' Compensation Claims (2)

1. 12/7/20 – Edgewater – Employee injured L shoulder lifting resident from floor
2. 4/20/21 – Highway – Employee strained R elbow shoveling asphalt on roadway

First Aid Injuries (3)

1. 6/3/21 – Highway – Employee was bitten by tick on upper abdomen while flagging on County roadway
2. 6/29/21 – Highway – Employee strained lower back lifting CO₂ gas bottles
3. 7/6/21 – Highway – Employee suffered cut on L forearm when tree branch fell on his arm

Property/Vehicle Damage Claims (2)

1. 6/2/21 – Sheriff's – Squad 12 windshield was broken by rock from passing semi (actual cost \$467.98)
2. 6/11/21 – Sheriff's – Squad 5 windshield was broken by rock (actual cost \$587.42)

Liability Claims (1)

1. 3/25/21 – Jail – Jail inmate had property misplaced during their intake and discharge (est. value \$1,234.39)

OPEN EEOC/ERD Claims (3)

1. 6/21/19 - Related to a 2016 claim alleging violation of the Wisconsin Fair Employment Act- Wood County successfully defended the claim at the Initial Determination stage and again after a four-day Hearing to Determine Probable Cause. The Complainant has appealed to the Labor and Industry Review Commission (LIRC). On October 4, 2019 counsel submitted the County's Reply Brief in Opposition to the Petition for Review.
2. 6/1/20 - Former Human Services employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received an Initial Determination of Probable Cause on July 1, 2021.
3. 5/3/2021 – Former Norwood contracted employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. Our position statement was submitted to the Equal Rights Division on June 10, 2021.

OPEN Notice of Circumstances of Claim (1)

1. 9/8/20 - Received notice of a former Wood County employee seeking damages related to the denial of Post-Employment Health Plan benefits. Please note that due to inactivity on this claim, this will be the last month it will appear on the monthly report. In the event the former employee would submit a Notice of Claim in the future, we will report on the claim at that time.

Other

1. Worked with Department Heads and supervisors to update job titles per the recommendations in the Classification and Compensation Study results.
2. Gathered and compiled information from other counties across the state in regards to Dispatcher wages.
3. Conducted Basic Life Support (BLS) Certification Courses for 27 employees in the Health, Clerk of Courts, Human Services, Parks, and Highway departments on June 9th, 15th, 16th and 22nd.
4. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
5. Worked with multiple departments to develop new job descriptions or to revise existing descriptions.
6. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
7. Facilitated New Hire Orientation on June 7th, 14th, 21st, and 28th.
8. Conducted exit interviews on June 3, June 17th, June 22nd, June 24th, and June 30th.

9. Reconciled and processed the May Unemployment Insurance payment.
10. Responded to various verifications of employment.
11. Replied to multiple requests from surrounding counties with varied information.
12. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.



Wood County WISCONSIN

OFFICE OF THE
TREASURER

Heather L. Gehrt

LETTER OF COMMENTS—JULY 2021

1. Attended Wisconsin Counties Association zoom meetings on June 1, 7, 21 and 28.
2. Attended Operations Committee meeting on June 1.
3. Met with Human Resources staff to discuss changing flexible spending account vendors and the ramifications that may happen with bookkeeping on June 3.
4. Provided information for the county annual cost plan audit on June 8.
5. Attended budget meeting for department heads on June 9.
6. Attended Foundation for Rural Housing Board of Directors meeting in Wisconsin Dells on June 14.
7. Attended County Board meeting on June 15.
8. Met with Maintenance Department staff to discuss keycard access to the office and individual locks on doors within the office on June 15.
9. Participated in Foundation for Rural Housing zoom meeting with counties involved in a pilot program for property tax payment assistance on June 22.
10. Attended the Judicial and Legislative meeting on June 22.
11. Attended Wisconsin County Treasurer's Association summer conference held virtually on June 23 & 24.
12. Met with Human Services staff to sign off on changes to bank account information and also recertification at Norwood and Edgewater on June 25.
13. Attended a meeting with County Board Chair, Village of Port Edwards Administrator and President to discuss an entity with delinquent taxes and possible solutions on June 29.
14. Sent out 30 final notice to pay to delinquent 2017 taxpayers on 42 parcels in the amount of \$134,558.53. As of this report there are only 24 outstanding for a total of \$47,770.60. There will be a resolution to tax deed these remaining properties.
15. Sent out just over 5,100 postponed notices to remind people that the 2nd installment of taxes is due by July 31 in the amount of \$13,520,411.45.
16. I will be out the week of the meeting, if you have questions, please contact me before then.



Wood County WISCONSIN

Employee Wellness

Adam Fandre

Letter of Comments – July 2021

- June 30, 2021 marked the deadline for participants to complete their health coaching appointment in order to enroll in Wood County's Employee Wellness Program and qualify for any incentives offered. As of writing this, 452 participants have completed their health coaching appointment with me. Below you can find the number of completions for the three steps and how they compare to previous years.

Annual Completion of Qualifying Activities			
	2019	2020	2021
Biometric Screening	462	462	469
Health Assessment	465	462	464
Health Coaching	448	450	452

As you know, each year I provide feedback from the coaching survey I send out to everyone who completes this activity. This information was submitted with my letter of comments/packet materials. If you have any questions regarding this, please let me know

- June 25, 2021 marked the end of the 6-week Wellness Challenge, *Keeping Connected*. This activity challenged participants to work on mental well-being and the social dimension of Wellness through learning new and different ways to connect with others in these challenging times. Although this is a different type of wellness challenge than is normally offered, feedback received was very positive and some variation of this challenge will likely return in the future.
- I have begun work on the WELCOA Well Workplace Award application. This award is considered the “gold standard” regarding results-orientated workplace wellness programs and the application serves as a way evaluate the effectiveness of current wellness programming practices and offers suggestions and ways the program can be improved in the future. With continuous improvement in mind, it makes sense to pursue and apply for this award and I am planning on spending the time required to make this happen. I am planning on bringing additional information and materials to our next meeting as this application will most likely require input from various levels within Wood County.
- I am continuing to work with new hires and/or employees who have previously not enrolled in the Wellness Program to get accounts setup on www.managewell.com so they may begin the process of completing the qualifying activities and become more involved in the Wellness Program.



Wood County WISCONSIN

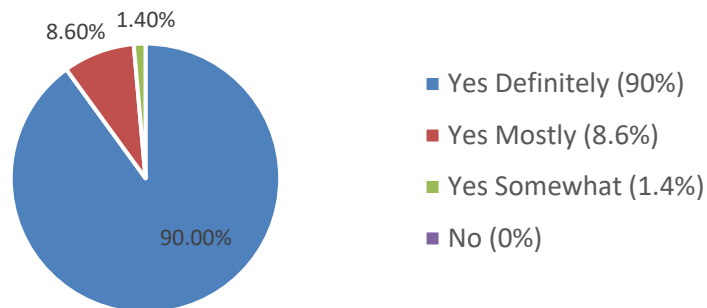
Employee Wellness

Adam Fandre

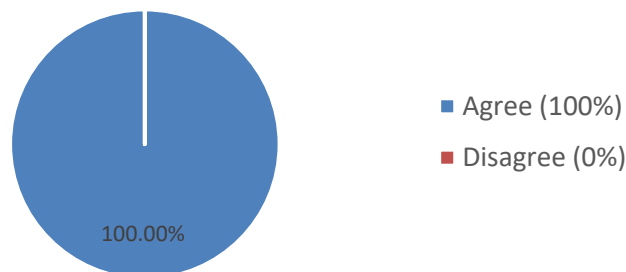
2021 Health Coaching Feedback Survey Results

Research shows that health coaching is one of the most effective ways for long-lasting behavior change which is ultimately the key to improving and maintaining health and wellbeing. As such, one of my goals is to continually improve in this area to ensure the time I spend with participants reviewing their health and setting goals is meaningful and effective. One of the ways I do this is by sending a survey with closed and open-ended questions to all employees who complete the health coaching activity to receive candid feedback about their experience, what they would like to see improve, what other resources they think would be valuable and so on. Below you can find the results of the survey. A total of 70 participants completed the survey this year.

Were you able to schedule your health coaching appointment with the Aspirus Business Health Staff in a timely manner?



The health coach assisted me in obtaining useful advice, resources, or health care services that help support my lifestyle choices.





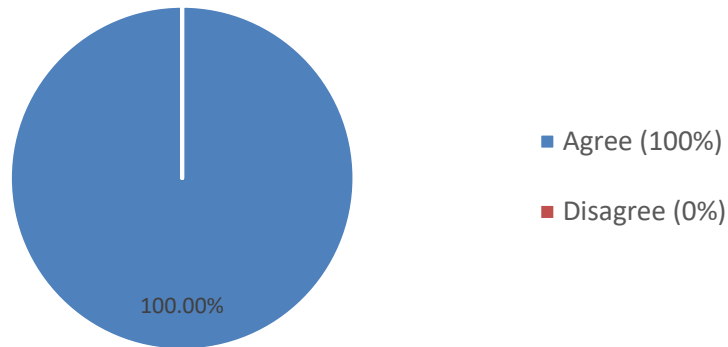
Wood County WISCONSIN

Employee Wellness

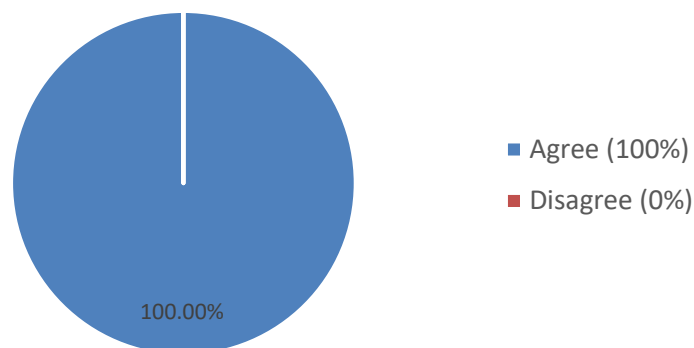
Adam Fandre

2021 Health Coaching Feedback Survey Results Continued

Throughout the coaching session(s) the health coach was engaged and motivational.



The health coach helped me develop my personal goals and next steps in my action plan.





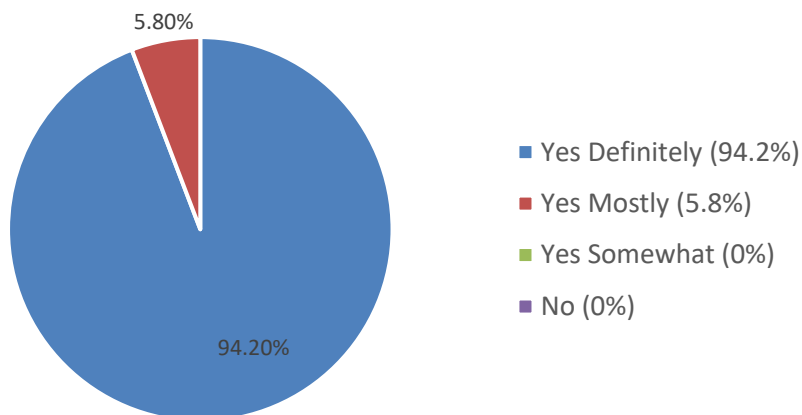
Wood County WISCONSIN

Employee Wellness

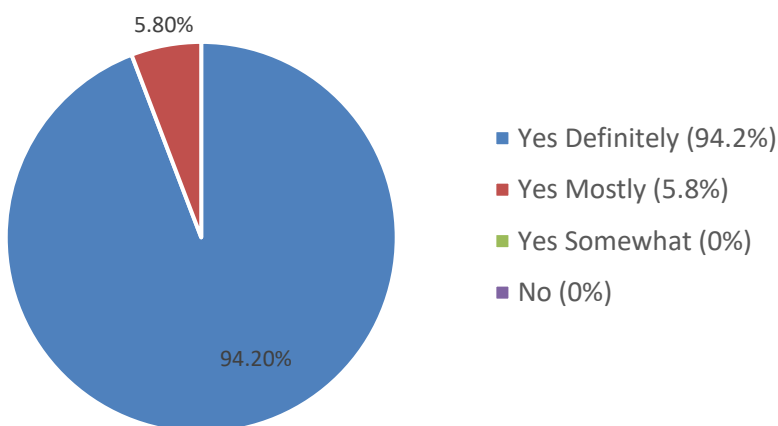
Adam Fandre

2021 Health Coaching Feedback Survey Results Continued

Did the health coach listen carefully to you?



Did the health coach explain things in a way you could understand?





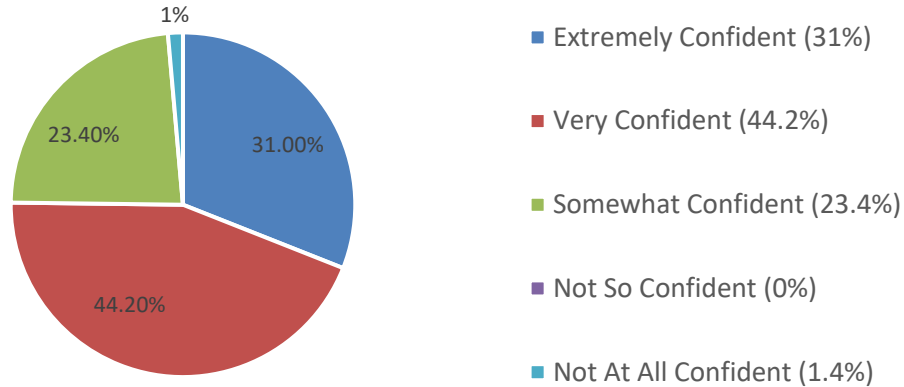
Wood County WISCONSIN

Employee Wellness

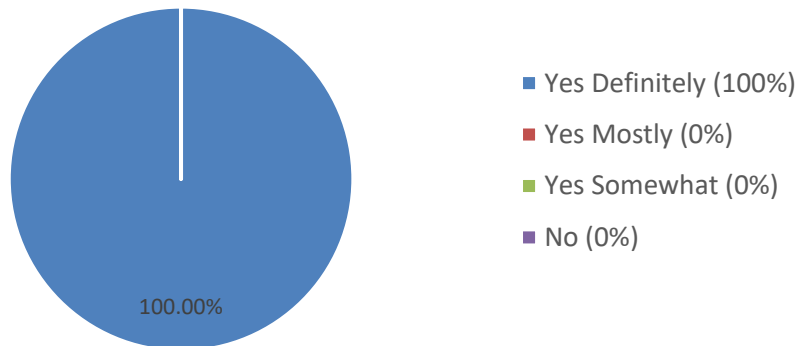
Adam Fandre

2021 Health Coaching Feedback Survey Results Continued

How confident are you that your health coaching will help you achieve your goals?



Did you know what to do if you had more questions after your health coaching session?





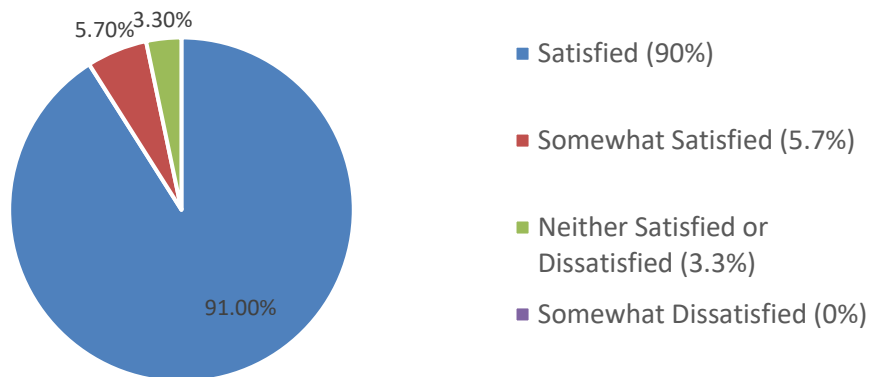
Wood County WISCONSIN

Employee Wellness

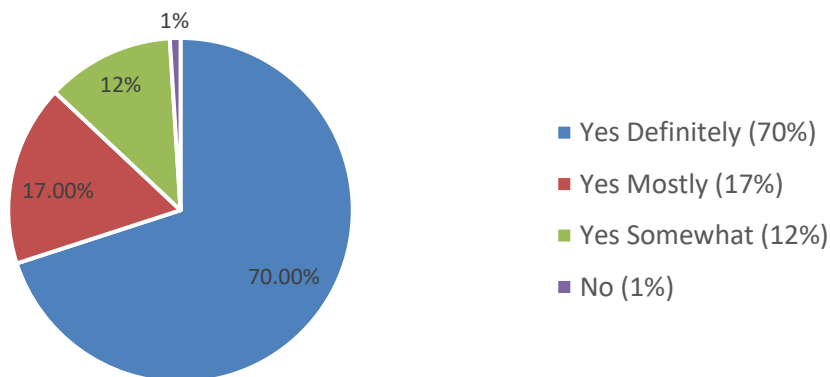
Adam Fandre

2021 Health Coaching Feedback Survey Results Continued

Overall, how satisfied were you with Aspirus Business Health Wellness Staff?



Would you recommend using our health coaching services to others based on your experience?





Wood County WISCONSIN

Employee Wellness

Adam Fandre

2021 Health Coaching Feedback Survey Results Continued

What comments do you have about your health coach?

- He is a good listener.
- Even throughout COVID-19 I felt like Adam was there to help in any way possible.
- It is always a pleasure to chat with Adam. He makes you feel important, and you can tell he truly cares about your well-being.
- Very nice person.
- Adam is very knowledgeable about health, and he practices what he preaches!
- Adam is always very helpful and willing to answer any questions I might have.
- Very pleasant.
- Adam is professional, detailed, and always timely.
- He does a good job of reviewing, setting new goals, and encouraging working towards them.
- Adam does an awesome job.
- As said before, is easy to talk to and very knowledgeable!
- Very helpful and encouraging.
- Adam is so pleasant to work with. He is very motivational.
- Wonderful!
- Adam is a great listener.
- Adam is easy to talk to.
- Easy to talk to about any concerns I have.
- Good.
- He is not judgmental which is nice.
- Very professional.
- He is doing a great job.
- He is personable and encouraging without being pushy or invasive.
- Very knowledgeable.
- He is a very nice person and means well and does just that.
- Adam is always uplifting and helpful.
- Adam does an excellent job at coaching us. He is always good at helping us come up with goals for ourselves. He is always very helpful when answering questions.
- He is good.
- Very pleasant.
- Very professional, friendly, supportive, and informative!
- Very helpful!



Wood County WISCONSIN

Employee Wellness

Adam Fandre

2021 Health Coaching Feedback Survey Results Continued

- Adam is always very professional, personable, and supportive. He is top notch, and we need more Adams in our lives!
- Adam is great. Good at his job.
- Very caring personality.
- Adam is always very helpful! He coaches you to set a realistic goal for yourself. I feel this helps more people succeed to meet their wellness goals.
- I feel that he lives, breaths and believes in what he does. It is easier to take advice from someone who also is living a healthful life.
- No, just thanks for the help and direction.
- Adam is very open minded and a great listener. He also offers advice that is appropriate to my health goals.
- None, he is great.
- He was very friendly and informative.
- I think that he has good personal skills.
- He was very helpful, informative, and easy to talk to.
- Our Wellness Coordinator is always very prepared to meet with me as an individual and makes an effort to understand what I would like my wellness goals to be. He offers great support and input if he does not feel I'm challenging myself enough or should possibly focus on other aspects of my overall wellness. I like that he gave me different ideas of how I can increase my steps each day- I appreciate learning about different tips/strategies for improving my wellness.

What else would you like to say about your health coaching experience?

- He always listens.
- Just that Adam is doing a fabulous job!
- Adam is a great motivator and is always very pleasant. Wood County is lucky to have Adam as their Wellness Coordinator!
- Adam is Awesome!
- Adam is very good at his job. he is not judgmental and has ideas that are helpful.
- I appreciate the professional support to review screening results and navigate other options, especially suggested connections to county resources and little changes to incorporate in my workday.
- All is well. Thank you.
- I like the telephonic interviews/easier access
- Always something I look forward to!
- Adam is very helpful and encouraging.
- It has always been very helpful and positive.



Wood County

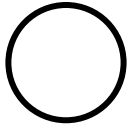
WISCONSIN

Employee Wellness

Adam Fandre

2021 Health Coaching Feedback Survey Results Continued

- Helpful and very concerned with my overall health.
- Great.
- Helps me refocus on goals each time & reminds me to take care of myself.
- It is a good way to keep things on track.
- It was easy to do and helpful.
- it works for me 'as is'.
- it is great to see my results and talk about them. Plenty of time for going over any questions I have.
- He is very understanding and listens to our goals.
- Very positive, supportive, and judgement free experience.
- Nothing. I think it is a good program.
- Adam is great!! Love working with him! :)
- I hope Adam stays with us for a long time because he is very nice and easy to talk to.
- I appreciate the annual appointments to review my health and wellness. I feel it helps me keep on track and holds me accountable. Thank you!!
- I think it would be cool to have a way to have a mass text/email motivation from the health coach to encourage us to keep heading towards our goal(s).
- Adam is helpful and knowledgeable about how to create realistic goals.
- Nice person to work with.
- It was very helpful.



RESOLUTION#

Introduced by Operations Committee
Page 1 of 6

ITEM# 1-1
DATE July 20, 2021
Effective Date July 20, 2021

Committee

CAK

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

X

 Majority

Two-thirds

Reviewed by:

, Corp Counsel

Reviewed by:

, Finance Dir.

INTENT & SYNOPSIS: Tax deed eligible property – authorize the tax deeding of property in compliance with Section 75.14, Wisconsin Statutes.

FISCAL NOTE: TAXES 2017 – 2020	\$100,344.09
SPEC. ASSESSMENTS	1,557.70
SPEC. CHARGES	33,477.88
DEL UTILITIES	6,373.00
PUBLICATION FEES	798.71
TAX DEEDING EXP.	2,034.00
TOTAL	\$144,585.38

WHEREAS, Wood County holds tax certificates which have not been Redeemed as provided by law on the described land, and,

WHEREAS, there are delinquent taxes and special charges owing since 2015. It is in the best interest of the County to tax deed this property so it may be sold and put back on the tax roll.

WHEREAS, Notice of Application for taking Tax Deed has been served on owners of record as provided by Section 75.12, Wisconsin Statutes.

NOW THEREFORE BE IT RESOLVED, by the Wood County Board of Supervisors, that the land described be taken by tax deed pursuant to Section 75.14, Wisconsin Statutes.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

02-00048 Lot 1 of Wood County Certified Survey Map No. 5108 (recorded in Volume 18 of Survey Maps at Page 8 as Document No. 738805) being part of the SW ¼ of the SE ¼ of Section 3, Township 25 North, Range 4 East, Town of Auburndale, Wood County, Wisconsin. Together with an apparent perpetual easement for ingress and egress as indicated on the Warranty Deed recorded in Volume 668 of Records at Page 405.

Taxes 2017-2020	\$4,890.78
Publication Fees	\$20.00
Tax Deed Expense	\$100.00

Property is located at 5738 County Rd Y, Town of Auburndale.

02-00067A Lot 1 of Wood County Certified Survey Map No. 3757 (recorded in Volume 13 of Survey Maps at Page 157 as Document No. 663930) being part of the NE Fr'l. ¼ of the NE ¼ of Section 5, Township 25 North, Range 4 East, Town of Auburndale, Wood County, Wisconsin.

Taxes 2017-2020	\$6,850.73
Tax Deed Expense	\$30.00

Property is located at 12051 Shady Rd, Town of Auburndale.

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ED WAGNER, CHAIRMAN

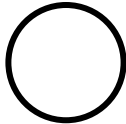
MICHAEL FEIRER

ADAM FISCHER

LANCE PLIML

DONNA ROZAR

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by
Page 2 of 6

Committee

02-00441A Lot 1 of WCCSM No. 7404 (recorded in Volume 25 of Survey Maps at Page 204 as Document No. 886868) being part of the SE ¼ of the SE ¼ of Section 27, Township 25 North, Range 4 East, Town of Auburndale, Wood County, Wisconsin.

Taxes 2017-2020	\$26.02
Publication Fees	\$115.56
Tax Deed Expense	\$154.00

Property is located at 10121 North Rd, Town of Auburndale.

08-00171 Lot 1 of WCCSM No. 8064 (recorded in Volume 27 of Survey Maps at Page 264 as Document No. 2004R13525) being part of the SW ¼ of the SE ¼ of Section 9, Township 23 North, Range 4 East, Town of Hansen, Wood County, Wisconsin.

Taxes 2017-2020	\$1,185.48
Special Charges	\$272.00
Tax Deed Expense	\$30.00

Property is located at 6218 County Rd C, Town of Hansen.

18-00565DA Parcel 1: Lot 2 of WCCSM No. 3154 (recorded in Volume 11 of Survey Maps at Page 154 as Document No. 632839) being part of the NE ¼ of the NE ¼ of Section 33, Township 21 North, Range 6 East, Town of Saratoga, Wood County, Wisconsin. Together with an existing easement of ingress and egress purposes.
Parcel 2: A part of the NE ¼ of the NE ¼ of Section 33, Township 21 North, Range 6 East, described as follows: Commencing at the NE corner of said Section 33 run thence North 88°34’35” W 1,076.55 feet to the NW corner WCCSM No. 828 as corrected, said point being the NE corner of Lot 1 of WCCSM No. 3154 thence South on the East line of said CSM No. 3154 1,043.55 feet to the point of beginning; thence S 88°34’35” E 33 feet; thence North on the West line of WCCSM No. 2355 and 877 to the South line of WCCSM No. 2827 thence West on the South line of said CSM No. 2827 to the East line of WCCSM No. 3154; thence South to the point of beginning, all in the Town of Saratoga, Wood County, Wisconsin. Said property is subject to an easement for ingress and egress as described on WCCSM No. 3154. Together with an existing easement for ingress and egress purposes.

Taxes 2017-2020	\$1,041.91
Special Charges	\$426.60
Publication Fees	\$20.00
Tax Deed Expense	\$80.00

Property is a strip of land west of 2695 Winding Trail, Town of Saratoga.

23-00232 Parcel I: Lot 31 of Apache Gardens, Village of Auburndale, Wood County, Wisconsin.
Parcel II: A part of the E ½ of the NW ¼ of the SE ¼ of Section 22, Township 25 North, Range 4 East, Village of Auburndale, Wood County, Wisconsin, described as follows: Commencing at the Northwest corner of Lot 31 of the Apache Gardens subdivision and the point of beginning; thence along the West line of said lot S 0° 46’ 46” W, 104.01 feet to the Southwest corner of said lot; thence S 89° 12’ 58” W, 6.40 feet to the West line of said E ½ of NW ¼ of SE ¼; thence N 0° 10’ 22” W, 140.01 feet along said line; thence N 89° 12’ 58” E, 6.73 feet to the point of beginning.

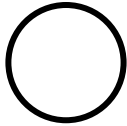
Taxes 2017-2020	\$9,795.16
Delinquent Utilities	\$1,498.20
Publication Fees	\$20.00

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Adopted by the County Board of Wood County, this day of 19 .

County Clerk

County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by

Page 4 of 6 Committee

33-01063 Lot 16 of Block 92 of the City of Marshfield, Wood County, Wisconsin.

Taxes 2017-2020	\$858.94
Special Charges	\$18,228.36
Publication Fees	\$20.00
Tax Deed Expense	\$150.00

Property is located at 315 W 5th Street, City of Marshfield. (building razed)

33-01088 Lot 10, EXCEPT the South 21 feet 8 inches, Block 94 of the First Addition to the City of Marshfield, Wood County, Wisconsin.

Taxes 2017-2020	\$10,752.05
Delinquent Utilities	\$145.60
Special Assessments	\$1,299.97
Publication Fees	\$115.56
Tax Deed Expense	\$132.00

Property is located at 440 S Central Avenue, City of Marshfield.

33-01370 Lot 11 of Certified Survey Map No. 7662 (recorded in Volume 26 of Survey Maps at Page 162 as Document No. 915554) being all of Lot 11 Block 118 of the Fourth Addition to the City of Marshfield, Wood County, Wisconsin; AND
Outlot 1 of Certified Survey Map No. 7924 (recorded in Volume 27 of Survey Maps at Page 124 as Document No. 2204R03563) being part of Lot 12, Block 118 of the Fourth Addition to the City of Marshfield and part of Lot 1 of Certified Survey Map No. 7406 (recorded in Volume 25 of Survey Maps at page 206 as Document No. 887064); excepting part of Lot 11 Block 118 of the Fourth Addition to the City of Marshfield, described as follows:
Commencing at the NE corner of Section 8 Township 25 North, Range 3 East; thence North 89°15’44” W, a distance of 332.92 feet; thence South 26°44’48” W, a distance of 1446.20 feet, to the point of beginning; thence South 26°44’48” W, a distance of 56 inches; thence Northwesterly to a point on the North line of Lot 11 (a/k/a the South line of Lot 10) which is approximately 73 feet Northwest of the point of beginning; thence Southeasterly along the North line of Lot 11 (a/k/a the South line of Lot 10) to the point of beginning.

Taxes 2017-2020	\$4,955.95
Delinquent Utilities	\$588.07
Publication Fees	\$20.00
Tax Deed Expense	\$136.00

Property is located at 206 N Peach Avenue, City of Marshfield.

33-02062B Lot 11 of Assessor’s Plat No. 2-A, except the Westerly 1.75 feet for street purposes, City of Marshfield, Wood County, Wisconsin.

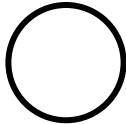
Taxes 2017-2020	\$3,945.58
Publication Fees	\$20.00
Tax Deed Expense	\$130.00

Property is located at 719 W Adler Road, City of Marshfield.

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Adopted by the County Board of Wood County, this day of 19 .

County Clerk County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by

Page 5 of 6 Committee

34-02347 Lot 12 of West Side Assessor’s Plat No. 27, City of Wisconsin Rapids, Wood County, Wisconsin.

Taxes 2017-2020	\$1,716.67
Special Charges	\$700.00
Special Assessments	\$186.17
Delinquent Utilities	\$143.85
Publication Fees	\$96.47
Tax Deed Expense	\$110.00

Property is located at 161 14th Ave S, City of Wisconsin Rapids.

34-02776 Lot 25 of West Side Assessor’s Plat No. 3, City of Wisconsin Rapids, Wood County, Wisconsin.

Taxes 2017-2020	\$5,856.89
Publication Fees	\$115.56
Tax Deed Expense	\$132.00

Property is located at 351 13th Ave S, City of Wisconsin Rapids.

34-04590 Lot 11, Block 5 of Wickham’s Subdivision, City of Wisconsin Rapids, Wood County, Wisconsin, together with the North ½ of vacated alley lying immediately South of said lot.

Taxes 2017-2020	\$5,834.43
Publication Fees	\$20.00
Tax Deed Expense	\$130.00

Property is located at 1821 Spencer St, City of Wisconsin Rapids.

34-07338 The East ½ of Lots 1 and 2, Block 15, Webb’s Addition to the City of Wisconsin Rapids, Wood County, Wisconsin.

Taxes 2017-2020	\$6,547.52
Special Assessments	\$71.56
Tax Deed Expense	\$30.00

Property is located at 1130 Oak St, City of Wisconsin Rapids.

34-07965 Lot 65 of East Side Assessor’s Plat No. 42, City of Wisconsin Rapids, Wood County, Wisconsin.

Taxes 2017-2020	\$2,926.90
Delinquent Utilities	\$781.43
Special Charges	\$13,100.39
Publication Fees	\$115.56
Tax Deed Expense	\$144.00

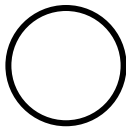
Property is located at 540 Chestnut St, City of Wisconsin Rapids. (building razed)

34-14102 That part of the South one-half of the North one-half of the Northeast Quarter of the Southwest Quarter of Section 29, Township 22 North, Range 6 East, City of Wisconsin Rapids, Wood County, Wisconsin, described as

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Adopted by the County Board of Wood County, this day of 19 .

County Clerk County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by
Page 6 of 6

Committee

follows, to wit: Commencing at the Northeast corner of the above described ten acre tract for a starting point of the lands hereby conveyed, run thence West parallel with the North line of the Forty 350 feet; thence South parallel with the East line of the Forty a distance of 133.5 feet more or less and to the North line of Dove Avenue as now laid out and used, thence East along the North line of Dove Avenue 350 feet and to the East line of the Forty, thence North along the East line of the Forty a distance of 133.5 feet and to the place of beginning, excepting therefrom the East 50 feet heretofore laid out and used for highway purposes, being State Truck Highway No. 13.

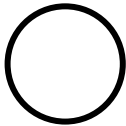
Taxes 2017-2020	\$26,601.97
Publication Fees	\$20.00
Tax Deed Expense	\$80.00

Property is located at 4120 8th St S, City of Wisconsin Rapids.

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Adopted by the County Board of Wood County, this day of 19 .

County ClerkCounty Board Chairman



RESOLUTION#

Introduced by Operations Committee
Page 1 of 1

ITEM#
DATE July 20, 2021
Effective Date Upon passage and publication

Committee

EN

Motion:

Adopted:

☐

1st

Lost:

☐

2nd

Tabled:

☐

No:

Yes:

Absent:

Number of votes required:

☐ Majority

☒ Three-Fourths

Reviewed by:

PAK

, Corp Counsel

Reviewed by:

EN

, Finance Dir.

INTENT & SYNOPSIS: Initial resolution authorizing the issuance of general obligation promissory notes in an amount not to exceed \$3,500,000 for Highway Projects and Capital Improvement Projects.

FISCAL NOTE: Proceeds from general obligation promissory notes not to exceed \$3,500,000.

BE IT RESOLVED, by the County Board of Supervisors of Wood County, Wisconsin that there shall be issued, pursuant to Section 67.12(12), Wisconsin Statutes, general obligation promissory notes in an amount not to exceed \$3,500,000 for the public purpose of financing highway projects and capital improvement projects. There be and there hereby is levied on all the taxable property in the County a direct, annual tax in such years and in such amounts as are sufficient to pay when due the principal and interest on such notes.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

{ }

ED WAGNER (Chairman)
DONNA ROZAR
LANCE PLIML

ADAM FISCHER
MICHAEL FEIRER

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: June 24, 2021

PLACE: River Block Building, Room 206 – Wisconsin Rapids (meeting also accessible via WebEx)

PRESENT: (in-person) Donna Rozar, Adam Fischer, Tom Buttke, Lee Thao, John Hokamp, Laura Valenstein, Kristen Iniguez, DO; **(via WebEx)** n/a

ABSENT: Heather Wellach, RN

ALSO PRESENT (for all or part of the meeting, some attendees were in the room and others joined by WebEx): Brandon Vruwink, Mary Solheim, Marissa Laher, Kyle Theiler, Mary Schlagenhaft (Human Services); Rock Larson (Veterans Service); Sue Kunferman, Kathy Alft (Health Department); Reuben Van Tassel (Maintenance); Bill Clendenning (County Board Supervisor)

1) Call to Order

Meeting called to order at 5:00 p.m. by the Chair.

2) Quorum

Rozar declared a quorum.

3) Public Comments

- n/a

4) Discussion of vacant citizen member opportunity

Chair Rozar shared Corporate Counsel response regarding filling Committee membership vacancies, noting advertising/posting for the position is not required.

5) Consent Agenda

Motion (Buttke/Thao) to approve the consent agenda. All ayes. Motion carried.

6) Discussion and consideration of items removed from consent agenda

- n/a

7) Financial Statements – Edgewater Haven, Human Services Community, Norwood Health Center

Department staff answered questions regarding information in the financial statements.

8) 2021 National Association of Local Boards of Health (NALBOH) Annual Conference (virtual)

Committee members were notified of this conference opportunity. Motion (Buttke/Valenstein) to authorize attendance of two Committee members to the 2021 NALBOH Annual Conference (virtual). All ayes. Motion carried. Individuals interested in attending should submit their conference registration to Sue Kunferman before June 29th.

9) Request(s) to fill Positions

Brandon Vruwink, Marissa Laher, and Kyle Theiler provided rationale for positions that are essential to recruit. They include:

- Human Services (.97 FTE Emergency Mental Health/Adult Protective Services Case Manager, 1.0 FTE Ongoing Child Welfare Supervisor, 1.0 FTE Therapist, .97 FTE Economic Support Specialist, .97 FTE Youth Mentor)
- Edgewater Haven (Casual Dietary Aide)
- Norwood Health (1.0 FTE RN, Casual Mental Health Technician, Casual Therapy Assistant)

Motion (Fischer/Hokamp) to support recruitment of all positions. All ayes. Motion carried.

10) Legislative Issue Updates

Department heads provided updates regarding issues pertaining to their departments.

11) Future Agenda Items

The Chair noted items for future agendas.

12) Next Meeting(s)

- July 22, 2021, 5:00 pm, River Block Building, Room 206 – Wisconsin Rapids with WebEx option

13) Closed Session

Motion (Thao/Valenstein) to convene into closed session pursuant to Wis. Stat. 19.85(1)(f) Wis. Stats. to consider leave of absence request. Rozar: Aye, Fischer: Aye, Valenstein: Aye, Hokamp: Aye, Thao: Aye, Buttke: Aye, Iniguez: Aye. Motion carried. The Committee went into closed session at 5:28 p.m.

14) Return to Open Session

Motion (Buttke/Iniguez) to return to open session at 5:35 p.m. All ayes. Motion carried. Motion (Iniguez/Valenstein) to approve the leave of absence as presented. All ayes. Motion carried.

15) Adjourn

Rozar declared the meeting adjourned at 5:35 p.m.

Minutes taken by Kathy Alft and subject to Committee approval.

MINUTES OF THE VETERANS SERVICE COMMISSION

DATE: June 2, 2021

PLACE: Room 114 Courthouse, Wisconsin Rapids, WI

MEETING CALLED TO ORDER AT: 1:30 P.M.

MEETING ADJOURNED AT: 2:07 P.M.

MEMBERS PRESENT: Beverly Ghiloni, Tom Heiser and Mitchell Waite (via telephone)

MEMBERS ABSENT: none

ALSO PRESENT: Rock Larson, Wood CVSO Secretary to the Veterans Service Commission,

Chairman Tom Heiser called the meeting to order at 1:30 p.m.

1. Public input: None.

2. The January 6, 2021 minutes were not reviewed and item was tabled until next meeting reviewed. Tom Heiser moved to table the minutes and the motion was seconded by Beverly Ghiloni. Motion passed unanimously.

3. Wisconsin's open meeting law requirements were posted with the County Clerk's Office as required.

4. At 1:33 p.m. Mitchell Waite moved and Beverly Ghiloni seconded to enter closed session pursuant to exemption contained in Chapter 19.85(1)(f), to audit grants and loans to needy veterans and address new applications for grants. Motion carried unanimously. Tom Heiser moved and Beverly Ghiloni seconded to exit closed session at 1:55 p.m. Motion carried unanimously.

5. Beverly Ghiloni moved and Thomas Heiser seconded to approve one new loans totaling \$35.00, two grants totaling \$565.00. Motion carried unanimously. Total outstanding loans equal \$14,447.31. Payments made on outstanding loans were \$0.

6. 2022 Veterans Service Commission Budget request. Beverly Ghiloni motioned and Mitchel Waite seconded a motion that the total for the veteran's relief fund is \$6,000 and Funds for administrative costs \$1,650.00 (no increase from the 2021 budget) . Motion carried unanimously.

7. The next scheduled meeting will be held on January 11, 2022 at 1:30 P.M. in the Courthouse, in Wisconsin Rapids.

8. Mitchel Waite moved and Beverly Ghiloni seconded a motion to adjourn at 2:07 p.m. Motion carried unanimously.

Rock A. Larson, Administrative Secretary, VSC

If you have any questions about this report, please contact Sue Kunferman at 715-421-8928 (W) or 715-213-8493 (Cell) or skunferman@co.wood.wi.us

ADMINISTRATIVE REPORT – SUE KUNFERMAN, RN, MSN





****NEW**** Visit our new vaccine dashboard at:

<https://woodwi.maps.arcgis.com/apps/dashboards/8dc44d50122345baa858e14dd95d7310>

For a current case count, please see:

<http://woodwi.maps.arcgis.com/apps/opsdashboard/index.html#/da7f0d6815494e4b85e614e042671b14>

- Our mitigation level has gone from very high to high over the last week. See below:

Disease Activity: High (see https://www.dhs.wisconsin.gov/covid-19/local.htm for data details)	
Burden	90.5
Burden Level	Moderately High
Trajectory	No Significant Change
Disease Impact: Medium	
Green Gating Metric Indicators	6 
Yellow Gating Metric Indicators	2 
Red Gating Metric Indicators	3 
Epidemiology Metric Status	Green 
Mitigation Level: High (see https://www.dhs.wisconsin.gov/covid-19/local.htm for data details)	
Disease Activity Level	High
Disease Impact Level	Medium

- **Testing** numbers are down significantly, which we expected given the decreasing case counts.
- **Vaccination** - We have wrapped up our drive-thru community clinics and are holding “pop-up” clinics in various locations as requests are received. We are also continuing to vaccinate the homebound population as well by doing home visits.
- **Telework** - I am participating on the department head workgroup that is meeting with Kim in Human Resources to update the county telework policy. We plan to provide a draft to the Operations Committee at their July meeting.
- We are holding an all-staff retreat at the Nepco Park shelter on June 30.
- **Students/Interns** - An AHEC intern (Emily Oetzman) will be with us June-July, primarily working with the EH team. Two student interns will also be with us this summer (Dahlia Gross and Madalyn Fluno). We will be getting a UW Pop Fellow (Coriann Dorgay) July 2021-June 2023, her start date is tentatively July 1. Two AmeriCorp positions will be recruited for 2021-2022 (with ongoing support for one thereafter).
- **Legislative Updates** – State budget advocacy efforts are underway by the WI Public Health Association and the WI Association of Local Health Departments and Boards. See the letter and infographic in the packet regarding the “ask” for public health funding.

COMMUNITY HEALTH IMPROVEMENT PLANNER REPORT – KRISTIE RAUTER EGGE, MPH

COVID-19 Response

- COVID-19 Infographics: An infographic about summer safety was created, which includes COVID-19 precautions. A coping skills infographic was created to assist people in better understanding their feelings and how to cope with them.
- Community Needs Task Force: The weekly newsletter continues to be sent out to the community with the latest COVID-19 updates. Mental Health Awareness month has wrapped up, however staff will keep connecting the public with mental health and COVID related information and resources.

Healthy People Wood County

- Website: Updates to the Healthy People Wood County website are in process.
- Health Equity: The Health Department Health Equity Team continues to meet monthly to complete the items on the action plan, such as having materials in a variety of languages and updating the health equity report for Wood County. The group is also providing continuing education for members to learn about different health inequities within marginalized groups.
- Mental Health Matters: Staff met with the Jail Data Workgroup to present the initial findings from the 2020 Jail Booking Data they were able to analyze. Additionally, Dahlia, a Health Department Intern, was trained to clean the Jail Data in May and is picking up where Jordan left off to work on cleaning data through the summer.
- Housing: Staff are working with a UWSP student, Dahlia Gross, to determine a plan of work to continue moving housing related objectives from the improvement plan.
- Youth Risk Behavior Survey: Staff have been communicating with school districts to ensure they have registered to have their students participate in the Youth Risk Behavior Survey in the fall of 2021. The deadline to register as a school is June 30th.
- AOD Prevention Partnership:
 - Health Department staff met with members of the Marshfield C.A.R.E.S. (Community Alcohol Resources for Establishments and Servers) program to discuss program implementation in south Wood County. The program would be adapted to become Wood County CARES, and would start in the south Wood County area, supported by Drug Free Communities (DFC) Support Program funding, with the potential to expand countywide. Staff are in the process of meeting with law enforcement and business owners in the south Wood County area to discuss program implementation, and whether there is enough incentive for businesses to become members of the program. The CARES program focuses on training/education for retailers to properly serve and sell alcohol, and follow state laws. It highlights the importance of checking identification and not overserving adults, while also providing opportunities for additional best practice recommendations and policies to be adopted by establishments that would ultimately reduce alcohol-related burdens on the community.
 - The Drug Free Communities (DFC) noncompeting continuation for Year 2 was submitted May 31. The fiscal calendar is from September 30-September 29 for years 2-5, with an opportunity to competitively write for years 6-10 following the first five years of funding. The renewal applications consists of a project narrative on progress made, an updated budget, and action plan. Staff also worked on developing a template and process for in-kind tracking for the grant. AOD Prevention Partnership added youth tetrahydrocannabinol (THC) use as an objective to the second year of funding. This allows federal dollars to support proactive efforts to prevention and reduce youth marijuana use, and provide more education on the impact this substance has on the developing adolescent brain. Additionally, the grant will continue to support efforts to reduce and prevent underage drinking and youth prescription drug misuse.
- PATCH (Providers and Teens Communicating about Health): Teens are being recruited to be Teen Health Educators in south Wood County. These are paid positions. Applications were due June 8 and there were 7 applicants. Teens will be interviewed the week of June 14. Staff attended the CADCA Week 2 training and Substance Abuse Prevention Training.
- Tobacco Prevention:
 - The National Tobacco Prevention Conference took place May 11 and 12, and through our contract with Marathon County, a Health Department staff member was able to attend virtually. The breakout sessions and keynotes were recorded, which allowed participants to view any conference session following the conference. Much of the focus for this conference was on youth electronic cigarette use and ways to address tobacco disparities in minority populations.
 - Health Department staff continue to work on outreach efforts for the WI Wins program in place of youth tobacco-age compliance checks. The checks were not written into the contracts this year due to the pandemic, so 21 outreach strategies are required for Wood County. Outreach strategies include providing information on the free retailer training at WITobaccoCheck.org to licensed retailers, discussing tobacco 21 federal laws with retailers and community partners, and providing information on the WI Wins program to community stakeholders and residents.
 - Wisconsin's state law currently does not match federal law stating individuals must be 21 years of age to purchase tobacco products, which means tobacco compliance cannot be enforced locally. Unless state law is changed to match the federal age of 21, WI Wins' compliance checks can only monitor sales to those under 18.
 - A new Tobacco 21 bill has been reintroduced into the Wisconsin Legislature to raise the state legal minimum smoking age from 18 to 21. This new bill is very similar to past Tobacco 21 bills that were introduced by the Wisconsin legislature but failed to pass in the Senate. While it would raise the minimum smoking age, it also contains some language and components that are not best practice public health policy.

- The definition of “vapor product” excludes non-nicotine liquid sold separately from the devices, as well as parts, components, and accessories. There are strong public health reasons to restrict youth access to all of these products.
 - FDA and CDC define vapor products as a tobacco product, while this proposed policy keeps them separate. This gives youth the false impression that vapor products are safe and complicates future prevention efforts around all tobacco products.
 - The unnecessary distinction between vapor and tobacco products creates an uneven playing field for retailers selling vapor products because they are not licensed as tobacco retailers.
 - A more comprehensive definition including the full range of products, liquids, and parts would align with best practice recommendations and allow our existing laws to have greater impact by protecting the health of Wisconsin youth.
- This bill does not include vape shop licensing.
 - Without licensing retailers who sell vapor products, there is no mechanism to track who sells these products, making it next to impossible to provide educational resources and training to prevent sales to youth.
- This bill does not repeal preemption and PUP (youth purchase, use, and possession) language found in WI State Statute § 254.92. PUP laws punish users instead of tobacco retailers, and they are likely to target youth and young adults of color and low-income youth and young adults with enforcement which can introduce them into the judicial system.
- PUP laws are unlikely to reduce youth initiation and use. Some research suggests that they are counterproductive, actually increasing smoking rates among youth who seek to engage in behavior deemed as deviant or associated with adult behavior. [1] Enforcement of T21 policies should focus on retailers, rather than young consumers.
- Incarceration: Three new members have joined the Wood County Jail Workgroup. Staff met with the new members to discuss how their experiences and skills can be used to move the work forward.
- Professional Development: Two staff attended the 2021 Wisconsin Virtual Public Health Conference May 25-27, 2021. Staff developed skills and were provided tools to implement policy change to address inequities and injustice.
- Active Communities/Built Environment: The bike share program is set to roll out in just a few days in both Wisconsin Rapids and Marshfield. The bikes will be available for a minimal cost of \$1.00/hour to residents and visitors. The 6 locations in the Wisconsin Rapids area include:
 - Wisconsin Rapids Municipal Zoo
 - Quality Foods West Grand Avenue
 - Veterans Memorial Park (across from the clock tower, near empty parking lot)
 - McMillan Memorial Library
 - Henry Demitz Park
 - South Wood County White Sands Beach
 The 4 locations in the Marshfield area include:
 - Wildwood Park
 - Marshfield Clinic Health System YMCA
 - Everett Roehl Marshfield Public Library
 - Marshfield Fairgrounds
- Food Systems / Farmers Market: The Wisconsin Rapids Downtown Farmers’ Market is open every Thursday and Saturday from 8:00 AM- 2:00 PM from June 3, 2021 to September 30, 2021. This is the third year at the 220 1st Avenue South location with currently 49 vendors so far this season. Upcoming events throughout June feature children’s activities at the market hosted by McMillan Memorial Library, Women, Infant, Children (WIC), St. Paul Lutheran Church, KC Twist Balloon Creations, I Heart Studio, and live music provided by Gary Green and Lincoln High School Mariachi Band. In the first week of June, funds processed are as follows:
 - \$374 in Debit/Credit transaction processed at management’s booth.
 - \$150 in Food Share EBT processed at management’s booth
 - \$8,828 in total sales was reported from our vendors for the first 2 days.
 We do not track WIC and Senior Farmers Market Vouchers as they are direct deposited by vendors; they are able to be used at the market.

ENVIRONMENTAL HEALTH REPORT – NANCY EGGLESTON, R.S.

Wood County Groundwater

Nitrate contamination in groundwater continues to be a topic of focus in Wood County. A recent grant fund awarded to local partners will allow for a gap analysis study to help identify future data collection efforts. Staff continue to educate residents on possible treatment options and other recommendations for addressing ground water contamination.

Neonicotinoids, a widely used family of pesticides in the agricultural industry, have recently come to the forefront as a ground water pollutant of concern. Neonicotinoids, also known as “Neonics”, are commonly applied as a seed coat to aid in planting efforts free of unwanted pests. We are working with community partners to learn more about these pesticides to better understand how they affect the quality of our drinking water supply as well as possible remediation efforts for the future. Environmental Health Staff are continuing to help bridge the gap between large statewide groundwater issues and local concerns for Public Health.

Armenia Groundwater Issues-MOU progress

A list has been compiled of landowners with wells in the area who have yet to be contacted or sampled due to lack of information or scheduling conflicts. Staff availability has been limited, but we are planning to attempt contact with the well owners to complete a final round of nitrate sampling as soon as possible.

COVID Response

Environmental Health Staff continued to assist with handling Covid-19 related questions from businesses and event planners. As outdoor gatherings and events have been more frequent with the warm weather, many event planners have called for best practices and recommendations in regards to Covid-19.

Lead Safe Homes Program

Staff have been working with DHS through a procedural change that may affect future XRF machine availability and lead investigation procedure. Staff completed a short training on these changes and are working through a cost analysis to determine available actions and recommendations. The LSHP has been ongoing in North Wood County and the final residence will be completed this month.

New Businesses and Consultations

A pre-licensing inspection was completed at a new location for Lori & Friends Catering, a business in Wood County. A pre-licensing inspection was completed for Mission Coffee for an additional location. A pre-licensing inspection was completed for Lakeside Fire Campground, formerly Deer Trail Campground, for new ownership. A pre-licensing inspection was completed for a new food truck business named Purple Basil as well.

Training

Members of our staff completed standardization training this last month. Staff complete food inspections with our department standard (Kate Carlson) to keep our inspections consistent across the department and up to DATCP standards.

Complaints

Twelve complaint investigations were received in the month of May.

- A complaint was received on a possible bug infestation. Staff have made an appointment for inspection
- A complaint regarding mold was received. Staff worked with the tenant and landlord to abate any health hazards and the case has been closed.
- A complaint was received about garbage building up outside a residence. This investigation is ongoing.
- A follow up investigation was conducted for a complaint on poor living conditions. Environmental Health Staff are continuing to monitor clean-up efforts by the homeowner.
- A caller stated their rental unit had mold and moisture problems. They have been relocated by the landlord until the issue can be resolved at the rental unit.
- A complaint regarding spiders inside a rental was received. This issue has not presented public health concerns, but the investigation is still open.
- A caller stated concerns for living conditions inside a residence. Orders have been issued for abatement of health hazards.
- A complaint was received for mold in a mobile home. This investigation is ongoing.
- A caller stated bed bugs were present in a hotel. Professional treatment was completed. Case Closed.
- Follow-up was completed on a prior complaint for bed bugs. Professional treatment is ongoing.
- A complaint was received for a possible bug infestation of unknown bugs. The landlord and tenant are working on getting professional services for identification and treatment of the bugs.
- A follow-up complaint inspection was completed for a mobile home community in the area for trailers in need of repair. The owner has been successfully contacted and made aware. Repairs will be made and Environmental Health Staff will be notified when complete.

HEALTH PROMOTION AND CHRONIC DISEASE TEAM REPORTS

Oral Health Program – Erin Fandre, RDH

During the 2020/2021 school year, the Healthy Smiles for Wood County program provided oral screenings and oral health education for 1436 children. 2701 fluoride treatments were applied on 1423 children and 44 sealants were placed on 13 children. The number of children found with unmet dental needs totaled 360 and all of these children were referred to their dentist or case managed for dental treatment. We are currently working on our application for Wisconsin Seal-A-Smile funding for the 2021/2022 school year.

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – CAMEN HAESSIG, RD, CD, CLC

- WIC continues to complete all appointments over the phone during this time. The physical presence waiver to allow appointments over the phone currently goes through mid-August. The waiver is tied to the public health emergency declaration and will allow phone appointments to continue 30 days past the expiration of the public health emergency declaration.

Caseload for 2021 (Contracted caseload 1477)

	Dec 2020	Jan 2021	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Active (initial)	1450	1446	1419	1403	1324	1400							
Active (final)	1458	1447	1449	1431	1367								
Participating	1457	1447	1445	1430	1355	1400							

WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT

June 2021

Director's Report by Brandon Vruwink

Deputy Director Solheim attended a quarterly meeting with the Superintendents from all of the districts in Wood County. We are continuing to collaborate on we can more efficiently share information to better support the children we are both serving. Deputy Director Solheim will be leading this project and coordinating with the identified point person within each district.

The State Budget process continues to move forward, with the Joint Committee on Finance making several changes to the Governor's budget. I am pleased to share the Joint Committee on Finance increased the Youth Aids allocation by \$4,714,300 annually. Youth Aids funding is allocated to counties to serve Youth who are referred to the Youth Justice System. One concern included in the budget was the daily rate increase for Lincoln Hills. The proposed rate increased by 88% to \$1,154 per day. While it is understood the proposed rate reflects the actual cost to continue operating Lincoln Hills, it is not a rate that counties can afford long-term. Placing one Youth at Lincoln Hills for a year would cost over \$420,000.

I, along with Deputy Director Solheim, attended the Department Head budget workgroup that Corporation Counsel Kastenholtz formed. Finance Director Newton presented the latest budget information and provided an overview of the audit process. He reported that the General Fund Balance ended 2020 in a much better position than initially estimated. Wood County Treasurer Gehrt also shared that sales tax collections are outpacing last year's numbers as well. The group will be looking to meet again in August to discuss any necessary budget-related issues.

I am excited to announce that we have scheduled our Summer Foster Care picnic for August 12. This will be our first opportunity to gather as a group with all Foster Parents since December 2019. The picnic will be held at North Wood County Park. The picnic will include a catered meal along with games and activities for all of the children. The entire Health and Human Services Committee is invited to attend. Please save the date!

The roofing project at the Wood County Annex and Health Center is close to completion. A local contractor raised concerns about the oversight of the project and the materials used. Maintenance Supervisor Lee Ackerman and Facilities Manager Reuben Van Tassel have been reviewing the project. They will ensure the finished product meets the county's expectations.

Deputy Director Update by Mary Solheim

Community Connections: With the support of our oversight committee, we are underway in organizing and planning for our community garden, bike repair program, and brat fry fundraiser. With our Youth Mentor Program identified goals of increasing our youth's resiliency, positive emotional vulnerability, and community connections, the three identified projects will help our youth in working towards our goals. The specific goals of each project are detailed below:

◊ **Community Garden:** Teach youth the basics of gardening including bed preparation, garden layout planning, transplanting/seeding, watering, weeding, pruning/trellising, and harvesting. We would also teach our youth about responsibility, patience, nurturing, and educate our youth on healthy eating habits and where their food comes from, develop work ethic, and instill a sense of pride and accomplishment.

◊ **Bike Program:** Teach our youth about responsibility, develop work ethic, instill a sense of pride and accomplishment, offer an opportunity engage with community, and research and problem

solve. If the bikes are sold, our youth will also have an opportunity to develop an understanding of how small business and vending works along with the added value of good customer service.

◊Brat Fry Fundraiser: Teach youth the basics of cooking and running a brat fry fundraiser including: food preparation, sanitation and overall cleanliness, customer service, accepting money and giving appropriate change, responsibility, patience, work ethic, and instill a sense of pride and accomplishment.

