

## MINUTES

McMillan Memorial Library  
Joint Building and Grounds/Finance Committee  
September 9, 2021

**DRAFT**

Subject to  
Approval

Chairperson Machon called the meeting of the McMillan Memorial Library Joint Building and Grounds/Finance Committees to order at 5:40 p.m.

### ROLL CALL ATTENDANCE:

Present: Andrea Galvan, Kim Heniadis, Susan Feith, Eric Montag, Douglas Machon, William Clendenning, Ryan Austin, and Scott Kellogg.

Administration: Andrew Barnett and Vicki Steiner

**Mr. Machon established that this was an open meeting conducted via Zoom and appropriate public notice was given.**

Mr. Barnett presented the 2021 Revised and 2022 Operating Fund Budgets. Discussion followed. Unspent funds in a budget line item can be moved to another account only after reviewed by the appropriate governing committee, followed by presentation to the Finance Committee and approved by the Library Board.

Mr. Barnett presented the 2021 Revised and 2022 Endowment Fund Budget. Discussion followed.

The need for elevator repairs was discussed.

**A motion to present to the Board, the 2021 Budget Revisions and 2022 Budgets for the Operating and Endowment Funds and recommend approval was made by Mr. Montag, second by Mr. Kellogg. Motion carried.**

**Mr. Machon declared the meeting adjourned at 6:33 p.m.**

Respectfully submitted,  
Vicki Steiner, Secretary