

Golden Sands Resource Conservation & Development Council, Inc.
Personnel & Finance Committee Meeting Agenda

May 20th, 2021

Join Meeting Online

<https://us02web.zoom.us/j/7153436215>

Call in to meeting (no visuals)
Phone number: 1 (312) 626-6799
Meeting ID number: 715 343 6215

9:00 AM – 10:00 AM

Call to Order_____	Hernandez
Introductions_____	Hernandez
Minutes Approval_____	Committee

*****CLOSED SESSION*****

The committee may enter into closed session to consider personnel matters, legal advice or activities, or other issues of a confidential nature.

*****RECONVENE OPEN SESSION*****

1. Discussion and Possible Action – Treasurer’s Report.
2. Discussion and Possible Action – Financial Procedures
 - a. 2021 Q1 Endowment fund
 - b. Request pay increase for select staff
3. Discussion and Possible Action – Staff & Membership
 - a. All positions have been filled
 - b. Golden Sands RC&D voluntary membership dues
4. Discussion and Possible Action – Council Purchases
5. Discussion and Possible Action – Insurance & Benefits
 - a. Group Benefits Update: Hartford
6. Discussion and Possible Action – Personnel Policy & Procedure Handbook
 - a. Document Retention Policy
 - b. Conflict of Interest Policy
 - c. COVID-19 Policy
 - d. Personnel Flow Chart rename to Authority Hierarchy Flow Chart
 - e. Handbook Revision
7. Discussion and Possible Action- Communications/ Marketing Strategies
 - a. 2020 Highlights / Annual Report
 - b. Newsletter
8. Other Business
 - a. State Association of RC&D’s meeting
9. Adjourn