As we continue in our efforts to grow our capacity to support our youth, we unfortunately received the resignation of our newest Youth Mentor Case Manager, Kamryn Slomka. Prior to commencing her employment with us, Kamryn had applied for a master's degree program. She was waitlisted some months ago and prior to her start date, but recently was offered a position which requires a move out of the area, leaving her unable to continue in her role. We are in discussions as to next steps as we make the transition for the youth to ensure they continue to have support within the program.

Child Welfare/Youth Justice Update: On May 19, 2021, the Department of Justice Released new data on crimes and sex related offenses for 2020 via its dashboards, which include information on offenses by agency, statewide arrestee demographics, and offense and arrest trends by agency over time. Please see the following for a link to an article as posted by WAOW highlighting some of the data released, which includes a reporting that in 2020, Wood County became the worse in the state for sex offenses per capita: <https://waow.com/2021/05/19/doj-wood-co-had-highest-sex-crime-rate-per-capita-in-2020/>.

Further identified is that around 45% of the victims in Wood County were between the ages of 13-17 years and over 76% of the victims were under the age of 18. As for the offenders, 32% are between the ages of 13 and 17. As we continue to monitor our Child Protective Services (CPS) Reports Dashboard (<https://dcf.wisconsin.gov/dashboard/access>), we are mindful that 17.24% of the 1,456 reported maltreatment matters from January 1, 2020 through December 31, 2020 were connected to concerns of sexual abuse. We are further mindful of the need to continue to focus our energy and efforts on conducting diligent investigations and taking appropriate action based upon the information we learn.

Administrative Services Update by Mary Schlagenhaft

Personnel Updates: We continue to have 1.5 FTE vacancies on the support team. We have hired internal applicant Darrin Steinbach for the vacant Administrative Services Assistant Manager, creating a vacancy for the Accounting Clerk. We have scheduled two interviews for this week and hope to find a candidate soon.

Administrative Team members have been very involved in set up and attending meetings for the new Electronic Health Records software (SmartCare) which will be launched on August 1st. Super user training will start the week of June 14th and will be conducted for the three weeks following that. Once we have our own on-site super users we will conduct End User training, utilizing our Super users to train this group. We feel this will help our agency sustain user knowledge, freeing up the County Help desk for other County needs.

The Norwood and Edgewater team continued to participate in CARES Covid-19 meetings with WIPFLI on a regular basis. We continue to receive updated information from WIPFLI to ensure compliance in the use of the COVID Cares funding as well as the cost reporting of same funding.

Human Services Department business office participation in the County Audit for 2020 Financials has been completed. At this time there have been no outstanding request from the Audit Team of WIPFLI. Both Norwood and Edgewater annual Medicare and Medical Assistance Cost Reports were submitted timely at the end of May.

The Community team has started their 2020 WIMCR cost report. We also participated in the 2019 Pick up session and were selected as WICMR County which performed a Monitoring Review of our submitted data for 2019. All 2021 year to date cost reports as well as 2020 year end reconciliation were submitted as required during the month of May 2021 were submitted timely.

Behavioral Health Division Update by Stephanie Gudmunsen

Personnel Updates: Jen Borchardt has resigned her position as Mental Health/AODA Therapist in the Outpatient Clinic. Jen's last day is July 7. Katie Miloch has resigned her position as Emergency Mental Health Coordinator. Katie's last day is June 24.

The Coordinated Services Teams program had an opportunity to apply for additional supplemental funding from the state to improve service delivery to CST participants. Our CST Coordinator completed the application and we were awarded \$16,113 in order to:

- Improve group and individual children's activities that help develop life skills, stress management, and healthy habits in the community by replacing or repairing current equipment and purchasing new equipment to accommodate these needs.
- Provide training opportunities to allow staff to learn different techniques in working with CST Consumers.
- Update the drop in/waiting area to create a trauma informed space for children activities, team meetings, and meet sensory needs to enhance the experience of program activities while at the Behavioral Health locations.
- Purchase new recreational equipment and repairing current recreational equipment that helps to create a trauma informed area that is fun and inviting for team meetings and children activities.
- Increase the capacity to provide services in rural areas by updating service facilitator's technology and supplies, including providing an opportunity to improve staff skill sets to work with children through training opportunities.

Community Resources Update by Steve Budnik

Transportation: In May, we provided 836 rides on our buses. We continue to provide many rides to Employment (313) and Medical (176) destinations. In May 2020, we provided 526 rides. Even though the ridership is not where it was before COVID, we are still increasing our route demands due to the public getting out more.

WHEAP: Since October 1, 2020, we have processed 2,469 applications for the current heating. The Department of Administration (DOA) has instructed all WHEAP agencies to spend their COVID funds from the American Rescue Plan by June 30. Wood County has exhausted all the supplemental funds that we received for our consumers. These funds were distributed to at-risk households, including those that have a disability, no income, unemployment income, and have exorbitant heating usages.

Income Maintenance: In May, the FoodShare case count for Wood County was 5,509, increasing 17 cases from April. The total number of food share recipients for the county was 10, 624. The BadgerCare case count was 7,048, the EBD (elderly blind & disabled) was 2,072 and the long-term care medical service caseload was 1,140. The increase in public benefit demand is due to adverse impacts from the pandemic as well as a reduction in policy requirements to obtain benefits.

Edgewater Haven Update by Kyle Theiler

In the month of May we had 11 admissions and 5 readmission with a memory care census is 18 residents.

Census comparison to last year:

May 2020 – 46.55 average census with 8.97 rehab

May 2021 – 50.29 average census with 6.65rehab

Admissions/Discharges Comparison:

May 2020 – Admissions 8/Discharges 10/Readmissions 4/Expired 1

May 2021– Admissions 11/Discharges 10/Readmission 5/Expired 1

Personnel Updates: New hires – Alicia Rose .97 CNA PM shift starting 6/29, Amy Czappa casual RN starting 6/16, Daniel Smits .6 CNA PM starting 6/10, Haley Omernick casual dietary aide taking .5 PT position, Sheri Omernick casual dietary aide starting 6/9, Tonya Grundeen casual CNA starting 6/10, and Sharon Brown .9 RN start date to be determined.

Open position as of writing this - .5 CNA, .97 LPN, and 1.0 Dietary Aide

COVID-19 Updates: As of 5/17/2021, scheduled indoor visitation was started at the building. This meant visitors could come to see their loved ones in their rooms without direct supervision. Furthermore, if both the resident and visitor were fully vaccinated they could choose to not wear a mask during the visit. No staff or residents tested positive for COVID-19 in the month of May. As of writing this, the county positivity rate has dropped below the 5% threshold for Wood County. This means that staff who are not fully vaccinated will need to be tested monthly for COVID-19. On 6/8/2021, Wisconsin DHS decided to align with CMS guidance on monthly testing instead of biweekly testing for counties under 5% positivity rate. Again, fully vaccinated staff are not required to participate in routine testing. On 6/3/2021, we were able to restart outings for our residents. The activity department was able to take seven residents via the facility bus to the Wisconsin Dairy State Cheese Company in Rudolph Wisconsin for ice cream and cheese.

Provider Relief Fund: Meeting on June 1st to touch base on Provider Relief Fund with Wipfli accountant. The meeting went over any questions our team had on reporting. COVID capital projects reviewed as well at this meeting. The next meeting is scheduled for July 12th.

Emergency Preparedness: During the month of June, the facility's emergency preparedness plans were reviewed. These items need to be reviewed on an annual basis. Plans are also updated as needed throughout the year. Part of the annual review consists of an all hazard risk assessment. The all hazard risk assessment helps identify which hazards our building are most vulnerable to. Our 2021 assessment identified a cyber-attack as our biggest risk area.

Capital Projects: The 300 North and South interior exit door project has been completed. This project was completed over two days finishing on 5/27/2021. 300 South remodel is complete. The bathroom doors which were delayed and not expected until the beginning of June were installed on 5/28/2021. The rooms look fantastic and are ready to be admitted to when needed. Parking lot sealing was also completed for the North loading dock, North visitor/admin wing, and South main lots. This project was completed over different days in the early part of June.

Family Services Update by Jodi Liegl

Personnel Updates: We are excited to welcome two new Initial Assessment Social Workers to the team. Cassandra Dominguez and Laichia Xiong will both be starting on July 12, 2021. We continue active recruitment efforts for a Family Resource Coordinator position. Rachel Charron, Ongoing Social Work Supervisor, has submitted her resignation with her last day being June 25, 2021. Rachel has decided to leave the field of child welfare. She will continue to serve children in Wood County with a focus on prevention and community health. Rachel shared she has enjoyed getting to know everyone and hopes to collaborate in the future.

YASI: In Youth Justice, Wisconsin selected an assessment tool to use statewide that considers a youth's risk to reoffend in the context of the youth's needs and strengths. The Youth Assessment & Screening Instrument (YASI) is validated for youth and measures risk of re-offense, needs and strengths, and helps social workers to develop effective case plans. The YASI looks at research-based static (historic and unchangeable) and dynamic (changeable) risk factors to estimate the likelihood that the same delinquent behaviors will continue if there is no intervention. The instrument guides case planning by indicating which areas may be the best targets for intervention. The Wood County Youth Justice team has now been fully trained to use the YASI; therefore, the team has been using this assessment tool with all youth who intersect with the youth justice system. The YASI pre-screen assessment consists of 33 questions is completed during intake inquiries. In general, youth who assess as low risk to re-offend are counseled, and their referrals are closed. Some low risk youth are opened for stabilization where referrals to community services can be made. Youth who assess as moderate risk to re-offend are often placed on Deferred Prosecution Agreements, and youth who assess as high risk are most commonly placed on delinquency court orders. When delinquency petitions are requested, the full YASI, which consists of 88 questions, is completed. The full assessment assists the youth, family, and social worker in creating an appropriate case plan to address the specific needs of the youth and family. In May 2021, the youth justice team served 75 youth. Of these youth, 18 assessed as low risk, 27 assessed as moderate risk, and 30 assessed as high risk to re-offend. A draft version of the YASI policy has been developed and submitted to the State for review. The Youth Justice team is now in the process of creating a service matrix. The service matrix consists of a list of services, providers, programs, interventions and tools to be used to address the specific needs of each individual youth and family.

Youth Group: The Youth Justice team is excited to announce that we will be facilitating youth groups this summer. The Expand Your Horizons Youth Groups will run for nine weeks and be held on both ends of the county in Marshfield and Wisconsin Rapids every Tuesday and Thursday beginning June 15th. The groups will be approximately two hours in length both days each week. The purpose of these groups is to help our justice-involved youth try new activities and identify their "sparks." Every person has different interests, talents, and strengths; however, many of the youth we serve have not had opportunities to explore the vast array of pro-social activities that exist within our community. Consequently, many of our youth abuse illegal substances and engage in other criminal activities in an attempt to fit in with peers and have fun. These groups will help to expand our youths' horizons by showing them ways to have fun in healthy, positive ways as well as building connections to the community. Opportunities to give back to the community, such as with residents at Edgewater Haven and Norwood, are also being explored. The youth groups will provide a safe place where youth feel accepted and know their group leaders believe in them.

All youth groups will start with the Kids at Hope Pledge which states, "I am a kid at hope. I am talented, smart, and capable of success. I have dreams for my future and I will climb to reach those goals and dreams every day." After the Pledge, a mindfulness activity will occur followed by the main activity. Examples of activities will include: ice cream making, fishing, tie-dying, slime making, painting and hiding rocks, bowling, baking and decorating cupcakes, gardening, canvas painting, Martial Arts demonstration, disc golfing, LEO presentation, lunch with an officer, yoga, youth choice, minute to win-it activities, hikes, volunteer activities in the community, visit an animal shelter, tour a local college or tech, and others. The group will end with a reflection or journal entry and a gift card drawing. Our hope is to empower our youth to achieve success in various life domains including home & family, education & career, community & service, and hobbies & recreation.

Family Preservation In-Home Therapy: Trisha Hebert has joined CW Solutions as a Family Preservation Therapist. She will join Nicole Stelzer in providing services to Wood County families. Trisha is working on her Master's in counseling with an anticipated graduation in May 2022. Trisha works full-time as the Outreach Director for St. Vincent DePaul in Marshfield and also worked as a casual crisis worker for Wood County since June 2019. Since February 2020 and bringing the service in-house through our

partnership with CW Solutions, we have served 35 families. With two therapists, we look forward to expanding our service delivery and reaching more families.

NorthCentral Updates by Lacey Piekarski

FSET: The NorthCentral FSET Program welcomes two new FSET Case Managers – WCHSD employees – to fill previous vacancies.

- Macie Wienke – Joined WCHSD 06/07/21 as FSET Case Manager - Portage County
- Brooke Maslinski – Joins WCHSD 06/14/21 as FSET Case Manager – Wood County, WI Rapids

In the month of May, the regional FSET Program experienced an increase in referrals with a decrease of enrolled customers. Regionally, the FSET Program is attempting to increase enrollment by 10+%.

May 2021 FSET Totals:

- *Referred Individuals*: 154
(100 customers referred by Income Maintenance, 54 customers referred through FSET contact – walk-in, phone contact, and customer referred)
- *Enrolled Individuals*: 85
- *Goal*: 40% enrollment rate; *Actual*: 35.06% enrollment
- *Total Caseload as of 05/31/21*: 843

Through a quality assurance initiative applying the “Plan, Do, Study, Act” cycle, every FSET team member is reviewing their outreach efforts in relation to caseload totals, focusing on food pantry/community partner serves in the month of June. We are also excited to now serve customers in-person, anticipating an increase in enrollment and overall engagement in this transition.

Youth Division Update: The Independent Living Program, through Federal COVID and distribution through the WI Department of Children & Families, now has the ability to serve youth beyond age 21 to age 23 through December 31, 2022. This allows for additional, voluntary case management support through IL services for these youth. Bright Star education funds also increase through September 30, 2022, allowing for additional post-secondary support for young adults pursuing higher education (expanded also to include master’s degree and higher educational support).

A primary focus for the IL team in the months of May and June are contact with youth identified by DCF as the “age-out cohort,” aging out-of-care between September 27, 2020 – September 31, 2021. These youth are eligible for federally provided COVID funds through a monthly stipend, totaling up to \$6000.00 per eligible youth. Of the 28 youth identified as of June 11th, nine have been contacted for this support, with ongoing outreach continuing to increase engagement. The IL Program is also granted additional COVID stimulus funds for support for support of increased eligibility and youth engagement, submitting a proposed budget and updating the HHS Committee with finalized details once DCF provides approval. These funds are 100% pass-through federal stimulus funds, using \$0 tax levy.

Norwood Nursing Department by Liz Masanz

Admissions Unit: We have seen an increase in the Hospital census over the last month, especially for out of county patients. The Client Services Director and Admissions Head Nurse have been working on some improvements in the charting for treatment planning and auditing the treatment plans. Marissa and Liz have been meeting with Dr. Melnyk, our treatment director, to review hospital unit diversions, keep us focused on census improvement, and expanding his services to cover psychiatry services on the long term care units.

Long Term Care Unit: We continue to work with residents on COVID-19 precautions, in person visits, activities, and vaccinations. All but two residents on the LTC units are fully vaccinated. We have sent out

and received back several contracts with other counties to open up services to them on the LTC unit. We will be providing limited services only to patients that remain on their own counties commitments that need longer term stabilization. We will not be taking protective placements from outside counties.

We are expecting our annual re-certification survey from the state at any time now. Due to COVID-19, we have not received an annual survey in 24-months.

Norwood Dietary Department by Larry Burt

Congregate meals for the month of May were 8,491 with revenue of \$39,058.60. Congregate meals for the year are 44,262 with revenue year to date of \$203,600.60

Norwood Maintenance Department by Lee Ackerman

Update on 2021 Capital Improvement Projects: Level 4, Pathways Renovation – Work is progressing as planned for the Level 4, Pathways renovation. Six of the nine bathrooms have been completed so far and the last three are in various stages of construction. This leaves the handicap bathroom, tub room, and some tile work in a private resident bathroom. The new tub has been ordered for the tub room and is slated for delivery at the end of June. Lastly, work will begin on laying new flooring and base molding in the common areas, halls, and Dayroom; this work will begin once the bathroom renovations have concluded. So far, I am happy to report that work has been going smoothly and it appears that disruption to the residents has been minimal.

To our pleasant surprise, work on the roofing project started earlier than expected due to an opening in the contractor's schedule. The timing is to our advantage since materials are starting to become scarce and projects occurring later in the year run the risk of falling behind in the schedule.

Looking Ahead: Lee arranged a meeting with an electrician, our backup generator service, and a Controls rep to go over the proposed updates to the emergency power connections planned for the 2022 CIP. As expected, prices have increased recently and options were discussed should that trend continue into next year. As with most current Capital Improvement plans, we need to prepare for unexpected cost adjustments by planning as best as possible. I remain hopeful that we will be able to meet our goals should this project remain in the 2022 budget.

CVSO Report to the Wood County Health and Human Services Committee

Meeting Date: May 27, 2021

April Activity:

Caseload activity for April 2021 - 14 new veterans served. During the month of April, we completed/submitted 341 federal forms to include:

- 23 intent to file a claim (this marks the effective date while we assist the veteran in gathering all the required supporting documentation)
- 8 Appeals – Higher level review, Notice of Disagreement (appeal)
- 15 new claims for disability compensation
- 4 new claims for veterans pension
- 6 new claims for surviving spouse benefits (DIC or surviving spouse pension)
- 13 new applications for VA Healthcare
- 20 appointment of Claimants Representative (POA for American Legion, VFW, DAV etc.)
- 20 burial and marker applications

Activities:

1. Completed as of May 19:
 - a. April 27 - Federal VA Regional Office Milwaukee Directors conference call with VSO & CVSO Leadership.
 - b. April 28 – North Central Wisconsin Continuum of Care meeting (Via Zoom)
 - c. May 5 - Coordinated Services Team (CST) Sub-Committee on policy review meeting (WebEx).
 - d. May 10 - Wood County Homeless Committee round table (VIA Zoom)
 - e. May 11 – Tomah VA Medical Center Quarterly CVSO and Legislative Liaison meeting.
 - f. May 18 - Federal VA Regional Office Milwaukee Directors conference call with VSO & CVSO Leadership.
2. Near Future:
 - a. June 3 – Veteran Service Commission meeting in Courthouse room 114 at 3 pm.
 - b. June 7-11 Wisconsin CVSO Association Training Conference Wisconsin Dells (we will not attend due to Wood Co Restricted Travel policy).
 - c. June 14 - Wood County Homeless Committee round table (VIA Zoom)
 - d. June 22 - Federal VA Regional Office Milwaukee Directors conference call with VSO & CVSO Leadership.
 - e. July 19-21 - National CVSO Association Annual Training Conference (Virtual)

Office updates:

1. Office and VA response to COVID-19 –
 - a. The Tomah VA Medical Center has begun COVID-19 Vaccination Clinics. Wisconsin Rapids CBOC is one of the sites and providing Friday and some Saturday/Sunday shot clinics. Veterans must be eligible and **enrolled in VA healthcare** to receive a vaccination. They have expanded to **all** veterans currently enrolled. **Their spouses, caregivers and family members/survivors entitled to CHAMPVA health care are now eligible.** Veterans can call to be put on a list for a scheduled shot clinic (800-872-8662 ext 66274). For more information visit www.Tomah.VA.GOV

- b. Federal VA continues to lag behind on scheduling and completing compensation exams. Therefore, new ratings decisions have slowed.
 - c. As of March 22nd the Milwaukee VA Regional Office will again be open to the public for access to the contact team and Veteran Service Organizations Claims Office. However most VA employees will continue to work remotely. Regional office is awaiting guidance from their central office based on new CDC guidance.
2. Accredited representative required annual continuing education as required by 38 Code of Federal Regulations 14.629 (a)(2)(iii). Normally our staff complete this training by attending the Wisconsin CVSO Association Training conferences held every spring and fall. Due to COVID-19 Travel restrictions we have not attend last fall or this spring (actually being held in June). To ensure our accreditation requirements are met we will virtually attend the National CVSO Association Conference this July. This conference was originally to be held in person in Wisconsin but was changed to virtual for health safety reasons. The Wisconsin CVSO Association decided to then go ahead with in person training which we will not attend IAW County Covid -19 travel policy.
3. Wisconsin Department of Veterans Affairs Grant to Counties. The State legislature's Joint Finance Committee has included in their Veterans Affairs omnibus motion to increase this grant by 10% instead of the 5% proposed by the Governor. If approved Wood County would be eligible for \$14,300 vice the current \$13,000. There still is Senate Bill 173 and Assembly Bill 157 which were introduced and sent to committee to increase that grant to \$25,000 for Wood County the future success of that bill is unknown.
4. Office continues to review and reach out to Blue Water Vietnam Navy and Marine personnel. Many veterans have responded and we have submitted claims for compensation. To date Wood County Veterans under this effort have received \$307,554 in retroactive payments. Monthly increases totaling \$40,097.13 or additional \$481,165 every year.

Since last month's report:

- a. Veteran's was granted an increase from 20% to 60% with \$5759.61 in retroactive payments and a monthly increase of \$966.46 per month. Veteran has two additional issues still being worked.
- b. Veteran was increased from 60% to 100% with a retroactive payment of \$26,720 and a monthly increase of \$2,445.89. Veteran's spouse is now eligible for CHAMPVA health/mediation insurance and they are eligible for the Wisconsin property tax Credit.

Note these are just ratings we initiated by reviewing our records on file and contacting the veteran. It does not include claims brought in to our office by the veteran or the normal benefit maintenance activity we do. To date the retroactive payments and the annual ongoing compensation for this initiative have exceed the annual budget for the department.

CVSO Report to the Wood County Health and Human Services Committee

Meeting Date: June 24, 2021

April Activity:

Caseload activity for May 2021 - 11 new veterans served. During the month of May, we completed/submitted 307 federal forms to include:

- 27 intent to file a claim (this marks the effective date while we assist the veteran in gathering all the required supporting documentation)
- 11 Appeals – Higher level review, Notice of Disagreement (appeal)
- 15 new claims for disability compensation
- 0 new claims for veterans pension
- 6 new claims for surviving spouse benefits (DIC or surviving spouse pension)
- 8 new applications for VA Healthcare
- 20 appointment of Claimants Representative (POA for American Legion, VFW, DAV etc.)
- 18 burial and marker applications

Activities:

1. Completed as of June 16:
 - a. May 28 – Wisconsin Department of Veterans Affairs Secretary's Stakeholders virtual briefing to Stakeholders.
 - b. June 2 – Wood County CCS/CST Coordinating Committee meeting .
 - c. June 2 – Veteran Service Commission meeting in Courthouse room 114 at 3 pm.
 - d. June 7-11 Wisconsin CVSO Association Training Conference Wisconsin Dells (we will not attend due to Wood Co Restricted Travel policy).
 - Attended Business meeting, and Executive meetings virtually.
 - e. June 14 - Wood County Homeless Committee round table (VIA Zoom)
2. Near Future:
 - a. June 22 - Federal VA Regional Office Milwaukee Directors conference call with VSO & CVSO Leadership.
 - b. July 1 – CVSO Association Executive meeting in Fond Du Lac.
 - c. July 19-21 - National CVSO Association Annual Training Conference (Virtual)

Office updates:

1. Office and VA response to COVID-19 –
 - a. The Tomah VA Medical Center has begun COVID-19 Vaccination Clinics. Wisconsin Rapids CBOC is one of the sites and providing Friday and some Saturday/Sunday shot clinics. Veterans must be eligible and **enrolled in VA healthcare** to receive a vaccination. They have expanded to **all** veterans currently enrolled. **Their spouses, caregivers and family members/survivors entitled to CHAMPVA health care are now eligible.** Veterans can call to be put on a list for a scheduled shot clinic (800-872-8662 ext 66274). For more information visit www.Tomah.VA.GOV
 - b. Federal VA continues to lag behind on scheduling and completing compensation exams. Therefore, new ratings decisions have slowed.
 - c. As of March 22nd the Milwaukee VA Regional Office will again be open to the public for access to the contact team and Veteran Service Organizations Claims Office. However most VA

employees will continue to work remotely. Regional office is awaiting guidance from their central office based on new CDC guidance.

- d. Wisconsin Department of Veterans Affairs is still mostly working remotely.
2. Office continues to review and reach out to Blue Water Vietnam Navy and Marine personnel. Many veterans have responded and we have submitted claims for compensation. To date Wood County Veterans under this effort have received \$386,938 in retroactive payments. Monthly increases totaling \$45,856.10 or additional \$550,273.20 every year.

Since last month's report:

- a. Veteran's was granted an initial rating of 50% with further Agent Orange conditions pending. \$6,931 in retroactive payments and a monthly increase of \$992.04 per month.
- b. Veteran was increased from 30% to 60% with a retroactive payment of \$5,827 and a monthly increase of \$705.04.
- c. Veteran received a 100% initial rating. He received \$60,187 in retroactive payment and \$3,321.85 per month. Veteran's spouse is now eligible for CHAMPVA health/meditation insurance and they are eligible for the Wisconsin property tax Credit.
- d. Veteran received an increase from 30 to 40% a \$1,550.36 retroactive payment and an additional \$194.42 per month. This is his third rating increase based on our review and appeal of issues.
- e. Veteran increased rating from 40 to 60% with retroactive payment of 4,887 and a monthly increase of \$545.62.

Note these are just ratings we initiated by reviewing our records on file and contacting the veteran. It does not include claims brought in to our office by the veteran or the normal benefit maintenance activity we do. To date the retroactive payments and the annual ongoing compensation for this initiative have exceed the annual budget for the department.

3. VA planning new presumptives for Persian Gulf War Particulate Matter Exposure. The VA is looking at chronic respiratory conditions, such as asthma, rhinitis and sinusitis for veterans who served in Southwest Asia Theater of operations, Afghanistan and Uzbekistan. Once the rules are finalized our office will have to work at getting the word out to veterans who served since September 9, 2001. Southwest Asia for this purpose includes Iraq, Kuwait, Saudi Arabia, Bahrain, Qatar, The United Arab Emirates, Oman, the Gulf of Aden, The Gulf of Oman, the Persian Gulf, the Arabian Sea, the Red Sea, and airspace above those locations.

Minutes of the Wood County Public Safety Committee

DATE: June 14, 2021

PRESENT: Dennis Polach, Joe Zurfluh, Mike Feirer, Bill Winch, Brad Hamilton

EXCUSED:

NOT

PRESENT:

OTHERS Sarah Christensen, Bill Clendenning, Lori Heideman, Erik Engel, Lance Pliml,

PRESENT: Kim McGrath, Quentin Ellis, Shawn Becker, Charles Hoogesteger, Ted Ashbeck,
Dave Patton, Nanci Olson, Reuben VanTassel, Ed Newton, Kelli Trzinski

LOCATION: Wood County Courthouse

1. Call to Order:

Mike Feirer called the meeting to order at 9:00 a.m.

2. Review minutes of April 12, 2021:

Motion by Hamilton, second by Polach to approve the minutes of the May 10, 2021 meeting as presented. Motion carried unanimously.

3. Public Comments:

No Public Comments.

4. Set date, time and location of next meeting:

July 12, 2021

9:00 a.m.

Wood County Courthouse Room 114

5. Communications Department:

a. Communications May 2021 Claims:

The Committee reviewed the Communications May 2021 claims. Answered questions on Claims. Answered questions about Belco charges.

b. Communications Report:

The Committee reviewed the report.

6. Emergency Management Department

a. Emergency Management May 2021 Claims:

The Committee reviewed the Emergency Management May 2021 claims.

b. Emergency Management Activity Report:

The Committee reviewed the Emergency Management report. Talked about the signs for the Town of Seneca being put up at this time. It is going well, but is not a quick project as they changed the style of the signs so all of the posts need to be removed, replaced and the hardware replaced.

c. Hiring of resigned position:

Sarah Christensen requested permission to hire the vacant shop coordinator position and the Emergency Preparedness Coordinator Position.

Motion by Hamilton to hire these positions. Second by Polach. Motion carried unanimously.

7. Dispatch Department:

a. May 2021 Claims:

The Committee reviewed the Dispatch May 2021 claims.

b. Dispatch Report:

The Committee reviewed the Dispatch report. Lori explained that they did the testing and interviews and that they are preparing to make offers to two individuals.

8. Coroner:

a. Coroner Report:

The Committee reviewed the Coroner report.

b. May 2021 Claims:

The Committee reviewed the Coroner May 2021 claims.

9. Humane Officer

a. Humane Officer Report:

The Committee reviewed the Humane Officer Report.

Motion by Hamilton, second by Winch to accept option two of the options presented to the committee to go into effect when a new humane officer is hired. Motion carried unanimously.

10. Sheriff's Department:

a. Correspondences:

Sheriff Becker stated there are letters of support for the new jail in the packet from all the area Police Chiefs and Probation and Parole.

Sheriff Becker stated there were three promotions, Nate Dean from Patrol Sgt. to Patrol Lt., Brandon Christianson to Patrol Sgt., and Eric Rosandich to Inv. Sgt.

b. BOTS Resolution

Motion by Hamilton, second by Feirer to provide for unanticipated revenue from the Bureau of Traffic Safety, housed with the Wisconsin Department of Transportation's Division of State Patrol, to finance additional patrol for speed, seat belt, and reckless driving enforcement through August 2021. Resolution passed unanimously.

c. New WCJ & SO Resolution

Motion by Hamilton, second by Polach to authorize the building of a new Wood County Jail and Sheriff's Department. Feirer-Yes, Polach-Yes, Hamilton-Yes, Zurfluh-Yes, and Winch-No, Resolution passed 4-1.

d. Wood County Rescue:

The Committee reviewed the Wood County Rescue report.

e. Crime Stoppers:

The Committee reviewed the Crime Stoppers report.

f. K-9 Project:

The Committee reviewed the K-9 report.

g. May 2021 Claims:

The Committee reviewed the Sheriff's Department May 2021 claims.

h. Hiring Process:

Sheriff Becker stated Deputy Lucas Whitworth started with the Sheriff's Department today, June 14, 2021, and came from Oregon Police Department.

i. Boat/ATV/UTV/Snowmobile Patrol:

The Committee reviewed the Boat/ATV/UTV/Snowmobile Patrol report.

j. Overtime:

The Committee reviewed the overtime reports.

k. Courthouse Security:

The Committee reviewed the Courthouse Security monthly report.

l. Jail Items

- i. Inmate Daily Population: Reviewed.
- ii. EMP: Reviewed
- iii. Safekeeper Housing Numbers: Reviewed
- iv. Kitchen Report: Reviewed
- v. Body Scanner: Reviewed
- vi. Jail programming report: Reviewed
- vii. Maintenance: Nothing to Report
- viii. Inmate Programs: Nothing to Report
- ix. Jail Study: Sheriff Becker thanked the committee and the AD-Hoc committee for taking up the jail study.

11. May 2021 Claims: Communications, Emergency Management, Dispatch, Sheriff, Coroner, and Humane Officer:

Motion by Hamilton, second by Polach to approve the May 2021 claims of all Public Safety Committee Departments. Motion carried unanimously.

12. Agenda Items for Next Meeting:

None

13. Adjourn

Motion by Hamilton, second by Feirer to adjourn the meeting at 10:00 a.m. Motion carried unanimously.

Minutes taken by the Wood County Sheriff's Department and Wood County Emergency Management

Minutes of the Wood County Public Safety Committee

DATE: July 12, 2021

PRESENT: Dennis Polach, Joe Zurfluh, Mike Feirer, Bill Winch, Brad Hamilton

EXCUSED:

NOT

PRESENT:

OTHERS Sarah Christensen, Bill Clendenning, Lori Heideman, Erik Engel, Quentin Ellis,

PRESENT: Shawn Becker, Ted Ashbeck, Dave Patton, Reuben VanTassel, Kelli Trzinski,
Alexa Acker

LOCATION: Wood County Courthouse

1. Call to Order:

Mike Feirer called the meeting to order at 9:00 a.m.

2. Review minutes of June 14, 2021:

Motion by Hamilton, second by Polach to approve the minutes of the June 14, 2021 meeting as presented. Motion carried unanimously.

3. Public Comments:

No Public Comments.

4. Set date, time and location of next meeting:

August 9, 2021

9:00 a.m.

Wood County Courthouse Room 114

5. Communications Department:

a. Communications June 2021 Claims:

The Committee reviewed the Communications June 2021 claims.

b. Communications Report:

The Committee reviewed the report.

6. Emergency Management Department

a. Emergency Management June 2021 Claims:

The Committee reviewed the Emergency Management June 2021 claims.

b. Emergency Management Activity Report:

The Committee reviewed the Emergency Management report. Clarified charges that has been replaced by grant income. Talked about trailer arrival and ideas on where to have it such as Marshfield Fairgrounds.

c. Hiring of resigned position:

Sarah Christensen requested permission to hire the vacant Program Assistant position. The committee granted permission to hire position for the Program Assistant.

7. Dispatch Department:

a. June 2021 Claims:

The Committee reviewed the Dispatch May 2021 claims.

b. Dispatch Report:

The Committee reviewed the Dispatch report. Lori then went through hiring process and hired two new employees, will pick another candidate based on interviews for current vacant position.

8. Coroner:

a. Coroner Report:

The Committee reviewed the Coroner report.

b. June 2021 Claims:

The Committee reviewed the Coroner June 2021 claims.

9. Humane Officer

a. Humane Officer Report:

Humane Officer was excused from the meeting.

10. Sheriff's Department:

a. Correspondences:

Sheriff Becker stated the State Water Ski Show would be in Grand Rapids this weekend July 15, 2021 to July 18, 2021.

b. Wood County Rescue:

The Committee reviewed the Wood County Rescue report.

Sheriff Becker stated Wood County Rescue had joint training with Grand Rapids Fire Department and United Ambulance doing water rescues with a downed skier.

c. Crime Stoppers:

The Committee reviewed the Crime Stoppers report.

d. K-9 Project:

The Committee reviewed the K-9 report.

e. June 2021 Claims:

The Committee reviewed the Sheriff's Department June 2021 claims.

f. Hiring Process:

Sheriff Becker stated Deputy Riley Wayerski would be starting with the Sheriff's Department at the end of July 2021 and this would fill the Department's last vacancy.

g. Boat/ATV/UTV/Snowmobile Patrol:

The Committee reviewed the Boat/ATV/UTV/Snowmobile Patrol report.

Sheriff Becker stated the County Board would be voting on a resolution for UTV/ATV routing in the county. This resolution will also include speed limits on roadways and having insurance while operating a UTV/ATV. Sheriff Becker stated the department is in favor of the resolution. Discussion was held regarding age requirements to operate and other concerns the Committee had.

h. Overtime:

The Committee reviewed the overtime reports.

i. Courthouse Security:

The Committee reviewed the Courthouse Security monthly report.

j. Jail Items

- i. Inmate Daily Population: Reviewed.
- ii. EMP: Reviewed
- iii. Safekeeper Housing Numbers: Reviewed
- iv. Kitchen Report: Reviewed
- v. Body Scanner: Reviewed
- vi. Jail programming report: Reviewed
- vii. Maintenance: Nothing to Report
- viii. Inmate Programs: Nothing to Report
- ix. Jail Study: Nothing to Report

11. June 2021 Claims: Communications, Emergency Management, Dispatch, Sheriff, Coroner, and Humane Officer:

Motion by Hamilton, second by Winch to approve the June 2021 claims of all Public Safety Committee Departments. Motion carried unanimously.

12. Agenda Items for Next Meeting:

None

13. The committee may go into closed session pursuant to Wisconsin Stats. 19.85(1)(c), for the purpose of discussing completion of the introductory period of the Emergency Management Director:

Motion by Hamilton, second by Winch to go into closed sessions at 9:41 a.m. Motion carried unanimously. Feirer-yes Polach-yes Winch-yes Zurfluh-yes Hamilton-yes

14. Return to Open Session:

Motion by Hamilton, second by Zurfluh to return to open session at 9:43 a.m. Motion carried unanimously. Feirer-yes Polach-yes Winch-yes Zurfluh-yes Hamilton-yes

15. Adjourn

Meeting adjourned at 9:44 a.m. by Chairman Feirer.

Minutes taken by the Wood County Sheriff's Department and Wood County Emergency Management

Department Head Humane Officer
Nanci Olson
May 2nd – May 15th 2021

5-2; Reports

5-3; WC936 Violation of Order of Abatement @ 10600 block of Young Street, Saratoga. Open Case. 10

5-4; WR6860 Suspected mistreatment @ 3000 block of Franklin Street WR. Open Case. 16

5-6,11; WC6369 A dog bite that happened the day before @ 7100 block of County HH Town of Sigel was reported today. The owners of the chihuahua pomeranian mixed dog were not home when a friend of their stopped by, while he was knocking on the door, the dog, who just had puppies 2 weeks prior, bit him in the leg. I learned a few days later that the owner was not following the quarantine order so I removed the dog and her pups for the remainder of the 10 day quarantine. While there I noticed a second dog of theirs had a protruding eye which clearly was infected. I gave the owner a time frame of a week in which to seek medical treatment with a veterinarian to treat or remove the eye if necessary. I will be following up to be sure the dog was treated. 44,44

5-7,14; WC5688 Open case with welfare of a horse. 10,10

5-8; WR6514 welfare check on an alligator and a few other animals at the local Pet Store open and on-going case. 14

5-10; Public Safety Meeting 14

5-10,11; WR7766 A child was bit by the neighbor's dog, a lab, on his chest area @ 200 block of Lyon Street. The child ran thru the neighbor's yard when the dog bit him. 18,18

5-11,15; NKPD838 At the request of Nekoosa PD I followed up on an Order of Abatement I had issued in October of 2019. The owners of two Pit Bulls were to follow the Wood County Ordinance regulating dangerous animals. Most recently the two dogs listed on the Order of Abatement, along with a 3rd Pit Bull they acquired, were loose off their property. The owner stated she forgot to shut her front door when she left causing her dogs to get outside. Follow-ups for compliance is mandated in this situation. 14,14

5-12,14; WR7896 As requested by the City Attorney, I followed up on an Order of Abatement requiring a secure fenced in area for her Pit Bulls. Found was a hole in the fence and the gate was only being held shut with a shoestring. Follow up for compliance needed. 15,15

5-13; I was called earlier in the week by Kimberly McGrath, Director of Human Resources to meet today at 10am with her and Lance Pliml, County Board Chairperson and Administrative Coordinator. The meeting was in regards to the County planning on cutting my work hours from part time hours down to under 20 hours per week. 14

5-15; WC6781 A women was attacked by her own dog @ 10500 block of View Ave Auborndale. Open case. 70

EMPLOYEE NAME: Nanci Olson

Monthly Time Report

DEPARTMENT: Wood County Humane Officer

5/2/2021 THROUGH 5/15/2021

APPROVED BY: Public Safety Committee

Date	Incident #	Per Diem	Mileage	Start Time	End Time	Total Hours	Description
05/02/21		\$50.00	0	4p	8p	4.00	Reports
05/03/21	WC936	\$50.00	10	5p	7p	3.00	Abatement Order
05/04/21	WR6860	\$50.00	16	8a	11a	3.00	Mistreatment
05/06/21	WC6369	\$50.00	44	1p	5p	4.00	Dog Bite
05/11/21	WC6369	\$50.00	44	4p	8p	4.00	Dog Bite
05/07/21	WC5688	\$50.00	10	8a	10a	2.00	Mistreatment
05/14/21	WC5688	\$50.00	10	3p	5p	2.00	Mistreatment
05/08/21	WR6514	\$50.00	14	11a	2p	3.00	Mistreatment
05/10/21		\$50.00	14	8:30a	10:30a	2.00	Public Safety Meeting
05/10/21	WR7766	\$50.00	18	4p	7p	3.00	Dog Bite
05/11/21	WR7766	\$50.00	18	9a	12p	3.00	Dog Bite
05/11/21	NKPD838	\$50.00	14	9a	11a	2.00	Abatement Order
05/15/21	NKPD838	\$50.00	14	1p	3p	2.00	Abatement Order
05/12/21	WR7896	\$50.00	15	10a	1p	3.00	Abatement Order
05/14/21	WR7896	\$50.00	15	9a	12p	3.00	Abatement Order
05/13/21		\$50.00	14	10a	1p	3.00	Humane Resource Meeting
05/15/21	WC6781	\$50.00	70	4p	7p	3.00	Dog Bite
TOTAL		\$850.00	340			49.00	\$190.40

(Mileage Check)

Per Diem: 101-3901-54129-000-101

Mileage: 101-3901-54129-000-331

Department Head / Humane Officer
Nanci Olson
May 16th – May 29th 2021

5-16; Reports

5-16; WC6781 Follow up on an Open-Case regarding a women that was attacked by her own dog. 70

5-17,18; GR936 A women was bit by her boyfriends yellow lab on her lower right arm area @ 5800 block of Wintergreen Drive. 8,8

5-18; NKPD936 A child was bit by the family cat on her left arm @ 400 block of 1st Street, Nekoosa. The cat was scared of the new puppy when he bit the child, according to the victim's mother. 14

5-18,19; GR1401 A victim was bit by her friends cat @ 4600 Springwood Drive on May 16th, but wasn't reported until she went to the ER on May 18th. The victim was petting the cat on the table when he bit her on her left wrist and arm area. 12,12

5-18; WC936 Follow up on an Order of Abatement @ 10600 block of Young Street, Saratoga. Complainants state that the owners of the many doberman dogs had them loose again. 8

5-19,20; WR8381 A women and her child were walking their labradoodle on a leash near 2312 Washington Street when a pitbull jumped thru the window of the front door, crossed the street and attacked the labradoodle. The pitbull was taken to the SWCHS and released the next day under certain conditions. The victim-dog received medical attention including several stitches and a total of 5 drainage tubes for injuries to the dogs head and two legs. 18,18

5-19,20; WR8386 A child was bit by the family dog @ 70 block of Big Oak Road. The one-year old Retriever-Labrador mix bit the child on the face which required 10 stitches to her right cheek. She was bit 9 days ago from the same young dog, but that bite was not reported to me at that time. On both occasions the child grabbed the dog's face just prior to being bit, according to the child's mother. 18,18

5-20,21; WC7068 Mistreatment/neglect of a cat @ 3000 Wildwood Drive, Biron. A tortoiseshell has clusters of weeping abscesses on much of his body that according to the owner has been going on for months. The owner surrendered the cat so he can be treated properly. 18,22

5-20; WR8396 A women was babysitting her friends Pitbull @ 1200 block of High Street was bit her on her right hand and left arm. After investigation, the dog bite did happen in Wood County, but the dog lives in Portage County so I turned the case over to the Portage County Humane Officer on duty. 0

5-24; NKPD998 The owner of a 16 year old Dashshund @ 900 block of W. 6th Street was bit on his right hand when he was attempting to help the older dog up from bed and outside to go potty. The older dog has some health issues the owners are working on with their Veterinarian. 14

5-25; WC7367 Victim's puppy bit her on her thumb @ 4000 block of Hwy 54 W. Port Edwards. 0

5-25; WR8558 A women was walking her dog @ the 1700 block of Lincoln Street when a boxer/pit type dog attacked her dog biting an ear and the back of the neck. The victim dog did not require medical treatment. 14

5-,27,28; WC7462 A child and his mom were visiting friends @ 11120 block of Main Street Hewitt, when a neighbor of the friends walked over unannounced with her Pitbull thinking the children would like to play with her dog. Two 5 year old children ran over to the dog and the dog instantly bit one of the children on his hand. The following day the child's hand became infected and did receive medical attention. I made contact with the village treasurer regarding the pitbull. Follow up on quarantine.
78,78

TIME CARD

COUNTY OF WOOD

EMPLOYEE NAME: Nanci Olson

Monthly Time Report

DEPARTMENT: Wood County Humane Officer

5/16/2021

THROUGH

5/29/2021

APPROVED BY: Public Safety Committee

Date	Incident #	Per Diem	Mileage	Start Time	End Time	Total Hours	Description
05/16/21		\$50.00	0	2p	6p	4.00	Reports
05/16/21	WC6781	\$50.00	70	10a	1p	3.00	Dog Bite
05/17/21	GR936	\$50.00	8	7p	9p	2.00	Dog Bite
05/18/21	GR936	\$50.00	8	6p	8p	2.00	Dog Bite
05/18/21	NKPD936	\$50.00	14	7a	10a	3.00	Cat Bite
05/18/21	GR1401	\$50.00	12	11a	2p	3.00	Cat Bite
05/19/21	GR1401	\$50.00	12	9a	12p	3.00	Cat Bite
05/18/21	WC936	\$50.00	8	2p	5p	3.00	Abatement Order
05/19/21	WR8381	\$50.00	18	5p	7p	2.00	Attack dog
05/20/21	WR8381	\$50.00	18	8a	11a	3.00	Attack dog
05/19/21	WR8386	\$50.00	18	8p	10p	2.00	Dog Bite
05/20/21	WR8386	\$50.00	18	9a	11a	2.00	Dog Bite
05/20/21	WC7068	\$50.00	18	12p	4p	4.00	Mistreatment
05/21/21	WC7068	\$50.00	22	2p	4p	2.00	Mistreatment
05/20/21	WR8396	\$50.00	0	3p	5p	2.00	Dog Bite
05/24/21	NKPD998	\$50.00	14	7p	9p	2.00	Dog Bite
05/25/21	WC7367	\$50.00	0	10a	11a	1.00	Dog Bite
05/25/21	WR8558	\$50.00	14	12p	3p	3.00	Attack dog
05/27/21	WC7462	\$50.00	78	2p	8p	6.00	Dog Bite
05/28/21	WC7462	\$50.00	78	4p	7p	3.00	Dog Bite
TOTAL		\$1,000.00	428			55.00	\$239.68

(Mileage Check)

Per Diem: 101-3901-54129-000-101

Mileage: 101-3901-54129-000-331

TIME CARD

COUNTY OF WOOD

EMPLOYEE NAME: Nanci Olson

Monthly Time Report

DEPARTMENT: Wood County Humane Officer

6/13/2021 THROUGH 6/26/2021

APPROVED BY: Public Safety Committee

Date	Incident #	Per Diem	Mileage	Start Time	End Time	Total Hours	Description
06/13/21		\$50.00	0	2p	6p	4.00	Reports
06/13/21		\$50.00	16	9a	12p	3.00	Mistreatment
06/19/21		\$50.00	16	8a	11a	3.00	Mistreatment
06/14/21		\$50.00	14	9a	11a	2.00	Meeting, Public Safety
06/15/21	GR1752	\$50.00	18	5p	8p	3.00	Dog Bite
06/16/21	WC7068	\$50.00	22	1p	4p	3.00	Mistreatment
06/17/21	WC8835	\$50.00	5	8p	10p	2.00	Dog Bite
06/18/21	WC8835	\$50.00	5	9a	11a	2.00	Dog Bite
06/22/21	PE698	\$50.00	22	5p	9p	4.00	Attacking dog
06/22/21	WC9104	\$50.00	30	4p	6p	2.00	Hoarding
09/26/21	WC9104	\$50.00	30	8a	10a	2.00	Hoarding
06/22/21	PE769	\$50.00	2	9p	11p	2.00	Dog Bite
06/24/21	PE769	\$50.00	22	5p	8p	3.00	Dog Bite
06/23/21	WC9171	\$50.00	0	8:30P	10:30p	2.00	Dog Bite
06/24/21	WC9186	\$50.00	18	1p	4p	3.00	Dog Bite
06/25/21	WC9186	\$50.00	22	9a	12p	3.00	Dog Bite
06/25/21	WR10636	\$50.00	40	2p	5p	3.00	Hoarder
06/25/21	WR10667	\$50.00	14	6p	8p	2.00	Dog Bite
06/26/21	WR10667	\$50.00	14	1p	4p	3.00	Dog Bite
TOTAL		\$950.00	310			51.00	\$173.60

(Mileage Check)

Per Diem: 901-54129-000-101

Mileage: 901-54129-000-331

Department Head / Humane Officer
Nanci Olson

June 13th - June 26th 2021

6-13; Reports

6-13,19; Crime Stoppers Tip: Confidential complaint regarding welfare concerns of a dog. 16,16

6-14; Public Safety Committee meeting. The committee voted to reduce my working hours from 30 per week (full time with no benefits) to under 20 hours per week ~ a non-benefited position. 14

6-15; GR1752 Dog bite @ 2600 block of Chestnut Street, WR. The owner of the Shih Tzu mix was playing with her dog when she was bit on her left index finger. 18

6-16; WC7068 Mistreatment/neglect of a cat @ 3000 Wildwood Drive, Biron. Follow-up on medical conditions of the cat. 22

6-17,18; WC8835 A dog bite happened to a child who was playing in his own yard @ 370 Highway 73 South, Saratoga. The Lab mix dog was loose in the mobile home park and bit the child on her back, this was unprovoked. 5,5

6-22; PE698, a German Shepherd was bit 5 days before it was reported by an English Bull Terrier. The owner of the German Shepherd was out walking two of his dogs when, unprovoked, the Terrier attacked the Shepherd causing puncture wounds. I issued an Order of Abatement to the owner of the attacking dog. 22

6-22,26 WC9104 Open Case regarding cat hoarding. I will be going back with an Environment Health employee. 30,30

6-22,24; PE769 A dog bite happened at 200 block of Island Avenue, Port Edwards. Two young men were wrestling in one of the boy's yard when the family dog bit the friend on his right forearm, right hand and left ankle. 2,22

6-23; WC9171 At a family get together @ 9300 block of Bluffview Lane, a 10 month old Great Dane bit a 9 year old child on her face – puncture wounds on her forehead, chin and ripped skin off her cheek. The child had to have plastic surgery. 0

6-24,25; WC9186 A dog bite was reported to have happened on Martin Road while the victim was out walking her dog near her son's home when another dog came out of no where and attacked her dog. While trying to separate the 2 dogs the victim was bit on both hands. I was unable to locate a dog in that area matching the description given by the witness. 18,22

6-25; WR10636 I met with a worker from Environmental Health along with the Ordinance Officer for Wisconsin Rapids @ 3200 block of Gaynor Ave regarding a cat hoarder situation. While there we saw a young kitten, about 4 weeks old with respiratory issues and who's eyes were matted shut with puss. I removed the kitten and left an Impoundment Form on the door of the residence. I drove the kitten to the Humane Society for care. Open Case. 40 miles

6-25,26; WR10667 A victim of a dog bite was out walking near 460 block of Grove Ave. when a loose Boston Terrier was loose and bit her. 14,14

Department Head / Humane Officer
Nanci Olson
May 30th – June 12th 2021

5-30; Reports

5-30,31; WC7665 Owner was bit @ 700 block of State Hwy 66, by his Bull dog when he was breaking up a fight between 2 of his dogs. 36,36

5-31,6-1; WC7686 A child was playing at his friends house @ 3710 Hwy 73. The two boys were tackling each other when the friends dog, a White German Shepherd, bit the neighbor child. I made arraignment with the Humane Society to quarantine the dog for 10 days. 8,8

5-31,6-8; GR1484 Request by Grand Rapids PD to follow up on an anonymous complaint concerning an unreported dog bite and concern that this aggressive dog is living at a home that does day-care. 16,16

6-1; WC7068 Mistreatment/neglect of a cat @ 3000 Wildwood Drive, Biron. Follow-up on medical conditions of the cat. 22

6-2; No per diem. I was contacted by the Animal Ordinance Officer for the Village of Hewitt regarding a dangerous animal.

6-3; WR8381 Follow up on conditions I issued to an owner of a PitBull that attacked another dog @ 2312 Washington Street. 18

6-7,11; WC7935 Complaint about a dog not receiving veterinarian treatment @ 3717 hwy 54, Nekoosa. Open Case. 20,20

6-7; PEPD699 The owner of a dog @ 1500 block of 4th Street said her dog was attacked by another dog a few days ago and now noticed puncture marks on her dog. 22

6-8,11 WC7963 The victim of a dog bite was out walking when he was bit, Open Case. 14,14

6-8,10; WC8187 A child was bit by the family dog, @ 3710 highway 73. 8,8

6-9; No per diem charged; Asked by Dispatch to contact the manager of the Cedar Junction Mobile Home Park. Tenants moved out and left their dead dog half buried in the yard. The manager wanted me to make contact with the dog's owners. I was able to make contact. I told the owner of the dog that he needed to come pick up the carcass and properly bury it elsewhere. The owner was argumentative with me and didn't want to comply, eventually he did come to pick up the dog. The manager gave him plastic bags in which to place the dog in for transfer.

6-10,11; Crime Stoppers Tip: Confidential complaint regarding sanitation and health concerns of a dog. 8,8

6-12; PE726 The victim of a dog bite was walking @ the 400 block of LaVigne Ave. in Port Edwards when she was bit by a Australia Shepherd on her hip. The dog's owner was out of town for the week and had a relative caring for the dog at the time of the bite. The dog was tied up but it's leash could reach the sidewalk. 22

EMPLOYEE NAME: Nanci Olson

Monthly Time Report

DEPARTMENT: Wood County Humane Officer

5/30/2021 THROUGH 6/12/2021

APPROVED BY: Public Safety Committee

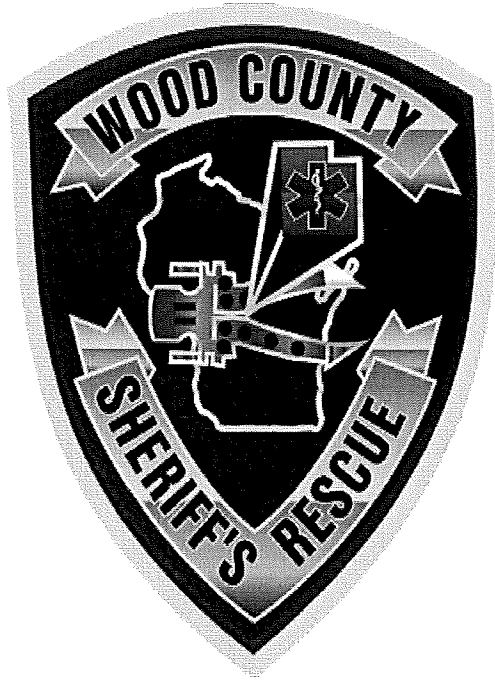
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101-3901-54129-000-101

Per Diem: 101-3901-54129-000-331

Mileage:

(Mileage Check)



May Monthly Report

Wood County Sheriff's Rescue

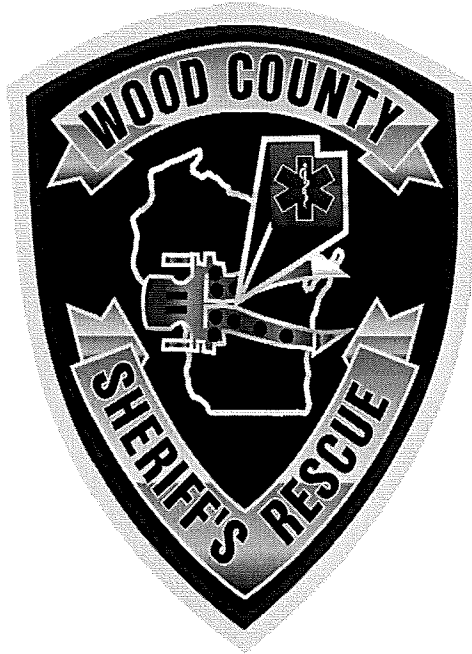
Submitted by: Ann Burger, WCSR Secretary

May Training Descriptions

Date	Type	Description
4-May	Business Meeting	May Business Meeting
11-May	Extrication	Extrication of car with all present members.
18-May	Work Night	Cleaned Rescue 3 and removed tools for inspection by TNT.
25-May	Water Rescue	Watched video on rolling & longboarding skiers as well as ski removal in the water.

Call #	26	27	28	29	30
Date	5/3/2021	5/6/2021	5/8/2021	5/8/2021	5/10/2021
Time	14:57	18:06	8:57	17:04	16:44
Day of Week	Monday	Thursday	Saturday	Saturday	Monday
Township	Port Edwards	Saratoga	Grand Rapids	Saratoga	Grand Rapids
Location	185 CTH G	STH 13 & STH 73	48TH ST N & WASHINGTON ST	CHURCH AVE & STH 73 S	1431 Auburn Ave
Call Type	10-50 w/ Injuries	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries	Snowmobile/ATV	10-50 w/ Injuries
Medical/Extrication	No	No	No	No	No
Ambulance	Nekoosa	WRFD		WRFD	
EMR	Port Edwards	Saratoga			
Fire	Nekoosa	Nekoosa		Nekoosa	
Tools/Equipment Used					
Notes			10-22ed prior to arrival on scene	10-22ed prior to arrival on scene	

Call #	31	32			
Date	5/17/2021	5/19/2021			
Time	14:11	21:54			
Day of Week	Monday	Wednesday			
Township	Port Edwards	Port Edwards			
Location	CTH GG & STH 173	STH 54 & CTH G			
Call Type	10-50 w/ Injuries	10-50 w/ Unknown Injuries			
Medical/ Extrication	No	No			
Ambulance	WRFD				
EMR	Saratoga	Port Edwards			
Fire	Nekoosa	Port Edwards			
Tools/ Equipment Used	Stop signs				
Notes	Nekoosa Ambulance also on scene				



June Monthly Report

Wood County Sheriff's Rescue

Submitted by: Ann Burger, WCSR Secretary

June Training Descriptions

Date	Type	Description
1-Jun	Business Meeting	June Business Meeting
8-Jun	Extrication & Water Rescue	Extrication test out for newer member. Water training with jet skis at Lake Wazeecha.
15-Jun	Water Rescue	Water training with jet skis at Lake Wazeecha. Rolling & towing patients, driving jet skis, towing with jet skis.
22-Jun	Water Rescue	Joint department water training with GRVFD and UEMR. Practiced removal of water skis, rolling patients, towing behind jet skis, and longboarding in shallow water.
29-Jun	Water Rescue	Cross training with GRVFD. Practiced rolling patients and towing with jet skis.

