

**Golden Sands Resource Conservation & Development Council, Inc.**  
Personnel & Finance Committee Meeting Agenda

**July 22nd, 2021**

**Location**

Lake Helen Lodge  
[Lake Helen Rd & Lake Helen Dr](#)  
[Rosholt, WI 54473](#)

**Join Meeting Online**

<https://us02web.zoom.us/j/7153436215>

**Call in to meeting (no visuals)**

Phone number: 1 (312) 626-6799

Meeting ID number: 715 343 6215

**9:00 AM – 10:00 AM**

Call to Order \_\_\_\_\_ Hernandez  
Introductions \_\_\_\_\_ Hernandez  
Minutes Approval \_\_\_\_\_ Committee

\*\*\*CLOSED SESSION\*\*\*

*The committee may enter into closed session to consider personnel matters, legal advice or activities, or other issues of a confidential nature.*

\*\*\*RECONVENE OPEN SESSION\*\*\*

1. Discussion and Possible Action – Treasurer’s Report.
2. Discussion and Possible Action – Financial Procedures
3. Discussion and Possible Action – Staff & Membership
  - a. Golden Sands RC&D voluntary membership dues
4. Discussion and Possible Action – Council Purchases
5. Discussion and Possible Action – Insurance & Benefits
  - a. Group Benefits Update: Hartford
  - b. Holiday- Juneteenth
6. Discussion and Possible Action – Personnel Policy & Procedure
  - a. Document Retention Policy
  - b. Conflict of Interest Policy
  - c. Handbook Revision/ SOP
7. Discussion and Possible Action Communications/ Marketing Strategies
  - a. 2020 Highlights / Annual Report
  - b. Newsletter
  - c. 50th Anniversary celebration in 2022!
8. Other Business
9. Adjourn