Call #	34	35	36	37	38
Date	6/2/2021	6/4/2021	6/5/2021	6/5/2021	6/6/2021
Time	11:29		1:30	16:09	2:06
Day of Week	Wednesday	Friday	Saturday	Saturday	Sunday
Township	Saratoga	Saratoga	Saratoga	Rudolph	Dexter
Location	13550 STH 13 S	9830 OAK RIDE RG	692 RANGER RD	462 STH 66	4000 PARK ROAD
Call Type	10-50 w/ Unknown Injuries	Project Lifesaver	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries	Water Rescue
Medical/ Extrication	No	No	No	No	No
Ambulance	WRFD		WRFD		
EMR	Saratoga			Rudolph	
Fire	Rome		Nekoosa	Rudolph	
Tools/ Equipment Used			Oil Dry		
Notes					10-22ed prior to arrival on scene.

Call #	39	40	41	42	43
Date	6/8/2021	6/12/2021	6/13/2021	6/16/2021	6/20/2021
Time	14:51	14:29	16:50	8:03	11:53
Day of Week	Tuesday	Saturday	Sunday	Wednesday	Sunday
Township	Saratoga	Grand Rapids	Grand Rapids	Grand Rapids	Wisconsin Rapids
Location	COUNTY LINE ROAD & CTH G	BULLS EYE COUNTRY CLUB	64TH ST S & GRIFFITH AVE	48TH ST S & AIRPORT AVE	PARADE IN WISCONSIN RAPIDS
Call Type	10-50 w/ Injuries	10-50 w/ Injuries	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries	Other
Medical/Extraction	No	No	No	No	No
Ambulance	WRFD		UEMR	UEMR	
EMR	Saratoga	Grand Rapids	Grand Rapids	Grand Rapids	
Fire	Nekoosa	Grand Rapids	Grand Rapids	Grand Rapids	
Tools/Equipment Used	Stop Sign				
Notes	Nekoosa Ambulance also on scene			10-22ed prior to arrival on scene	Parade

Call #	44	45	46	47	48
Date	6/22/2021	6/23/2021	6/26/2021	6/26/2021	6/30/2021
Time	18:48	12:44	2:39	11:59	18:36
Day of Week	Tuesday	Wednesday	Saturday	Saturday	Wednesday
Township	Grand Rapids	Port Edwards	Saratoga	Rudolph	Pittsville
Location	7100 SOUTH PARK ROAD	6410 STH 13 S	824 CHURCH AVE	6500 BLOCK STH 13/34	5595 KIESLING RD
Call Type	Other	Other	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries	Traffic/Scene Containment
Medical/Extrication	No	No	No	No	No
Ambulance				UEMR	Pittsville
EMR				Rudolph	
Fire				Rudolph	Pittsville
Tools/Equipment Used	life jackets, long board, c-collar, spider straps				
Notes	Joint Department Water Training	Special Event			

Date	6/12/2021	6/20/2021	6/23/2021		
Day of Week	Saturday	Sunday	Wednesday		
Event	Malcolm's Head Shaving	Cranberry Blossom Festival Parade	Y-Camp Show & Tell		
Host	Fighting All Monsters	City of Wisconsin Rapids			
Location	River's Edge Campground	Downtown Wisconsin Rapids	Y-Camp		
Vehicle Used	R4 & R5	R4, R5 & Marine 1	R3		
Tools/ Equipment Used	n/a	n/a	n/a		
Event Description	Rescue 4 and Rescue 5 went up to River's Edge Campground and landed Spirit 1. Participated in parade through campground after.	Participated in the Cranberry Blossom Festival parade.	Show and tell with other departments at Y-Camp.		



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

June 1, 2021

MEMORANDUM FOR Sheriff Becker; Public Safety Committee

SUBJECT: Monthly Crime Stoppers Report – May 2021

For the month of May, the Crime Stoppers program received 34 tips that were forwarded to the appropriate agencies for follow-up, as reported by P3.

The monthly board meeting was held on May 18, 2021. The next regularly scheduled meeting will be on July 20, 2021 at 6:30 P.M.

Respectfully Submitted

Joseph M. Zurfluh
Investigative Lieutenant
Wood County Sheriff's Department



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

July 6, 2021

MEMORANDUM FOR Sheriff Becker; Public Safety Committee

SUBJECT: Monthly Crime Stoppers Report – June 2021

For the month of June, the Crime Stoppers program received 44 tips that were forwarded to the appropriate agencies for follow-up, as reported by P3.

The last monthly board meeting was held on May 18, 2021. The next regularly scheduled meeting will be on July 20, 2021 at 6:30 P.M.

Respectfully Submitted

Joseph M. Zurfluh
Investigative Lieutenant
Wood County Sheriff's Department



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

May K9 Report

	TRAINING HOURS	USEAGE/ DEPLOYMENTS	DEMO/ COMMUNITY
K9 Sig	22	0	0
K9 Ace			
K9 Timo	22.5	5	0
K9 Rosco			

TRAINING (MONTHLY) –

Deputy Arendt/ K9 Timo, Deputy Christianson/ K9 Ace, and Deputy Pidgeon/ K9 Sig all attended Jessiffany Canine Certification and Seminar in Iron Ridge, WI. This training event was approximately 19.5 hours of training and included various exercises and skill based events (narcotic searches, open area search for person, building search for person, vehicle extraction, 1 mile obstacle course, gunfire control/ handler protection, hard dog/fast dog).

TRAINING (INDIVIDUAL) –

Deputy Arendt and K9 Timo completed 3 hours of training while on duty. During these hours they trained in the area of narcotic detection (building search, vehicle search, lockers, door bottoms, and 10-8 drill).

USEAGE –

Deputy Arendt and K9 Timo were deployed 5 times in the month of May. All five of these deployments were for narcotic detection on traffic stops. Located on these deployments was THC and drug paraphernalia.

DEMO/COMMUNITY –

ADDITIONAL INFORMATION –

Deputy Arendt, Deputy Christianson, and Deputy Pidgeon all recertified with their respective partners.

Respectfully,



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

June K9 Report

	TRAINING HOURS	USEAGE/ DEPLOYMENTS	DEMO/ COMMUNITY
K9 Sig	11	3	1
K9 Ace	8	4	0
K9 Timo	16	4	0
K9 Rosco	8	0	0

TRAINING (MONTHLY) – Wood County K9 Teams from Wood County, WRPD, and NKPD participated in a group training on June 16th. Areas of instruction/work included narcotics, open area searches, tracking, and building search.

TRAINING (INDIVIDUAL) – K9 Ace (Christianson), K9 Timo (Arendt), and K9 Rosco (Beathard) all completed on duty training. They completed training in the areas of tracking, narcotics, and obedience.

USEAGE – Wood County K9's were deployed 11 times in June. Located on these deployments were marijuana, methamphetamine, and drug paraphernalia. K9 Timo was utilized for a track from a vehicle that had crashed in an attempt to locate the operator. K9 Timo was also used on perimeter at a possible burglary in progress.

DEMO/COMMUNITY – K9 Sig / Y camp

ADDITIONAL INFORMATION –

Respectfully,

Charles Hoogesteger
Patrol Lieutenant



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

A handwritten signature in black ink, appearing to read "Charles Hoogesteger".

Charles Hoogesteger
Patrol Lieutenant



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Department of Natural Resources Patrols

MAY 2021

ATV

- Yearly Report for 2020-2021 was completed and submitted to WiDNR Rec Warden

BOAT

- No activity

SNOWMOBILE

- Yearly Report for 2020-2021 was completed and submitted to WiDNR Rec Warden

Submitted by

Nate Dean



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Department of Natural Resources Patrols

JUNE 2021

ATV

- 3 hours of proactive patrol which resulted in 5 written warnings issued.

BOAT

- 5 hours of proactive patrol on the water which resulted in 3 citations issued.

SNOWMOBILE

- No activity.

Submitted by

Nate Dean

OVERTIME BREAKDOWN 2021 (HRS.)							2021
MONTH	FUNERAL LEAVE	FILL IN OT	FMLA	SICK LEAVE	TRAINING	TOTAL	COVID Sick Replacement
January	0.00	0.00	0.00	124.00	120.00	244.00	
February	0.00	12.00	0.00	82.00	168.00	262.00	
March	24.00	8.00	0.00	154.00	360.00	546.00	
April	72.00	20.00	24.00	150.00	0.00	266.00	
May	36.00	96.00	156.00	84.00	0.00	372.00	
June	0.00	0.00	0.00	0.00	0.00	0.00	
July	0.00	0.00	0.00	0.00	0.00	0.00	
August	0.00	0.00	0.00	0.00	0.00	0.00	
September	0.00	0.00	0.00	0.00	0.00	0.00	
October	0.00	0.00	0.00	0.00	0.00	0.00	
November	0.00	0.00	0.00	0.00	0.00	0.00	
December	0.00	0.00	0.00	0.00	0.00	0.00	
TOTALS	132.00	136.00	180.00	594.00	648.00	1690.00	0

OVERTIME BREAKDOWN 2021 (HRS.)							2021
MONTH	FUNERAL LEAVE	FILL IN OT	FMLA	SICK LEAVE	TRAINING	TOTAL	COVID Sick Replacement
January	0.00	0.00	0.00	124.00	120.00	244.00	
February	0.00	12.00	0.00	82.00	168.00	262.00	
March	24.00	8.00	0.00	154.00	360.00	546.00	
April	72.00	20.00	24.00	150.00	0.00	266.00	
May	36.00	96.00	156.00	84.00	0.00	372.00	
June	0.00	8.00	267.00	87.00	201.00	563.00	
July	0.00	0.00	0.00	0.00	0.00	0.00	
August	0.00	0.00	0.00	0.00	0.00	0.00	
September	0.00	0.00	0.00	0.00	0.00	0.00	
October	0.00	0.00	0.00	0.00	0.00	0.00	
November	0.00	0.00	0.00	0.00	0.00	0.00	
December	0.00	0.00	0.00	0.00	0.00	0.00	
TOTALS	132.00	144.00	447.00	681.00	849.00	2253.00	0



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Operations Overtime/Comp Time Totals

May 2021

Patrol

Overtime hours: 25.58

Comp time hours: 207.75

Holiday Pay hours: 0

Holiday Comp hours: 0

Investigations

Overtime hours: 0

Comp time hours: 73.5

Security Services

Overtime hours: 0

Comp time hours: 6.75

Submitted By: Charles Hoogesteger – Operations Captain



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Operations Overtime/Comp Time Totals

June 2021

Patrol

Overtime hours: 56.5

Comp time hours: 194

Holiday Pay hours: 132

Holiday Comp hours: 0

Investigations

Overtime hours: 6.25

Comp time hours: 56.25

Security Services

Overtime hours: 0

Comp time hours: 9.625

Submitted By: Charles Hoogesteger – Operations Captain



Wood County

WISCONSIN

SHERIFF'S
DEPARTMENT

Shawn Becker
SHERIFF

Public Safety Committee Meeting

Security Services May 2021 Report

For the month of May 2021, the total number of prohibited items prevented from entering the Courthouse are:

Guns -	0
Knives -	113
O.C. -	7
Misc. Items -	5

The miscellaneous items that were located for the month were an empty holster, a window punch, scissors, a skateboard and a tab of acid.

The tab of acid was located on the floor by the screening equipment. Security Services reviewed the cameras but were unable to identify who had dropped the illegal substance.

Security Services screened 6,770 people entering the courthouse for the month. We handed out 138 masks to individuals coming into the courthouse for court. Security Services also had 41 security requests from different departments within the Courthouse.

For the month of May Security Services located two wallets found on the grounds and in the courthouse. One wallet was located in the parking lot and the other was in a third floor bathroom. Both wallets were returned to their owners.

Security Services also helped an individual who had locked her keys in her vehicle. We were able to unlock the vehicle for her and send her on her way.

On May 26, 2021, the courts lifted their mask mandate for the courtrooms. The only exception is for jury trials. All jurors will still have to wear masks.

During the Month of May, I did utilize part-time employees for 135.5 hours to fill employee shortage hours.

Report submitted by: Lieutenant Bryan D. Peterson



Wood County

WISCONSIN

SHERIFF'S
DEPARTMENT

Shawn Becker
SHERIFF

Public Safety Committee Meeting

Security Services June 2021 Report

For the month of June 2021, the total number of prohibited items prevented from entering the Courthouse are:

Guns -	0
Knives -	141
O.C. -	18
Misc. Items -	11

Some of the miscellaneous items that were located for the month were a small amount of marijuana, two empty holsters, four scissors, two locks and chains and some other sharp objects.

The small amount of marijuana was located in the garbage can, inside the front entrance, by the security station of the courthouse. We could not verify who the owner of the marijuana was so it was just disposed of.

Security Services screened 9,134 people entering the courthouse for the month. Security Services had 55 security requests from different departments within the Courthouse for the month of June.

Since the lifting of the mask mandate for the courthouse, Security Services only had to hand out 24 masks this month. Most of them were for jurors for the six jury trials that we had go for the month of June.

On June 30th, Security Services, along with other members of the Sheriff's Department, rendered aid to a female subject that fell off the curb and landed on the street. Ambulance personnel were called to assist with the incident. The female subject was released to her own care.

During the Month of June, I did utilize part-time employees for 102.75 hours to fill employee shortage hours.

Report submitted by: Lieutenant Bryan D. Peterson

WOOD COUNTY JAIL

January - June 2021

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	January			February			March			April			May			June		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	191	94	37	181	87	38	195	92	36	203	92	42	200	89	52	218	93	61
2	190	93	36	179	87	39	198	92	37	206	90	44	199	89	52	221	93	61
3	192	93	36	179	86	38	196	92	37	206	90	44	198	89	52	218	93	61
4	187	93	36	176	90	38	198	89	38	203	89	42	196	89	53	210	88	60
5	186	93	34	173	90	37	193	86	37	205	89	43	200	88	50	218	90	60
6	186	92	38	174	88	37	194	88	39	206	89	44	197	88	51	217	90	59
7	189	95	40	176	88	38	194	88	37	204	86	45	197	85	49	220	90	59
8	189	95	40	178	88	37	193	88	36	206	89	47	197	89	51	215	88	58
9	188	94	42	176	87	34	192	88	36	204	88	46	199	89	51	223	87	60
10	187	94	41	180	86	33	192	86	36	207	88	51	198	88	51	221	86	62
11	189	94	41	180	90	33	197	85	37	207	88	51	198	88	51	221	90	61
12	189	93	44	182	88	37	199	90	40	209	88	51	197	88	52	221	90	62
13	194	92	45	184	87	37	202	89	39	209	87	52	189	84	51	226	90	61
14	192	91	45	182	87	37	201	89	38	207	85	52	191	89	53	232	90	60
15	194	91	45	182	87	37	200	89	38	204	84	49	197	89	54	225	90	61
16	192	99	45	186	86	36	194	83	39	208	84	49	201	89	54	223	89	61
17	190	99	45	189	88	35	193	82	40	212	89	53	200	89	53	225	88	62
18	189	98	45	180	86	34	193	82	41	214	89	52	198	88	53	223	87	61
19	189	92	45	182	85	34	197	89	42	216	89	52	202	87	55	224	84	62
20	192	91	45	182	89	34	198	87	42	204	88	53	204	90	59	222	84	62
21	190	91	42	183	89	34	202	87	42	202	88	52	206	89	59	220	84	60
22	188	89	41	182	89	34	204	87	41	207	88	52	205	87	60	221	84	60
23	189	89	41	184	88	34	201	86	42	209	92	53	207	87	60	228	82	64
24	188	89	40	188	88	34	203	86	45	210	91	53	208	87	59	224	79	62
25	188	89	39	189	93	34	201	90	45	209	91	52	214	87	61	220	80	62
26	184	85	38	190	93	32	205	93	45	211	91	52	212	87	61	224	80	61
27	184	85	40	194	92	36	206	93	45	208	90	54	207	89	62	221	80	60
28	184	90	39	194	92	36	204	93	45	211	88	55	204	93	62	222	77	60
29	183	87	40				204	93	44	210	93	56	210	93	63	217	70	60
30	182	87	40				203	93	42	202	85	56	212	93	61	217	70	59
31	181	87	39				208	93	42				215	93	61			
WCJail	188.26			182.32			198.71			207.30			201.87			221.23		
Shipped	91.74			88.36			88.65			88.60			88.68			85.53		
EMP	40.77			35.61			40.10			49.90			55.35			60.73		
Avg Length of Stay (Days)	29.00			0.00			0.00			58.00			34.30			0.00		

WOOD COUNTY JAIL

July - December 2021

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	July			August			September			October			November			December		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	219	70	61	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2	219	69	63															
3	219	69	63															
4	224	69	62															
5	228	69	62															
6	230	69	62															
7	227	77	60															
8																		
9																		
10																		
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28																		
29																		
30																		
31																		
WCJail	223.71			0.00			0.00			0.00			0.00			0.00		
Shipped	70.29			0.00			0.00			0.00			0.00			0.00		
EMP	61.86			0.00			0.00			0.00			0.00			0.00		
Avg Length of Stay (Days)	0.00			0.00			0.00			0.00			0.00			0.00		

2021 Yearly Averages

Total	203.34
Safekeeper	85.98
EMP	49.19
LENGTH of STAY	40.43

SK Total

WP 75
AD 15
SK 90

Color indicates low population	173	02/05/21
Color indicates high population	232	06/14/21

WOOD COUNTY JAIL

January - June 2021

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	January			February			March			April			May			June		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	191	94	37	181	87	38	195	92	36	203	92	42	200	89	52	218	93	61
2	190	93	36	179	87	39	198	92	37	206	90	44	199	89	52			
3	192	93	36	179	86	38	196	92	37	206	90	44	198	89	52			
4	187	93	36	176	90	38	198	89	38	203	89	42	196	89	53			
5	186	93	34	173	90	37	193	86	37	205	89	43	200	88	50			
6	186	92	38	174	88	37	194	88	39	206	89	44	197	88	51			
7	189	95	40	176	88	38	194	88	37	204	86	45	197	85	49			
8	189	95	40	178	88	37	193	88	36	206	89	47	197	89	51			
9	188	94	42	176	87	34	192	88	36	204	88	46	199	89	51			
10	187	94	41	180	86	33	192	86	36	207	88	51	198	88	51			
11	189	94	41	180	90	33	197	85	37	207	88	51	198	88	51			
12	189	93	44	182	88	37	199	90	40	209	88	51	197	88	52			
13	194	92	45	184	87	37	202	89	39	209	87	52	189	84	51			
14	192	91	45	182	87	37	201	89	38	207	85	52	191	89	53			
15	194	91	45	182	87	37	200	89	38	204	84	49	197	89	54			
16	192	99	45	186	86	36	194	83	39	208	84	49	201	89	54			
17	190	99	45	189	88	35	193	82	40	212	89	53	200	89	53			
18	189	98	45	180	86	34	193	82	41	214	89	52	198	88	53			
19	189	92	45	182	85	34	197	89	42	216	89	52	202	87	55			
20	192	91	45	182	89	34	198	87	42	204	88	53	204	90	59			
21	190	91	42	183	89	34	202	87	42	202	88	52	206	89	59			
22	188	89	41	182	89	34	204	87	41	207	88	52	205	87	60			
23	189	89	41	184	88	34	201	86	42	209	92	53	207	87	60			
24	188	89	40	188	88	34	203	86	45	210	91	53	208	87	59			
25	188	89	39	189	93	34	201	90	45	209	91	52	214	87	61			
26	184	85	38	190	93	32	205	93	45	211	91	52	212	87	61			
27	184	85	40	194	92	36	206	93	45	208	90	54	207	89	62			
28	184	90	39	194	92	36	204	93	45	211	88	55	204	93	62			
29	183	87	40				204	93	44	210	93	56	210	93	63			
30	182	87	40				203	93	42	202	85	56	212	93	61			
31	181	87	39				208	93	42				215	93	61			
WCJail	188.26			182.32			198.71			207.30			201.87			218.00		
Shipped	91.74			88.36			88.65			88.60			88.68			93.00		
EMP	40.77			35.61			40.10			49.90			55.35			61.00		
Avg Length of Stay (Days)	29.00			0.00			0.00			58.00			34.30			0.00		

WOOD COUNTY JAIL

July - December 2021

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	July			August			September			October			November			December		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2																		
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29																		
30																		
31																		
WCJail	0.00			0.00			0.00			0.00			0.00			0.00		
Shipped	0.00			0.00			0.00			0.00			0.00			0.00		
EMP	0.00			0.00			0.00			0.00			0.00			0.00		
Avg Length of Stay (Days)	0.00			0.00			0.00			0.00			0.00			0.00		

2021 Yearly Averages

Total	199.41
Safekeeper	89.84
EMP	47.12
LENGTH of STAY	40.43

SK Total

WP 75
AD 15
SK 90

Color indicates low population	173	02/05/21
Color indicates high population	216	04/19/21

WOOD COUNTY JAIL & SAFE KEEPER

January - June 2021

DAILY POPULATION BREAK DOWN BY LOCATION

Day	January			February			March			April			May			June		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	60	79	15	56	72	15	67	77	15	69	77	15	59	74	15	63	78	15
2	61	78	15	53	72	15	69	77	15	72	75	15	58	74	15			
3	63	78	15	55	71	15	67	77	15	72	75	15	57	74	15			
4	58	78	15	48	75	15	70	74	15	72	75	14	54	74	15			
5	59	78	15	46	75	15	70	71	15	73	75	14	62	73	15			
6	56	77	15	49	73	15	67	73	15	73	74	15	58	73	15			
7	54	80	15	50	73	15	69	73	15	73	71	15	62	70	15			
8	54	80	15	53	73	15	69	73	15	70	74	15	56	74	15			
9	52	79	15	55	72	15	68	73	15	70	73	15	58	74	15			
10	52	79	15	61	71	15	70	71	15	68	73	15	58	73	15			
11	54	79	15	57	75	15	75	70	15	68	73	15	58	73	15			
12	52	78	15	57	73	15	69	75	15	70	73	15	56	71	17			
13	57	77	15	60	72	15	74	74	15	70	72	15	53	69	15			
14	56	76	15	58	72	15	74	74	15	70	70	15	48	74	15			
15	58	76	15	58	72	15	73	74	15	71	69	15	53	74	15			
16	48	84	15	64	71	15	72	68	15	75	69	15	57	74	15			
17	46	84	15	66	73	15	71	68	14	70	74	15	57	74	15			
18	46	83	15	60	71	15	70	68	14	73	74	15	56	73	15			
19	52	77	15	63	70	15	66	74	15	75	74	15	59	72	15			
20	56	76	15	60	74	15	69	72	15	67	74	14	54	75	15			
21	57	76	15	60	74	15	73	72	15	62	73	15	57	74	15			
22	58	74	15	59	74	15	76	72	15	67	73	15	57	72	15			
23	59	74	15	62	73	15	73	71	15	64	77	15	59	72	15			
24	59	74	15	66	73	15	72	71	15	66	76	15	61	72	15			
25	60	74	15	62	78	15	66	75	15	66	76	15	65	72	15			
26	61	70	15	65	78	15	67	78	15	68	76	15	63	72	15			
27	59	70	15	66	77	15	68	78	15	64	75	15	55	74	15			
28	55	75	15	66	77	15	66	78	15	68	73	15	48	78	15			
29	56	72	15				67	78	15	61	78	15	53	78	15			
30	55	72	15				68	78	15	61	70	15	57	78	15			
31	55	72	15				73	78	15				60	78	15			
WOOD	55.74			58.39			69.94			68.93			57.03			63.00		
WPSO	76.74			73.36			73.71			73.70			73.61			78.00		
ADSO	15.00			15.00			14.94			14.90			15.06			15.00		
TOTAL	188.26			182.32			198.71			207.30			201.87			218.00		

MONTH	High	Low
January	63	46
February	66	46
March	76	66
April	75	61
May	65	48
June	0	0

WOOD COUNTY JAIL & SAFE KEEPER

July - December 2021

DAILY POPULATION BREAK DOWN BY LOCATION

Day	July			August			September			October			November			December		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
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29																		
30																		
31																		
WOOD	0.00			0.00			0.00			0.00			0.00			0.00		
WPSO	0.00			0.00			0.00			0.00			0.00			0.00		
ADSO	0.00			0.00			0.00			0.00			0.00			0.00		
TOTAL	0.00			0.00			0.00			0.00			0.00			0.00		

2021 Safe Keeper Averages		
WOOD Co Jail	62.17	108
WAUPACA Co	74.85	75
ADAMS Co	14.98	15
Total Population	199.41	198

MONTH	High	Low
July	0	0
August	0	0
September	0	0
October	0	0
November	0	0
December	0	0

WOOD COUNTY JAIL & SAFE KEEPER
January - June 2021

DAILY POPULATION BREAK DOWN BY LOCATION

Day	January			February			March			April			May			June		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	60	79	15	56	72	15	67	77	15	69	77	15	59	74	15	63	78	15
2	61	78	15	53	72	15	69	77	15	72	75	15	58	74	15	66	78	15
3	63	78	15	55	71	15	67	77	15	72	75	15	57	74	15	63	78	15
4	58	78	15	48	75	15	70	74	15	72	75	14	54	74	15	62	73	15
5	59	78	15	46	75	15	70	71	15	73	75	14	62	73	15	67	75	15
6	56	77	15	49	73	15	67	73	15	73	74	15	58	73	15	67	75	15
7	54	80	15	50	73	15	69	73	15	73	71	15	62	70	15	70	75	15
8	54	80	15	53	73	15	69	73	15	70	74	15	56	74	15	68	73	15
9	52	79	15	55	72	15	68	73	15	70	73	15	58	74	15	75	72	15
10	52	79	15	61	71	15	70	71	15	68	73	15	58	73	15	72	71	15
11	54	79	15	57	75	15	75	70	15	68	73	15	58	73	15	69	75	15
12	52	78	15	57	73	15	69	75	15	70	73	15	56	71	17	68	75	15
13	57	77	15	60	72	15	74	74	15	70	72	15	53	69	15	74	75	15
14	56	76	15	58	72	15	74	74	15	70	70	15	48	74	15	81	75	15
15	58	76	15	58	72	15	73	74	15	71	69	15	53	74	15	73	75	15
16	48	84	15	64	71	15	72	68	15	75	69	15	57	74	15	72	74	15
17	46	84	15	66	73	15	71	68	14	70	74	15	57	74	15	75	73	15
18	46	83	15	60	71	15	70	68	14	73	74	15	56	73	15	75	72	15
19	52	77	15	63	70	15	66	74	15	75	74	15	59	72	15	78	69	15
20	56	76	15	60	74	15	69	72	15	67	74	14	54	75	15	76	69	15
21	57	76	15	60	74	15	73	72	15	62	73	15	57	74	15	76	69	15
22	58	74	15	59	74	15	76	72	15	67	73	15	57	72	15	77	69	15
23	59	74	15	62	73	15	73	71	15	64	77	15	59	72	15	82	67	15
24	59	74	15	66	73	15	72	71	15	66	76	15	61	72	15	83	67	12
25	60	74	15	62	78	15	66	75	15	66	76	15	65	72	15	78	65	15
26	61	70	15	65	78	15	67	78	15	68	76	15	63	72	15	83	65	15
27	59	70	15	66	77	15	68	78	15	64	75	15	55	74	15	81	65	15
28	55	75	15	66	77	15	66	78	15	68	73	15	48	78	15	85	62	15
29	56	72	15				67	78	15	61	78	15	53	78	15	87	56	14
30	55	72	15				68	78	15	61	70	15	57	78	15	88	55	15
31	55	72	15				73	78	15				60	78	15			
WOOD	55.74			58.39			69.94			68.93			57.03			74.47		
WPSO	76.74			73.36			73.71			73.70			73.61			70.67		
ADSO	15.00			15.00			14.94			14.90			15.06			14.87		
TOTAL	188.26			182.32			198.71			207.30			201.87			221.23		

MONTH	High	Low
January	63	46
February	66	46
March	76	66
April	75	61
May	65	48
June	88	62

WOOD COUNTY JAIL & SAFE KEEPER
July - December 2021

DAILY POPULATION BREAK DOWN BY LOCATION

Day	July			August			September			October			November			December		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	88	55	15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2	87	54	15															
3	87	54	15															
4	93	54	15															
5	97	54	15															
6	99	54	15															
7	90	62	15															
8																		
9																		
10																		
11																		
12																		
13																		
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22																		
23																		
24																		
25																		
26																		
27																		
28																		
29																		
30																		
31																		
WOOD	91.57			0.00			0.00			0.00			0.00			0.00		
WPSO	55.29			0.00			0.00			0.00			0.00			0.00		
ADSO	15.00			0.00			0.00			0.00			0.00			0.00		
TOTAL	223.71			0.00			0.00			0.00			0.00			0.00		

2021 Safe Keeper Averages		
WOOD Co Jail	68.01	108
WAUPACA Co	71.01	75
ADAMS Co	14.97	15
Total Population	203.34	198

MONTH	High	Low
July	0	0
August	0	0
September	0	0
October	0	0
November	0	0
December	0	0

SAFE KEEPER DIFFERENCE 2021

MONTH	BED DAYS	WOOD CTY COSTS \$31.13/DAY	OUT OF COUNTY Including Wages/mileage \$44.08/DAY	DIFFERENCE	YTD TOTAL AMOUNT	2020 TOTAL AMOUNT
January	2844	\$88,533.72	\$125,363.52	\$36,829.80	\$36,829.80	\$39,549.30
February	2474	\$77,015.62	\$109,053.92	\$32,038.30	\$68,868.10	\$36,544.90
March	2748	\$85,545.24	\$121,131.84	\$35,586.60	\$104,454.70	\$37,270.10
April	2658	\$82,743.54	\$117,164.64	\$34,421.10	\$138,875.80	\$28,269.85
May	2749	\$85,576.37	\$121,175.92	\$35,599.55	\$174,475.35	\$26,340.30
June	93	\$2,895.09	\$4,099.44	\$1,204.35	\$175,679.70	\$26,340.30
July	0	\$0.00	\$0.00	\$0.00	\$175,679.70	\$29,526.00
August	0	\$0.00	\$0.00	\$0.00	\$175,679.70	\$27,790.70
September	0	\$0.00	\$0.00	\$0.00	\$175,679.70	\$33,216.75
October	0	\$0.00	\$0.00	\$0.00	\$175,679.70	\$0.00
November	0	\$0.00	\$0.00	\$0.00	\$175,679.70	\$0.00
December	0	\$0.00	\$0.00	\$0.00	\$175,679.70	\$0.00
TOTAL	13566	\$422,309.58	\$597,989.28	\$175,679.70		\$284,848.20

\$31.13

\$44.08

SAFE KEEPER DIFFERENCE 2021

MONTH	BED DAYS	WOOD CTY COSTS \$31.13/DAY	OUT OF COUNTY Including Wages/mileage \$44.08/DAY	DIFFERENCE	YTD TOTAL AMOUNT	2020 TOTAL AMOUNT
January	2844	\$88,533.72	\$125,363.52	\$36,829.80	\$36,829.80	\$39,549.30
February	2474	\$77,015.62	\$109,053.92	\$32,038.30	\$68,868.10	\$36,544.90
March	2748	\$85,545.24	\$121,131.84	\$35,586.60	\$104,454.70	\$37,270.10
April	2658	\$82,743.54	\$117,164.64	\$34,421.10	\$138,875.80	\$28,269.85
May	2749	\$85,576.37	\$121,175.92	\$35,599.55	\$174,475.35	\$26,340.30
June	2566	\$79,879.58	\$113,109.28	\$33,229.70	\$207,705.05	\$26,340.30
July	492	\$15,315.96	\$21,687.36	\$6,371.40	\$214,076.45	\$29,526.00
August	0	\$0.00	\$0.00	\$0.00	\$214,076.45	\$27,790.70
September	0	\$0.00	\$0.00	\$0.00	\$214,076.45	\$33,216.75
October	0	\$0.00	\$0.00	\$0.00	\$214,076.45	\$0.00
November	0	\$0.00	\$0.00	\$0.00	\$214,076.45	\$0.00
December	0	\$0.00	\$0.00	\$0.00	\$214,076.45	\$0.00
TOTAL	16531	\$514,610.03	\$728,686.48	\$214,076.45		\$284,848.20

\$31.13
\$44.08

SAFE KEEPER HOUSING SUMMARY PAGE

MONTH	Other Facility	Other Facility	ADAMS	WAUPACA	TOTAL	YTD TOTAL	
2011	\$0.00	\$0.00	\$0.00	\$957,060.00	\$957,060.00	\$957,060.00	
2012	\$0.00	\$0.00	\$0.00	\$988,200.00	\$988,200.00	\$988,200.00	
2013	\$0.00	\$0.00	\$0.00	\$988,470.00	\$988,470.00	\$988,470.00	
2014	\$0.00	\$0.00	\$0.00	\$985,500.00	\$985,500.00	\$985,500.00	
2015	\$0.00	\$0.00	\$0.00	\$985,500.00	\$985,500.00	\$985,500.00	
2016	\$0.00	\$0.00	\$0.00	\$985,500.00	\$985,500.00	\$985,500.00	
2017	\$0.00	\$0.00	\$0.00	\$985,500.00	\$985,500.00	\$985,500.00	
2018	\$0.00	\$0.00	\$0.00	\$985,500.00	\$985,500.00	\$985,500.00	
2019	\$0.00	\$0.00	\$325,500.00	\$985,500.00	\$1,311,000.00	\$1,311,000.00	
2020	\$0.00	\$0.00	\$260,400.00	\$985,500.00	\$1,245,900.00	\$1,245,900.00	
2021	\$0.00	\$0.00	\$97,650.00	\$492,750.00	\$590,400.00	\$590,400.00	
2022	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
TOTALS	\$0.00	\$0.00	\$683,550.00	\$10,324,980.00	\$11,008,530.00	\$11,008,530.00	

Electronic Monitoring 2021 Monthly Savings vs. Out of County Housing

Month	Monthly Average	Monthly Savings	YTD 2021 Total Amount	2020 Total Amount
January	40.77	\$37,031.39	\$37,031.39	\$39,293.06
February	35.61	\$29,214.44	\$66,245.84	\$70,295.97
March	40.10	\$36,422.83	\$102,668.67	\$115,447.57
April	49.90	\$43,862.10	\$146,530.77	\$175,773.34
May	55.35	\$50,274.41	\$196,805.17	\$237,328.83
June	0	\$0.00	\$196,805.17	\$287,256.03
July	0	\$0.00	\$196,805.17	\$335,014.44
August	0	\$0.00	\$196,805.17	\$384,970.94
September	0	\$0.00	\$196,805.17	\$384,970.94
October	0	\$0.00	\$196,805.17	\$384,970.94
November	0	\$0.00	\$196,805.17	\$384,970.94
December	0	\$0.00	\$196,805.17	\$384,970.94
TOTAL	18.48	\$196,805.17	\$196,805.17	\$384,970.94

EMP Monthly Average x number of days in month = bed days

Bed Days x \$29.30 = Monthly Savings



Electronic Monitoring 2021 Monthly Savings vs. Out of County Housing

Month	Monthly Average	Monthly Savings	YTD 2021 Total Amount	2020 Total Amount
January	40.77	\$37,031.39	\$37,031.39	\$39,293.06
February	35.61	\$29,214.44	\$66,245.84	\$70,295.97
March	40.10	\$36,422.83	\$102,668.67	\$115,447.57
April	49.90	\$43,862.10	\$146,530.77	\$175,773.34
May	55.35	\$50,274.41	\$196,805.17	\$237,328.83
June	60.73	\$53,381.67	\$250,186.84	\$287,256.03
July	0	\$0.00	\$250,186.84	\$335,014.44
August	0	\$0.00	\$250,186.84	\$384,970.94
September	0	\$0.00	\$250,186.84	\$384,970.94
October	0	\$0.00	\$250,186.84	\$384,970.94
November	0	\$0.00	\$250,186.84	\$384,970.94
December	0	\$0.00	\$250,186.84	\$384,970.94
TOTAL	23.54	\$250,186.84	\$250,186.84	\$384,970.94

EMP Monthly Average x number of days in month = bed days

Bed Days x \$29.30 = Monthly Savings



SAFE KEEPER HOUSING

2021

MONTH	Other Facility	Other Facility	ADAMS	WAUPACA	MONTH TOTAL	2021 YTD TOTAL	2020 YTD TOTAL
JANUARY	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$98,400.00	\$109,250.00
FEBRUARY	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$196,800.00	\$218,500.00
MARCH	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$295,200.00	\$327,750.00
APRIL	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$393,600.00	\$437,000.00
MAY	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$492,000.00	\$546,250.00
JUNE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$492,000.00	\$655,500.00
JULY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$492,000.00	\$753,900.00
AUGUST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$492,000.00	\$852,300.00
SEPTEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$492,000.00	\$950,700.00
OCTOBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$492,000.00	\$1,049,100.00
NOVEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$492,000.00	\$1,147,500.00
DECEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$492,000.00	\$1,245,900.00
TOTALS	\$0.00	\$0.00	\$81,375.00	\$410,625.00	\$492,000.00		\$1,245,900.00

2021 is a 90 average

Waupaca \$36.00 per bed day (75)

Adams \$35.00 per bed day (15)

Wood County Sheriff's Department Kitchen Report 2021						
MONTH	Breakfast	Lunch	Dinner	Special	Total meals	Food Cost plus Labor
January	2336	2178	2191	0	6705	\$22,180.15
February	1868	1781	1770	0	5419	\$17,883.04
March	2244	2133	2164	0	6541	\$19,084.32
April	2763	2620	2667	0	8050	\$24,182.19
May	1888	1780	1802	0	5470	\$18,455.79
June	0	0	0	0	0	\$0.00
July	0	0	0	0	0	\$0.00
August	0	0	0	0	0	\$0.00
September	0	0	0	0	0	\$0.00
October	0	0	0	0	0	\$0.00
November	0	0	0	0	0	\$0.00
December	0	0	0	0	0	\$0.00
TOTAL	11099	10492	10594	0	32185	\$101,785.49

Cost per meal **\$3.16**

Cost per day **\$9.49**

Wood County Jail Kitchen Expenses					
	2013	2014	2015	2016	2017
Food & Labor	\$335,733.47	\$312,317.25	\$285,692.96	\$275,088.44	\$289,481.66
Number of Meals	103,993	86,637	77,044	88,993	118,016
Cost per Meal	\$3.23	\$3.60	\$3.71	\$3.09	\$2.45
Cost per Day	\$9.69	\$10.81	\$11.12	\$9.27	\$7.36
	2018	2019	2020	2021	2022
Food & Labor	\$262,016.71	\$262,906.02	\$233,270.65	\$101,785.49	\$0.00
Number of Meals	122,668	111,439	81,970	32,185	0
Cost per Meal	\$2.14	\$2.36	\$2.85	\$3.16	#DIV/0!
Cost per Day	\$6.41	\$7.08	\$8.54	\$9.49	#DIV/0!
	2023	2024	2025	2026	2027
Food & Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Number of Meals	0	0	0	0	0
Cost per Meal	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Cost per Day	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

Wood County Sheriff's Department Kitchen Report 2021						
MONTH	Breakfast	Lunch	Dinner	Special	Total meals	Food Cost plus Labor
January	2336	2178	2191	0	6705	\$22,180.15
February	1868	1781	1770	0	5419	\$17,883.04
March	2244	2133	2164	0	6541	\$19,084.32
April	2763	2620	2667	0	8050	\$24,182.19
May	1888	1780	1802	0	5470	\$18,455.79
June	2200	2133	2146	0	6479	\$18,996.06
July	654	647	635	0	1936	\$4,857.43
August	0	0	0	0	0	\$0.00
September	0	0	0	0	0	\$0.00
October	0	0	0	0	0	\$0.00
November	0	0	0	0	0	\$0.00
December	0	0	0	0	0	\$0.00
TOTAL	13953	13272	13375	0	40600	\$125,638.98

Cost per meal **\$3.09**

Cost per day **\$9.28**

Wood County Jail Kitchen Expenses					
	2013	2014	2015	2016	2017
Food & Labor	\$335,733.47	\$312,317.25	\$285,692.96	\$275,088.44	\$289,481.66
Number of Meals	103,993	86,637	77,044	88,993	118,016
Cost per Meal	\$3.23	\$3.60	\$3.71	\$3.09	\$2.45
Cost per Day	\$9.69	\$10.81	\$11.12	\$9.27	\$7.36
	2018	2019	2020	2021	2022
Food & Labor	\$262,016.71	\$262,906.02	\$233,270.65	\$125,638.98	\$0.00
Number of Meals	122,668	111,439	81,970	40,600	0
Cost per Meal	\$2.14	\$2.36	\$2.85	\$3.09	#DIV/0!
Cost per Day	\$6.41	\$7.08	\$8.54	\$9.28	#DIV/0!
	2023	2024	2025	2026	2027
Food & Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Number of Meals	0	0	0	0	0
Cost per Meal	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Cost per Day	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

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TEK84 INTERCEPT BODY SCANNER

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6/30/2021

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
 WEDNESDAY, JULY 7, 2021
 WOOD COUNTY COURTHOUSE, ROOM #114, WISCONSIN RAPIDS WI

Members Present: Kenneth Curry, Robert Ashbeck, Jake Hahn, Dave LaFontaine and Bill Leichtnam.

Members Excused: Carmen Good.

Staff Present:

Planning & Zoning Staff: Jason Grueneberg, Adam DeKleyn and Kim Keech.

Land & Water Conservation Staff: Shane Wucherpfennig, Klayton Kree and Lori Ruess.

UW Extension Staff: Jason Hausler and Matt Lippert.

Others Present (for part or all of the meeting): Dist. #14 Supervisor Dennis Polach, Dist. #15 Supervisor Bill Clendening, Dist. #16 Supervisor Lance Pliml, Sue Kunferman (Wood County Health Department), Ben Jeffrey (Wood County Health Department), Ray Bossert (Village of Port Edwards Administrator), Kyle Kearns (City of Wisconsin Rapids), Josh Miller (City of Marshfield) and Steve Schneider (Bug Tussel Wireless).

1. **Call to Order.** Chairperson Curry called the CEED Meeting to order at 9:00 a.m.
2. **Declaration of Quorum.** Chairperson Curry declared a quorum.
3. **Public Comment.** None.
4. **Review Correspondence.** None.
5. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the June 2, 2021 CEED meetings, 2) bills from Planning & Zoning, Land & Water Conservation and UW Extension and 3) staff activity reports from Jason Grueneberg, Adam DeKleyn, Paul Bernard, Jeff Brewbaker, Scott Custer, Kim Keech, Victoria Wilson, Shane Wucherpfennig, Adam Groshek, Caleb Armstrong, Emily Salvinski, Rod Mayer, Klayton Kree, Julianna Kollross, Lori Ruess, Matt Lippert, Allison Jonjak, Janell Wehr, Jackie Carattini, Hannah Wendels, Nancy Turyk, Rachael Whitehair and Laura Huber.
 - A. Minutes of June 2, 2021. No additions or corrections needed.
 - B. Department Bills. No additions or corrections needed.
 - C. Staff Activity Reports. No additions or corrections needed

Motion by Dave LaFontaine to approve and accept the June 2, 2021 CEED minutes, bills from Planning & Zoning, Land & Water Conservation and UW Extension, and staff activity reports as presented. Second by Kenneth Curry. Motion carried unanimously.

6. **Review items, if any, pulled from Consent Agenda.** None..
7. **Risk and Injury Report.** None.
8. **Land & Water Conservation Department.**
 - A. Open/approve low bid for Paul Schreiner's rock stream crossing project. Klayton Kree shared that no bids were received for the rock stream crossing project. Land & Water Conservation staff estimated the project a little on the higher side due to the pandemic and cost of materials. Shane Wucherpfennig commented that there was an initial complaint from a neighbor. Staff reached out to Paul Schreiner who is the land owner after the complaint was made. The renter was interested

in the rock stream crossing cost share project. Rocks for the stream crossing would make it more stable to cross. There is no erosion issues.

- B. Update on North Central Land & Water Conservation Summer Tour/Meeting. Shane Wucherpfennig shared that Wood County was to host the summer tour in 2020 but the tour was cancelled due to the pandemic. Wood County will host the tour this year on Friday, August 20th. Tour stops: Cold Snap Aquaponics, Mead Wildlife Area, Heiman Holsteins and drive by Twin Lakes Cranberry fence. CEED members wishing to attend the tour should contact the LWCD. Robert Ashbeck is the Wood County representative for North Central Land & Water Conservation.

Bill Leichtnam encouraged short presentations from the department staff on any conferences or meetings attended.

C. Committee Reports:

i. Citizens Groundwater Group

Bill Leichtnam mentioned that Scott Provost, Water Resource Specialist with the Wisconsin DNR was the guest speaker. Highlights of "Neonicotinoids" (aka neonics) presentation:

- Neonicotinoids is an insecticide applied to field seed.
- Distribution? USGS detected year-round on 74% of all water. UW: 78% of 91 irrigation wells tested positive.
- Bees (pollinators) are very susceptible:
LD50 of 2 neonics are 5-4 nanogram.
1 ng = 1 billionth of a gram (example - 1 grain of sugar weights 635,000 ng).
Volume of a grain of sugar can kill 600 million bees.
- What can be done? Development of safer products with the same efficiency.
Employ Conservation practices to use less. Product is banned in Europe.

Citizens (Wood County) Groundwater Group next meeting is on Monday, July 19th at 2:00 p.m. at the Wood County Courthouse in Conference Room #114 with a WebEx virtual option. Guest Speaker: Colleene Thomas, Chief Environmental Aide with US Senator Tammy Baldwin's Office.

- ii. Health Committee report A meeting with the Armenia Growers Coalition was held on June 9th. A study on nitrates is being conducted. Additional residential nitrate testing is planned for August 4th & August 5th. The next Armenia Growers coalition conference call will be held on Wednesday, September 15th @ 2:00 p.m. Farmer-led initiatives remains a concern.

There is a COVID-19 vaccine clinic on Wednesday, July 7th at East Jr. High School Fieldhouse in Wisconsin Rapids from 4:00 p.m. – 7:00 p.m.

- iii. Central Sands Groundwater County Collaborative (CSGWCC) committee report. Bill Leichtnam reported that the next meeting is scheduled for Monday, July 26th to be held virtual. There has been 25 applicants with the field narrowed down to 9 candidates. The Research Associate will analyze the data for the counties that make up the Central Sands Groundwater County Collaborative with project completion in approximately 12 months.
- iv. Golden Sands RC&D report. Bill Leichtnam and Bill Clendening are Wood County Board representatives. Robert Ashbeck will attend the July 22nd meeting in Bill Clendening absence. Council meetings meet the third Thursday every month. The next meeting is Thursday, July 22nd.

Bill Leichtnam shared a summary of the presentations from the Portage County Groundwater Citizens Advisory Committee meeting on June 3rd. Speakers were:

- i. John Exo, UW-Extension and College of Agriculture and Life Sciences, Water Quality Programs Coordinator presentation:
 - Nitrate issues - 10% of all private Wisconsin wells are over 10 ppm safe limit. That is 20% in Portage County and 20-30% in agriculture areas in Portage County.
 - Cooperating agencies on the nitrate issue are DATCP, NRCS Wisconsin DNR, UW-Madison and UWSP.
 - Problem is lack of funding.
 - What have they done so far (i.e. UW-Extension/UW-Madison)? Created a Nitrate Workgroup. Hired more Educators. Created a website on groundwater and nitrates. Developing tools to determine the amount of nitrates that are leaching into groundwater. On-farm research. UW Extensions examining a large study in Europe.
 - What is the problem? The problem is the decision today is at the individual level of what a farmer or farm cooperative would choose to do. The state legislature has not acted. The problem has only been addressed on the research and Individual level.
 - ii. Chris Clayton, Wisconsin DNR, NR Program Manager “NR151 Nitrate Targeted Performance Standard” presentation:
 - WT-19-19 Draft Rule updating the Wisconsin Administrative Code with NR151 called “Nitrate Targeted Performance Standards”. Work was done back in 2018-2019 by 17 counties in northeastern Wisconsin. Extended to Wisconsin Administrative Code rule.
 - The rule will target 43% of agricultural land in sensitive areas in Wisconsin (i.e. Central Sands, southern Wisconsin and Chippewa Valley).
 - The rule will prohibit fall application of nitrogen except on fall seeded crops after September 1st. Will try to ensure that nitrogen is only applied when needed.
 - NMP will try to ensure that less than 2.2 pounds per acre of nitrogen is leached into the groundwater and hopefully keep the groundwater under the 10 ppm safe limit.
 - Lower the nitrates safe limit to 5 ppm in well-head protection areas.
 - What is the process to adopt the rule? Adoption of a rule takes 2-1/2 years. The rule process was started in late 2019 and may be adopted in mid-2022. Economic Income Assessment (EIA) is being prepared. Public Comment was accepted until April 10, 2021. Wisconsin Natural Resources Board will be requesting a Public Hearing. The rule goes to the Governor for approval and then to the Wisconsin State Legislature.
9. **Private Sewage.** Jason Grueneberg commented that there were 63 sanitary permits issued through the end of May 2021. For comparison purposes, 2020 had 58 sanitary permits issued through the same time period. New and replacement sanitary permits remain strong in 2021.
10. **Land Records.** Jason Grueneberg shared that the server migration occurred 3 – 4 weeks ago with a slow return on the Wood County website. The issue is expected to be solved within a week. The problem is that there is no test environment.
11. **County Surveyor.** Nothing to report.
12. **Planning.** Adam DeKleyn clarified that there were (12) CSM's submitted for review/approval. (8) CSM's approved and recorded. (10) CSM's are pending approval.
13. **Economic Development.**
- A. Update from Bug Tussel Wireless on Broadband expansion efforts in Wood County. Steve Schneider of Bug Tussel Wireless shared that the Public Service Commission grant deadline is July 27th. The broadband grants were authorized by the American Rescue Plan Act of 2021. This legislation allocated funds to aid the state in its response to the COVID-19 emergency. Broadband expansion will fill in the gaps in rural areas in Wood County. Apply for additional grant

funding for installing fiber between towers. There are 9,405 households in Wood County that currently do not have broadband.

Existing and future towers in Wood County:

- 20 national carrier existing towers
- 10 national carrier future towers
- 16 broadband towers

Project completion is to have a total of 46 towers in Wood County.

Bug Tussel Wireless goals:

- Bug Tussel Wireless Education – Educate the community on broadband.
- 25 megabytes per second for 98% of Wood County residents.

Broadband financially phases:

- Phase #1 – Bug Tussel Wireless was awarded a \$1 million broadband grant by the Public Service Commission to implement broadband in Wood County. The initial grant award is to construct 9-10 towers with construction in progress. Bug Tussel Wireless to contribute \$3 million and Wood County will contribute \$1 million which won't be borrowed.
- Phase #2 – Public Service Commission grant deadline is July 27th. Property and Information Technology Committee approved at their July committee meeting that Bug Tussel Wireless should apply for the Broadband Grant then get conduit bond funding from Wood county, or not accept the grant award. If the grant is not approved by the Public Service Commission, there will be another opportunity to apply for the broadband grant in December.

Motion by Dave LaFontaine to support Phase 2 of the Broadband expansion grant application which is part of the REDI Plan in Wood County. Second by Jake Hahn. Motion carried unanimously.

- B. Presentation of the City of Marshfield Economic Development Strategy – Josh Miller, Development Services Director. Josh Miller presented the draft of the Strategic Plan. The City of Marshfield Strategic Plan is similar to the REDI Plan.

Three components of the Strategic Plan:

- i. Housing
 - Identify priorities and opportunities for quality, attractive housing.
- ii. Quality of Place
 - Identify desirable amenities and business mix for the community.
 - Support efforts to enhance the Downtown to make it for attractive for businesses, consumers, and residents.
- iii. Attract and grow business and workforce
 - Develop robust entrepreneurial ecosystem in the area.
 - Attract people and new, desirable businesses to the area.
 - Retain existing businesses and support expansion efforts.
 - Identify and support economic development and redevelopment opportunities.

Josh Miller shared that the City of Marshfield is creating a city subdivision in Wood County on the city west side on a 10 acre farm field. It is expected to take 5 years to build the subdivision and sell all 23 of the lots. There is a presale option with 13 lots already sold. The tax base is expected to be \$7 million generating \$185,000 per year.

- C. North Central Wisconsin Regional Planning Commission update. Jason Grueneberg updated the committee on current projects in Wood County:
- Bicycle & Pedestrian Plan
 - ATV/UTV Project Survey
 - City of Wisconsin Rapids Verso Mill closure redevelopment project.
 - Town of Grand Rapids Bicycle & Pedestrian Trail

- D. Update on the City of Wisconsin Rapids trail/signage project, and consider release of 2021 Economic Development Grant Funds. Kyle Kearns gave an update on the trail/signage project. There are two types of signs which will be a Pedestrian Kiosk and Trailhead Kiosk-Roof for a total of 24 signs. City Council approved Graphic House as the project contractor. Graphic House will begin sign fabrication soon and plans to install the signs with completion by the end of the year. The City of Wisconsin Rapids Community Development Department and GIS Department will finalize the map components for the trailhead signs.

Motion by Dave LaFontaine to release the \$15,000 in grant funds to the City of Wisconsin Rapids for the trail/signage project. Second by Jake Hahn. Motion carried unanimously.

14. Extension.

A. General Office Update

Jason Hausler shared the following office updates:

- COVID-19: No capacity limit for in-house programming.
- Laura Huber, 4-H Program Educator will be receiving national recognition for her “4-H Camp in A Box” at the National 4-H Conference this fall.
- Budget: 4-H Program Educator position is currently 100% funded by Wood County with no state cost share. Preliminary state budget will be that the 4-H Program Educator position will be state co-funded. What does this mean for Wood County? Wood County can add an additional 4-H staff member for Wood County in the 2022 budget.

- B. County Board Presentation Focus/Emphasis UW Extension will present the Annual Report to the Wood County Board of Supervisors meeting in September.

Presentation highlight suggestions: educator accomplishments, virtual 4-H camp, cranberry growers update, farmer educational opportunities, water quality, and broadband expansion. Share how virtual programming was adapted during the pandemic for the community to connect.

- C. Educator Presentation – Matt Lippert, Agriculture Educator. Matt Lippert gave a presentation on the SARE Alternative Dairy and Beef Forage Grant:

- Fosters cooperation between agriculture professionals and small groups of farmers to catalyze on-farm research, demonstration, and education activities related to sustainable agriculture.
- The grant was extended to 2023 due to COVID-19.
- Protects water quality.
- Focus: Feeding and Profitability
- Types:
 - Ryelage – Winter hardy rye wheat hybrid,
 - Winter Triticale –Hybrid of wheat and rye.
 - Italian-Ryegrass – Short-lived annual grass which does not survive the winter. Digestible feed.
- Advantages:
 - Nutrient Recycle (protects groundwater)
 - Manure versatility (spread in summer)
 - Summer warm season grasses.
 - Yields heavy right away,
 - Less herbicide and insecticide use.
- US criticized for being a modern agriculture and not monocultures.
- The mindset has always been to plant perennial plants such as alfalfa.

15. Requests for per diem for meeting attendants. None.

- 16. Schedule Next Regular Committee Meeting.** The next regular CEED meeting is scheduled for Wednesday, August 4, 2021 at 9:00 a.m. at Wood County Courthouse in Conference Room #114.

17. **Agenda items for next meeting.** Agenda items are due by Wednesday, July 28th.
18. **Schedule any additional meetings if necessary.** A special CEED meeting will be held on Tuesday, July 20th immediately following County Board at Wood County Courthouse in Conference Room #114.
19. **Adjourn.** Chairman Curry declared the meeting adjourned at 12:20 p.m.

Minutes by Kim Keech, Planning & Zoning Office

Golden Sands Resource Conservation & Development Council, Inc.
Personnel/Finance Committee Meeting Minutes
May 20th, 2021
Online via Zoom

Attendees: Gary Beastrom (Member-at-Large); Ed Hernandez (Waushara); Denise Hilgart (Golden Sands RC&D Staff); Hannah Butkiewicz (Golden Sands RC&D Staff); Amy Thorstenson (Golden Sands RC&D Staff); Amanda Burzynski (Golden Sands RC&D Staff); Bob Walker (Member-at-Large); Al Barden (Member-at-Large). Excused: Gerry Zastrow (Portage); Reesa Evans (Member-at-Large); Diane Hanson (Marathon). Bill Clendenning was also present. Absent: Shane Wucherpfennig (Wood).

CALL TO ORDER: Hernandez called the meeting to order at 9:02 a.m.

APPROVAL OF MINUTES: Motion made by Walker, seconded by Beastrom, to pass the minutes from the March 2021 meeting. Motion carried unanimously.

Into Closed Session: 9:07 a.m.

Out of Closed Session: 9:25 a.m.

TREASURER'S REPORT: Hilgart discussed the most recent treasurer's report. She mentioned that the last two months of credit card reconciliation reports have shown approximately \$5,000 in charges. Expect next month to be much higher, due to large tree shelter orders and field season expenses. The report shows the transfer of 2020 overhead profits to the contingency account, which was approved at the previous meeting. The Endowment report shows an increase of nearly \$600 this quarter. Hilgart also reported that after our bank's merger, new management wants us to change our line of credit account to a new account type that requires a shorter term with higher fees. Denise will be continuing negotiations with them, as well as looking for alternate options. Motion made by Walker, seconded by Beastrom, to forward to the full council. Motion carried unanimously.

FINANCIAL PROCEDURES:

2021 1st Quarter Endowment Fund: Discussed during treasurer's report.

Request Pay Increase for Select Staff: Discussed in closed session.

STAFF AND MEMBERSHIP:

Staff Positions All positions are now filled. Two new coemployment staff positions are filled for NRCS offices - Kyle Kettner (Westfield office) and Sam Welch (Medford office).

Voluntary Membership Dues: Still waiting for due payments from a Corporate member (WI Farmers Union) and three County members (Adams, Monroe, and Columbia). Staff will follow up.

COUNCIL PURCHASES: No new items.

PERSONNEL POLICY & PROCEDURES HANDBOOK

Golden Sands Resource Conservation & Development Council, Inc.
Forestry/Agriculture/Wildlife Committee Meeting Minutes
May 20th, 2021
Online via Zoom

Attendees: Al Barden (Member-at-Large); Bill Clendenning (Wood); Brent Tessmer (Taylor); Denise Hilgart (Golden Sands RC&D Staff); Bob Walker (Member-at-Large); Hannah Butkiewicz (Golden Sands RC&D Staff); Asa Plonsky (Golden Sands RC&D Staff); Amanda Burzynski (Golden Sands RC&D Staff); Rachel Bouressa (Golden Sands RC&D Staff); Jen Schmitz (Monroe); Al Drabek (Marathon).

CALL TO ORDER: Tessmer called the meeting to order at 10:05 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion from Barden, seconded by Clendenning, to approve the minutes from the March 2021 meeting was passed.

PROJECT UPDATES:

Cooperating For Woods and Wildlife/Demonstration Forests: Butkiewicz reported that she has continued to work with landowners in the program, and is encouraging landowners to participate in existing cooperatives and programs. Due to her new responsibilities as the Executive Director, a new employee, Jason Fluor, has been hired to help with this program.

Central Wisconsin Invasives Partnership (CWIP)/Northeast Wisconsin Invasives Partnership (NEWIP): Plonsky reported that the Wisconsin Department of Natural Resources (DNR) grant applications have been submitted and additional grant applications are being worked on for both groups. CWIP met on April 6th. Field season control work is underway, which includes: a work day with 13 volunteers at a Portage County site and consulting work with a private landowner in Wood County. NEWIP met April 8th. A June 3rd meeting is planned. A work day with six participants was held. NEWIP now has a Facebook presence and a website. Plonsky encouraged members to "Like" the Facebook page.

Natural Resources Conservation Service (NRCS) Cooperative Agreements: Butkiewicz reported that new employees have been hired for the NRCS offices in Medford and Westfield.

Bluebird And Bat Houses: No updates.

Tree Shelters: Burzynski reported that 23 orders have been received, the largest of which was about \$3,200. The supplier is out of stock on some sizes. Availability has been updated on Golden Sand's website.

Waupaca County Conservation Field Day (WCCFD): : Burzynski reported that planning is underway for an in-person event to be held September 24th, with a severe weather date of Oct 1st.

NACD Technical Assistance Project/Managed Grazing: Bouressa reported that she is working on new and existing managed grazing plans and that she is planning upcoming pasture walks. Anyone interested in hosting a pasture walk should contact Bouressa.

Little Plover River Appreciation Field Day: Burzynski said that Golden Sands hopes to hold it in 2022 and that funding is being sought.

STEVENS POINT AREA NEIGHBORHOOD GARDENS (SPANG): Burzynski reported that both sites are full for 2021 and volunteer site captains are in place.

NEW PROJECTS: None

MEMBER REPORTS: None

OTHER BUSINESS: Butkiewicz reported that cooperation with CREATE Portage County may result in greater recognition for our organization and theirs, as well as potentially creating some fund-raising activities.

ADJOURNMENT: Motion by Walker, second by Barden, to adjourn at 10:35 am. Meeting adjourned.

Respectfully submitted,

Bob Walker
Recording Secretary

Golden Sands Resource Conservation & Development Council, Inc.
Waters Committee Meeting Minutes
May 20th, 2021
Online via Zoom

Attendees: Pat Kilbey (Marquette); Paul Pisellini (Adams); Al Rosenthal (Marquette); Ed Hernandez (Waushara); Amy Thorstenson (Golden Sands RC&D); Anna Cisar (Golden Sands RC&D Staff); Bill Leichtnam (Wood); Bob Ellis (Waupaca); Chris Hamerla (Golden Sands RC&D Staff); Brian Haase (Waupaca); Joe Tomandl (Taylor).

CALL TO ORDER: Rosenthal called the meeting to order at 10:11 am.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion to approve the March 2021 Minutes was approved unanimously.

NEW PROJECTS: None

GROUNDWATER PROTECTION: Leichtnam discussed the 13 proposed water bills and is feeling less optimistic of them passing. There is additional County Land Conservation funding. Leichtnam is unsure as to whether this was a one time increase or a permanent increase. He will ask Representative Shankland if she attends the full Council Meeting. An update was given about the Seven County Groundwater Consortium and the status of the DATCP Grant.

COUNTY AND STAFF UPDATES:

Marquette: Over 60% of cropland in Marquette County is now under the Natural Resources Conservation Service (NRCS) 590 Nutrient Management Plan. They are assisting Representative Ballweg with issues regarding the water levels at Buffalo Lake. A new County Administrator is starting on June 14th.

Adams: Work on the addition to the main county building is on track. A nine Key Element Plan was approved.

Waushara: There are issues in the county with the chemical treatment of aquatic invasive species (AIS).

Waupaca: The Chain of Lakes completed their plan for the chemical treatment of AIS.

Taylor: The tree sale program is complete. The Buckthorn Bash removal, involving 4th graders, is underway. Stream monitoring is ongoing.

Wood: A new proposed jail is going through approvals. Saratoga solar farms are being pursued.

Hamerla/Cisar: Purple Loosestrife roots are being dug. Kendra Kunder is the new AIS LTE. The 1st reimbursement for the current AIS grant has been submitted. The new AIS grant program, which starts this upcoming year, was discussed. They requested that counties commit to working with Golden Sands RC&D by September 1st, but that November 1st is the actual deadline.

Thorstenson: Six lake groups have had their Clean Boats, Clean Waters (CBCW) LTE staff hired for the season. She also gave an update about the Eurasian Watermilfoil weevil collection process for spring.

ADJOURNMENT: Motion by Leichtnam, seconded by Pisellini, to adjourn at 10:50 am. Motion was approved.

Respectfully submitted,

Pat Kilbey
Temporary Recording Secretary

Golden Sands Resource Conservation & Development Council, Inc.
Regular Business/Executive Committee Meeting Minutes
May 20th, 2021
Online via Zoom

Attendees: Ed Hernandez (Waushara); Al Barden (Member-at-Large); Gary Beaström (Member-at-Large); Amanda Burzynski (Golden Sands RC&D Staff); Bill Clendenning (Wood); Bill Leichtnam (Wood); Pat Kilbey (Marquette); Al Rosenthal (Marquette); Brent Tessmer (Taylor); Paul Pisellini (Adams); Hannah Butkiewicz (Golden Sands RC&D Staff); Bob Walker (Member-at-Large); Scott Wilhorn (Juneau); Denise Hilgart (Golden Sands RC&D Staff); Amy Thorstenson (Golden Sands RC&D Staff); Jen Schmitz (Monroe); Brian Haase (Waupaca); Joe Tomandl (Taylor); Bob Ellis (Waupaca); Darren Schroeder (Columbia).

CALL TO ORDER: The meeting was called to order by President Hernandez at 11:04 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: Motion made by Barden, seconded by Rosenthal, to approve the minutes from the March 2021 meeting. Motion carried unanimously.

TREASURER'S REPORT: The treasurer's report was emailed prior to the meeting. Hilgart discussed the beginning and ending balances for each of the organization's accounts. She then summarized the Endowment Fund's first quarter Performance Report. Motion made by Ellis, seconded by Barden, to accept and file the treasurer's report. Motion carried.

OLD BUSINESS:

Wisconsin RC&D Update: The next meeting will be held on May 27th, 2021, at the Matsche Center. The president, Dave Solin, has resigned. Nominations will be made at this meeting.

Groundwater Legislation: Leitchnam expressed concern about the 13 water bills. Assemblyman Novak and Senator Testin are offering a budget amendment.

Conflict of Interest Policy and Board of Directors: There are a few board members who have not signed the conflict of interest statement yet. These statements are important for Golden Sands RC&D's transparency. Emails and mailings were sent to these individuals with statements to sign.

Golden Sands RC&D Voluntary Membership Dues: Four counties and one corporate member have not paid voluntary dues. Butkiewicz expressed the value of paying dues and will be following up with each county with a phone call to discuss voluntary due payment.

NEW BUSINESS:

New Employees: All of the open positions have been filled for both seasonal and full-time staff. Onboarding and orientation will be complete by June 7th.

Group Benefits: Golden Sands RC&D has found a more competitive benefits package for STD/LTD, Life, and AD&D insurance. The current insurance provider is Anthem and the new plan will be through Hartford. The administrative team is waiting for all new employees to be onboarded before making the switch.

Document Retention Policy: Butkiewicz notified the council that the organization is working on developing a Document Retention Policy and asked members to share their thoughts and suggestions regarding the policy. She mentioned that, during the P&F Committee Meeting, Clendenning and Walker suggested that the organization connect with Nicholas Flannegan, an attorney who assisted with the "Conservation that Works!" tagline, to assist with policy development.

COVID-19 Policy: Butkiewicz presented the updated Covid-19 Policy. The organization is taking a more conservative approach in regards to Covid-19 and will require staff to continue taking precautions, which will include the use of masks and social distancing, to provide the safest work environment for all staff. Pisellini requested that a similar policy be created for the board for in-person meetings.

COMMITTEE REPORTS:

Personnel/Finance Committee Report: Thorstenson notified the council that P&F went into a closed session to discuss items regarding staff pay rates. After returning to the open session, Denise presented the treasurer's report and endowment fund. A significant increase in credit card charges have been made due to the number of tree shelter sales. P&F was notified that the group will be changing the current line of credit. All positions have been filled for the season. Not all county and corporate members have paid voluntary dues so Hannah will connect with these members. Changes will be made regarding insurance benefits because a new and more competitive plan has been identified. The organization is working on document retention and has updated its COVID-19 policy. Changes were made to the title of the "Personnel Flow Chart" to "Organizational Chart." The administrative staff is working to develop an internal staff communications flow chart. Basic updates were made to the handbook. The 2020 highlights draft is complete and waiting for review before publishing. An electronic newsletter went out for the month of May. Changes will be made to the current process of purchasing refreshments for the council meetings so that it is more efficient. The administrative team is requesting a modification to the current process for how new projects are formed and receive approval.

Forestry/Agriculture/Wildlife Committee Report: Walker notified the council that Hannah has continued to fill her responsibilities with the Cooperating for Woods and Wildlife project. However, a new employee has been hired to assist with these responsibilities. Both the Northeast Wisconsin Invasives Partnership (NEWIP) and the Central Wisconsin Invasives Partnership (CWIP) steering committee meetings have taken place, grant applications have been submitted, and new applications are being worked on. NEWIP has developed a website and facebook page. New Natural Resources Conservation Service (NRCS) co-employees in Medford and Westfield have been hired. 23 tree shelter orders have been submitted. The largest was for about \$3,200. Planning for the in-person Waupaca County Conservation Field Day (WCCFD) is taking place and will be held on September 24th with a severe weather date of October 1st. The NACD grazing project has 26 plans that are currently in progress or pending. Pasture walks are taking place and being planned. Funding is being sought for the Little Plover

River Appreciation Day. Both community gardens are up and running. All beds have been reserved and site captains have been established.

Water Committee Report: Kilbey reported that the committee discussed groundwater legislation, which was reported on by Bill Leitchnam earlier in the business meeting. The group also discussed new aquatic invasive species (AIS) hires and the new AIS grant program, which starts this upcoming year. Anna Cisar and Chris Hamerla have requested that counties commit to working with Golden Sands RC&D by September 1st, but that November 1st is the actual deadline. Counties should reach out to Cisar and Hamerla if they have any questions regarding the new program and funding. During the committee meeting individual county updates were shared. These updates are included in the committee meeting minutes.

NEW PROJECTS: None

STAFF/PROJECT UPDATES: Staff reports were sent out before the meeting via email.

AGENCY/PARTNER REPORTS: Tyronne Larson, from the Natural Resources Conservation Service, attended the meeting and updated the council on the upcoming May 21st Environmental Quality Incentives Program (EQIP) deadline. He additionally provided updates about NRCS' COVID-19 policy. NRCS offices will remain closed and will be staffed up to 50% capacity. NRCS employees who have received their second shot and are two weeks out do not need to wear masks. Larson also thanked Golden Sands RC&D for filling vacancies in the Medford and Westfield offices.

OTHER REPORTS: Rosenthal asked whether the July meeting would be held in-person and/or with a virtual option and Clendenning asked who would be making the decision regarding the July meeting. Walker suggested that Hernandez and Butkiewicz should work together to plan out the next meeting by July 1st, 2021. Motion was made by Clendenning and seconded by Rosenthal to have Hernandez and Butkiewicz be responsible for planning July's meeting. Discussion on this item continued following the motion. Burzynski requested that the decision be made prior to July 1st, 2021, because of Golden Sands RC&D's administrative timeline for sending out meeting minutes and agendas. The COVID-19 Policy for the board will be developed for the July meeting too. Following further discussion, the motion passed unanimously.

ADJOURNMENT: Motion made by Barden, seconded by Pisellini, to adjourn the meeting. Meeting adjourned at 11:50 am.

Respectfully submitted,

Hannah Butkiewicz
Executive Director- Golden Sands RC&D

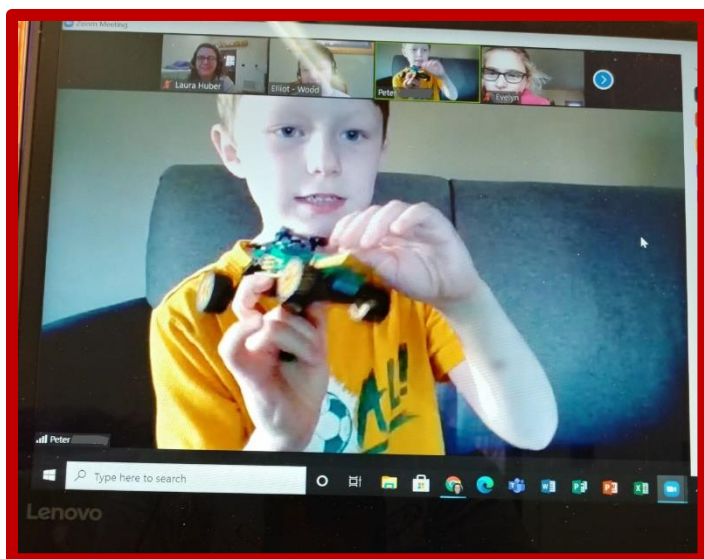


We teach, learn, lead and serve, connecting people with the University of Wisconsin, and engaging with them in transforming lives and communities.

4-H – Positive Youth Development

Laura Huber, 4-H Program Educator

- A four-part 4-H club leader training for adults and youth who want to lead a 4-H club, assist a 4-H club leader, serve as a 4-H youth club officer, or learn more about 4-H clubs. The goal of this effort is to prepare youth and adults to provide positive youth development opportunities for young people to experience belonging, mastery, independence, and generosity, and to foster educational opportunities tied to the UW-Madison knowledge base.
- A youth-led online Lego Club where youth of all ages meet to learn building techniques, get challenges, and share their builds. The purpose of this program is to ensure youth feel connected to others in a safe and caring environment during this time of social distancing.
- An in-person camp counselor training for teen leaders from Clark, Marathon, and Wood counties. These future camp counselors learned how to manage difficult camp situations and how to reduce risks, then began planning three upcoming day camps.
- Design and implementation of the process to review and support submissions to the Positive Youth Development (PYD) virtual learning calendar, including development and curation of website resources and presenter mentorship, in order to build presenter capacity in virtual instruction and provide opportunities on a wide variety of content to meet youth needs to build relationships, connect, and learn.



A Lego club member shows off their creation during a weekly online meeting.



Teen leaders participate in camp counselor training activities to prepare for upcoming summer day camps.



Agriculture

Matt Lippert, Agriculture Agent

- A recognition/scholarship program for youth where they are recognized for leadership and skills development in agriculture. The purpose of this program is to encourage youth to consider agriculture as a career and to complete education/training in the field.
- An ongoing series of group training and one-on-one consultation with dairy producers where they learn about how to improve and modernize dairy facilities. The purpose of this effort is to improve participants' business and facilities which is critical for the long term sustainability of dairy farms.
- On farm interviews are being conducted to assess needs and educational interests of dairy producers in Clark and Wood County.
- Development/revisions of the bilingual Dairy Workers Training Skills modules for dairy employees where they will learn principles of and how to do each task on the farm. This effort is designed to support them in doing their daily tasks more confidently and efficiently while maintaining employee safety and animal welfare.
- Live radio interviews on local radio stations where the listeners learned about current agriculture programs and issues. The purpose of this effort is to increase understanding of food production systems.

Community Development

Nancy Turyk, Community Development Educator

- A collection of information and resources for County board and staff where they receive up to date information and available resources about energy efficiency and renewable energy to ensure they are aware of programs and funding opportunities.
- A collection of information and resources for economic development partners where they receive up to date information and available resources to ensure local business learn about economic development programs and funding opportunities.
- A proposal for the Central Sands Groundwater County Collaborative was funded by DATCP to compile and evaluate existing groundwater information to guide management and policy decisions.

Cranberry Outreach

Allison Jonjak, Cranberry Outreach Specialist

- A growing season journal for cranberry growers (CCMJ), where Extension provides information on pollinators, chemistry, safety, physiology, insects, weeds, disease, and growers updates. The aim of this journal is support industry professionals in safely and economically producing cranberries.
- A Virtual Brown Bag for growers, where they learned about fungicide resistance, nutrient uptake, and field observations. Through this brown bag, growers can better determine when to fertilize, avoid fungicide resistant pathogens, and apply irrigation appropriately for growing conditions.



FoodWise

Hannah Wendels, FoodWise Nutrition Educator

- A monthly meeting of a coalition of local agencies where they learned/discussed community and program specific updates, how many community members inquired about food insecurity each month, and how to support each other's programs to fulfill our purpose of the coalition. The purpose of this effort is to reduce hunger by increasing access to food for community members.
- A monthly series of virtual nutrition classes for young children in 4K, where they made healthy snacks and learned about the five food groups to be healthier in the classroom and at home.
- A virtual strength building and healthy eating class (StrongBodies) for older adults, where participants improve strength, balance, and flexibility to stay healthy and socially connected during a time of isolation.

Horticulture

Janell Wehr, Horticulture Coordinator

- An interactive web based class for the general public, where participants were introduced to weed management using an IPM framework. This effort was designed to decrease environmental contamination and pollution due to over use of horticulture chemicals.
- Planning and redeveloping an online course about Wisconsin horticulture for consumer audiences (home gardeners) and those interested in becoming a Master Gardener Volunteer. This effort is designed to increase learners' decision-making and problem-solving skills to improve the productivity and health of gardens and landscapes, while also expanding access to new underserved audience members.

Human Development and Relationships

Jackie Carattini, Human Development and Relationships Educator

- A series of virtual sessions for adults where they learn about end-of-life decision making tasks including health care wishes, financial responsibilities, legal requirements and documentation, distribution of personal property, end-of-life care options, and dealing with grief. The goal of this effort is to help participants proactively learn how to manage the tasks and decisions associated with end-of-life, so they don't feel so overwhelming and so that burdens on loved ones are reduced.
- A six-week coping skills curriculum offered in Central Wisconsin where participants will gain knowledge of and increase skills related to positive emotion coping to assist them in building resilience and decreasing stress.
- Planning with the Central Wisconsin Partnership for Recovery Safe and Sober Housing initiative to determine which Extension curriculum to use to meet local housing needs and the pre-rental educational component for their program.



Natural Resources

Rachael Whitehair, Natural Resource Educator

- An environmental science curriculum for 3rd and 4th graders where they learned about water resources from a holistic, watershed perspective. The goal of this effort is for youth be good stewards of water resources.
- Planning for a presentation for Wood County Master Gardener volunteers. The goal of this effort is to create a pre-recorded presentation about my role within Extension regarding nonpoint source pollution and water quality, so a conversation can begin about what resources and expertise I can offer to the Master Gardener's to help them achieve their programmatic goals
- Planning the environmental science curriculum for an agriculture-focused youth camp called Agriventure for Marshfield area and greater Wood County 3rd and 4th graders in collaboration with Memory Lane Farms. The goal of this effort is to create an environmental science education experience that teaches youth about our water resources from a holistic, watershed perspective, so they will grow to be good stewards of their water resource and expose their parents to these concepts as a result of their experiences.

Upcoming Programs

- [Wisconsin Rapids Farmers Market Tours | July 1 & 29, August 12, & September 9 – 10am](#)
- [4-H Model Rockets Mini Camp | July 7-9, 9:30am-12pm | Richfield Town Hall](#)
- [4-H Day Camps | July 13 \(grades 6-8\), July 14 \(grades 3-5\), July 15 \(grades K-2\) – 10am-3pm](#)
- [Wood County Clean Sweep | August 28, 8am-12pm | Saratoga Town Hall](#)



Activities Report for Shane Wucherpfennig – June, 2021

- **June 1** - Project folders.
- **June 2** – CEED meeting.
- **June 3** – Project designs and maps.
- **June 4** – Field visits with landowners.
- **June 7**– Working Remote.
- **June 8** – Data base updates.
- **June 9** – Emails, Phone correspondence. Bid letters.
- **June 10** – Department Head work group meeting.
- **June 15** – NCLWCA tour route and planning.
- **June 14** – Working remote.
- **June 15** – Emails, Phone correspondence. Bid letters.
- **June 16** – Staff meeting. Video conference meeting.
- **June 19** – Landowner visits. Radio spot in Rapids on Wild Parsnip & Nitrates in ground water.
- **June 18** – PACRS meeting in Nekoosa.
- **June 21** – Field work with intern.
- **June 22** – Project. TMDL Tracking, worked on data bases.
- **June 23** – Working remote, made Drill parts. Zoom Meeting.
- **June 24**– Dale Berand site to look at crossing and access road. Wild Parsnip sites.
- **June 25** – Off.
- **June 28** – Fixed No-Till Drill, Time reporting, BITS Program data entry.
- **June 29** – Met with NRCS and Sonia Lewis on site for an erosion issue on Ten Mile creek. Agenda items & staff report.
- **June 30** – Health Coaching mgt., well closure plan.

Staff Report for June

Caleb Armstrong

- Attended a statewide soybean update put on by UW-Extensions for farmers and agricultural employees.
- Delivered and picked up drill from John Eron where he planted a pollinator mix mainly consisting of sunflowers.
 - He planted this in unfarmed pieces of property mainly under his irrigators.
- Inspected Jeremy Krings' CREP property, to make sure cattle were moved out of grazing sites to allow warm season grasses to establish along with protecting bird nesting sites until August.
- Attended a statewide update on PFAS in Wisconsin and the concern to health standards with that.
- Delivered no-till drill to Luke Kueffers, for use of no-tilling in some turnip seeds along with a clover mix into a small acre plot.
 - Did a check on this plot and both plants turned out great along with farmer being very pleased!
- Working with our intern on a timeline update of a soybean planting.
 - This timeline will include 2 week difference photos after planting.
 - Farmer no-tilled beans into standing dead rye.
 - Then smooth rolled rye and beans one week after planting.
 - More updates and photos will be taken throughout growing season.
- Proceeded with our monthly water testing of Mill Creek and Bear Creek sites.
 - We weren't able to do one spot on the Bear Creek due to low water and no water movement which would of skewed data.
- Proceeded with our monthly stream flow monitoring of 6 different sites.
 - We weren't able to do stream flow data on three sites this month due to extreme low water and some creeks with little to none water movement.
 - Hopefully upcoming rains with help!
- Worked with Emily on Russ Haffenbradls farm, involving cost-share for no-tilling in corn, and hay mix.
 - Did a site check with intern on June 18th to determine all fields where no-tilled.
- Worked with Emily on Charlie Dorhorst farm, involving cost-share for no-tilling in corn into cut rye field which served as a cover crop.
 - Did a site check with intern on June 18th also to determine that fields were indeed no-tilled.
- Attended monthly meeting for the citizens groundwater group where Scott Provost from the DNR came into to talk to us.

Activities Report for Julianna Kollross

June 2021

- Took a land survey with Klayton
- Observed no-till fields to check for progress with Caleb
- Attempted to appraise an alfalfa field with Rod but there was too much rain. Then the farmer cut it over the weekend.
- Completed a lot of research about conservation practices, watched webinars (both live and pre-recorded), listened to podcasts, and read a book about wetlands
- Attended a CEED meeting on June 2nd
- Completed multiple no-till drill drop offs and pick ups
- Went with Rod and Shane to look at the progress of a mine reclamation
- Drove around with Shane to learn about wild parsnip and see where it is coming up
- Completed the Transect Survey and put the data into Excel
- Weeded and watered the Pollinator Garden
- Completed 2 sets of alfalfa appraisals for deer damage with Rod
- Attended the Farmers of Mill Creek Watershed Lunch & Learn to help with the crimper demonstration
- Attended Staff Meeting on June 16th
- Went with Rod to help the landowner plant more seeds for a mine reclamation
- Went with Rod to a cranberry marsh that is planning to build a fence in order to get some details figured out
- Attended a PACRS (Petenwell and Castle Rock Stewards) Meeting with Shane on June 18th
- Went parsnip mapping with Caleb and Klayton multiple times
- Checked on farmer's no-till fields with Caleb a couple times
- Assisted in streamflow monitoring with Caleb and Klayton
- Helped Shane and Caleb perform maintenance on the no-till drill
- Went with Shane and Klayton to speak with a landowner regarding their upcoming project
- Went with Emily and Caleb to get a no-till contract signed
- Went with Rod to get signatures for wildlife permits

Staff Report for Klayton Kree

June 2021

- Helped with the transect survey with Caleb A and Julianna K. Drove a mapped route through the county to stop every 0.5 miles to look in the fields to the left and right and identify the tillage practice, crop, residue cover, and evidence of erosion.
- Assisted in delivering the No-Till drill to Erons and then when they were finished using it, picked it up and delivered it to Kueffer.
- After Kueffer was done with the No-Till drill, we picked it up and delivered it back to Erons and then picked the drill up from there and brought it back to the garage after he was finished.
- Helped with the delivery of the crimper when it arrived. With loading and strapping it down to the trailer.
- Helped Emily with the Mill Creek water sampling and mailing of the samples.
- Started putting together all data and information for the Cashen Stream project and then sent it to Drew Zelle. Drew called a week+ later to discuss what I had. Have a large majority of it done, now just need to start putting a plan together which he will send me what I need with such a large extreme project.
- Wild Parsnip mapping to identify problem areas and see if spots have rebounded/regrew from previous treatments.
- Met with Behrend for the stream crossing/access road project with Shane W. and Julianna K. Talked about things to make sure we all are on the same page and understanding the project.
- Begin creating the Construction Plan design for Cashen Streambank protection. Drew Z sent over more information to help me with the design.
- Sent out letters for bid requests for Scheuer/Schreiner Stream crossing project.

***Activities Report for Lori Ruess
June 2021***

- Answered phones and replied to emails
- Reviewed general ledger.
- Reviewed payroll reports and payroll registers.
- Completed May sales tax report and forwarded to Finance.
- Assisted Julianna Kollross, summer intern, with office procedures.
- Completed LWCD payroll percentages and forwarded to Finance prior to the June 3rd and June 17th payrolls.
- Updated various forms using Adobe, making them fillable.
- Completed cost-share reimbursement request for three well abandonments in the amount of \$1,429.10 and sent to DATCP.
- Sent press release to local newspaper on receipt of CSGCC Groundwater Quality Grant.
- Assisted Rod with Wildlife Damage Abatement and Claims second quarter reimbursement request prep.
- NCLWCA tour prep – Contacted tour stops, bus companies, put together registration form and agenda.
- Attended June 16th staff meeting and completed minutes.
- Updated Nonmetallic Mining permit fee tracking spreadsheet.
- Preparation for 2022 budgets.
- Assisted a landowner with reserving the no-till drill.
- Log and deposit no-till drill payments.
- Completed cost-share contract for manure storage facility closure – cost share amount \$765.00.
- Attended Coffee Chats webinar – Heart of the Farm.
- Teleconference meeting with Dan Brandl to go over new non-metallic mining program.
- Organized County Board packet and electronically submitted to the County Clerk's office.
- Electronically submitted staff reports and packet materials to the County Clerk's office for CEED packet.

Activities Report for Rod Mayer

JUNE 2021

- Apiary Enrollment for Prust Bee Farm – signatures – ordered and drop off needed materials.
- Complete 2022 tree sale planning and sent reserve listing to nurseries.
- Met with landowner for pond complaint – went over rules – reviewed paperwork and issued NMM mining exemption for pond project – updated complainant.
- Apiary Enrollment for Rezin Berry – signatures – pick up and drop off bear abatement materials.
- Researched call for purchase of deer farm and removal of deer fence – contacted DNR and DATCP – advised landowner of rules.
- Completed listing of non-metallic mines located in Grand Rapids for Zoning Dept.
- Apiary Enrollment for Hauke Honey – signature – ordered and drop off needed bear abatement materials.
- Received complaint of deer in fence and gates open on fence in the program. Sent letter to marsh owner and marsh manager with strict warning.
- Attended two NMM financial assurance part 2 webinars – panel discussions – sessions 1 and 2.
- Researched and called around to rehabilitation centers for donation of the rusty crayfish trapped by Pittsville school project. Dropped off with a local facility that was very happy to receive. Fierce Hearts facility located in Wisconsin Rapids rehabilitates small mammals and will use for injured raccoons before introducing into the wild.
- Reber mine site visit upon owners request to check seeding – advised additional seeding in areas – landowner obtained seed – I seeded these areas (elderly owner).
- Researched, advised, and sent info to landowner with sandhill crane issues.
- Began work on BudzNbudz fence design – landowner enrollment, researched deeds, csm, document photos, multiple field visits with owner, survey, met with DOT on site, began GIS fence design, correspondence with DNR and APHIS, discussions with landowner for site prep. Began work on DNR fence proposal request.
- Advised how to handle bear issue around a home – removal of bird feeders.
- Appraised Knuth alfalfa (66 acres), completed maps, forms, updated DNR database.
- Reviewed and issued exemption for new pond project.
- Received two concerns from landowner for new Dupee non-metallic mine site. Researched and informed landowners. No request for public hearing in allowed time slot. Issued permit to Dupee for mine site – updated all records.
- Appraised Marti alfalfa (231 acres), completed maps, forms, updated DNR database.
- Met with Dupee to discuss mine site, needed financial assurance prior to start up, fields that will be enrolled in Act 82 shooting permits.
- Began working on new fence for Arnold Strawberry Farm – phone conversation, deed/survey research. Met with owner to discuss – issues – owner decided does not want fence. Completed Act 82 shooting permit enrollment and permit forms – submitted to DNR.
- Worked with landowner with issues dealing with bear getting into rented bee hives.

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Adam DeKleyn, County Planner
Paul Bernard, Land Records Coordinator
Jeff Brewbaker, Code Administrator
Scott Custer, Code Technician
Kim Keech, Program Assistant
Victoria Wilson, Program Assistant

RE: Staff Report for July 7, 2021

1. Economic Development (Jason Grueneberg)

- a. Property & IT Committee – On June 7th, I attended the Property & IT Committee to provide an update on the status of County-owned property that could possibly be sold due to not serving any current or future use for the County.
- b. Rural Economic Development Innovation (REDI) Initiative – On June 10th, I attended a REDI webinar titled *Measuring Your Impacts: Ripple Effects Mapping*. This webinar focused on ways to measure the impacts of your REDI initiatives through Ripple Effects Mapping (REM).
- c. Telework Policy – On June 14th, I participated in a small work group meeting to discuss an updated/modified telework policy for County employees.
- d. WCA Broadband Expansion Webinar – On June 16th, I attended a webinar on broadband expansion efforts in the state by Charter Communications.
- e. Rural Economic Development Innovation (REDI) Initiative – On June 21st, I attended a REDI webinar titled “*Making a First Great Impression*”, that focused on how communities can make a positive first impression with first-time visitors.
- f. Marshfield Sports Tourism Planning – On June 24th, I attended a presentation that provided recommendations to the city of Marshfield on where to make investments in sports facilities to meet the needs of residents as well as make the city a sports tourism destination.
- g. North Central Wisconsin Regional Plan Commission (NCWRPC) Regional Recovery Plan – On June 28th, I participated in the NCWRPC Regional Recovery plan meeting. Items that were discussed included the housing and transportation chapter, the tourism and hospitality chapter, and the regional recovery survey that will be sent out to businesses in the region.
- h. Marshfield Economic Development Board – On July 1st, I attended the Marshfield Economic Development Board meeting. Some of the agenda items included C2 Makerspace update, Façade Program requests, 2022 budget and grant requests from the County, City subdivision discussion, and discussion of possible stimulus fund use.

- i. Property & IT Committee – On July 1st, I attended the Property & IT Committee meeting. I provided updates on county-owned properties, and participated in discussion regarding the proposed vacation of Avon St, and rezoning the Avon Street parking lot in preparation for construction of a new jail.

2. Planning (Adam DeKleyn)

- a. Land Subdivision - Plat Review – CSM: (12) CSMs were submitted for review/approval. (8) CSMs were approved/recorded. (10) CSMs are pending approval.
- b. Town of Grand Rapids Comprehensive Plan – Met with the Town Plan Commission met twice this month. Finalized community vision statement and SWOT analysis. PC recommended adoption of the plan. Assisted with public outreach at the town picnic. TB will be taking action on plan in August. Draft of plan is available online [HERE](#).
- c. Wood County ATV/UTV Survey and Economic Impact Project – Survey has been rolled-out. Specifically, the survey will gather input and opinions related to route and trail usage; rider preferences and experiences; and basic economic impacts from users. The input collected will help determine how to improve ATV/UTV trails, routes and facilities throughout Wood County. Survey link [HERE](#).
- d. Wood County Well – Water Systems Program – Continuing to navigate DNR implementation process. All program staff are getting certified by the DNR to administer the program in July. Currently in the process of developing DPZ administrative/program functions and well driller outreach efforts. Program information is available [HERE](#).
- e. Community Development Block Grant Program (CDBG) – Attended the CDBG program meeting at the Wood County Courthouse.
- f. Wood County Bike and Pedestrian Plan Update – Initiating plan update with assistance of RPC. Community survey and mapping application have been developed with input from core planning group. Survey and mapping application will be rolled out in the near future.
- g. Town of Lincoln Zoning Ordinance – Town of Lincoln zoning ordinance was approved by CB. Decision letter sent to the town. Updated ordinance is available [HERE](#).
- h. Town of Cameron Zoning Update – Presented updated zoning map to TB. An interactive official town zoning map is available: [HERE](#)
- i. Other Town Zoning Updates – Completing updates to the following official town zoning maps: Grand Rapids. Presenting at upcoming town meetings.
- j. Town/County Planning and Zoning Assistance – Provided planning and zoning assistance to the general public and town officials.

3. Land Records (Paul Bernard)

- a. Working on lingering Server issues with IT after our Server Migration.
- b. Mapping new parcels on a weekly basis.
- c. Mapping new addresses on a weekly basis.
- d. Reviewing Building Footprint GIS data deliverable from Cloudpoint Geographic's.
- e. Reviewing proposal and costs for 2022 LiDAR flight by Ayres.

4. Code Administrator (Jeff Brewbaker)

05-26-2021 – Order letter to obtain sanitary permit TN: 07; complaint letter - 5 mile creek TN: 18; researched data loggers for ground water monitoring

05-27-2021 – Soils evaluation replacement mound A+0 TN: 15

05-28-2021 – Floodplain restoration plan

06-01-2021 – Soils evaluation new HT TN: 10

06-02-2021 – Researched data loggers for ground water monitoring; soils evaluation new mound >24" TN: 20

06-03-2021 – Meeting w/DNR RE: Ingram Road to improve town road, add flow equalized culverts in floodplain TN: 14

06-04-2021 – Inspection report new mound A+0 TN: 21; soils evaluation & hydrograph new conventional TN: 18; soils evaluation & hydrograph conventional (10 campsites) TN: 18

06-07-2021 – Verified camper is not place of residence TN: 07

06-08-2021 – Unpermitted system verification (failing surface discharge) TN: 14; soils evaluation new conventional TN: 19; soils evaluation & hydrograph replacement conventional TN: 18

06-09-2021 – Soils evaluation replacement mound <24" TN: 10; issued renewal HT TN: 11; unpermitted system verification TN: 15; wetland investigation TN: 16

06-10-2021 – Inspection mound A+0 (GeoMat) plow & abs cell TN: 10; inspection mound A+0 plow TN: 11

06-11-2021 – Soils evaluation & hydrograph replacement conventional TN: 18; soils evaluation, hydrograph & plan review new conventional V: 27; unpermitted system verification (failing system) TN: 17

06-14-2021 – Soils evaluation & hydrograph conventional TN: 07; soils evaluation & hydrograph conventional TN: 07; soils evaluation mound A+0 TN: 21; soils evaluation mound A+0 TN: 02; soils onsite mound A+0 TN: 04; soils onsite HT TN: 21

06-15-2021 – Unpermitted system verification TN: 16; tank abandonment TN: 11; inspection seed & mulch replacement mound <24" TN: 22; violation floodplain restoration TN: 20; soils evaluation replacement mound A+0 TN: 20

06-16-2021 – Inspection replacement mound <24" plow TN: 15; unpermitted system verification TN: 01; inspection mound <24" abs cell TN: 15; inspection replacement conventional tank & abs cell TN: 14

06-17-2021 – Inspection replacement Mound <24" plow & re-inspect TN: 04;

06-18-2021 – Vacation

06-21-2021 – Soils evaluation mound <24" TN: 19; inspection report conventional TN: 14; plan review non-plumbing camper/transfer container; inspection report mound <24" TN: 04

06-22-2021 – (4) Unpermitted investigation letters mailed; soils evaluation, plan review & issued replacement mound A+0 (former Amish home) TN: 01; inspection reconnect mound <24" TN: 16

06-23-2021 – Inspection replacement mound A+0 plow, tank & abs cell TN: 15; tour proposed campground TN: 15

06-24-2021 – Plan review & issued new non-plumbing TN: 15; soils evaluation new conventional TN: 18; soils evaluation replacement mound <24" TN: 13; soils evaluation, plan review & issued new mound <24" TN: 20

06-25-2021 – Soils evaluation replacement HT TN: 16; soils evaluation replacement mound >24" TN: 14

06-28-2021 – Inspection replacement conventional abs cell TN: 07; inspection reconnect mound <24" TN: 09; soils evaluation, plan review & issued replacement mound >24" TN: 18

06-29-2021 – Inspection replacement conventional abs cell TN: 07; inspection new conventional tank & abs ell TN: 18; researched navigable stream site for solar project

5. Code Technician (Scott Custer)

5-26-2021 – Shoreland Permit TN-07. Conventional inspections (2) TN-18. Floodplain dredge project research.

5-27-2021– Conventional renewal permit TN-07. Floodplain onsite TN-20.

5-28-2021 – Issued mound system permit TN-15. Site inspection piping and tanks TN-21. Reviewed mound plan TN-02. Court case follow ups on payment plans.

6-1-2021 – HS-Letter TN-02. Reviewed Mound replacement TN-07 and new mound TN-20.

6-2-2021 – HS-Letter TN-02. Issued conventional system replacement permit TN-07. Hydrograph research.

6-3-2021 – Mound Inspection (Tanks only) TN-21. Monitoring well permitting research.

6-4-2021 – Permit renewals (2) TN-18 and TN-07. Issued conventional system permits (2) TN-18.

6-7-2021 – Camper onsite TN-07*. Reviewed conventional applications (2) TN-19 and TN-18. Laredo instillation and account setup.

6-8-2021 – System verification TN-14*. Conventional inspection TN-18. HT inspection TN-12.

6-9-2021 – Mound permit renewal TN-16. Holding tank inspection TN-04. System verification TN-15*. Wetland investigation TN-16*.

6-10-2021 – Mound plow inspection TN-02. Mound inspection (tanks and piping only). Conventional application approval TN-18.

6-11-2021 – Mound inspections (2) TN-12, Mound Inspection TN-02. System Verification TN-17.

6-14-2021 – Mound inspection TN-02. Mound Plan review TN-21. Conventional application review (2) TN-07. Mound Plan review TN-02

6-15-2021 – Mound inspections (2) TN-07. Inspection reports X6.

6-16-2021 – System verification TN-01. Mound Inspection TN-21. Conventional Inspection TN-18.

6-17-2021 – Mound inspection (2) TN-21. Conventional inspection TN-07. Conventional plan review TN-18.

6-18-2021 – Mound plan review (2) TN-19 and TN-10.

6-21-2021 – Mound Inspection TN-10. Conventional application review TN-07. Conventional application review TN-18. Ground water meeting.

6-22-2021 – Conventional inspection TN-18. Conventional application review and shoreland letter TN-18. Mound plan review TN-14.

6-23-2021 – Mound Plow inspections (1) TN-20 and (2) TN-01. Conventional inspection TN-18.

6-24-2021 – Mound inspection TN-20. Mound Inspection TN-01. Mound plan review TN-13.

6-25-2021 – Mound inspection (2) TN-18. Mound Plan review TN-14.

6-28-2021 through 7-2-2021 – Vacation

*Training purposes with Code Administrator.

6. Office Activity (Kim Keech and Victoria Wilson)

- a. Monthly Sanitary Permit Activity – There were 24 sanitary permits issued in May 2021 (8 New, 12 Replacements, 4 Reconnects and 0 Non-Plumbing) with revenues totaling \$12,075. There were 16 sanitary permits issued in May 2020 (8 New, 5 Replacements, 3 Reconnects and 0 Non-Plumbing) with revenues totaling \$8,400.

There were 63 sanitary permits issued through May 2021. For comparison purposes, the following are through the same period for the previous five years: 2020 – 58, 2019 – 46, 2018 – 46, 2017 – 65 and 2016 – 53.

- b. 2021 Tax Refund Intercept Program (TRIP) – As of June 29th, Wood County received an additional \$1,184.18 for two (2) payments for a total of \$3,845.68 on seven (7) outstanding cases for 2021.
- c. 2021 Maintenance Notices – Septic Maintenance Notices, ATU (Aerobic) Maintenance Notices, White Knight (Aerobic) Maintenance Notices, Holding Tank (Farmer Exempt) and Holding Tank Maintenance Notices were mailed Friday, April 23rd with a due date of Friday, August 13th. There are approximately 3,207 to be mailed between the five notices.
- d. Enforcement Activities Update (Small Claims) – None
- e. Sanitary Permit Database System Project – The next phase for the sanitary permit system database will consist of creating a service provider and comments interface. Information Technology Department continues work on the design phase of the project.
- f. Survey Document Indexing Project – There are over 4,000 survey documents that are being indexed with a tentative completion by the end of 2021. This project is complete.
- g. ArcGIS Software Project – Editing addresses in 22 townships. This project is complete.
- h. ArcGIS Pro Software Project – ACE comparison of over 3,100 addresses provided by Datamark to establish a master database for use by Wood County.
- i. Wisconsin Fund Grant Program - 2017 Wisconsin Act 59, the 2017 biennial budget act, repealed, effective June 30, 2021 the Wisconsin Fund Grant Program for failing septic systems. 2021 Senate Bill 84 delays the elimination of the Wisconsin Fund Grant program to sunset on June 30, 2023. The 2021 Senate Bill 84 has been passed by the Senate and Assembly. 2021 Senate Bill 84 is headed to the Governor's desk. .

Office Staff continues to promote and take applications for the grant program. Wisconsin Fund Grant program brochure and application form can be found on

the Wood County Planning & Zoning website. As of June 29th, Wood County has 8 applicants that have applied for Wisconsin Fund Grant.

- j. Kim attended the following meetings/trainings:
 - i. Wellness Committee on June 8th.
 - ii. Citizens (Wood County) Groundwater Group on June 21st.

CITIZENS (WOOD COUNTY) GROUNDWATER GROUP MEETING

DATE: Monday, June 21, 2021
TIME: 2:00 p.m.
LOCATION: Teleconference via WebEx

Present: Caleb Armstrong, Ray Bossert, Bill Clendenning, Scott Custer, Gordon Gottbeheut, Russ Groves, Tamas Houlihan, Ben Jeffrey, Kim Keech, Klayton Kree, Bill Leichtnam, Emily Oetzman, Scott Provost, Nancy Turyk, Gregg Wavrunek, and Tim Wuebben.

1. **Call Meeting to Order:** Chair Bill Leichtnam called the meeting to order at 2:00 p.m.
2. **Public Comment:** None.
3. **Speaker – Scott Provost, Water Resource Specialist, Wisconsin DNR “Neonicotinoids”**
Scott Provost is a Water Resource Specialist with the Wisconsin DNR.

Highlights of “Neonicotinoids” (aka neonics) presentation:

- What are neonicotinoid insecticides? Similar to nicotine (now illegal). Developed during the early 1990's as a “safer” alternative for other insecticides. Widely used for corn and soybeans.
- How prevalent? According to the USDA 3.9 million acres of corn in Wisconsin. Nearly all of the seeds are treated. Best estimate for all crops is 200 tons. There are over 500 neonics products in Wisconsin but is not tracked.
- Fate of neonics? Various studies show nearly 90% reaches the environment. Highly water soluble (runoff, groundwater, etc.). Potential “build up” in the environment.
- Distribution?
USGS detected year-round on 74% of all water.
UW: 78% of 91 irrigation wells tested positive.
DATCP: 5.7% of wells in agriculture areas had detects. 15% of 34 streams sampled tested positive. Central Sands are more likely to have neonics.
- Non-Target Effects? Highly effective control on vegetable pests and non-target insects. Binds with nervous receptors of insects. Over stimulates nervous system to the point of death. Non-targets such as bees are very susceptible.
- Bees (pollinators) are very susceptible:
LD50 of 2 neonics are 5-4 nanogram.
1 ng = 1 billionth of a gram (example - 1 grain of sugar weighs 635,000 ng). Volume of a grain of sugar can kill 600 million bees.
- Central Sands Studies:
Previous sampling showed Carter & 10-mile highest known concentrations.
DATCP/UWSP currently sampling 14-Mile Creek Watershed.
Possibly DNR Denitrification Project.
- What can be done?
Development of safer products with the same efficiency.
Consumer demand.
Employ Conservation practices to use less.
Soil Health: Increases plant vigor. Relies on less irrigation (less leaching).

Discussion followed.

4. **Correspondence/Updates/Handouts/Reports:** Bill Leichtnam shared a summary of the presentations from the Portage County Groundwater Citizens Advisory Committee meeting on June 3rd.

John Exo, UW-Extension and College of Agriculture and Life Sciences, Water Quality Programs Coordinator presentation:

- Nitrate issues - 10% of all private Wisconsin wells are over 10 ppm safe limit. That is 20% in Portage County and 20-30% in agriculture areas in Portage County.

- Cooperating agencies on the nitrate issue are DATCP, NRCS Wisconsin DNR, UW-Madison and UWSP. A lot of people and agencies are working together.
- Problem is lack of funding. Some funding has come from the agriculture industry and the Wisconsin Potato & Vegetable Growers Association.
- COVID-19 has slowed the progress.
- What have they done so far (i.e. UW-Extension/UW-Madison)? Created a Nitrate Workgroup. Hired more Educators. Created a website on groundwater and nitrates. Developing tools to determine the amount of nitrates that are leaching into groundwater. On-farm research on cover crops, rotation of crops, precise application of nitrogen with fertilizer or liquid manure and nitrates coming in through the irrigation system. Examining a large study in Europe.
- What is the problem? The problem is the decision today is at the individual level of what a farmer or farm cooperative would choose to do. The state legislature has not acted. The problem has only been addressed on the research and Individual level.

Chris Clayton, Wisconsin DNR, NR Program Manager “NR151 Nitrate Targeted Performance Standard” presentation:

- WT-19-19 Draft Rule which is updating the Wisconsin Administrative Code with NR151. It is called “Nitrate Targeted Performance Standards”. Work was done back in 2018-2019 by 17 counties in northeastern Wisconsin which is now being extended to a Wisconsin Administrative Code rule.
- The rule will target 43% of agricultural land in sensitive areas in Wisconsin (i.e. Central Sands, southern Wisconsin and Chippewa Valley).
- The rule will prohibit fall application of nitrogen except on fall seeded crops after September 1st.
- Will try to ensure that nitrogen is only applied when needed and not beyond.
- The rule will account for nitrogen in irrigated water.
- Through NMP it will try to ensure that less than 2.2 pounds per acre of nitrogen is leached into the groundwater and hopefully keep the groundwater under the 10 ppm safe limit.
- Lower the nitrates safe limit to 5 ppm in well-head protection areas.
- What is the process to adopt the rule? Adoption of a rule takes 2-1/2 years. The rule process was started in late 2019 and may be adopted in mid-2022. Economic Income Assessment (EIA) is being prepared. Public Comment was accepted until April 10, 2021. Wisconsin Natural Resources Board will be requesting a Public Hearing on the rule. The rule goes to the Governor for approval and then to the Wisconsin State Legislature.

5. **Action Items proposed by Citizens (Wood County) Groundwater Group** None.
Actions proposed by citizens that would go to the Conservation, Education and Economic Development Committee of the Wood County Board. Citizens have access to their board.

Bill Clendenning suggested that a report of the RC&D meetings should be included in future meetings.

6. **Roundtable** None.

7. **Announcements of members / visitors (upcoming parallel events / meetings)**
Tamas Houlihan shared that there will be a Producer-Led Group of the Little Plover River Watershed Enhancement project on June 28th. A tour is expected to be scheduled in the future at the meeting.

8. **Future Speakers:** Please contact Bill Leichtnam with any suggestions for speakers.
July – To be decided

Speaker suggestions:

- a. Staff Representative for US Senator Tammy Baldwin’s office
- b. Dr. Elizabeth Harrahy, UW-Whitewater Assistant Professor, impacts upon non-targets
- c. Central Sands Groundwater County Collaborative researcher

9. **Agenda Items for next meeting**

Agenda items should be submitted to Bill Leichtnam or Kim Keech by the second Monday of the month.

Update on the Central Sands Groundwater County Collaborative. Researcher has not been hired but 22 applicants have applied for the position.

Waushara Argus article "Groundwater County Collaborative receives Groundwater DATCP Grant"
website link: <https://www.wausharaargus.com/news/groundwater-county-collaborative-receives-groundwater-datcp-grant>

10. **Next Meeting** Meetings will be the third Monday of each month @ 2:00 p.m. In-person meetings will start in July with a WebEx option available.

The next regular Citizens (Wood County) Groundwater Group meeting is scheduled for Monday, July 19th at 2:00 p.m. at Wood County Courthouse in Conference Room #114. A virtual WebEx option will also be available for this meeting.

11. **Adjourn Groundwater Group Meeting** Chair Bill Leichtnam adjourned @ 3:05 p.m.

Notes by Kim Keech, Planning & Zoning Office

2021 Economic Development Strategic Plan - Draft

Enclosed you will find a draft of the Economic Development Strategic Plan for the City of Marshfield. The Economic Development Board has been working on this plan over the past two years with some occasional breaks due to other project priorities and COVID-19. We are presenting this plan to other economic development partners in Marshfield in an effort to get feedback so the plan can be implemented and effective. We look forward to your feedback.

The plan is broken down into Goals, Objectives, and Strategies. The following key will help you understand the format for the plan.

- G1 – Goal 1 (yellow)
- O1.1 – Objective 1 of Goal 1 (blue)
- S1.1.1 – Strategy 1 of Objective 1 of Goal 1 (white)
- Strategies that are lower priority (light orange)
- Strategy that are low priorities (dark orange)

Headings

- “Responsible Party” will be taking the lead to implement the strategy.
- “Partners” will be the entity or group the responsible party will work with to implement the strategy
- “Timeframe” is the target date for completion
- “Measurement” is the tool for assessing whether the strategy was effectively implemented

2021 City of Marshfield
Economic Development Strategic Plan - Draft

	Goal/Objective/Strategy	Responsible Party	Partners	Timeframe	Measurements
G1	ENSURE HOUSING IS MEETING THE CURRENT AND FUTURE NEEDS OF RESIDENTS AND AREA WORKFORCE				
O1.1	Identify priorities and opportunities for quality, attractive housing				
S1.1.1	Open up single-family residential lots	Development Services Staff, Public Works Staff, Finance Department Staff	EDB, TIF Consultant, Developers, Common Council, Plan Commission, Board of Public Works	End of 2021	Open up new City Subdivision in 2021 and begin creation of Mixed-Use TIF District
S1.1.2	Establish program for TIF Housing Affordability Extensions	Development Services Staff, Finance Department Staff	EDB, CDA, Developers, TIF Consultant, WHEDA, Banks, Federal Home Loan Bank of Chicago	End of 2021	Program Approved by EDB and Common Council. Implemented once funding is available in 2024.
S1.1.3	Develop a Housing Strategic Plan that includes Mixed Use TIF District opportunities and begin implementation	Development Services Staff	EDB, TIF Consultant, Property Owners, Realtors, Developers	End of 2021	Plan Approved by EDB and Common Council
S1.1.4	Support redevelopment efforts with a priority on bringing in new housing into the Downtown	Development Services Staff	EDB, CDA, Plan Commission, Common Council, Planning Consultant, Main Street, Downtown Property Owners	Ongoing	Identify funding sources to support these efforts, promote available sites, and work with developers to get approvals for projects.
S1.1.4	Coordinate with surrounding Townships on housing needs and options				
S1.1.5	Develop housing assistance programs to encourage the development/redevelopment of housing stock				
G2	SUPPORT EFFORTS TO BRING OR EXPAND QUALITY OF PLACE FEATURES AND AMENITIES TO MARSHFIELD				
O2.1	Identify desirable amenities and business mix for the Community				
S2.1.1	Identify gaps in Marshfield's quality of place and consumer experience	Development Services Staff	Consultant, Wood County, HR Directors, Marshfield Utilities, MACCI, Main Street, Visit Marshfield	End of 2021	Develop a list of identified gaps
S2.1.2	Determine target audience demographics and current/future workforce needs	MACCI	NCWRPC, Consultant, Marshfield Utilities, Wood County	End of 2021	Produce a report that includes the target audience demographics

2021 City of Marshfield
Economic Development Strategic Plan - Draft

	Goal/Objective/Strategy	Responsible Party	Partners	Timeframe	Measurements
S2.1.3	Develop a plan to address gaps				
S2.1.4	Support efforts to bring in new recreation and athletic facilities				
S2.1.5	Support efforts to bring in new retail, restaurant, and entertainment businesses				
O2.2	Support efforts to enhance the Downtown to make it more attractive for businesses, consumers, and residents				
S2.2.1	Continue to support Main Street in their efforts to retain and bring in new businesses when those efforts align with the Strategic Plan, Action Plan, Downtown Master Plan, and other long-range plans	Development Services Staff	EDB, Plan Commission, Common Council, Main Street, Downtown Property Owners	Ongoing	Approval of activities/budgets for projects that retain and attract new businesses
G3	ATTRACT AND GROW BUSINESS AND WORKFORCE				
O3.1	Develop a robust entrepreneurial ecosystem in the area				
S3.1.1	Support local and regional efforts to develop makerspaces, incubators, and similar facilities to support entrepreneurial efforts	MACCI	EDB, SBDC, Wood County, Portage County Idea Center, Wausau Entrepreneurial and Education Center	1st Quarter of 2022	Makespace established in Marshfield
S3.1.2	Investigate opportunities for regional partnerships	MACCI	EDB, Development Services Staff, Wood County, NCWRPC, SBDC, Portage County Idea Center, Wausau Entrepreneurial and Education Center	End of 2021	Establish new partnerships
S3.1.3	Develop inventory of existing entrepreneurial resources and assets				
O3.2	Attract people and new, desirable businesses to the area				
S3.2.1	Identify targeted industry sectors	MACCI	EDB, Development Services Staff, Marshfield Utilities	End of 2021	Target new industry sectors for business and industrial park growth
S3.2.2	Develop community marketing and promotional strategic plan/program				
S3.2.3	Identify areas to focus on promoting and develop necessary materials				
S3.2.4	Track and promote available commercial properties				
S3.2.5	Investigate other opportunities to promote the community and economic development such as videos, GIS interactive tools, bus tours, etc.				

2021 City of Marshfield
Economic Development Strategic Plan - Draft

	Goal/Objective/Strategy	Responsible Party	Partners	Timeframe	Measurements
S3.2.6	Support promotion and tourism strategies that align with the City's economic development efforts and plans				
O3.3	Retain existing businesses and support expansion efforts				
S3.3.1	Ensure there is adequate land available for future business growth	Development Services Staff	EDB, BPW, Marshfield Utilities, MACCI	End of 2022	Develop a plan for future industrial, commercial, and residential growth
S3.3.2	Conduct business retention, and expansion visits and develop a follow up plan	MACCI	Local Businesses	Ongoing	Conduct 20 business retention visits per year
S3.3.3	Support efforts to continue to maintain and expand the City's infrastructure for future growth	Public Works Staff	BPW, EDB, Marshfield Utilities, Development Services Staff	Ongoing	Incorporate new roads in future CIPs and Budgets
S3.3.4	Engage the employers to find out what they feel is desirable for attracting and retaining quality employees to the area	MACCI	MAHRA, HR Directors, Main Street	2nd Quarter of 2022	Develop a list of desirable amenities
S3.3.5	Develop an Economic Indicator Dashboard for decision making	Development Services Staff	EDB, NCWRPC, Wood County, Main Street	1st Quarter of 2022	Dashboard established and available to the EDB and Common Council
S3.3.6	Support and/or expand existing efforts (Façade Program, TIF Incentives, etc.) and explore opportunities to support existing businesses				
S3.3.7	Maintain and enhance the City's position as a Medical and Process/Automation/Fabricating design/build destination and look for opportunities to diversify industries				
S3.3.8	Support and expand available programs for job creation, attraction, retention, and elevate workforce talent in the community				
O3.4	Identify and Support Economic Development and Redevelopment Opportunities				
S3.4.1	Develop redevelopment plan for West 2nd Street Corridor	Development Services Staff	Public Works Staff, CDA, Planning Consultant, Main Street, Visit Marshfield, Downtown Property Owners, Downtown Businesses, Common Council, HPC	End of 2022	Hire Consultant in 2021. Statutory redevelopment plan(s) adopted by the Common Council by 2022
S3.4.2	Identify stakeholders to include in the planning process	Development Services Staff	Main Street Marshfield, Property Owners, Local Business Owners	End of 2021	List of stakeholders included in the plan development process

2021 City of Marshfield
Economic Development Strategic Plan - Draft

	Goal/Objective/Strategy	Responsible Party	Partners	Timeframe	Measurements
S3.4.3	Conduct assessment of what organizations/structure needs to be in place for effective economic development and redevelopment and work towards that structure and improve communication amongst economic development partners	Development Services Staff	CDA, EDB, Planning Consultant, Main Street, Visit Marshfield, MACCCI, Downtown Property Owners, Businesses, Common Council, HPC	1st Quarter of 2022	Roles for economic development entities are defined
S3.4.4	Develop a redevelopment strategic plan				
S3.4.5	Support new commercial/industrial/residential infill projects that take advantage of existing infrastructure				



Wood County Planning & Zoning Office
Courthouse - 400 Market Street
P.O. Box 8095
Wisconsin Rapids, WI 54495-8095

2021 Wood County Economic Development Funding Request

Questions regarding eligible funding or this application should be directed to:

Jason R. Gruenberg, Director at 715-421-8478 or jgruenberg@co.wood.wi.us

Applicant Organization: **City of Wisconsin Rapids**
Mailing Address: 444 West Grand Avenue
Wisconsin Rapids, WI 54495



Street Address (if different): [Click here to enter text.](#)

Web Site: www.wirapids.org

Organization Telephone: 715-421-8228

Contact Person/Title: Kyle Kearns, Director of Community Development

Contact Person Telephone: 715-421-8225 Email: kkearns@wirapids.org

Wood County Economic Development Mission Statement:

Through collaboration and coordinated planning efforts with local and state partners, the Wood County CEED Committee will grow our economy by,

- *fostering a business friendly environment with a skilled workforce,***
- *maintaining and enhancing our quality of life,***
- *creating awareness of recreation opportunities,***
- *and promoting the County as a tourism destination.***

Request Overview - Provide a summary overview of your program or project and explain how it is consistent with the Wood County Economic Development Mission Statement.

(If you require additional space, attach separate sheet.)

See attached sheet.

Return on Investment - Explain how the proposed program or project will provide a Return on Investment (ROI) to Wood County. Please be as specific as possible. *e.g. County funding allowed us to conduct 25 business prospects leading to the establishment of 2 new local businesses creating 10 full time jobs; County funding contributed to funding an entrepreneurial boot camp that led to the development of 12 business plans and the creation of 2 businesses employing 6 people.*

(If you require additional space, attach separate sheet.)

See attached sheet

Funding Request Summary – Program/Project

(If you require additional space, attach separate sheet.)

	Requested Funding	Total Organization Budget	Other Funding – e.g. grants, volunteers, donations
Wages & Benefits	-	-	Sign Design Contract (\$74,930) - 2020
Office Supplies & Expenses	-	-	-
Professional Services (phase 1 sign fabrication and install)	\$24,999.00	77,562.50	-
Conferences & Dues	-	-	-
Misc. or Other	-	-	-
Total	\$24,999.00	\$152,492.50 (design + phase 1)	(Design, Fabrication & Install (phase 1))

Project Reporting Requirement - As a reporting requirement of receiving a Wood County Economic Development Grant, a 1-page summary program or project report will be prepared and presented to the Wood County Conservation, Education, and Economic Development Committee in 2021. Funding will not be released to the applicant prior to the reporting requirement being met.

This reporting requirement can be coordinated by contacting **Jason R. Gruenberg, Director at 715-421-8478 or jgrueneberg@co.wood.wi.us**



City of Wisconsin Rapids
444 West Grand Avenue
Wisconsin Rapids, WI 54495
Ph: (715) 421-8228

Request Overview - Provide a summary overview of your program or project and explain how it is consistent with the Wood County Economic Development Mission Statement.

(If you require additional space, attach separate sheet.)

In 2020 the City engaged in wayfinding sign design with Corbin Design, with the intent to fabric and install several signs throughout the community. The design includes signs for park entrances, trailhead kiosks, informational/educational signs, destination signage, directional signs, regulatory/safety signs and trail marker signs. The sign design services total nearly \$75,000 which the City has funded entirely. The project has stemmed from the lack of cohesion amongst City and surrounding community signage. The City and surrounding communities have created a vast bicycle and pedestrian trail network that connects but does not have updated and consistent signage. Appropriately signed trail networks can significantly enhance the community character, attract visitors, and increase patronage for nearby businesses.

Corbin Design has also provided a preliminary budget for sign fabrication and installation which totals more than \$200,000.00. Given the high costs, the City has decided to phase the project into 2-3 phases, with the first being the installation of trailhead kiosks, trail guides, pedestrian kiosks, and pedestrian guides. Phase 1 is estimated to be approximately \$77,000.00 (see attachment 4). Moreover, the City recognizes the importance of consistency and is eager to share sign designs with surrounding communities. The Village of Port Edwards is the first community the City has partnered with and are also requesting a grant through Wood County for consistent signage.

The project is consistent with the County mission and will have a profound impact on the community in the following ways:

***fostering a business friendly environment with a skilled workforce,**

Overall, the project can result in increased business for those on or adjacent to the trail systems. The project further assist to develop a sense of place within the community which can attract a skilled workforce. Access to recreational opportunities generally ranks high in importance among residents and the workforce when relocating.

***maintaining and enhancing our quality of life,**

The project will assist to create a highly user-friendly experience for visitors and residents who utilize the trails within the City. Furthermore, it may promote recreational activity on the trails which has many ancillary benefits regarding community health. Additionally, the promotion of trails and trail connections can occur especially within the downtown where users may patronize business.

***creating awareness of recreation opportunities,**

The project will assist to elevate the trail system as an attraction to tourists, commuters from surrounding communities, and current residents. A similar example is that found in Stevens Point, the Green Circle Trail. Eventually, through strategic partnerships, additional mechanisms associated with the trails, attractions and amenities can be created, such as a phone app. History of the communities can also be intertwined within such technology platform.

***and promoting the County as a tourism destination.**

Again, as cited in the above example, having a defined, connected, and graphic trail system can assist in driving tourism to the area for such use or as an ancillary use to visitors. Furthermore, such partnerships with neighboring communities builds upon the regional promotional strategy, which can lead to further collaboration.

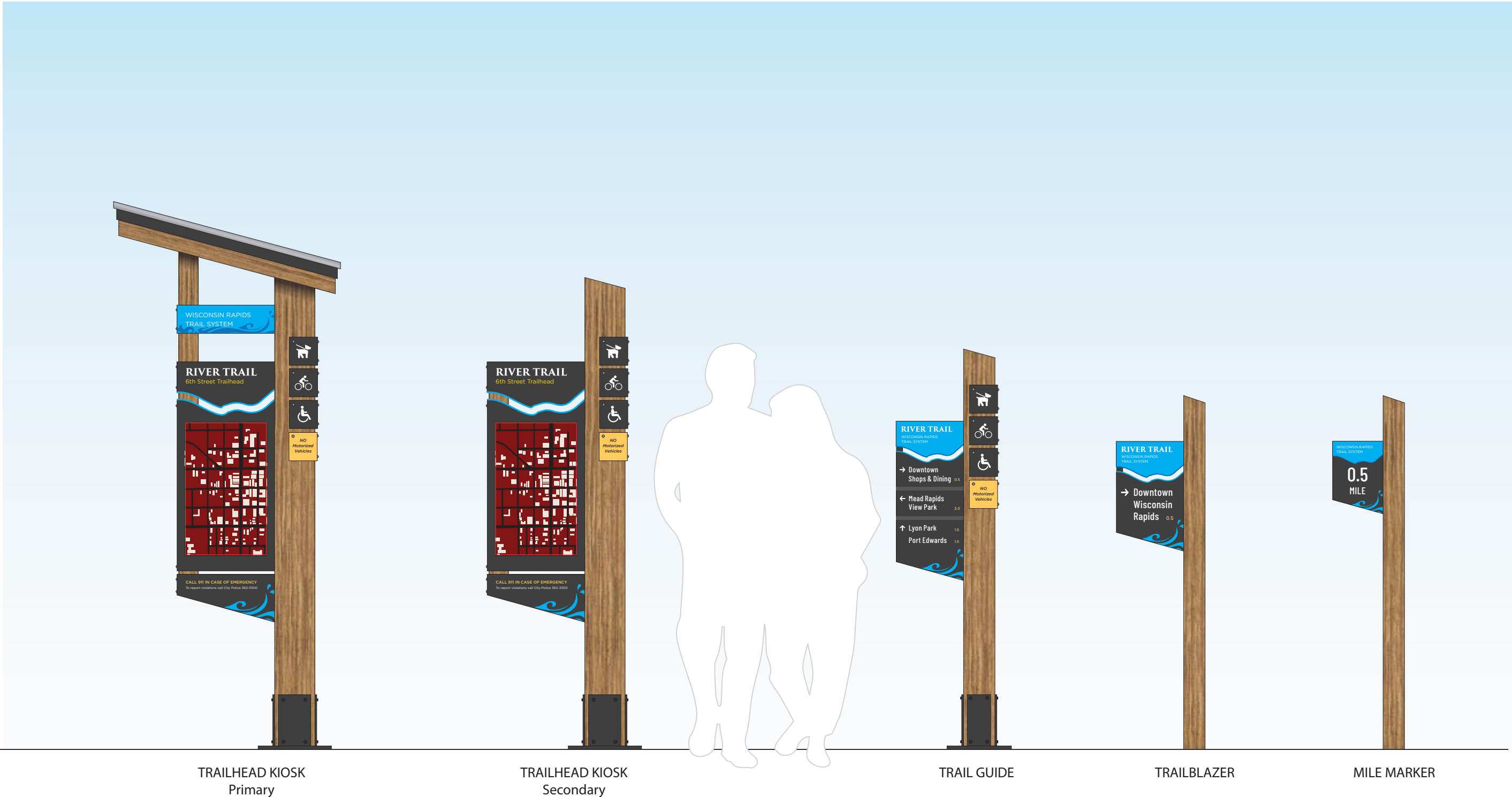
Attached are the preliminary sign designs and maps showing sign locations. The design firm has also provided a letter of support attached.



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Return on Investment - Explain how the proposed program or project will provide a Return on Investment (ROI) to Wood County. Please be as specific as possible. *e.g. County funding allowed us to conduct 25 business prospects leading to the establishment of 2 new local businesses creating 10 full time jobs; County funding contributed to funding an entrepreneurial boot camp that led to the development of 12 business plans and the creation of 2 businesses employing 6 people.*
(If you require additional space, attach separate sheet.)

As indicated in the attached budget, the assistance from the County will allow for the installation of 8-10 trailhead and pedestrian kiosks in phase 1, see attachments 1 & 2. Furthermore, it can assist in funding for a solar lighting option if determined by the City, allowing for an increased sign impact at night. Much of the return on investment is not easily measurable, but quite likely, which is alluded to in question 1. Also, see attachment 5 regarding ROI examples for wayfinding installation in communities in the United States.

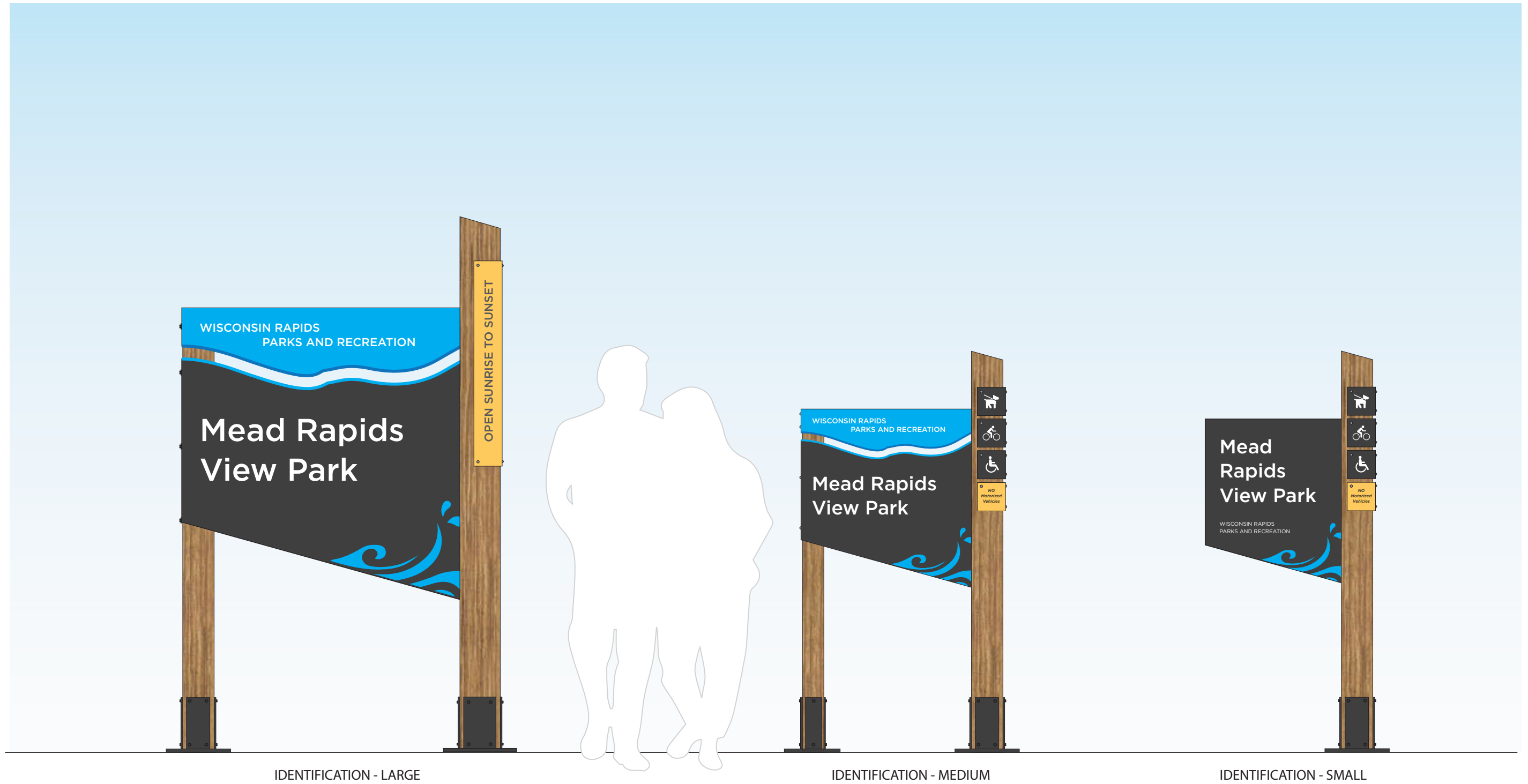


TRAIL SIGNAGE SIGNS



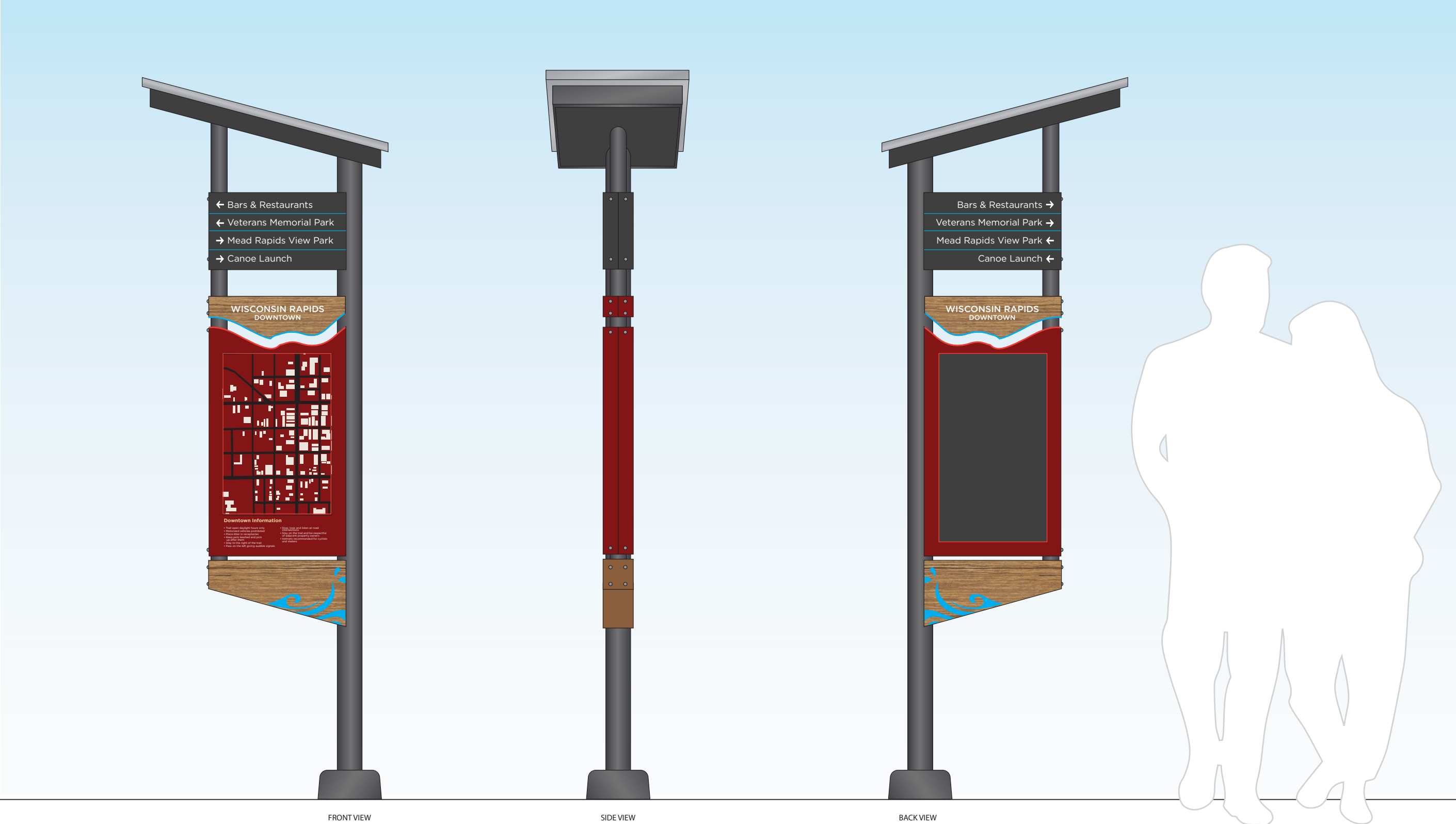
DOWNTOWN PEDESTRIAN SIGNS

corbindesign



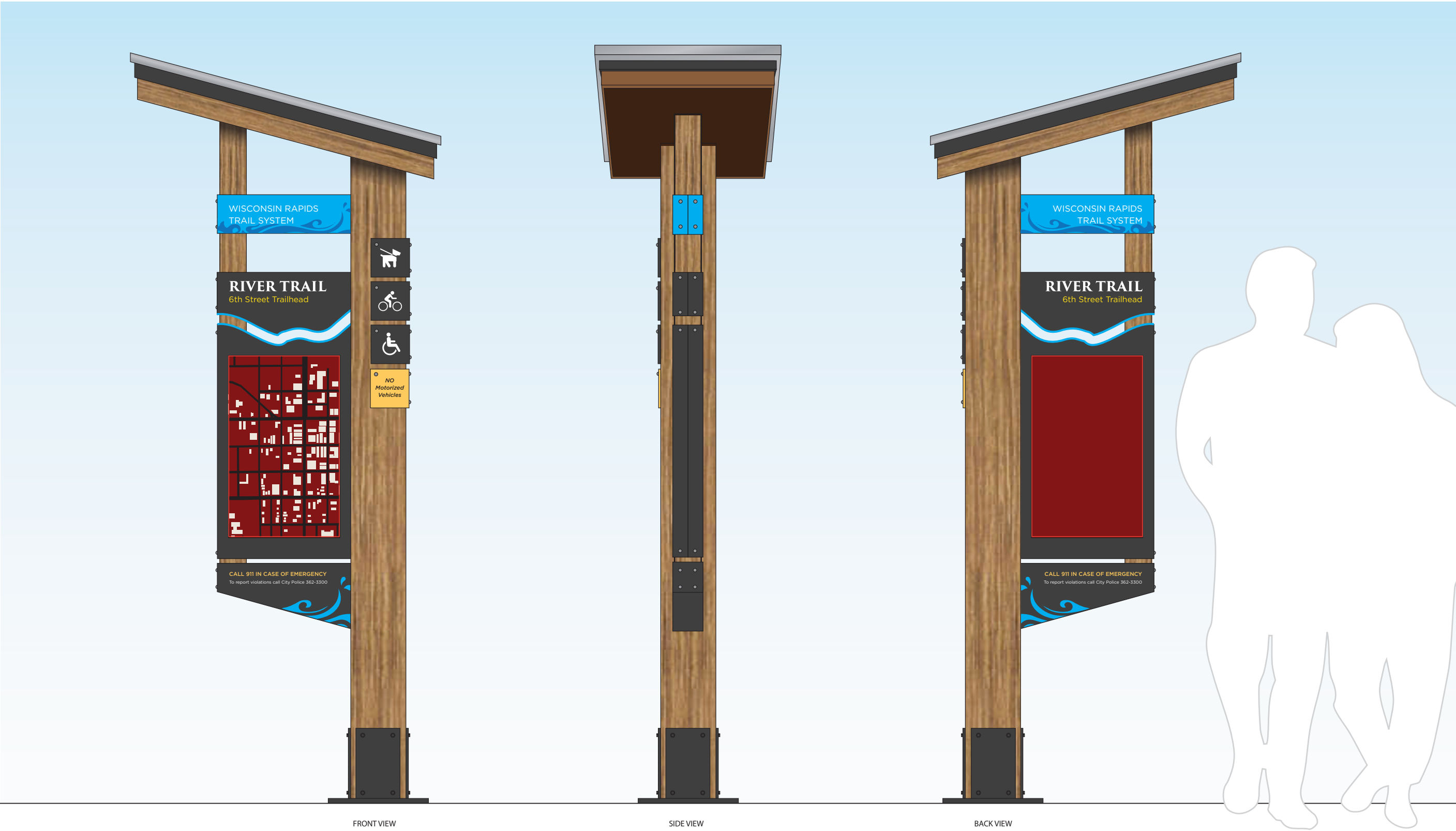
IDENTIFICATION SIGNS

corbindesign



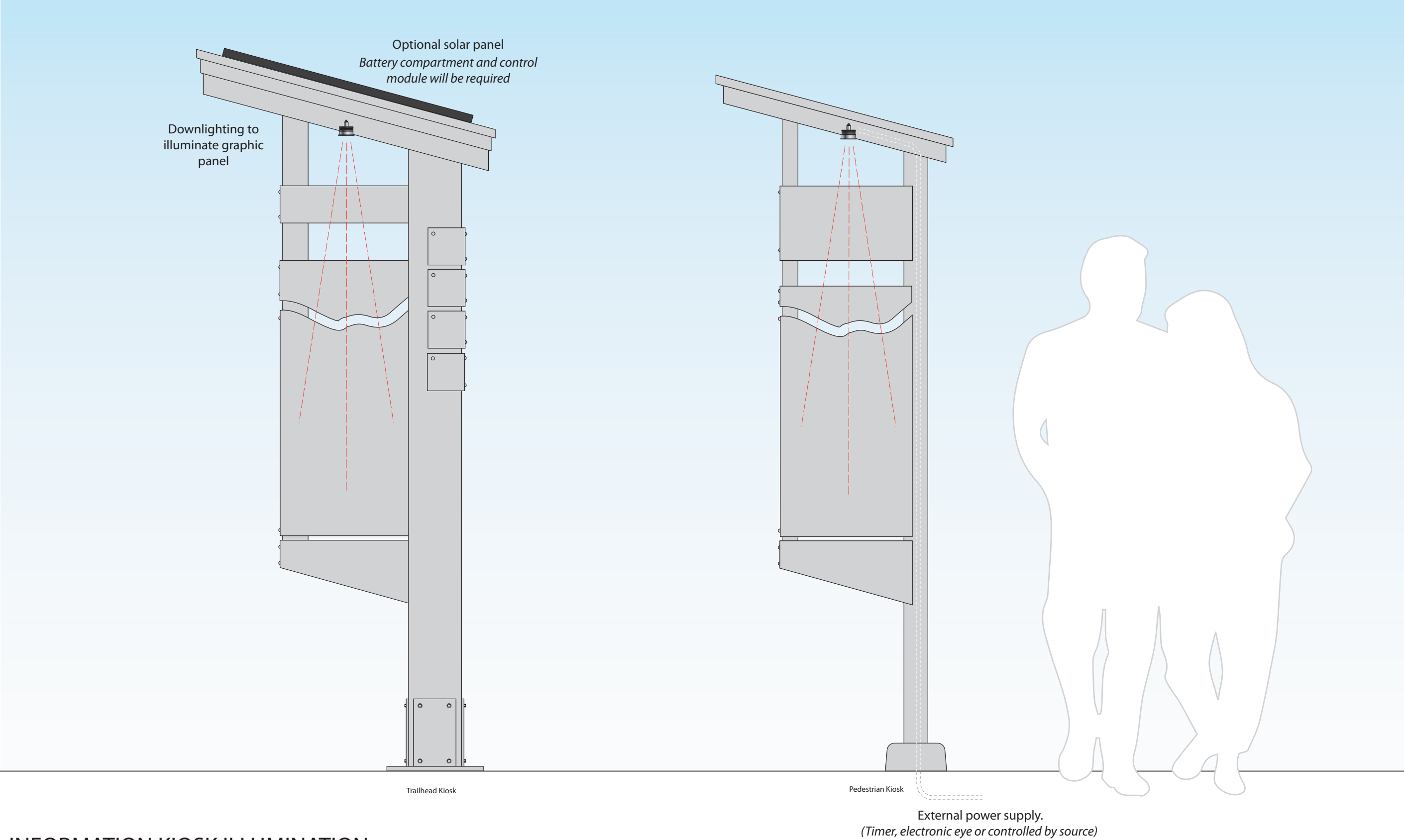
DOWNTOWN PEDESTRIAN KIOSK

corbindesign

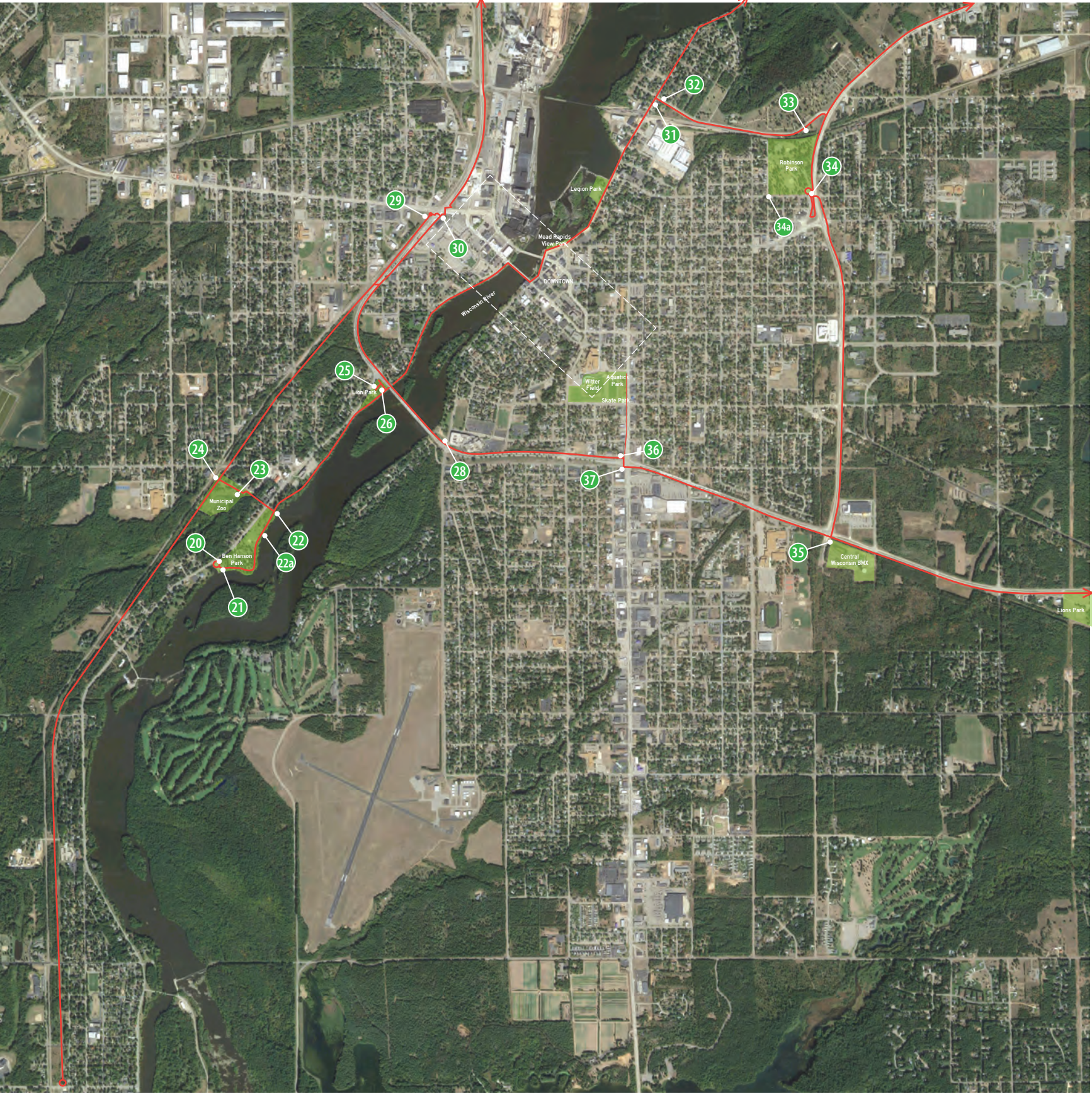


TRAILHEAD KIOSK

corbindesign



INFORMATION KIOSK ILLUMINATION



Wayfinding Program		Scale	Legend	Notes	Date	Description	Sheet
City of Wisconsin Rapids	<div><div>corbindesign</div><div>109 East Front Suite 304 Traverse City, MI 49684 231 947.1236</div></div>	not to scale	<div><div><div></div>Trail</div><div><div></div>Proposed riverfront trail segment</div><div><div></div>Pedestrian route (Sidewalks)</div><div><div></div>Bike Route</div><div><div></div>Visitor oriented destination</div><div><div></div>Public Parking Lot</div></div> <div><div>03</div>City wayfinding Sign</div> <div><div>06</div>Trail wayfinding Sign</div> <div><div>01</div>Public Parking Identification</div>	<div>155</div> <div><div><div></div></div><div>N</div></div>	07.09.20	Submission	Overall Sign Location Plan



Wayfinding Program		Scale	Legend		Notes	Date	Description	Sheet
City of Wisconsin Rapids	corbindesign	not to scale	<div><div></div>Trail</div> <div><div></div>Proposed riverfront trail segment</div> <div><div></div>Pedestrian route (Sidewalks)</div> <div><div></div>Bike Route</div> <div><div></div>Visitor oriented destination</div> <div><div></div>Public Parking Lot</div>	<div><div>03</div>City wayfinding Sign</div> <div><div>06</div>Trail wayfinding Sign</div> <div><div>01</div>Public Parking Identification</div>	<div><div></div></div>	07.09.20	Submission	Downtown Sign Location Plan



September 9, 2020

To: Jason R. Gruenberg

From: Jeff Frank and Moira O'Polka, Corbin Design

Re: 2021 Wood County Economic Development Funding Request

Since January 2020, Corbin Design has been working closely with the city of Wisconsin Rapids as well as City and Wood County stakeholders to develop a recreational and downtown pedestrian wayfinding and signage plan.

The primary goals of this program are:

- To create a highly user-friendly experience for visitors and residents alike;
- To create a sense of place related to the City's Downtown Riverfront District and recreation system;
- To promote the walkability of the City through Downtown and trail connections; and
- To connect residents and visitors to more destinations and amenities throughout the City.

The program is designed to complement the environment and mesh with other design disciplines including urban planning, landscape architecture, streetscape design and brand communications to create a strong first impression, boost visitor satisfaction, and ultimately, support economic development and improve tourism by encouraging longer stays and return visits.

To date, Corbin Design has:

- Met with Core Team members and stakeholders to discuss pedestrian wayfinding issues throughout the City;
- Created a wayfinding analysis of Wisconsin Rapids and its trail system;
- Developed and revised the design concepts to create bid-ready design intent drawings;
- Conducted sitework to verify sign location; and
- Developed preliminary sign location plans and message schedules.

The final deliverable will include revised locations plans and message schedules for downtown and recreational pedestrian and parking signs, design intent drawings for each sign type including dimensions, letter heights, material specifications, general mounting methods and colors specifications, cost estimate and phasing plans.

The final, bid-ready package will be delivered to the City by October 30, 2020.

Wisconsin Rapids Budgetary Estimate - Phase 1

Type	Description	Qty	Unit	Total	Lighting
Kt-1	Trailhead Kiosk, Roof	4	\$	5,500.00	\$ 22,000.00
	<i>Solar Lighting Option</i>	4	\$	3,500.00	\$ 14,000.00
	<i>Pull from Existing Electrical Source</i>	4	\$	2,000.00	\$ 8,000.00
Kt-2	Trailhead Kiosk	1	\$	4,500.00	\$ 4,500.00
Kp-1	Pedestrian Kiosk	4	\$	6,000.00	\$ 24,000.00
Ip-1	Parking Identification	3	\$	2,750.00	\$ 8,250.00
		20	Subtotal		\$ 58,750.00
			Map Artwork		\$ 10,000.00
			Contingency (15%)		\$ 8,812.50
			Total Budget Cost		\$ 77,562.50

Wisconsin Rapids Budgetary Estimate - Project

Type	Description	Qty	Unit	Total	Lighting
Kt-1	Trailhead Kiosk, Roof	6	\$	5,500.00	\$ 33,000.00
	<i>Solar Lighting Option</i>	4	\$	3,500.00	\$ 14,000.00
	<i>Pull from Existing Electrical Source</i>	4	\$	2,000.00	\$ 8,000.00
Kt-2	Trailhead Kiosk	1	\$	4,500.00	\$ 4,500.00
Gt-1	Trail Guide, Multi-message	9	\$	3,250.00	\$ 29,250.00
Gp-2	Trailblazer	3	\$	2,000.00	\$ 6,000.00
	Mile Marker	20	\$	1,500.00	\$ 30,000.00
Kp-1	Pedestrian Kiosk	3	\$	6,000.00	\$ 18,000.00
	Trail Medallions	15	\$	1,000.00	\$ 15,000.00
Ip-1	Parking Identification	3	\$	2,750.00	\$ 8,250.00
Ix-1	Identification, Large	4	\$	4,500.00	\$ 18,000.00
Gt-3	On-Street Bike Signs	7	\$	1,000.00	\$ 7,000.00
		79	Subtotal		\$ 169,000.00
			Map Artwork		\$ 10,000.00
			Contingency (15%)		\$ 25,350.00
			Total Budget Cost		\$ 204,350.00

RETURN ON INVESTMENT

Wayfinding creates repeat visitation by increasing awareness of the depth of destinations.

87% *of visitors*

Would explore further if signage and kiosks provided direction to additional attractions.

70% *of visitors*

Would consider extending their trip if additional destinations were discovered.

11% *of visitors*

Would definitely extend their trip by one additional overnight stay if new or additional destinations were discovered.

Results of 4,000 people surveyed by the Asheville, North Carolina Convention and Visitor's Bureau.



Camden, New Jersey
Waterfront

30% increase in visitation since installation of their wayfinding program.



Lancaster, Pennsylvania

10% increase in visitation in the first year of the wayfinding program.



Norristown, Pennsylvania

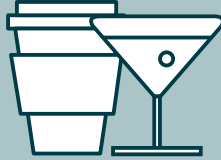
18% increase in visitation in the first year and 8% the following year.

WHY INVEST IN TRAIL WAYFINDING?

The majority of people who spend money while on trails, spend it on...



Food



Drink



Lodging

LET'S TALK NUMBERS...

\$303K

In studies conducted by the Maryland Department of Transportation, a \$191,893 investment in Maryland's Northern Central Rail Trail increased state revenues by \$303,750 the same year the trail opened.

\$3.4M

A new year-long study of two of the Great Lakes region's most-used recreational trails the Leelanau Trail and Sleeping Bear Heritage Trail – estimates that trail users contribute nearly \$3.4 million annually to the local economy in direct spending.

\$12M

An estimated 1.7 million adult W&OD (*The Washington and Old Dominion Trail*) users spent in total about \$12 million annually related to their use recreational use of the trail.

\$14M

It was determined that the Great Allegheny Passage brought in \$14 million in direct economic benefit (rentals, meals, lodging, trinket purchases) even as it was only half completed.



75%

Seventy-five percent (75%) of respondents identified a correlation between trails and a positive impact on the quality of life in their neighborhood.

36%

Out of eighteen categories, 44% of respondents listed highway access as the most important amenity, followed by walking/jogging/bike trails at 36%.

\$14.4 - \$21.6M

Extrapolating this net economic benefit across 1.7 million adult visits, of which 93 percent were for the primary purpose of visiting the W&OD, leads to an annual net economic benefit of trail access to users of between \$14.4- and \$21.6 million. Because the W&OD is primarily a local resource (95% of visits are by locals) rather than a destination trail, the vast majority of these net economic benefits accrue to northern Virginia residents.

In the studies above, on average 75% of trail users are bicyclists



CorbinDesign.com | People get lost. We fix that. | 800.968.1236 | info@corbindesign.com



City of Wisconsin Rapids
 444 West Grand Avenue
 Wisconsin Rapids, WI 54495
 Ph: (715) 421-8228

Wisconsin Rapids Project Update – 2021 Wood County Economic Development Fund

The City released a request for proposals earlier this spring to fabricate and install Phase 1 of the wayfinding signs. Three responses to the request were received from qualified contractors. Recently, City Council approved Graphic House as the project contractor. A kick-off meeting between the City, Graphic House and the sign design firm, Corbin, was held last week. Graphic House will begin sign fabrication soon and plans to install the signs within the fall. Over the next few weeks, the City Community Development Department and GIS Department will finalize the map components for the trailhead signs.


Below is a summary of the phase 1 signs as well as renderings of some of the signs. Attached is the downtown map for signage as well as an invoice for grant award funds in the amount of \$15,000.00.

PHASE 1

Gp-2 Trailblazer	3
Gt-1 Trail Guide - Multi-message	2
Gt-3 On-street Bike Guide	6
Ip-1 Parking Lot Identification	4
Ix-1 Municipal Identification - Large	1
Kp-1 Pedestrian Kiosk	5
Kt-1 Trailhead Kiosk - Roof	3
	24



Should you have any questions or concerns, do not hesitate to contact me.


Kyle Kearns
 Director of Community Development
 (715) 421-8225



Wayfinding Program	Scale	Legend	Notes	Date	Description	Sheet
City of Wisconsin Rapids corbindesign 109 East Front Suite 204 Traverse City, MI 49684 231.947.1236	not to scale	<ul style="list-style-type: none"> Trail Proposed riverfront trail segment Pedestrian route (sidewalks) Bike Route Loop Route 	<ul style="list-style-type: none"> City wayfinding Sign Trail wayfinding Sign Public Parking Identification Visitor oriented destination Public Parking Lot 	07.09.20 09.30.20 02.10.21	Submission Revisions Submission	Downtown Sign Location Plan Phasing Plan 1

Handbook Revision: The handbook has been updated to include 13 counties instead of 12. Golden Sands RC&D staff are required to provide a copy of their Drivers License and proof of insurance for the use of personal vehicles or fleet vehicles for work purposes.

Document Retention Policy: Butkiewicz is working on a draft. Clendenning will provide Butkiewicz with a contact for legal questions.

Conflict of Interest Policy: Butkiewicz reported that a couple of council members still need to turn in a signed conflict of interest statement.

Covid-19 Policy: Butkiewicz reported that this has been updated again for the safety of all employees and customers.

Personnel Flow Chart: The name of the Personnel Flow Chart was causing some confusion, because it was interpreted as a communications flow chart instead of a chain of command chart. The committee suggested changing the chart title to Organizational Chart. Butkiewicz is working on a Communications Flow Chart to help staff members know who to take various items to.

COMMUNICATION/MARKETING

2020 Highlights Annual Report: Virtual this year. Burzynski reported she shared the draft webpage with Butkiewicz for review and approval. Once approved, it will be posted to the website and Facebook page.

Newsletter: Thorstenson reported another eNewsletter went out in May.

OTHER BUSINESS:

State Association of RC&D Council Meeting: The next meeting will be in person at the Matsche Center, in Birnamwood, on May 27th. The president resigned, so the group will elect a new president at this meeting.

Council Meeting Refreshments: Butkiewicz reported it takes too much staff time to rotate the cost of refreshments between counties. Now that there are sufficient overhead dollars to cover refreshments, staff could simply purchase using Golden Sands RC&D funds. Approved by consensus.

Council Meeting Project Approval Process: Butkiewicz proposed that small new projects (<\$5,000) could move forward with the Executive Director's approval only and without formal adoption by the Council. This would streamline administrative processes. Walker volunteered to discuss this item further with Butkiewicz.

Group Benefits Update: Hartford Insurance is more competitive than Anthem for Life, Disability, and AD&D insurance benefits.

ADJOURNMENT: The meeting was adjourned at 10:02 a.m. upon a motion made by Barden, seconded by Walker.

Respectfully submitted,

Amy Thorstenson
Temporary Recording Secretary

MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: June 22, 2021
 TIME: 11:00 a.m.
 PLACE: Room 114, Wood County Courthouse
 TIME ADJOURNED: 12:07 p.m.
 MEMBERS PRESENT: Chairman Bill Clendenning, Bill Leichtnam,
 Kenneth Curry, Ed Wagner, Joseph Zurfluh
 OTHERS PRESENT: Peter Kastenholz and Lance Pliml. See attached
 list.

1. At 11:00 a.m., the meeting was called to order. All participants identified themselves.
2. Public comments. Most of the public attendees spoke at least once. The general tenor of the comments was that the Register of Deeds was doing a good job and they supported her handling of this matter. Several abstractors spoke in favor of their being able to use pens and having a cell phone on them when in the vault.
3. Conditions on public access to Register of Deeds vault.

Attorney Richard Bender, who owns a title company, has been frustrated with Register of Deeds Tiffany Ringer's policy that pens, cell phones, and brief cases are not to be brought into the Register of Deeds' vault. The Register of Deeds is trying to comply with regulations that provide that these items are not to be brought in the area where vital records are stored and since the vital records and land records are all stored in the vault area, the entire vault should be treated as the vital records area.

Discussion was had about what could be done to segregate the vital records as well as the level of need in making things more convenient to the abstractors. It was pointed out that title work can be done online, albeit, at a cost to the consumer.

The Committee recognized that Ms. Ringer is a constitutional officer and its role was to advise and avail the Register of Deeds with funds, if sought and necessary to resolve the problem.

At the end of the discussion there seemed to be clarity on the issues by those present.

Moved by Wagner, seconded by Curry, to recognize that Register of Deeds Ringer has acted within her scope of authority and if she decides it is appropriate to seek funding from the County to make physical changes to the facility, specifically the

vital statistics records area, she can bring such a request back to the Committee. 4 ayes, 1 nay. Zurfluh voted no as he thought the motion was unnecessary. Motion passed.

4. Moved by Zurfluh, seconded by Wagner, to adjourn at 12:07 p.m. All ayes.

Minutes taken by Peter Kastenholz.

Judicial & Legislative Committee Meeting

Date: 6-22-21

[illegible]

MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: July 2, 2021
 TIME: 9:00 a.m.
 PLACE: Room 114, Wood County Courthouse
 TIME ADJOURNED: 10:29 a.m.
 MEMBERS PRESENT: Chairman Bill Clendenning, Bill Leichtnam,
 Kenneth Curry, Ed Wagner, Joseph Zurfluh
 OTHERS PRESENT: Peter Kastenholz. See attached list.

1. At 9:00 a.m., the meeting was called to order.
2. Public comments. None at this time.
3. The minutes for the June 4 and 22, 2021, meetings were reviewed.
Moved by Zurfluh, seconded by Wagner, to approve. All ayes.
4. The Committee reviewed the claims of Tonya Rehbein. This claim will be provided to the county board.
5. There was one new animal claim against the County.
Moved by Leichtnam, seconded by Wagner, to approve payment to Castlerock Veterinary Hospital in the amount of \$96 for rabies testing of a kitten. All ayes.
6. The Committee reviewed monthly voucher and department reports of the departments it oversees. **Moved by Zurfluh, seconded by Leichtnam, to approve the reports and payment of department vouchers. All ayes.**
7. The Committee reviewed correspondence and legislative issues. Amy Sue Vruwink gave a legislative update on behalf of Representative Ron Kind's office.
 - a. Report of Citizens Groundwater Group.
 Supervisor Leichtnam updated the Committee on the group's 6/21/21 meeting wherein neonicotinoids were talked about again. Neonicotinoids kill pollinators and have been banned in many countries but that is unlikely to happen here as it is a popular type of insecticide.
 - b. Barron County resolution, re: Elimination of Badger Care Eligibility Cliff. Discussion had but no action taken.
 - c. Eau Claire County resolution, re: Decriminalize Recreational Marijuana.
 Supervisor Zurfluh spoke against legalizing marijuana. District Attorney Lambert advised that he sees marijuana as a gateway drug and opposed legalizing it. Quite a bit

of discussion had on the impact of decriminalizing marijuana. No action taken.

- d. Brown County resolution, re: Wis. Stat. Chapter 980 modifications. No discussion or action taken.
 - e. Chippewa County resolution, re: Request WCA address clean water issues. **Moved by Leichtnam, seconded by Zurfluh to support the resolution before the WCA. All ayes.**
 Note: It is too late to present a resolution to the WCA but Supervisor Clendenning is on the WCA's resolution committee and will take the Committee's position into account in voting at the WCA meeting.
8. County Board rules.
- a. Resolution on Rule 12, re: speaking at meetings by non-supervisors.
Moved by Leichtnam, seconded by Clendenning, to present a resolution to the county board implementing changes to Rule #12.
Moved to amend by Wagner, seconded by Leichtnam, to have a written summary of Rule 12 available at county board meetings. 3 ayes, 2 nays to the amendment. (Curry and Clendenning felt it was unnecessary.)
Motion as amended, 4 ayes, 1 nay. Clendenning voted nay as he felt the current rules are adequate. Motion passed.
 - b. Special orders of business at county board meetings.
 Concern expressed about the length of special orders of business. The handling of public discussion at meetings was reviewed. No action taken.
9. Discussion on resolution for Criminal Justice Task Force bylaws. Judge Wolf spoke about the history of the Criminal Justice Task Force and the need for there to be bylaws for the entity such that the state recognizes the entity and can provide a grant to it.
- Moved by Wagner, seconded by Zurfluh, to present a resolution to the county board that would implement the Criminal Justice Task Force bylaws. All ayes.**

The Committee further determined to meet with the Criminal Justice Coordinator to further review the contents of the bylaws before the county board considers them.

10. Administrative Coordinator position description.
Moved by Clendenning, seconded by Wagner, to present a resolution to the county board approving the position description for the County Administrative Coordinator. All ayes.

The Committee will meet before county board to further discuss any input on the position description.

11. Attendance at meetings. None.
12. Agenda items for the August 2021 meeting:
 ▪ Nothing specific at this time.
13. The next regular committee meeting will be August 6, 2021, at 9 a.m. The Committee will next meet on county board day, July 20, 2021, at 8:30 a.m.
14. Meeting adjourned without objection by the Chairperson at 10:29 a.m.

Minutes taken by Peter Kastenholz.

MINUTES
CRIMINAL JUSTICE TASK FORCE

DATE: Wednesday June 16, 2021
TIME: 12:00 PM
LOCATION: Courthouse – Circuit Court Branch II

PRESENT: Greg Potter, Circuit Court Branch I; Caitlin Saylor, Department of Corrections; Bill Clendenning, Wood County Board; Bill Leichtnam, Wood County Board; Dennis Polach, Wood County Board; Lambert, Wood County District Attorney; Joseph Zurfluh, Wood County Board; Michele Newman, Victim Witness Coordinator; Melvin Pedersen, Grand Rapids Chief of Police, Brandon Vruwink; Director Human Services, Jessica Fehrenbach, State Public Defender; Lori Heideman; Wood County Dispatch, Adam Stublaski; Department of Corrections, Shawn Becker; Wood County Sheriff, Quentin Ellis, Wood County Sheriff's Department; Shawn Woods, Nekoosa Chief of Police, and Janelle Hafermann, Criminal Justice Coordinator.

1. Meeting called to order by Judge Potter at 12:05 p.m.
2. There was no public comment.
3. Motion by Becker seconded by Peterson to approve the minutes from the previous meeting as written. Motion carries.
4. There were no additions or changes to the agenda.
5. Agency Updates:
 - Sheriff's Department – Sheriff Becker provided an update on the work that was done by the Jail Study Adhoc Committee in the review of need for a new jail. Sheriff Becker thanks the members of the Adhoc committee and the board. Bill Clendenning comments on the work that Laura Valenstein did and recommended that she be involved in work taken on by the task force.
 - Circuit Courts – Judge Potter provides an update on the progress being made as it relates to Wood County getting a fourth Judge. Judge Potter discusses the renewal of the previously passed resolution as well as the spacing needs of the fourth Judge along with plans that are already in the works. Judge Potter reports that official news from the state is still pending.

- Criminal Justice Department – Janelle provides an update on the Wood County Adult Drug Court program highlighting the development of several workgroups tasked with the review of different areas of the program. Janelle provides an update on the team’s participation in the Operational Tune Up training hosted by the National Drug Court Institute in July along with updates on the TAD grant that is expected to be released in July. In addition, Janelle provides an update on the Veteran Treatment Initiative and the collaboration with the District Attorney and his office.
6. District Attorney – Craig provides information on the changes to practices associated with first offense OWI charges and the need to issue warrants for blood draws. This is a result of legislative changes and the inability to charge refusals as had previously been the law. There is conversation about the ability for the DNR to use this same practice and Judge Potter agrees that the legal context is the same and agrees that they too can follow this practice. There is additional discussion on how this impacts municipal court areas as well.
 7. Criminal Justice Coordinator – Janell proposes the creation of a new workgroup that is focused on evaluating the low risk offender population in Wood County. Department of Corrections data obtained earlier in the year identified that in Wood County alone 46.6% of those on community supervision are low risk. This group would evaluate the data, driving factors, decision points and alternative options for consideration. District Attorney Lambert responds that this is a “great idea” and that he would be happy to participate in this workgroup. Department of Corrections supervisor Adam Stublaski also comments that he would be in support of this workgroup. The group agrees that this is a decision that makes sense and Janelle will move forward with sending more information and establishing meetings.
 8. Next Meeting Date and Agenda Items:
 - Next Meeting – Wednesday September 15, 2021 @ 12:00 P.M.
 - i. Wood County Courthouse – Branch II Courtroom

Minutes taken by Janelle Hafermann, Criminal Justice Coordinator, and are in draft form pending approval of the committee.



Wood County

WISCONSIN

CHILD SUPPORT
AGENCY

JULY 2021

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- On June 15th The Joint Committee on Finance approved an additional \$1.75 million in GPR per year for child support. This is less than half of the \$4.0 million per year in GPR we requested. The \$1.75 million provided simply is not sufficient. We await the outcome in the Assembly and Senate to see what level of funding reaches the Governor's desk.
- I will be attending WCSEA meetings on July 15th and 16th.
- I will be attending the WCA Judicial and Public Safety Steering Committee Meeting on July 22nd and the WCA Health and Human Services Steering Committee Meeting on July 23rd.
- We remain on track to meet all four performance measures.
- The current IV-D case count is 3,637.



Wood County WISCONSIN

CORPORATION
COUNSEL OFFICE

Peter A. Kastenholtz
CORPORATION COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE July 2021

New Jail. Contracts will need to be entered into with various professionals, like the architect and construction manager, as a result of the County Board authorizing and approving the funding for a new jail. My role will not be to negotiate the contracts but rather to make sure my client understands the implications to the provisions in the standard AIA (American Institute of Architects) contract forms and suggesting alternate language that is more equitable to the County and other parties.

Electroconvulsive Therapy (ECT). As I have previously reported, this office has been doing a lot of work and spending a fair amount of time dealing with ECT petitions lately. We have had some successes and some failures as well. In the end, it is our role to assist the Human Services Department in providing the best services possible to their clientele even though at times those clients don't recognize what is in their best interest. This office is involved in pursuing the involuntary administration of psychotropic medications on a weekly basis but the involuntary administration of ECT, which has fewer side effects than psychotropic medications, is just a touchy area and that is why I bring it to your attention.

NOTICE OF INJURY AND CLAIM
(APPENDIX Q)

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

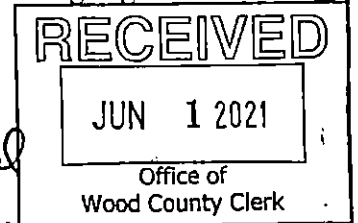
THE INCIDENT

Date: 3/25 - 3/26

Time: 2pm ?

Place: Wood County Jail

cc: Corp Counsel
HR
Sheriff's Dept



The circumstances giving rise to my claim are as follows:

I spent 4 night locked up and had given my personal items to the jailers on duty. I shut my phone off and handed it to Heather along w/ my engagement ring. My ring was placed in a plastic bag and put into the envelope w/ my phone. When I was released the next day. My envelope w/ my belongings were sitting on the counter already opened. I turned it upside down and pulled out my lighter, cigarettes and phone. And noticed it was on and said out loud- thats odd my phone is on - I know I shut it off. Nobody said a word to me. Just sat there quietly as they let me get my stuff & signed my paperwork. then I left the jail I got outside and to the car →

The names of county personnel involved are: Heather put my personal items in the envelope - Don't know anyone else's name.

The names of other witnesses are: _____

THE CLAIM

I request the following relief: please see other side.

5-25
Date

Tonya Rehbein

Signature

Print Name: Tonya Rehbein

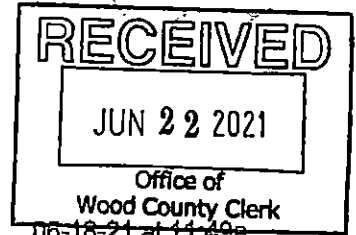
Address: 712 S. Cherry Ave
Wisc Rapids WI 54494

I realized I didn't have my ring. I called the jail right away and asked them to check my stuff because my ring was missing. They told me to call back in 10 minutes to give them time to look for it. When I called back I was told they couldn't find it. I followed up with the jail several times when the jailer stopped giving me updates. I was speaking w/ Lt Pearson when I finally got an update. I was told by Lt Pearson that she was so sorry this happened and that she would make it right. I was told my belongings were put in someone else's property bag. So when they were released they opened the envelope with my stuff and that they were on camera seen putting my ring in their pocket. I was told I wouldn't get their name but that the Sheriff's Dept would be trying to reach out to get in contact w/ this person. I was then following up with the Sheriff. He was not able to reach the person that stole my ring because the phone # that was given didn't work and the address was old. He said he wrote up a report and it was sent back to the jail. I was informed that it would be turned over to the insurance company. The night I was in jail was March 26th. It is now May 25th. I want this resolved and would like my ring back. This has caused me great emotional stress losing something that is so important to me. I have spent a lot of time crying as the ring has a lot of sentimental value. I had no choice to give my ring to the jail. With that I trusted that my personal items would be safe throughout this process. Nobody has really seemed to want to give me any solid way to go about this which only created more stress for me. When I would finally speak with Lt Pearson I would then get some answers. I did provide the receipt and sales slip to the Sheriff's Dept. I want the person that stole my ring to be charged to the fullest extent and I also want the jail held accountable. This should never happen to anyone. I would suggest that maybe there be a sign in & out procedure or a safe that inmates would have a way to track their personal items. I would be more than happy to go further with this and my ideas should they be considered.

INVOICE

Castlerock Veterinary Hospital, Inc.

1214 S Oak Ave.
Marshfield, WI 54449
715-389-1011



FOR: Ordinance Control Ordinance Control-WOOD CO
Courthouse Annex
184 2nd St North
Wis. Rapids, WI 54494
(715) 421-8911

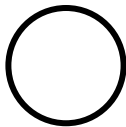
Printed: 06-18-21 at 11:49a

Date: 06-18-21

Account: 780

Invoice: 217639

Date	For	Qty	Description	Price	Discount	Price
Services by Kristy Langhoff, DVM						
06-07-21	Kitten 6/7/21	1	Rabies 1st Exam			40.00
06-14-21		1	Rabies 2nd Exam			28.00
06-17-21		1	Rabies 3rd Exam			28.00
<hr/>						
Old balance		Charges	Payments	New balance		
0.00		96.00	0.00	96.00		



RESOLUTION#

Introduced by Judicial and Legislative Committee
Page 1 of 3

ITEM# 5- 1
DATE July 20, 2021
Effective Date July 20, 2021

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

☒ Majority

☐ Two-thirds

Reviewed by:

, Corp Counsel

Reviewed by:

, Finance Dir.

LAD

INTENT & SYNOPSIS: To update County Board Rule #12 entitled: "Speaking at Meetings by Non-Supervisors," to address video participation at meetings and to clarify current practice for the benefit of members of the public.

FISCAL NOTE: None.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, Rule 12 of the “Rules and Committees of the Wood County Board of Supervisors” was reviewed by the Judicial and Legislative Committee in light of current practices and the desire to address meetings conducted in full or part by video and how citizens need to comport themselves at all County meetings, and

WHEREAS, the Committee feels it is important that citizens be allowed to voice their concerns on the policies, both existing and proposed, of the County, in an effective way, and

WHEREAS, oversight committees and the County Board have been conducting meetings that allow for participation via video and telephonic means, and

WHEREAS, it isn’t plausible for the chairpersons who run meetings to allow non-supervisor video and telephonic participants to be recognized and speak at such meetings due to the difficulty in ascertaining who wants to speak and controlling the meetings during such presentations, and

WHEREAS, the Judicial and Legislative Committee has studied the matter and recommends the following changes to Rule 12 so as to better enable chairpersons to run meetings and non-supervisors to know how to effectively participate in those meetings:

RULE 12 – Speaking at Meetings by Non-Supervisors

A. Individuals or groups wishing to inform the County Board on matters are encouraged to express their views. No report or communication shall be received for consideration from any person or persons unless it is signed by such person or persons. A statement offering an explanation or justification for or against an issue should accompany any correspondence directed to the Board.

B. Consent for a non-Board member to speak up to three minutes on an agenda item at a Board meeting shall be authorized by the Chairperson. and scheduled by the County Clerk if the request is received in advance of the meeting.

If the request is not so timely made, then consent for a non-Board member to speak up to three minutes on an agenda item at a Board meeting may be requested of the Chairperson by any Board member. If there is an objection, an affirmative majority vote by the supervisors present will grant the permission to speak.

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BILL CLENNENNING (Chair)

BILL LEICHTNAM

KENNETH CURRY

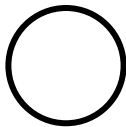
ED WAGNER

JOSEPH ZURFLUH

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by Judicial and Legislative Committee
Page 2 of 3

C. Committees shall open part of their meetings for the public to speak to issues. Committees may also hold public hearings on issues of importance. Committees may also be required by statute or direction of the full Board of Supervisors to hold public hearings.

D. When the public participates in a meeting or hearing conducted by the Board or a committee, the following rules will apply.

1. Public comments are restricted to residents of the county unless the Board/committee approves in advance waiving this restriction.

~~1. 2.~~ The Chairperson by consensus or the Board/committee by vote may set time limits for public comments per individual. The Chairperson ~~or the committee~~ may also set a time limit on the public comments portion of the agenda. The Chairperson may appoint a timekeeper. Time limits may be extended by consensus or vote of the Board/committee. The Chairperson, subject to consent of the Board/committee, may set forth guidelines for speakers to comply with.

~~2. 3.~~ Board/committee members are not required to participate in discussion or answer questions from individuals during public comments. In general, they are to use public comments to gather information or gauge public opinion. However, Board/committee members may answer, comment, or ask questions if they choose.

~~3. 4.~~ Comments or questions by Board/committee members will not count against allotted time given for public comment.

~~4. 5.~~ The Chairperson ~~or committee~~ will not tolerate abusive language or disruptive behavior. The Chairperson, for abusiveness or disruptive behavior, may terminate an individual's public comments. The Chairperson has the authority to call a short recess in disorderly situations.

~~5. 6.~~ "Public comments" as an agenda item may be closed at any time by a motion and majority vote of the Board/committee.

~~6. 7.~~ An individual speaking under public comments or at a hearing shall provide his or her name and address. The individual is permitted to speak ~~to the agenda~~ once per meeting unless the Board/committee grants permission.

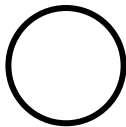
8. Unless arranged with the Chairperson in advance, public comments require personal attendance by the speaker. If a person desiring to make a public comment is unable to attend a meeting in person, they may submit a written statement to the Chairperson or a Board/committee member in advance of the meeting and the written statement can then be read at the meeting, subject to the same rules applicable to those speaking in person. Such written comments to the Board/committee do not become a part of a record nor are they to be included in the committee's minutes unless specifically directed by the committee via motion made and passed.

9. Health and safety concerns may result in the inability to apply this rule in part or full measure.

()

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk County Board Chairman



RESOLUTION#

Introduced by Judicial and Legislative Committee
Page 3 of 3

10. When the Board or a committee is presented with a controversial issue or in any instance where there are a large number of residents who are likely to want to provide public comment, the Chairperson is encouraged to prepare in advance for the public comment session. This may include arranging with law enforcement to be present and reviewing in advance with law enforcement what is and is not acceptable behavior and what the Chairperson’s expectations are. The Chairperson should be prepared to have a written handout on rules pertaining to the public’s participation at the meeting and to give a short presentation on how public comments work in advance of opening the floor for public comments. This presentation may include the following: “We thank the citizens of Wood County for their participation in the democratic process. If you have not already done so, please sign in and when it is your turn to speak, identify yourself and follow the rules of civil discourse, which include:

- Listening quietly and not interrupting others’ remarks.
- Refraining from derogatory comments, inappropriate gesturing, or applause.
- Staying within the time limits provided.
- Making use of a group spokesperson and not repeating what has already been said.
- You are encouraged to read from a signed, prepared text, which can be shared with the Board or committee.

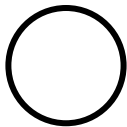
NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to go on record as accepting and implementing the updated Rule 12 of the “Rules and Committees of the Wood County Board of Supervisors” as set forth above.

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Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by Judicial & Legislative Committee
Page 1 of 1

ITEM# 5- 2
DATE July 20, 2021
Effective Date July 20, 2021

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

X

 Majority Two-thirds

Reviewed by:

, Corp Counsel

Reviewed by:

, Finance Dir.

LAD

INTENT & SYNOPSIS: To establish bylaws for the Criminal Justice Task Force that address not only the operation of the entity but clarify its mission.

FISCAL NOTE: None.

WHEREAS, Wood County has long had a Criminal Justice Task Force but in going over the records it is not clear that the entity was created by resolution of the Wood County Board of Supervisors, and

WHEREAS, in seeking to obtain grants for alternatives for incarceration, there is a need to document the creation of the task force and define its mission to use a multi-disciplinary approach to identify and address systemic problems faced by the justice system, and

WHEREAS, the attached Wood County Criminal Justice Task Force Bylaws would accomplish this goal and, therefore, the Judicial and Legislative Committee requests the County Board to implement the bylaws.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to reaffirm its desire to continue the operation of the Criminal Justice Task Force and to approve the attached bylaws for this entity.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

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BILL CLENDENNING (Chair)

BILL LEICHTNAM

KENNETH CURRY

ED WAGNER

JOSEPH ZURFLUH

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk

County Board Chairman

Wood County Criminal Justice Task Force Bylaws

Article I: Name

The name of this committee shall be the Wood County Criminal Justice Task Force. It will be referred to as the Committee and/or CJTF throughout these bylaws.

Article II: Creation

The Committee is created by resolution number () as adopted by the Wood County Board of Supervisors and signed by the County Clerk on DATE.

Article III: Mission

The Wood County CJTF will use data-driven, evidence-based practices to inform decision making and will examine and respond to the root causes of crime, in an effort to reduce crime, create a safer community, and provide effective treatment for individuals and families involved in the Wood County Criminal Justice System. The CJTF will improve communication between participating agencies and use a collaborative approach to respond to criminal conduct and to provide coordinated care.

Article IV: Structure

Section A: Membership:

The Committee shall consist of both voting and non-voting members. All the stakeholders listed below, except for citizen members, shall be permanent members of this Committee. The seventeen (17) voting stakeholders of the Committee include:

- Presiding Judge for Wood County
- County Board Chair or Vice Chair
- Chief of Police from Local Municipality
- Wood County Sheriff
- Wood County District Attorney
- State Public Defender – Wood County
- Department of Corrections Supervisor for Wood County
- Department of Human Services Director
- County Board Representative from Public Safety Committee
- County Board Representative from Human Services Committee
- County Board Representative from Judicial and Legislative Committee
- Criminal Justice Coordinator
- Wood County Clerk of Courts
- Domestic Violence Professional*
- School District Representative*
- Two (2) Wood County Resident Citizen members*

*Representatives will be appointed by the Committee Chair in consultation with the Criminal Justice Coordinator and subject to the Committee's approval.

All Wood County Circuit Court Judges, except for the Presiding Judge, shall serve as non-voting members of the Committee. The Presiding Judge, when unable to attend, may appoint a voting designee.

Citizen members shall be elected to serve two-year terms commencing in 2021, with citizen member elections continuing at the May meeting in even-numbered years thereafter. Any citizen member may resign by submitting notice of resignation to the Criminal Justice Coordinator.

In the event of a vacancy of a citizen member, the Committee may elect a new citizen member to serve the remaining term. In the event of a vacancy of a Committee stakeholder, the out-going stakeholder or his or her organization may designate a representative from his or her organization to act until such time as the position is filled.

Additional members may be appointed, as the Committee deems appropriate. Committee stakeholders may designate another competent person to represent them and vote at Committee meetings. Any Committee stakeholder, excluding appointed members, wishing to appoint a designee is to identify the designee in writing to the Criminal Justice Coordinator.

In order to ensure the full commitment of stakeholders, a designee may vote at no more than two consecutive Committee meetings. Lack of attendance by a member may be cause for removal from the Committee.

Section B: Authority of the Committee:

The Committee has no legal authority to order changes to Wood County's Justice System, but it may bring about change through consensus by the participating agencies and branches. The Committee reviews policies and programs that intersect with the criminal justice system and makes advisory recommendations to the Criminal Justice Coordinator, who considers and carries recommendations through to the Judicial & Legislative Committee and County Board for formal action.

Section C: Committees:

1. Standing Committees

Standing Committees are established based on the guidance of the Criminal Justice Coordinator. In general, standing committees should be general and encompass a large view of the system allowing for creation therein of subcommittees or workgroups that address specific issues or needs. Proposed amendments to any standing committee are to be included on the agenda of a committee meeting, any action taken on the proposed amendments will require a 2/3rds vote of the committee members present at said committee meeting.

a. Adult Justice Systems

- Provide program analysis and recommendations to the Committee.
- Conduct research using a variety of data sources to answer practical, timely questions about crime and the criminal justice system in Wood County.
- Examine current processes and programs and provide recommendations to facilitate modification of current programs and the creation of new and innovative programs.

- Initiate communication and education among the agencies and departments involved in the Wood County Criminal Justice System and local business leaders.

b. System Mapping & Evidence Based Decision Making

- Evaluate existing agencies, programs and practices within the criminal justice system and where overlap may occur.
- Provide system and program analysis and recommendations to the Committee.
- Recommend implementing criminal justice policies and practices that are evidence-based to make efficient use of resources.
- Evaluate decision points across systems determining the evidence behind said decision and how improvements or changes can be made.
- Create and keep an updated process map showing the systems in place within Wood County.

c. Juvenile Justice Systems

- Initiate communication and education among the agencies and departments involved in serving children and youth in Wood County.
- Examine current processes and programs and provide recommendations to facilitate modification of current programs and creation of new and innovative programs.

2. Adhoc and Subcommittees

The Committee may authorize the formation of Adhoc and Subcommittees to deal with specific problems or issues. Adhoc and Subcommittees will have a Chair appointed by the Committee Chair in collaboration with the Criminal Justice Coordinator, and agreed upon by the Committee. Each Adhoc and Subcommittee can enlist the support of any persons deemed necessary to accomplish the goals established by the committee. Persons enlisted by Subcommittees or Adhoc committees may or may not be voting members of the Committee.

Adhoc and Subcommittees shall report their information and recommendations to the Committee through the Criminal Justice Coordinator.

Section D: Meetings

1. Meetings of the Committee shall be set by the committee at the end of their session for the following month. Notice of Committee and Subcommittee meeting times and locations shall be provided to all members and duly posted in compliance with open meeting statutes.
2. Minutes of the committee meetings shall be documented and distributed to all members of the Committee. Minutes will also be posted in compliance with open meeting statutes. The Committee will designate a secretary for meetings.
3. A quorum must be complied with at all Committee meetings. A quorum requires a 51% majority of voting members to be in attendance.
4. Recommendations of the committee will be made by a majority rule vote of Committee members.

Article V: Officers

Section A: Officers

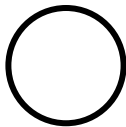
The officers of the Committee shall be a Chair and Vice-Chair. The Committee shall elect officers biennially at the April meeting of even-numbered years. Such officers shall take office upon election.

Section B: Duties of Officers

The chair shall preside at all Committee meetings. The vice-chair shall preside in the absence of the chair.

Article VI: Change in Bylaws

Proposed amendments to the bylaws are to be included on the agenda of a Committee meeting, any action taken on the proposed amendments must be made at a subsequent meeting of the Committee and will require a 2/3^{rds} vote of the committee members present at said Committee meeting.



RESOLUTION#

Introduced by Judicial and Legislative Committee
Page 1 of 1

ITEM# 5-³
DATE July 20, 2021
Effective Date July 20, 2021

Motion:
1st _____
2nd _____
No: _____ Yes: _____ Absent: _____

Adopted: _____
Lost: _____
Tabled: _____
Absent: _____

Number of votes required:
☒ Majority ☐ Two-thirds

Reviewed by: _____, Corp Counsel
Reviewed by: _____, Finance Dir.

INTENT & SYNOPSIS: To establish a position description for the Administrative Coordinator.

FISCAL NOTE: None.

WHEREAS, since Wood County does not have an administrator or an executive, Wis. Stat. s. 59.19 requires that we have an administrative coordinator, and

WHEREAS, the statute does not clearly set forth the parameters of authority for the Administrative Coordinator and it is appropriate for the county board to do so, and

WHEREAS, Wood County Board Rules provide that the Administrative Coordinator shall be the County Board Chairperson but don't define the responsibilities of the position, and

WHEREAS, the Judicial and Legislative Committee has worked with the Human Resources Director on and off for a few years in coming up with a position description for the Administrative Coordinator, and

WHEREAS, the Corporation Counsel has pushed for the creation of a position description as it isn't always obvious what authority the position has in certain situations, and

WHEREAS, the current Administrative Coordinator has been in the position for most of the past decade and has advised the Committee that the attached draft of the position description works from his perspective.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to approve the attached position description for the Wood County Administrative Coordinator effective immediately.

{ }

BILL CLENNENING (Chair)

BILL LEICHTNAM

KENNETH CURRY

ED WAGNER

JOSEPH ZURFLUH

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____.

_____ County Clerk

_____ County Board Chairman



Position Description DRAFT

Name:		Department:	County Board
Position Title:	Administrative Coordinator	Pay Grade:	FSLA: E N/A
Reports To:	Operations Committee	Job Classification:	Administrative Coordinator
Last Revision Date:	December 2018	Job Code:	

GENERAL FUNCTION

The County Administrative Coordinator is responsible for supervising and coordinating the “day-to-day” administrative and management operations of Wood County, and performing other duties included, but not limited to those listed below, which are not otherwise vested by law in boards or commissions or in other elected officers pursuant to Wis. Stat 59.03 and 59.19 and the rules and committees of the Wood County Board of Supervisors. This individual shall at all times be fully accountable to the Operations Committee, in the fulfillment of these duties.

SUPERVISES

Indirectly supervises all County functions. Does not have direct reports.

RESPONSIBILITIES

Administrative Duties

Coordinates administrative and management functions for all County departments:

- Evaluates all programs and assists oversight committees in determining if these programs are efficient and cost effective, and their current and long-range impact on the County. Makes recommendations to committees on operational and administrative issues.
- Monitors compliance with all applicable policies, procedures, resolutions, and programs set forth by any government agency to ensure they are implemented across all departments.
- Consults and collaborates with Department Heads. May conduct regular staff meetings with all Department Heads.
- Acts as mediator between County departments on issues, problems, and disputes. Facilitates communication among departments, committees, and County Board Supervisors.
- Attends all County Board meetings. Is available for other Wood County committee meetings and attends as needed.
- In the event of an emergency, has authority to close all nonessential County buildings and facilities, and notify the appropriate departments and news agencies.

Finance Duties

- Prepares, or assigns to a designee, the annual budget parameters letter, subject to the review and approval by the Operations Committee, and provides the Finance Director with budget priorities to ensure consistency with the County's overall policies, goals, and objectives.
- Works with the Operations Committee in monitoring the approved budget versus expenses and revenues on an ongoing basis and recommends adjustments as necessary.
- Works with the Operations Committee in reviewing the quarterly and annual reports provided by the Finance Director and may be asked to comment on the state of the County's fiscal condition.

Human Resources Duties

- Assists oversight committees and Human Resources in the interview process and selection of Department Heads.
- Makes recommendations to committees on the adoption of new or revised policies as may be deemed necessary for the welfare of the community or the improvement of administrative services.
- Recommends developmental or corrective actions for Department Heads, as appropriate.
- Participates with applicable oversight committees in Department Head evaluations and goal setting.

Strategic Planning Duties

- Works with the Operations Committee to develop a long-range vision and objectives for the County.
- Analyzes and recommends a County organizational structure to facilitate efficient and effective delivery of services to the public. Revises as necessary (includes program development).
- Works with the Operations Committee to conduct strategic planning.
- Coordinates the development of the County's major projects, capital improvement plans, and initiatives. Oversees the implementation of such plans.
- Provides direction for all County departments' long-range planning.

Intergovernmental and Public Relations Duties

- As much as practical, remains informed of all pending and existing legislation that affects or may affect county government.
- Reviews and makes any necessary recommendations on any proposed resolutions or ordinances prior to presentation to the County Board.
- Solicits and represents the County Board's position on state and federal issues and other legislative matters.
- Along with Corporation Counsel, serves as an advisor during negotiations for intergovernmental contracts on behalf of the County.
- Serves as the spokesperson for the County, or assigns an appropriate designee to serve in this capacity, and represents the County's interest at legislative meetings, hearings, and other events. Promotes Wood County and portrays it to the public in as positive of a light as possible.
- Develops and maintains effective community relations, ensuring timely responses to citizen inquiries.
- Works with the Vice Chair in Committee and Board appointments.

EXPERIENCE, TRAINING, QUALIFICATIONS

Current term Elected Board Supervisor who is the successful candidate by majority vote of the County Board of Supervisors to hold this 2-year term. Must be and remain a Wood County resident and a Wood County Board Supervisor.

Common business office machines used: computer equipment, telephone, calculator, copy machine and FAX machine. Preferred skills and abilities include the knowledge of applicable federal, state and local law; knowledge of funding resources, including governmental and other grant availability and procedures; demonstrated ability to develop, recommend, and implement effective plans and programs, and objectively evaluate progress towards goals and timetables.

PHYSICAL DEMANDS OF THE ESSENTIAL FUNCTIONS

This position requires the ability to regularly spend long hours sitting and using office equipment and computers. The position requires regularly moving from sitting to standing positions effortlessly. There is a low frequency of lifting heavy objects as well as bending, carrying, and/or reaching to maintain files. This position has a high frequency of working on repetitive tasks, such as typing, which requires the use of hands and fingers to control computer equipment. This position requires excellent communication skills including the ability to speak clearly and understand the speech of another person. Public speaking and/or presentations may be required occasionally. Strong written skills are required. Use of near and far vision is required. This position requires meeting with clients in various settings and may involve regular car travel to attend meetings, meet with clients, or attend conferences.

This position description has been prepared to assist in defining job responsibilities, physical demands, and skills needed. It is not intended as a complete list of job duties, responsibilities, and/or essential functions. This description is not intended to limit or modify the right of any supervisor to assign, direct, and control the work of employees under supervision. The County retains and reserves any or all rights to change, modify, amend, add to or delete, from any section of this document as it deems, in its judgment, to be proper.

Wood County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Employee's Signature

Supervisor's Signature

Date

Date

MINUTES OF THE HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE

DAY AND DATE: Tuesday, July 6, 2021
PLACE: Nepco Lake County Park Shelter, 1410 Griffith Ave., WI Rapids, WI 54494
MEETING TIME: 9:00 a.m.
ADJOURNMENT TIME: 11:20 a.m.
MEMBERS PRESENT: Chairman Jacob Hahn, Supervisor Lee Thao, Supervisor John Hokamp, Supervisor Dave LaFontaine, Supervisor Al Breu

OTHERS PRESENT: Sandra Green, Wood County Parks & Forestry Office Supervisor/ATV Trail Coordinator; Chad Schooley, Wood County Parks & Forestry Director; Supervisor Dennis Polach; Shawn Becker, Wood County Sheriff; Roland Hawk, Highway Dept. Commissioner; County Board Chairman Lance Pliml; Fritz Schubert, Wood County Forest Administrator; Supervisor Bill Clendenning.

1. Call meeting to order. Meeting was called to order at 9:00 am by Chairman Hahn
2. Declaration of quorum. Declared.
3. Public comments. None.
4. Correspondence. R. Hawk mentioned that a vendor who builds shop & repair trucks with a truck mounted crane and specialty components has provided information to the Highway Department for the specific purposes requested by the Hwy. shop. He is seeking permission to negotiate directly instead of requesting bids. The vendor only builds shop trucks and is very skilled at providing exactly what the owner needs. They would create what the Hwy. Department requests and there would be a good ROI. The chassis would be obtained through a dealer at a competitive rate; the exterior is stainless steel or a composite material and would be able to pull a trailer. The committee would need to see a cost and benefit analysis. Commissioner is proposing to solicit bids or enter into a contract in September and have final billing in 2022.
C. Schooley wanted to let the committee know that the WR CVB, Visit Marshfield, MACCI, and HOW are funding an outdoor recreation promotional video. Some of the filming will be done right in our own parks system including South Park, the ATV Area and possibly Nepco.
5. Approve minutes from previous committee meetings. **Motion by Supervisor LaFontaine and second by Supervisor Breu. Motion carried.**
6. ATV Trail/Route system update: R. Hawk provided an update as they have been getting many phone calls along with the Parks Dept. on what is open/closed, etc. The best way to deal with this is to open all county roads in townships that permit ATV/UTVs on their roadways, and sign the highways that are not open. R. Hawk developed a list of county highways that are not safe for ATV/UTVs and created a map showing the routes in the county that should not be open to ATV traffic. He used existing traffic volumes, highway classification, crash data, and highway cross-sections to identify the routes that are not safe for ATV/UTVs. Sheriff Becker agreed with the method and the list of roads R Hawk proposes to keep closed to ATV access.

There are two options to signing the county highways, one is to continue signing all routes that are open, and the second would be to pass an ordinance that all county highways are open except where otherwise indicated. The Highway Department prefers the latter, which reduces the number of signs that need to be maintained.

R. Hawk also is requesting two changes to the ALL-TERRAIN VEHICLE ordinance. Hwy. Dept. has received complaints about ATV riders impeding the flow of traffic in certain parts of Wood County because ATVs are limited to 35 mph on the highway.

- a. Allow ATV traffic to travel the posted speed limit to move smoothly with traffic.
- b. Require that all ATV riders who operate on designated routes carry liability insurance.

The ordinance changes would take affect as soon as the Wood County Board of Supervisors passes them. The route changes would take affect when the grant money is awarded, which may be no later than the end of 2022.

Motion by Chairman Hahn and second by Supervisor Hokamp to open all county roads/highways as noted above. Supervisor Breu – no, because he has been against ATV’s on roads from the beginning and feels it is just not safe for anyone. There is not enough enforcement, they are a liability and not built to operate on roads. Motion carried.

Motion to adopt an ordinance that would allow ATV’s to run at the same speed as the posted speed limit by Supervisor LaFontaine and second by L. Thao. Supervisor Breu – no because they are unsafe and generally opposed to running on the roads. Motion carried.

Discussion: There are quite a few ordinances that are currently stated to be 35 mph in the townships, cities and villages. We need to work with the Towns for consistency. Supervisor LaFontaine has concerns on safety. Has there been a study done on this with the DNR? Sheriff Becker stated that this information may be found on the DNR’s website perhaps in their Annual Report (Recreation / Safety, etc.).

The request by the HIRC is to have an ordinance created for the next County Board meeting. Schedule a short meeting prior to for HIRC approval.

Supervisor Breu wanted to express that he has concerns regarding ATV’s on roads. He read an article that stated 50% of fatalities have occurred on highways. In addition, there is a sticker placed on the ATV when it is sold that says, “Not for highway use”.

Supervisor Clendenning asked why an economic development study has never been done in Wood County regarding ATV’s. Supervisor Hahn stated that he thought that was in the process to begin this fall or early spring of 2022.

7. HIGHWAY

- a. Highway staff reports.
- b. Highway revenue report
- c. Highway vouchers. **Motion by Supervisor Breu and second by Supervisor LaFontaine to approve highway vouchers. Motion carried.**
- d. Request for hire – Truck Operator. R. Hawk said one of his truck operator retired and moved onto another job. He is requesting to hire a replacement. They have a list of names and will interview. **Motion by Supervisor Hokamp and second by Supervisor Thao. Motion carried.**
- e. Salt Storage Building Foundations Bids. **Motion by Supervisor LaFontaine and second by Supervisor Breu to go with the bid that is most advantageous to Wood County. Motion carried.**
- f. Surplus Lands. R. Hawk stated they sold a right-of-way and have another 12 acres they are considering selling.
- g. Attenuator Reimbursement. The DOT agreed to reimburse the Hwy. Dept. for the cost of the attenuator purchased earlier this year and has agreed to provide funds to purchase a second attenuator later in 2021.
- h. Marshfield Campus study update. Sheriff Becker and R. Hawk gave an update regarding the Marshfield Campus Study, which looks at the feasibility of moving the City of Marshfield Public Works and Street Department to the WCH Marshfield site on Galvin Avenue, along with providing shared space for the Highway Department and room for the Sheriff’s deputies and staff

who currently work out of the Norwood facility. The Study costs \$28K and WCH is responsible for approximately 30% of the study costs. Moving the Sheriff Deputies to the Galvin Avenue location improves safety for those officers who are responding to a call south of the city. The location is adjacent to Hwy 13 and US 10 which allows for faster and safer responses. The study should take 3 – 4 months to complete. It was discussed if they should also look in to adding a “holding area” as part of the study.

- i. Survey equipment updates. The current equipment the Hwy. Dept. is using is no longer supported by the company and is not working properly. They are requesting to move to Leica equipment. This cost would be approximately \$21k. Hwy is also discussing the options of installing base stations within the county, possible locations include Powers Bluff. These have a 15-mile radius, so they are hoping to place these centrally in Wood County. The cost to put in the base stations would be about \$10k, however, the vendor may offer a discount to install if available to the public. The surplus value on the old GPS/Survey equipment is estimated \$10K-\$12K.

8. PARKS AND FORESTRY

- a. Parks & Forestry staff reports
C. Schooley brought up that there has been an increase in security and vandalism issues out at South Wood County Park, as well as the rest of our parks properties. He is looking into options for security cameras through Solarus. Solarus currently has public Wi-Fi availability at South Wood County Park, and we would be able to use this for our security cameras. The cost to purchase and install cameras at the Red Sands Beach pavilion, South Park ranger station, White Sands Beach shelter, and the Nepco Lake shelter building, would be less than \$15,000. The entire HIRC urges C. Schooley to move forward with this project and find funding as soon as possible. It is an affordable project and needs to be completed as soon as possible. The HIRC also urges the Operations Committee to move forward with funding approval.
In addition, C. Schooley is concerned about the lack of LTE maintenance worker applications that we received this year. Out of a total of 7 positions, there are 3 open at this time. The wage is a hindrance to a good number of applicants. Currently, the pay range is \$11 - \$13/hr. The Hwy. Dept. stated their LTE's start at \$14/hr. C. Schooley will begin looking at comparisons in the area and may be requesting a pay raise soon. These positions are not included in the County's wage table. Also, check into the possibility of lowering the required minimum age of 18.
- b. Special Use Permits. Request from Jeremiah's Crossing to have their annual fundraiser at Dexter County Park. **Motion by Supervisor LaFontaine and second by Supervisor Breu. Motion carried.**
- c. Property and Information Technology Committee inquiry to consider sale of 2.5-acre parcel in South Wood County Park. C. Schooley states that this parcel in question is a part of the original park boundaries, which was purchased many years ago using state/federal grant funds. C. Schooley, as well as the HIRC, are not in favor of selling this dedicated property. **Motion by Supervisor LaFontaine and second by Supervisor Lee to respond to the PIT committee that the 2.5-acre property is not for sale. Motion carried.**
- d. Future requests of selling dedicated park properties. C. Schooley and the HIRC agree that dedicated park properties should not be for sale.
- e. 2020 Parks & Forestry Annual Report. It was requested that the names of all seasonal employees be listed. S Green will be making that change. C. Schooley will be presenting the Annual Report at the July county board meeting. C. Schooley also praised S. Green and F. Schubert for their work on the Annual Report. Three HIRC members would like a hard copy of the report.
- f. P&F Reservation software purchase. C. Schooley provided additional information, and recommends purchasing the software system from Konect. Konect is based out of Green Bay, and serves several WI Counties. This decision was made with consultation and assistance from

Chris M, IT. C. Schooley stated that the upfront cost will be approximately \$24,000, and annual maintenance fees would be \$1,600. The funds would come from the P&F Capital Projects non-lapsing account. These funds are available to use, and it is recommended that we move forward with the purchase. **Motion by Supervisor LaFontaine and second by Supervisor Breu to move forward. Motion carried.** Because there were expenses budgeted within the account that will not be spent in 2021, and because this expense will not exceed that budgeted expenses, C. Schooley does not believe a resolution would be needed. He will confirm with Finance.

- g. Wood County Forest 15-year plan Draft Chapter 2000. No changes or questions from HIRC. S. Green will place this Chapter online.
- h. Parks & Forestry revenue reports. No questions.
- i. Parks & Forestry vouchers. **Motion by Supervisor Hokamp and second by Supervisor Thao. Motion carried.**

9. Future Agenda Items. C. Schooley asked if HIRC would like to continue with our annual Parks, Forestry, and Highway tour this year. The HIRC stated they do. Staff will come up with date and location options for HIRC to consider.

R. Hawk wanted to let HIRC know that they applied for a \$384k transportation grant from the Ho-Chunk Nation and it was approved for 2024.

10. Set next meeting date: August 5, 2021, at 9:00 am at the Wood County Highway Department located at 555 17th Ave. North, WI Rapids, WI 54495
11. Adjournment. Meeting adjourned at 11:20 am.



Wood County

WISCONSIN

OFFICE OF
HIGHWAY COMMISSION

Roland Hawk
COMMISSIONER

July 6, 2021

To: Highway, Infrastructure & Recreation Committee

From: Roland Hawk, Highway Commissioner

Subject: Commissioner Report for July 6, 2021 HIRC meeting

Department Activities

Personnel

Commissioner received retirement letter from a 29 year seasoned truck operator effective July 6. The advertisement for his replacement has been posted. Seeking permission to fill. *Agenda item.*

Three newly hired truck operators started work in June.

Commissioner attended WCHA Executive Committee meeting & WCHA BOD meeting June 7, 2021 and the Joint WCA Transportation and Public Works Steering Committee & WCHA Legislative Committee meeting held at the Chula Vista in Wisconsin Dells. Commissioner also attended the WCHA Summer Road School Conference June 7, 8 & 9 in Wisconsin Dells.

Highway/Facility Projects

CTH BB (US 10 – CTH B) started in May with culvert replacements. The existing asphalt surface is 10 inches thick of which 3 inches were milled off to be recycled in our asphalt pavements, and the remaining 6 – 7 inches were pulverized last week of June. The new surface will be paved starting July 12. Work is expected to be complete by July 30.

Work on CTH N bridges (CTH F – CTH S) started June 15. The contractor started on the east bridge and encountered conflicts with two utilities. The contractor moved to the west bridge while waiting for utilities to relocate. The contractor is scheduled to complete the work on the 2 bridges the week of August 9 weather permitting. County crews will then replace the asphalt surface. This project is scheduled to be completed September 3, weather permitting.

Work on CTH N (CTH K – CTH F) includes paving the final surface started June 28. The pavement on this segment of highway was replaced in 2020, except for the final surface. The decision to not place the surface in 2020 was due to the weather conditions and areas with soft subgrade. There were repairs made to the soft subgrade in June and the new surface was installed.

Work at the Marshfield site to construct a State & a County salt shed has started. Crews have been preparing the site and foundations have been surveyed & staked. The contract to construct the foundations was advertised June 22. County crews will begin excavation for the foundations July 12.

Commissioner has been coordinating with City of Marshfield and Architect/Consultant on shared campus study at the Marshfield facility. At the request of the Sheriff's Department, space for deputies and investigators who report to the Marshfield area have been incorporated into the study.

Highway Maintenance

Crews applied chip seal to 26 miles of County Highways and 5 miles of Town and municipal roads in the first two weeks of June. All loose chips should be swept off the pavement by July and pavement markings should be re-applied in early July.

Several culverts have been replaced on CTH F in preparation for a project scheduled in 2022. In addition to CTH F, crews have been replacing failing culverts on various highways and town roads.

The surplus R/W on CTH JJ in the town of Port Edwards was sold and recorded on June 24. The USACOE have informed our engineering department the land located on CTH Y (Adler Street) on the north side of the City of Marshfield was a mitigation site and has numerous deed restrictions. The Engineer is coordinating with USACOE to identify the potential sale of this property.

Crews have been mowing State & County ditches and will have the first cut completed by July 15. Some areas with vision issues will be cut a second time in July. Some urban areas on the State Highways will be mowed and maintained shorter than rural areas.

ATV Plan/Development

Commissioner and Highway staff met with Sheriff Becker and his staff to discuss expanding highway ATV access and related issues. Commissioner used existing traffic volumes, DOT classification maps, crash data and highway cross-section data to develop a map showing county highways that do not exhibit safe conditions for ATVs. These routes were marked on a map along with highways in towns that do not wish to have ATVs on their roadways.

The Highway Department and Sheriff's Department are in agreement with which highways to restrict ATV access and which highways may be opened. Further discussion included modifying the current ATV ordinance to require all ATV/UTV operators to have liability insurance to operate on the county highway system and allow ATV/UTVs to travel at the posted speed limit. *Agenda Item.*

WisDOT Business

Wisconsin DOT has agreed to reimburse Wood County \$30,000 for the attenuator purchased in March 2020 and has preliminarily agreed to purchase a second attenuator later in 2021.

Engineering Equipment

Survey equipment purchased through Topcon in 2012 has not been dependable and upgrades are necessary. Support from Topcon is unreliable and is costly. Recently City of Wisconsin Rapids and local Registered Land Surveyors switched to Leica Geosystems for equipment and support. The Leica representatives have offered to partner with Wood County to install a base station to improve accuracy and provide reliable coverage. New GPS rover and data collector would need to be purchased, cost is \$21,715, which is discounted 20% for municipal contracts. There is an estimated \$10,000 - \$12,000 value in current equipment which could be sold on surplus.

The survey equipment is used on every project from collecting topographic survey to staking grades and elevations. Accuracy and reliable coverage save time and money on every project.

Accounting Supervisor Report

By John Peckham, Wood County Highway Department Accounting Supervisor

HIRC Meeting

Revenues

Revenues are as anticipated. We will be getting the second of three General Transportation Aids payments in early July. We have started up the asphalt plant so asphalt revenues have started to come in. Also, the increased trucking due to construction projects will result in higher machinery fund revenues.

Expenses

Expenses are as anticipated.

Other

In mid-July, I will begin work on the budget.

County of Wood
 DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Wednesday, June 30, 2021

	Actual	2021 Budget	Variance	Variance %
REVENUES				
Intergovernmental Revenues				
43531 State Aid-Transportation	\$627,020.56	\$2,194,425.00	(\$1,567,404.44)	(71.43%)
43534 State Aid-LRIP	198,952.75	975,000.00	(776,047.25)	(79.59%)
Total Intergovernmental	825,973.31	3,169,425.00	(2,343,451.69)	(73.94%)
Licenses and Permits				
44101 Utility Permits	20,545.00	16,000.00	4,545.00	28.41%
Total Licenses and Permits	20,545.00	16,000.00	4,545.00	28.41%
Intergovernmental Charges for Services				
47230 State Charges	559,056.13	1,114,354.00	(555,297.87)	(49.83%)
47231 State Charges-Highway	129,074.27	579,812.00	(450,737.73)	(77.74%)
47232 State Charges-Machinery	9,236.21		9,236.21	0.00%
47300 Local Gov Chgs	125,616.15	520,712.00	(395,095.85)	(75.88%)
47330 Local Gov Chgs-Transp	198,697.41	1,151,102.00	(952,404.59)	(82.74%)
47332 Local Gov Chgs-Roads		417,440.00	(417,440.00)	(100.00%)
47333 Local Gov Chgs-Bridges	(0.01)	74,917.00	(74,917.01)	(100.00%)
Total Charges to Other Governments	1,021,680.16	3,858,337.00	(2,836,656.84)	(73.52%)
Interdepartmental Charges for Services				
47470 Dept Charges-Highway	139,497.16	2,092,213.00	(1,952,715.84)	(93.33%)
Total Interdepartmental Charges	139,497.16	2,092,213.00	(1,952,715.84)	(93.33%)
Total Intergovernmental Charges for Services	1,161,177.32	5,950,550.00	(4,789,372.68)	(80.49%)
Miscellaneous				
48340 Gain/Loss-Sale of Salvage and Waste	6,047.96	6,700.00	(652.04)	(9.73%)
Total Miscellaneous	6,047.96	6,700.00	(652.04)	(9.73%)
Other Financing Sources				
49110 Proceeds from Long-Term Debt	2,350,000.00	2,350,000.00		0.00%
Total Other Financing Sources	2,350,000.00	2,350,000.00		0.00%
TOTAL REVENUES	4,363,743.59	11,492,675.00	(7,128,931.41)	(62.03%)
EXPENDITURES				
Public Works-Highway				
53110 Hwy-Administration	148,461.43	338,277.73	189,816.30	56.11%
53120 Hwy-Engineer	78,522.93	252,201.85	173,678.92	68.87%
53191 Hwy-Other Administration	164,044.46	333,809.28	169,764.82	50.86%
53210 Hwy-Employee Taxes & Benefits	(776,543.14)	1,612,034.11	2,388,577.25	148.17%
53220 Hwy-Field Tools	41,544.84	(832.98)	(42,377.82)	5,087.50%
53230 Hwy-Shop Operations	126,693.40	256,841.04	130,147.64	50.67%
53232 Hwy-Fuel Handling	(9,183.44)	(23,105.00)	(13,921.56)	60.25%
53240 Hwy-Machinery Operations	(451,057.88)	343,319.63	794,377.51	231.38%
53260 Hwy-Bituminous Ops	54,101.08	229,437.92	175,336.84	76.42%
53262 Hwy-Bituminous Ops	(3,783.59)		3,783.59	0.00%
53266 Hwy-Bituminous Ops	142,859.95	1,874,692.32	1,731,832.37	92.38%
53270 Hwy-Buildings & Grounds	90,083.04	183,568.29	93,485.25	50.93%
53290 Hwy-Salt Brine Operations	(36,525.24)		36,525.24	0.00%
53291 Hwy-Salt Brine Operations	9,091.32	150.00	(8,941.32)	(5,960.88%)
53281 Hwy-Acquisition of Capital Assets	64,202.49		(64,202.49)	0.00%
53310 Hwy-Maintenance CTHS		21,351.82	21,351.82	100.00%
53311 Hwy-Maint CTHS Patrol Sectn	744,588.00	1,887,686.10	1,143,098.10	60.56%
53312 Hwy-Snow Remov	484,556.18	890,438.04	405,881.86	45.58%
53313 Hwy-Maintenance Gang	52,154.20	103,303.39	51,149.19	49.51%
53314 Hwy-Maint Gang-Materials	2,244.91	2,900.00	655.09	22.59%
53320 Hwy-Maint STHS	610,884.55	1,109,246.76	498,362.21	44.93%
53323 Hwy-Maint STHS PBM	56,417.45		(56,417.45)	0.00%
53330 Hwy-Local Roads	286,161.88	1,126,479.33	840,317.45	74.60%
53340 Hwy-County-Aid Road Construction	91,116.87	475,418.61	384,301.74	80.83%
53341 Hwy-County-Aid Bridge Construction	8,120.13	129,393.16	121,273.03	93.72%
53490 Hwy-State & Local Other Services	185,182.23	517,068.91	331,886.68	64.19%
Total Public Works-Highway	2,163,938.05	11,663,680.31	9,499,742.26	81.45%
Capital Outlay				
57310 Highway Capital Projects	135,531.49	2,294,738.29	2,159,206.80	94.09%
Total Capital Outlay	135,531.49	2,294,738.29	2,159,206.80	94.09%

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
Highway Departmentwide
Wednesday, June 30, 2021

	Actual	2021 Budget	Variance	Variance %
TOTAL EXPENDITURES	2,299,469.54	13,958,418.60	11,658,949.06	83.53%
NET INCOME (LOSS) *	2,064,274.05	(2,465,743.60)	4,530,017.65	(183.72%)



Parks & Forestry Department Reports

Tuesday, July 6, 2021

Director Report, by Chad Schooley

- Continue overseeing Powers Bluff multi-use trail improvements
- Met with Emergency Management staff to discuss work release program and future project assistance
- Assisting P&Z with the rollout of the ATV economic impact/planning survey
- Met with Environmental Health employees from the Health Department to discuss beach water sampling requirements, and Powers Bluff shelter concession area permitting requirements
- Worked on the 2020 Annual Report, a copy of which is in the packet.
- Continued working with Chris M., IT, on finalizing our parks reservation system vendor recommendation. After a thorough search, and numerous demos, we recommend going with Konect software. Numerous counties in WI use this software vendor for their on-line reservation programs. The biggest improvements that this program offers, compared to our current system, include the following: customers may cancel and/or make changes to reservations on-line, customers may view availability and reserve shelters on-line, customers may purchase passes on-line (boatlanding, disc golf, trail passes), P&F staff can easily communicate to customers via email, and P&F staff can set up dynamic pricing (fees based off date of arrival instead of date reservation is made). These changes will make reservation and pass purchasing more user friendly, and will greatly reduce the number of phone calls that come into the office. In addition, the features will give Wood County more options, and up to date information, to help maximize the number of reservations made throughout the year. I would propose paying for the year 1 development cost using the Parks and Forestry non-lapsing Capital Projects Account. I will bring final costs, and additional information, to the HIRC meeting.
- The Properties and Information Technology Committee Chairman, Supervisor Breu, has asked me to provide that committee with information on what needs to be done to sell dedicated park property, specifically a 2.5 acre parcel in South Wood County Park, and to look for replacement property that could take its place. I have included an aerial photo of the 2.5 acre parcel of South Wood County Park that they have been discussing, along with an email related to this subject from 2019. Chairman Hahn asked to place this subject on the HIRC agenda.
- **Special Use Permits**
Saturday, August 21, 2021, Jeremiah's Crossing Inc. fundraiser, Dexter shelter building and surrounding area. Consists of car show, kids games, concessions, etc. The event rents the shelter for that day.

Construction Supervisor Report, by Dennis Quinnell

Construction Projects

- Work is ongoing on the Red Beach vault toilet. Boards are being sanded and varnished, and will be installed for the ceiling.
- Plans are being made for a storage small storage building at the South Park Campground, as well as a 2nd firewood storage shed at Dexter campground.

Maintenance Operations

- Summer maintenance operations continue ; trash control, mowing, cleaning restrooms/shelters, down trees, trail maintenance, etc.

Employee Matters

- We are still working short handed by 2 LTE's. Very few applications.
- I am with Safety/Risk on our Annual Safety Training for the LTE's returning, and for full time employees.

OTHER

- Another auction is being set up for July to dispose of used equipment/supplies, and large firewood logs.

Office Supervisor Report, by Sandra Green

Snowmobile / ATV

- Working on 2nd half payment for the snowmobile clubs.
- Continue to work on updating the ATV Trail/Route System map.
- Continue answering inquiries regarding the ATV trails and routes in the area.

Office

- Updated website, Travel Wisconsin, Facebook and Instagram with pertinent news.
- Worked with A. Dekleyn regarding the ATV/UTV survey. Electronically sent to all news media, all town officials, county employees and ATV/UTV clubs.
- It continues to be extremely busy in the office with camping and shelter reservations.
- Sent out news releases regarding the ATV/UTV survey.
- Worked on creating a Disability Motor Access permit for park properties.

Forest Administrator Report, by Fritz Schubert

- Timber Sales: Currently no active timber sales. Routine paperwork associated with final billings, sale close-outs, and return of performance bonds of several completed timber sale contracts. Also drafted and mailed contracts to successful bidders from last timber bid opening.
- Completed draft chapter 2000 of Wood County Forest 15-year plan.
- Completed Wood County Forest 2020 Annual Report.
- Cleaned and mowed shooting range.
- Investigated beaver problem in compartment 35 (vicinity of Hay Creek).
- Forestry Tech. has been working on project to construct/improve Powers Bluff multi-use trail.
- Mowed and cleaned up public shooting range.

**WOOD COUNTY PARKS & FORESTRY DEPARTMENT
REVENUE SUMMARY 2021**

JUNE REVENUE - JULY HIRC							
BUDGETED REVENUES	46721 SOURCE	FEES	YTD REVENUE 2021	YTD REVENUE 2020	JUNE REV 2021	JUNE REV 2020	ACTUAL REV 2020
\$ 420,000.00	Camping Reservations (PAYPAL & In Office Cash/Check) All site types.	\$10 Resv. Fee+/\$18/\$21/\$23/\$26/\$33	\$222,905.09	\$ 169,346.94	\$51,292.39	\$ 70,326.66	\$ 379,606.13
\$ 100,000.00	Camping Self-Registration, All site types	\$18/\$21/\$23/\$26/\$33	\$28,097.63	\$ 49,760.19	\$13,500.47	\$ 18,127.96	\$ 125,846.17
\$ 45,000.00	Campground Firewood Sales	\$6 per rack	\$13,999.05	\$ 15,116.58	\$6,600.95	\$ 8,513.74	\$ 43,746.76
\$ 8,000.00	Ice	\$3 (7 lbs.) /\$6 (20 lbs.)	\$3,188.63	\$ 3,187.67	\$2,363.99	\$ 2,223.69	\$ 8,287.14
\$ 1,600.00	Non-Camper Dump Fee	\$12 (2021 Increase)	\$754.51	\$ 485.31	\$504.27	\$ 244.55	\$ 2,341.21
\$ 800.00	Camper Storage Fee	\$15/wk - \$60/mo	\$85.31	\$ -	\$71.09	\$ -	\$ 800.52
\$ 800.00	Washer/Dryer	\$2 wash / \$2 dry/\$1 Laundry Pods	\$96.68	\$ 37.91	\$60.66	\$ 37.91	\$ 568.94
\$ 50,000.00	Shelters Enclosed (SP, NP, DX, PB, Nepco, ATV)	\$100/\$150/\$175/\$200/\$225	\$27,127.97	\$ 23,897.52	\$5,407.58	\$ 6,335.55	\$ 47,670.04
\$ 10,000.00	Shelters - Open (DX, SP, RSBP, White Sands)	\$75/\$125	\$8,554.51	\$ 5,587.59	\$1,255.92	\$ 1,398.02	\$ 9,047.31
\$ 800.00	General Park User Fees (outside of normal shelter fee areas)	\$50 / \$10 per picnic table	\$50.00	\$ 616.11	\$0.00	\$ -	\$ 663.50
\$ 25,000.00	Powers Bluff Winter Recreation Tickets, Parties, Rentals & Concessions	\$10/\$15/\$250/\$450/\$500	\$12,884.84	\$ 31,810.06	\$0.00	\$ -	\$ 31,810.06
\$ 2,000.00	Trail Passes (Ski/Snowshoe/Multi-Use)	\$5/daily; \$15/annual; \$40/family	\$1,854.50	\$ 1,493.84	\$0.00	\$ -	\$ 1,503.32
\$ 6,500.00	Disc Golf	\$2 / \$4 / \$20 / \$40 (2019 Inc.)	\$3,535.24	\$ 3,650.67	\$807.58	\$ 1,219.38	\$ 6,449.96
\$ 2,000.00	Parks Pulpwood	Market Price	\$0.00	\$ -	\$0.00	\$ -	\$ -
\$ 25,000.00	Boat Launch	\$20/annual; \$5/daily	\$14,221.00	\$ 18,250.05	\$4,888.63	\$ 9,630.33	\$ 24,336.31
\$ 1,000.00	45123 - Violations (non-tax)	\$50.00	\$50.00	\$ 100.00	\$50.00	\$ 100.00	\$ 700.00
\$ 20,000.00	Miscellaneous*	Misc.	\$8,425.61	\$ 22,932.21	\$0.00	\$ 18,356.38	\$ 61,876.50
\$ 1,500.00	Gift Certificates	Gift Certificates	\$155.01	\$ -	\$109.01	\$ -	\$ 2,144.67
\$ 720,000.00			\$345,985.58	\$346,272.65	\$86,912.54	\$136,514.17	\$747,398.54
Misc. *PB Land Rental, General Donations, Hay Cutting, Scrap Metal, Cost of replacement of damaged materials in campgrounds (firepits), etc.							
\$ 5,000.00	Powers Bluff Project Donations Non-Lapsing	Informational purposes only. CASH/CHECK/PAYPAL	\$140.00	\$ 26.00	\$140.00	\$ 26.00	\$ -
\$ 350,000.00	46813 - Timber Sales & Wood Cutting (90%/County & 10%/Townships) Monthly totals = NET Revenue	CONTRACTED	\$235,408.33	\$ 173,720.61	\$0.00	\$ 11,437.04	\$ 369,031.14
\$ 3,000.00	Auctions - Non-Lapsing	WI Surplus	\$5,730.50	\$ 3,932.00	\$4,925.50	\$ -	\$ 6,572.00
TOTAL REVENUE:			\$587,264.41	\$523,951.26	\$91,978.04	\$147,977.21	\$1,123,001.68

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2020



ANNUAL REPORT

2020

HIGHWAY INFRASTRUCTURE & RECREATION COMMITTEE (HIRC) MEMBERS



JAKE HAHN, CHAIRMAN



AL BREU



DAVE LAFONTAINE



LEE THAO



JOHN HOKAMP

2020 PERSONNEL

PARKS AND FORESTRY DIRECTOR..... CHAD SCHOOLEY
FOREST ADMINISTRATOR..... FRITZ SCHUBERT
FOREST TECHNICIAN.....CLYDE DAMMANN
PARKS CONSTRUCTION SUPERVISORDENNIS QUINNELL
OFFICE SUPERVISOR & /ATV/ SNOWMOBILE TRAIL COORDINATOR
.....SANDRA GREEN
ADMINISTRATIVE SERVICES 4SUE POTOCKI
PARKS LEAD MAINTENANCE WORKERSSCOTT FOX
MATT HUBER
BRAD O' DONNELL
PARKS MAINTENANCE WORKERSRON GILSON
JESSE KOSTOLNY
SETH DUPEE
DAN VOLLERT

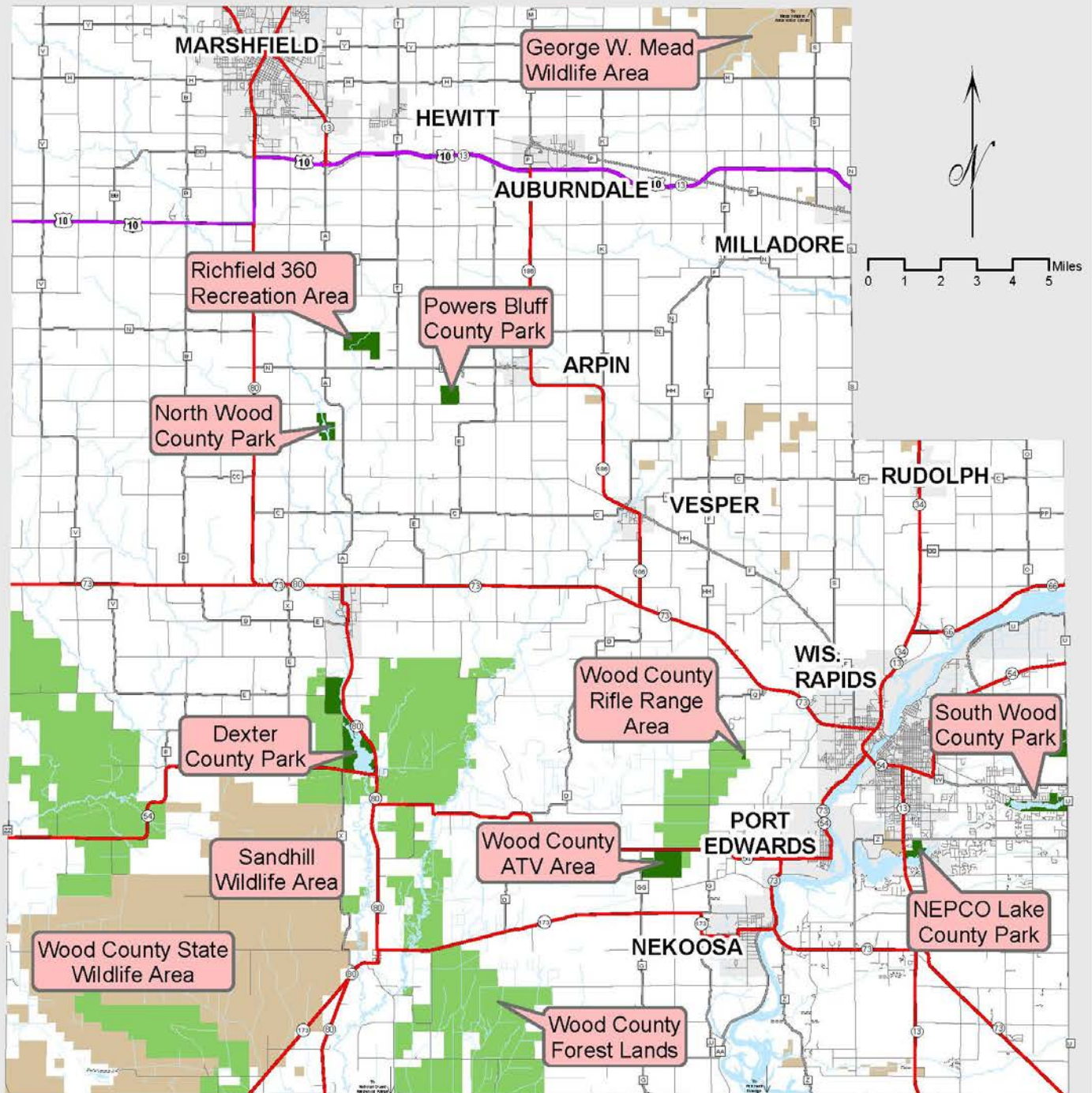
2020 SEASONAL EMPLOYEES

LTE IISouth Park: Doug Christianson, Mike Witt
.....North Park: Peter Johnson, Joey Biebl
.....Dexter Park: Jerome Kumm, Brant Hall
RANGERSSouth Park: Chet James
.....North Park: Scott Tranbarger
.....Dexter Park: Hans Lien
EMT'S at Powers Bluff Recreation Area Taryn Miller
..... Andrew Yerke
..... Angie Yerke
..... Christina Klein

Parks and Recreation Areas



WOOD COUNTY, WISCONSIN



DIRECTORS REPORT

By: Chad J. Schooley, Parks and Forestry Director

Two Thousand Twenty (2020) marked the 85th (1935-2020) anniversary of the Wood County Parks system. Over the past 85 years, our parks have developed into one of the premier county park systems in the state. Our mission statement is “To develop, maintain, and operate facilities, resources, and programs that meet the outdoor recreation, environmental, and economic needs of the public; and provide clean, safe, quality family enjoyment at a reasonable cost”.

In addition to our parks system, Wood County owns and manages approximately 38,000 acres of county forest property. Wood County was one of the initial counties in the state to enroll land under the County Forest Crop Law, beginning in 1932. Through the years, this program has gone through numerous changes. The forestry program’s mission statement is to manage, conserve and protect these resources on a sustainable basis for present and future generations.

In 1991, the Wood County Parks Department merged with the Forestry Department to form the Wood County Parks and Forestry Department.

The year 2020 will forever be associated with the Covid-19 pandemic. This virus impacted the entire world physically, socially, economically, mentally, and emotionally. Local business and services had to adjust to constant challenges due to state mandates regarding mask wearing, social distancing, determining “essential” businesses, and limited allowable indoor capacities. In addition, businesses had to decide between employees working remotely or in office, and area school boards had to decide between in person and/or virtual instruction.

Although many businesses suffered a negative effect from this pandemic, and from the restrictions that came as a result, it became clear early on that demand for outdoor recreation was going to increase. Public parks, recreation, and forestry departments had to make decisions whether to delay opening, open with restrictions, or remain closed throughout the season. Some of these operational decisions were based off state “Health Orders”, while others were based off local “Health Orders”. The Wood County Parks and Forestry Department made the decision to continue providing as many outdoor recreational opportunities as was allowed within these orders. These decisions were made in consultation with the Wood County Health Department, who provided pertinent information and signage, which was placed throughout each park.

Due to social distancing and building capacity limits, the number of shelter reservations decreased by 18% from 2019. Several annual community events cancelled, as well as smaller family gatherings. Public events cancelled in 2020 included: Kiwanis Youth Outdoor Event, Jigsaw Autism Awareness Run, State Waterski Show Tournament and the Bluegrass Music Festival, to name a few.

Activities that could be done outside, while still being socially distanced, saw large increases over the previous year. Camping unit nights increased 33%, revenue from boat landing parking permits 17%, disc golf permits 61%, and firewood sales 71%. Vehicle counters, located at our main park locations, showed an increase at South Park of 18%, North Park 27%, Nepco 32%, and Powers Bluff 12%. These counters are active from May 1 – October 31 each season. These increases occurred during a year, in which most large community events were cancelled, which would typically bring in thousands of users and vehicles during a “normal” year.

As mentioned prior, many businesses suffered negative effects throughout the pandemic. According to Travel Wisconsin, Wood County's tourism direct visitor spending decreased by 30% from 2019. Wood County had seen a consistent increase each year the previous 5 years. However, throughout Wisconsin, outdoor recreation was the top driver of overnight stays in 2020. Tourism was the fourth largest industry in Wisconsin in 2020. The Wood County Parks and Forestry Department played a large role in bringing those tourism dollars into Central Wisconsin. More importantly, these public properties and facilities provided a much-needed location for people to visit and enjoy in a safe manner, when much of the state was instructed to stay home. **This year definitely showed the importance, and value, of providing quality public outdoor recreation facilities and opportunities!**

In this annual report, we have summarized some of the different projects and timber sales that were completed in 2020. Although our maintenance staff spent much of their time and resources on cleaning and sanitizing all of the restrooms, shelter buildings, and common touch points throughout the parks, they continued to maintain existing facilities and amenities, and added new facilities and opportunities in 2020.

Larger projects completed in 2020 included: Completion of the White Sands Beach House remodel project, construction of a 2nd firewood storage shed at North Park, 2019 windstorm damage roof repairs on the South Park ranger station and the Red Sands Beach vault toilet building, and completion of the ATV Intensive Use Area parking lot grading and paving project.

The Parks and Forestry Department maintains a variety of properties with the help of local volunteers and clubs. Some of the clubs that we worked with in 2020 include the Central Wisconsin ATV Riders club, 7 snowmobile clubs, River Cities Nordic Ski club, 2 disc golf clubs, MSTC Urban Forestry program, 3 campground hosts, as well as many other volunteers. Without their assistance, we could not provide the opportunities that we do. The Parks and Forestry Department is also a host site for Emergency Management work crews throughout the year. In 2020, Emergency Management work crews put in 1,179 work hours, as opposed to 5,195 hours in 2019, assisting in maintaining the parks. This dramatic reduction in hours was due to the work release program being shut down for most of the year due to Covid-19.

The WCP&F Department has continued to pursue Federal and State DNR matching grants in the development and improvement of our parks. In 2020, Wood County did not apply for any new WI DNR Outdoor Recreation Development Grants. However, Wood County continues to receive funds annually for the WI DNR snowmobile and ATV trail maintenance grant program.

County Forest operations continue to be an important resource to Wood County. There are 37,826 acres of managed "County Forest Land" for timber production and public hunting, fishing, wildlife watching, and other non-consumptive recreational uses. We also administer the Timber Sales program to manage the forest on the County Forest Lands. In 2020, timber revenue improved over 2019 due to improved winter logging conditions. Gross Timber sale revenue slightly exceeded 2020 budgeted timber revenue resulting in \$406,798.07 gross (\$366,118.27 net). It should be noted that the closure of the Verso mill in July 2020 did have an impact on which timber sales were able to be cut, and we currently still have a few older contracts left on the books. Furthermore, the Verso mill closure and uncertainty in pulpwood markets has resulted in lower bid prices on stumpage and fewer bids received.

PARKS PROJECTS

SOUTH PARK

1. Concluded White Beach shelter house remodel
2. Remodeled Willow Run vault toilet
3. Storm damage repair on Ranger Cabin
4. Storm damage repair on Red Sands vault toilet

POWERS BLUFF

1. Improved service road connecting 160 acre park with new 223 acre property
2. Roughed in 1.4 miles of single track trail
3. Added signage on all trail sections
4. Installed a small berm at bottom of tube hill to improve safety

DEXTER PARK

1. Landscaped the new sites at the ATV camping area
2. Replaced the failing septic system at the ATV camping area

NORTH PARK

1. Constructed new firewood storage building
2. Began work on the shelter kitchen remodel

OTHER

1. Graded and blacktopped ATV intensive use area parking lot, relocated wash down station and landscaped picnic area
2. Added countertop and additional receptacles in the ATV intensive use area shelter
3. Rehabbed Bakerville East Fork snowmobile bridge (phase I)

COUNTY FOREST

Wood County Forest Lands—37,826.21 acres

TIMBER SALES AND RECON

- Established and sold five County Forest timber sales totaling 177 acres. *Note: Additionally one timber sale (66 acres) was established but did not sell. Intentions were to rebid this sale in spring 2021 timber bids.*
- Total bid value was \$98,501.00 in spring (5-27-20) bid opening. *Note: Only one bid opening was held in 2020 due to extra workload associated with DNR 3-Year County Forest Audit, SFI/FSC Forest Certification Audits, 15-Year Comprehensive Forest Management Plan. Also Verso mill closure in July 2020 and uncertainty in local timber market and effect on stumpage prices was a factor in reduced timber offerings.*
- Routine administration of all active timber sales. There were 12 timber sales active during 2020.
- For 2020, Timber Sale Revenue = \$406,798.07 (Gross) - or - \$366,118.27 (Net).
- Updated compartment reconnaissance data on 1,208 Acres.

ACCESS/ FOREST ROADS & TRAILS

- Mowed brush and grass on 34.5 miles of county forest access roads.
- Re-graded and improved drainage on 7.4 miles of county forest access roads.
- Road improvement projects:
 - 1) Hazelnut Trail – Placed .25 miles of 1.25” road base.
 - 2) Spur off HWY X – Regraded, improved with used RR ballast.
 - 3) Peterson Road - Regraded, placed 1.25” road base, and improved drainage, approximately .4 miles.
 - 4) Placed eight truckloads of used railroad ballast on forest road north of HWY 173 in order to fix soft spots and holes.
 - 5) Constructed new road (.25 mi) east off of park road for access to firewood for parks.
- Mowed all hunter-parking areas.

TREE PLANTING, SITE PREPERATION, INVASIVE SPECIES, & TSI

- No hand planting of seedlings occurred due to a lack of planting sites.
- Direct seeding (spring 2020) of Jack Pine on 16 acres, compartment 71 – stands 12 & 21 previously scarified by DNR dozers in fall of 2019.
- Scarified approximately 12 acres for future Jack pine direct seeding project. DNR dozers operated in Compartment 18 – stand 11 (6 acres), and Compartment 71 – stand 20 (6 acres).

LAND TRANSACTIONS

- Investigated, cruised, and appraised timber on 160 acres of forestland possibly for sale on Lone Tree Lane. Did not pursue and land sold to another party.
- There were no other land transactions associated with Wood County Forest in 2020.

ACCESS & PERMIT ISSUES

- There were no access permits or other access related issues in 2020.

WILDLIFE RELATED

- Attended Wood County Wildlife Area Committee meetings, provided input/information, and performed designated duties.
- Wildlife projects “funded with Nickel-an-Acre” State Grant: Red Shouldered Hawk surveys as follows:
 - Compartment 23 – stands 5,11,12,17
 - Compartment 54 – stands 1,15,22
 - Compartment 62 – stand 1
 - Compartment 68 – All stands N. of Hemlock Road in traditional RSH nesting area
- Tag Alder/Aspen shearing to improve grouse and woodcock habitat, Approximately 7 acres in Compartment 35-stand 3. Funded through Nickle-an-Acre.

- Conducted Karner Blue Butterfly surveys as needed for timber sale purposes. Completed necessary reports.
- Continued and monitored process of redrafting/renewing Karner Blue Butterfly SHCA.
- Investigated beaver dam activity/complaints in compartments 7, 14, 21, 28, 32, 53, 65. Removed two beaver dams and solicited volunteer help from professional trappers, snowmobile club, and adjacent landowner. Beaver activity continues to increase and is becoming a management problem as fur prices have plummeted and trapper numbers have decreased.
- Skunk Creek Dam – Mowed grass and brush on dike as required by DNR dam program.
- Mowed wildlife openings associated with Disabled Hunter Blinds.

RECREATION RELATED

- Participated in Wood County ATV Route and Trail Planning Group. Purpose to establish a system of interconnected routes and trails throughout Wood County as directed by Wood County Board. Participating departments included Parks and Forestry, Highway, Planning and Zoning.
- Signed and maintained new miles of Wood County ATV Trail on Wood County Forest (5.1 miles).
- Began planning and permit application process with WDNR Water Reg. personnel for approximately 4 miles of new ATV trail development. Project was previously approved for funding (\$407K) through WDNR ATV grant program. DNR Covid practices and employee policies have hampered and contributed to a slow start for this project.
- ATV intensive use area: maintained signs, painted trees/color coded loops and segments, improved sections of trail (parks & DNR dozers), improved emergency access routes (parks dozer).
- Cut and removed many large red and white pine along perimeter of ATV Intensive Use Area parking lot in preparation for DNR ATV grant funded improvement project. Tree removal was accomplished with the assistance of DNR – Wisconsin Rapids forestry staff.
- Continued working with volunteer group developing a system of mountain bike trails in the South Bluff block of Wood County Forest.
- Constructed helicopter emergency landing area on the west end of South Bluff for possible emergencies related to mountain bike accidents, hunting, and logging in a remote area of the County Forest.
- Shooting Range maintenance: mowing (6x), cleaning (14x). Clean-ups consisted of whole range efforts, or simply emptying barrels depending on need. The Wilderness Sportsman's Club assisted clean-up efforts at times. Graded parking lot, improved drainage of lot and range, replaced one culvert on snowmobile trail on east side of range. Replaced damaged and missing signs and installed two new shooting benches.
- Richfield 360: Began project to improve signage on ski /hiking trails.

OTHER

- Located section corners and ran property lines between county and adjacent private land as needed. Total line distance run was approximately 1.50 miles.
- Continued effort to write a new 15-Year Comprehensive Management Plan for Wood County Forest. This is a statewide effort by all County Forests to update their management plans, and is required by statute.
- Prepared for and participated in three-year DNR Audit of Wood County Forestry Accounts, Programs, and Timber Contract Administration.

- Forest Certification Audit – Prepared for and participated in FSC/SFI surveillance audits of County Forest Program.
- Contributed to parks firewood efforts by locating suitable supply of firewood from Wood County Forest, arranging harvest and transport of wood.
- Set up several public firewood cutting areas.
- Removed two illegal deer stands.
- Investigated several instances of dumping, illegal tree cutting, and illegal motorized use on the county forest.
- Participated in the Enviro-thon event/competition as a station captain. Developed a new forestry test for “virtual competition”.
- Completed effort with Corporation Counsel to collect performance bond dollars from credit union associated with logger who did not complete contracts. Resulted in \$35K settlement.

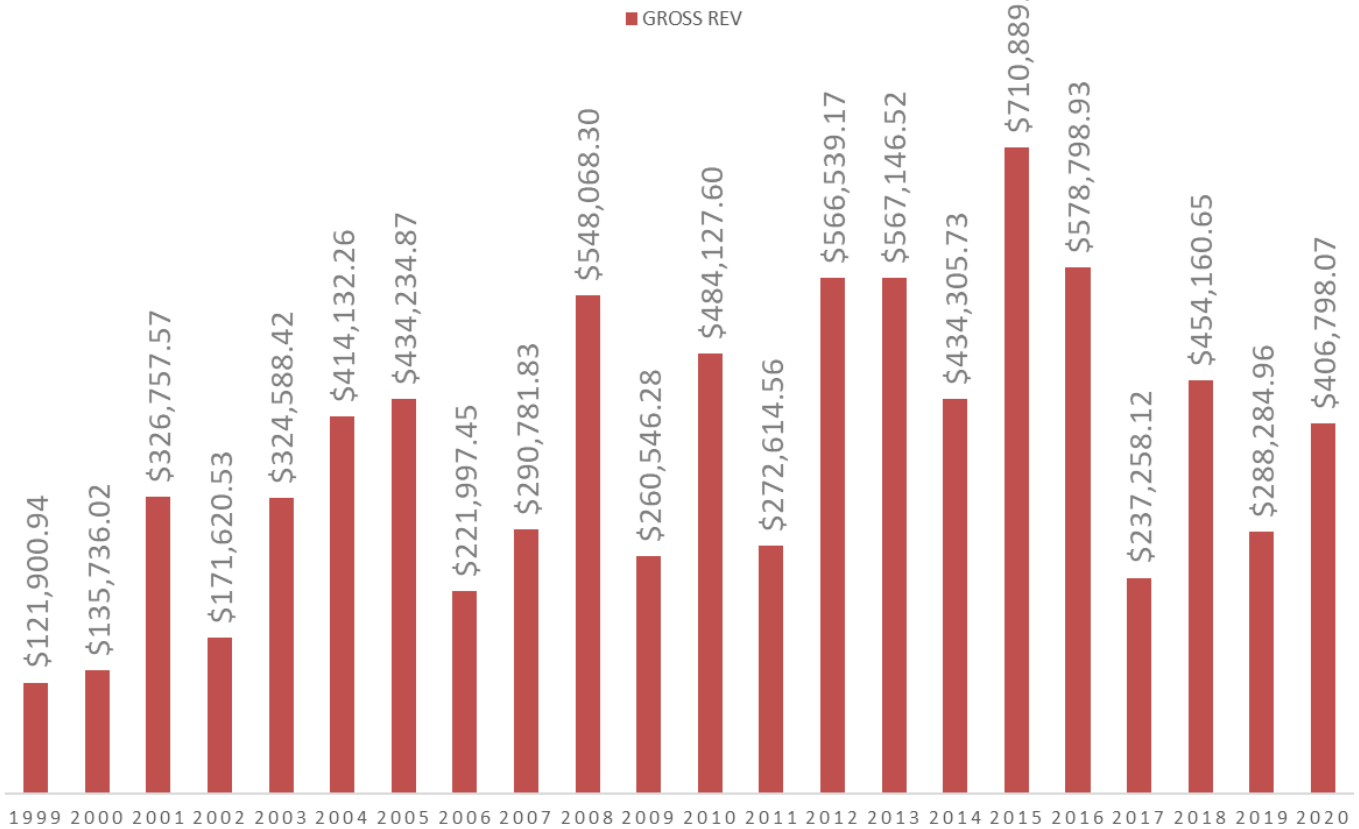
PARKS ASSISTANCE

- Powers Bluff: Improved and extended service road near the bottom of the hill. Began project to build/improve multi-use trail. Moved spoil pile and created additional berm(s). Improved drainage at bottom of hill.
- Assisted with water line installation at ATV Intensive Use Area.

MEETINGS AND TRAINING

- Served on WCFA personnel committee.
- WCFA: attended spring forest administrator meetings and quarterly conference calls. Legislative/certification and Board of Directors meetings via zoom/teleconference.
- Training: DNR firefighter annual refresher training.
- Attended regular monthly HIRC meetings.

WOOD COUNTY FOREST TIMBER REVENUE (GROSS) 1999 - 2020



Year	GROSS REV		
1999	\$121,900.94		
2000	\$135,736.02		
2001	\$326,757.57	2011	\$272,614.56
2002	\$171,620.53	2012	\$566,539.17
2003	\$324,588.42	2013	\$567,146.52
2004	\$414,132.26	2014	\$434,305.73
2005	\$434,234.87	2015	\$710,889.98
2006	\$221,997.45	2016	\$578,798.93
2007	\$290,781.83	2017	\$237,258.12
2008	\$548,068.30	2018	\$454,160.65
2009	\$260,546.28	2019	\$288,284.96
2010	\$484,127.60	2020	\$406,798.07

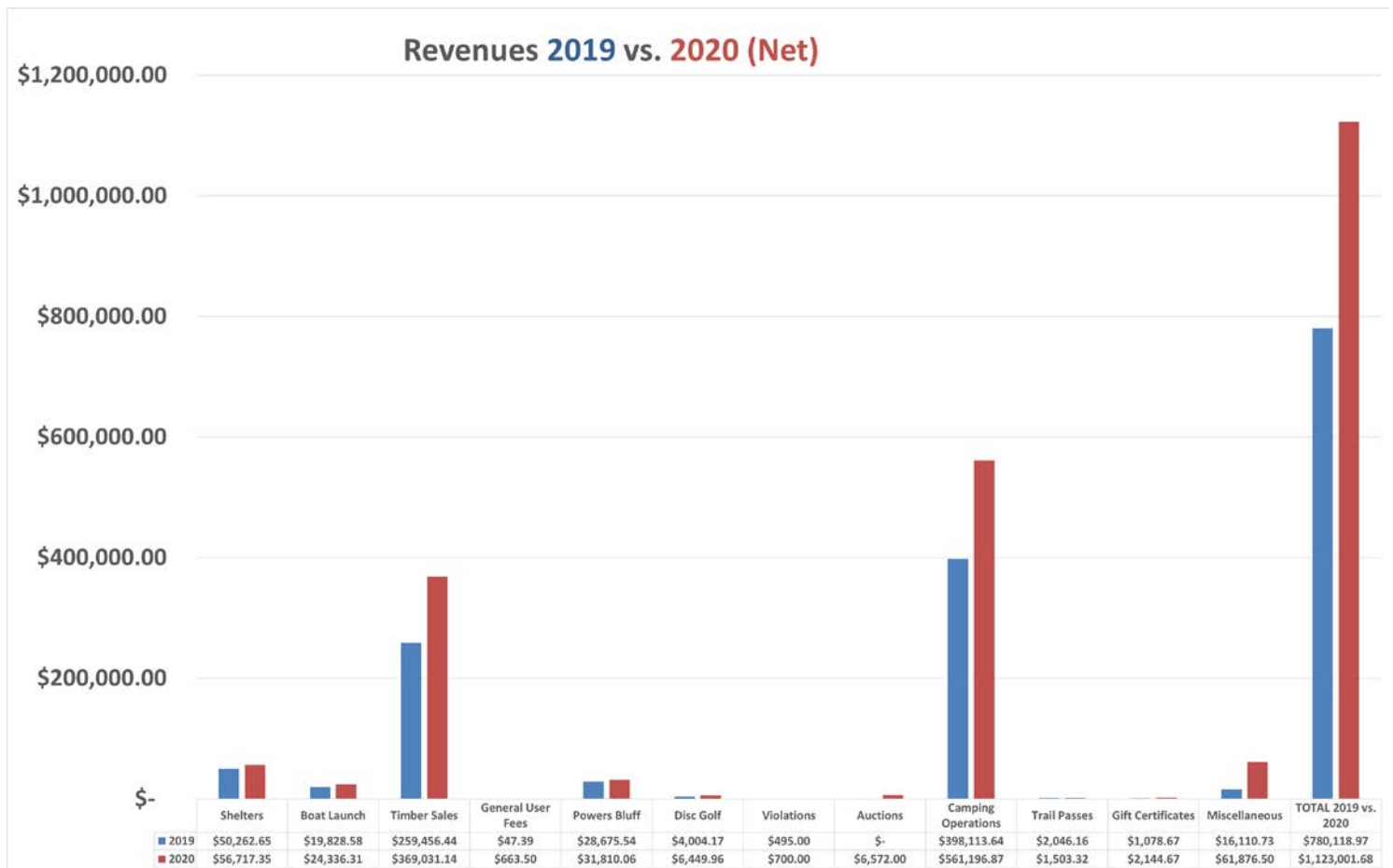
TIMBER SALES TRACT SUMMARY - WOOD COUNTY FOREST					
CALENDAR YEAR: 2020					
				APPRAISED	
SALE #	TRACT #	TOWNSHIP	ACRES	VALUE	BID VALUE
781	5-19	PORT EDWARDS	20	\$ 9,250.00	\$ 9,720.00
779	8-19	PORT EDWARDS	59	\$ 13,848.00	\$ 15,255.00
780	2-19	PORT EDWARDS	62	\$ 41,823.00	\$ 42,886.00
782	6-19	PORT EDWARDS	36	\$ 18,900.00	\$ 30,640.00
		TOTALS:	177	\$83,821.00	\$98,501.00

2020 COUNTY FOREST TIMBER REVENUE PAYMENT TO TOWNS			
TOTAL TOWNSHIP REVENUE:		\$40,679.80	
TOWN	ACRES IN COUNTY FOREST	% OF TOTAL ACRES	10% PAYMENT
CARY	701.37	1.85	\$752.58
CRANMOOR	3,601.08	9.52	\$3,872.72
DEXTER	7,883.88	20.84	\$8,477.67
HILES	9,360.28	24.75	\$10,068.25
PORT EDWARDS	5,602.18	14.81	\$6,024.68
REMLINGTON	6,582.71	17.4	\$7,078.29
RICHFIELD	358	0.95	\$386.46
SENECA	3,736.71	9.88	\$4,019.16
TOTAL	37,826.21	100.00	\$40,679.80
101-2100-24460-000-000			
February 10, 2021 - Sandra Green			

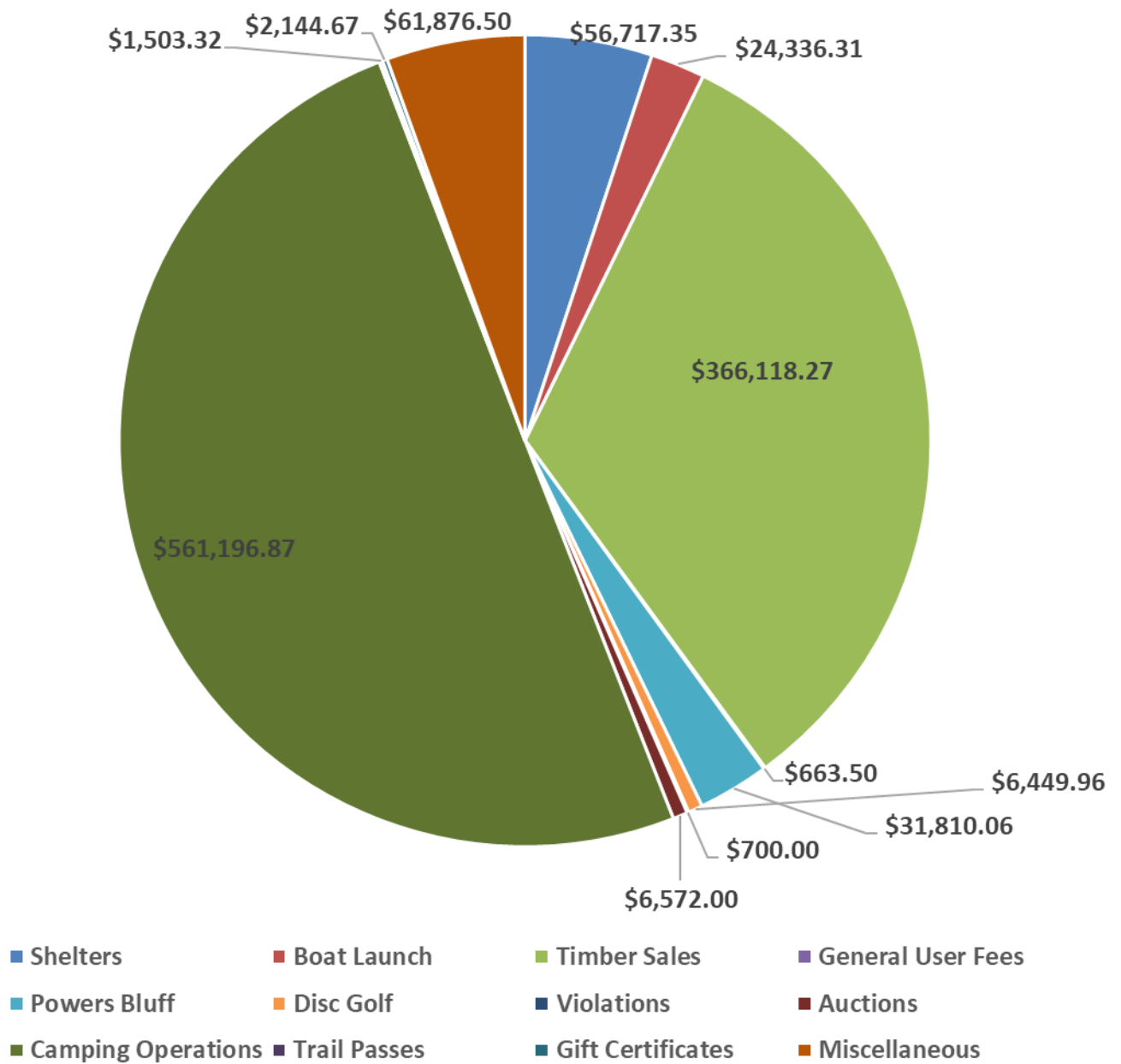
2020 PARKS AND FORESTRY EXPENSES AND REVENUES						
BUDGETED TAX LEVY EXPENSES:						\$725,359.00
EXPENSES:						
SNOWMOBILE/ATV TRAILS						\$158,471.42
PARKS/FORESTRY						\$1,711,817.09
STATE ROADS/STATE WILDLIFE (56111-56911)						\$11,169.19
PARKS & FORESTRY CAPITAL PROJECTS						\$5,954.93
TRANSFER TO P&F FUND						\$131,430.00
TOTAL EXPENSES:						\$2,018,842.63
REVENUES:						
STATE/FEDERAL AID						\$558,916.87
FINES						\$650.00
P&F USER FEES/COUNTY FOREST STUMPAGE						\$1,083,863.56
MISCELLANEOUS						\$27,930.34
TRANSFER FROM NON-LAPSING P&F FUND						\$131,430.00
TOTAL REVENUES:						\$1,802,790.77
NET EXPENSES						(\$216,051.86)
NET DECREASE P&F NON-LAPSING CAPITAL PROJECTS ACCOUNT						\$478,851.08
NET TAX LEVY (Net Income Loss)						(\$694,902.94)

WOOD COUNTY PARKS & FORESTRY THREE YEAR SUMMARY

	2018	2019	2020
PARKS OPERATION			
EXPENSES	1,721,092.55	1,968,154.94	2,018,842.63
CAPITAL OUTLAY			
EXPENSES	34,330.75	206,834.50	5,954.93
REVENUES	1,131,805.12	1,017,702.00	1,802,790.77
P&F NON-LAPSING CAPITAL PROJECTS			
DOLLARS USED	651.54	177,401.02	478,851.08
(DECREASE)/(INCREASE)			
NET TAX LEVY (Net Income Loss)	(588,635.89)	(773,051.92)	(694,902.94)



Revenue Services Provided in 2020 (Net)



THREE-YEAR CAMPGROUND OCCUPANCY TOTALS BY NIGHTS

	2018	2019	2020
DEXTER COUNTY PARK	5,941	5,669	7,696
NORTH WOOD COUNTY PARK	4,320	3,670	5,467
SOUTH WOOD COUNTY PARK	5,526	5,244	6,298
TOTALS:	15,787	14,583	19,461

THREE YEAR (SEASON) POWERS BLUFF TICKET TOTALS

	2017-2018	2018-2019	2019-2020
1 ST SESSION 10AM-NOON	481	1,070	1,730
2 ND SESSION NOON-2PM	350	1,401	1,915
3 RD SESSION 2PM-4PM	379	NO 3 RD SESSION <i>ALL DAY PASSES</i> 73	NO 3 RD SESSION <i>ALL DAY PASSES</i> 84
PARTIES	128	165	340
TOTALS:	1,338	2,709	4,069

THREE YEAR BOAT LAUNCH PASS TOTALS

	2018	2019	2020
DAILY PASS	1,255	1,268	1,428
ANNUAL PASS	730	729	918
TOTALS:	1,985	1,997	2,346

THREE YEAR (SEASON) CROSS COUNTRY SKI PASS TOTALS

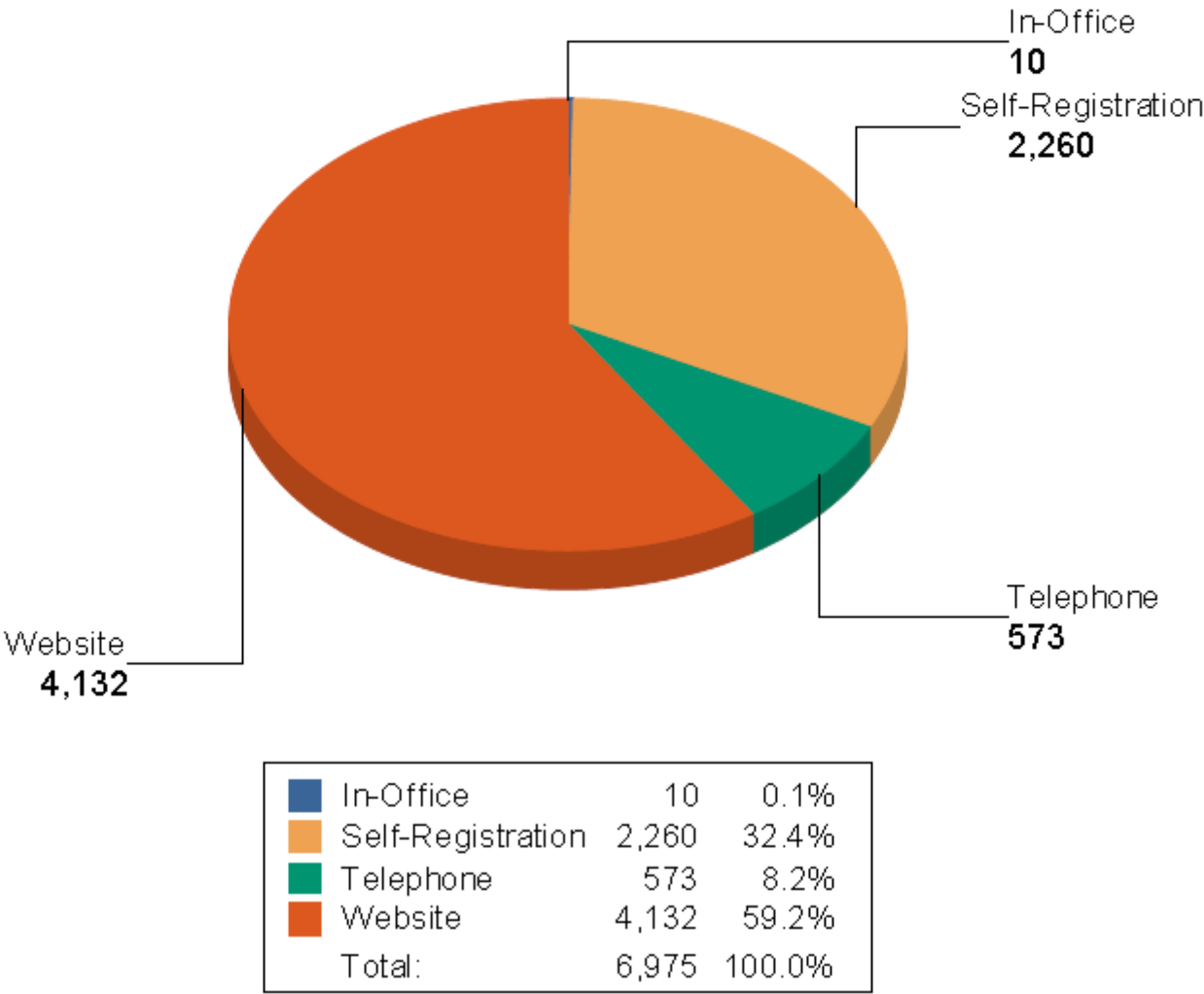
	2017-2018	2018-2019	2019-2020
DAILY PASS	47	3	99
ANNUAL SINGLE & FAMILY PASSES	62	141	67
TOTALS:	109	144	166

THREE YR CAMP FIREWOOD NUMBER OF RACKS SOLD

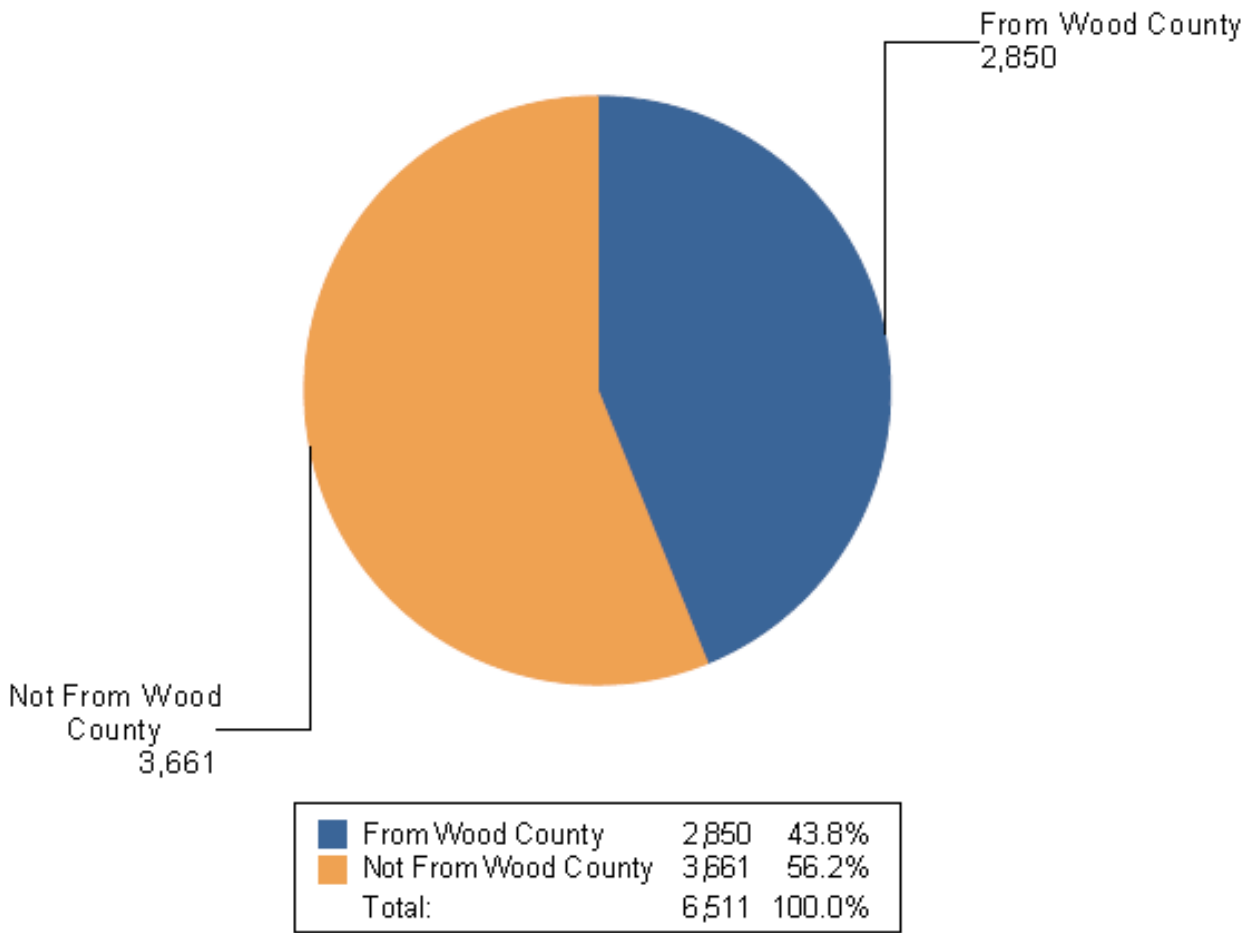
	2018	2019	2020
DEXTER PARK	1,831	1,842	3,041
NORTH PARK	1,593	1,252	2,604
SOUTH PARK	1,605	1,468	2,176
TOTALS:	5,029	4,562	7,821

Campsite Reservations by Booking Method

Booking Dates: 1/1/2020 through 12/31/2020



Campground Customers from Wood County



SHELTER RESERVATIONS – 2019 vs. 2020

2020 SHELTER RESERVATIONS BY MONTH/PARK	RSBP	SP-E	SP-O	WHITE SANDS ENC	WHITE SANDS OPEN	NP	NEPCO	DEXTER	PB	ATV PARK	DEXTER OPEN	2019	2020	Difference
JANUARY							10	0	2	3		7	15	8
FEBRUARY							7	1	2	0		16	10	-6
MARCH							4	0		0		11	4	-7
APRIL	0	0	0	0	0		0	0		0	0	10	0	-10
MAY	1	0	2	0	0	1	2	2	1	0	0	40	9	-31
JUNE	4	8	5	6	4	6	9	2	5	1	2	61	52	-9
JULY	2	8	3	5	4	5	10	6	5	0	1	74	49	-25
AUGUST	9	25	4	5	3	5	10	2	4	0	0	54	67	13
SEPTEMBER	6	1	1	1	1	8	10	1	7	0	0	34	36	2
OCTOBER	2	5		0	0	3	10	1	3	1	0	15	25	10
NOVEMBER							10		0	0		11	10	-1
DECEMBER							9		2	0		7	11	4
TOTALS	24	47	15	17	12	28	91	15	31	5	3	340	288	-52

2020 SHELTER RESERVATIONS BY EVENT/PARK	RSBP	SP-E	SP-O	WHITE SANDS ENC	WHITE SANDS OPEN	NP	NEPCO	DEXTER	PB	ATV PARK	DEXTER OPEN	2019	2020	
ANNIVERSARY PARTY			1									6	1	-5
APPRECIATION EVENT												0	0	0
BABY SHOWER	2	3	3	2	1	2	11		2			11	26	15
BIRTHDAY PARTY		3		2	3	1	6	1		2	1	18	19	1
CHURCH FUNCTIONS / Neighborhood Table	8			1		2						9	11	2
CHRISTMAS PARTY (non-family related)												0	0	0
CLASS REUNION		1										5	1	-4
CLUB EVENTS (Rotary, Lions, Fisheree's, Kiwanis, Wood Carver's)												4	0	-4
COMPANY GATHERINGS				2		1	4					22	7	-15
CONFIRMATION PARTY												0	0	0
CURLING EVENT												0	0	0
FAMILY HOLIDAY GATHERINGS							11					6	11	5
FAMILY REUNIONS/GATHERINGS	1	1	3		2	1	5	1			1	25	15	-10
FUNDRAISING EVENTS	1	3	1				4	2		3		14	14	0
FUNERAL/DINNER/EVENT	1											2	1	-1
GENDER REVEAL EVENT												1	0	-1
GOING AWAY PARTY												0	0	0
GRADUATION	4	5	3	8	2	9	13	8	5		1	38	58	20
MEETING/GENERAL/Training/ Wood Carvers Event/Nepco Ski Club							5		1			18	6	-12
MEMORIAL SERVICE/CELEBRATION OF LIFE EVENT		1					3	1	1			4	6	2
RETIREMENT PARTY					1							4	1	-3
SKI TOURNAMENT RELATED EVENTS	4	1					5					34	10	-24
SCHOOL/COLLEGE EVENTS												0	0	0
SCOUTS/4H EVENTS / KARATE		1					1					3	2	-1
TUBE/SKI/snowshoe event									7			9	7	-2
UNKNOWN/OTHER	1	17	3									5	21	16
WEDDING-BRIDAL/REHEARSEL/ENGAGEMENT/SHOWERS/GIFTOPENING	2	11	1	2	3	11	22	1	14			64	67	3
WOOD COUNTY DEPARTMENTAL MEETINGS						1	1	1	1			38	4	-34
TOTALS	24	47	15	17	12	28	91	15	31	5	3	340	288	-52

3 YEAR SHELTER RESERVATION TOTALS

	Red Beach Pavilion	South Park Encl	South Park Open	White Sands Encl	White Sands Open	North	Nepco	Dexter Encl	Powers Bluff	ATV Park	Dexter Open	TOTAL
2018	45	59	24			46	120	28	24			346
2019	43	53	23			43	115	15	40	7	1	340
2020	24	47	15	17	12	28	91	15	31	5	3	288

In 2019, we began renting out the ATV Intensive Use Area enclosed shelter and the Dexter open shelter.

In 2020, after we remodeled White Sands, we began renting those out as well.

We had many cancellations in 2020 due to Covid19. Overall, however, we had only 52 less reservations than the prior year.

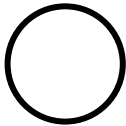


Facebook Statistics of Total Likes per Year				
	2017	2018	2019	2020
<i>Parks Main Page</i>	<i>1,960</i>	<i>2,872</i>	<i>3,904</i>	<i>4,678</i>
Dexter	305	412	590	986
South Park	429	523	657	1,012
North Park	524	591	765	1,260
Nepco	151	191	276	648
Powers Bluff	610	728	931	1,192
ATV Intensive Use Area	143	233	415	765
Rifle Range	76	102	151	502
TOTAL LIKES:	4,198	5,652	7,689	11,043

&

Instagram Statistics of Followers (Launched in 2018)			
Woodcowisc.parks	2018	2019	2020
FOLLOWERS	233	400	578
POSTS	35	60	76
FOLLOWING	13	14	18





ORDINANCE #

Introduced by
Page 1 of 1

Highway Infrastructure and Recreation Committee

ITEM# 6-1
DATE July 20, 2021
Effective Date Upon Passage and Publication

Motion:	Adopted:	
1 st	Lost:	
2 nd	Tabled:	
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority <input type="checkbox"/> Two-thirds		
Reviewed by: _____, Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: To amend Wood County Ordinance #404, Designating All-Terrain Vehicle Routes

FISCAL NOTE: None

WHEREAS, Wood County currently holds Ordinance #404 that defines the provisions and standards for highway access, and

WHEREAS, the needs and nature of all-terrain vehicle usage of County Highways has changed since the ordinance’s adoption and

WHEREAS, the Highway Department has noted an increase for requests to access County Highways with all-terrain vehicles and

WHEREAS, property owned by the Highway Department needs to be protected.

THEREFORE BE IT ORDAINED, that the Wood County Board of Supervisors hereby adopts the revised Wood County Designating All-Terrain Vehicle Routes Ordinance #404 as attached, and

BE IT FURTHER ORDAINED, that the Wood County Highway Ordinance #404 as adopted by this action become effective upon passage and publication as required by statute.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

{ }

Adopted by the County Board of Wood County, this _____ day of _____ 20 ____ .

County Clerk County Board Chairman

TABLE OF CONTENTS
Designating All-Terrain Vehicle Routes

404.01 Designating All-Terrain Vehicle Routes.....	404-1
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WOOD COUNTY ORDINANCE #404 DESIGNATING ALL-TERRAIN VEHICLE ROUTES

404.01 Designating All-Terrain Vehicle Routes

(a) *Intent.* To authorize the Wood County Highway Commissioner (Commissioner) to establish all-terrain vehicle (ATV) routes on portions of Wood County highways following due consideration of the recreational value to connect trails and weighted against possible dangers, public health, liability aspects, terrain involved, traffic density and history of automobile traffic, applicable to potential and existing routes.

(b) *Statutory Authority.* The ATV routes are created pursuant to § 23.33(8)(b), Wis. Stats. The provisions of § 23.33, Wis. Stats. and of Wisconsin Administrative Code NR 64 regulating ATV operation, are hereby adopted by reference thereto.

(c) *Routes.* The Commissioner shall designate what portions of county highways are ATV routes and will keep the oversight committee updated with respect to such routes and changes to them. The Commissioner shall have said routes properly posted.

1. All Wood County Highways are designated ATV routes except where otherwise indicated.
2. The commissioner shall have the authority to temporarily or permanently close ATV/UTV routes for safety, maintenance, or other appropriate reasons. Such closures shall be subject to review and final determination by the Highway Infrastructure and Recreation Committee. The Highway Department shall erect temporary or permanent signs indicating the route closure.
3. A copy of approved/closed ATV/UTV routes, along with a map showing their locations, shall be kept on file at the highway department.

(d) *Annual Reviews of ATV Routes.* All ATV routes established pursuant to this ordinance shall be reviewed annually by the Commissioner and the Highway Infrastructure and Recreation Committee to consider the continued value, efficacy and need for the ATV routes as well as the inclusion of additional ATV routes, all pursuant to and in accordance with the intent of this ordinance.

(e) *Conditions.* In addition to all statutory and regulatory requirements for ATV operation, as a condition for the use of these routes, the following rules shall apply to all ATV operators (and passengers) when using the routes:

1. Operators and passengers, when applicable, shall comply with all federal, state, and local applicable laws, orders, regulations, restrictions and rules, including Section 23.33, Wis. Stat., and Wisconsin Administrative Code NR 64.
2. All ATV operators shall observe ~~posted~~ ~~ATV speed limits~~ and comply with posted roadway speed limits.

3. All ATV operators shall ride single file on the right side of the paved portion of the highway
- ~~4. All ATV operators shall slow their vehicle to 10 mph or less when operating within 100 feet of a person who is not operating an ATV, snowmobile, motorcycle, or other motor vehicle.~~
5. ATVs and UTVs may be operated on the designated route if, and only if, routes are signed in accordance with NR 64.12(7), DNR guidelines, and the Manual on Uniform Traffic Control Devices (MUTCD), including Wisconsin's Supplement.
6. All ATVs shall operate only on the paved portion of the roadway and gravel shoulder. Operation on the grassy in-slope, ditches, or other highway right-of-way is prohibited and illegal.
7. All ATV/UTVs must be licensed in Wisconsin or display a valid non-resident ATV/UTV trail pass.
8. All ATV/UTV riders who operate an ATV/UTV on a designated route shall carry liability and or other insurance.

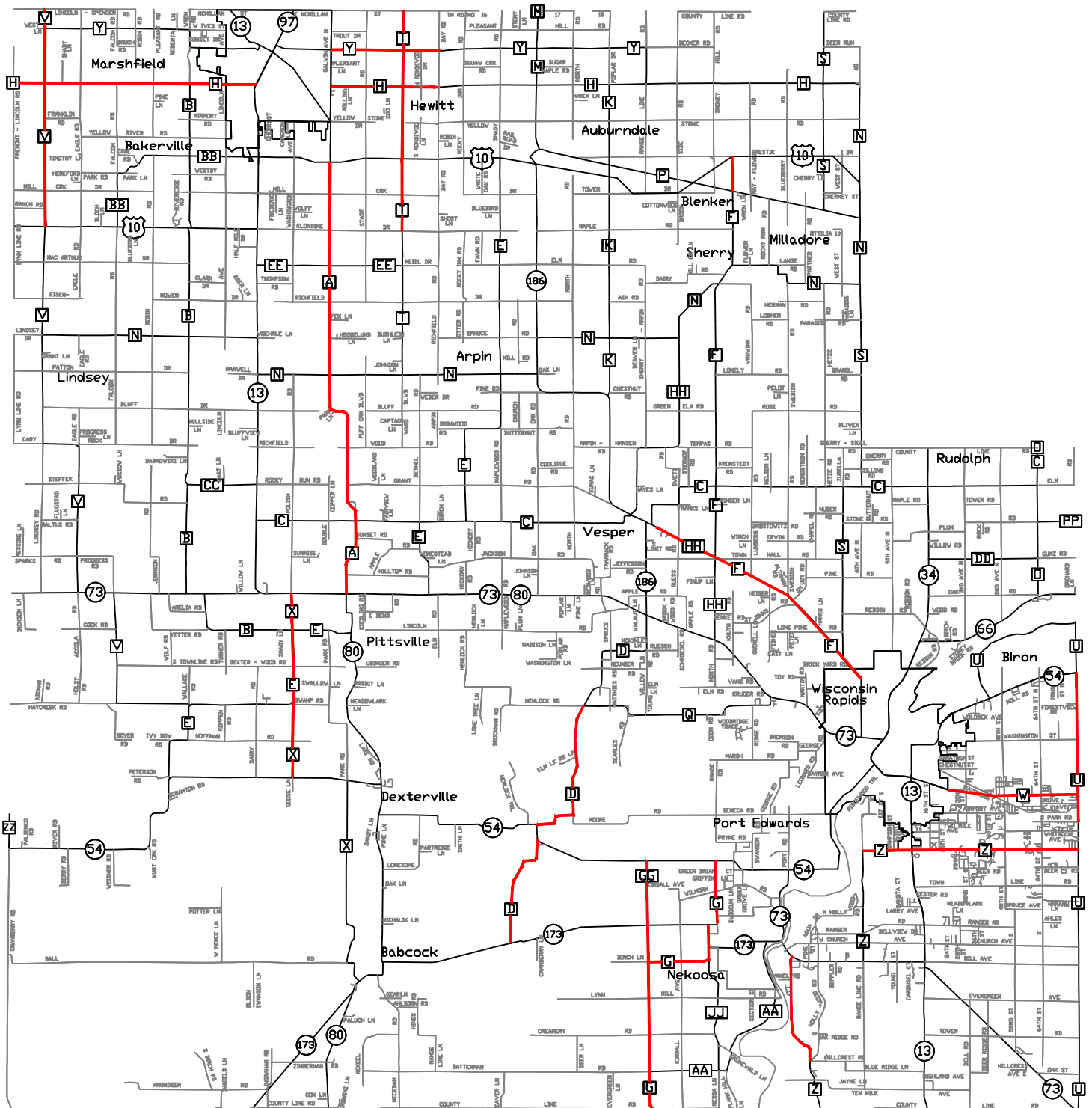
(f) *Enforcement.* This ordinance shall be enforced by the Wood County Sheriff's Department via the use of citations.

(g) *Penalties.* The penalties as set forth in § 23.33(13) Wis. Stats., are adopted by reference. A forfeiture of not less than \$50.00 or more than \$500.00 including court costs is hereby established.

(h) *Severability.* The provisions of this ordinance shall be deemed severable and it is expressly declared that Wood County would have passed the other provisions of this ordinance irrespective of whether or not one or more provisions may be declared invalid. If any provision of this ordinance or the application to any person or circumstances is held invalid, the remainder of the ordinance and the application of such provisions to other person's circumstances shall not be deemed affected.

Section 2. That said ordinance shall take effect upon passage and publication as required by law.

Wood County Highway ATV Road Map



Legend

— CLOSED ATV/UTV Routes

**PROPERTY AND INFORMATION TECHNOLOGY COMMITTEE
MEETING MINUTES**

DATE: Thursday, July 1, 2021
TIME: 9:30 a.m.
PLACE: Wood County Courthouse – Room 114

PRESENT: Al Breu, Bill Winch, Dennis Polach, Laura Valenstein
Via WebEx: Brad Hamilton

OTHERS PRESENT (for part or all of the meeting): Nicole Gessert, **See attached list.**

1. The meeting was called to order at 9:30 a.m. by Chair Breu.
2. Public Comments: None.
3. Approve minutes from the previous meeting.

Motion (Polach/Hamilton) to approve the minutes from the previous meeting. Motion carried unanimously.

4. (a) Supervisor Winch asked for clarification on items within the Information Technology vouchers. Amy Kaup answered general questions pertaining to her department's vouchers.

Motion (Valenstein/Hamilton) to approve the vouchers for the Information Technology Department. Motion carried unanimously.

(b) Kaup provided information pertaining to projects in her department.

(c) Kaup shared information pertaining to a possible MOU related to providing IT services to County Municipalities. Discussion ensued.

Motion (Hamilton/Polach) to approve the MOU template for providing IT services to County Municipalities. Motion carried unanimously.

5. (a) Supervisor Winch asked for clarification on items within the Maintenance vouchers. Reuben Van Tassel answered general questions pertaining to his department's vouchers.

Motion (Valenstein/Hamilton) to approve the vouchers for the Maintenance Department. Motion carried unanimously.

(b) Van Tassel provided information pertaining to projects in his department.

6. Jason Grueneberg from Planning and Zoning, shared information regarding the West Jackson Street reconstruction project.

7. Joe Eichsteadt, Wisconsin Rapids City Engineer provided further information regarding the West Jackson Street reconstruction project related to the State and DOT involvement as it pertains to eminent domain. Discussion ensued

Motion (Valenstein/Polach) for Corporation Counsel to create a Resolution to authorize the County Clerk to execute the necessary documents to convey the nominal property interests the City of Wisconsin Rapids needs from Wood County for its West Jackson Street road improvement project. Motion carried unanimously.

8. (a) Jason Grueneberg shared a Resolution to authorize the petitioning of the City of Wisconsin Rapids for the discontinuance of that part of Avon Street between Market and 5th Street for the construction of the new jail. Discussion ensued.

Motion (Hamilton/Valenstein) to approve the Resolution to authorize the petitioning of the City of Wisconsin Rapids for the discontinuance of that part of Avon Street between Market and 5th Street for the construction of the new jail and send to County Board. Motion carried. Voting no; Winch.

- (b) Jason Grueneberg shared a Resolution to authorize the Property and Information Technology Committee to seek the rezoning of real property to be used for the construction of the new jail and to negotiate for the relocation of easements on said parcels. Discussion ensued.

Motion (Hamilton/Valenstein) to approve the Resolution to authorize the Property and Information Technology Committee to seek the rezoning of real property to be used for the construction of the new jail and to negotiate for the relocation of easements on said parcels and send to County Board. Motion carried. Voting no; Winch.

- (c) County Board Chair, Lance Pliml commended the Jail AdHoc Committee on the momentum they pursued with the jail study. Pliml indicated the next step would be to retain the services of a Construction Manager and Architect. Discussion ensued.

Motion (Valenstein/Hamilton) to direct the Facilities Director and the Sheriff Administration to retain the services of a Construction Manager and Architect for the building of a new Jail. Motion carried. Voting no; Winch.

9. Steve Schneider from Bug Tussell Wireless gave an update on broadband expansion efforts in Wood County. Bug Tussell Wireless is inquiring if Wood County would partner for a broadband wireless grant with a July 31st, 2021 deadline.

Motion (Valenstein/Winch) to partner with Bug Tussell Wireless for a broadband wireless grant application with the July 31st, 2021 deadline. Motion carried unanimously.

10. Jason Grueneberg gave an update on the status of some County owned properties.

11. Agenda items for the next meeting:

- County owned properties

12. There will be a special meeting before County Board on Tuesday, July 20, 2021 at 9:00 a.m. The next regular Committee meeting will be Monday, August 2, 2021 at 9:30 a.m.

13. Chair Breu declared the meeting adjourned at 11:33 a.m.

Minutes recorded and prepared by Nicole Gessert. Minutes in draft form until approved at the next PIT meeting.

Property & Information Technology Committee Meeting

July 1, 2021

NAME (PLEASE PRINT)	REPRESENTING
Bill Clendenen	WCB #15
Laura Valenstein	WCB 12
Reuben Vantassel	WC MAINT.
Jason Grunberg	P+Z
Amy Karp	IT
Dennis Polach	WCB #14
Wm. W. H.	WCB #14
Cynthia Porter	BTW
Peter Kastenholz	Corp. Counsel
Steve Schneider	BTW
Shawn Becker	WCB
Quentin Ellis	WCS
Shawn	WCS
Lance Pencil	WCB
JOE EICHSTANT	W.R. CITY
VIA WEBEX:	
BRAD HAMILTON	WCB #18
TRENT MINER	COUNTY CLERK
JASON DEMARCO	IT
ED NEWTON	FINANCE

5

ITEM# 1-2

DATE January 20, 2009

Effective Date January 20, 2009

RESOLUTION# 09-1-2

Introduced by Executive
Page 1 of 1

Committee

Motion: Adopted: ☒

1st Hendler Lost: ☐

2nd Rozar Tabled: ☐

No: 0 Yes: 19 Absent: 0

Number of votes required:

☒ Majority ☐ Two-thirds

Reviewed by: PAK, Corp Counsel

Reviewed by: PAK, Finance Dir.

LAD

INTENT & SYNOPSIS: To authorize and direct the appropriate officials to sign the Fourth Amended Memorandum Agreement between the County, the City of Marshfield (City), and the University of Wisconsin Board of Regents (BOR), which would enable the City to develop and sell land instead of leasing it to the BOR.

FISCAL NOTE: No direct economic impact on the County. The proposal allows for immediate economic development of property which would increase the County's tax base.

SOURCE OF MONEY: n/a

WHEREAS, in the 1960s the County, City, and BOR entered into an agreement whereby all of the parties provided support for the establishment of an Agricultural Research Station (ARS) in the vicinity of Marshfield, and

WHEREAS, over the past 40 years the ARS has grown and in the 1990s relocated much of its operation to southern Marathon County, all of which changes were approved by amendments to the original agreement, and

WHEREAS, as part of the Third Amended Memorandum Agreement in the 1990s, the BOR determined it would no longer have a long-term need for the County's old Norwood asylum 78-acre tract but the City wanted that parcel for current economic development on the southern half and future economic development on the northern half and so the deal that was negotiated resulted in the County exchanging the 78-acre tract with the City for a 144-acre parcel in southern Marathon County that the BOR was relocating much of its ARS operations to, and

WHEREAS, the City has been approached by a local business that would like to expand its operations onto the northern half of the 78-acre tract but the Third Amended Memorandum Agreement has restrictions on the use of that parcel that the BOR wanted in the 1990s but has now agreed to waive, and

WHEREAS, the County is a party to the Third Amended Memorandum Agreement and although the proposed changes to it that have been agreed to by the City and BOR do not directly impact the County, as a party to it, the County must sign off on it, and

WHEREAS, the Executive Committee has reviewed the matter and finds that the proposed changes to the Third Amended Memorandum Agreement allow for more rapid economic development in the County, thereby benefiting the City and the County, and therefore the Committee recommends the entire Board approve the execution of the Fourth Amended Memorandum Agreement, the originals of which are available for review in the Corporation Counsel's office.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS hereby resolves to authorize and direct the County Board Chairman and County Clerk to execute the triplicate originals of the Fourth Amended Memorandum Agreement between Wood County, the City of Marshfield, and the University of Wisconsin Board of Regents pertaining to the Agricultural Research Station.

[Signature]
[Signature]
[Signature]
[Signature]

RANDY SCHIFERL (Chairman)

TRENT MINER

PETER HENDLER

LANCE PLIML

DONNA ROZAR

Adopted by the County Board of Wood County, this

20th

day of January 20 09

[Signature]
Cynthia Cepress

County Clerk

[Signature]
Randy Schiferl

County Board Chairman

FOURTH AMENDED
MEMORANDUM AGREEMENT

This agreement is made this 9th day of Dec., 2008, by and between the Board of Regents of the University of Wisconsin System (BOR), the City of Marshfield, Wisconsin (City), and Wood County, Wisconsin (County).

WHEREAS, the City wishes to exchange lands for lands owned and leased by the BOR and the current Marshfield Station which are necessary for a City project; and

WHEREAS, the BOR would enhance the dairy research and outreach capabilities of the College of Agriculture and Life Sciences and its Marshfield Station with a new Dairy facility on a 500+ acre site within ten miles of the current station; and

WHEREAS, the City is willing to undertake the purchase of a site acceptable to the BOR, and contribute to the cost of construction of the new facilities to permit the exchange; and

WHEREAS, the County is willing to convey, subject to the release of the leasehold interest by the BOR, 78.4 acres to the City;

NOW, THEREFORE, in consideration of the forgoing the parties agree to amend the Third Amended Memorandum Agreement dated November 1, 1999, thereto:

The lease agreement shall be amended as follows:

Paragraph 4. The paragraph shall be replaced with only the following language remaining:

4. The BOR also agrees to terminate leasehold interest on the 40 acre parcel at the northeast corner of Yellowstone Drive and Galvin Avenue, being the Southwest Quarter of the Southwest Quarter of Section 15, Town of Marshfield, to allow that land to be conveyed to the City, provided that the City shall relet such land to the BOR on similar terms and conditions for a period of ten (10) years after the date of purchase of the land being exchanged therefore by the City.

Paragraph 7. This paragraph shall be changed from 12 acres to 16 acres as follows:

7. The BOR shall grant to the City an Option to Purchase the 140 acres it owns in Section 15 of the Town of Marshfield, lying north of Yellowstone Drive, except that portion of said land on which the current station, headquarters, laboratories, and offices are located, being 16 acres more or less.

Page 2 of 2

In Witness Whereof, the parties hereto have executed this Agreement as of the date first above written.

City of Marshfield

By: [Signature] Mayor

By: [Signature] Finance Director
[Signature] City Clerk

Board of Regents of the University of Wisconsin System

By: [Signature]

Deborah A. Durcan, Vice President for Finance
University of Wisconsin System Administration

Wood County

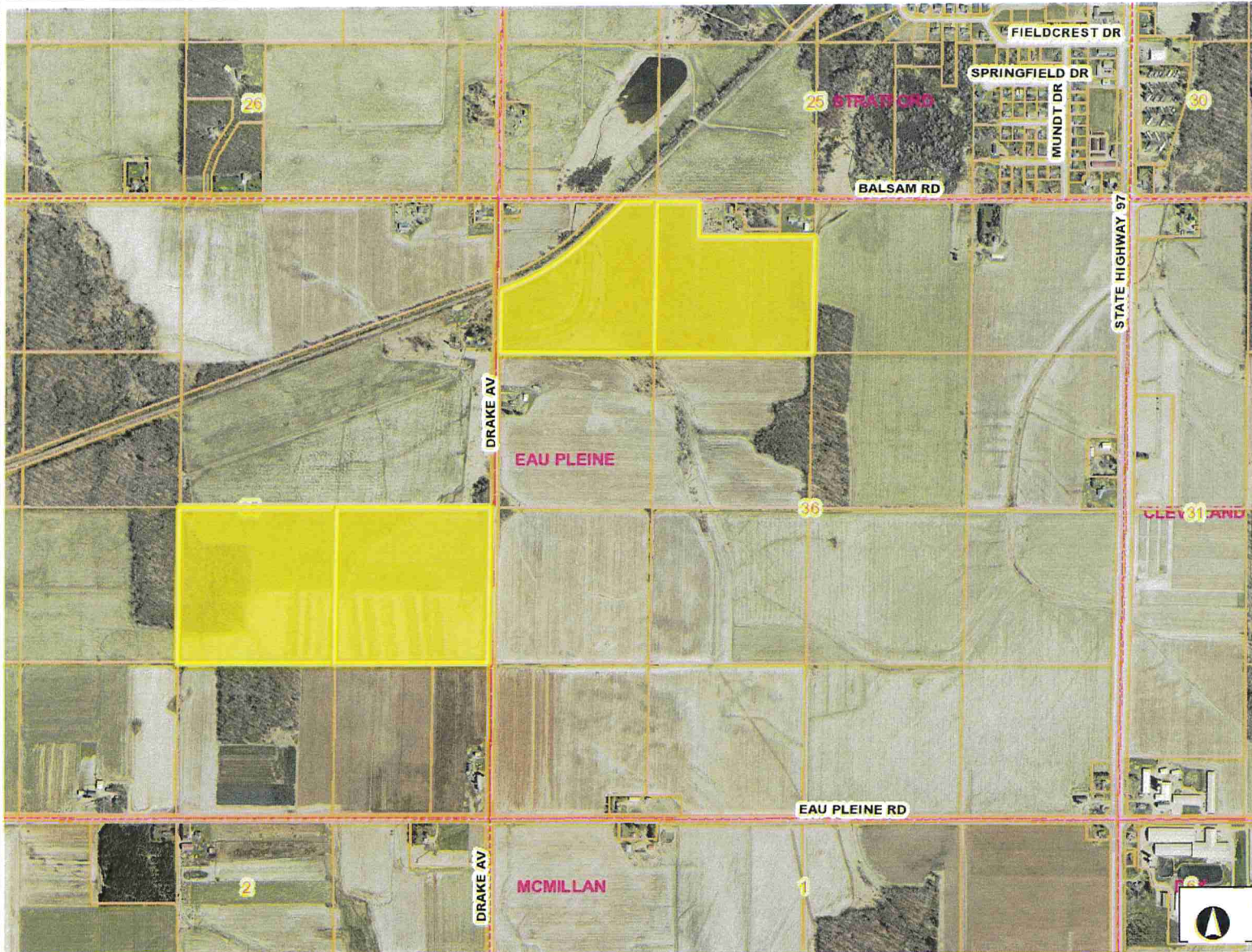
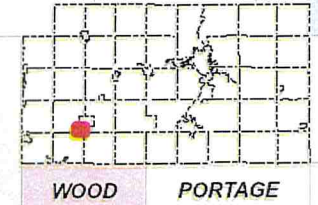
By: [Signature] County Clerk
[Signature] Board Chairman



WAUSAU

Land Information Mapping System

TAYLOR LINCOLN



Legend

- Road Names
- Parcels
- Parcel Lot Lines
- Section Lines/Numbers
- Right Of Ways
- Named Places
- Municipalities
- 2020 Orthos Countywide
 - Red: Band_1
 - Green: Band_2
 - Blue: Band_3

630.13 0 630.13Feet



NAD_1983_HARN_WISCRS_Marathon_County_Feet

DISCLAIMER: The information and depictions herein are for informational purposes and Marathon County-City of Wausau specifically disclaims accuracy in this reproduction and specifically admonishes and advises that if specific and precise accuracy is required, the same should be determined by procurement of certified maps, surveys, plats, Flood Insurance Studies, or other official means. Marathon County-City of Wausau will not be responsible for any damages which result from third party use of the information and depictions herein or for use which ignores this warning. THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes

Chad Schooley

From: Norquist, Elizabeth A - DNR <Elizabeth.Norquist@wisconsin.gov>
Sent: Monday, May 13, 2019 12:51 PM
To: Chad Schooley
Cc: Gihring, Jennifer L - DNR
Subject: RE: Official Project Boundary for South Wood County Park

Chad,

There are requirements for both the Land & Water Conservation Funds (LWCF) federal funds and Stewardship grants, state funds for a land conversion. It requires you to replace the property removed from the park with like and kind, equal or greater value property. So, if you remove 2.5 acres with 200 linear feet of water front property, you'd have to replace it, like and kind of equal or greater value. We'd need an appraisal of the property being removed and an appraisal of the property being proposed for replacement.

Here is a list of the funding for the South County park.

GRANT_NO	FORMAL_NAME	END_DATE
MD-00061-15	South Wood County Park Dam	08-Apr-16
55-00252	Wood Co South Park Lake Wazeecha	31-Dec-70
55-01631	Wood Co South Park Bridge Development	30-Jun-86
S-ADLP3-19-1321	Wood Co White Sands Beach Project	30-Jun-21
ADLP-065	South Wood Park Development	30-Jun-91
S-ADLP2-805	Wood County Lake Wazeecha Multi-Use Trail Development	30-Jun-06
S-ADLP3-12-1148	South Wood Co Park Red Sands Beach Restroom & Open Shelter Dev	30-Jun-13
S-ADLP-185	Lake Wazeecha Multi-Use Trail	31-Dec-95
RBF-1002	Lake Wauzeecha Landing	30-Jun-05
RBF1544	Wauzeecha Dredge	30-Jun-18



Let me know if this suffices for now. Call me with questions.

Thanks,
Beth

We are committed to service excellence.

Visit our survey at <http://dnr.wi.gov/customersurvey> to evaluate how I did.

Beth Norquist
Phone: 715-839-3751
Elizabeth.Norquist@Wisconsin.gov

From: Chad Schooley <cschooley@co.wood.wi.us>
Sent: Monday, May 13, 2019 12:01 PM
To: Norquist, Elizabeth A - DNR <Elizabeth.Norquist@wisconsin.gov>
Subject: Official Project Boundary for South Wood County Park

Hi Beth,

My oversight committee has asked me to research what is needed to sell or trade a part of our South Wood County Park. Basically, a few members of our county board are looking at all county owned property and identifying areas that may not be getting utilized in their current state. The piece they are looking at in South Wood County Park is a 2.5 acre undeveloped parcel which is removed from the rest of the park by town road. Due to the location, and terrain of the parcel (in excess of a 10 foot elevation difference throughout the parcel), there are no future development or park use planned for this area. Which is why they have asked me to look into this. I wanted to start by getting the official park boundary map, as it relates to State and Federal park funding restrictions. I would also like to obtain any information that may be out there that would explain the process, and requirements to remove this property from the official boundary map of the park.

Let me know if you need any other information.

Thanks for your time,

Chad Schooley

Chad Schooley, CPRP
Director
Wood County Parks and Forestry Department
111 West Jackson Street
Wisconsin Rapids WI 54495
715-421-8422



Please visit our website at www.co.wood.wi.us/Departments/Parks/

ABiLiDi Always Be intentional - Live intentional - Do intentional



Wood County WISCONSIN

INFORMATION TECHNOLOGY

June 2021

1. Wood County internet and intranet website updates concerning COVID-19 continue to be posted rapidly and continually as we work to keep employees and citizens informed.
2. Automated the photo syncing process between the door control system and the IT user account system. This allows up to date photos of employees to show up in email.
3. Re-wrote the Emergency Management system for BNI (Building Number Index). The old system had many flaws and was unmaintainable. The new system will work more efficiently and allow the IT staff to quickly and easily develop and deploy new features to the system when requested.
4. Continued evaluating Parks Management and Reservations software solutions for suitability compared to the current in-house software. A decision about which package best fits the County's needs is expected in the near future.
5. Continued work on the GIS system at the Courthouse. Work was done in-house and our GIS and IT staff gained a lot of valuable experience. Work is currently focusing on improving system security and performance.
6. Database and in-house receipting system additions were completed to support the new well water permit system in the Planning & Zoning Department.
7. Continued setup and testing of Laserfiche document management in the Human Services department. Non-clinical documents for Human Services, Norwood, and Edgewater will be migrated into the Laserfiche system over the coming months, and all related business units will begin using a paperless process as much as possible utilizing the Laserfiche software.
8. The IT Security Team continues the Security Awareness Program. To remain in compliance with the KnowBe4 guarantee simulated Phishing tests need to be completed regularly, at minimum once a month.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

-
9. Applied numerous updates to database servers. These updates include fixes for functionality and security patches to keep servers as secure as possible.
 10. Support for Norwood Healthcare Center and Edgewater Haven Matrix software is ongoing. The Norwood Health upgrade to CareAssist implementation is complete. The upgrade to ePrescribing eliminates data transmission to pharmacy via fax with electronic, bidirectional, secure data transmission. Physicians now sign their orders electronically as well.
 11. Implementation of the RtVision OneGov permit system for additional permit types for the Highway Department continues. This permit system is available for public applications and payment processing on the Wood County website.
 12. Discovery phase continues for a system to provide an online property tax lottery credit search for property owners. The search utility will help reduce tax payer expense and increase county revenues.
 13. The TimeStar, electronic time card and time tracking, system configuration changes is ongoing. IT works to adjust settings as change requests occur. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. TimeStar PBJ modifications for Norwood is being manually adjusted by IT before submission to CMS. Issues are due to Norwood's CMS facility ID integration for Norwood PBJ data submissions. IT works to train and setup new staff to track, generate and submit PBJ data to CMS.
 14. Legacy data migration from TCM to SmartCare continues.
 15. Setup training lab in Riverblock Auditorium for SmartCare Training. Held several training sessions.
 16. Providing continual support of Webex Meetings Webex Room Kit. – Due to COVID-19 additional measures were taken by the IT staff to support many remote worker daily operations. This included the increased use of video conferencing software and hardware. The County has been using Cisco Webex Meetings, Teams, and Roomkits for video conferencing as well as Cisco Jabber for phone access.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

-
17. For the month of May, 582 helpdesk requests were created, with staff completing 575 tickets and leaving 129 open requests. These numbers represent service requests from departments throughout the County. There are currently 300 project requests from departments.
 18. Updated the County's virtual server environment to deal with a set of critical vulnerabilities that were identified by the MS-ISAC.
 19. Assisted in scheduling and monitoring several committee meetings.
 20. Microsoft identified more vulnerabilities with their Exchange email servers that required additional patching.
 21. Continued migration Countywide Antivirus to a new platform to allow us better insight into possible compromises and better safeguard devices. This month included migrating all workstations and servers to the new platform.
 22. Began configuration of the Countywide Wireless Update Project. This will include replacing all current Wireless Access Points and increasing the number of Access Points for Norwood and Edgewater to improve coverage and accommodate increased use of wireless devices and facility wide coverage.
 23. Working with Norwood Administration to complete implementation of InformaCast, a mass communication software that Edgewater has been using for several months. This will allow them to quickly notify employees and resident families of things such as a covid outbreak in the facility, work shift coverage needs, or other critical information.
 24. Continued to migrate to the new Mobile Device Management (MDM) platform. This has been implemented for all new cellular devices, Health Contact Tracers, and devices like iPads. This allows us to easily keep devices up to date and secure. We are also able to track and lock these devices in case they are lost. Created user instructions for installing our Mobile Device Management software on personal phones for email and WiFi access.
 25. Continued in-house development for the new Non-Metallic Mining system for Land and Water Department.



Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

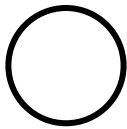
Letter of Comments June 2021

1. Ongoing Projects and Planning

- a) Jail – With the County Board recently approving a new jail, I will be spending a lot of my time participating in many aspects of this project.
- b) Parking Lots – With the potential for a jail project that will cover much of the south parking lot, we minimized the amount of repairs in that lot this year and are focusing on other parking areas. Now that the jail project has been approved, we only plan to have the south parking lot striped and we will continue with updates and repairs to other parking areas.
- c) Courthouse:
 - 1. 3rd Floor/4th Courtroom – An initial concept for the fourth courtroom was agreed upon by the judges; I will continue working with our judges and the District Court Administrator to ensure the new courtroom meets all applicable standards and provides a good space for many years to come.
 - 2. Generator – The secondary generator that will power Dispatch and the shared data center during power outages has been installed. Connecting this new generator in the coming weeks is another great step to make our County's emergency services even more reliable.
 - 3. Locks – As a continuation of the recent security implementation, we are working on re-keying the Courthouse. The key system will be restructured and some additional card access will be added to help meet current and future needs.

2. Miscellaneous

- a) Attended PIT, Operations, J&L, Public Safety, County Board, and Judges meeting.
- b) Attended Marshfield Town Hall meeting, 6/9/21.
- c) Attended APWA Conference in St. Croix County, 6/10/21.



RESOLUTION#

Introduced by
Page 1 of 1

Property & Information Technology Committee

ITEM# 7- 1
DATE July 20, 2021
Effective Date July 20, 2021

Motion:
1st
2nd
No: Yes: Absent:
Number of votes required:
☒ Majority ☐ Two-thirds
Reviewed by: , Corp Counsel
Reviewed by: , Finance Dir.

Adopted:
Lost:
Tabled:
Absent:

LAD

INTENT & SYNOPSIS: To authorize the County Clerk to execute the necessary documents to convey the nominal property interests the City of Wisconsin Rapids needs from Wood County for its West Jackson Street road improvement project.

FISCAL NOTE: The County will receive \$2,161 for the temporary and permanent transportation easements.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, the City of Wisconsin Rapids (the City) is in the process of improving Jackson Street west of the river, and

WHEREAS, said road improvement project requires the City to obtain both a temporary and permanent easement from the County for property the County owns to the east of the Elks Club and which is currently used as a parking lot, and

WHEREAS, the real property at issue is nominal in size, impact to the County’s use of its property is minimal, and the value of the property being taken is negligible, and

WHEREAS, to expedite the property acquisition aspect of the road improvement project, the City has asked the County to sign: 1) a Waiver of Appraisal, 2) Statement to Construction Engineer, and 3) Highway Easement, and

WHEREAS, the Property and Information Technology Committee has met with the City’s engineer and County staff to discuss the matter and feel it is appropriate for the County to work with the City on its project, recognize the minor nature of the requested property conveyance, and to seek permission for the County Clerk to sign the necessary documents so as to simplify the City’s project,

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to authorize and direct the County Clerk to sign the: 1) Waiver of Appraisal, 2) Statement to Construction Engineer, and 3) Highway Easement, presented by the City in association with the West Jackson Street renovation project.

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AL BREU (Chair)

DENNIS POLACH

BRAD HAMILTON

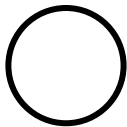
LAURA VALENSTEIN

WILLIAM WINCH

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by
Page 1 of 1

Property & Information Technology Committee

ITEM# 7-2
DATE July 20, 2021
Effective Date July 20, 2021

Motion:
1st _____
2nd _____
No: _____ Yes: _____ Absent: _____

Adopted: _____
Lost: _____
Tabled: _____
Absent: _____

Number of votes required:
☒ Majority ☐ Two-thirds

Reviewed by: _____, Corp Counsel
Reviewed by: _____, Finance Dir.

LAD

INTENT & SYNOPSIS: To authorize the petitioning of the City of Wisconsin Rapids for the discontinuance of that part of Avon Street between Market and 5th Streets for the construction of the new jail.

FISCAL NOTE: Nominal; there may be a fee associated with filing the petition or providing notice to the impacted property owners but any funds needed are contained within the budget.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Curry, K			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, by means of recent actions of the County Board, a new jail complex is to be constructed immediately to the south of the Wood County Courthouse including on a portion of Avon Street between Market Street and 5th Street, and

WHEREAS, Wis. Stat. s. 60.1003 provides a methodology for the discontinuance of a public way upon the petition of an owner of frontage thereof, and

WHEREAS, the Property & Information Technology Committee has determined it is appropriate to pursue the discontinuance of the relevant portion of Avon Street as soon as possible and seeks the authority to do so such that it can delegate that task to staff.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to authorize the Property & Information Technology Committee to pursue, directly or through staff, the discontinuance of that part of Avon Street between Market Street and 5th Street.

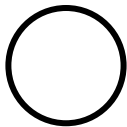
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AL BREU (Chair)
DENNIS POLACH
BRAD HAMILTON
LAURA VALENSTEIN
WILLIAM WINCH

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by
Page 1 of 1

Property & Information Technology Committee

ITEM# 7- 3
DATE July 20, 2021
Effective Date July 20, 2021

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

X

 Majority

Two-thirds

Reviewed by:

, Corp Counsel

Reviewed by:

, Finance Dir.

LAD

INTENT & SYNOPSIS: To authorize the Property & Information Technology Committee to seek the rezoning of real property to be used for the construction of the new jail and to negotiate for the relocation of easements on said parcels.

FISCAL NOTE: Unknown. The rezoning process will likely have a filing fee cost that can be absorbed via budgeted funds. The relocation of easements may have significant costs and the funds therefor would come out of the funds borrowed to build the jail.

WHEREAS, by means of recent actions of the county board, a new jail complex is to be constructed immediately to the south of the Wood County Courthouse including on a portion of Avon Street between Market Street and 5th Street, and

WHEREAS, it would be preferable to have the part of Avon Street being discontinued as well as the “Avon Street parking lot” be rezoned for institutional use, and

WHEREAS, there are easements in the parts of Avon Street that are in the process of being discontinued as well as possibly in the Avon Street parking lot and the existing courthouse/jail grounds that may need to be created, modified, or terminated and it would be more practical for the Property & Information Technology Committee to be delegated the authority to address these issues and to be in a position to authorize the County Clerk to

execute legal instruments making these changes.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to authorize the Property & Information Technology Committee to pursue the rezoning of the part of Avon Street being discontinued as well as the “Avon Street parking lot” for the purpose of locating a jail on these parcels.

BE IT FURTHER RESOLVED that the Property & Information Technology Committee is delegated the authority to modify, terminate, and create easements on property currently owned by the County as well as that acquired by the County via the discontinuance of a part of Avon Street for the purpose of constructing the new jail and removing the existing one.

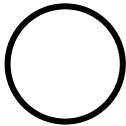
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AL BREU (Chair)
DENNIS POLACH
BRAD HAMILTON
LAURA VALENSTEIN
WILLIAM WINCH

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____ .

County Clerk

County Board Chairman



RESOLUTION#

Introduced by
Page 1 of 2

Property & Information Technology Committee

ITEM# 7-4
DATE July 20, 2021
Effective Date July 20, 2021

JRG

Motion:	Adopted:	
1 st	Lost:	
2 nd	Tabled:	
No: _____ Yes: _____	Absent:	_____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: _____, Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: To authorize the Planning and Zoning Director to make application for broadband grants in partnership with Hilbert Communications, LLC.

FISCAL NOTE: The County is not making an actual financial commitment by means of this resolution but is expressing an intention to pursue broadband internet expansion in the county if funding from the state in support thereof is received.

WHEREAS, in order to address the substantial areas within Wood County that are unserved or underserved with access to broadband internet, Wood County recognizes a necessity to research and gather information to identify the broadband needs of its citizens and businesses, and to encourage providers to invest and provide those services in Wood County; and

WHEREAS, Hilbert Communications, LLC (“Hilbert”), and its subsidiary broadband wireless internet service provider company, Bug Tussel Wireless, LLC (“Bug Tussel”), have expressed a desire to commence a project consisting of the construction and operation of certain wireless communication services to provide the most advanced infrastructure to the unserved and underserved residents of Wood County; and

WHEREAS, Wood County desires to pursue Broadband Expansion Grants offered by the State of Wisconsin using American Rescue Plan Act (ARPA) funding; and

WHEREAS, Hilbert advises it is willing and able to partner with Wood County to provide the latest advancements in broadband coverage and to seek all available grants to provide and subsidize the cost of necessary broadband infrastructure; and

WHEREAS, as a first step Wood County desires to pursue and make application for any and all grant money available for broadband coverage; and

WHEREAS, the committee introducing this resolution has considered Hilbert and Bug Tussel’s history of community partnerships and their proposal to expand broadband to unserved and underserved areas of Wood County and hereby recommend partnering with Hilbert to pursue broadband expansion grants.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to authorize the Planning and Zoning Director to apply to the State of Wisconsin for broadband expansion grants funded by ARPA in partnership with Hilbert, and

BE IT FURTHER RESOLVED that the Planning and Zoning Director is authorized to negotiate with Hilbert to enter into development agreements for assistance in the grant application process, wherein there is no commitment to the county spending money without further authorization of the county board via resolution, and

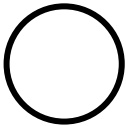
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AL BREU (Chair)
DENNIS POLACH
BRAD HAMILTON
LAURA VALENSTEIN
WILLIAM WINCH

Adopted by the County Board of Wood County, this 20th day of July 20 21 .

County Clerk

County Board Chairman



RESOLUTION#

ITEM# 7-4

DATE July 20, 2021

Effective Date: July 20, 2021

Introduced by
Page 2 of 2

Property & Information Technology Committee

BE IT FURTHER RESOLVED that the Planning and Zoning Director is authorized to do all such acts and to execute, acknowledge, and deliver all such documents necessary or desirable to fulfill the intent of this resolution.

()

Adopted by the County Board of Wood County, this day of 20 .

County Clerk County Board Chairman

AGING AND DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN
ADRC-CW

Finance Committee Minutes
Location: 2600 Stewart Ave, Suite 25, Wausau WI
Video and Teleconference
May 13th, 2021

Finance Committee Members Present: Norbert Ashbeck, Sandi Cihlar, Mike Feirer, Jim Hampton

Excused:

Others Present: Steve Prell, Bill Clendenning, Jonette Arms, Judy Woller

1. Call to Order:

- a. Meeting was called to order at 8:45 AM by Norbert Ashbeck

2. Public Comments:

- a. Judy Waller, new Lincoln County board member is in attendance.

3. Approval of Minutes 4/08/2021:

- a. Motion to approve the minutes from 4/08/2021 by Mike Feirer; second by Sandi Cihlar. Motion approved

4. Discussion/Possible Action – Review Financial Report March 2021:

- a. The committee reviewed the reports. Motion to approve by Mike Feirer; second by Jim Hampton. Motion approved

5. Discussion/Possible Action – Review Monthly Disbursements:

- a. Committee reviewed reports. Steve informed the committee that Charter phone bill payment is now complete and we will only have a fiber bill with Charter in the future. Committee asked about Check 753623 Cincinnati Financial Corp - this is the Directors and Officers insurance. Motion to approve by Norbert Ashbeck; second by Sandi Cihlar. Motion approved.

6. Discussion/Possible Action – Year End Update

- a. Steve informed the committee that the 2020 year end process is now complete and will be discussed at the Board meeting. The large amount of unspent tax levy from the four counties due to the unanticipated CARES and FFCRA funds received during the COVID 19 health emergency.

7. Discussion/Possible Action - Major Contracts and Facility Lease Tent Agreements

- a. Steve will provide a list of the major contracts at the next committee meeting.

8. Future Agenda Items -

- a. The contracts policy will be discussed

9. Adjournment-

- a. Motion to adjourn by Sandi Cihlar; second by Jim Hampton. Motion approved.
Meeting adjourned at 9:11 AM.

AGING & DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN BOARD MEETING

**Thursday, May 13, 2021
9:30 A.M.**

Mission: The Aging and Disability Resource of Central Wisconsin promotes choice and independence through personalized education, advocacy, and access to services that prevent, delay, and lessen the impacts of aging and disabilities in the lives of adults.

Due to the COVID-19 pandemic and associated public health directives, this meeting was held with limited in-person presence along with video and teleconference options.

DRAFT MINUTES

1. Call to Order: Meeting called to order at 9:30 am by Vice Chairman, Jim Hampton
2. Roll Call Attendance: Board attendance taken by Angela Hansen
 - a. Board attendance: Jim Hampton, Sandi Cihlar, Norbert Ashbeck, Dora Gorski, Mike Feirer, Bill Clendenning, Will Hascall, Doug Curler, Dona Schwichtenberg, Carol Feller-Gottard
 - b. Staff in attendance: Jonette Arms, Steve Prell, Mike Rhea, Jennifer Cummings, Erin Wells, Ronda James, Kim Isakson, Angela Hansen, Kit Ruesch
 - c. Other attendees: Tony Omernik, Judy Woller, Kathy Meyer
 - d. Board members excused: Tim Buttke, Doug Machon, Danielle Yuska
3. Public Comments:
 - a. Jonette Arms states recognition will be given to Sharon Rybicki at the June board meeting.
4. Approval of Minutes – 04/08/2021
 - a. Correction to be made to the minutes on spellings of names.
 - b. Motion to approve the 04/08/2021 minutes by Bill Clendenning, seconded by Mike Feirer.
 - c. Motion carried, minutes approved with the change.
5. Discussion/possible action – Finance Committee Report
 - a. Steve Prell highlighted the Finance Committee Report.
 - b. Motion to accept the Finance Committee report by Mike Feirer, seconded by Norbert Ashbeck.
 - c. Motion carried, report approved.
6. Discussion/possible action – Review 2020 Unaudited Financial Information
 - a. Steve Prell presented stating that due to Covid Care Act COVID Relief funds there is unspent tax levy so the Board Reserve Policy may be enacted in the near future.
 - b. Column title is missing on the 2020 BOARD REPORT BY PROGRAM 2020 Final Unaudited and will be corrected and sent to the Board.
 - c. No action taken.

7. Discussion/possible action – 2021 Budget Adjustments
 - a. Steve Prell discussed the change in budget and transfer of funds and unspent levy taxes being carried into 2021.
 - b. Kit Ruesch highlighted the new temporary positions that were hired to help with vaccination registrations and information.
 - c. Steve Prell stated that the Spectrum Charter phone system is done.
 - d. Steve Prell states we are allowed to carry over fund balances.
 - e. Motion to approve the budget adjustments by Mike Feirer, second by Will Hascall.
 - f. Motion carried, adjustments approved.
8. Discussion/possible action – Executive Committee recommendation based on the meeting held Monday, May 3, 2021 to revisit combining ADRC-CW Board and Advisory Committee per the April 8, 2021 ADRC-CW Board Meeting
 - a. Jennifer Cummings explained the premise and benefits behind having a combined board and asked questions about how the executive committee came to their recommendation.
 - b. Bill Clendenning stated that a government board should not have more citizen members who are not elected to spend money and motioned to leave the Board as is, which was seconded by Carol Feller-Gottard.
 - c. Sandi Cilar provided the following key factors:
 - i. ADRC-CW Board is a policymaking board as defined in the IGA.
 - ii. Would have to open up the IGA and may create other changes.
 - iii. Fiduciary expectations and accountability may be difficult to maintain with a combined board.
 - d. Bill Clendenning called for a roll call vote. Angela Hansen did roll call vote. All members in attendance voted in favor.
 - e. Motion carried.
9. Discussion/possible action – Bill Clendenning request to be appointed to the Policy Review Committee
 - a. No discussion.
 - b. Motion to approve by Dora Gorski, second by Norm Ashbeck.
10. Discussion/possible action – Applications for ADRC-CW Citizen Board Membership.
 - a. Motion to accept Kathleen M. Meyer, MD application by Norm Ashbeck, second by Sandi Cihlar.
 - b. Motion carried, application approved.
 - c. Motion to accept Tony Omernik, MPA, BS application by Sandi Cihlar, second by Mike Feirer.
 - d. Motion carried, application approved.
 - e. Jonette Arms states all four Member county boards have to approve and appoint both candidates. She will send the recommendation of the citizen members before the four Member county boards for formal appointment.
11. Director's Report
 - a. Jonette Arms states the ADRC will be opening doors for in person appointments on June 7, 2021.

- b. Jonette Arms encourages the Board to provide for recommendations on spending funds for the ADRC.
- 12. Discussion/possible action – Focus group Area Plan Discussion – Jennifer Cummings
 - a. Jennifer Cummings discussed the consumer survey responses and the three year plan.
 - b. There was discussion about concerns on reaching the Southeast Asian community with ADRC services.
- 13. Future Agenda Items
 - a. June elections.
 - b. Jonette Arms will present a quarterly report.
 - c. Discussion regarding extended family leave with pay.
- 14. Adjournment: Meeting adjourned at 10:43 am by Norbert Ashbeck, seconded by Mike Feirer.

MINUTES
McMillan Memorial Library
Board of Trustees
May 19, 2021

DRAFT

Subject to
Approval

President Farmbrough called the regular monthly meeting of the McMillan Memorial Library Board of Trustees to order at 5:00 p.m.

ROLL CALL ATTENDANCE:

Present: David Farmbrough, Andrea Galvan, William Hascall, Eric Montag, Susan Feith, William Clendenning, Kim Heniadis, Doug Machon, and Ryan Austin and Anne Zacher.

Absent: Craig Broeren

Administration: Andrew Barnett, Vicki Steiner

Mr. Barnett established that this was an open meeting conducted via Zoom and appropriate public notice was given.

CORRESPONDENCE: There were no items of correspondence to bring before the Board.

President Farmbrough welcomed new Board member Ryan Austin who is our City Council Representative.

MINUTES: A motion to approve the Minutes of the April 21, 2021 Library Board meeting and Special Board Meeting on April 30, 2021 was made by Ryan Austin, second by Andrea Galvan. Motion carried.

TREASURER'S REPORT: Mr. Barnett presented the financial reports for May 2019. A motion to approve the financial reports and payment of the Operating and Endowment Fund bills was made by Mr. Clendenning, second by Mr. Hascall. Motion carried.

Learning Futures Project Update May 2021

We are planning a sale of surplus furniture in late May. The City, County, WRPS and area libraries have been given the opportunity to take any items they can use. The sale items are being stored outside the former entrance. The seats from the theater were recycled for use by a local organization.

The Director will be presenting programs on May 17 (Rotary), 18 (Common Council), 26 (Coffee with the Chamber) and 28 (WFHR).

Testing found a few asbestos locations. I authorized further testing and should have a proposal for abatement for the meeting. The Owner's Rep recommends this contract be carried by McMillan. Two change orders and the asbestos report have been forwarded to the OR for their action.

Director's Report

Library Use and Events – We have a concert scheduled for June 17 (no rain date) as part of the Cranberry Blossom Festival. The performer is local band Blue Monday. This is the first time we have booked an event during the festival. We are scheduling to restore Saturday hours (9-5) as of June 5. At this time we are not restoring evening hours (6-8 Monday – Thursday). We are awaiting guidance from the Health Department before changing our rules regarding face coverings.

Building & Grounds – Once the weather warms, we will have the balcony waterproofed. E-Con is doing three small lighting projects: the west wall of the Commons; outside the Lower Level restrooms; and the Upper Level men's restroom. We are adding power to the auxiliary parking lot so we can use it for outdoor programs this summer, six circuits with a buried feed. This should be in place for the summer program.

Miscellaneous – Interviews are scheduled for three candidates for the Assistant Director's position. Through a cooperative purchase, we now have Zoom Enterprise, which can handle up to 500 connections in a meeting or webinar setting. McMillan is building on our past collaboration with Create Portage County and will participate in their efforts to build a regional makerspace / co-working network. Information at <https://www.createyourcommunity.org/eda>. Alicia Woodland graduated as part of the 2021 Heart of Wisconsin Community Leadership Program. Most of our management team have been through the program. Mr. Clendenning asked if the County could use our updated Zoom. Only if we share our single license with them.

COMMITTEE REPORTS:

A. Capital Campaign meetings on April 22, 29, 2021 and May 7 and 13, 2021. President Farmbrough noted that there will be one concert during the Cranberry Blossom Festival. Donation updates and a second stage of letter writing for the campaign were discussed.

B. Building and Grounds Committee meetings on April 26 and 30, 2021 and May 12, 2021.

President Farmbrough updated the Board on the status of the Owner's Representative. It was agreed that they would accept the proposal from Miron Construction. Setting up a meeting between the architect, contractor, Library Board, and owner's representative was discussed. **A motion to set up a Building and Grounds Committee meeting and Special Board meeting was made by Mr. Hascall, second by Ms. Feith. Discussion followed. Motion withdrawn by Mr. Hascall, second by Ms. Galvan. Motion carried.**

A motion to have Ms. Steiner reach out to all interested parties to set up a meeting for next Wednesday at 5pm and to invite Board attorney Nick Flanagan was made by Mr. Machon, second by Mr. Austin. Motion carried.

OLD BUSINESS: Contract for Owner's Representative Services with Miron Construction. President Farmbrough noted that the contract was discussed by the Building and Grounds Committee meeting as was received and signed by President Farmbrough. The architect and contractor have both been notified of the owner's representative from Miron Construction.

NEW BUSINESS: Closed session was moved to the end of the meeting. Other items of new business were brought forward.

C. Staff Recognition: In years past a gift has been given to staff members in recognition of their years of service to the Library through the Endowment Fund. The option of a gift certificate was raised. Following a change in the tax law in 2017 the City no longer gives gift cards or cash as there are tax ramifications to the employee. Tangible gifts are allowed.

D. Consider setting up a 501c3 designation for the Library. Ms. Feith asked that this topic be tabled until our next Library Board meeting.

E. Appoint nominating committee to draw up slate of officers.
President Farmbrough asked for volunteers to serve on the nominating committee to select the officers of the Board. The slate of officers will be presented at the next Board meeting with the election of officers taking place at the annual meeting in July. President Farmbrough appointed Ms. Feith, Mr. Clendenning and Ms. Heniadis to service on this committee.

Mr. Austin introduced himself to the members of the Board. He serves as our City Council Representative. Mr. Austin is an employee of Boldt Construction and is very familiar with the Learning Futures Project.

A. **A motion to adjourn into closed session pursuant to Section 19.85 (1) (c), Wisconsin Statutes, for the purpose of considering "employment, promotion, compensation or evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility." Was made by Ms. Feith, second by Ms. Galvan. Motion carried by unanimous roll call vote.**

B. The Board returned to open session.

The meeting adjourned at 6:53 p.m.

The next regular monthly meeting of the McMillan Memorial Library Board of Trustees will be held on June 16, 2021 at 5:00 p.m.

Respectfully submitted,
Vicki Steiner, Secretary

MINUTES
McMillan Memorial Library
Board of Trustees
May 26, 2021

DRAFT

Subject to
Approval

President Farmbrough called the special meeting of the McMillan Memorial Library Board of Trustees to order at 5:00 p.m.

ROLL CALL ATTENDANCE:

Present: via Zoom: David Farmbrough, Andrea Galvan, Craig Broeren, Eric Montag, Ryan Austin, and Kim Heniadis. Will Hascall joined at 5:26pm.

Present in person: Doug Machon and Susan Feith.

Absent: William Clendenning, Anne Zacher,

Administration: Andrew Barnett and Vicki Steiner

Others in attendance: David Voss III and Grant Daigle from Miron Construction, Alexandra Ramsey and Eric Blowers from Engberg Anderson and Matt Femel from Findorff Construction.

Mr. Barnett established that this was an open meeting conducted via Zoom and appropriate public notice was given.

NEW BUSINESS: President Farmbrough introduced David Voss III and Grant Daigle from Miron Construction, who are serving as the Owner's Representatives for the Library Board. Mr. Daigle will be our day-to-day contact throughout the project.

Mr. Voss opened discussion on communications and noted that they want to be clear that lines of communications are understood by all parties. Other attendees introduced themselves to those attending the meeting. Line of communication and chain of command was discussed.

Mr. Voss asked if there is a dollar amount they can work within to approve orders without holding up the project. Discussion followed.

A motion to give Miron an option to approve any charges of \$5,000 or less per occurrence was made by Mr. Machon, second by Ms. Galvan. Discussion followed. Mr. Femel noted that time is of the essence when dealing with change orders and delays will increase costs. **Motion carried.**

Ms. Feith noted there are time limits on each RFI. Mr. Femel noted that per contract their communications go through Engberg Anderson.

The timeline for the pay application process was reviewed. Findorff sends the information to Engberg Anderson who forwards it to the Owner's Rep. If the Owner's Rep notes that something will delay the project they will notify the Library that a special Board meeting is needed.

Mr. Voss as for a breakdown of labor hours and rate, materials, equipment used, etc. is called out with detail to be provided. A separate meeting will be called regarding breakout of charges on change orders.

Ms. Feith asked that all Board members be notified of any on-site meetings. It was noted that these meetings occur on Tuesdays at 9:30am for a few weeks then by-weekly after that.

Ms. Ramsey noted that the asbestos portion needs to be taken care of soon to move the project along.

A motion to adjourn was made by Mr. Machon, second by Ms. Galvan. Motion carried and the meeting adjourned at 5:42 p.m.

Respectfully submitted,
Vicki Steiner, Secretary

MINUTES
McMillan Memorial Library
Building and Grounds Committee
June 9, 2021

DRAFT

Subject to
Approval

Susan Feith called the meeting of the McMillan Memorial Library Building and Grounds Committee to order at 5:02 p.m.

ROLL CALL ATTENDANCE:

Present in Person: Susan Feith and Doug Machon

Present via Zoom: Eric Montag, William Clendenning and Ryan Austin

Administration: Andrew Barnett and Vicki Steiner

Others in attendance: Erin O'Keefe and Eric Blowers from Engberg Anderson Architects, David Voss III from Miron Construction

Ms. Feith established that this was an open meeting conducted via Zoom and appropriate public notice was given.

II. Consider Building Cost Items

a. Display case glass system.

Glass specs have a long lead time. Other options were presented and would have a cost savings. When the architects have more information they will vet and forward to owner's rep. Discussion followed.

b. Ceiling conflict in back hallway. A portion of the back hallway ceiling needs to be demoed to allow contractors to reach piping above the ceiling. There is an opportunity to replace the full ceiling and lights in the back hallway with part of the cost being covered by the Library's Operating Fund.

A motion to demo the back hall ceiling to allow for new piping work and to salvage the old lights at a cost of \$2,241 was made by Mr. Clendenning, second by Mr. Machon. Motion carried.

c. Asbestos Abatement

There is abatement that must be performed for the project to proceed (\$4,917). This has been approved by the Owner's Representative. There is also abatement which would be a good idea to accomplish while the ceilings are open and the company is here (\$4,875). The later can be apportioned to the operational budget. Mr. Voss's recommendation is to deal with what is part of the project in the amount of \$4,917.

A motion to proceed with the OR's recommendation was made by Mr. Machon, second by Mr. Clendenning. Motion carried.

Theater Hallway

As an adjacent project, Mr. Barnett noted this would be a good time to do this hallway with the cost paid for through the Operations Budget.

A motion to go ahead on getting a price on the theater hallway at the same time as the back hallway, was made by Mr. Austin, second by Mr. Montag. Motion carried.

William Clendenning left the meeting at 5:45pm.

d. Other items

Mr. Barnett discussed cabling upgrades and work being done adjacent to the project at this time. Much of it is over 25 years old and will be paid by the Operating Fund.

Mr. Voss went through the list of changes per the contingency & allowance report. Some items were approved if necessary to keep the project on time.

Northstar testing bill – to be assigned to operations

Credit for steel coating \$232 credit

Safe Abatement

Reroute & Support Fire Alarm

Demo Light Fixtures and Black iron at upper ceiling

A change order will be forthcoming in time for next week's Board meeting.

III. Presentation and Discussion of Furnishing for the Leaning Futures Project

Ms. Feith welcomed Erin O'Keefe to the meeting to open the discussion of furnishings and fixtures.

Ms. O'Keefe presented information on fixtures and furniture throughout the project.

Fine Arts Center Upholstery options were discussed. **Synergy-Seaglass was selected.**

All Purpose Room Tackable Wall Panel accent colors were discussed. **Carnegie Xerol Meteor 735 was selected.**

Welcome Area – Modular Lounge furniture was presented. **Hon-Flock with standard legs was favored. Kimball – Villa was also selected.** A showroom visit will be set up.

Welcome area ottoman options were presented. **Round standard height with legs was preferred.**

Douglas Machon left the meeting at 7:00 pm

Welcome area tables options were considered. **Tables at different heights were selected.**

Staff and Tech Area furniture was discussed. Adjustable height desk option is available or we can go with a more standard desk layout. **The staff will be shown the options for input. File storage will also be shared with the staff.**

Staff chair options were presented. Demos will be sent out to try.

Computer tables in tech area were shown. Laminate top and panel options. **KI**

Connection Zone with opaque panels and more substantial leg was favored.

Skylight Lounge furniture was presented.

Lounge chair options were presented in various shapes and leg options. **Kimball Villa and OFS-Rein were favored.**

Occasional table OFS-Modern Amenity shape was favored.

Study Area Chairs, with or without wheels were shown.

Meeting Room tables and chairs were considered.

Maker Space Furniture was presented.

Eric Montag left the meeting at 8:00pm

Ask staff about makerspace options.

Stools for space (Do we have any stools for makerspace already?)

Next Steps – Furniture demos and showroom visit
Discuss findings
Draft updated estimate
Finalize furniture selections
Draft bid package in July

Ms. Feith moved to adjourn, second by Mr. Austin. The meeting adjourned at 8:24 p.m.

Respectfully submitted,
Vicki Steiner, Secretary

Library Nominating Committee Meeting Notes for June 3, 2021

Attending: Susan Feith, Bill Clendenning, Kim Heniadis, David Farmbrough, and Craig Broeren

Susan called the meeting to order at 4pm

Discussed the questions we were going to ask the rest of the board members.

1. If they are interested in the President, Vice President, or Treasurer positions and the time commitment that would come with each position.
2. If they were knowledgeable for the position they were interested.
3. Which of the four committees they would want to be on and if they would want to be the chairperson for any of the committees.

We talked with David in regards to time commitments for the President and Treasurer.

Split up the list of board members for Susan, Bill, and Kim to contact.

1. Susan: Craig and Doug
2. Bill: Anne and Andrea
3. Kim: Eric and Ryan

After the interviews the Nominating Committee will have another meeting (time to be determined) before the July board meeting.

Call for adjournment at 4:17 pm by Kim with a second from Bill.

Draft
South Central Library System Board of Trustees Minutes
5/27/2021, 12:15 p.m.
4610 S. Biltmore Lane, Suite 101, Madison, WI 53718
Meeting held remotely via BlueJeans

Action Items: None

Present: F. Cherney, B. Clendenning, S. Elwell, M. Furgal, J. Healy-Plotkin, J. Honl, M. Nelson, R. Nelson, G. Poulson, T. Walske, K. Williams

Absent: N. Brien, P. Cox

Excused: N. Foth, N. Long

Guest: "Jeremy"

Recorder: H. Moe

SCLS Staff Present: M. Van Pelt, M. Ibach, C. Baumann

Call to Order: 12: 15 p.m. J. Healy-Plotkin, President

- a. Introduction of guests/visitors: None
- b. Changes/additions to the agenda: None
- c. Requests to address the Board: None

Approval of previous meeting minutes: 4/22/2021

- a. Motion: M. Furgal moved approval. J. Honl seconded.
- b. Changes or corrections: None
- c. Vote: Motion carried.

Bills for Payments: The payment amount is \$146,806.28

- a. Motion. M. Furgal moved approval of the bills for payment. K. Williams seconded.
- b. Discussion: None
- c. Vote: Motion carried.

Financial Statements: M. Van Pelt provided an overview of the financial statements.

Presentation: SCLS Consultant Services – Mark Ibach provided an overview of the SCLS consultants and the services they provide. For details, you may view a PowerPoint presentation in the documents online. J. Honl inquired whether all the systems in WI provide this support service. It varies across the systems. SCLS does contract with other systems to provide building design consulting as well as a conflict resolution program and digitization. S. Elwell inquired how SCLS determines what consulting services are needed and how we select them. Service priorities are the dominant topics at the March and May All Directors meetings each year. The Library Innovation Subcommittee fields consultant requests at its meetings also.

Committee Reports:

- a. Advocacy – no report.
- b. Strategic Plan: S. Elwell noted the committee met May 19th and determined to keep the strategic plan "as is" with minor revisions until the impact of the PLSR delivery hub implementation and Marathon County are clear. The committee will look at the last 3 years to address equity, innovation and communication and share the information with the board and SCLS members.
M. Van Pelt will reach out to SCLS staff to receive input to create more concise core values without losing key elements.

The next meeting is July 23, 2021.

Action Items: None

SCLS Foundation Report: M. Van Pelt noted the committee met in May. The audit and tax forms were approved as well as holding two cornerstone events this year. One will be in WI Rapids at the Bullseye Golf Course and the other at Buck & Honey's in Monona. All library staff will be honored this year.

System Director's Report: You may view the System Director report online. M. Van Pelt noted the Marathon County Public Library Director, Finance Manager and Support Services Manager have been placed on unpaid leave in response to an internal investigation. A law firm was hired to do an investigation into a toxic work environment. It was noted Ralph Illick resigned as Library Director of the Marathon County Public Library.

Discussion:

PLSR Delivery new hub model – M. Van Pelt provided a brief overview of the history of PLSR. There is an implementation plan in place for putting forth the recommendation of a delivery hub model. The contract with UW expires June 30th this year, so a new contract is being negotiated.

C. Baumann provided a PowerPoint presentation with details, which may be viewed in the documents online. R. Nelson inquired about how often the delivery managers drive the routes. The managers are currently available to fill in when needed, but are not scheduled on a regular basis, although that will change in the future and they will be scheduled to drive the delivery routes. M. Furgal inquired whether the new hub model will create less mileage therefore less turnover of vehicles. Yes, the estimated change may drop the fleet size by 3 to 4 vehicles.

2022 Budget – M. Van Pelt noted there are unknown variables regarding the 2022 budget due to the PLSR delivery hub, UW Contract, Marathon County, and not having confirmation of receiving additional state aid. Many things have been cut from the budget and M. Van Pelt inquired if the board would be willing to cut back/remove mileage reimbursement, snacks for board meetings, WLA membership fees, and reimbursement for Library Legislative Day in Washington DC. If a board member is not interested or does not use the WLA membership, please let us know. Moving forward, SCLS will only renew WLA memberships for SCLS trustees if specifically requested, (currently it is done automatically).

June Board Meeting – The Dane County order will be lifted June 2 for capacity, masking, etc., so the June 24th meeting can be held in person. Those that are able to attend in person are welcome to and those that would prefer to attend virtually may do so as well. Please let M. Van Pelt know how you plan to attend for the June meeting. J. Healy-Plotkin will be attending virtually and asked if G. Poulson would be willing to chair the June meeting in person. He will let J. Healy-Plotkin know. M. Van Pelt inquired if the board would be interested in inviting Bruce Smith to attend the June meeting to discuss the delivery hubs. The board noted they would be interested and M. Van Pelt requested the board provide her with any specific questions they may have for B. Smith prior to the meeting.

Bills for payment: J. Honl volunteered to attend the June board meeting in person to review the bills for payment and bring snacks!!

Administrative Council (AC) Report: All Directors met 5/20/2021. You may view the minutes online.

Other Business: None

Information Sharing: None

Adjournment: 1:53 p.m.

For more information about the Board of Trustees, contact Martha Van Pelt

BOT/Minutes/5-27-2021

County of Wood Library Board minutes

April 15, 2021

Board members :

Francis Cherney
Joe Zurfluh
Brad Hamilton
Linda Schmidt
Dave Barth
Jean Anderson
Bill Clendenning
Susan Feith

Library Directors:

Jill Porter, Everett Roehl Marshfield Public Library
Tammy Hardinger, Pittsville Public Library
Andrea Halbersma, Lester Public Library
Andy Bartlett, McMillan Memorial Library
Darla Allen, Charles and Joann Lester Library of Nekoosa
Stacy Kunder, Lester Library of Arpin

Chairman Fran brought the April 15, 2021 meeting to order at 7 pm for the virtual meeting. The Wood County Library budget was discussed. Wood County may receive 14 million dollars for Covid relief.

The elections were held. Francis and Dave were kept as chairman and vice chairman. Linda resigned as secretary after 15 years of enjoying being secretary. Susan Feith will replace her at the July, 2021, meeting.

There was no correspondence. There were no comments on the agenda.

Library reports:

Stacy said that schools have library projects finished. The Summer Reading Program is being planned. The library is open most of the time.

Jill said that on March 15th the library opened and it was a wonderful opening day. They will be a full member of Linkcat soon. Also the Summer Reading Program is being planned.

Tammy reported that they had their first in-person program two weeks ago. April is National Poetry Month. She may have a poetry contest for the community.

Andy was excited about the bids coming in so that they can be back on their library projects. He is doing the Learning Futures Project. The Summer Reading Program will ready when school is out for the summer.

Darla has a display for Autism Awareness Month. She is looking for pictures of veterans from the area who have passed on for Memorial Day. She is excited that Summer Reading Program will be in person.

The date of the next meeting is July 15, at 7 pm at McMillan Library.

MINUTES
JAIL STUDY ADHOC COMMITTEE

DATE: Wednesday, June 9, 2021
TIME: 7:20 pm (following public presentation)
LOCATION: American Legion Post 54
2100 S Maple Avenue, Marshfield, WI 54449

Members Present: Laura Valenstein, Jake Hahn, Adam Fischer, John Hokamp, and Al Breu

Members Absent: Lee Thao, David LaFontaine

Others Present: Lance Pliml, Mike Feirer, Reuben VanTassel, Ed Newton, Sarah Salewski, Shawn Becker, Quentin Ellis, and Ted Ashbeck

1. Chair Valenstein called the meeting to order at 7:20 PM.
2. There was no public comment.
3. The minutes of the previous meeting were reviewed. Chair Valenstein discussed a correction needed from a previous meeting's minutes where the mill rate change was recorded as \$.35 per \$100,000 of property value as opposed to the correct amount of \$.35 per \$1000 of property value. This value had been reported correctly during meetings and presentations, but was recorded incorrectly in the meeting minutes. The letters of support from the police chiefs in Wood County and a letter from a former inmate were discussed. Motion by Breu and seconded by Hahn to approve the minutes. Motion carried by voice vote.
4. The Committee discussed community input received regarding the project from constituents and from those attending the informational meetings. Breu said he had received one call on the issue and the person was in favor of the project. Sarah Salewski shared that she was approached by an attendee of the informational meeting who was initially against the project, but after hearing the presentation was now in favor of it. Hokamp has heard from one person opposed to the project but has had other constituents tell him they are in favor of the project and say now is the time to do it. He also has been questioned as to why this isn't going to referendum and had people request to somehow see a completed project cost compared to what was estimated if the project does take place. Fischer reported he has received 28 calls with 25 of them being negative toward the project, 2 indifferent to it, and 1 positive. He said a number of the negative calls he received were from commercial or high end residential property owners who would see a higher monetary impact on their taxes. Hahn reported receiving a high number of positive calls on the project. Valenstein reported she discussed the project at the recent Towns' Association meeting and received positive feedback about the project.
5. Next meeting is TBD.

6. Chair Valenstein adjourned the meeting at 7:32 PM.

Minutes taken by Quentin Ellis, Wood County Sheriff's Department, and are in draft form pending approval of the committee.